

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY 26 SEPTEMBER 2018 COMMENCING AT 9.00 AM

PRESENT

J P Tregidga (His Worship the Mayor – 9.00am-1.58pm), Cr D A Adams (Deputy Mayor - 9.00am-1.58pm), Cr P D Buckthought, Cr C Daley, Cr R Harris, Cr G R Leonard (In the Chair 1.38-2.25pm), Cr M McLean, Cr P A Milner, Cr D Smeaton (9.00am-12.00), Cr A M Spicer, Cr D H Swales and Cr J H Thorp

IN ATTENDANCE

Messrs L D Cavers (Chief Executive), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), P Thom (Group Manager - Planning & Environmental Services), S B Fabish (Group Manager - Community Services and Development), S Baker (Finance Manager), M Buttimore (Strategic Planning Projects Manager), J McIver (Community Engagement Manager), Ms C Mischewski (Policy Analyst), Mrs W Harris (Regulatory Services Manager), Mrs S Holmes (Strategic Planner), Ms K Quinn (Senior Strategic Planner), L de Haast (Transportation Manager), E J Wentzel (Water Services Manager), S de Laborde (Manager, Planning and Infrastructure Systems) and Ms D Bezuidenhout (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of Cr A Rattray be received and sustained.

C18/456

McLean/Harris

CARRIED

LATE ITEMS

Pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the Chairperson called for late items to be accepted.

RESOLVED

THAT pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the following late items be accepted for discussion.

- 2018 Young Achievers Award – Exemption from Age Criteria

The item was not on the agenda as it was not available at the time of the agenda deadline.

Consideration of the item could not be delayed due to the urgency that a decision be made prior to the next Council meeting.

CSDC18/457

Milner/McLean

CARRIED

DECLARATIONS OF INTERESTS

There were no declarations.

CONFIRMATION OF COUNCIL MINUTES – 29.8.18 (2453255)

The Mayor presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday, 29 August 2018 are confirmed and are a true and correct record.

C18/458

Smeaton/Buckthought

CARRIED

MATTERS TO BE TAKEN WITH THE PUBLIC EXCLUDED

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Item No. | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) Under Section 48(1) for the Passing of this Resolution |
|-----------------|--|--|---|
| 1 | 2018 Young Achievers Award – Exemption from Age Criteria | Section 7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons. | Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. |

C18/459

Milner/McLean

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C18/462

Tregidga/Harris

CARRIED

CEO MONTHLY REPORT FOR SEPTEMBER 2018 (2453206)

The Chief Executive presented his monthly report for September 2018. The report covered key staff changes within the organisation, the August Mayoral Forum – Summary Report and the Waikato Regional Council Final Proposal for Representation Arrangements.

RESOLVED

THAT the report be received.

C18/463

Tregidga/Leonard

CARRIED

FINANCIAL REPORT FOR THE TWO MONTHS ENDING AUGUST 2018 (2453370)

The Group Manager - Corporate Services presented the Financial Report for the period to 31 August 2018.

RESOLVED

THAT the report be received.

C18/464

Tregidga/Adams

CARRIED

REQUEST TO CARRY FORWARD UNSPENT CAPITAL BUDGETS FROM 2017/18 INTO 2018/19 (2453368, 2453047, 2453048)

The Group Managers of Engineering Services and Community Services and Development presented a report which sought Council approval to carry forward into the 2018/19 financial year the financial amounts listed below from approved but unspent Capital Expenditure budgets from 2017/18, noting some of these carry forward requests will see the unspent budget from 2017/18 spread over multiple years, and acknowledge that due to timing issues a small number of planned operating spends that were anticipated to be undertaken in 2017/18 will now take place in 2018/19.

This will see some adverse budget variances in 2018/19 but positive variances in 2017/18.

RESOLVED

THAT the report be received.

C18/465

Adams/Harris

CARRIED

RESOLVED

THAT Council:

- Approve the list of carry forward projects as identified in Appendix A to this paper to be added to the 2018/19 Capital Works programme.
- Approve the deferral of projects as identified in Appendix A that were set out in the LTP for delivery in 2018/19 that will be deferred to future years.

