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PART A: Introduction and Overview

Preface

The Hauraki District Council is required under the 1989 amendment to the Local Government Act to prepare and adopt a report outlining its proposed policies, objectives and indicative costs for significant activities each year. The Hauraki District Council meets this requirement through the production of an Annual Plan which details proposals for the next financial year (1 July 1997 to 30 June 1998) and gives an indication of estimated costs for the following two years ending 30 June 1999 and 2000.

Members of the public were entitled to make submissions on the draft Annual Plan. The Council received 269 submissions to the draft and these were considered at a meeting of the Council on 17 July 1997.

The submissions covered a wide range of issues which included:


- Waihi Indoor Sports Stadium
- Waikino Water
- Kaihere Hall Relocation
- Animal Control
- Economic Development
- Go Waihi
- Whiritoa Emergency Management Centre

Changes, where considered appropriate by the Council, have been made to the Annual Plan accordingly. This included provision for the capital expenditure necessary for the construction of the Whiritoa Emergency Management Centre. This development will include provision for the Whiritoa Library.

The relevant excerpt, relating to the Annual Plan, from the 1989 Amendment to the Local Government Act 1974 is shown below:

2 2 3 D. Annual Report to public concerning plans

- (1) Every local authority shall, in accordance with the special consultative procedure, prepare and adopt, for each financial year, a report -
 - (a) In respect of the local authority; and
 - (b) In respect of each local trading enterprise, company, and other organisation that is under the control of the local authority or is a trading enterprise, company, or organisation in which the authority has a significant interest.
- (2) The local authority shall, not later than 5 working days after giving public notice under Section 716A(1)(b) of this Act of a proposal to adopt a report under this section, send a copy of the proposal to the Secretary.
- (3) A report under this section shall outline -
 - (a) In particular terms for the financial year to which the report relates, and in general terms for each of the following 2 financial years:
 - i) The intended significant policies and objectives of the local authority, local authority trading enterprise, company, or other organisation; and
 - ii) The nature and scope of the significant activities to be undertaken; and
 - iii) The performance targets and other measures by which performance may be judged in relation to the objectives; and
 - (b) In particular terms for the financial year to which the report relates, and in general terms for each of the following 2 financial years, in total and for each significant activity of the local authority -
 - i) The indicative costs, including both an allowance for depreciation and the cost of capital employed; and
 - ii) The sources of funds; and
 - iii) The rating policy of the local authority
- (4) A report under this section shall include an explanation of any significant changes between the policies, objectives, activities, and performance targets specified in the report as being those for the financial year to which the report relates and those specified in the report for the immediately preceding financial year as being those for the financial year to which the report relates.
- (5) A report under this section shall include a summary of the equal employment opportunities programme for the local authority for the financial year to which the report relates.
- (6) A report under this section shall be adopted, before the end of the third month of the financial year to which the report relates, at a meeting of the local authority.
- (7) Where a local authority adopts a report under this section, that local authority shall -
 - (a) Make that report available for public inspection at its offices and libraries; and
 - (b) Make copies of that report available to the public (i) free of charge; or (ii) at a reasonable charge; and
 - (c) Within 20 working days after its adoption, send copies of that report to (i) the Secretary; and (ii) the Controller and Auditor-General; and (iii) the Parliamentary Library.



Mayor's Summary

INTRODUCTION

In 1997/98 we set out to complete the annual planning process by 30 June. While we have not achieved that target date, we are significantly earlier than has been the case in previous years.

In the past, the first instalment of rates payable in the Hauraki District have been assessed on the basis of one-third of the previous years rate levy. In 1997/98, the Annual Plan will be completed in time to enable the first instalment due in October to be one-third of the current years levy. This is one of the objectives that we had in bringing the annual planning process forward and this will be achieved.

LONG TERM PLANNING

Legislation has been enacted since the last Annual Plan was prepared, requiring a ten year forward financial plan to be in place by 30 June 1998.

Community Board and District estimates have been prepared this year on the basis of a 10 year forward projection where the information is available. While this is not shown in the published Annual Plan, the information is shown in the budgets that the District Council has considered.

Preparation of a long term plan is requiring a significant amount of work and will continue to occupy a significant amount of time of staff and elected members between now and 30 June 1998. The gathering of information is a considerable task. Asset Management Plans have to be prepared. Data has to be collected to identify the state of our infrastructure. Local Government in general is feeling the burden of the implementation of the Local Government Amendment Act No. 3.

However, it is a necessary step. It is part of good business planning. When the process is complete, stakeholders will have a good understanding of the commitments in the future, to maintain the services at an acceptable level.

THE IMPACT OF RATES

The 1996/97 rates assessments caused a considerable amount of comment in the community. In particular, those areas that felt the impact of the change to the differential rating system were most vocal. The District moved in the 1996/97 financial year to even up the differential rating that has been in existence since 1 July 1990. The rating system has been largely based on the historic situation that existed at amalgamation on 1 November 1989. The changes that were made last year were the first of a two stage process to -

- Levy a uniform rate in the dollar on all rural land.
- Levy a uniform rate in the dollar on residential land in Ngatea, Paeroa and Waihi townships.
- Levy a uniform differential rate of 1.8 times residential on all Commercial and Industrial land in the District.

The effect of that was to increase rates in Plains and Netherton rural areas and in the Ngatea and Paeroa townships. The changes reduced rates in the Paeroa and Waihi rural areas, and reduced rates in the Commercial and Industrial area of Waihi.

Last year was the first stage of that two step process. The second part of that levelling up of rates is proposed in the current year. Therefore there will be some further adjustments in the General and Works and Services rates in the 1997/98 financial years.

Much of the comment particularly from the rural community, was focusing on the overall impact of the rate changes in the 1996/97 year only. A proportion of that related to the Waikato Regional Council rates which are outside of the Hauraki District Council control.



RATES FOR 1997/98

The Hauraki District Council in setting the general rates for 1997/98 was conscious of the impact of rates on its citizens. The Council decided to limit the increase in the General rate to 1%. The refuse disposal rates will remain unchanged.

In Waihi, the Community Board is under pressure to continue a meaningful works programme. The total increase of all rates which includes sewerage and water amounts to \$66,000.

In the Plains Ward, the general rate increase is limited to \$14,000. The increase in land drainage, water and sewerage amounts to \$174,190. Of that \$122,500 is in water meter charges and \$54,000 is an increase in land drainage rates.

In the Paeroa Ward, the total increase in rates is \$25,849 plus an increase of \$44,000 in water meter charges over the four water supplies in the Ward.

CONCLUSION

The 1997/98 Annual Plan is a steady-as-we-go budget. The work we have done on our 10 year forward projection so far, indicates that there is substantial capital work to be done in the next 10 to 20 years. However, as elected members, we are very conscious of the fact that our ratepayers must be able to afford to pay rates that are proposed. The Hauraki District Council is fortunate that it has a substantial asset base with a low level of debt. As at 31 March 1997 the total long term debt was \$310,000 against assets of \$35,000,000.

I am confident that as we work through our long term planning and funding review, we can produce an affordable outcome, that would continue to provide a good level of service to the ratepayers of the Hauraki District.

B J Morrison J P
Mayor

PART B: Council Overview

District Statistics

Area:	1144 km ²
Population 1996:	17,184 people
Capital Value:	\$1,664,627,500
Land Value:	\$1,043,257,000
Date of Valuation:	1 Oct 1995
Rateable Assessments:	7869

Council Offices

Principal Office

Street Address: William Street, Paeroa
Postal Address: P O Box 17, Paeroa
Phone: (07)862 8609 or
(0800)734 834 (within District
freephone)
Fax: (07)862 8607
E-mail: info@auraki-dc.govt.nz

Plains Service Centre

Orchard Road, Ngatea

Waihi Service Centre

Haszard Street, Waihi

Elected Member Guide

Mayor

Mr B J (Basil) Morrison J P,
38 Hill Street, Paeroa. Ph (07)862 6344

Councillors Paeroa Ward

Mr D F (Des) Johansen	Ph (07)862 8903
Mr J A (John) Poulter	Ph (07)862 3733
Mr J (John) Tregidga	Ph (07)862 8956

Councillors Plains Ward

Mrs C (Molly) Aspin	Ph (07)867 5121
Mr D E (Don) Challis	Ph (07)867 7097
Mr R L (Robin) Povey	Ph (07)867 6852

Councillors Waihi Ward

Mrs D M (Mary) Carmine	Ph (07)863 8740
Mrs J (Joyce) Fawcett	Ph (07)863 7984
Mr F S (Francis) Hansen	Ph (07)863 7569

The Council meets monthly on the third to last Thursday of each month at the Paeroa Office, commencing at 10.00 am. Special meetings are scheduled as required. The Council has three Standing Committees - Works & Services, Planning & Finance, and Hearings. The first two meet on the last Thursday of each month at the Paeroa Office, at 10.30 am and 1.00 pm respectively. The Hearings Committee meets as required. Membership is as follows:

Works and Services Committee

Robin Povey (Chairman)	John Poulter (Deputy Chairman)
Molly Aspin	Don Challis
Francis Hansen	

Planning and Finance Committee

Basil Morrison (Chairman)	John Tregidga (Deputy Chairman)
Molly Aspin	Mary Carmine
Joyce Fawcett	Des Johansen

Hearings Committee

John Tregidga (Chairman)	Mary Carmine (Deputy Chairman)
Robin Povey	

Senior Management

General Manager:

Mr I K (Keith) Laurenson

District Engineer:

Mr R S (Ross) Vincent

Planning & Environmental Serv. Mgr:

Mr M J (Mike) Maguire

Community Services Manager:

Mr R G (Gary) Paterson

Corporate Services Manager:

Mr R H (Rex) Leonhart

Business Units Board of Management:

General Manager (Chairman)

District Engineer

Corporate Services Manager

Construction & Maintenance:

Manager: Mr S (Steve) Schmidt

Technical Services:

Manager: Mr N P (Nigel) Ross

Tettleys Quarry:

Manager: Mr A B (Brian) Trow

Workshop:

Manager: Mr P (Peter) Smith

Elected Member Guide ... cont'd

The Council has three Community Boards which deal with community issues specific to their Ward. The Plains Community Board meets on the first Monday of each month, at 9.00 am in the Plains Service Centre. The Waihi Community Board meets on the first Tuesday of each month, at 7.30 pm in the Waihi Service Centre. The Paeroa Community Board meets on the first Wednesday of each month, at 1.00 pm in the Paeroa Office.

Membership of the Community Boards is as follows:

Paeroa Community Board

Mr J A (John) Poulter (Chairman)	Ph (07)862 3733
Mr J (John) Tregidga (Deputy Chairman)	Ph (07)862 8956
Mr J (John) Budge	
Mr B P (Bryan) Dunn	Ph (07)862 8746
Mr D F (Des) Johansen	Ph (07)862 8903

Plains Community Board


Mr I D (Ian) Troughton (Chairman)	Ph (07)867 5114
Mrs G M (Gay) Patch (Deputy Chairman)	Ph (07)867 7545
Mrs C (Molly) Aspin	Ph. (07)867 5121
Mr D E (Don) Challis	Ph (07)867 7097
Mrs VJB (Valda) Laurich	Ph (07)867 7033
Mr M K (Murray) McLean	Ph (07)867 7234
Mr R L (Robin) Povey	Ph (07)867 6852

Waihi Community Board

Mr F S (Francis) Hansen (Chairman)	Ph (07)863 7569
Mr D C (Don) Lockwood (Deputy Chairman)	Ph (07)863 8330
Mrs D M (Mary) Carmine	Ph (07)863 8740
Mrs J (Joyce) Fawcett	Ph (07)863 7984
Mr M J (Mike) Hayden	Ph (07)863 7292

Community Board Delegated Functions

- Community Board members remuneration and expenses
- Donations
- Non-Subsidised Roads, Streets & Bridges
- Non-subsidised Street Lighting
- Sewerage Collection and Disposal
- Public Conveniences
- Information Centres
- Water Supply Maintenance
- Water Supply Capital Work
- Reserves and Domains
- Halls
- Industrial Promotion
- Township Amenities
- Museums
- Swimming Baths
- Footpaths
- Cemeteries
- Land Drainage
- Stormwater Disposal
- Non-subsidised Service Lanes
- Non-subsidised Kerb & Channel



Hauraki District Council's Mission ...

To ensure the successful ...

- Provision of services and facilities;
 - Advocacy on behalf of the community; and
 - Use and management of resources
- ... for all who live in or visit the Hauraki District.

Hauraki District Council's Visions for the Future ...

- A range of services and facilities meeting the community's needs and realistic expectations;
- A positive climate which encourages balanced and sustained growth throughout the district;
- An environment which encourages vibrant communities and an enhanced quality of life;
- The wise use and management of all resources for the continued benefit of the district;
- A proactive Council that provides leadership, is results orientated and communicates effectively with all sectors of the community.



