

## 6.0 Planning & Environmental Services

Hauraki District Council has a statutory responsibility for resource management, environmental health, building construction, animal control, and liquor licensing. The Council also has responsibility for policy development and forward planning including the development of the District Plan, Annual Plan, Long Term Financial Strategy Plan, Reserves Management Plans and Recreational Facilities Development Plans.

These obligations, together with general bylaws administration, are undertaken within the Planning and Environmental Services Department.

Planning and Environmental Services are provided through the Consents Division, Monitoring Division, Corporate Planning Division and Customer Services Advisory Team. The Consents Division predominantly deals with providing assistance for and processing applications. The Monitoring Division is responsible for ensuring compliance with statutory consents and legislative requirements. The Corporate Planning Division is responsible for policy development aspects of the department's role and preparation of plans. The Customer Services Advisory Team responds to all public enquiries and undertakes the processing for all regulatory matters.

### *Planning & Environmental Services*

The Hauraki District Council's goal in respect of Planning and Environmental Services is to develop and implement policies that provide for the wise use and management of the District's resources in a way which sustains the environment and encourages the development of an enhanced quality of life.

Planning and Environmental Services is a statutory function of the Council.

Focus	Emphasis	Achievements
6.1 To provide a consents service which meets anticipated demand and statutory requirements for the processing of Building Consents, Resource Consents and Land Information enquiries.	6.1.1 To make a decision on all Building Consent applications within statutory time frames (10 working days).	<b>6.1.1 Substantially Achieved:</b> 466 applications were received during the review period. 16 required further information. 4 were cancelled. The average time taken was 2.38 days. Of those that were not suspended due to the requirement for further information were 99.5% completed within statutory timeframes.
	6.1.2 To process Land Information Memorandums (LIM's) within statutory time frames (10 working days).	<b>6.1.2 Achieved:</b> 335 applications were received during the review period. 100% were processed within the statutory time frames. The average time taken was 2.4 days.
	6.1.3 To process Resource Consent applications within statutory time frames.	<b>6.1.3 Substantially Achieved:</b> 154 applications were received. 95% were processed within the statutory time frames.
	6.1.4 To process Project Information Memorandums (PIM's) within statutory time frames (10 working days).	<b>6.1.4 Substantially achieved:</b> 466 applications were received during the review period. 99.5% of these were processed within statutory time frames.

Focus	Emphasis	Achievements
6.2 To provide information to the public in line with statutory requirements in respect to the Resource Management Act, the Building Act and other relevant legislation.	6.2.1 To ensure 75% of respondents to customers surveys express satisfaction with the level of service provided by the Resource Management and Environmental Services divisions.	<b>6.2.1 Measure Partially Deferred:</b> Of those surveyed in the first half of the review period there was an 87% satisfaction rate. In the second half of the year the survey was deferred for review.
6.3 To provide a monitoring service which ensures compliance with the relevant requirements of the Resource Management Act, the Building Act, the Health Act and other relevant legislation in a manner which involves the minimum level of regulatory intervention.	6.3.1 To ensure that 90% of all known dogs within the District are registered within the reporting period.	<b>6.3.1 Achieved:</b> 3850 dogs of a known 3934 dogs (97.8%) were registered within the reporting period.
	6.3.2 To undertake inspections of 100% of Registered Food premises in accordance with the assessed requirements.	<b>6.3.2 Partially Achieved:</b> 69% of low risk premises and 100% of medium risk premises were inspected in accordance with the assessed requirements. There are no high risk premises.
	6.3.3 To ensure that 90% of all Land Use Resource Consents are monitored for compliance within 3 months of the consent being granted.	<b>6.3.3 Achieved:</b> 100% (112/112) of the Resource consents were monitored for compliance within 3 months of the consents being granted.
	6.3.4 To commence investigation of complaints regarding illegal/unauthorised building activity within 3 working days of receiving the complaint.	<b>6.3.4 Partially achieved:</b> 31 complaints recorded for the review period. Up until 31 March 2003, all complaints responded to within 3 days. System error resulting in unable to provide results for final quarter.
6.4 To develop policies and planning documents which provide for the wise use and management of the District's resources in a way which sustains the environment and encourages the development of an enhanced quality of life and in compliance with the Local Government Act, Resource Management Act and any other relevant legislation.	6.4.1 To adopt the 2003/04 Annual Plan by 30 June 2003 in accordance with legislative requirements, with copies made available to the public at no charge.	<b>6.4.1 Achieved:</b> Due to changes in legislation, the Local Government Act 2002, now requires the Annual Plan to be adopted after 30 June 2003, rather than by 30 June 2003. The Annual Plan was adopted at a Special Council Meeting on the 1 July 2003. This was made available to the public at no charge.
	6.4.2 To update all Asset Management Plans for all major assets by December 2002.	<b>6.4.2 Not achieved:</b> A report has been received on Asset Management Plans by Ethos Consulting. The measure has been deferred to the 2003/04 year. A corporate planning assistant position will be advertised early 2003/04, with the role including assisting with Asset Management Plans.