- Approve the new capital works projects of:
 - Mahuta Road North underslip \$528,000
 - East Coast Road underslip \$283,000
 - Victoria Park drinking fountain \$4,000
 - Paeroa dump station relocation \$50,000
 - Victoria Park dump station \$30,000
 - Skate and Leisure Centre – Paeroa re-roofing\$106,000
- Approve the reclassification of \$200,000 of the Wharf Street Jetty project from Operating expenditure to capital expenditure in light of the MOU with Historical Maritime Park Inc.
- Notes and approve the operational overspend that will occur in 2018/19 relating to timing differences associated with the following projects:
 - Unspent Economic Development funds \$34,000
 - Investigation Phase Ngatea library \$34,000
 - Digital enablement project \$30,000 (previously approved by Council) and

C18/466

Adams/Swales

CARRIED

RESOLVED

THAT Council, note that while the projects listed in Appendix B are not currently proposed to be undertaken in the 2018/19 financial year, that they could be re-scheduled subject to Council approval at some future date. The list of projects in Appendix B be considered when the draft 2019/20 annual plan is constructed.

C18/467

Adams/Swales

CARRIED

2017/18 DRAFT ANNUAL REPORT REVIEW (2453084)

The Finance Manager presented a working version of the draft 2017/18 Annual Report as developed to date, for review by the Council. The purpose of the report was to allow an opportunity to review and focus on the wording that describes the Council’s performance results, achievements and project descriptions.

RESOLVED

THAT the report be received.

C18/468

Milner/McLean

CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORT - AUGUST 2018 (2453178)

The Group Manager Corporate Services updated Council on activities in the Corporate Services department.

RESOLVED

THAT the report be received.

C18/469

Milner/Leonard

CARRIED

ADOPTION OF PLAN CHANGE 1: RULE FOR PUBLIC NOTIFICATION 2018 (2453096)

The Group Manager – Planning and Environmental Services presented a report which outlined the Council resolution made at the April meeting that eight District Plan Rule Changes be progressed through the formal Plan Change process under Schedule 1 RMA.

RESOLVED

THAT the report be received.

C18/470

Tregidga/McLean

CARRIED

On 25 July 2018, following consultation with the Waikato Regional Council, the Councillors resolved that the provision for Comprehensive Residential Development (i.e. retirement living) in Ngatea as a controlled activity, be deleted from the tranche of rule changes agreed to at the 26 April 2018 meeting, leaving seven rule changes to be progressed through the formal process.

The Group Manager updated members on the progress with iwi consultation since the meeting on 25 July 2018 and sought Council approval of minor amendments to the rule changes that were approved. He also sought a Council resolution to adopt "Plan Change 1: Rule Plan Change" to the Operative Hauraki District Plan as set out in the "Section 32 RMA Evaluation Report - September 2018" (including Appendices A – H) for public notification.

RESOLVED

THAT the Council adopts "Plan Change 1: Rule Plan Change" to the Operative Hauraki District Plan as set out in the "Section 32 RMA Evaluation Report - September 2018" (including Appendices A – H) for public notification.

C18/471

Tregidga/Leonard

CARRIED

RESOLVED

THAT the Council instructs staff to commence the public notification process in accordance with Clause 5 of the First Schedule to the Resource Management Act 1991.

C18/472

Tregidga/Leonard

CARRIED

KAIAUA PUKOROKORO MIRANDA COMMUNITY PLAN (2452651)

The Policy Analyst presented a report which provided a scoping document for the Kaiaua Pūkorokoro/Miranda Community Plan project and proposes that a joint working party be formed to govern the project. Further, the report proposed that the working party investigate options for undertaking the community planning process, including a natural hazard and risk assessment for input into the community plan project, and report back to Council with detailed costings.

RESOLVED

THAT the report be received.

C18/473

Milner/Leonard

CARRIED

RESOLVED

THAT Council accepts the Kaiaua Pūkorokoro/Miranda Community Plan project scope.