PART C: Significant Activities

An Introduction

The Hauraki District Council undertakes a wide range of activities which have been grouped into Significant Activities to represent the Council's major service outputs as follows:

- Community Facilities
- Democracy
- Drainage
- Other Activities
- Parks and Reserves
- Planning and Environmental Services
- Roothing
- Sewerage
- Solid Waste
- Water Supply

For each significant activity, the Annual Plan sets out:

- A general description of the activity and its goal to provide summary information about the background and extent of the activity.
- The focus of the activity for the next three years, i.e. the overall medium-term objectives designed to assist the Council in fulfilling its longer term visions for the future and the goal for that particular activity.
- The emphasis for the current planning period which outlines steps to be taken this year towards meeting the 3-year focus.' The emphasis states the anticipated achievements or performance measures for the 1997-98 planning period. These measures are prepared using, as appropriate, the criteria of quantity, quality, cost, timeliness and location.

The Council employs a number of technically qualified staff in such areas as water, sewerage, planning, inspection, roading and a range of other Council activities. They continually monitor and review the quality of processes and outputs in their respective areas to ensure conformance to professional and Council standards. A range of Council's operational work is carried out under contract. The Council's professional staff are fully responsible for total management of these contracts to ensure the appropriate professional and Council standards are complied with. Through this means the Council ensures that the quality of output occurs without recourse in all cases to formal quality measures.

The Annual Plan is one means by which the Council can prudently manage the affairs of the district. Another means is through the use of longer term planning documents such as Asset Management Plans, Long-term Financial Strategies and a Strategic Plan. The Council is making progress towards the completion of these valuable planning tools. A Corporate Planner has been employed and tools like the implementation of a Geographical Information System will assist in moving towards completion by the target date of June 1998.

It is noted that the Annual Plan format for significant activities has been revised this year. Part of the process involved reviewing the focus for each activity. This was done in an effort to more accurately define both the Council's focus for the three-year period, and its emphasis for the 1997-98 year in respect of each activity.

The relationship between the Council's visions and the Significant Activities undertaken is outlined below - the significant activities listed for each vision are helping to meet that particular vision in the Hauraki district.

<p>Vision 1: A range of services and facilities meeting the community's needs and realistic expectations</p> <ul style="list-style-type: none"> • Community Facilities (public libraries, swimming pools, cemeteries, public halls, Paeroa Information Centre, public toilets) • Democracy • Drainage (land drainage & urban stormwater) • Other Activities (beautification, civil defence, district promotions, economic development, rural fires, public transport, pensioner housing, sports co-ordinator, conservation initiatives, abandoned vehicles, community assistance) • Parks & Reserves • Planning & Environmental Services • Refuse Collection & Disposal • Roothing • Sewerage • Water Supply 	<p>Vision 2: A positive climate which encourages balanced and sustained growth throughout the district</p> <ul style="list-style-type: none"> • Community Facilities (public libraries, , Paeroa Information Centre,) • Democracy • Drainage (land drainage & urban stormwater) • Other Activities (beautification, civil defence, district promotions, economic development, rural fires, pensioner housing, community assistance) • Parks & Reserves • Planning & Environmental Services • Refuse Collection & Disposal • Roothing 	<p>Vision 3: An environment which encourages vibrant communities and an enhanced quality of life</p> <ul style="list-style-type: none"> • Community Facilities (public libraries, swimming pools, cemeteries, public halls, Paeroa Information Centre, public toilets) • Democracy • Drainage (urban stormwater) • Other Activities (beautification, rural fires, sports co-ordinator, conservation initiatives, abandoned vehicles, community assistance) • Parks & Reserves • Planning & Environmental Services • Refuse Collection & Disposal • Roothing • Water Supply
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<p>Vision 4: The wise use and management of all resources for the continued benefit of the district</p> <ul style="list-style-type: none"> • Community Facilities (public libraries) • Democracy • Drainage (land drainage) • Other Activities (beautification, rural fires, public transport, conservation initiatives, community assistance) • Parks & Reserves • Planning & Environmental Services • Refuse Collection • Roothing • Water Supply 	<p>Vision 5: A proactive Council that provides leadership, is results orientated and communicates effectively with all sectors of the community</p> <ul style="list-style-type: none"> • Community Facilities (Paeroa Information Centre,) • Democracy • Other Activities (civil defence, district promotions, rural fires, pensioner housing, sports co-ordinator, community assistance) • Planning & Environmental Services • Roothing
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General Manager's Summary of Significant Activities

FINANCIAL MANAGEMENT AND BORROWING LEGISLATION

The change to the Local Government Act 1974, known as the No. 3 amendment was passed into law in 1996. The legislation contained new provisions for financial management, borrowing and funding of Local Government. The legislation set up a whole new requirement for Local Government to produce a 10 year forward financial strategy, a new funding policy and an investment and borrowing policy. The legislation sets out a number of steps that are required to be taken and contains a requirement for public consultation.

The Hauraki District Council has been addressing the requirements of the legislation over the past year. It was evident that more resources would be required in this area and a new position of Corporate Planner was created. While some work has been done, there needs to be a substantial emphasis on the requirements of the amendment act during this planning period.

CONSENTS TO TAKE AND DISCHARGE WATER

A matter which is causing the Council concern is the requirements of the Resource Management Act. That Act has already imposed additional cost on the Hauraki District Council for water, sewer, land drainage and refuse disposal consents. The Resource Management Act requirements are much more stringent than those that the Council has had to face in the past. There is a large cost in identifying the state of the present water extractions and discharges. The Council is required to produce much more information on the impact of the infrastructural asset operations on the environment.

LAND INFORMATION SYSTEMS

The development of a comprehensive land information system will continue during the planning period. An Information Systems Manager has been appointed with a view to managing the wider aspects of information systems.

WAIHI DRILL HALL REPLACEMENT

The Council has awaited the hearing of an appeal against the Resource Consent to enable the proposed Waihi Sports Stadium to proceed. For the fifth consecutive year, the Annual Plan provides for this project to proceed.

SOLID WASTE DISPOSAL


The Kaihere Landfill proposal has been further investigated. The adjoining Local Authorities of Thames-Coromandel District and Matamata-Piako District have agreed in principle to join the landfill operation. There is provision in the budget for 1997/98 to further investigate and prepare resource consent applications for the permitting of the site. There are indications at this stage that this work may not be needed. Alternative disposal options are emerging.

The original concept of the Kaihere landfill was to provide a viable option in the event that private enterprise refuse disposal options became too expensive. We believe that the Kaihere landfill site provides an ongoing insurance for the three District Councils.

The Annual Plan provides for transfer stations in Paeroa and the Plains. The Paeroa station is to be constructed in Grey Street and the Plains transfer station at Kohunui Street, Ngatea. Provision is made in the Annual Plan for the closure of the tip site at Kaihere Road and the Puke Road site in Paeroa. Refuse will be transported to the Waihi disposal site in the medium term.

ROADING

The subsidised road maintenance budget including maintenance, reseals, shape correction and safety improvements increases by \$605,000 from the level provided in the 1996/97 budget. The actual rates requirement is only \$41,000 more than in 1996/97. This has been accommodated by extra subsidy and a reduction in non-subsidised capital works expenditure of \$220,000.



At this stage, the general rates income from mining and mineral extraction provides part of the local share of roading capital funding. We are expecting a reduction in revenue from this source with the projected closure of Coeur Gold's operation at Golden Cross.

SEWERAGE TREATMENT AND DISPOSAL

Paeroa: The Annual Plan provides for expenditure of \$300,000 for pipeline replacements. In addition, there is provision for a land purchase for disposal of sewage and some modifications to the treatment plant. There is also provision to relocate the rising main from the railway bridge.

Waihi: There is provision for the expenditure of \$1,250,000 for the upgrade of the treatment facility at Waihi. The exact method of disposal is yet to be decided as resource consents have yet to be obtained.

LAND DRAINAGE

The Pouarua-Maukoro Drainage Scheme in the Western Plains Drainage District dominates proposed capital expenditure on land drainage. Work is still being undertaken to obtain the necessary resource consents. The major capital work is scheduled for the 1998/99 financial year.

WATER SUPPLIES

Plains: The expansion of the Kerepehi water treatment plant is ready to proceed. Work includes modifications to the existing treatment plant to provide an additional output of 2000 cubic metres per day. The upgrade also provides for on-site storage of an additional 2000 cubic metres of treated water.

The resource consent to take water from the confluence of the Mangatarata and Waitakaruru Streams is awaiting hearing from the Waikato Regional Council. In addition the consent to take water from the associated borefields is being investigated.

It is apparent that if we are to continue to operate the Waitakaruru water treatment plant to capacity when required, additional raw water storage will be needed. Investigations have revealed several options. The Council is currently investigating the option of storing water in the Tetley's Quarry metal pit. Preliminary work is being undertaken and indications are that it is a viable option. A project is currently underway to -

- Study the feasibility of the pit and the infrastructure necessary to deliver water to the treatment plant.
- Verify the viability of the Quarry operation with the water storage area in place.
- Upgrade the collection and treatment of waste water within the Quarry site.

The consent to take water from the Steens Road dam expires on 1 October 2001. The object of the current resource consent application is to take water from the confluence of the two streams until 2001. At that time an alternative water source to the Steens Road dam will need to be in place.

Water Meters: The planning period provides for the installation of meters on the Waikino water supply. Provision of water meters for Waihi residential and Paeroa residential areas is scheduled for 1998/99, subject to the availability of finance.

I K Laurensen
General Manager

Summary Statement of the Net Cost of Service

1996-97 \$000's		1997-98 \$000's	1998-99 \$000's	1999-00 \$000's
	Cost of Service (excl. cost of capital)			
871	Community Facilities	926	991	975
941	Democracy	983	1,029	995
681	Land Drainage	774	811	1,099
832	Other Activities	897	756	1,127
439	Parks & Reserves	455	436	435
802	Solid Waste Management	779	883	1,147
1,377	Planning & Environmental Services	1,401	1,362	1,352
4,201	Roading	4,879	4,898	4,929
1,442	Sewerage	1,146	1,058	1,078
2,418	Water	2,166	2,424	2,533
14,004	TOTAL COST OF SERVICE	14,406	14,649	15,672
	Less Recoveries			
107	Community Facilities	118	125	120
-	Democracy	-	-	-
-	Land Drainage	-	-	-
154	Other Activities	158	158	1,158
8	Parks & Reserves	8	8	8
150	Solid Waste Management	160	160	160
497	Planning & Environmental Services	561	561	561
1,830	Roading	2,232	2,231	2,252
2	Sewerage	2	2	2
1,462	Water	1,667	1,683	1,701
4,209	TOTAL RECOVERIES	4,905	4,927	5,960
9,795	NET COST OF SERVICE	9,502	9,722	9,712
172	Cost of Capital	193	255	251
9,967	NET COST OF SERVICE (Including Cost of Capital)	9,695	9,976	9,963



1.0 Community Facilities

The Hauraki District Council provides a number of community facilities which are available for public use within the Hauraki district.

These facilities include:

- Public libraries which the Council operates at Paeroa, Waihi and Ngatea. The libraries provide a loan service for books and tapes, and public access to reference materials. The Council assists community libraries at Turua and Whiritoa.
- Swimming pools at Paeroa and Ngatea for summer use for the wider community.
- Cemeteries at Waihi and Paeroa to provide for the burial of the deceased.
- Public halls at the main centres of Ngatea, Paeroa and Waihi for community use, and seven other halls locally owned and administered in the smaller communities.
- Public toilets provided at 13 locations throughout the Hauraki district to cater for the wider community and visitors to the area.


The Hauraki District Council's goal in respect of community facilities is to ensure a range of community facilities are provided and maintained for the convenience and well being of the public.

Focus for the Next 3 Years

- 1.1 To provide public library facilities and materials such as books, magazines and tapes, for the purposes of information, education and recreation at Paeroa, Waihi and Ngatea;
- 1.2 To provide public access to a wider network of books and information through the use of a computer for public enquiries at the public libraries at Paeroa, Waihi and Ngatea;
- 1.3 To provide swimming pool facilities in accordance with the generally accepted safety guide-lines for the enjoyment of users;
- 1.4 To provide tidy cemetery facilities at Waihi and Paeroa in accordance with legislative requirements to cater for the burial of deceased members of the public;
- 1.5 To provide community halls in the three main townships of Ngatea, Waihi and Paeroa for hire by members of the public and community groups;
- 1.6 To provide accessible and clean public toilet facilities for use by members of the public.

