

HAURAKI DISTRICT COUNCIL

**annual
report**

for the year ended 30 June 1994

ANNUAL REPORT

HAURAKI DISTRICT COUNCIL

30 June 1994

Adopted by Council on the 18th day of October 1994

*B J MORRISON J P
MAYOR*

contents

PART A - INTRODUCTION AND OVERVIEW

Table of Contents	3
The Annual Report	5
Mayor's Introduction	6
General Manager's Summary of Significant Issues	9

PART B - GENERAL OVERVIEW OF COUNCIL

District Statistics	12
District Map	13
Council Directory as at 30 June 1994	14
Mission Goals and Statement of Values	17
Community Board Delegated Functions	18
Equal Employment Opportunity	19

PART C - FINANCIAL STATEMENTS for year ended 30 June 1994

Statement of Accounting Policies	21
Statement of Financial Position	27
Statement of Operations and Appropriations	29
Statement of Cash Flows	30
Statement of Commitments and Contingencies	31
Consolidated Statement of the Cost of Service	32
Notes to the Financial Statements	33

PART D - STATEMENTS OF SERVICE PERFORMANCE for year ended 30 June 1994

Community Facilities	43
Drainage	45
Other Activities	47
Parks & Reserves	49
Quarry Business Unit	51
Refuse Collection and Disposal	53
Regulatory and Planning	55
Representation	57
Roading	59
Roading - Inhouse Professional Services	61
Roading - Construction & Maintenance Business Unit	63
Sewerage	65
Water Supply	67

AUDIT OPINION	68
----------------------	----

part a

INTRODUCTION AND OVERVIEW

the annual report

Council is required, under the 1989 amendment to the Local Government Act, to prepare and adopt a report, each financial year, assessing its performance against the policies, objectives, activities, performance targets, indicative costs and sources of funds as specified in its Annual Plan for that respective year.

The Hauraki District Council meets this requirement through the production of an Annual Report.

Section 223E of the 1989 amendment to the Local Government Act specifies the detail required in the report, and states that it must be adopted before the end of the fifth month after the close of

introduction by the mayor

"Delegations to the Community Boards are examined from time to time. During the 1993/94 financial year it was decided that solid waste disposal would become a district function from 1 July 1994 ."

The Council and Community Boards

There were no changes in the elected membership of either the Council or of the Plains, Paeroa or Waihi Community Boards during the 1993/94 financial year.

Delegations to the Community Boards are examined from time to time. During the 1993/94 financial year it was decided that solid waste disposal would become a district function from 1 July 1994. The issue of library services has also been under investigation. It has been agreed that library services will become a district function from 1 July 1995.

These delegations are an evolving process. I believe the ongoing review process is healthy and demonstrates a willingness by the Community Boards to examine the advantages and disadvantages of district service delivery as opposed to ward based responsibility.

Waihi Beach Reorganisation Proposal

In the 1993/94 financial year the principal authority, the Western Bay of Plenty District Council, conducted a hearing into the proposed Waihi Beach boundary change. The Hearing Committee of the principal authority concluded that Waihi Beach should remain as part of the Western Bay of Plenty District.

This decision was appealed to the Local Government Commission. At 30 June 1994 the appeals had not yet been heard by that Commission.

Economic Development

During the 1993/94 financial year I have become firmly convinced that the District Council is not allocating sufficient resources to the economic development activity. I have personally spent much time and effort trying to attract development to this District. I am pleased to report some successes, however progress is very slow.

The three ward based focus groups have continued to operate. They are achieving varying levels of success.

Community Facilities

1993/94 has seen the identification by the Community Boards of the need to upgrade the hall facilities in each ward. The Waihi Drill Hall replacement has been discussed since early 1993. The upgrading of the Paeroa Hall has been identified as a priority. The swimming baths upgrade in Paeroa is also under discussion during this planning period. A major upgrade of the Ngatea War Memorial Hall has also been identified by the Plains Community Board as a priority.

"The Council is investigating service delivery arrangements and will need to resolve these in the coming financial year."

Land Drainage and Stormwater

1993/94 was a relatively low rainfall year. The amount spent on pumping charges by all of the five drainage districts was less than expected. The land drainage system continues to improve. I am impressed with the ability of the system to cope during heavy rain.

The District Plan

During the 1993/94 financial year the first draft of the District Plan was prepared. A decision was made to take the draft of the scheme to the public rather than go straight to the statutory process of a proposed scheme. 130 submissions were received on the draft Plan. These submissions were heard by a Committee under the Chairmanship of Deputy Mayor John Tregidga with Councillors Molly Aspin and Joyce Fawcett as members.

The Council received favourable comment on the process. We are confident that as a result of the draft we can expect fewer submissions when the proposed Plan is publicly notified later in 1994. This District Plan preparation has been a substantial undertaking and I congratulate all those involved for the excellent work.

Service Delivery

In May of 1994 the Minister of Transport gave notice of Governments intention to require minor and ancillary road maintenance work to be put out to competitive pricing over three years. The proposal is that one-third of the Council minor and ancillary works will be put out to competitive pricing on 1 July 1995 with a further third on 1 July 1996 and the final third on 1 July 1997. The Council is investigating service delivery arrangements and will need to resolve these in the coming financial year.

Organisational Review

Late in the financial year the District Engineer, Lew Peters, gave notice that he did not intend to renew his contract when it expired on 30 June 1995. As a result of that, the General Manager has undertaken a review of the staffing structure for the organisation. The review also is looking at the adequacy of existing office building space. Shortcomings have been identified in the customer interface in Paeroa in particular. Also inadequacies are apparent in the William Street office, particularly in relation to meeting space and facilities for staff and elected members.

Lew Peters, the District Engineer, is a key person in the management of the Hauraki District. His departure will leave a gap in knowledge of the District and management experience.

"It has been a year of progress and one which I have found very challenging. "

Tetleys Quarry Operation

During 1993/94 Coopers and Lybrand Management Consultants reviewed the operation of the Quarry at Waitakaruru. The Consultants made a number of recommendations designed to make the operation more commercial. The quarry has changed its focus considerably since the mid-1980's where it was principally a supplier of road metal products to the Hauraki Plains County. It now provides only 25% of its product to the Hauraki District Council.

The Quarry continues to operate profitably. The Hauraki District Council is committed to the business and is constantly looking at ways to improve the operation. The Management Consultants investigated all aspects of the Quarry and I am pleased to report a high level of satisfaction amongst the quarry customers with the service and product provided.

Water Supplies

The 1993/94 year was relatively dry. The Plains water supply was stretched to cope on some occasions. We were unfortunate with some untimely plant breakdowns, however the introduction of telemetry will give us better warning of plant shutdown and the earlier opportunity to remedy equipment failure.

Councillors and Staff

Again this year I want to thank the Councillors and Staff for their service to the ratepayers and residents of the Hauraki District. It has been a year of progress and one which I have found very challenging. My wife Kaye and I have continued to the best of our ability to honour our obligations as Mayor and Mayoress of the District. It is a very interesting job and we find meeting and mixing with the citizens is a very rewarding experience.

I want to again thank the staff for their efforts and in particular the General Manager and District Engineer for their guidance and support. We are fortunate in having high morale amongst the staff. This reflects in dedication and commitment to service to the residents and ratepayers of the Hauraki District.

B J Morrison
MAYOR

general manager's summary of significant issues

"The Solid Waste Management Committee under the chairmanship of Cr Maurice Cowan has continued public consultation and investigation into solid waste disposal options for the Hauraki District."

Solid Waste Disposal

During 1993/94, the Council had the opportunity to purchase a farm property at Kaihere as a potentially suitable landfill site. The farm was one of seven sites that were identified in a study, to seek out the most suitable properties in the District.

One of the crucial factors in a refuse disposal site purchase is a willing seller. At Kaihere, the Council had a willing seller offering the property at a near market price, so Council decided to buy the farm.

Dialogue has continued with Kaihere residents. A member of that Community has joined the Solid Waste Management Committee as a voting member, with a deputy member also attending regularly.

The Council has continued investigation into the suitability of the Kaihere site. Work is proceeding to develop an application for a resource consent to operate a sanitary landfill operation in one of the two gullies on the property. All indications so far point to the site being suitable.

The Solid Waste Management Committee under the chairmanship of Cr Maurice Cowan has continued public consultation and investigation into solid waste disposal options for the Hauraki District. The strategy adopted involves the phasing out of refuse disposal sites at Kaihere Road, Ngatea and Puke Road, Paeroa. Alternative disposal options for the Plains and Paeroa are being investigated.

The refuse disposal site at Waihi is to be subject to revised management arrangements.

Council has decided to implement fees for disposal of refuse at the three existing tip sites early in the 1994/95 year. A cornerstone of the Council's policy has been to have a refuse disposal site with the necessary consents.

The Solid Waste Management Committee is investigating the possibility of a partnership with adjoining authorities should the Kaihere refuse disposal site prove satisfactory and be developed. The Committee is also continuing to investigate other options for disposal of refuse for the District.

Capital Projects

The Council allocated a further \$95000 in the 1993/94 financial year to make the available sum for capital projects in the District up to \$200000. During the 1993/94 financial year the sum of \$132000 was allowed for the following projects. Some of these were carried forward from 1992/93.

Pouarua Drainage Investigation	\$10000
Karangahake Water Supply	\$71000
Ohinemuri Water Supply	\$21000
Kaimanawa Water Supply	\$30000

District Non Subsidised Roothing Works Programme

The 1993/94 financial year was the first full year of a \$3 million District non subsidised roading works programme to be undertaken over four financial years. \$877395 was spent in this financial year. The year saw work done on the following number of jobs.

	Waihi Ward	Paeroa Ward	Plains Ward
New footpaths	6 lengths	3 lengths	2 lengths
Kerb and Channel	13 lengths	4 lengths	6 lengths
Seal Extension	8 lengths	6 lengths	1 length
Total Spent	\$329180	\$257833	\$290382

Waihi Drill Hall Replacement

The Waihi Community Board has confirmed the intention to replace the Waihi Drill Hall on the existing site. Investigations continued during the 1993/94 financial year and consultation with the community was undertaken. Planning for the replacement is continuing.

Employment Initiatives

A Task Force Green work programme was instituted in the 1993/94 financial year. Work was undertaken on forestry within the District.

Waihi Sewerage System

The investigations into the disposal options for the Waihi Sewerage Scheme have continued. The disposal using a wetland has been chosen as the preferred option.

The Council has investigated the purchase of land to institute a wetland disposal system. A conditional agreement to purchase land has been obtained.

Overall Result

The 1993/94 year was another good year financially for the Hauraki District. I am particularly pleased to report savings in the cost of support services or what we commonly call overheads. The sum was \$141726 which represents nearly 5% of costs. In addition we achieved savings of \$143373 compared to budgeted figures in the operation of the Regulatory Department. This is a very satisfactory outcome and I want to congratulate all staff for their efforts.

