

R E P O R T	TO	Planning & Finance
	FROM	TAKAWAENGA
	FILE REF	06.504.013-195573.rtf
	DATE	29 June 2004
	SUBJECT	Creative NZ Communities Scheme Report

RECOMMENDATION

That the report on the allocation of Creative New Zealand Creative Communities scheme by the Hauraki Assessment Committee for the 2003/04 year, be received.

2003/04 ANNUAL FUNDING ALLOCATION

The District Assessment Committee consisting of Councillors Gillian Munro (Chair), Valda Laurich, and Bronwyn Wightman, community representatives Anne Leonard, Judy Parker, John MacReady and Iwi representative Winn Brownlee along with myself met twice (11 November 2003 and 16 April 2004) during the current financial year to consider applications for funding under the above scheme. Under its agreement with the Creative New Zealand, the Council administers the scheme, meeting all costs except promotions. Five percent (\$752.90) of CNZ allocation was made available to cover district promotions.

The arts activities requesting assistance this round revealed a total of \$43,489.00. Only \$14,708.72 was available for distribution.

Twenty one applications were successful and will receive financial assistance relevant to their requests; other applicants either did not provide sufficient details or were of a low priority considering the amount of funds available. The successful applications were:

Applicant	Project	\$ allocated
Class Act Opera Trust	NI Tour of Figaro Who	\$750.00
He Waka Eke Noa Charitable Trust	professional Shakespeare theatre	\$630.00
Paeroa Pipe Bands Tattoo Committee Inc.	organise and coordinate the 11th Annual Paeroa and District Highland Games and Tattoo	\$1,500.00
Paeroa Society of Arts	complete new exhibition display area and promote 'New Beginnings' members exhibition	\$693.00
Waitakaruru School	paintings of the Hauraki Plains natural environment and birdlife	\$200.00
Waihi Summer Festival Inc.	stands for displaying sculptures and wood plus holding 6 lunchtime concerts	\$1,000.00

Paeroa Community Support Trust	holiday programme to encourage participation in the arts and crafts	\$500.00
Paeroa Skate & Leisure Centre	a pre-Christmas Talent Quest extravaganza for youth of Paeroa	\$1,000.00
Children's Art House	scholarships for Feb/May 2004 for two children to attend the Children's Art House	\$300.00
Go Waihi	to employ artists, musicians for 'holidayfest'	\$750.00
Hauraki Country Music Club	foster country music through monthly performances	\$200.00
Waikino Spring Arts Festival	art and craft exhibition	\$400.00
Ebenezer Community Trust	to provide involvement for pre - school mothers to learn a variety of art mediums	\$250.00
The Miscellany Ensemble Community Orchestra	to purchase a library of orchestra music	\$1,250.00
Kerepehi Brass Band Inc	to purchase a tuba	\$2,000.00
<u>SOAR@Paeroa</u>	publication of children's literature	\$1,000.00
Go Waihi Inc	Goldfest School holiday event	\$200.00
Go Waihi Inc	teach art skills	\$550.00
Paeroa Community Support Trust	a) tutor fees for teaching keyboards b) pre-schoolers holiday programme c) Annual Ideas Explosion	\$1,100.00
Paeroa Country Music Club	concerts	\$200.00
Children's' Art House	3 scholarships	\$225.00

A copy of the reconciliation financial report, administration report form and panel members contact list is attached.

Na,

John McIver

Reconciliation Report form for the financial year 2003/2004

Please use this form and fill in the information required

Do not include GST in any of these amounts

Council name: HAURAKI DISTRICT COUNCIL

INCOME

1. Annual allocation received from Creative New Zealand - Total received	\$ 15,058.01
2. a) \$'s brought forward from the previous funding year	\$ 403.62
b) Loans outstanding	\$ -
c) Grants refunded, guarantees against loss retired or returned, and tagged funds retired	\$0.00
d) Loans repaid	\$ -
<u>Subtotal (1, 2a-d)</u>	<u>\$15,461.63</u>
e) Interest	\$ -
f) Local authority contribution (if applicable)	\$ -
g) Funding from other sources (if applicable)	\$ -
<u>Total (A)</u>	<u>\$15,461.63</u>