Emphasis in 1997-98

- 1.1.1 To increase library book issues by 1% district-wide over the previous year's levels.
- 1.1.2 To complete the installation of a district library computer system by 30 June 1998.
- 1.1.3 To receive no more than 5 complaints about the level of service offered at the libraries district-wide during the planning period.
- 1.1.4 To contribute towards the re-location of the community library facility at Whiritoa.
- 1.2.1 To have a computer system operative at each public library in Paeroa, Waihi and Ngatea for public use as a tool for accessing a wider network of books.
- 1.3.1 To meet the water quality standards for swimming pools (NZS 5826 parts 1 & 2 1985) 95% of the time during the swimming season at Ngatea and Paeroa swimming pool facilities.
- 1.3.2 To increase the number of patrons at the Ngatea and Paeroa swimming pools by 5% over the previous year.

- 
- 1.3.3 To operate the swimming pools at Paeroa and Ngatea in accordance with the levels of service agreed through the Asset Management Plan process.
 - 1.4.1 To develop a management plan, by 30 June 1998, for the future operation and presentation of the cemetery facilities.
 - 1.5.1 To complete the permitting, funding and commence the construction of the Waihi Indoor Sports Stadium within the planning period.
 - 1.5.2 To operate the public halls at Waihi, Ngatea and Paeroa in accordance with the levels of service agreed through the Asset Management Plan process.
 - 1.6.1 To ensure faults at any public toilet facilities are repaired within four hours of the fault being reported to the Asset Manager.
 - 1.6.2 To receive no more than five complaints regarding the levels of service at the 13 public toilet facilities district-wide during the planning period.

Changes This Year

There are no significant changes within the community facility activity for the 1997-98 year.

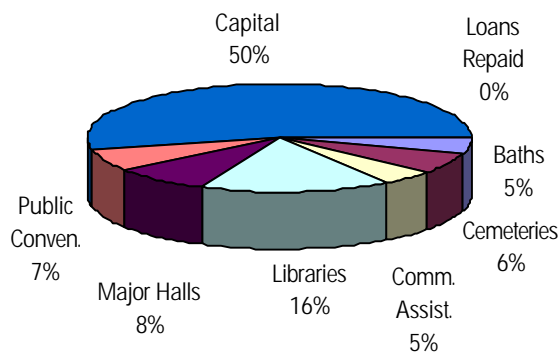
However, the public toilet facilities have been transferred to this activity from Parks and Reserves' for the purposes of the Annual Plan process. The 1996-97 figures have been re-stated to allow comparison.

Projected Costs and Funding

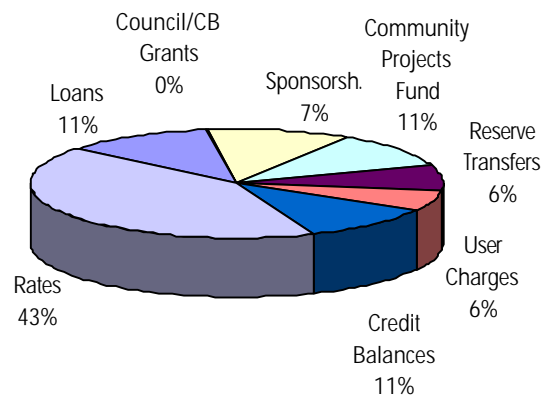
	1997-98 \$000's	1996-97 \$000's
OPERATING EXPENDITURE		
Baths	97	95
Cemeteries	126	120
Community Assistance	88	96
Libraries	320	270
Major Halls	163	137
Public Conveniences	131	154
Cost of Capital	79	56
Total Operating Expenditure	1,005	927
Less Cost of Cap/Depreciation	(145)	(116)
Capital Expenditure	1,057	1,324
Loans Repaid	5	3
TOTAL TO BE FUNDED	1,922	2,138


	1997-98 \$000's	1996-97 \$000's
FUNDING SOURCES		
Loans	220	395
Council / Community Bd Grants	6	9
Sponsorship/Fund Raising	209	375
Community Projects Fund	210	330
Transfers from Reserves	141	114
User Charges	118	107
Credit Balances	206	-
Rates	812	809
TOTAL FUNDING SOURCES	1,922	2,138

TOTAL TO BE FUNDED 1997-98



TOTAL FUNDING SOURCES 1997-98





2.0 Democracy

A Mayor and nine Councillors form the elected members representing the district on the Hauraki District Council. The representatives are elected every three years through the local government election process.

Hauraki District Council has three Standing Committees which report directly to the Council. The Committees deal with matters of a specific nature and their members are representatives from the Council. The Standing Committees are Planning and Finance, Works and Services, and Hearings.

In addition, each community - Paeroa, Plains and Waihi - is represented by a Community Board which has delegated responsibility for a number of functions relating to their local community.

There are 15 sub-committees of the Community Boards, established for special purposes such as land drainage and reserves management.

The Hauraki District Council's goal in respect of democracy is to exercise the democratic process of local government. Representation is a statutory function of the Council.

Focus for the Next 3 Years

- 2.1 To meet the Council's statutory requirements under the Local Government Act;
- 2.2 To meet the Council's statutory requirements under the Local Government Official Information and Meetings Act by holding regular meetings of the Council, its Standing Committees, and the Community Boards; and ensuring information is made available to the public.

Emphasis in 1997-98

- 2.1.1 To prepare the Annual Report on the Council's 1996-97 performance by November 1997 in accordance with legislative requirements, and make it available to the public at no charge.
- 2.1.2 To complete a review of representation and determine the basis for the 1998 local government elections in accordance with the Local Government Act, by 31 August 1997.
- 2.2.1 To hold Council meetings on a monthly basis in accordance with the Standing Orders and legislative requirements.
- 2.2.2 To hold Planning and Finance, and Works and Services meetings monthly, except in January, in accordance with the Standing Orders and legislative requirements.
- 2.2.3 To hold Hearings Committee meetings as required to meet Resource Management Act requirements.
- 2.2.4 To hold Community Board meetings monthly, except in January, in accordance with the Standing Orders and legislative requirements.
- 2.2.5 To ensure the agenda and minutes for all Council, Committee and Community Board meetings are provided in accordance with the Local Government Official Information and Meetings Act.
- 2.2.6 To circulate at least one information leaflet to accompany rates assessments within the planning period.

Changes This Year

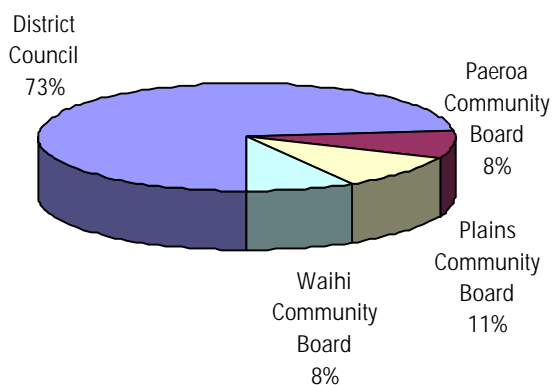
Provision has not been made for a Solid Waste Management Committee. The Solid Waste Management Committee was established in 1992 for the purpose of investigating options for the future management of solid waste in the Hauraki district. Options have now largely been determined, so the special purpose committee is no longer required. Solid waste management will now come under the umbrella of the Works and Services Committee.

Projected Costs and Funding

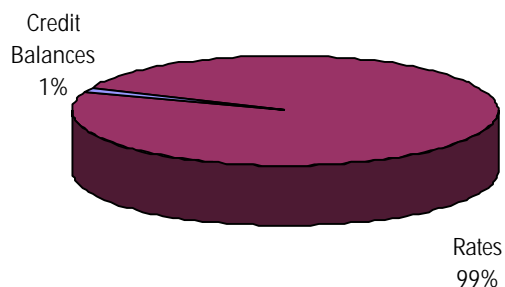
	1997-98	1996-97
	\$000's	\$000's
OPERATING EXPENDITURE		
District Council	717	684
Paeroa Community Board	80	76
Plains Community Board	104	101
Waihi Community Board	82	81
Total Operating Expenditure	983	941
TOTAL TO BE FUNDED	983	941


	1997-98	1996-97
	\$000's	\$000's
FUNDING SOURCES		
Credit Balances	14	-
Rates	969	941
TOTAL FUNDING SOURCES	983	941

TOTAL TO BE FUNDED 1997-98



TOTAL FUNDING SOURCES 1997-98





3.0 Drainage

The Hauraki district has five land drainage districts being Western Plains, Eastern Plains, Komata, Opukeko and Tirohia-Rotokohu. The first two are in the Plains Ward, while the latter three are located within the Paeroa Ward.

The Council manages these drainage systems through the maintenance of drains, control structures, floodgates, flood pumps and culverts.

There is currently 681 kilometres of drain, 25 kilometres of stopbank, about 100 floodgates and structures, and 2 floodpumps controlled by the Council within the five drainage districts. The drains are generally located on private property and road reserve.

Each drainage district has its own sub-committee of members elected to represent the ratepayers specifically on drainage matters in their area. These Drainage Committees are sub-committees of the Community Board for that Ward.

Urban stormwater control is another important function within the drainage activity.

The Council maintains stormwater systems in urban areas including Paeroa, Waihi, Ngatea, Turua, Kerepehi and Whiritoa.

The Hauraki District Council's goal in respect of the drainage activity is to ensure designated areas are provided with effective land and stormwater drainage.

Focus for the Next 3 Years

- 3.1 To operate the land drainage and urban stormwater systems in compliance with legislative requirements;
- 3.2 To manage the land drainage and urban stormwater systems in accordance with the levels of service as agreed through the Asset Management Plan process;
- 3.3 To implement the Pouarua/Maukoro Drainage Scheme to enable improved drainage of the area.

Emphasis in 1997-98

- 3.1.1 To operate the land drainage and urban stormwater systems within budget.
- 3.2.1 To spray not less than 1034 kilometres of drain and mechanically clean not less than 169 kilometres of drain within budget by 30 June 1998.
- 3.2.2 To respond to all complaints received about land drainage by the end of the next working day.
- 3.2.3 To respond to all complaints received about urban stormwater by the end of the next working day.
- 3.2.4 To complete a feasibility report on stopbank upgrading works for the Miranda/Waitakaruru area by 30 June 1998.
- 3.2.5 To report on alternative measures for the control of weed growth for land drainage by 30 June 1998.
- 3.3.1 To complete the resource consent process for the proposed Pouarua/Maukoro Drainage Scheme by 30 June 1998.

Changes This Year

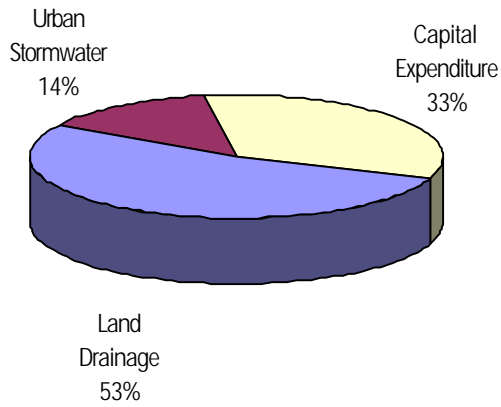
There are no significant changes within the drainage activity for the 1997-98 year.

Projected Costs and Funding

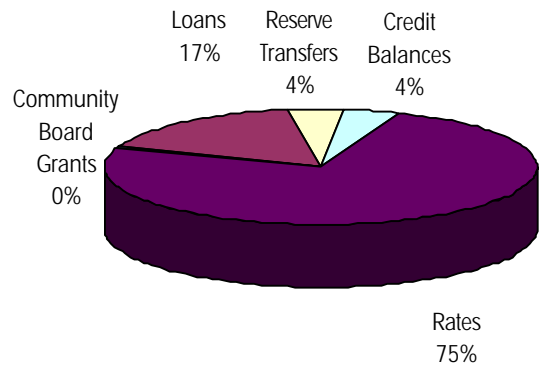
	1997-98 \$000's	1996-97 \$000's
OPERATING EXPENDITURE		
Land Drainage	613	547
Urban Stormwater	161	134
Total Operating Expenditure	774	681
Capital Expenditure	382	329
TOTAL TO BE FUNDED	1,157	1,010

	1997-98 \$000's	1996-97 \$000's
FUNDING SOURCES		
Community Board Grants	3	4
Loans	191	152
Transfers from Reserves	50	52
Credit Balances	47	30
Rates	865	772
TOTAL FUNDING SOURCES	1,157	1,010

TOTAL TO BE FUNDED 1997-98



TOTAL FUNDING SOURCES 1997-98



4.0 Other Activities

The Hauraki District Council undertakes a number of 'other activities' which are carried out in addition to the significant activities, but which are still considered to be an important part of the Council's function.

These activities include:

- Civil Defence and Rural Fire Control which are statutory functions of the Council;
- District promotion and beautification which involves programmes to promote the district and beautify the main traffic routes;
- Economic development to encourage and assist local business and encourage new businesses to the district;
- The provision of pensioner housing which offers subsidised rental units to pensioners meeting specific criteria;
- Provision of a sports co-ordinator to promote exercise and general wellbeing and assist sporting organisations through a co-ordination role;
- Financial assistance to maintain a public passenger transport service;
- Management of commercial forests for investment purposes;
- An Information Centre, located at Paeroa, to field public enquiries from visitors to the area, and assist the local community with visitor information and other services provided.