I K Laurensen
GENERAL MANAGER

"The 1993/94 year was another good year financially for the Hauraki District. I am particularly pleased to report savings in the cost of support services or what we commonly call overheads. "

part b

GENERAL OVERVIEW OF COUNCIL

district statistics

Area	1144 square kilometres
Population 1991	16893
Capital Value	\$1,169,747,440
Land Value	\$618,458,240
Date of Valuation	1 Oct 1992
Number of Rateable Assessments	7740

district map

council directory as at 30 June 1994

MAYOR

MR B J MORRISON J P

DISTRICT COUNCILLORS

Paeroa Ward

Mr B D Dunham
Mr J A Poulter
Mr C R Shoosmith
Mr J Tregidga

Plains Ward

Mrs C Aspin
Mrs G M Patch
Mr R L Povey
Mr D B Spence

Waihi Ward

Mrs D M Carmine
Mr M A Cowan
Mrs J Fawcett
Mr D C Lockwood

COUNCIL COMMITTEES

Policy & Finance

Mr C R Shoosmith
Mrs D M Carmine
Mr D C Lockwood
Mrs G M Patch
Mr R L Povey

Operations & Services

Mr B J Morrison
Mr B D Dunham
Mr D C Lockwood
Mr J A Poulter
Mr D B Spence

Regulatory

Mr J Tregidga
Mrs C Aspin
Mr M A Cowan
Mrs J Fawcett
Mrs G M Patch
Mr C R Shoosmith

Solid Waste Management

Mr M A Cowan
Mr B D Dunham
Mr R L Povey
Mrs L Gilmore *
Mr R A Goudie *
Mr T D Pourau *
Mr R Harris *

* denotes appointed residents

council directory as at 30 June 1994

COMMUNITY BOARDS

Paeroa

(Chairperson)
Mr B D Dunham

District Councillors
for the Ward plus

Ms P M Coates
Mr B P Dunn
Mr N J Hoogeveen
Mr G L Rea

Plains

(Chairperson)
Mrs C Aspin

District Councillors
for the Ward plus

Mr R C Darrah
Mrs V J Laurich
Mr I D Troughton

Waihi

(Chairperson)
Mrs J Fawcett

District Councillors
for the Ward plus

Mr F S Hansen
Mr M J Hayden

EXECUTIVE STAFF

GENERAL MANAGER

Mr I K Laurenson

DISTRICT ENGINEER

Mr L J Peters B.E. M.I.P.E.N.Z.

MANAGER ADMINISTRATION SERVICES

Mr R G Paterson

MANAGER FINANCIAL SERVICES

Mr R H Leonhart B.M.S. A.C.A.

MANAGER PLANNING & REGULATORY SERVICES

Mr M J Maguire

council directory as at 30 June 1994

AUDITORS	Controller and Auditor General The Audit Office WELLINGTON
BANKERS	Bank of New Zealand Wharf Street PAEROA
SOLICITORS	Clark and Gay Carden and Stout Seddon Street Normanby Road WAIHI PAEROA
	Purnell Jenkison & Roscoe Mackay Street THAMES
POSTAL ADDRESS	P O Box 17 PAEROA
PAEROA OFFICE	Williams Street, Paeroa
PLAINS AREA OFFICE	Orchard Road, Ngatea
WAIHI AREA OFFICE	Haszard Street, Waihi

mission goals and statement of values

The District Council exists to be a successful and innovative provider of services and facilities for all who live in or visit our District

The Goals of the District Are:

- ~ To provide a range of services and facilities aimed at meeting the community needs and expectations.
- ~ To develop a positive climate which encourages balanced and sustained growth throughout the District.
- ~ To develop effective communications with all sectors of the community.
- ~ To promote an environment which encourages the development of an enhanced quality of life.
- ~ To encourage and promote the wise use and management of all our resources for the benefit of the District.
- ~ To develop a harmonious, motivated and well led team that are results orientated.

Statement of Values

- ~ SUCCESSFUL... A leader in Local Government with an established record of effectiveness and achievement.
- ~ EFFICIENT... Striving to undertake activities and fulfill aims whilst using the minimum of resources.
- ~ RESPONSIVE... Responsive to needs, flexible, open to change, not bound by strong traditions when they are not functional.
- ~ INNOVATIVE... Seeking to recognise opportunities to extend or enhance the organisations activities and environment.
- ~ PURPOSEFUL... Having a clear sense of purpose - a mission - which it commits to and uses to evaluate all its results and activities.
- ~ BALANCED... Maintaining appropriate concern for the needs of society, the organisation and individuals without discounting any of the three.
- ~ HARMONIOUS... An organisation where there is inter and intra group harmony. Solution seeking rather than blame allocating.
- ~ FULFILLING... Having a sense that the work is meaningful and the organisation contributes to society as the individual contributes to the organisation - a place to work for.

In all its functions the Council will consider the principles of the Treaty of Waitangi

community board delegated functions

- ~ Community Board members remuneration and expenses
- ~ Donations
- ~ Non-subsidised roads, streets and bridges
- ~ Non-subsidised Street Lighting
- ~ Sewerage Collection and Disposal
- ~ Refuse Collection
- ~ Refuse Disposal (present tips)
- ~ Water Supply Maintenance
- ~ Water Supply Capital Work
- ~ Reserves and Domains
- ~ Halls
- ~ Libraries
- ~ Swimming Baths
- ~ Footpaths
- ~ Cemeteries
- ~ Land Drainage
- ~ Stormwater Disposal
- ~ Non-subsidised Service Lanes
- ~ Non-subsidised Kerb and Channel
- ~ Township Amenities
- ~ Museums
- ~ Public Conveniences
- ~ Information Centres
- ~ Industrial Promotion

equal employment opportunity

The Hauraki District Council is committed to the principle of equal opportunity and regards the elimination of any discrimination as essential principles in management

Policy Statement

- ~ The Hauraki District Council is committed to the principle of equal opportunity in the recruitment, employment, training and promotion of its employees.

The District Council regards the elimination of any discrimination and the provision of equal opportunities as essential principles in management of its staff resources. Council will ensure there is a positive programme to identify and to eliminate discrimination in the areas of race, colour, ethnic or national origin, age, gender, religion, marital status, family responsibilities, sexual orientation, people with disabilities, where it exists.

Objectives for 1993-94

- ~ To implement an appropriate performance appraisal system to encourage the development of employees and assessment of their individual training requirements.
- ~ To select the best person for the job on the basis of the job requirements and the ability of the person to perform the job.
- ~ To promote employees on the basis of performance and the willingness of the employee to accept greater responsibility.
- ◆ The Equal Employment Opportunities policy was applied consistently throughout the 1993-94 financial year.

part c

FINANCIAL STATEMENTS
for the year ended 30 June 1994

statement of accounting policies

*Statement of
accounting policies
for the year ended
30 June 1994*

1. General Accounting Policies

The financial statements on pages 20 to 67 are presented in accordance with Section 223E of the Local Government Act 1974 and subsequent amendments, the Transport Amendment Act 1992 and statements issued by the New Zealand Society of Accountants.

The measurement base adopted is that of historical cost, modified by the revaluation of certain assets. Reliance is placed on the fact that sufficient funds are available or will be received to allow Council to continue operating at its current level. Accrual accounting is used to recognise and match the cost of services and revenues earned.

2. Basis of Preparation of the Financial Statements

The financial statements presented in this annual report comprise a:

- ~ Statement of Financial Position
- ~ Statement of Operations and Appropriations
- ~ Statement of Cash Flows
- ~ Statement of Commitments and Contingencies
- ~ Consolidated Statement of Cost of Service
- ~ Individual Statements of Cost of Service

Council has included for each significant activity a separate Statement of Cost of Service.

3. Particular Accounting Policies

A) Revenue

Rates is recognised as income on the due date for each instalment. Other levies and charges are recognised as income when the goods or services have been supplied. Government grants are recognised as income when conditions associated with the grant approval have been fulfilled.

B) Investments

Investments are valued at the lower of cost or market value.

C) Accounts Receivable

Accounts receivable are stated at estimated realisable value after providing for debts where collection is considered doubtful.

D) Stocks/Inventories

Stocks are valued at the lower of cost or net realisable value, less any provisions for damaged or obsolete items.

Quarry metal stocks are valued using the cost of extraction including production overheads.

E) Sinking Funds

Sinking Funds, i.e. funds set aside for the repayment of some of Council's long term debt, are recorded at cost plus accrued interest. Sinking Funds are offset against Term Debt at balance date.

F) Taxation

i. Income Tax

Council is not liable to pay income tax as its revenue is not considered assessable by the Commissioner of Inland Revenue.

ii. Goods and Services Tax

The financial statements have been prepared on a GST exclusive basis. The balance at 30 June 1994 is shown as a creditor in the Statement of Financial Position.

iii. Fringe Benefit Tax

Where a fringe benefit tax liability arises this has been charged to operating expenditure.

G) Foreign Currency Transactions

Transactions involving foreign currency have been recorded at the rate of exchange on the day payment was made.

H) Special Funds

In accordance with the Local Government reorganisation scheme Special Funds set up by the former authorities under the Local Government Act 1974, have been set aside for specific purposes. The monies credited to these reserves may only be used for the purposes for which the fund was initially set up.

I) Maintenance and Capital Expenditure

Capital Expenditure is expenditure that adds to the service potential or usefulness of an asset for more than one accounting period either by lengthening the assets useful life or by increasing its capacity. Capital expenditures are debited to asset accounts and allocated to the current and future periods through depreciation.

Maintenance Expenditure is debited to expense accounts when incurred and is matched against revenue in that period.

J) Fixed Assets

- i) Fixed Assets are shown in the following major categories:

Operational

These are all tangible assets, able to be dealt with as part of the operating strategy (i.e. land, buildings, motor vehicles, plant, furniture and chattels).

Infrastructural

These are the fixed utility systems providing an ongoing service to the Community, but are not generally regarded as tradeable, (i.e. roads, bridges, culverts, and reticulation systems, including land and buildings associated with these activities).

Restricted

These cannot be disposed of because of legal or other restrictions, but provide a benefit or service to the Community (e.g. reserves vested under the Reserves Act, endowments and other property held in Trust for specific purposes, community halls, refuse disposal sites).

Included under restricted assets are buildings and other improvements located on Council land where under the terms of any lease Council becomes the owner should the lessee default or cease to exist as an organisation. The major items included in this category are sporting facilities.

ii) Valuation

1. Land and Buildings

All land and buildings are recorded at government valuation as at 1 October 1992, plus additions/development at cost, less disposals. The exceptions to this are Waihi Beach leasehold land owned by Council which is valued at Government Valuation as at 1 October 1993 and Council's subdivision in Ngatea which has been valued by G Townsend, A.N.Z.I.V. A.N.Z.I.M., a professional valuer, as at 30 June 1994.

2. Motor Vehicles, Equipment, Fixtures and Fittings

All items are recorded at cost or net realisable value.

3. Forestry

Council has had its forestry assets professionally valued as at 30 June 1994 by P F Olsen and Company, a recognised forestry valuer. The basis used to value the forests was the expected yield at maturity. A discount factor was then applied to obtain a net present value. Trees are assumed to reach maturity twenty eight years from the date of planting.

Costs associated with new plantings since the date of valuation have been capitalised.

Expenditure on forestry operations has been included in the Cost of Service of Other Activities.

4. Library Books

Library Books are valued at depreciated replacement cost, assuming the books are on average half way through their useful life.

5. Infrastructural

Roading and Bridges: Roothing and bridges are valued at replacement value as at 30 June 1993 less depreciation at 50% to recognise that these assets are midway through their economic life. Subsequent additions are valued at cost. Roothing asset valuation was conducted by independent valuers Beca Carter Ferner.

Reticulation Systems: Reticulation systems are valued at depreciated replacement cost as at 30 June 1993 based on estimated useful lives and unexpired service potential. The identification and valuation of the replacement cost for water and sewerage systems was conducted by independent valuers, Works Consultancy Services. The identification and valuation of stormwater systems replacement cost was conducted by inhouse engineers. Subsequent additions are valued at cost.

6. Restricted

Restricted assets are valued at Government Valuation (1 October 1992).

iii) Depreciation

1. Land

Land is not depreciated.