**Focus****Emphasis****Achievements**

6.4.3 To adopt the 2003-2013 Long Term Financial Strategy and Funding Policy by 30 June 2003.

**6.4.3 Measure revised:** Due to changes in legislation, the Local Government Act 2002, now requires the Council to adopt a Long Term Council Community Plan which will be prepared for the 2004/05 year. The summary of the Long Term Financial Strategy was adopted at a Special Council Meeting on 1 July 2003.

6.4.4 To have the National Research Bureau undertake a comprehensive survey of the services provided by the Council by 30 June 2003.

**6.4.4 Achieved:** Key Marketing Research undertook the survey in October 2002.

---

**Costs and Funding - Planning & Environmental Services**

<b>Actual 2001-02 \$000's</b>		<b>Note</b>	<b>Actual 2002-03 \$000's</b>	<b>Budget 2002-03 \$000's</b>
	<b>Cost of Service</b>			
214	Dog Control		214	198
15	Stock Control		38	39
156	Corporate Planning		266	286
569	Resource Management		595	588
625	Environmental Services		657	670
<b>1,579</b>	<b>Total Gross Cost Of Service</b>		<b>1,770</b>	<b>1,781</b>
	<b>Less Fees and Charges</b>			
146	Dog Registration Fees		135	145
2	Impounding Fees		2	3
1	District Plan Sales		1	8
220	Resource Consents, LIMs & PIMs		200	100
84	Building Consents		87	100
234	Monitoring Recoveries		223	395
<b>687</b>	<b>Total Fees And Charges</b>		<b>648</b>	<b>751</b>
-	<b>Less Separate Rates</b>		-	-
<b>892</b>	<b>NET COST OF SERVICE</b>		<b>1,122</b>	<b>1,030</b>



## 7.0 Roothing

The Hauraki District Council owns and manages the roading network; excluding state highways, which includes a total length of 596 kilometres of road. Of this, 443 kilometres (74%) is sealed, and 155 kilometres (26%) is unsealed. Some 82% of the District's roads are within the rural areas, and 18% are within urban areas.

In addition to the roads, the roading programme includes the maintenance of 125 bridges, 92 kilometres of footpaths, 90 kilometres of kerb and channel, 24 kilometres of culverts and 2236 road signs.

Transfund New Zealand, the national road funding authority, provides a subsidy for works that meet the criteria for subsidy. Subsidised works include road maintenance, reseals, pavement rehabilitation and bridge repairs undertaken in compliance with Transit New Zealand standards. Other works such as footpaths are not subsidised.

Street cleaning, road marking, road signs and other works are also provided for within the Council's roading activity.

### *Roothing*

The Hauraki District Council's goal in respect of roading is to ensure a network of roads, streets and bridges are provided, maintained and developed to facilitate the safe, comfortable and efficient travel in and through the District.

Roading is a statutory function of the Council.

