

# Application for Certificate for Public Use

Section 363A, Building Act 2004



Hauraki District Council

P O Box 17  
William Street  
Paeroa

Ph (07) 862 8609  
0800 734 834 (within the District)  
Fax (07) 862 8607

Building Consent No.....  
Property ID: .....

## A The Building

Street Address: .....  
Legal Description: Lot: ..... DP: .....  
Building Name: [If applicable] .....  
Location within site/block: .....  
Number of levels: ..... Level/Unit No: [If applicable] .....  
Area: [Floor area of building work].....m<sup>2</sup> Current Use: .....  
Year first constructed [If applicable]: .....

## B The Owner

Name: .....  
Contact Person: .....  
Mailing Address: .....  
Street Address: .....  
Ph: ..... Mob: .....  
Fax: ..... After hrs: .....  
Email: ..... Website: .....

A copy of one of the following evidence of ownership needs to be attached to this application:[✓]

- Certificate of Title
  - Agreement for Sale and Purchase
  - Lease Agreement
  - Other document showing full name or legal owner(s) of the building
- .....

## C Agent (e.g. Builder, Architect etc. Delete section if not applicable)

Name: .....  
Contact Person: .....  
Mailing Address: .....  
Street Address: .....  
Ph: ..... (home) Ph: ..... (work) Mob: .....  
Fax: ..... Website: .....  
Email: .....  
Relationship with Owner:  
.....

HDC Building Consent Authority	Responsibility Quality Manager	Date issued 090908	Version No 2
FRED 426534	Location BCA Quality Manual	Review date 090910	Page 1 of 3

**D First Point of Contact**

First point of contact for communications with the council/building consent authority shall be: [✓]

- Owner
- Agent

**E The Project:**

1. Description of building work: .....

2. This application for a Certificate for Public Use is for: [✓]

- The entire building described above
- Part, as described below, of the building described above

3. Describe in detail that part of the building proposed to be available for public use

.....

.....

.....

4. Building Consent numbers of those building consents previously issued for this project:

.....

5. The following specified systems are installed and in proper working order in respect of that part of the building that this application relates to:

.....

.....

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**F Application:**

I confirm that no code compliance certificate has been issued for the building work.

It is intended to permit members of the public to use premises/part of the premises described above for the following purposes and in the following circumstances.

.....

.....

Members of the public can use the premise/part of the premise described above safely because:

.....

.....

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The personnel who carry out the building work are as follows:

Name	Address	Contact Details

**Attachments:**

The following documents are attached to this application [✓]

Plans and Specifications		Copies of other Authorisations	
Details of safety measures proposed		Other	
Building Consent			

TA Office Use Only	Fees:	\$
Receipt Number:	Certificate for Public Use	
Date of Receipt:	Inspections	
Receiving Officer:	Other	
Date Application received:.		
Date application accepted:	<b>TOTAL</b>	