2. Other Assets

All other assets, (except Infrastructural, (excluding Bridges) and Restricted Assets) are depreciated on a straight line basis that will spread the cost of the asset, less any residual value, over the expected useful life of the asset. The expected useful life of assets are as follows:

- ~ Buildings (50 years)
- ~ Motor Vehicles - Cars & Utilities (3 - 5 years)
- ~ Heavy Plant and Machinery (8 years)
- ~ Light Plant (2-5 years)
- ~ Computer Hardware (3 years)
- ~ Communications Equipment (5 years)
- ~ Fixtures and Fittings (5-10 years)
- ~ Bridges (40 -100 years)

Assets purchased partway during the financial year are depreciated on a remaining months basis.

Computer software is expensed.

K) Financial Instruments

Council is involved with third parties in transactions involving financial instruments. These transactions take place as part of Council's normal business. Council involvement in financial instruments is limited to cash, short term deposits, accounts receivable, property mortgages, advances to sporting groups, accounts payable and term borrowings.

All financial instruments are carried at their fair value in the Statement of Financial Position. All revenue and expenditure associated with financial instruments is recorded in the Cost of Service Statements or The Statement of Operations and Appropriations.

L) Overhead Allocation

The cost of Support Services has been fully allocated over the significant activities. The costs have been allocated to significant activities on the basis of the allocations determined in the estimates. The estimates were prepared on the basis of allocation of capacity or expected usage of services. Any residual unallocated or over allocated overhead is added or deducted from the cost of Representation as this activity has the largest portion of overhead allocated.

The costs of debt servicing have been allocated directly to the activity for which the loan was initially raised.

M) Cost of Capital

The Local Government Act requires the Costs of Service to include an allowance for cost of capital. Accordingly Council has charged a cost of capital on the following assets at the rates on the book value of fixed assets as at 1 July 1993.

Plant and Machinery	8.0%
Land and Buildings	8.0%
Office Equipment Including Computers	8.0%
Restricted and Infrastructural	0.0%

The Cost of Capital has been eliminated in the Statement of Operations and Appropriations. No allowance has been made for cost of capital on Restricted or Infrastructural Assets within each significant activity as Council considers it extremely unlikely that the assets will be converted to an alternative use. Accordingly a rate of 0% has been used.

4. Changes in Accounting Policies

There have been no changes in accounting policy. All policies have been applied on a basis consistent with previous years.

statement of financial position

as at 30 June 1994

<u>AS AT</u> <u>30-Jun-93</u>	<u>CURRENT ASSETS</u>	<u>Note</u>	<u>AS AT</u> <u>30-Jun-94</u>
\$7,146,693	Bank	1	\$5,917,351
\$4,243,083	Debtors	2	\$4,447,887
\$463,619	Inventories	3	\$492,520
\$151,464	Income Accrued & Prepayments	4	\$80,911
\$12,004,859	TOTAL CURRENT ASSETS		\$10,938,669
	<u>LESS CURRENT LIABILITIES</u>		
\$3,174,390	Bank Overdraft		\$691,704
\$840,735	Creditors	5	\$2,332,533
\$421,612	Accruals	6	\$863,445
\$4,436,737	Current Portion of Term Debt	7	\$1,256,820
\$4,436,737	TOTAL CURRENT LIABILITIES		\$5,144,502
\$7,568,122	WORKING CAPITAL		\$5,794,167
	<u>FIXED ASSETS</u>		
	<u>OPERATIONAL ASSETS</u>	8	
\$5,658,981	Land		\$6,518,588
\$3,913,799	Buildings		\$3,745,566
\$1,900,323	Plant & Motor Vehicles		\$2,503,018
\$209,545	Library Books		\$233,000
\$295,045	Office Equipment		\$456,686
\$11,977,693			\$13,456,858
\$1,514,000	Forestry Plantations		\$3,914,000
\$13,491,693	Total Operational Assets		\$17,370,858

The accounting policies and notes form an integral part of these statements

statement of financial position

as at 30 June 1994

<u>AS AT</u> <u>30-Jun-93</u>			<u>AS AT</u> <u>30-Jun-94</u>
	<u>INFRASTRUCTURAL ASSETS</u>	8	
\$78,169,673	Roading		\$79,144,109
\$16,039,565	Treatment & Reticulation Systems		
\$5,389,531	- Water		\$16,337,669
\$2,003,560	- Sewerage		\$5,427,314
	- Stormwater		\$2,135,553
<u>\$101,602,329</u>	Total Infrastructural Assets		<u>\$103,044,645</u>
\$5,303,408	<u>RESTRICTED ASSETS</u>	8	\$5,365,464
<u>\$120,397,430</u>	<u>TOTAL FIXED ASSETS</u>		<u>\$125,780,967</u>
	<u>INVESTMENTS</u>		
\$321,738	Shares in Companies	9	\$165,127
\$774,212	Long Term Investments	10	\$654,563
<u>\$1,095,950</u>	<u>TOTAL INVESTMENTS</u>		<u>\$819,690</u>
<u>\$129,061,502</u>			<u>\$132,394,824</u>
<u>\$2,048,429</u>	<u>LESS LONG TERM LIABILITIES</u>	7	<u>\$617,057</u>
<u>\$127,013,073</u>	<u>NET ASSETS</u>		<u>\$131,777,767</u>
	<i>Represented by</i>		
	<u>RATEPAYERS EQUITY</u>		
\$120,676,063	General Reserve	11	\$123,104,867
\$4,340,483	Special Funds/Reserves	12	\$3,776,311
\$1,514,000	Forestry Revaluation Reserve	14	\$3,914,000
\$482,527	Asset Revaluation Reserve	13	\$982,589
<u>\$127,013,073</u>			<u><u>\$131,777,767</u></u>

.....
IK Laurenson
General Manager

.....
RH Leonhart
Manager Financial Services

5 October 1994

The accounting policies and notes form an integral part of these statements

statement of operations and appropriations

as at 30 June 1994

ACTUAL 1992/93		NOTE	ACTUAL 1993/94	BUDGET 1993/94
\$7,310,053	Rates		\$7,713,797	\$7,669,599
\$601,244	Interest & Commissions		\$519,327	\$483,116
\$116,769	Petrol Tax		\$123,614	\$100,000
\$275,079	Gain on Sale of Fixed Assets		\$149,025	\$50,000
\$25,165	Miscellaneous Income		\$3,607	\$0
\$97,266	Surplus from Construction & Maintenance Operations		\$190,618	\$100,000
\$135,853	Surplus from Quarry Operations		\$176,578	\$125,000
(\$9,419)	Technical Services		(\$89)	\$1,875
\$201,231	Net Plant/Workshop	16	\$543,131	\$184,018
(\$49,437)	Net Income from Property	17	\$35,456	\$0
<hr/>			<hr/>	<hr/>
\$8,703,804	TOTAL INCOME		\$9,455,064	\$8,713,608
	Less			
\$0	Provision for Bad Debts		\$50,000	\$50,000
\$0	Write down of investments		\$156,611	\$0
\$7,570,057	Total Net Cost of Service		\$7,492,088	\$7,882,781
<hr/>			<hr/>	<hr/>
\$1,133,747	Net result from Operations		\$1,756,365	\$780,827
	Plus:			
\$158,085	Capital Contributions/Recoveries Subsidy		\$108,126	
<hr/>			<hr/>	<hr/>
\$158,085	Capital Recoveries		\$108,126	\$0
<hr/>			<hr/>	<hr/>
\$1,291,832			\$1,864,491	\$780,827
	Less Transfer to/from Reserves			
(\$961,917)	Transfers to Reserves	12	(\$894,130)	(\$868,405)
\$1,166,476	Transfers from Reserves	12	\$1,458,443	\$537,394
<hr/>			<hr/>	<hr/>
\$204,559	Net Transfer from Reserves		\$564,313	(\$331,011)
<hr/>			<hr/>	<hr/>
\$1,496,391	Transferred to General Reserve	11	\$2,428,804	\$449,816

The accounting policies and notes form an integral part of these statements

statement of cash flows

for the year ended 30 June 1994

<u>Year ended</u> <u>30-Jun-93</u>		<u>Year ended</u> <u>30-Jun-94</u>	
	<u>Operating Activities</u>		
	<u>Cash was provided from:</u>		
\$9,695,419	Rates	\$10,327,287	
\$522,838	Net Taxes		
\$608,317	Interest Income	\$452,330	
	Dividend Income	\$12,097	
\$6,347,491	Revenue from Services provided	\$4,536,000	\$15,327,714
\$17,174,065			
	<u>Cash was applied to:</u>		
\$14,225,083	Employees and Suppliers	\$13,547,194	
\$274,873	Interest on Loans	\$206,311	
\$0	Net Taxes paid	\$47,997	\$13,801,502
\$14,499,956			
\$2,674,109	Net Cash flows from Operating Activities		\$1,526,212
	<u>Investing Activities</u>		
	<u>Cash was provided from:</u>		
\$53,271	Sinking Funds Uplifted	\$69,333	
\$107,046	Mortgage Payments Received	\$97,192	
\$1,997,187	Decrease in Investments	\$12,035	
\$566,907	Sale of Assets	\$554,500	\$733,060
\$2,724,411			
	<u>Cash was applied to:</u>		
\$147,997	Acquisition of Investments		
\$1,996,558	Sinking Fund Instalments	\$128,955	
\$2,144,555	Fixed Asset Acquisitions & Development	\$3,536,269	\$3,665,224
\$579,856			
	Net Cash flows from Investing Activities		(\$2,932,164)
	<u>Financing Activities</u>		
	<u>Cash was provided from:</u>		
	Loans Raised		
	<u>Cash was applied to:</u>		
\$498,902	Loan Repayments	\$515,094	\$515,094
(\$498,902)			
	Net Cash flows from Financing Activities		(\$515,094)
\$2,755,063	Net Change in Cash Holdings		(\$1,921,046)
\$4,391,630	Plus Opening Cash 1.7.93		\$7,146,693
\$7,146,693	Closing Cash Balance 30.6.94		\$5,225,647
	Represented by:		
\$42,641	Cash at Bank		(\$691,704)
\$610	Petty Cash		\$740
\$7,103,442	Short Term Deposits		\$5,916,611
\$7,146,693			\$5,225,647

The accounting policies and notes form an integral part of these statements

statement of commitments and contingencies

as at 30 June 1994

AS AT
30 june 1994

AS AT
30 June 1993

Commitments

Projects commenced but not completed \$ 78,400 \$500,000

Contingencies

a) Projects Authorised but not commenced NIL NIL

b) Guarantees

Amount

Thames Valley Turf Trust	\$250,000	\$250,000
Waihi Community Marae	\$ 12,000	\$12,000
Whiritoa Surf Life Saving Club	\$ 27,866	\$27,866
Hauraki Golf Club	\$ 6,000	\$6,000
Hauraki Bowling Club	\$ 5,000	\$ 5,000
Total Guarantees	<u>\$300,866</u>	<u>\$300,686</u>

c) Other

There is an outstanding legal claim against Council. If this claim is successful Council estimates its legal liability will not exceed \$40,000.