Focus	Emphasis	Achievements
<p>7.1 To undertake the subsidised roading works programme in accordance with relevant statutory requirements and within expected timeframes and budgets.</p>	<p>7.1.1 To complete the following Transfund New Zealand subsidised work programmes for the planning period in compliance with Transit New Zealand standards and regulations and within budget by 30 June 2003:            Reseals - 59kms            Area Wide Treatment - 3.7km            Reconstruction - 0.4km            Seal Extensions - 2.7km.</p>	<p><b>7.1.1 Partially Achieved:</b> The Transfund New Zealand subsidised work programmes for the planning period, were completed in compliance with Transit New Zealand standards and regulations and within budget.</p> <p><b>Achieved - Reseal:</b>            60kms was resealed.</p> <p><b>Not Achieved - Area Wide Treatments:</b>            665m of Torehape Rd East was completed.            1200m of Orchard East Rd was completed.            Total completed 1.865km            Wharepoa Rd was deferred from the 2002/03 programme to the 2003/04 financial year due to the review of the water mains replacement.</p>
<p>7.2 To complete the non-subsidised roading works programme in accordance with relevant statutory requirements and within expected timeframes and budgets.</p>	<p>7.2.1 To complete a report on all non-subsidised roading projects within the planning period.</p>	<p><b>Measure Deferred:</b> -  <b>Reconstruction:</b> No reconstruction projects were constructed this financial year. These have been deferred to the 2003/04 year.</p> <p><b>Not achieved - Seal Extensions:</b>            Gerrand Rd and Waikaka Rd have been deferred due to national funding constraints. 1.2km of Heard Rd was completed.</p> <p><b>7.2.1 Achieved:</b> Reports were produced to Council at the completion of each of these projects. Approximately 0.4km of the non subsidised seal extension work for Kent Crescent and Aorangi Rd is complete. The Ngatea footpath upgrade stage 2 was completed on time and under budget.</p>
<p>7.3 To manage the roading activity in accordance with the levels of service as agreed through the Asset Management Plan process.</p>	<p>7.3.1 To complete repairs on all reported potholes within 2 days for arterial roads, in accordance with requirements of the contract for Road Maintenance and Management.</p>	<p><b>7.3.1 Achieved:</b> Reported pot holes were repaired within the response period on arterial roads.</p>

Focus	Emphasis	Achievements
7.3.2 To respond to all reported emergency calls within 1 hour for arterial roads in accordance with requirements of the contract for Road Maintenance and Management.		<b>7.3.2 Achieved:</b> There were no emergency call outs for arterial roads during the review period.
7.3.3 To complete maintenance on all faults reported for regulatory signs within 48 hours for arterial roads in accordance with the requirements of the contract for Traffic Services.		<b>7.3.3 Achieved:</b> No maintenance faults reported for regulatory signs remained unattended beyond the response period on arterial roads.
7.4 To improve the safety of the road network through a road safety audit process.	7.4.1 To undertake an audit on road safety during the planning period.	<b>7.4.1 Achieved:</b> A safety audit of randomly selected roads was completed in June 2003.
7.5 To seal 15 km of Council's unsealed road network.;	7.5.1 To seal 3.0km of Council's unsealed road network by 30 June 2003.	<b>7.5.1 Partially Achieved:</b> The programme was revised to 1.6km as a result of central government funding cuts. The revised programme of 1.6km was achieved.

## Costs and Funding - Roading

<i>Actual</i> 2001-02 \$000's		Note	Actual 2002-03 \$000's	Budget 2002-03 \$000's
<b>Cost of Service</b>				
SUBSIDISED ROADING				
1,466	Pavement Maintenance		1,640	1,600
230	Amenity Maintenance		217	150
132	Bridge Repairs		112	150
48	Street Cleaning		60	30
582	Professional Services		451	405
258	Traffic Services		225	250
227	Street Lighting		107	165
179	Emergency Works		64	-
246	Administration		224	225
<u>3,368</u>			<u>3,100</u>	<u>2,975</u>
NON SUBSIDISED ROADING				
19	District		87	27
89	Paeroa		78	98
47	Plains		59	46
101	Waihi		84	104
2,042	Decline in Service Potential		1,820	2,014
<u>2,298</u>			<u>2,128</u>	<u>2,289</u>
<b>5,666</b>	<b>Total Gross Cost Of Service</b>		<b>5,228</b>	<b>5,264</b>
<b>Less Fees and Charges</b>				
2,405	Government Subsidies - District		2,797	3,099
13	Miscellaneous		15	-
<u>2,418</u>	<b>Total Fees And Charges</b>		<u>2,812</u>	<u>3,099</u>
<b>6</b>	<b>Less Separate Rates</b>		<b>-</b>	<b>-</b>
<b>3,242</b>	<b>NET COST OF SERVICE</b>		<b>2,416</b>	<b>2,165</b>