C18/474

Milner/Leonard

CARRIED

RESOLVED

THAT Council seek to form the Pūkorokoro/Miranda Community Plan joint working party with Waikato Regional Council and Iwi to govern the Kaiaua Pūkorokoro/Miranda Community Plan project.

C18/475

Milner/Tregidga

CARRIED

RESOLVED

THAT Council appoints the Mayor, Crs Gill Leonard, Don Swales, Phillip Buckthought and Ross Harris to represent Council on the Kaiaua Pūkorokoro/Miranda Community Plan joint working party.

C18/476

Milner/Tregidga

CARRIED

RESOLVED

THAT the Kaiaua Pūkorokoro/Miranda Community Plan joint working party investigate costs associated with undertaking the community plan and report back to Council on the preferred options for:

- a) The community plan project (options 1, 2, 3), and
- b) Undertaking a natural hazard and risk assessment (options a, b, c).

C18/477

Milner/Tregidga

CARRIED

DRAFT ANNUAL PLAN 2019/20 PROGRAMME TO COUNCIL (2452954)

The Strategic Planner presented to the Elected Members the Draft Annual Plan 2019/20 proposed project approach and timeframes and sought initial clarification from them of any known proposed divergences from what is proposed in year two of 'Our Long Term Plan': 2018-28 | *Tō Mātou Mahere Roa: 2018-28* (2018-28 LTP).

RESOLVED

THAT the report be received.

C18/478

Tregidga/Milner

CARRIED

RESOLVED

THAT approval be given for the Annual Plan 2019/20 process to begin in accordance with the confirmed project approach and timeframe.

C18/479

Tregidga/Buckthought

CARRIED

ANNUAL REPORT TO ALCOHOL REGULATORY AND LICENSING AUTHORITY ARLA 2017 2018 (2453228)

The Regulatory Services Manager presented a report on Section 199 of the Sale and Supply of Alcohol Act 2012 which requires a report be submitted prior to the 30th September 2018 from the District Licensing Committee (DLC) to the Alcohol Regulatory and Licensing Authority (ARLA) covering the period ending 30th June 2018.

RESOLVED

THAT the report be received.

C18/480

Milner/McLean

CARRIED

RESOLVED

THAT the annual Hauraki District Licensing Committee report for period ending 30 June 2018 be submitted to the Alcohol Regulatory and Licensing Authority, Wellington.

C18/481

Milner/Leonard

CARRIED

Appointment of Wendy Harris to position of Regulatory Services Manager

Councillors congratulated Wendy Harris on her new position of Regulatory Services Manager and wished her well with the challenges that this position will bring.

Councillor Smeaton left the meeting at 12.00

POST TREATY SETTLEMENT ORGANISATIONAL READINESS FOR HAURAKI DISTRICT COUNCIL (2452908)

The Strategic Planning Projects Manager presented to the elected members the findings from the survey carried out in February/March 2018 by research company, Oceania Group. He advised of the recommended actions that could be considered, based on the results of this survey, to improve the organisations post treaty settlement readiness.

RESOLVED

THAT the report be received.

C18/482

Adams/Harris

CARRIED

To ensure Council as a whole is prepared to deal with post settlement matters; effective partnerships between Iwi are made a priority; legislative requirements of the RMA and LGA are met; and good practise is demonstrated, staff recommended three key actions in the short term, be taken:

1. The recruitment of a Maori policy advisor/Maori liaison officer/ Maori liaison coordinator/Iwi and Maori engagement officer role.
2. The recruitment of an external provider/s to undertake training with key staff and Elected Members to enhance understanding of local iwi and Maori history and its implications.
3. Approval for staff to enhance the understanding of Te Reo and embed Te Reo into consultative mechanisms and key documentation.

RESOLVED

THAT the recruitment of an Iwi/Maori Liaison role be approved.

C18/483

Tregidga/Spicer

CARRIED

RESOLVED

THAT the recruitment of appropriate external provider/s to undertake training with key staff and Elected Members to enhance understanding of local iwi and Maori history and its implications be approved.