The accounting policies and notes form an integral part of these statements

consolidated statement of the cost of service

for the year ended 30 June 1994

ACTUAL 1992/93		NOTE	ACTUAL 1993/94	BUDGET 1993/94
<u>COST OF SERVICE</u>				
\$445,693	Community Facilities		\$468,583	\$506,564
\$597,879	Land Drainage		\$548,227	\$576,779
\$494,264	Other Activities		\$596,563	\$599,161
\$493,562	Parks & Reserves		\$400,258	\$440,626
\$453,609	Refuse		\$577,669	\$539,218
\$1,079,807	Regulatory		\$982,151	\$1,109,159
\$1,099,943	Representation		\$907,198	\$1,084,803
\$4,633,586	Roading		\$4,656,630	\$4,603,230
\$568,860	Sewerage		\$548,573	\$579,459
\$1,322,789	Water		\$1,655,129	\$1,561,734
\$11,189,992	TOTAL GROSS COST OF SERVICE		\$11,340,981	\$11,600,733
<u>LESS RECOVERIES</u>				
\$115,086	Community Facilities		\$119,920	\$79,000
\$142	Land Drainage		\$0	\$0
\$134,393	Other Activities		\$142,195	\$144,336
\$12,338	Parks & Reserves		\$9,076	\$7,000
\$4,303	Refuse		\$7,116	\$0
\$474,462	Regulatory		\$441,865	\$425,500
\$0	Representation		\$0	\$0
\$1,953,608	Roading		\$2,272,837	\$2,234,500
\$9,349	Sewerage		\$3,570	\$0
\$894,625	Water		\$837,180	\$827,616
\$3,598,306	TOTAL RECOVERIES		\$3,833,759	\$3,717,952
\$7,591,686	NET COST OF SERVICE		\$7,507,222	\$7,882,781
\$21,629	Less Cost of Capital included in support costs allocated to significant activities		\$15,134	
\$7,570,057	TOTAL NET COST OF SERVICE (excluding cost of capital)		\$7,492,088	\$7,882,781
\$171,460	Plus Cost of Capital		\$185,977	\$138,372
\$7,741,517	TOTAL NET COST OF SERVICE (including cost of capital)		\$7,678,065	\$8,021,153

The accounting policies and notes form an integral part of these statements

notes to the financial statements

		For the year ended	
		30-Jun-94	30-Jun-93
Note 1:	<u>Bank</u>		
	Comprises		
	BNZ General Account		\$42,641
	Short Term Deposits due to mature within one year	\$5,916,611	\$7,103,442
	Petty	\$740	\$610
	Cash		
		\$5,917,351	\$7,146,693
Note 2:	<u>Debtors</u>		
	Comprises:		
	Rates	\$2,301,718	\$2,063,897
	Transit New Zealand Subsidies	\$1,280,825	\$768,597
	Water by Meter Charges, (including unread meters)	\$559,339	\$667,464
	Sundry Debtors	\$406,005	\$793,125
	less Provision for Doubtful Debts	(\$100,000)	(\$50,000)
		\$4,447,887	\$4,243,083
Note 3:	<u>Inventories</u>		
	Comprises:		
	Quarry Metal Stockpile	\$417,410	\$377,172
	Fuel	\$4,153	\$6,182
	Other	\$70,957	\$80,265
		\$492,520	\$463,619
Note 4:	<u>Income Accrued & Prepayments</u>		
	Comprises:		
	Interest accrued on short term investments	\$52,737	\$78,920
	Prepayments	\$28,174	\$72,544
		\$80,911	\$151,464
Note 5:	<u>Creditors</u>		
	Comprises:		
	Trade Creditors	\$1,400,716	\$1,287,448
	Rates to Other Authorities	\$369,690	\$935,538
	GST	\$132,366	\$234,838
	Bonds & Deposits	\$90,992	\$79,018
	Other	\$338,769	\$637,548
		\$2,332,533	\$3,174,390
Note 6:	<u>Accruals</u>		
	Comprises:		
	Accrued interest on public debt	\$30,235	\$35,981
	Accrued holiday pay	\$284,605	\$293,249
	Provision for Retiring Allowance	\$517,905	\$476,356
	Provision for Long Service Leave	\$30,700	\$35,149

\$863,445	\$840,735
-----------	-----------

notes to the financial statements

Note 7: Term Liabilities

	For the year ended	
	30-Jun-94	30-Jun-93
Public Debt as at 1 July 1993/1 July 1992	\$2,713,936	\$3,212,838
Loans raised during the year	\$0	\$0
	\$2,713,936	\$3,212,838
Loan repayments made during the year	\$515,992	\$498,902
Gross Public Debt as at 30 June 1994/30 June 1993	\$2,197,945	\$2,713,936
less Sinking Funds held	\$324,067	\$243,896
Net Public Debt as at 30 June 1994/30 June 1993	\$1,873,878	\$2,470,040
Public Debt payable by 30 June 1995/30 June 1994	\$1,256,820	\$421,612
Term Portion of Public Debt	\$617,057	\$2,048,429
	\$1,873,878	\$2,470,040

Loans outstanding grouped by rate

Less than 5%	\$416,443	\$434,574
5-10%	\$1,507,532	\$1,928,711
10-15%	\$50,000	\$50,000
15-20%	\$60,000	\$60,000
Greater than 20%		
Plus Rural Housing (5%-15.25%)	\$163,970	\$240,650
	\$2,197,945	\$2,713,935

Loans outstanding grouped by repayment term

Repayable in 0-5 years	\$1,612,551	\$2,031,612
Repayable in 5-10 years	\$54,000	\$66,066
Repayable in 10-15 years	\$75,361	\$76,104
Repayable in 15-20 years	\$194,159	\$69,629
Repayable in 20-25 years	\$97,903	\$229,875
Repayable in > 25 years		
Plus Rural Housing 0 - 13 years	\$163,970	\$240,650
	\$2,197,945	\$2,713,935

notes to the financial statements

Note 8: Fixed Assets

COST

	Land	Buildings	Plant & Vehicles	Office Equip.
Balance as at 1.7.93	\$5,658,981	\$3,972,808	\$4,768,285	\$554,531
Purchases	\$630,507		\$924,582	\$343,752
Revaluation	\$505,100	\$1,000		
Disposals	\$276,000	\$93,000	\$415,303	
Balance as at 30.6.94	\$6,518,588	\$3,880,808	\$5,277,564	\$898,283

DEPRECIATION

	Land	Buildings	Plant & Vehicles	Office Equip.
Balance as at 1.7.93		\$59,009	\$2,867,962	\$259,487
Depreciation for 1993/94		\$79,126	\$250,424	\$182,110
Less reversed on disposals		\$2,893	\$343,840	
Balance as at 30.6.94	\$0	\$135,242	\$2,774,546	\$441,597

BOOK VALUE 30.6.94	\$6,518,588	\$3,745,566	\$2,503,018	\$456,686
--------------------	--------------------	--------------------	--------------------	------------------

BOOK VALUE 30.6.93	\$5,658,981	\$3,913,799	\$1,900,323	\$295,044
--------------------	--------------------	--------------------	--------------------	------------------

INFRASTRUCTURAL ASSETS

	Roothing & Bridges	Water	Sewerage	Stormwater
Balance as at 1.7.93	\$78,169,673	\$16,039,565	\$5,389,531	\$2,003,560
Purchases/Acquisitions/Development	\$1,094,492	\$298,104	\$37,783	\$131,993
Less Bridge Depreciation for the year	\$120,056	\$0	\$0	\$0
Less reversed on disposals	\$0	\$0	\$0	\$0
BOOK VALUE 30.6.94	\$79,144,109	\$16,337,669	\$5,427,314	\$2,135,553

BOOK VALUE 30.6.93	\$78,169,673	\$16,039,565	\$5,389,531	\$2,003,560
--------------------	---------------------	---------------------	--------------------	--------------------

RESTRICTED ASSETS

	Land	Improvements	Total
Balance as at 1.7.93	\$2,148,080	\$3,155,328	\$5,303,408
Purchases/Acquisitions/Development	\$0	\$75,056	\$75,056
Less reversed on disposals	\$12,000	\$1,000	\$13,000
BOOK VALUE 30.6.94	\$2,136,080	\$3,229,384	\$5,365,464

BOOK VALUE 30.6.93	\$2,148,080	\$3,155,328	\$5,303,408
--------------------	--------------------	--------------------	--------------------

notes to the financial statements

	For the year ended	
	30-Jun-94	30-Jun-93
Note 9: <u>Shares in Companies</u>		
Shares held in New Zealand Counties Investment Company. 290,021 shares at \$0.46 per share. (\$1 per share as at 30 June 1993)	\$133,410	\$290,021
Shares held in New Zealand Municipal Investment Company 31,717 shares at \$1 per share.	\$31,717	\$31,717
	\$165,127	\$321,738
	\$165,127	\$321,738
Note 10: <u>Long Term Investments</u>		
Comprises:		
Rural Housing Loans to Farmers	\$163,970	\$240,651
Bank Deposits due to mature after 30 June 1995	\$280,000	\$280,000
Investment with DFC	\$98,063	\$110,098
Loans to Sporting Bodies	\$15,437	\$15,335
Staff Housing Loans	\$11,966	\$13,248
Other	\$85,127	\$114,880
	\$654,563	\$774,212
	\$654,563	\$774,212
Note 11: <u>General Reserve</u>		
Balance as at 1.7.93	\$120,676,063	\$119,179,672
Movement for the year	\$2,428,804	\$1,496,391
Balance as at 30.6.94	\$123,104,867	\$120,676,063
	\$123,104,867	\$120,676,063
Note 12: <u>Special Funds/Reserves</u>		
Balance as at 1.7.93	\$4,340,482	\$4,545,041
Plus transfers to reserves	\$619,790	\$661,440
Plus interest	\$274,481	\$300,477
Less transfers from reserves	(\$1,458,443)	(\$1,166,476)
Balance as at 30.6.94	\$3,776,311	\$4,340,482
	\$3,776,311	\$4,340,482

notes to the financial statements

Note 13: <u>Asset Revaluation Reserve</u>	For the year ended	
	30-Jun-94	30-Jun-93
Balance as at 1.7.93	\$482,527	\$0
Net Increase in Valuation of Land	\$504,100	\$213,911
Net Increase in Valuation of Buildings	\$0	\$268,616
less reversed on disposals	(\$4,038)	
	\$982,589	\$482,527
Note 14: <u>Forestry Revaluation Reserve</u>		
Balance as at 1.7.93	\$1,514,000	\$1,514,000
Plus increase in value of forests	\$2,400,000	
	\$3,914,000	\$1,514,000
Note 15: <u>Representation - District Council</u>		
Expenditure	\$646,253	\$663,048
less overhead/support costs under budget	(\$141,726)	\$29,173
	\$504,527	\$692,221
Note 16: <u>Net Plant/Workshop Operations</u>		
Recoveries	\$1,776,252	\$2,017,654
less Expenditure	\$1,233,121	\$1,816,423
Net surplus excluding cost of capital	\$543,131	\$201,231
Less cost of capital	\$169,823	\$148,649
Net surplus including cost of capital	\$373,308	\$52,582
Note 17: <u>Net Property Operations</u>		
Recoveries	\$167,831	\$118,783
less Expenditure	\$132,375	\$168,220
Net surplus excluding cost of capital	\$35,456	(\$49,437)
Less cost of capital	\$551,919	\$529,913
Net surplus including cost of capital	(\$516,463)	(\$579,350)

notes to the financial statements

Note 18: Cashflow Reconciliation Note

	For the year ended	
	30-Jun-94	30-Jun-93
Surplus per Operating Statement	\$1,864,491	\$1,291,832
<u>addback noncash Items</u>		
Depreciation	\$631,716	\$797,263
	\$631,716	
	\$2,496,207	\$2,089,095
<u>Movement in Working Capital</u>		
Less: Increase in Debtors	(\$204,804)	\$810,398
Less: Increase in Inventories	(\$28,901)	(\$9,285)
Plus: Decrease in Prepayments	\$70,553	(\$34,000)
Less: Decrease in Creditors, net of Capital Creditors	(\$814,429)	\$92,980
	(\$977,581)	
	\$1,518,626	\$2,949,188
<u>less Items classified as Investing/Financing</u>		
Less Gain on Sale of Assets	(\$149,025)	(\$275,079)
Plus writedown of investments	\$156,611	
	\$7,586	
	\$1,526,212	\$2,674,109
Net Cashflow from Operating	\$1,526,212	\$2,674,109

Note 19: Financial Instruments

Credit Risk

Council's exposure to credit risk is limited to loss associated with cash, short term deposits, property mortgages, sporting advances and accounts receivable.