## 8.0 Solid Waste Management

The Solid Waste Management activity incorporates refuse collection, refuse disposal, and waste reduction and recycling.

Refuse collections are carried out by contract in the urban communities of Ngatea, Paeroa, Karangahake, Waikino, Waihi and Whiritoa on a weekly basis.

Refuse disposal is provided for in the District with disposal facilities at Paeroa and Waihi available to the public during the hours of opening.

The Council has closed all of its refuse tips. The refuse tips are being replaced with upgraded, more environmentally friendly 'refuse transfer stations' which act as a collection point rather than an end disposal site.

Waste reduction and recycling is encouraged, with collection points for recyclable waste provided at each of the two refuse disposal facilities.

### *Solid Waste Management*

The Hauraki District Council's goal in respect of the Solid Waste activity is to ensure the provision of effective and efficient systems of solid waste collection and disposal in the District.

Focus	Emphasis	Achievements
8.1 To provide a refuse collection service to designated areas.	8.1.1 To provide a weekly refuse collection service to the approximately 5000 properties within the designated collection areas in accordance with requirements of the refuse collection contract.	<b>8.1.1 Substantially Achieved:</b> A weekly refuse collection service has been provided throughout the review period in accordance with the refuse collection contract. During January- February some parts of Waihi were missed and collected the following day. This has led to the change in Route and Schedule for the Western and Eastern areas of Waihi Township. On July 23/25 some collections were delayed 24 hours due to mechanical failure of the collection truck.
	8.1.2 To respond to complaints relating to compliance with the quantity and quality standards as specified in the refuse collection contract by the end of the next working day.	<b>8.1.2 Achieved:</b> All complaints in regard to the collection of Solid Waste have been responded to by the end of the next working day.
8.2 To operate refuse disposal facilities in compliance with all relevant statutory legislation.	8.2.1 To report on the refuse disposal facilities' statutory compliance within the planning period.	<b>8.2.1 Not achieved:</b> Work is progressing towards the consenting of the decommissioned landfills to permit statutory compliance reporting.

Focus	Emphasis	Achievements
8.3 To manage the solid waste management activity in accordance with the levels of service as agreed through the Asset Management Plan process.	8.3.1 To develop solid waste management levels of service standards by 30 June 2003.	<b>8.3.1 Not achieved:</b> This target has been deferred and will be undertaken in a review of the Asset Management Plans in 2003/04.
8.4 To have a strategy in place for the long-term disposal of district refuse.	8.4.1 To complete development of a waste management plan in compliance with the Local Government Act (Amendment No 4) by 30 June 2003.	<b>8.4.1 Substantially Achieved:</b> The Council adopted The Waste Management Plan on 10 July 2003, in compliance with the Local Government Act (Amendment No 4).

---

## Costs and Funding - Solid Waste Management

<i>Actual 2001-02 \$000's</i>		<b>Note</b>	<b>Actual 2002-03 \$000's</b>	<b>Budget 2002-03 \$000's</b>
	<b>Cost of Service</b>			
197	COLLECTION		238	209
	DISPOSAL (CURRENT TIPSITES)			
27	Paeroa		23	23
10	Plains		17	17
45	Waihi		54	43
<u>82</u>			<u>94</u>	<u>83</u>
663	TRANSFER STATIONS		688	695
2	Recycling/Waste Minimisation		5	40
76	Solid Waste Investigations		1	41
<u>1,020</u>	<b>Total Gross Cost Of Service</b>		<u>1,026</u>	<u>1,068</u>
	<b>Less Fees and Charges</b>			
276	Sundry Recoveries		333	255
<u>276</u>	<b>Total Fees And Charges</b>		<u>333</u>	<u>255</u>
270	<b>Less Separate Rates</b>		211	209
<u>474</u>	<b>NET COST OF SERVICE</b>		<u>482</u>	<u>604</u>