EXPENDITURE

3. a) Grants committed	\$ 14,698.00
b) Loans committed (if applicable)	\$ -
c) Guarantees against loss committed	\$ -
<u>Subtotal (3a-c)</u>	<u>\$14,698.00</u>
4. Committed or tagged funds for special purposes Description:	\$ -
5. Total used for promotion/advertising and evaluation purposes (maximum 5% of annual allocation)	\$ 752.90
6. Total carried forward to the following funding year	\$ -
a) Loans Outstanding	\$ -
b) Rollover of unspent funds – i.e. lack of applications or grants given	\$ 10.73
c) Rollover of unspent funds due to funding round being outside of the financial year	\$ -
<u>Subtotal (6a-c)</u>	<u>\$10.73</u>
<u>Total (B)</u>	<u>\$15,461.63</u>

Administration report form
for the financial year 2003 / 2004
Creative Communities Scheme

The purpose of this form is to ensure that each local authority has carried out its Creative Communities Scheme administration in accordance with the signed agreement between each council and Creative New Zealand.

Scheme administered by **HAURAKI DISTRICT COUNCIL**
(Local authority name)

Implementation

(Tick the option below that applies to any change which has occurred since the last administration report)

- 1a Administers the *Creative Communities Scheme* through a council-appointed assessment committee
- 1b Contracts out the assessment process of the *Creative Communities Scheme* to community arts council(s) for the district and/or other specified organisation(s).
(Please give the name of the organisation)

- 1c Administers the *Creative Communities Scheme* through a council-appointed assessment committee with the community arts council(s) or any other organisation(s) having responsibility for the administration of smaller grants. *(Please give the name of the organisation)*

Accountability

Tick each box

- 2 Has carried out the agreed number of funding rounds in the financial year ended **30/6/2004**
- 3 Has ensured that the membership of the assessment committee conforms with the criteria laid out in clause 3.5 of the agreement between Creative New Zealand and Hauraki District Council (Council name)
(A list of current assessment committee members and their affiliations is attached – please complete the form and attach)
- 4 Has established procedures to implement its community arts provider obligations as outlined in the Agreement

- 5 Has completed a summary report of the applications and allocations made in the financial year to [30/6/2004](#)
(This report is to include, where applicable, a summary report of all funding decisions made by third parties on behalf of the assessment committee.)
If you have ticked 1b or 1c, a detailed summary report should be attached including all decisions made through third parties.
- 6 Has completed a financial reporting form for the financial year [30/6/2004](#)
(This report is attached to this return)
- 7 Has ensured that all recipients of grants from the *Creative Communities Scheme* have:
- filed a *Creative Communities Scheme* reporting form within two months of the completion of the project funded, or
- otherwise acquitted the grant satisfactorily.

Promotion

- 8a Has advertised closing dates for the *Creative Communities Scheme* applications
- 8b Has published the names of appointees to the local assessment committee
- 8c Has published the list of successful applicants

Completed by: [John McIver - Takawaenga](#)
(Name and designation)

Date: [29/6/2004](#)

Panel Posn	NAME	ADDR1	CITY	TELEPHONE	AFFILIATION
	Mrs. Bronwyn Wightman	410 Beach Road	WAIHI	07-8637509	Waihi Ward Member
	Mrs. Valda Laurich	87 Rawerawe Rd West RD2	NGATEA	07-8677033	Ngatea Ward Member
Chair	Mrs. Gillian Munro	21 Albert Rd Mackaytown RD4	PAEROA	07-8627525	Paeroa Ward Member
	Mrs. Judy Parker	6 Thames Road	PAEROA	07-8628530	Community Rep
	Mr. John MacReady	RD2	WAIHI	07-8637720	Community Rep
	Mrs. Anne Leonard	103 Puhunga Road South	NGATEA	07-8677338	Community Rep
	Mrs. Winn Brownlee	9 Fraser Street	PAEROA	07-8627109	Tangata whenua Rep
Administrator	Mr. John McIver	PO Box 17	PAEROA	07-8628609x609	Hauraki District Council