Council minimises its risk by limiting the value of funds that may be invested in any institution in addition to clearly specifying approved institutions.

Credit risk associated with accounts receivable is limited to the unsecured trade debtors. These account for just under ten per cent of accounts receivable. The remaining debtors are either secured against the land or were payable by Transit New Zealand.

Currency Risk

Council has no exposure to currency risk.

Interest Rate Risk

All term borrowings are of a fixed interest nature. Rates and terms of all borrowings are detailed in note 7.

notes to the financial statements

Note 20: Budget Restatements

The following budget items have been restated from the original figures recorded in the 1993/94 Annual Plan.

Sewerage

Ngatea Sewerage	\$47,781
Plus Major Maintenance previously categorised as Capital	\$6,400
	<hr/>
	\$54,181
	<hr/>

Water

Kaimanawa Water	\$35,456
Plus Major Maintenance previously categorised as Capital	\$3,500
	<hr/>
	\$38,956
	<hr/>

Plains Water	\$887,480
Plus Major Maintenance previously categorised as Capital	\$45,300
	<hr/>
	\$932,780
	<hr/>

Waihi Water	\$193,117
Plus Major Maintenance previously categorised as Capital	\$83,000
	<hr/>
	\$276,117
	<hr/>

Waikino Water	\$26,727
Plus Major Maintenance previously categorised as Capital	\$28,000
	<hr/>
	\$54,727
	<hr/>

Community Facilities

Libraries	\$176,859
Plus Depreciation separately recorded now amalgamated	\$55,350
	<hr/>
	\$232,209
	<hr/>

Memorial Halls	\$99,938
Plus Depreciation separately recorded now amalgamated	\$5,000
	<hr/>
	\$104,938
	<hr/>

Pensioner Housing	\$131,895
Plus Depreciation separately recorded now amalgamated	\$22,229
	<hr/>
	\$154,124
	<hr/>

Baths	\$51,507
Plus Major Maintenance previously categorised as Capital	\$14,000
	<hr/>
	\$65,507
	<hr/>

Waihi Reserves	\$70,594
Plus Major Maintenance previously categorised as Capital	\$3,500
	<hr/>
	\$74,094
	<hr/>

notes to the financial statements

CHIEF EXECUTIVE OFFICERS REMUNERATION

The General Manager of the Hauraki District Council, appointed under Section 119C(1)(a) of the Local Government Act 1974 received a salary of \$95,150.

In terms of his contract the General Manager also receives the following additional benefits:

Superannuation	\$10,510
Telephone	\$360

For the year ending 30 June 1994 the total annual cost, including fringe benefit tax, to the Hauraki District Council of the remuneration package received by the General Manager is calculated at \$107,560.

MISCELLANEOUS EXPENDITURE

Section 223J of the Local Government Act 1974 requires the disclosure of various expenditure made by Council. The relevant amounts are as follows:

~ Insurance Premiums	\$159,269
~ Ex-gratia payments to any person who suffers any loss of/or damage to, property while rendering assistance to, or performing any action under the control or authority of, the Hauraki District Council	\$NIL
~ Ceremonies for the public or a section of the public	\$2,738
~ Purchase of insignia and robes of office and civic insignia of any kind	\$4,605
~ Provision of entertainment	\$NIL
~ Payment of subscriptions, levies, fees or general contributions to any organisations that the Council consider appropriate in connection with its functions, duties and powers	\$165,369

UNAUTHORISED EXPENDITURE

Section 223K(1)(a) of the Local Government Act 1974 requires Council to disclose the level of unauthorised expenditure. Council spent \$803 on unauthorised expenditure during the year ended 30 June 1994. The maximum permitted under legislation was \$20,000.

part d

STATEMENTS OF SERVICE PERFORMANCE
for the year ended 30 June 1994

community facilities

*General
Description*

Council provides community facilities throughout the District that include:

- Public Libraries - Council operated in Paeroa and Waihi
- Council assisted at Ngatea, Turua and*

Whiritoa

- Swimming baths at Ngatea and Paeroa*
- Cemeteries at Paeroa and Waihi*
- Public Halls - Council operated at Ngatea, Paeroa and Waihi*

- 7 others locally administered.

goal statement

To provide and maintain a range of community facilities for the convenience, use and well being of the public.

general objectives

To provide library facilities and materials (such as books, magazines and tapes) for information, education and recreation; To operate safe swimming pools; Cemeteries and public halls available for public use.

performance targets

- ~ To evaluate the benefits to Library users of rationalising Library Services on a District basis.
- ~ To make the swimming bath facilities available for use applying water quality and safety standards as are necessary and achievable throughout the season.
- ~ To have accommodated all requests for burial within the provisions of the bylaw governing operation of our Cemeteries.
- ~ To develop a Management Plan with which to determine the future operation and presentation of the Cemetery facilities in line with present day expectations.
- ~ Not less than 50% of users surveyed express general satisfaction with hall facilities provided.
- ~ To decide a method for funding the replacement of the Waihi Drill Hall.

performance achieved

- ~ Library users were surveyed regarding services required. Services provided by other authorities were reviewed. Council resolved to move to a District library service from 1 July 1995.
- ~ Swimming baths were open from 27 November 1993 till 25 March 1994. Water quality and safety standards were applied daily during this period.
- ~ All requests for burials were accommodated within the provisions of the bylaw governing operation of Council's cemeteries.
- ~ A basic management plan was prepared for the future operation and presentation of the Paeroa Cemetery facility in line with present day expectations.
- ~ More than 50% of hall users expressed general satisfaction with hall facilities provided.
- ~ Consultation was held with the community regarding replacement of the Drill Hall. That process is ongoing and will not be completed until mid 1994/95. Funding options cannot be resolved until the Drill Hall project has been finalised.

ACTUAL 1992/93		NOTE	ACTUAL 1993/94	BUDGET 1993/94
\$44,792	Baths	20	\$56,418	\$65,507
\$100,167	Cemeteries		\$106,833	\$103,910
\$174,405	Libraries	20	\$188,197	\$232,209
\$86,953	War Memorial Halls	20	\$84,349	\$104,938
\$39,376	Domain & Hall Sub Committees		\$32,786	
<hr/>			<hr/>	<hr/>
\$445,693	TOTAL COST OF SERVICE		\$468,583	\$506,564
	<u>Less Recoveries</u>			
\$28,139	Cemetery		\$38,421	\$26,000
\$17,909	Domain & Hall Sub Committees		\$20,184	
\$24,101	Library Fines & Book Rentals		\$25,043	\$21,100
\$7,402	Library Sponsorship		\$0	\$0
\$8,419	Swimming Baths		\$8,209	\$9,300
\$29,116	War Memorial Hall Charges		\$28,063	\$22,600
<hr/>			<hr/>	<hr/>
\$115,086	Total Recoveries		\$119,920	\$79,000
<hr/>			<hr/>	<hr/>
\$330,607	NET COST OF SERVICE		\$348,663	\$427,564
<hr/>			<hr/>	<hr/>
\$48,653	Cost of Capital		\$41,464	\$52,810
<hr/>			<hr/>	<hr/>
\$379,260	GROSS COST OF SERVICE		\$390,127	\$480,374

drainage

***General
Description***

Land drainage is an important function within the District. On the flat land, a well maintained drainage system is an essential element for farming. Land drains are generally located on private property. Council controls 643 kilometres of drain in five drainage districts. Council maintains stormwater systems in urban areas.

***goal
statement***

To provide designated areas with effective drainage.

***general
objectives***

- ~ To provide an adequate outfall to all rateable properties within the designated areas.
- ~ To be prepared for emergencies.
- ~ To maintain the drainage systems to design standards.
- ~ To minimise surface flooding.

***performance
targets***

- ~ To maintain an adequate outfall to all rateable properties within the designated areas.
- ~ To ensure staff receive all heavy rainfall warnings.
- ~ To carry out the maintenance programme - 867 kilometres of drains sprayed and 120 kilometres of drains mechanically cleaned - within budget by 30 June 1994.
- ~ To have no more than six sustainable written complaints relating to flooding.

***performance
achieved***

- ~ An adequate outfall was maintained to all rateable properties within the designated areas during the year.
- ~ Other than on one occasion staff received heavy rainfall warnings.
- ~ 740 kilometres of drain spraying and 120 kilometres of mechanical cleaning was completed during the 1993/94 year.
- ~ Two written complaints were received during the 1993/94 year.

ACTUAL 1992/93	NOTE	ACTUAL 1993/94	BUDGET 1993/94
	<u>LAND DRAINAGE</u>		
\$237,578	Eastern Plains	\$179,565	\$210,619
\$226,443	Western Plains	\$247,403	\$227,235
\$10,831	Komata North	\$12,732	\$27,421
\$8,159	Opukeko	\$4,569	\$11,028
\$39,564	Tirohia/Rotokohu	\$30,358	\$32,301
<u>\$522,575</u>		<u>\$474,627</u>	<u>\$508,604</u>
	<u>STORMWATER</u>		
\$48,771	Paeroa Urban	\$43,551	\$43,162
\$26,533	Waihi Urban	\$30,049	\$25,013
<u>\$75,304</u>		<u>\$73,600</u>	<u>\$68,175</u>
<u>\$597,879</u>	TOTAL COST OF SERVICE	<u>\$548,227</u>	<u>\$576,779</u>
	<u>Less Recoveries</u>		
\$142	Sundry Recoveries		
<u>\$142</u>	Total Recoveries	<u>\$0</u>	<u>\$0</u>
<u>\$597,737</u>	NET COST OF SERVICE	<u>\$548,227</u>	<u>\$576,779</u>
	Cost of Capital		
<u>\$597,737</u>	GROSS COST OF SERVICE	<u>\$548,227</u>	<u>\$576,779</u>

other activities

<p><i>General Description</i></p>

<p><i>By way of explanation of those activities not usually undertaken:</i></p> <ul style="list-style-type: none"><i>~ Beautification, involves an ongoing planting programme along traffic routes and in urban areas to enhance the appearance of the District;</i><i>~ Economic/Business Promotions includes all aspects of promoting economic growth in the District and the function of tourism promotion;</i><i>~ Council subsidises the passenger transport service from Paeroa to Hamilton.</i>
--

goal statement

To undertake a range of other activities that enhance the appearance and services in the district, and the well being of residents.

general objectives

To improve the appearance of the District; To be prepared for civil emergencies; To promote the District as a place in which to live, to visit or to establish business; To maintain and expand Council owned commercial forest; To operate an Information Centre in Paeroa; To meet Council obligations to prevent and control rural fires; To implement a system of rural property identification; To provide pensioner housing in Ngatea, Paeroa and Waihi; To maintain a public passenger transport service between Paeroa and Hamilton.

performance targets

- ~ To plant at least 100 trees along major traffic routes.
- ~ To have a Civil Defence Officer and an operative plan.
- ~ To continue to provide financial support for Tourism Coromandel and fund business promotion activity.
- ~ To maintain and prune existing forests and investigate opportunities for future expansion.
- ~ To have the Paeroa Information Centre open for a minimum of 310 days in the planning period.
- ~ To have a rural fire plan approved by the national authority.
- ~ To investigate and implement systems of rural property identification.
- ~ To have pensioner flats 95 % occupied in the planning period.
- ~ To assist in maintaining an operational Paeroa to Hamilton passenger service.
- ~ To commence preparation of asset management plans.

performance achieved

- ~ 230 trees were planted along SH2 during 1993/94.
- ~ Council has a Civil Defence Officer and an operative plan for the region exists.
- ~ Council continued to provide financial support to Tourism Coromandel and to fund business promotion activity.
- ~ Existing forests were maintained and pruned, and opportunities for future expansion were investigated.
- ~ The Paeroa Information Centre was open 300 days during 1993/94.
- ~ The rural fire plan was approved on 14 September 1993.
- ~ A system of rural property identification was investigated and implemented.
- ~ Pensioner flats were 99% occupied during 1993/94.
- ~ Council provided financial assistance towards the Paeroa/Hamilton bus service.
- ~ Preparations for the development of asset management plans commenced July 1993.