Focus for the Next 3 Years

- 4.1 To be prepared for civil emergencies in accordance with the Civil Defence Act;
- 4.2 To meet the Council's obligations under the Rural Fires Act for the prevention and control of rural fires within the Hauraki district;
- 4.3 To promote the Hauraki district as a place to visit through advertising and other promotional activities, carried out in conjunction with the local Information Centres, to attract national and international visitors;
- 4.4 To improve the appearance of the district through the planting of trees along major traffic routes and entrances to Paeroa, Waihi and Ngatea;
- 4.5 To provide advice and other forms of assistance, as Council determines, where the presence of new enterprise within the district will benefit the district and local community;
- 4.6 To own and maintain pensioner housing providing it remains economically viable;
- 4.7 To make available the services of a Sports Waikato representative to offer advice and assistance to informal and formal recreational organisations within the district in order to enhance the enjoyment of healthy activity and personal wellbeing;
- 4.8 To maintain a public passenger transport service between Paeroa and Hamilton;
- 4.9 To protect the Hauraki District Council's investment in forestry by maintaining the wellbeing of the Council-owned commercial forests;
- 4.10 To operate an Information Centre in Paeroa to serve the needs of visitors to the district, region and local community.

Emphasis in 1997-98

- 4.1.1 To be a member of the Thames Valley Combined District Civil Defence Organisation and to ensure there is a Civil Defence Officer and an operative Civil Defence Plan for the planning period;
- 4.1.2 To undertake two headquarters staff training programmes in Paeroa during the planning period.
- 4.2.1 To have a current Rural Fire Plan approved by the national fire authority.
- 4.3.1 To develop a strategic plan for the promotion of the Hauraki district in conjunction with Tourism Coromandel by 30 June 1998.



The Hauraki District Council's goal in respect of other activities is to ensure a range of other activities are undertaken to enhance the appearance and services of the district and the wellbeing of residents.

- 4.3.2 To provide financial support to Tourism Coromandel.
- 4.4.1 To plant at least 60 trees along the major traffic routes within Hauraki district.
- 4.5.1 To encourage economic development initiatives for the district within budget allocations.
- 4.6.1 To have pensioner flats 95% occupied within the planning period.
- 4.6.2 To respond to complaints regarding pensioner flats at Waihi, Ngatea and Paeroa before the end of the next working day.
- 4.7.1 To visit the following schools and organisations within the Hauraki district during the planning period to advise on sports-related matters:
 - All playcentre, kindergarten & kohungo reo re-schools at least once each
 - All primary schools at least twice each
 - All secondary schools at least four times each
- 4.7.2 To co-ordinate at least 30 sports-related training/advisory sessions to cater for pre-schools, primary & secondary schools, sports clubs & community groups, and seniors within the Hauraki district before 30 June 1998.
- 4.7.3 To promote and establish at least 8 new seniors exercise opportunities, e.g. tai chi, seniors weight training, rest-home games, within the planning period.
- 4.8.1 To provide financial assistance towards the operation of the Paeroa to Hamilton passenger transport service.
- 4.9.1 To develop a felling and marketing plan for the West Forest, Waitakaruru, by 30 June 1998.
- 4.9.2 To have a forest valuation report prepared for all of Hauraki District Council's forests by 30 June 1998.
- 4.10.1 To have the Paeroa Information Centre open for a minimum of 308 days during the planning period.
- 4.10.2 To increase the visitor numbers by 5% per annum.
- 4.10.3 To increase net profit from the trading operation by 5% per annum.

Changes This Year

There are no significant changes within the other activities for the 1997-98 year.

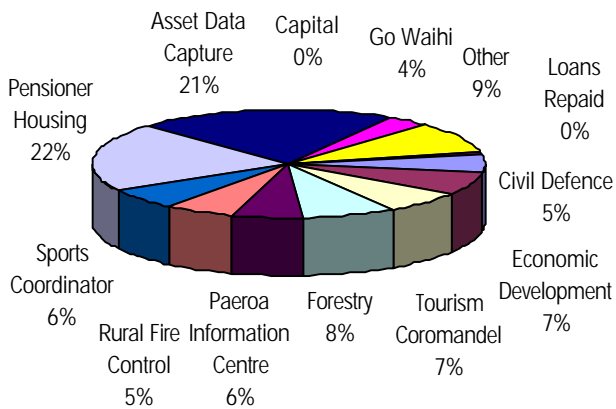


Projected Costs and Funding

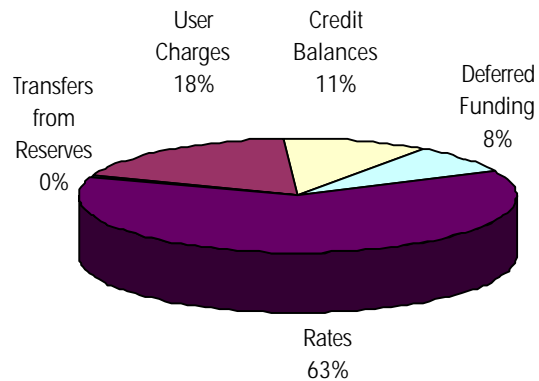
	1997-98 \$000's	1996-97 \$000's
OPERATING EXPENDITURE		
Civil Defence	48	45
Economic Development	62	87
Tourism Coromandel	60	57
Forestry	72	63
Paeroa Information Centre	52	42
Rural Fire Control	49	48
Sports Coordinator	59	51
Pensioner Housing	187	163
Asset Data Capture	191	185
Go Waihi	32	-
Other	85	91
Cost of Capital	114	117
Total Operating Expenditure	1,012	948
Less Cost of Cap/Depreciation	(142)	(144)
Capital Expenditure	2	-
Loans Repaid	4	8
TOTAL TO BE FUNDED	876	812

	1997-98 \$000's	1996-97 \$000's
FUNDING SOURCES		
Transfers from Reserves	2	(7)
User Charges	158	154
Credit Balances	95	5
Deferred Funding	72	63
Rates	549	597
TOTAL FUNDING SOURCES	876	812

TOTAL TO BE FUNDED 1997-98



TOTAL FUNDING SOURCES 1997-98





5.0 Parks and Reserves

The Council provides and maintains a range of parks and reserves throughout the Hauraki district.

These parks and reserves are used for sports, passive recreation, and scenic purposes.

In all, there are 10 domains, 4 parks and 24 other reserves within the Hauraki district.

A number of sporting organisations use specific areas of the parks and domains for sporting purposes, i.e. netball, hockey, soccer, rugby, athletics, croquet, bowls, cricket etc.

Where the park or domain is used predominantly for sporting purposes, there is a 'users group' which meets periodically under the guidance of the appropriate Community Board to discuss use of the area in an effort to maximise the benefits to all parties.

Other parks and domains within the Hauraki district are provided principally for the purposes of passive recreation such as recreational walking, and scenic purposes - a place to stop for a rest or a picnic under the trees.

Some of the parks and reserves have play equipment provided for use by children.

The Hauraki District Council's goal in respect of parks and reserves is to ensure a network of parks and reserves are provided for recreation, leisure and aesthetic pursuits.

Focus for the Next 3 Years

- 5.1 To operate all parks and reserves within the Hauraki district in accordance with both the needs of the community and legislative requirements specified in the Reserves Act ;
- 5.2 To provide and maintain play equipment in accordance with the public playground safety standards;
- 5.3 To have current management plans for all classified Council parks and reserves.

Emphasis in 1997-98

- 5.1.1 To receive no more than 10 complaints with respect to the level of service for parks and reserves district-wide during the planning period.
- 5.1.2 To complete stage 2 of the improvement programme for the entrance to the Ngatea Domain by 30 June 1998.
- 5.1.3 To construct a new sporting users facility at the Ngatea Domain by 30 June 1998.
- 5.2.1 To install new play equipment in accordance with the public playground safety standards at the Whiritoa playground, Esplanade Reserve, Whiritoa by 30 June 1998.
- 5.3.1 To work towards the completion of management plans for all classified Council parks and reserves by June 1999.
- 5.3.2 To complete a management plan for the regeneration of native vegetation at Waitakaruru Reserve, Mangatarata by 30 June 1998.

Changes This Year

There are no significant changes within the Parks and Reserves activity for the 1997-98 year.

The facility of public toilets was previously associated with Parks and Reserves for the purposes of the Annual Planning process. This year, public toilets has been transferred to Community Facilities. Non-subsidised verge maintenance is now included in Parks and Reserves - this was previously included in the roading activity.

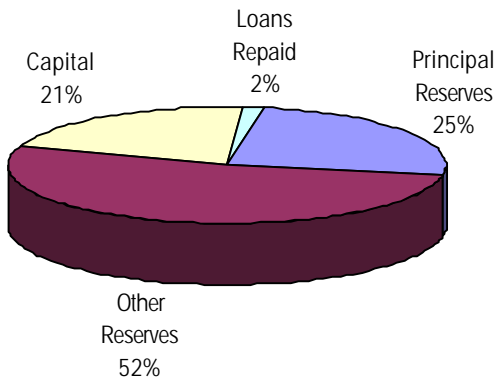
In both cases, the 1996-97 figures have been re-stated to allow comparisons.

Projected Costs and Funding

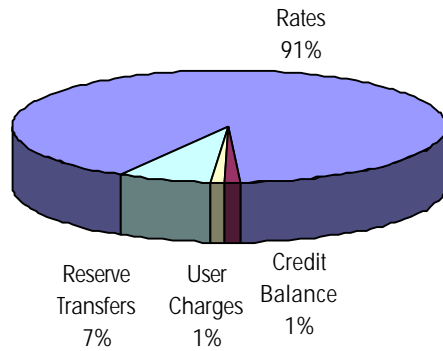
	1997-98 \$000's	1996-97 \$000's
OPERATING EXPENDITURE		
Principal Reserves	144	148
Other Reserves	311	290
Total Operating Expenditure	455	439
Capital Expenditure	123	83
Loans Repaid	9	9
TOTAL TO BE FUNDED	587	531

	1997-98 \$000's	1996-97 \$000's
FUNDING SOURCES		
Rates	534	440
Credit Balances	5	53
User Charges	8	8
Reserve Transfers	41	30
TOTAL FUNDING SOURCES	587	531

TOTAL TO BE FUNDED 1997-98



TOTAL FUNDING SOURCES 1997-98





6.0 Planning & Environmental Services

Hauraki District Council has a statutory responsibility for resource management, environmental health, building construction, animal control, and liquor licensing. The Council also has responsibility for policy development and forward planning including the development of a Strategic Plan, District Plan, Annual Plan, 10-year Financial Plan, Reserves Management Plans and Recreational Facilities Development Plans.

These obligations, together with general bylaws administration, are undertaken within the Planning and Environmental Services Department.

Planning and Environmental Services are provided through the Consents Division, Monitoring Division, and Corporate Planning Division. The Consents Division predominantly deals with providing assistance for and processing applications. The Monitoring Division is responsible for ensuring compliance with statutory consents and legislative requirements. The Corporate Planning Division is responsible for policy development aspects of the department's role.


The Hauraki District Council's goal in respect of planning and environmental services is to develop and implement policies which provide for the wise use and management of the district's resources in a way which sustains the environment and encourages the development of an enhanced quality of life. Planning and Environmental Services is a statutory function of the Council.

Focus for the Next 3 Years

- 6.1 To provide a consents service which meets anticipated demand and statutory requirements for the processing of Building Consents, Resource Consents and Land Information enquiries;
- 6.2 To provide information to the public in line with statutory requirements in respect to the Resource Management Act, the Building Act and other relevant legislation;
- 6.3 To provide a monitoring service which ensures compliance with the relevant requirements of the Resource Management Act, the Building Act, the Health Act and other relevant legislation in a manner which involves the minimum level of regulatory intervention;
- 6.4 To develop policies and planning documents which provide for the wise use and management of the district's resources in a way which sustains the environment and encourages the development of an enhanced quality of life and in compliance with the Local Government Act, Resource Management Act and any other relevant legislation.

Emphasis in 1997-98

- 6.1.1 To make a decision on 90% of all Building Consent applications within statutory time frames (10 days)
- 6.1.2 To process 90% of Land Information Memorandums within statutory time frames (10 days).
- 6.1.3 To process 90% of Resource Consents within statutory time frames.
- 6.2.1 To ensure 75% of customers surveyed express satisfaction with the level of service provided by the Consents and Monitoring divisions.
- 6.3.1 To ensure 95% of all complaints regarding roving dogs are investigated by the end of the next working day.
- 6.3.2 To undertake inspections for compliance with food hygiene requirements of 100% of registered food premises in accordance with assessed requirements.
- 6.3.3 To commence investigation of complaints regarding illegal/unauthorised building activity within 3 working days of receiving the complaint.
- 6.4.1 To adopt the 1998-99 Annual Plan by 30 June 1998 in accordance with legislative requirements, with copies made available to the public at no charge.