## 9.0 Wastewater

The Hauraki District Council provides and operates reticulated wastewater systems for seven urban areas. Turua, Ngatea, Kerepehi, Waitakaruru, Paeroa, Waihi and Whiritoa are all provided with wastewater reticulation and treatment schemes.

Treatment of wastewater from Turua, Ngatea, Kerepehi, Paeroa and Waihi systems is through the use of oxidation ponds. Primary treatment for Whiritoa wastewater is by facultative aeration pond, with land based effluent disposal.

### *Wastewater*

The Hauraki District Council's goal in respect of the wastewater activity is to ensure that all wastewater within the District is collected, treated and disposed of in an efficient manner that complies with public health standards and specific resource consent conditions.

Focus	Emphasis	Achievements
9.1 To operate the wastewater systems in accordance with statutory requirements, renewing all resource consents that expire within the planning period and preparing for the renewal of consents due to expire in the next 3 to 4 years.	9.1.1 To produce an Issues and Options report on the Kerepehi Wastewater Treatment Plant in preparation of the new consent application by 30 June 2003.	<b>9.1.1 Not Achieved:</b> Work has been deferred to the 2003/04 financial year.
9.2 To manage the wastewater activity in accordance with the levels of service as agreed through the Asset Management Plan process.	9.2.1 To have no more than the following number of dry weather sewer overflows occur as a result of blockages or failure of the public wastewater scheme within the planning period: Turua 1 Ngatea 2 Paeroa 10 Kerepehi 1 Waihi 5 Whiritoa 1 Waitakaruru 1	<b>9.2.1 Achieved:</b> The following number of dry weather overflows have occurred during the review period as a result of blockages or failure of the public wastewater scheme: Turua 0 Ngatea 0 Paeroa 3 Kerepehi 1 Waihi 3 Whiritoa 1 Waitakaruru 0
	9.2.2 To effect repairs to faults in the reticulation system within 24 hours of public advice or staff awareness of the fault (where there is risk of overflow).	<b>9.2.2 Substantially Achieved:</b> There were 64 faults reported. 63 of these were repaired within 24 hours.
	9.2.3 To start construction of the new disposal system for the Waihi Wastewater by 30 June 2003.	<b>9.2.3 Not achieved:</b> Not yet commenced. Works need to be re-tendered.
9.3 To undertake a programme of reducing untreated overflows from the wastewater reticulation	9.3.1 To construct and commission the new Ngatea Wastewater Treatment Plant by 30 June 2003.	<b>9.3.1 Substantially Achieved:</b> Construction has been completed; final commissioning completed 30 July 2003.

---

**Costs and Funding - Wastewater**

<i>Actual</i> <b>2001-02</b> \$000's		<b>Note</b>	<b>Actual</b> <b>2002-03</b> \$000's	<b>Budget</b> <b>2002-03</b> \$000's
	<b>Cost of Service</b>			
338	Treatment		229	238
231	Reticulation		232	226
14	Fixed Costs		70	16
188	Overheads		174	174
32	Major Maintenance		14	24
14	Other		42	24
237	Internal Interest		383	377
383	Decline in Service Potential		647	489
<b>1,437</b>	<b>Total Gross Cost Of Service</b>		<b>1,791</b>	<b>1,568</b>
	<b>Less Fees and Charges</b>			
15	Connection Fees		3	2
<b>15</b>	<b>Total Fees And Charges</b>		<b>3</b>	<b>2</b>
<b>1,521</b>	<b>Less Separate Rates</b>		<b>1,777</b>	<b>1,771</b>
<b>(99)</b>	<b>NET COST OF SERVICE</b>		<b>11</b>	<b>(205)</b>

## 10.0 Water Supply

The Hauraki District Council owns and operates eight water supply systems, that service the communities of Paeroa, Karangahake, Ohinemuri, Mackaytown, Kaimanawa, Waihi, Waikino, Ngatea, Kerepehi and Turua, and the rural communities of Plains.