ACTUAL 1992/93		NOTE	ACTUAL 1993/94	BUDGET 1993/94
\$27,412	Beautification		\$60,318	\$25,000
\$27,149	Civil Defence		\$32,036	\$31,997
\$58,341	District Promotions		\$46,214	\$61,444
\$40,000	Tourism Coromandel		\$37,500	\$37,500
\$151,988	Forestry		\$81,966	\$78,502
\$28,168	Information Centre		\$28,477	\$28,292
\$581	Other		\$500	
	Community Contributions		\$25,000	
\$34,264	Rural Fire Control		\$30,235	\$37,802
\$0	Rural Property Identification		\$28,181	\$20,000
\$118,984	Pensioner Housing	20	\$132,386	\$154,124
	Disaster Planning Fund		\$57,750	\$62,500
	Asset Management Planning		\$8,740	\$40,000
	Whiritoa Beach Care		\$19,778	\$15,000
\$7,377	Public Transport		\$7,482	\$7,000
\$494,264	TOTAL COST OF SERVICE		\$596,563	\$599,161
	<u>Less Recoveries</u>			
\$91,447	Rentals - Pensioner Housing		\$109,112	\$105,336
\$27,854	Forestry Labour Subsidies			
\$3,657	Forestry Recoveries		\$22,287	\$30,000
\$1,722	District Promotions			
\$9,713	Information Centre Recoveries		\$10,796	\$9,000
	Other Receipts			
\$134,393	Total Recoveries		\$142,195	\$144,336
\$359,871	NET COST OF SERVICE		\$454,368	\$454,825
\$99,852	Cost of Capital		\$127,424	\$83,612
\$459,723	GROSS COST OF SERVICE		\$581,792	\$538,437

parks & reserves

General Description

The Council provides and maintains a wide range of parks, reserves and public toilets throughout the District. These are reserves for sports, passive recreation and scenic purposes. These include 10 domains, 4 parks, 24 other reserves and 12 public toilets.

goal statement

To provide a network of parks and reserves for recreation, leisure and aesthetic purposes.

general objectives

- ~ Effectively maintain and upgrade the existing parks, reserves and associated facilities.
- ~ To have current management plans for all classified Council parks and reserves.

performance targets

- ~ To complete management plans for all classified Council parks and reserves by 30 June 1994.
- ~ Public toilets available for public use at all times.

performance achieved

- ~ Management plans were not completed for all classified Council parks and reserves by 30 June 1994. Progress was delayed due to work on the draft District Plan. It is expected management plans will be completed by 30 June 1995.
- ~ Public toilets were available for public use at all times.

ACTUAL 1992/93		NOTE	ACTUAL 1993/94	BUDGET 1993/94
<u>DOMAINS</u>				
\$54,507	Paeroa		\$56,157	\$52,648
\$40,379	Ngatea		\$42,615	\$35,298
\$21,290	Morgan Park, Waihi		\$23,214	\$19,170
\$116,176			\$121,986	\$107,116
<u>RESERVES</u>				
	SH2 Reserves		\$12,282	\$28,300
\$81,972	Paeroa		\$70,154	\$81,660
\$134,509	Plains		\$25,313	\$42,619
\$57,441	Waihi		\$67,722	\$74,094
\$273,922			\$175,471	\$226,673
<u>PUBLIC CONVENIENCES</u>				
\$43,237	Paeroa		\$36,532	\$38,482
\$24,753	Plains		\$20,872	\$29,744
\$35,474	Waihi		\$45,397	\$38,611
\$103,464			\$102,801	\$106,837
\$493,562	TOTAL COST OF SERVICE		\$400,258	\$440,626
<u>Less Recoveries</u>				
\$5,926	Domains		\$7,358	\$7,000
\$6,412	Reserves		\$1,718	
\$12,338	Total Recoveries		\$9,076	\$7,000
\$481,224	NET COST OF SERVICE		\$391,182	\$433,626
	Cost of Capital			
\$481,224	GROSS COST OF SERVICE		\$391,182	\$433,626

quarry business unit

***General
Description***

This statement reflects the net result of the operations of Council's quarry. The quarry supplies Council with metal as well as supplying contractors and industry.

***goal
statement***

To operate Tetley's Quarry as a competitive producer of quarry products.

***general
objectives***

~ To operate Council's Quarry operation on a commercial basis which ensures good quality products are available at a competitive price.

***performance
targets***

~ To provide a continuous supply of various grades of roading metal.

~ To achieve a 5 % net surplus on operations.

***performance
achieved***

~ All grades of metal were available for supply during the financial year.

~ A 13.2 % net surplus on operations was achieved.

ACTUAL 1992/93	NOTE	ACTUAL 1993/94	BUDGET 1993/94
<u>INCOME</u>			
\$1,389,650		\$1,327,320	\$1,350,000
<u>LESS EXPENDITURE</u>			
\$1,253,797		\$1,150,742	\$1,225,000
\$135,853 NET SURPLUS		\$176,578	\$125,000
Cost of Capital		\$1,650	\$0
\$135,853 GROSS COST OF SERVICE		\$174,928	\$125,000

refuse collection & disposal

<p><i>General Description</i></p>

<p><i>Refuse collections are carried out by contract in the urban communities of Ngatea, Paeroa, Karangahake, Mackaytown, Waikino, Waihi and Whiritoa with partial collections in some other small communities.</i></p>

<p><i>Refuse disposal sites are located at Waihi, Paeroa, Kaihere Road at Ngatea.</i></p>

<p><i>Only the site at Waihi has a water right. It will be difficult to obtain water rights for the other two and they should be planned for closure and alternatives sought</i></p>
--

***goal
statement***

To provide an effective and efficient system of waste collection and disposal for inhabitants of the District.

***general
objectives***

- ~ To provide refuse collection service to designated areas.
- ~ To operate the existing land fill refuse sites in an efficient and effective manner.
- ~ To continue to investigate future refuse disposal options for the District.
- ~ To implement a strategy on waste minimisation and recycling.

***performance
targets***

- ~ Ensure refuse is collected within the terms of the collection contract.
- ~ To maintain the disposal sites in a tidy condition within budget and with no more than two sustainable written complaints from the public.
- ~ To complete the Stage II report on solid waste disposal options for the District.
- ~ To implement a policy on waste minimisation and recycling including a trial composting scheme at Waihi.
- ~ To develop a system of "user charges."

***performance
achieved***

- ~ Refuse was collected weekly from the urban communities during the 1993/94 year within the conditions of the collection contracts.
- ~ Disposal sites were maintained in a tidy condition within budget and with less than two sustainable written complaints from the public.
- ~ The Stage II report on solid waste disposal options for the District is in progress.
- ~ A policy on waste minimisation and recycling, including a trial composting scheme at Waihi, is being implemented.
- ~ A system of user charges for refuse disposal was developed by 30 June 1994. User charges were introduced on 5 September 1994.

ACTUAL 1992/93		NOTE	ACTUAL 1993/94	BUDGET 1993/94
	<u>COLLECTION</u>			
\$3,976	Karangahake		\$4,128	\$3,978
\$20,487	Ngatea		\$20,741	\$25,921
\$42,959	Paeroa		\$31,841	\$32,238
\$44,154	Waihi		\$41,892	\$42,447
\$3,951	Waikino		\$4,088	\$4,116
\$11,371	Whiritoa		\$10,009	\$11,080
<u>\$126,898</u>			<u>\$112,699</u>	<u>\$119,780</u>
	<u>DISPOSAL</u>			
\$90,909	Paeroa		\$100,530	\$99,145
\$49,010	Plains		\$56,582	\$52,583
\$134,191	Waihi		\$139,255	\$140,993
\$52,601	Refuse Disposal Investigations		\$168,603	\$126,717
<u>\$326,711</u>			<u>\$464,970</u>	<u>\$419,438</u>
\$453,609	TOTAL COST OF SERVICE		\$577,669	\$539,218
	<u>Less Recoveries</u>			
\$4,303	Sundry Recoveries		\$7,116	
<u>\$4,303</u>	Total Recoveries		<u>\$7,116</u>	<u>\$0</u>
\$449,306	NET COST OF SERVICE		\$570,553	\$539,218
	Cost of Capital			\$0
\$449,306	GROSS COST OF SERVICE		\$570,553	\$539,218

regulatory & planning

General Description

The Council has statutory responsibilities for Resource Management, Environmental Health, Building Construction, Animal Control and Liquor Licensing. These obligations together with general Bylaws administration are undertaken within the Planning and Regulatory Services department.

goal statement

To develop and implement policies which provide for the wise use and management of the District resources in a way which sustains the environment and encourages the development of an enhanced quality of life.

general objectives

To have an effective District Plan that meets the framework of legislative requirements and reflects the aspirations of the community; To have effective and efficient monitoring and enforcement strategies and programmes; To deal with all statutory applications within the time frames provided by the appropriate statute; To be efficient, innovative and responsive in meeting the resource management and environmental needs of the community; To ensure that property management and development within the district meets all statutory requirements.

performance targets

- ~ To commence the formal hearing of submissions on the District Plan within the planning period.
- ~ Assessment of registered food premises to show that 80 % of all premises either improve their assessment rating or maintain their rating within 10 % of the existing rating.
- ~ To make a decision on 85 % of all Building Consent Applications within the time periods provided for in the Building Act.
- ~ To have in place a Quality Assurance Programme for the following procedure: within the planning period:
 - Resource Consent Application Processing
 - Building Consent Application Processing
- ~ To reduce the number of complaints in respect to dog control (straying or wandering) by at least 5 % compared to the 1992-93 period.

performance achieved

- ~ The Draft District Plan was publicly notified in February 1994 and workshops to consider submissions commenced in June 1994. Formal hearings on submissions to the District Plan had not yet commenced.
- ~ 84% of all registered food premises either improved their assessment rating or maintained their rating within 10% of the existing rating.
- ~ A decision on 89% of the sample Building Consent Applications was made within the time periods provided for in the Building Act.
- ~ A Quality Assurance Programme for all activities within the Department was developed during the 1992-93 period. Specific processes were trialed and developed during the reporting period.
- ~ The number of complaints in respect to dog control (straying or wandering) reduced from 195 in 1992-93 to 178 in 1993-94.

ACTUAL 1992/93		NOTE	ACTUAL 1993/94	BUDGET 1993/94
\$136,204	Animal Control		\$131,629	\$174,897
\$194,868	Policy Development		\$118,810	\$114,689
\$398,617	Consents		\$371,810	\$436,161
\$350,118	Monitoring		\$359,902	\$383,412
<u>\$1,079,807</u>	TOTAL COST OF SERVICE		<u>\$982,151</u>	<u>\$1,109,159</u>
<u>Less Recoveries</u>				
\$153,797	Dog Registration Fees		\$167,219	\$160,000
\$3,671	Impounding Fees		\$2,354	\$3,500
\$1,091	District Plan Sales		\$1,778	\$1,500
\$112,527	Resource Consents, LIMs & PIMs		\$51,354	\$30,000
\$75,985	Building Consents		\$52,222	\$71,500
\$26,544	Liquor Licences			
\$100,847	Monitoring Recoveries		\$166,938	\$159,000
<u>\$474,462</u>	Total Recoveries		<u>\$441,865</u>	<u>\$425,500</u>
\$605,345	NET COST OF SERVICE		\$540,286	\$683,659
<u>\$1,326</u>	Cost of Capital		<u>\$1,448</u>	
\$606,671	GROSS COST OF SERVICE		\$541,734	\$683,659

representation

General Description

The statutory elected bodies are the Hauraki District Council and the Community Boards of Paeroa Plains and Waihi.