6.4.2 To adopt the 10-year Financial Strategy in accordance with the Local Government Act Amendment (No 3) by 30 June 1998.

6.4.3 To prepare Asset Management Plans for all major assets by 30 June 1998.

Changes This Year

There is a new requirement for the Council to prepare and adopt a financial strategy for the 10-year period from 1 July 1998 to 30 June 2008. The Council has applied additional resources to the task of preparing a 10-year financial strategy and long-term strategic plan. The financial strategy must be adopted within this planning period, and is to be reviewed every three years thereafter.

Work on the District Plan (the Council's principle resource management document) is essentially completed.

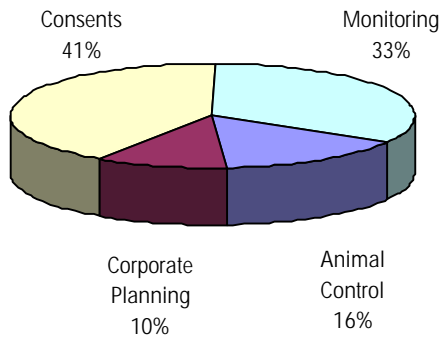
There have been some changes in respect of funding aspects for the Planning and Environmental Services activity. The fee structure has been reviewed, with increases in some areas to provide a higher level of recovery from service users.

Projected Costs and Funding

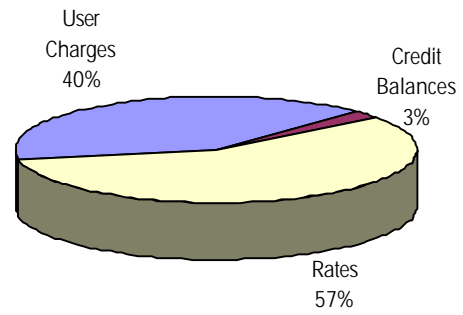
	1997-98 \$000's	1996-97 \$000's
OPERATING EXPENDITURE		
Animal Control	220	222
Corporate Planning	145	149
Consents	571	562
Monitoring	465	445
Total Operating Expenditure	1,401	1,377
TOTAL TO BE FUNDED	1,401	1,377

	1997-98 \$000's	1996-97 \$000's
FUNDING SOURCES		
User Charges	561	497
Credit Balances	36	38
Rates	804	843
TOTAL FUNDING SOURCES	1,401	1,377

TOTAL TO BE FUNDED 1997-98



TOTAL FUNDING SOURCES 1997-98





7.0 Roothing

The Hauraki District Council owns and manages the roading activity which includes a total length of 596 kilometres of road. Of this, 441 kilometres (74%) is sealed, and 155 kilometres (26%) is unsealed.

Some 82% of the district's roads are within the rural areas, and 18% is within urban areas.

In addition to the roads, the roading programme includes the maintenance of 82 kilometres of footpaths, 90 kilometres of kerb and channel, 24 kilometres of culverts, 1800 road signs and 126 bridges.

Transfund New Zealand, the national road funding authority, provides subsidy for works including road maintenance, reseals and shape correction undertaken in compliance with Transit New Zealand standards. Other works such as footpaths are not subsidised.

Street cleaning, road marking services and other works are also provided for within the Council's roading activity.

The Hauraki District Council's goal in respect of roading is to ensure a network of roads, streets and bridges are provided, maintained and developed to facilitate the safe, comfortable and efficient travel in and through the district.

Roading is a statutory function of the Council.

Focus for the Next 3 Years

- 7.1 To undertake the subsidised roading works programme in accordance with relevant statutory requirements and within expected timeframes and budgets;
- 7.2 To complete the non-subsidised roading works programme in accordance with relevant statutory requirements and within expected timeframes and budgets;
- 7.3 To manage the roading activity in accordance with the levels of service as agreed through the Asset Management Plan process;
- 7.4 To study the Council's roading network and prepare an optimised roading programme for the Hauraki district.

Emphasis in 1997-98

- 7.1.1 To complete the following Transfund New Zealand subsidised work programmes for the planning period in compliance with Transit New Zealand standards and regulations and within budget by 30 June 1998:

Reseals	325 kms
Second Coat Seals	11.5 kms
Sealed Smoothing	6.0 kms
- 7.1.2 To complete the reseals programme at an average cost of \$25,000 per kilometre.
- 7.2.1 To complete the following significant non-subsidised works during the planning period in accordance with statutory requirements and within budget by 30 June 1998:
 - Papataroa Avenue Stage 2
- 7.3.1 To complete repairs on all reported potholes within 4 days for arterial roads, 7 days for collector roads, and 10 days for local roads in accordance with requirements under the contract for Road Maintenance and Management.
- 7.3.2 To remove all reported surface debris within 4 days for arterial roads, 6 days for collector roads, and 12 days for local roads in accordance with requirements under the contract for Road Maintenance and Management.

- 
- 7.3.3 To complete repairs on all reported faults and blockages of stormwater structures within 2 weeks in accordance with requirements under the contract for Road Maintenance and Management.
 - 7.3.4 To commence all reported emergency works within 1 hour for arterial and collector roads, and within 2 hours for local roads in accordance with requirements under the contract for Road Maintenance and Management.
 - 7.3.5 To complete maintenance on all faults reported for signs, chevrons, markers and sighthtrails within 48 hours for arterial roads, 5 days for collector roads and 10 days for local roads in accordance with requirements under the contract for Road Maintenance and Management.
-
- 7.4.1 To complete the report on the optimisation of Council's roading programme by 30 June 1998.

C h a n g e s T h i s Y e a r

The road maintenance budget increases significantly in the 1997-98 year to cater for works including reseals, shape correction and safety improvements.

The increase is offset by a reduction in the non-subsidised capital works, with the remainder funded through additional subsidy and a small rates component.

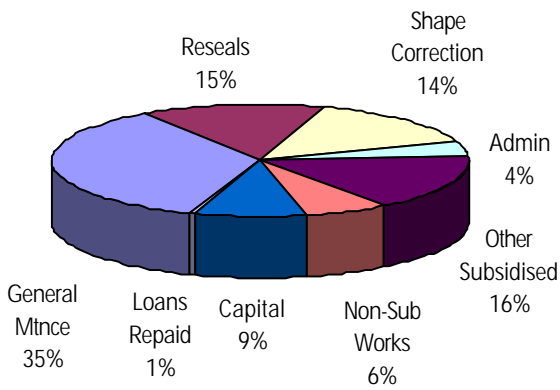
Non-subsidised verge maintenance has been transferred to the Parks and Reserves activity. The 1996-97 figures have been re-stated to allow comparison.

Projected Costs and Funding

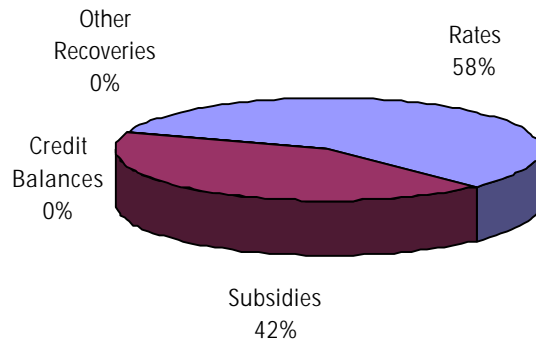
	1997-98 \$000's	1996-97 \$000's
OPERATING EXPENDITURE		
General Maintenance	1,876	1,725
Reseals	790	547
Shape Correction	775	900
Administration	232	196
Other Subsidised	863	528
Non-Subsidised Works	343	305
Total Operating Expenditure	4,879	4,201
Less Cost of Cap/Depreciation	(120)	(120)
Capital Expenditure	466	625
Loans Repaid	32	29
TOTAL TO BE FUNDED	5,257	4,735


	1997-98 \$000's	1996-97 \$000's
FUNDING SOURCES		
Rates	3,004	2,905
Subsidies	2,217	1,815
Other Recoveries	15	15
Credit Balances	21	-
TOTAL FUNDING SOURCES	5,257	4,735

TOTAL TO BE FUNDED 1997-98



TOTAL FUNDING SOURCES 1997-98





8.0 Sewerage

The Hauraki District Council provides and operates reticulated sewerage systems for six urban areas.

Turua, Ngatea, Kerepehi, Paeroa, Waihi and Whiritoa are all provided with sewage disposal and treatment schemes.

Treatment of sewage from Turua, Ngatea, Kerepehi and Waihi systems is through the use of oxidation ponds. A mechanical aeration and treatment system is used for Paeroa. Primary treatment for Whiritoa sewage is by flocculative aeration pond, with a land based method of disposal used for the effluent.

The Hauraki District Council's goal in respect of the sewerage activity is to ensure that all sewage within the district is collected, treated and disposed of in an efficient manner that complies with public health standards and specific resource consent conditions.

Focus for the Next 3 Years

- 8.1 To operate the sewerage systems in accordance with statutory requirements, renewing all resource consents that expire within the planning period and preparing for the renewal of consents due to expire in the 3-5 year period:
- 8.2 To manage the sewerage activity in accordance with the levels of service as agreed through the Asset Management Plan process;
- 8.3 To undertake a programme of testing to determine the locations of stormwater inflow in an effort to reduce the inflow of stormwater into the sewerage systems.

Emphasis in 1997-98

- 8.1.1 To complete the resource consent process for the granting of consents for the Turua and Kerepehi sewerage systems by 30 June 1998.
 - 8.1.2 To lodge application for resource consents for the Paeroa sewerage bypass by 30 September 1997.
 - 8.1.3 To complete the consent renewal process for the Waihi sewerage scheme discharge by 30 June 1998.
- 8.2.1 To have no more than the following number of dry weather sewer overflows occur as a result of blockages or failure of the public sewerage scheme within the planning period:
- | | |
|----------|----|
| Turua | 3 |
| Ngatea | 5 |
| Paeroa | 15 |
| Kerepehi | 3 |
| Waihi | 8 |
| Whiritoa | 3 |
- 8.2.2 To effect repairs to faults in the reticulation system within 24 hours of public advice or staff awareness of the fault (where it prevents transportation of sewage from the source to the relevant treatment plant).
 - 8.2.3 To install an inlet screen to the Turua oxidation pond by 30 June 1998.
- 8.3.1 To carry out a door-to-door inspection of 340 Ngatea properties and 720 Waihi properties to determine points of stormwater ingress, as part of the programme of inflow testing for 1997-98, within budget.



Changes This Year

There is an increased focus on the maintenance of sewerage reticulation systems and pump stations this year. It is anticipated that the proactive approach to maintenance requirements will lead to a decrease in the number of dry weather sewer overflows occurring as a result of blockages or failure of the public sewerage scheme.

In 1996-97 the goal was to have no more than 53 complaints relating to blockages or failure - in 1997-98 the emphasis is to have no more than 37 complaints, representing a 43% reduction.

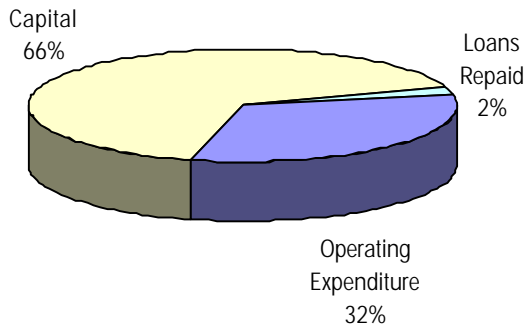


Projected Costs and Funding

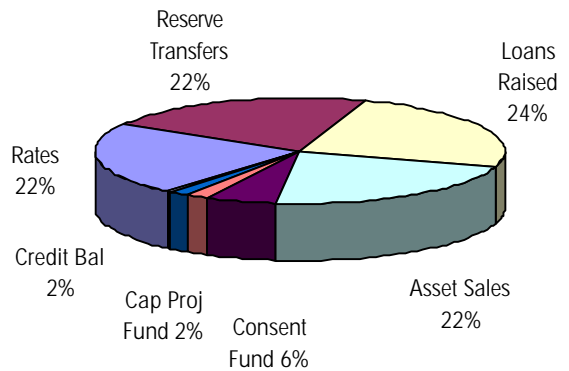
	1997-98 \$000's	1996-97 \$000's
OPERATING EXPENDITURE		
Kerepehi	46	37
Ngatea	101	67
Paeroa	620	1,008
Turua	31	49
Waihi	209	174
Waitakaruru	21	13
Whiritoa	117	93
Total Operating Expenditure	1,146	1,442
Capital Expenditure	2,399	1,603
Loans Repaid	88	110
TOTAL TO BE FUNDED	3,634	3,155

	1997-98 \$000's	1996-97 \$000's
FUNDING SOURCES		
Rates	805	778
Reserve Transfers	795	725
Loans Raised	897	1,499
Asset Sales	800	-
Consent Renewal Fund	200	-
Capital Project Fund	64	64
Credit Balances	62	53
Other	10	37
TOTAL FUNDING SOURCES	3,634	3,155

TOTAL TO BE FUNDED 1997-98



TOTAL FUNDING SOURCES 1997-98





9.0 Solid Waste Management

The Solid Waste Management activity incorporates refuse collection, refuse disposal, and waste minimisation/recycling.