C18/484

Tregidga / Spicer

CARRIED

RESOLVED

THAT it be approved to enhance the understanding of Te reo and embed Te reo into consultative mechanisms and key documentation.

C18/485

Tregidga / Spicer

CARRIED

The meeting adjourned at 12.20pm
The meeting reconvened at 12.55pm

REPORT ON APPOINTMENT OF DLC LIST MEMBERS 2018 (2452718)

The Policy Analyst presented a report which sought the appointment of two new independent members to the list for the Hauraki District Council District Licensing Committee (DLC) and the reappointment of the three existing independent list members.

RESOLVED

THAT the report be received.

C18/486

Milner/Spicer

CARRIED

RESOLVED

THAT in accordance with section 192 of the Sale and Supply of Alcohol Act 2012, the Council reappoints Mary Carmine, Denis Taylor and John Goodman to the list for the Hauraki District Council District Licensing Committee for a further five years from 1 October 2018.

C18/487

Spicer / Swales

CARRIED

RESOLVED

THAT in accordance with section 192 of the Sale and Supply of Alcohol Act 2012, the Council appoints Brent Holmes and Ross Murphy to the list for the Hauraki District Council District Licensing Committee for a period of five years from 1 October 2018.

C18/488

Spicer/Swales

CARRIED

RESOLVED

THAT section 9.6 'District Licensing Committee' of the Hauraki District Council Delegations Manual be amended to reflect the increase of independent District Licensing Committee list members from 3 list members to 5.

C18/489

Spicer/Swales

CARRIED

REVOCATION OF THE COUNCIL'S FIRE BYLAWS (2452531)

The Policy Analyst presented a report which requested the revocation of the Hauraki District Council Fire Prevention Bylaw Involving Vegetation 1993, and The Franklin District Council Fires in the Open Air Bylaw 2008.

RESOLVED

THAT the report be received.

C18/490

Swales/Milner

CARRIED

The Council's fire bylaws need to be revoked as the Council no longer has the legislative power to make or enforce these bylaws. This is now the role of FENZ. However, before a fire bylaw can be revoked without public consultation, the Council must consult with FENZ and determine that the clauses in the bylaw are 'relevant' fire bylaws.

RESOLVED

THAT in accordance with section 152B (1) of the Local Government Act 2002 the Hauraki District Council Fire Prevention Bylaw Involving Vegetation 1993, and the Franklin District Council Fires in the Open Air Bylaw 2008 are revoked.

C18/491 Leonard/Adams **CARRIED**

RESOLVED

THAT in accordance with section 152B (1) of the Local Government Act 2002, Council is not required to undertake public consultation and will publicly notify the decision.

C18/492 Leonard/Adams **CARRIED**

RESOLVED

THAT section 6.10 Fire Control be removed from the Delegations Manual as the Council no longer has the power to remove fire hazards or declare fire seasons.

C18/493 Leonard/ dams **CARRIED**

COUNCILMARK 2018 (2453121)

The Policy Analyst presented a report advising that Council has signed up as a participating council for the CouncilMARK local government excellence programme. The CouncilMARK programme was established to help councils demonstrate and lift the value and services they provide to their local communities. The participation in the programme has the full support of Council, confirmed by a resolution passed at its meeting held on 25 October 2017.

RESOLVED

THAT the report be received.

C18/494 Tregidga/Spicer **CARRIED**

PAEROA PIPE BANDS AND TATTOO (2452949, 2444540)

The Mayor presented a report to advise Council and to seek support of a request from the Paeroa Pipe Bands and Tattoo Committee Inc. for financial support for the 26th event to be held in 2019.

RESOLVED

THAT the report be received.

C18/495 Tregidga/McLean **CARRIED**

RESOLVED

THAT Council contribute the sum of \$3,000 from the District General Fund towards the 26th Highland Games and Tattoo event to Paeroa Pipe Bands and Tattoo Committee Inc.