The Council operates four standing committees being Regulatory, Policy and Finance, Operations and Services, and Solid Waste Management.

The Council has delegated to Community Boards, the responsibility and opportunity to undertake 24 functions. These are listed on Page .. of the report.

There are 15 sub-committees of the Community Boards. These are established for special purposes such as land drainage and reserves management.

goal statement

To exercise the democratic process of Local Government.

general objectives

- ~ To hold regular meetings of the Council and Committees.
- ~ To ensure information is made available to the public.

performance targets

- ~ Hold Council meetings monthly.
- ~ Hold Policy and Finance, Operations and Services, and Solid Waste Management Committee meetings monthly except in January.
- ~ Hold Regulatory Committee meetings as required to meet Resource Management Act requirements.
- ~ Preparation of the Annual Report on Council's 1992-93 performance by November 1993.
- ~ Adopt the 1993-94 Annual Plan by 30 September 1993.
- ~ Annual Plan and Annual Report be made available to the public at no cost.
- ~ At least one information circular to accompany rates assessments.
- ~ Minutes and Agenda of Council/Committees and Community Boards to be available for public inspection.

performance achieved

- ~ Council meetings were held each month during the financial year in accordance with standing orders.
- ~ Policy and Finance, Operations and Services and Solid Waste Management committees met each month in the year except in January.
- ~ Regulatory Committee meetings were held on an as needs basis to meet timeframes required by the Resource Management Act.
- ~ The 1992/93 Annual Report was adopted by Council 25.11.93
- ~ The 1993/94 Annual Plan was adopted by Council on 25 August 1993.
- ~ The Annual Plans and Annual Reports were made available to the public at no charge at all Council offices and public libraries.
- ~ An information circular was distributed with the February 1994 instalment.
- ~ Minutes and agendas were available for inspection by the public at all Council offices and public libraries during the year.

ACTUAL 1992/93		NOTE	ACTUAL 1993/94	BUDGET 1993/94
\$692,221	District Council	15	\$504,527	\$679,356
\$119,151	Paeroa Community Board		\$117,542	\$119,998
\$131,327	Plains Community Board		\$135,391	\$125,823
\$157,244	Waihi Community Board		\$149,738	\$159,626
<u>\$1,099,943</u>	TOTAL COST OF SERVICE		<u>\$907,198</u>	<u>\$1,084,803</u>
<u>Less Recoveries</u>				
	Fees and Charges			\$0
\$1,099,943	NET COST OF SERVICE		\$907,198	\$1,084,803
	Cost of Capital		\$75	
\$1,099,943	GROSS COST OF SERVICE		\$907,273	\$1,084,803

roading

General Description

The District has 591 kilometres of roads of which 419 kilometres are sealed. The urban length of road is 83 kilometres with 75 kilometres sealed while the rural length is 507 kilometres with 336 kilometres sealed.

Within the roading programme 113 bridges and large culverts are maintained. The roading programme includes activities carried out within the road reserve from general maintenance activities to improvements such as seal extension and major re-construction. Also included within the roading function are non-subsidised works which do not qualify for Transit New Zealand subsidy and includes footpaths and in some instances kerb and channel.

***goal
statement***

***general
objectives***

***performance
targets***

***performance
achieved***

To provide, maintain and develop a network of roads, streets and bridges that facilitates safe, comfortable and efficient travel in and through the district.

- ~ To complete subsidised and non-subsidised programmes on time and within budget.
- ~ To complete the following Transit New Zealand Subsidised Works within budget by 30 June 1994 and complying with TNZ standards and regulations:
 - ~ General maintenance programme
 - ~ 24.5 kilometres of reseal
 - ~ 17.5 kilometres of second coat seal
 - ~ 5.0 kilometres of sealed smoothing
 - ~ 3.2 kilometres of unsealed smoothing
 - ~ 0.6 kilometres of major pavement rehabilitation
 - ~ 4.5 kilometres of seal widening
 - ~ maintain traffic services and bridges
 - ~ approved minor safety projects
- ~ To complete the following non-subsidised works within budget by 30 June 1994:
 - ~ Community Board approved projects
 - ~ Produce District Capital Improvements 3 year Programme and complete year 1 of that programme this year.

Council completed the following work during the 1993/94 year:

- ~ The general maintenance programme
- ~ 24.7 kilometres of reseal at an average cost of \$8,867 per kilometre
- ~ 10.8 kilometres of second coat seal at an average cost of \$10,298 per kilometre
- ~ 4.8 kilometres of sealed smoothing at an average cost of \$173,611 per kilometre
- ~ 2.0 kilometres of unsealed smoothing at an average cost of \$57,486 per kilometre
- ~ 0.6 kilometres of major pavement rehabilitation at an average cost of \$231,155 per kilometre
- ~ 2.8 kilometres of seal widening at an average cost of \$23,600 per kilometre
- ~ The traffic services and bridges maintenance programme
- ~ 4 approved minor safety projects.

The following non-subsidised works were carried out:

- ~ Community Board approved projects
- ~ Year 2 of the District Capital Improvements 3 year programme.

All the above works were carried out to Transit New Zealand standards.

ACTUAL 1992/93		NOTE	ACTUAL 1993/94	BUDGET 1993/94
	<u>MINOR & ANCILARY WORKS</u>			
\$1,581,374	General Maintenance		\$1,805,264	\$1,622,200
\$90,180	Bridge Repairs		\$126,557	\$84,400
\$109,722	Minor Safety Projects		\$114,742	\$84,500
\$23,211	RAMMS		\$56,635	\$60,000
\$144,205	Traffic Services		\$122,227	\$118,900
\$33,174	Street Cleaning		\$53,200	\$56,600
\$135,819	Street Lighting		\$129,563	\$126,300
<u>\$2,117,685</u>			<u>\$2,408,188</u>	<u>\$2,152,900</u>
	<u>WORK SUBJECT TO CPP</u>			
\$690,959	Reseals & Seal Extensions		\$396,956	\$773,700
\$1,298,595	Shape Correction		\$1,087,000	\$1,008,500
<u>\$1,989,554</u>			<u>\$1,483,956</u>	<u>\$1,782,200</u>
	<u>INHOUSE PROFESSIONAL SERVICES</u>			
\$206,154	Design & Supervision Fees		\$244,187	\$300,000
\$1,332	Loan Charges		\$1,332	\$1,206
\$109,269	Administration Fees		\$112,086	\$113,000
	<u>Miscellaneous Works</u>			
	District		\$3,918	
\$81,211	Non Subsidised - Paeroa		\$87,093	\$85,317
\$32,360	- Plains		\$35,247	\$37,068
\$96,021	- Waihi		\$132,665	\$100,705
\$0	Freshlook		\$27,902	\$30,834
	Depreciation - Bridges		\$120,056	
<u>\$4,633,586</u>	TOTAL COST OF SERVICE		<u>\$4,656,630</u>	<u>\$4,603,230</u>
	<u>Less Recoveries</u>			
\$1,931,771	Government Subsidies - District		\$2,272,837	\$2,234,500
\$21,837	Vehicle Crossings			
	Miscellaneous			
<u>\$1,953,608</u>	Total Recoveries		<u>\$2,272,837</u>	<u>\$2,234,500</u>
\$2,679,978	NET COST OF SERVICE		\$2,383,793	\$2,368,730
	Cost of Capital			\$0
\$2,679,978	GROSS COST OF SERVICE		\$2,383,793	\$2,368,730

roading - inhouse professional services

***General
Description***

The Transit New Zealand Act requires Council to separately identify and record the costs of Professional Services provided by Council staff in respect of the subsidised roading activity. The Professional Services Business Unit not only provides a service in respect of the roading activity but also provides a project design service for other service delivery functions of Council, eg water, sewerage and drainage systems. The data included for this activity is for information purposes only. The significant activities included in this annual plan include expenditure as a result of service provided from this business unit.

***goal
statement***

To operate the Professional Services Business Unit as a successful business.

***general
objectives***

- ~ Provide effective engineering and works management services to Council.

***performance
targets***

- ~ To provide technical reports and engineering design within budget and on time.

***performance
achieved***

- ~ A CAD computer and printer was installed and initial training offered to achieve plan designs and prints.
- ~ All outputs were achieved despite once staff members being at polytech for two-thirds of the planning period.

ACTUAL 1992/93		NOTE	ACTUAL 1993/94	BUDGET 1993/94
\$352,524	Operating Costs		\$383,294	\$398,321
\$352,524	TOTAL COST		\$383,294	\$398,321
	<u>Less Recoveries</u>			
\$206,154	Ex TNZ Financially Assisted Roothing		\$244,187	\$300,000
\$136,951	Other Council Services		\$139,018	\$100,196
\$343,105	Total Recoveries		\$383,205	\$400,196
\$9,419	NET DEFICIT		\$89	(\$1,875)
	Cost of Capital		\$1,707	\$1,875
\$9,419	NET DEFICIT (including Cost of Capital)		\$1,796	\$0

The Transit New Zealand Act requires Council to separately identify and record the costs of Professional Services provided by Council staff in respect of the Subsidised roading activity.

The Professional Services Business Unit not only provides a service in respect of the roading activity but also provides a project design service for other service delivery functions of Council, eg water, sewerage and drainage systems.

The data included on this page is for information purposes only. The significant activities included in this annual plan include expenditure as a result of service provided from this business unit.

The net deficit for the year, \$89, is transferred to the District General Rates to offset prior years deficits. The net surplus is transferred to the Statement of Operations and Appropriations.

roading - construction & maintenance business unit

***General
Description***

The Transit New Zealand Act requires Council to separately identify and record the costs of Minor and Ancillary Services provided by Council staff in respect of the subsidised roading activity. The Construction and Maintenance Business Unit not only provides a service in respect of the roading activity but also provides service delivery for other functions of Council, eg water, sewerage, waste management (refuse) and drainage systems. The data included for this activity is for information purposes only. The significant activities included in this annual report include expenditure as a result of service provided from this business unit.

***goal
statement***

To operate the Construction and Maintenance Business Unit as a successful contracting business.

***general
objectives***

~ To provide the clients with a quality cost effective and timely delivery of services.

***performance
targets***

~ To deliver services on time within budget overall.

~ To achieve a 2 % net surplus on operations.

***performance
achieved***

~ Services were delivered on time and within budget overall.

~ A 3.6% net surplus on operations was achieved.

ACTUAL 1992/93	NOTE	ACTUAL 1993/94	BUDGET 1993/94
\$5,434,314	Operating Costs	\$5,097,074	\$5,250,000
\$5,434,314	TOTAL COST	\$5,097,074	\$5,250,000
	Less Recoveries		
\$1,868,676	Ex TNZ Financially Assisted Roothing	\$1,467,181	\$1,880,000
\$3,662,904	Other Council Services	\$3,820,511	\$3,470,000
\$5,531,580	Total Recoveries	\$5,287,692	\$5,350,000
(\$97,266)	NET SURPLUS	(\$190,618)	(\$100,000)
	Cost of Capital	\$125	\$0
(\$97,266)	NET SURPLUS (including Cost of Capital)	(\$190,493)	(\$100,000)

The Transit New Zealand Act requires Council to separately identify and record the costs of Minor and Ancillary Services provided by Council staff in respect of the subsidised roading activity. The Construction and Maintenance Business Unit not only provides a service in respect of the subsidised roading activity but also provides services to other functions of Council, eg water, sewerage and drainage systems.