Refuse collections are carried out by contract in the urban communities of Ngatea, Paeroa, Karangahake, Waikino, Waihi and Whiritoa on a weekly basis.

Refuse disposal is provided for in each of the three Wards - Waihi, Paeroa and Plains - with refuse disposal facilities available to the public during the hours of opening.

The Council is in a process of upgrading the disposal facilities, with the former rubbish tips' at Paeroa and Kaihere Road, Ngatea, scheduled for closure. They are being replaced with upgraded, more environmentally friendly refuse transfer stations' which act as a collection point rather than an end disposal site.

Waste minimisation and recycling is encouraged, with collection points at each of the three refuse disposal facilities.

Investigations are continuing for the development of an 'end disposal site' for district refuse.

The Hauraki District Council's goal in respect of the solid waste activity is to ensure the provision of effective and efficient systems of waste disposal and collection in the district.

Focus for the Next 3 Years

- 9.1 To provide a refuse collection service to designated areas;
- 9.2 To operate refuse disposal facilities in compliance with all relevant statutory legislation;
- 9.3 To manage the solid waste management activity in accordance with the levels of service as agreed through the Asset Management Plan process;
- 9.4 To have a strategy in place for the long-term disposal of district refuse.

Emphasis in 1997-98

- 9.1.1 To provide a weekly refuse collection service to 4882 properties within the designated collection areas in accordance with requirements of the refuse collection contract.
- 9.1.2 To respond to complaints relating to compliance with the quantity and quality standards as specified in the refuse collection contract by the end of the next working day.
- 9.2.1 To close the Paeroa and Plains refuse tips in compliance with resource consents and other legislative requirements by 30 June 1998.
- 9.2.2 To commission refuse transfer stations in Paeroa and Ngatea in accordance with any legislative requirements by 31 December 1997.
- 9.3.1 To review the opening hours of the refuse disposal facilities in Paeroa, Waihi and Plains and report on options by 30 June 1998.
- 9.4.1 To develop a waste management plan in compliance with the Local Government Act (Amendment No 4) by 30 June 1998.

Changes This Year

The 1997-98 year will see the transition from refuse tips at Paeroa and Plains (Kaihere Road, Ngatea) to refuse transfer stations in the two wards. Provision has been made for the construction of the refuse transfer stations, and the post-closure care for the refuse tips.

There is a new requirement, under the Local Government Act (Amendment No 4) for the Council to adopt a waste management plan - provision for this has been included in the 1997-98 year.

Refuse collection became a district administered function on 1 July 1997 and, as such, refuse collection rates have been excluded from Community Board rates and included in District rates.

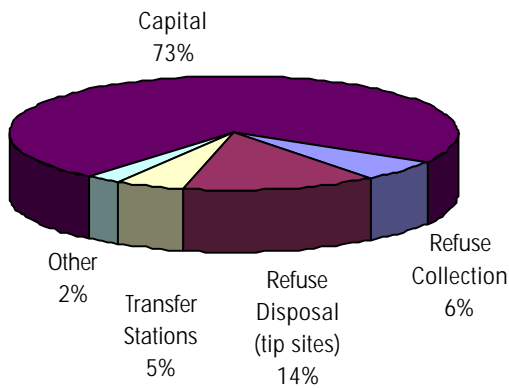
The 1996-97 figures have not been changed.

Projected Costs and Funding

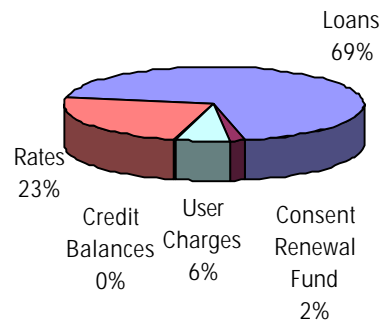
	1997-98 \$000's	1996-97 \$000's
OPERATING EXPENDITURE		
Refuse Collection	171	166
Refuse Disposal (tip sites)	397	543
Transfer Stations	142	-
Other	69	93
Total Operating Expenditure	779	802
Capital Expenditure	2,027	1,389
TOTAL TO BE FUNDED	2,806	2,191


	1997-98 \$000's	1996-97 \$000's
FUNDING SOURCES		
Loans	1,935	1,137
Consent Renewal Fund	47	-
District Grants	0	8
User Charges	160	150
Credit Balances	7	259
Rates	657	638
TOTAL FUNDING SOURCES	2,806	2,191

TOTAL TO BE FUNDED 1997-98



TOTAL FUNDING SOURCES 1997-98





10.0 Water Supply

The Hauraki District Council owns and operates eight water supply systems which service the urban communities of Paeroa, Karangahake, Mackaytown, Waihi, Waikino, Ngatea, Kerepehi and Turua, and the rural communities of Plains, Ohinemuri and Kaimanawa.

The reticulated water supplies range in size from a major supply with three sources supplying most of the Plains Ward, to a small supply servicing the Karangahake area.

The supplies have varying degrees of treatment and water quality.

The Hauraki District Council's goal in respect of the water supply activity is to ensure the collection, treatment and distribution of potable water to meet all reasonable requirements of the district's consumers to a water supply system.

Focus for the Next 3 Years


- 10.1 To operate the water supplies within the Hauraki district in compliance with requirements of the Resource Management Act, Council Bylaws and other relevant legislation, renewing all resource consents that expire within the planning period and preparing for the renewal of consents due to expire in the 3-5 year period;
- 10.2 To manage the water supply activity in accordance with the levels of service as agreed through the Asset Management Plan process;
- 10.3 To develop strategies for the future of the water supplies on a ward basis.

Emphasis in 1997-98

- 10.1.1 To lodge an application for the renewal of resource consents for the Waihi water supply by 16 February 1998.
- 10.1.2 To complete the resource consent renewal process for the Suicide Bridge intake and Waitakaruru bore fields by 30 June 1998.
- 10.1.3 To complete the preliminary design work for the lower Waitawheta intake in preparation for the lodgement of a resource consent application.
- 10.1.4 To complete the upgrade of the Kerepehi Water Treatment Plant including the new clearwater reservoir by 30 June 1998.
- 10.1.5 To ensure the aggregate monthly compliance with volume controls of all current water take rights is achieved 75% of the time within the planning period.

- 10.2.1 To repair 90% of breaks in the water reticulation within 12 hours of the Council receiving notification of the break.
- 10.2.2 To have no more than 600 breaks in water mains and services occur district-wide within the planning period.
- 10.2.3 To ensure the aggregate total of the following routine tests meet the following parameters:
 - Faecal Coliform Tests < 1.1/100 ml for 95% of tests
 - Regular Chlorine Tests 0.3 - 5.0 mg/l for 90% of tests
 - Regular pH Tests {6.5 - 8.0} for 90% of tests

- 10.3.1 To complete and adopt a strategy for the future of the Plains water supply by 30 June 1998.



10.3.2 To investigate and report on water sources for Waikino by 30 June 1998.

Changes This Year

There are no significant policy changes within the water supply activity for the 1997-98 year.

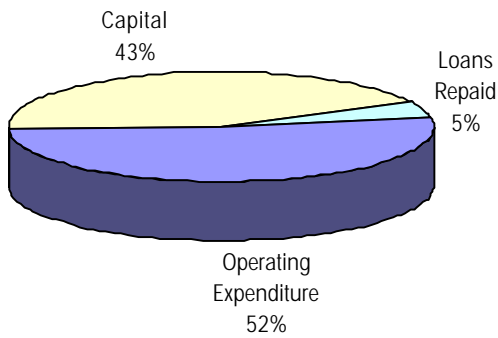
However there is likely to be a change in the future water source for the Waikino supply - it has been signalled that the current water source is not a long-term future supply option. Investigations are therefore due to commence in this planning period to find a new suitable source for the Waikino supply.

Projected Costs and Funding

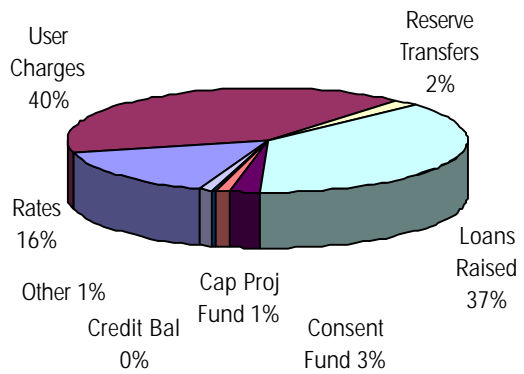
	1997-98 \$000's	1996-97 \$000's
OPERATING EXPENDITURE		
Kaimanawa	38	45
Karangahake	40	40
Ohinemuri	108	71
Paeroa	283	244
Plains	1,381	1,753
Waihi	288	236
Waikino	28	28
Total Operating Expenditure	2,166	2,418
Capital Expenditure	1,806	384
Loans Repaid	190	147
TOTAL TO BE FUNDED	4,162	2,949

	1997-98 \$000's	1996-97 \$000's
FUNDING SOURCES		
Rates	646	613
User Charges	1,667	1,462
Reserve Transfers	94	60
Loans Raised	1,548	553
Consent Renewal Fund	105	-
Capital Project Fund	45	130
Credit Balances	11	102
Other	47	29
TOTAL FUNDING SOURCES	4,162	2,949

TOTAL TO BE FUNDED 1997-98



TOTAL FUNDING SOURCES 1997-98





PART D: BUSINESS UNITS & LATES

The Hauraki District Council operates four Business Units and owns one LATE (Local Authority Trading Enterprise).

The following information provides an overview of the Business Unit activities - Roading Inhouse Professional Services, Workshop, Construction and Maintenance, and the Quarry - and the LATE, known as HDC Holdings.

11.0 HDC Holdings

Hauraki District Council Holdings is a Local Authority Trading Enterprise established to assist with the management of the Council's investment in its Power New Zealand shareholding.

This statement reflects the net result of the operations of the LATE.

Focus for the Next 3 Years

- 11.1 To enhance the Hauraki District Council's return from its Power New Zealand shareholding.

Emphasis in 1997-98

- 11.1.1 To repay the outstanding loan with the Hauraki District Council at a rate of not less than 97.5% of its annual revenue (net of imputation credits).

Changes This Year

HDC Holdings was established in mid-1996 so has not been included in previous publications of the Hauraki District Council Annual Plan.

12.0 Roothing: In-house Professional Services

The Professional Services Business Unit is a separate unit within the Council organisational structure, responsible to a Business Unit Board of Management which reports directly to the Council.

This business unit is predominantly involved with professional services to the roading activity, but also provides a project design service for other service delivery functions of the Council, e.g. water, sewerage and drainage systems.

Its goal is to operate the unit as a successful consultancy business.

The Transit New Zealand Act requires the Council to separately identify and record the costs of Professional Services provided by Council staff in respect of the subsidised roading activity.

The data included here is for information purposes only - the significant activities included previously in this plan provide for expenditure as a result of services provided by this Business Unit.

Focus for the Next 3 Years

12.1 To provide clients with effective and timely engineering and works management services to Council.

Emphasis in 1997-98

12.1.1 To provide technical reports and engineering designs within budget and on time.

12.1.2 To provide designs of projects on an output basis as required in accordance with Transit New Zealand and New Zealand Standards.

Changes This Year

There are no significant policy changes within the Roothing In-House Professional Services activity for the 1997-98 year.

Projected Costs and Funding

	1997-98 \$000's	1996-97 \$000's
Operating Expenditure	98	99
TOTAL TO BE FUNDED	98	99

	1997-98 \$000's	1996-97 \$000's
FUNDING SOURCES		
Recoveries	98	99
TOTAL FUNDING SOURCES	98	99

13.0 Workshop

The Workshop Business Unit is a separate unit within the Council organisational structure, responsible to a Business Unit Board of Management which reports directly to the Council.

This business unit is predominantly involved with the repair and maintenance of the Council's plant asset, i.e. vehicles, machinery and equipment.

Its goal is to operate the unit as a successful contracting business.

The data included here is for information purposes only - the significant activities included previously in this plan provide for expenditure as a result of services provided by this Business Unit.

Focus for the Next 3 Years

13.1 To provide an effective and timely plant repair and maintenance service to the Council.

Emphasis in 1997-98

13.1.1 To provide a plant repair and maintenance service within budget and to the customer's satisfaction.

Changes This Year

There are no significant policy changes within the Workshop activity for the 1997-98 year.

