



Event reference:
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Hauraki District Licensing Agency

Application for Club Licence – Form 8

Section 55, Sale of Liquor Act 1989

To: The Secretary
Hauraki District Licensing Agency
PO Box 17
PAEROA

Application for a club licence is made in accordance with the details set out below.

Details of club

Name _____

Is the club incorporated? Yes / No (circle)

If yes Under what Act is the club incorporated? _____
What is the date of the club's incorporation _____

Postal address for service of documents _____

Daytime contact name _____ Phone _____

Full name and address of manager or managers to be employed,
and certificate numbers of manager's certificate(s): _____

Status of club (tick appropriate box)

Chartered club

Sports club

Other (provide details)

Predominant purpose _____

Club membership of _____ of whom about _____ are under the age
(number of members) (number) of 18 years

Details for the secretary of the club:

Full name

Address

Occupation

Premises Details

Address of club premises _____

Is a licence sought conditional upon construction or completion of the premises? Yes / No (circle)

Does the club own the proposed licensed premises? Yes / No (circle)

If no What is the full name and address of the owner? _____

What form of tenure of the premises will the applicant have (including term of tenure)?

What part (if any) of the premises does the applicant intend should be designated as:

A restricted area _____

A supervised area _____

Does the club share the premises with any other club? Yes / No (circle)

If yes What is the name of the other club? _____
What months of the year do the
respective clubs use the premises? _____

Conditions

On which days and during which hours does the applicant intend to sell liquor under this licence?

What provision does the applicant intend to make for the sale and supply of

Food? _____

Non-alcoholic beverages? _____

Low-alcohol beverages? _____

What steps does the applicant propose to take to provide assistance with or information about
alternative forms of transport from the licensed premises?

What other steps does the applicant propose to take aimed at promoting the responsible
consumption of liquor?

What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of liquor to prohibited persons are observed?

Dated at _____ this _____ day of _____ 20____
(location) (day of month) (month) (year)

Applicant signature

To enable your application to be determined the following information must accompany each application:

- Application fee.
- A food menu (Does not apply to Off-licence application).
- A non-alcoholic drinks menu (Does not apply to Off-licence application).
- Floor plan of the premises.
- Colour photographs of all external exits.
- A site plan of the premises.
- A location map of the premises, showing its relationship to the surrounding urban area.
- Written approval from the Owner of the premises that they have no objection the new licensee, operating from the premises.
- A copy of the lease if applicable.
- Or proof of ownership.
- Tear pages of both advertisements (Forwarded once these have been published).
- A statement that the premises has an evacuation scheme for public safety (section 21A of the Fire Safety Act 1975) – only applies to renewals (on, off and club licences) or
- A statement that the building by reason of its current use does not require a scheme - only applies to renewals (on, off and club licences)

Notes

1. For the matters that are to accompany this application, see Regulation 11(2) of the Sale of Liquor Regulations 1990, as outlined above.
2. Within 20 working days after filing this application with the District licensing Agency, the applicant must give notice of the application in form 1. The notice must be published twice in a newspaper or newspapers circulating in the district and nominated by the Secretary of the District Licensing Agency, with not less than 5 days and not more than 10 days between the 2 dates of publication.
3. Within 10 working days after filing this application with the District Licensing Agency, the applicant must ensure that notice of the application in form 1A is attached in a conspicuous place on or adjacent to the site to which the application relates (unless the Secretary of the District Licensing Agency agrees that it is impracticable or unreasonable to do so).
4. The prescribed fee is \$793.24 including GST.