The data included on this page is for information purposes only. The significant activities included in this annual plan include expenditure as a result of service provided from this business unit.

The surplus on operations of this business unit, \$190,618, is transferred to Council's District General Rate account. The surplus has been transferred to the Statement of Operations and Appropriations.

sewerage

General Description

The District has six urban areas reticulated with sewage disposal and treatment schemes. These are located in Turua, Ngatea, Kerepehi, Paeroa, Waihi and Whiritoa. Treatment in the cases of Turua, Ngatea, Kerepehi and Waihi is by oxidation ponds while in Paeroa mechanical aeration and treatment is used. At Whiritoa, primary treatment is by oxidation ponds while the disposal of the effluent is land based.

**goal
statement**

To ensure that all sewerage within the reticulated areas of the District is collected, treated and disposed of in an efficient manner that complies with Public Health Standards and specific Resource Consent conditions.

**general
objectives**

- ~ To operate and maintain the existing sewage treatment plants in an efficient manner with effluent discharge complying with Resource Consent conditions.
- ~ To maintain the pump stations and reticulation in such a state that sewage is efficiently transported from source to treatment plant.

**performance
targets**

- ~ That discharges from treatment facilities comply with Resource Consent conditions.
- ~ That no more than two untreated sewerage discharges occur from each system as a result of pump station failure.
- ~ To effect repairs within twenty-four hours of public advice or staff awareness of a problem.

**performance
achieved**

- ~ Discharges from treatment facilities complied with resource consents as follows.

	Volume	Quality
Kerepehi	N/A	Yes
Ngatea	Yes	Yes
Paeroa	Yes	Yes
Turua	Yes	Yes
Wahi	No	Yes
Waitakaruru	N/A	N/A
Whiritoa	Yes	Yes
N/A above implies no condition imposed in consent		

- ~ No more than two untreated sewerage discharges occurred from each system as a result of pump station failure.
- ~ Repairs were effected within twenty-four hours of public advice or staff awareness of a problem.

ACTUAL 1992/93		NOTE	ACTUAL 1993/94	BUDGET 1993/94
\$17,221	Kerepehi		\$30,621	\$31,736
\$44,075	Ngatea	20	\$55,109	\$54,261
\$278,102	Paeroa		\$234,641	\$225,736
\$13,377	Turua		\$20,379	\$19,379
\$122,289	Waihi		\$116,805	\$141,028
\$10,576	Waitakaruru		\$7,373	\$12,313
\$83,220	Whiritoa		\$83,645	\$95,006
	Whiritoa - Refund Contributions			
<u>\$568,860</u>	TOTAL COST OF SERVICE		<u>\$548,573</u>	<u>\$579,459</u>
	<u>Less Recoveries</u>			
\$9,349	Connection Fees		\$3,570	
<u>\$9,349</u>	Total Recoveries		<u>\$3,570</u>	<u>\$0</u>
\$559,511	NET COST OF SERVICE		\$545,003	\$579,459
	Cost of Capital			<u>\$825</u>
\$559,511	GROSS COST OF SERVICE		\$545,003	\$580,284

water supply

General Description

The District has reticulated water supplies ranging from a major supply with three sources supplying most of the Plains ward to a small supply to the Karangahake area. Two of the three water sources on the Plains supply and that to the Paeroa and Waihi urban areas are fully treated while the remaining supplies have varying degrees of treatment.

goal statement

To collect, treat and distribute sufficient potable water to meet all reasonable requirements of the District's consumers connected to a water supply system.

general objectives

~ To supply water to consumers in the most cost effective manner according to demand.

performance targets

- ~ That treatment plants providing "full treatment" provide water to NZ drinking water standards for 95 % of daily tests of pH, Chlorine and Aluminium residuals where applicable.
- ~ That "Chlorine Only" plants achieve a chlorine residual of in excess of 0.3 ppm for 80 % of regular tests.
- ~ That all treatment plants Resource Consent conditions are complied with 98% of the time.
- ~ No consumer shall be without water for more than twelve hours from the notification of a break in supply.
- ~ Investigate metering of the Waihi water supply.

performance achieved

Full Treatment Stes	Chlorine	pH	Aluminium	Turbidity
Kerepehi	93%	87%	85%	N/A
Wātakaruru	90%	87%	50%	N/A
Paeroa	95%	76%	N/A	66%
Waihi	88%	71%	N/A	98%
N/A above implies not measured for full year.				
Chlorine Only	Huirau	Kaimanawa	Ohinemuri	Waikino
	83%	78%	70%	99%

- ~ All water supplies operated within resource consent conditions 100% of the time, except for Waikino which on average exceeded the maximum daily volume permitted.
- ~ No consumer was without water for more than twelve hours from the notification of a break in supply.
- ~ Metering of the Waihi water supply was not investigated.

ACTUAL 1992/93		NOTE	ACTUAL 1993/94	BUDGET 1993/94
\$39,245	Kaimanawa	20	\$30,857	\$38,956
\$18,341	Karangahake		\$21,057	\$20,078
\$49,875	Ohinemuri		\$60,449	\$52,876
\$167,802	Paeroa		\$227,006	\$186,200
\$839,428	Plains	20	\$968,706	\$932,780
\$187,477	Waihi	20	\$282,521	\$276,117
\$20,621	Waikino	20	\$64,533	\$54,727
<hr/>			<hr/>	<hr/>
\$1,322,789	TOTAL COST OF SERVICE		\$1,655,129	\$1,561,734
	<u>Less Recoveries</u>			
\$880,687	Meter Charges		\$826,025	\$827,616
\$13,938	Miscellaneous Charges		\$11,155	
<hr/>			<hr/>	<hr/>
\$894,625	Total Recoveries		\$837,180	\$827,616
<hr/>			<hr/>	<hr/>
\$428,164	NET COST OF SERVICE		\$817,949	\$734,118
<hr/>			<hr/>	<hr/>
	Cost of Capital		\$432	\$1,125
<hr/>			<hr/>	<hr/>
\$428,164	GROSS COST OF SERVICE		\$818,381	\$735,243

part e

STATEMENT OF RESOURCES

statement of resources

The Hauraki District Council has a number of resources at its disposal in providing services to its residents and ratepayers. The Statement of Financial Position discloses a number of these resources in financial terms.

Put in some words here

SEWERAGE

Council operates seven sewerage schemes.

Kerepehi

Treatment - two stage oxidation pond

Reticulation - three pump stations; 3.7km of mains

Paeroa

Treatment - mechanical plant

Reticulation - eight pump stations; 27.0km of mains

Waihi

Treatment - two stage oxidation pond

Reticulation - six pump stations; 45.0km of mains

Whiritoa

Treatment - oxidation ponds with land disposal

Reticulation - five pump stations; 8.7km of mains

Ngatea

Treatment - single stage oxidation pond

Reticulation - eight pump stations; 11.0km of mains

Turua

Treatment - single stage oxidation pond

Reticulation - three pump stations; 3.0km of mains

Waitakaruru

Treatment - Imhoff tank

Reticulation - two pump stations; 1.0km of mains

WATER SUPPLIES

Council operates seven water supplies.

Kaimanawa

Rural Supply - metered
Treatment - chlorination only
Reticulation - 13.7km of mains

Ohinemuri

Rural Supply - metered
Treatment - chlorination only
Reticulation - 29.0km of mains

Plains

Rural Supply - metered
Treatment - three sources of supply
Reticulation - 300km of mains

Waitakaruru - full treatment
1400 cu.m raw water storage
3200 cu.m clear water storage

Kerepehi - full treatment
4500 cu.m raw water storage
1350 cu.m clear water storage

Puriri - chlorination only

Waihi

Urban supply - non-residential metered only
Treatment - full treatment
Reticulation - 41.2km of mains

Karangahake-Mackaytown

Rural Supply - not metered
Treatment - run of stream
Reticulation - 8.0km of mains

Paeroa

Urban Supply - extraordinary supplies only metered.
Treatment - full treatment
Reticulation - 9000 cu.m clear water storage; 25.0km of mains

Waikino

Urban Supply - not metered
Treatment - chlorination only
Reticulation - 5.6km of mains

STORMWATER

Council maintains comprehensive stormwater systems in all urban townships.

LAND DRAINAGE

Council has five land drainage districts controlling the following lengths of drain:

Opukeko - 13.3km
Komata North - 31.8km
Tirohia-Rotokohu - 19.1km
Western Plains - 300.0km
Eastern Plains - 279.0km

ROADING

Total length of road - 590.7km

Sealed:

rural - 333.4km
urban - 74.0km

Unsealed:

rural - 173.9km
urban - 9.4km

BRIDGES

Council maintains 113 bridges with total length of 1543m.

REFUSE TIPS

Council operates refuse tips at Kaihere, Paeroa and Waihi.

CEMETERIES

Council operates cemeteries at Paeroa and Waihi.

SWIMMING POOLS

Council operates swimming pools in Paeroa and Ngatea.

LIBRARIES

Council operates libraries in Paeroa, Waihi, and assists libraries in Whiritoa, Ngatea and Turua. In total the libraries have 30,000 books available for circulation.

COMMUNITY HALLS

Kerepehi
Ngatea
Mangatarata
Paeroa
Turua
Band Hall (Paeroa)
Drill Hall (Waihi)

OTHER BUILDINGS

Paeroa Domain
- Croquet Club
- Athletic Club
- Grandstand

Waihi
- CAB Plunket Rooms
- Museum
- MOT Office

Ngatea Domain
- Grandstand

Paeroa
- Ex Paeroa Borough Office

DEPOTS

Waihi - Union St; Boundary Rd
Paeroa - Grey St
Ngatea - River Rd Depot; River Rd Workshop

PUBLIC TOILETS

Ngatea
Turua
Waitakaruru
Kerepehi
Speedy Reserve
Paeroa Domain (2)
Whiritoa
Waihi
- Haszard St
- Victoria St
- Morgan Park
Karangahake Reserve
Paeroa

PENSIONER FLATS

Ngatea
- Pauls Drive (8 units)
- Kaihere Road (4 units)

Paeroa
- King Street (6 units)
- Junction Road (18 units)

Waihi
- Moresby Avenue (7 units)
- Seddon Street (10 units)
- Kenny Street (4 units)

DOMAINS AND RESERVES

Council has a number of reserves and domains which are available for use by the community. Council's major domains and reserves holdings are:

- 10 Domains
- 24 Reserves
- 4 Parks

In addition to the major recreational domains and reserves there are a number of special purpose reserves throughout the District, e.g. drainage reserves, stream reserves.

PLANT AND MACHINERY

- Trucks (15)
- Heavy Plant (16)
- Rollers (5)
- Tractors (11)
- Cars (14)
- Utilities/Vans (47)
- Miscellaneous (137)

OFFICE BUILDINGS

Council has office buildings situated in

- Paeroa
(2)
- Waihi and
- Ngatea

FORESTRY

Council has 179 hectares in plantations in various stages of maturity.

STAFF

Council employed a total of staff as at 30 June 1994.

This was made up of	<u>FULL TIME</u>	<u>PART TIME</u>
Management	5	
Administration and Finance	17	2
Area Offices	4	2
Planning and Inspection	10	
Libraries	2	5
Information Centre	1	
Engineering	14	
Mechanics	3	
Quarry	9	
Storeman	1	
Outside Staff	45	3
Cleaner		1
Total Staff	111	13