Projected Costs and Funding

	1997-98 \$000's	1996-97 \$000's		1997-98 \$000's	1996-97 \$000's
Operating Expenditure	150	150	FUNDING SOURCES		
TOTAL TO BE FUNDED	150	150	Recoveries	150	150
			TOTAL FUNDING SOURCES	150	150

14.0 Construction & Maintenance

The Construction and Maintenance Business Unit is a separate group within the Council organisational structure, responsible to a Business Unit Board of Management which reports directly to the Council.

This business unit is predominantly involved with providing contract services in respect of Council functions including water supply delivery and maintenance, maintenance of parks and reserves, the operation of swimming pools, cemetery maintenance etc. It is not involved in delivering contract services for roading or refuse collection.

Its goal is to operate the unit as a successful contracting business.

The data included here is for information purposes only - the significant activities included previously in this plan provide for expenditure as a result of services provided by this Business Unit.

Focus for the Next 3 Years

- 14.1 To provide clients with a quality, cost effective and timely delivery of services.

Emphasis in 1997-98

- 14.1.1 To deliver services on time and to the customer's satisfaction.
- 14.1.2 To achieve a 1.5% net surplus on operations.

Changes This Year

There are no significant policy changes within the Construction and Maintenance activity for the 1997-98 year.

Projected Costs and Funding

	1997-98 \$000's	1996-97 \$000's		1997-98 \$000's	1996-97 \$000's
Operating Expenditure	3,100	3,150	FUNDING SOURCES		
TOTAL TO BE FUNDED	3,100	3,150	Recoveries	3,150	3,175
			TOTAL FUNDING SOURCES	3,150	3,175

15.0 Tetley's Quarry

The Quarry Business Unit is a separate group within the Council organisational structure, responsible to a Business Unit Board of Management which reports directly to the Council.

This business unit is involved with the supply of metal from Tetley's Quarry (Waitakaruru) both to the Council and to other contractors and the industry generally.

Its goal is to operate Tetley's Quarry as a competitive producer of quarry products.

This statement reflects the net result of the operations of the quarry.

Focus for the Next 3 Years

- 15.1 To operate the Council's quarry operation on a commercial basis which ensures good quality products are available at a competitive price.

Emphasis in 1997-98

- 15.1.1 To provide a continuous supply of various grades of roading metal.
15.1.2 To achieve a 14% surplus on operations.

Changes This Year

There are no significant policy changes within quarry activity for the 1997-98 year.

Projected Costs and Funding

	1997-98 \$000's	1996-97 \$000's		1997-98 \$000's	1996-97 \$000's
Operating Expenditure	1,200	1,250	FUNDING SOURCES		
			Recoveries	1,400	1,400
TOTAL TO BE FUNDED	1,200	1,250	TOTAL FUNDING SOURCES	1,400	1,400



PART E: FINANCIAL STATEMENTS & POLICIES

Overview ...

The financial statements produced in this Annual Plan are in a summary form to give a general overview of the Hauraki District Council's projected financial position.

More detailed financial statements are provided as Appendices to the plan on request.

Projected Statement of Financial Position

<i>Projected As at 30 June 97 \$000's</i>		Projected As at 30 June 98 \$000's	Projected As at 30 June 99 \$000's	Projected As at 30 June 00 \$000's
\$6,627	Current Assets	\$4,564	\$2,990	\$3,124
\$2,534	Less Current Liabilities	\$2,870	\$3,151	\$3,345
\$4,093	Working Capital	\$1,693	(\$160)	(\$220)
	Fixed Assets			
\$19,481	Operational Assets	\$19,385	\$19,078	\$18,770
\$107,226	Infrastructural Assets	\$112,088	\$121,509	\$126,005
\$7,095	Restricted Assets	\$10,326	\$11,237	\$11,832
\$133,803	Total Fixed Assets	\$141,799	\$151,824	\$156,607
\$13,652	Investments	\$13,652	\$13,652	\$13,652
\$1,564	Less Long Term Liabilities	\$5,844	\$13,055	\$15,758
\$149,984	NET ASSETS	\$151,300	\$152,261	\$154,280
	<i>Represented by:</i>			
\$149,984	RATEPAYERS EQUITY	\$151,300	\$152,261	\$154,280

The projected figures as at 30 June 1997 have been restated using projections made 14 May 1997.

Projected Statement of Financial Performance

1996-97 \$000's		1997-98 \$000's	1998-99 \$000's	1999-00 \$000's
	INCOME			
8,555	Rates	8,918	9,518	10,587
416	Interest & Commissions	346	310	291
120	Petrol Tax	120	120	120
150	Surplus from Quarry Operations	200	200	200
20	Gain on Sale of Fixed Assets	20	20	20
599	Dividends	334	334	334
180	Surplus from Plant/Workshop Operations	180	180	180
25	Return from C & M Business Unit	50	50	50
10,065	TOTAL INCOME	10,168	10,733	11,781
	Less			
50	Provision for Bad Debts	50	50	50
9,795	Total Net Cost of Service	9,502	9,722	9,712
220	NET RESULT FROM OPERATIONS	617	961	2,019
	Less Transfer to/from Reserves			
936	Transfers to Reserves	864	891	882
2,142	Transfers from Reserves	1,813	557	567
(1,206)		(950)	334	315
1,426	NET RESULT AFTER APPROPRIATIONS	1,566	627	1,704

Projected Statement of Cashflows

1996-97 \$000's		1997-98 \$000's	1998-99 \$000's	1999-00 \$000's
	Operating Activities			
	Cash to be provided from:			
8,777	Rates	9,097	9,679	10,731
416	Interest Income	208	234	225
599	Dividend Income	334	334	334
6,629	Revenue from Services provided	6,625	6,647	7,680
16,421		16,263	16,894	18,971
	Cash to be applied to:			
15,331	Employees and Suppliers	14,491	14,375	14,743
133	Interest on Loans	151	557	1,223
12	Net Taxes paid	12	12	12
15,476		14,654	14,943	15,978
945	Net Cash flows from Operating Activities	1,609	1,951	2,993
	Investing Activities			
	Cash to be provided from:			
50	Sinking Funds Uplifted	44	-	-
50		44	-	-
	Cash to be applied to:			
-	Acquisition of Investments	-	-	-
1	Sinking Fund Instalments	1	-	-
7,479	Operating & Infrastructural Asset Acquisitions	9,039	10,855	5,612
7,480		9,040	10,855	5,612
(7,430)	Net Cash flows from Investing Activities	(8,997)	(10,855)	(5,612)
	Financing Activities			
	Cash to be provided from:			
3,735	Loans Raised	4,791	7,828	3,515
3,735		4,791	7,828	3,515
	Cash to be applied to:			
209	Loan Repayments	218	337	617
209		218	337	617
3,526	Net Cash flows from Financing Activities	4,573	7,492	2,898
(2,959)	NET CHANGE IN CASH HOLDINGS	(2,815)	(1,413)	279
5,245	Plus Opening Cash 1.7.97	4,000	1,185	(228)
2,286	CLOSING CASH BALANCE 30.6.98	1,185	(228)	51
	<i>Represented by:</i>			
-	Cash at Bank	-	-	-
1	Petty Cash	1	1	1
2,285	Term Deposits	1,184	(229)	50
2,286		1,185	(228)	51

Projected Overall Funding Statement

1996-97 \$000's		1997-98 \$000's	1998-99 \$000's	1999-00 \$000's
14,004	Total Cost of Service (per Summary Statement of the Net Cost of Service)	14,406	14,649	15,672
172	Cost of Capital	193	255	251
50	Provision for Bad Debts	50	50	50
14,226	Total Expenditure	14,650	14,953	15,973
	Less:			
2,394	User Charges	2,676	2,700	2,712
1,815	Subsidies	2,217	2,216	2,237
2,035	Other Income	1,306	715	1,692
7,982		8,450	9,322	9,332
	Less non Cash Items:			
(807)	Depreciation	(813)	(829)	(829)
(352)	Cost of Capital	(373)	(435)	(431)
(51)	Provision for Gratuity	(51)	(51)	(51)
6,771		7,212	8,007	8,021
	Plus:			
7,479	Capital/Development	9,239	11,055	5,812
306	Loan Principal Repaid & Sinking Funds	328	456	747
936	Transfers To Reserves	864	891	882
15,493		17,644	20,408	15,462
	Less:			
(3,735)	Loans Raised	(4,791)	(7,828)	(3,515)
(50)	Sinking Fund Withdrawals	(44)	-	-
(2,142)	Transfers from Reserves	(1,813)	(557)	(567)
-	Capital Contributions	-	(1,350)	-
-	Asset Sales	(890)	-	(650)
-	Capital Recoveries	-	-	-
9,566		10,105	10,673	10,730
	Less:			
(1,004)	Credit Balances	(966)	(1,078)	(809)
(63)	Deferred Funding	(72)	(83)	543
-	Resource Consent Renewal Fund	(352)	(147)	(72)
-	Other Sources	-	-	-
55	Debit Balances Carried Forward	203	153	194
8,555	NET RATES REQUIRED	8,918	9,518	10,587
	Being:			
4,121	District General Rates	4,159	4,346	4,330
486	Refuse Disposal Rates	486	625	930
-	Urban Refuse Collection Rates	171	176	176
1,455	Paeroa Ward Rates	1,438	1,544	1,667
1,181	Plains Ward Rates	1,248	1,461	2,061
1,312	Waihi Ward Rates	1,416	1,366	1,423
8,555		8,918	9,518	10,587

RATES

What do your rates pay for?

- land drainage in the Western Plains, Eastern Plains, Komata, Opukeko and Tirohia-Rotokohu drainage districts - urban stormwater systems in urban areas including Paeroa, Waihi, Ngatea, Turua, Kerepehi and Whiritoa - civil defence services - rural fire control - district promotion - district beautification - economic development - pensioner housing in Ngatea, Waihi and Paeroa - sports co-ordinator - financial assistance for a public passenger transport service - management of commercial forests - domains, parks and reserves throughout the Hauraki district - building consent services - resource consent services - land and property information services - animal control services - environmental health services - enforcement of compliance with the Hauraki District Plan - Strategic Plan & 10-Year Financial Strategy - roading network - footpaths - kerb and channel - bridges - road signs - road marking - street cleaning - streetlighting - road maintenance - sewerage systems in Turua, Ngatea, Kerepehi, Paeroa, Waihi and Whiritoa - refuse collection services in Ngatea, Paeroa, Karangahake, Waikino, Waihi and Whiritoa - refuse disposal services at Waihi, Paeroa and Plains - waste minimisation/recycling strategies - water supplies for Paeroa, Karangahake, Mackaytown, Waihi, Waikino, Ngatea, Kerepehi, Turua, Plains, Ohinemuri and Kaimanawa - water supply maintenance services - public libraries in Paeroa, Waihi and Ngatea, and financial assistance for libraries at Turua and Whiritoa - swimming pools at Paeroa and Ngatea - cemeteries at Waihi and Paeroa - public halls at Ngatea, Paeroa and Waihi - public toilets at 13 locations throughout the Hauraki district - an Information Centre at Paeroa - the democratic process with funding allocated towards elected member and meeting costs - Annual Plans and Annual Reports - ratepayer information leaflets - meeting records - customer service -

Let's compare rates with other expenses ...

Average rates per property per day ^(*) for specific services provided by the Hauraki District Council ...

	Water Services	Refuse Collection	Land Drainage / Stormwater	Sewerage Maintenance
Urban Ratepayers	40c	15c	13c	39c
Farm (\$1m land value)	\$7.50	N/A	\$2.30	N/A

Compared with the average daily costs ^(*) of some other general goods and services ...

	Electricity	NZ Herald	1 Loaf of Bread	2 litres of Milk	Telephone
Urban Residents	\$2.58	70c	\$2.00	\$2.80	\$1.23
Farm (\$1m land value)	\$8.00	70c	\$2.00	\$2.80	\$1.23

(*) Figures used are estimated averages based on a sample selected at random for the purpose of general comparison.



Rating Policies

Rating Basis

The Hauraki District Council uses four rating bases to levy rates ...

- land value
- uniform annual charges
- classifications on the basis of benefit for land drainage
- water supply by volume used

General Rates

These are levied on the basis of a

- uniform annual general charge
- differential rating using land value, on the basis of land use in the categories:
 - rural
 - residential
 - mining and mineral extraction
 - commercial and industrial
 - community service

Within the residential, and commercial and industrial land use categories there are further differential rates to reflect the level of service.

Works and Services Rate

These are levied to fund the general activities of the Community Boards. They are levied on the same basis of differential rates on land value as is used for the general rate levy.

Service Rates and Special Rates for Works

Rates for services such as sewerage, refuse, public halls and some water supplies are levied on the basis of either land value or uniform annual charge.

Land Drainage Rates


Rates are levied on land value and in some cases with the use of a system of classification to reflect benefit from the land drainage system.

Water Supply by Volume Used

In areas where water meters are installed, charging is on the basis of the volume of water used.