C18/496 Milner/Harris **CARRIED**

TRANSPORT REPORT – AUGUST 2018 (2453491)

The Transport Manager presented a report that provided the latest information on the Hauraki District Council's Roading activities for the period ending 31 August 2018.

RESOLVED

THAT the report be received.

C18/497 Adams/Harris **CARRIED**

2018-19 AWT STRATEGY (2453080)

The Transport Manager presented a proposed strategy for implementation of the Sealed Pavement Rehabilitation programme in the current 3-year cycle of the Long Term Plan 2018-2028.

RESOLVED

THAT the report be received.

C18/498 Adams/Thorp **CARRIED**

RESOLVED

THAT Council approves the proposed strategy for Sealed Pavement Rehabilitation projects in the 2018/19 to 2020/21.

C18/499 Adams/Leonard **CARRIED**

TRAFFIC CONTROL TRAINING (2453441)

The Group Manager – Engineering Services presented a report which sought Council's approval for traffic control training of six members of service organisations in the Paeroa, Plains and Waihi Wards.

RESOLVED

THAT the report be received.

C18/500 Spicer/Milner **CARRIED**

RESOLVED

THAT Council approve traffic control training for members of service organisations in the Paeroa (2), Plains (2) & Waihi (4) wards. The trainees to be made up of service organisations from each ward and the nominees be confirmed by the Ward Chair.

C18/501 Thorp/McLean **CARRIED**

RESOLVED

THAT the training fees of \$250 per person be funded from the Ward Community Grants Budget.

C18/502 Thorp/McLean **CARRIED**

SOLID WASTE REPORT TO COUNCIL - AUGUST 2018 (2453480)

A report summarising performance and issues in the Solid Waste work area was presented by the Infrastructure Systems and Planning Manager. The body of the report referred to August works.

RESOLVED

THAT the report be received.

C18/504

Milner/McLean

CARRIED

HAURAKI RE-USE CENTRE (2453443)

The Infrastructure and Planning Manager presented a report which sought a decision whether or not to support the concept of a re-use centre in Paeroa based on the model the Seagull Centre employs in Thames.

RESOLVED

THAT the report be received.

C18/505

Tregidga/Spicer

CARRIED

There was unanimous support for the initiative.

RESOLVED

THAT Council supports the concept of the Paeroa Re-use Centre initiative and that Cr Smeaton and Cr Milner work with the Paeroa Re-use team to establish the reuse centre.

C18/506

Tregidga/Spicer

CARRIED

RESOLVED

THAT the Council acknowledge that, while no funding request has been made, there is likely to be a future request for funding for the initiative.

C18/507

Tregidga/Spicer

CARRIED

The Mayor vacated the chair at 1.58pm.

The Mayor, Deputy Chair and the Chief Executive left the meeting at this time.

Appointment of Chair in the Absence of Chair and Deputy Chair

RESOLVED

THAT Cr Leonard be appointed as Chair in the absence of the Chair (Mayor) and Deputy Chair (Deputy Mayor) for the remainder of the meeting.

C18/503

Harris/Spicer

CARRIED

Cr Leonard assumed the chair at 1.58pm.

DRAINAGE DISTRICT REPORT TO END AUGUST 2018 (2453479)

The Planning and Infrastructure Systems Manager presented the Land Drainage Activity report for the period ending 31 August 2018.

RESOLVED

THAT the report be received.

C18/508

Buckthought/Thorp

CARRIED

WATER SERVICES REPORT TO COUNCIL (COVERING AUGUST) SEPTEMBER (2453493)

The Water Services Manager presented the water services activity report. The body of the report referred to the August works.

RESOLVED

THAT the report be received.

C18/509

Spicer/Harris

CARRIED

The Group Manager - Engineering Services congratulated the Water Services Manager, E.J. Wentzel, in recognition of Councils' meeting full compliance of Water Safety Standards.

The meeting closed at 2.25pm

CONFIRMED

J P Tregidga
Mayor

Cr G Leonard
Appointed Chairperson

31 October 2018