The reticulated water supplies range in size from a major supply with three sources supplying most of the Plains Ward, to a small supply servicing the Karangahake area.

The supplies have varying degrees of treatment and water quality.

### *Water Supply*

The Hauraki District Council's goal in respect of the Water Supply activity is to ensure the collection, treatment and distribution of potable water to meet all reasonable requirements of the District's consumers.

Focus	Emphasis	Achievements
10.1 To operate the water supplies within the Hauraki District in compliance with requirements of the Resource Management Act, Council Bylaws and other relevant legislation, renewing all resource consents that expire within the planning period and preparing for the renewal of consents due to expire in the next 3 to 5 years.	10.1.1 To ensure compliance with volume controls of all current water take rights is achieved 100% of the time within the planning period.	<b>10.1.1 Partially achieved:</b> All water supplies except the following, achieved compliance with the water take rights 100% of the time. Kaimanawa - 97% compliance Ohinemuri - 82% compliance Mackaytown - 97% compliance Karangahake- 73% compliance Waikino - 84% compliance
10.2 To manage the water supply activity in accordance with the levels of service as agreed through the Asset Management Plan process.	10.2.1 To replace at least 4.0km of water mains within budget throughout the district by 30 June 2003.	<b>10.2.1 Achieved:</b> A total of 4.146km of water mains have been replaced within budget.
	10.2.2 To repair 90% of notified breaks in the water reticulation within 12 hours of the Council receiving notification of the break.	<b>10.2.2 Achieved:</b> There were a total of 398 faults. 382 of these were repaired within 12 hours of notification, therefore 96% compliance.
	10.2.3 To have no more than 500 breaks in water mains and services, district-wide, within the planning period.	<b>10.2.3 Achieved:</b> 398 breaks in water mains and services were recorded within the review period.
	10.2.4 To ensure the following routine tests meet the following parameters: Faecal Coliform Tests < 1.1/100 fc/ml for 95% of tests Regular Chlorine Tests 0.3 - 5.0 mg/l for 95% of tests Regular pH Tests {6.5 - 8.0} for 90% of tests.	<b>10.2.4 Achieved:</b> The aggregate total of the routine tests have remained in the set parameters : Faecal Coliform < 1.1/100 fc/ml for 98.6% of test Regular Chlorine Tests 0.3 - 5.0 mg/l for 96.0% of tests Regular pH Tests {6.5 - 8.0} for 94.7% of tests.

Focus	Emphasis	Achievements
10.3 To develop strategies for the future of the water supplies on a District basis;	10.3.1 To complete design reports of the future development of the Hauraki Plains Water Supply by 30 June 2003.	<b>10.3.1 Not achieved:</b> The project is ongoing and the report is currently being developed.

### Costs and Funding - Water Supply

<i>Actual</i> <b>2001-02</b> \$000's		Note	<b>Actual</b> <b>2002-03</b> \$000's	<b>Budget</b> <b>2002-03</b> \$000's
	<b>Cost of Service</b>			
664	Treatment		746	694
349	Reticulation		347	314
183	Intakes and Headworks		230	222
28	Fixed Costs		135	39
257	Overheads		272	272
169	Major Maintenance		233	98
43	Other		52	56
249	Internal Interest		230	262
1,092	Decline in Service Potential		888	1,112
<b>3,034</b>	<b>Total Gross Cost Of Service</b>		<b>3,133</b>	<b>3,069</b>
	<b>Less Fees and Charges</b>			
3,257	Meter Charges		3,775	3,652
<b>3,257</b>	<b>Total Fees And Charges</b>		<b>3,775</b>	<b>3,652</b>
7	<b>Less Separate Rates</b>		7	6
<b>(230)</b>	<b>NET COST OF SERVICE</b>		<b>(649)</b>	<b>(589)</b>