Policy Review

Rating policies will be reviewed in the 1997-98 year as part of the District Funding Review. The results of the rating and funding review are expected to be implemented in the 1998-99 year.



Rates Penalty Policy

Additional Charges

An additional charge of 10% is added to each instalment which remains unpaid after its penalty date. Previous years rates which are still unpaid on 1 September and 1 March will have a further 10% charge added.

Additional charges may be remitted in accordance with the following criteria:

- A. Proportionate remission may be granted where payment has been made in accordance with the following time frame provided the ratepayer has a good prior payment history. Good payment history takes into account the occasions when ratepayers have paid previous instalments on time.

Penalty proportions remissible are:

Payment within two weeks of penalty date - 100%

Payment within four weeks of penalty date - 75%

Payment within eight weeks of penalty date - 50%

Payment within twelve weeks of penalty date - 25%

Payment after twelve weeks of penalty date - 0%

- B. Future penalties may be remitted where:

A ratepayer makes suitable arrangements for regular reduction of arrears. This will usually be by way of automatic payment.

Substantial compliance with the payment arrangement is a precondition to penalty remission. Penalties levied prior to the payment arrangement being set up will generally be excluded from remission.

- C. Past penalties may be remitted where a ratepayer has paid all arrears outstanding and has co-operated with Council in taking appropriate steps to reduce the balance outstanding.

Specifically excluded from this category are any ratepayers for who Council has had to take forceful measures to obtain settlement, e.g. judgements, water disconnections, mortgagee demands and rating sales.

Addition of Penalty Dates - 1997/98

An additional charge of 10% will be added to each instalment which remains unpaid after the following dates:

Instalment No. 1	29 October 1997
Instalment No. 2	28 February 1998
Instalment No. 3	27 May 1998



STATEMENT OF ACCOUNTING POLICIES: YEAR ENDED 30/6/98

1. General Accounting Policies

The Annual Plan is prepared in accordance with Section 223D of the Local Government Act 1974 and subsequent amendments, the Transport Amendment Act 1992 and statements issued by the New Zealand Society of Accountants.

The measurement base adopted is that of historical cost, modified by the revaluation of certain assets. Reliance is placed on the fact that sufficient funds are available or will be received to allow Council to continue operating at its current level. Accrual accounting is used to recognise and match the cost of services and revenues earned.

2. Basis of Preparation of this Annual Plan

The financial statements presented in this annual plan comprise a:

- ◆ Summary Statement of the Net Cost of Service
- ◆ Statements of Cost of Service
- ◆ Statement of Accounting Policies
- ◆ Statement of Projected Financial Position
- ◆ Statement of Projected Financial Performance
- ◆ Statement of Projected Cashflows
- ◆ Overall Funding Statement
- ◆ Statement of Capital Expenditure (Appendix)
- ◆ Statement of Major Maintenance Projects (Appendix)
- ◆ Statement of Capital Expenditure/Major Maintenance Funding (Appendix)
- ◆ Statement of Loans to be Raised (Appendix)

Council has included for each significant activity a separate Statement of Cost of Service (detailed statements in Appendix).

3. Particular Accounting Policies

A) Revenue

Rates is recognised as income on the due date for each instalment. Other levies and charges are recognised as income when the goods or services have been supplied. Government grants are recognised as income when conditions associated with the grant approval have been fulfilled.

B) Investments

Investments are valued at the lower of cost or market value.

C) Accounts Receivable

Accounts receivable are stated at estimated realisable value after providing for debts where collection is considered doubtful.

D) Stocks/Inventories

Stocks are valued at the lower of cost or net realisable value, less any provisions for damaged or obsolete items.

Quarry metal stocks are valued using the cost of extraction including production overheads.

E) Sinking Funds

Sinking Funds, i.e. funds set aside for the repayment of some of Council's long term debt, are recorded at cost plus accrued interest.

Sinking Funds are offset against Term Debt at balance date.



F) Taxation

I. Goods and Services Tax

The financial statements have been prepared on a GST exclusive basis. The balance at 30 June 1997 is shown as a creditor in the Statement of Financial Position.

II. Fringe Benefit Tax

Where a fringe benefit tax liability arises this has been charged to operating expenditure.

G) Special Funds

In accordance with the Local Government reorganisation scheme Special Funds set up by the former authorities under the Local Government Act 1974, have been set aside for specific purposes. The moneys credited to these reserves may only be used for the purposes for which the funds were initially set up.

H) Maintenance and Capital Expenditure

Capital Expenditure is expenditure that adds to the service potential or usefulness of an asset for more than one accounting period either by lengthening the asset's useful life or by increasing its capacity. Capital expenditures are debited to asset accounts and allocated to the current and future periods through depreciation.

Maintenance Expenditure is debited to expense accounts when incurred and is matched against revenue in that period.

I) Fixed Assets

(i) Fixed Assets are shown in the following major categories:

Operational: These are all tangible assets, able to be dealt with as part of the operating strategy (i.e. land, buildings, motor vehicles, plant, furniture and chattels).

Infrastructural: These are the fixed utility systems providing an ongoing service to the Community, but are not generally regarded as tradable, (i.e. roads, bridges, culverts, and reticulation systems, including land and buildings associated with these activities).

Restricted: These cannot be disposed of because of legal or other restrictions, but provide a benefit or service to the Community (e.g. reserves vested under the Reserves Act, endowments and other property held in Trust for specific purposes, community halls, refuse disposal sites). Included under restricted assets are buildings and other improvements located on Council land where under the terms of any lease Council becomes the owner should the lessee default or cease to exist as an organisation. The major items included in this category are sporting facilities.

(ii) Valuation:

1. *Land and Buildings:* All land and buildings are recorded at government valuation as at 1 October 1995, plus additions/development at cost, less disposals. The exceptions to this are Waihi Beach leasehold land owned by Council which is valued at Government Valuation as at 1 October 1996 and Council's subdivision in Ngatea which has been valued by G Townsend, A.N.Z.I.V. A.N.Z.I.M., a professional valuer, as at 30 June 1994.

2. *Motor Vehicles, Equipment, Fixtures and Fittings:* All items are recorded at cost or net realisable value.

3. *Forestry*: Council has had its forestry assets professionally valued as at 30 June 1994 by P F Olsen and Company, a recognised forestry valuer. The basis used to value the forests was the expected yield at maturity. A discount factor was then applied to obtain a net present value. Trees are assumed to reach maturity twenty eight years from the date of planting.

Costs associated with new plantings since the date of valuation have been capitalised. Expenditure on forestry operations has been included in the Cost of Service of Other Activities.

4. *Library Books*: Library Books are valued at depreciated replacement cost, assuming the books are on average half way through their useful life.

5. *Infrastructural*: *Roading and Bridges*: Roothing and bridges are valued at replacement value as at 30 June 1993 less depreciation at 50% to recognise that these assets are midway through their economic life. Subsequent additions are valued at cost. Roothing asset valuation was conducted by independent valuers Beca Carter Ferner.

Reticulation Systems: Reticulation systems are valued at depreciated replacement cost as at 30 June 1993 based on estimated useful lives and unexpired service potential. The identification and valuation of the replacement cost for water and sewerage systems was conducted by independent valuers, Works Consultancy Services. The identification and valuation of stormwater systems replacement cost was conducted by in-house engineers. Subsequent additions are valued at cost.

(iii) Depreciation:

1. *Land*: Land is not depreciated.

2. *Other Assets*: All other assets (except infrastructural - excluding bridges - and restricted assets) are depreciated on a straight line basis that will spread the cost of the asset, less any residual value, over the expected useful life of the asset. The expected useful life of assets are as follows:

Buildings (50 years)	Motor Vehicles - Cars & Utilites (3-5 years)
Heavy Plant & Machinery (8 years)	Light Plant (2-5 years)
Computer Hardware (3 years)	Communications Equipment (5 years)
Fixtures & Fittings (5-10 years)	Bridges (40-100 years)

Assets purchased partway during the financial year are depreciated on a remaining months basis. Computer software is expensed.

3. *Infrastructural Assets*: Depreciation has not been provided on roads, culverts and stormwater, sewerage, and water reticulation systems as these assets are maintained at operational levels in perpetuity and the cost of this maintenance is included as a cost of providing the services to which these assets relate.

J) **Power NZ Shares**

During the 1994-95 financial year Council was granted 1,669,680 Power NZ shares under Power NZ's establishment plan. Council entered into a contract with Power NZ which prevents Council from selling its shares for five years.

If Council wishes to sell its shareholding it must consult with the public before any sale takes place. Council has valued its shareholding at \$7.25 per share. This represents the value that the Council transferred its shareholding in Power NZ to a fully owned subsidiary company, HDC Holdings.



K) Overhead Allocation

The cost of Support Services has been fully allocated over the significant activities.

The costs of debt servicing have been allocated directly to the activity for which the loan was initially raised.

L) Cost of Capital

Council has charged a cost of capital on the following assets at the rates on the book value of fixed assets as at 1 July 1997.

Plant and Machinery	8.0%
Land and Buildings	8.0%
Office Equipment Including Computers	8.0%
Restricted and Infrastructural	0.0%

The Cost of Capital has been eliminated in the Statement of Operations and Appropriations. No allowance has been made for cost of capital on Restricted or Infrastructural Assets within each significant activity as Council considers it extremely unlikely that the assets will be converted to an alternative use. Accordingly a rate of 0% has been used.

4. Changes in Accounting Policies

There have been no changes in accounting policy. All policies have been applied on a basis consistent with previous years.

EMPLOYMENT POLICIES

Introduction - About Equal Employment Opportunities

The Hauraki District Council endeavours to be a good employer and meet its obligations as an effective local government organisation, particularly with regard to requirements for the employment of staff under the Local Government Act 1974.


Part of its obligation in respect of being a good employer is to develop and publish an Equal Employment Opportunities programme each year and ensure this programme is complied with throughout the local authority.

The Local Government Act interprets an Equal Employment Opportunities programme as being a programme "aimed at the identification and elimination of all aspects of policies, procedures, and other institutional barriers that cause or perpetuate, or tend to cause or perpetuate, inequality in respect to the employment of any persons or group of persons."

Equality in the workplace means ensuring there is no discriminatory action against people because of their age, sex, marital status, religious belief, ethical belief, colour, race, sexual orientation etc. Part of this sees staff appointments made on the basis of the best person suited to the position, and the notification of vacancies to enable suitably qualified people to apply.

The Hauraki District Council is committed to the principle of equal opportunity and regards the elimination of any discrimination as essential principles in management.





The Hauraki District Council is committed to the principle of equal employment opportunity in the workplace.

The Council rejects discrimination on any grounds and will work actively to recognise and value the different skills, talents, experiences and perspectives of its employees. This will apply to all aspects of employee relations.

Policies and procedures will be reviewed regularly to ensure equal opportunities are assured for employees and prospective employees.

Focus for the Next 3 Years

- 16.1 To ensure decisions on employee selection for recruitment, training and promotion are based only on skills and abilities in respect of job requirements, and are determined by merit regardless of other factors;
- 16.2 To identify and remove job barriers;
- 16.3 To implement and monitor appropriate EEO programmes and ensure all staff are fully informed of Council's EEO policy and practices;
- 16.4 To maintain a workplace free of discrimination and harassment.

Emphasis in 1997-98

- 16.1.1 To undertake an audit of current recruitment procedures and practices by 30 June 1998.
- 16.1.2 To complete a training needs analysis of all office staff and inform them of training opportunities by 30 June 1998.
- 16.1.3 To complete the implementation of the performance assessment and training scheme by 30 June 1998.

- 16.2.1 To undertake a survey of all staff to identify perceived barriers in recruitment, training and promotion by 30 June 1998.

- 16.3.1 To hold EEO Committee meetings at least 4 times a year.
- 16.3.2 To inform staff about EEO issues (through a regular column in the Staff News Report) at least 4 times a year.

- 16.4.1 To commence work on the introduction of a formal harassment policy by 30 June 1998.

THANK YOU!

Thank you for taking the opportunity to read the Hauraki District Council's Annual Plan.

If you would like clarification on any aspects of the plan, please feel free to contact our staff. Phone (07)862 8609 (or 0800 734 834 if you live within the Hauraki District) and ask to speak to the 'Corporate Planner' in the first instance.



APPENDICES:

Appendices to the plan have been produced to show more detailed information, particularly in respect of significant activities and the financial position of the Council.

Please note the Appendices are not included in this printed version of the Annual Plan. If you would like the more detailed information provided with the Appendices, they are available on request - there is no charge.

List of Appendices Available:

1. Significant Activity Statements
More detailed statements on all the significant activities, showing the full costs of service, funding implications, and funding sources.
2. Financial Statements
Projected Statement of Capital Expenditure
Projected Statement of Major Maintenance
Projected Statement of Loans and Funding
Projected Statement of Rates
3. Supporting Information
Council Elected Member Structure
Organisational Structure