

GOVERNANCE AND LEADERSHIP GROUP

The purpose of local government as defined in the Local Government Act 2002 is:

- *To enable democratic local decision-making and action by, and on behalf of, communities, and*
- *To promote the social, economic, environmental and cultural well-being of communities, in the present and for the future.*

The Hauraki District Council has stated its leadership role in achieving the purpose is:

To ensure the successful:

- *Provision of services and facilities;*
- *Advocacy on behalf of the community; and*
- *Use and management of resources;*

... for all who live in or visit the Hauraki District.

Which activities are included in the Governance and Leadership Group?

- Democracy
- Iwi Liaison
- Policy Development
 - Strategic Planning
 - Resource Management Policy Development

Triennial Survey

Council commissions a telephone survey to be conducted once every three years to assess the levels of satisfaction with community services and facilities. The last triennial survey was conducted late 2004, and consisted of approximately 500 interviewees.

The next triennial survey will take place during 2007/08.

Effect on Well-being

All Council activities are designed to maintain or enhance the social, economic, environmental and cultural well-being of the Hauraki District community. There were no significant new or altered effects in Council's ongoing operations apparent during the 2006/07 year above those for previous years and those stated in the current Hauraki Community Plan 2006-16. However, significant improvements to infrastructure and delivery of service are apparent in the list of capital projects completed in the Hauraki Community Plan 2006-16.

The leadership group is responsible for determining the direction Council takes with all its activities including consultation with the community, and balancing the effects of these activities on the social, economic, environmental and cultural well-beings of the community.

The key document which explains Council's current and proposed future directions is in the Hauraki Community Plan 2006-16 available on Council's website www.hauraki-dc.govt.nz

Cost of Funding –Governance and Leadership Group

	Actual 2007 \$000	Budget 2007 \$000	Actual 2006 \$000
OPERATING EXPENDITURE			
Democracy	1,083	1,098	1,163
Policy Development	763	712	564
Iwi Liaison	35	55	30
	1,881	1,865	1,757
OPERATING REVENUE			
Fees and Charges	51	1	-
General Rates	1,763	1,763	1,761
	1,814	1,764	1,761
OPERATING SURPLUS/(DEFICIT)	(67)	(101)	4
FUNDED BY			
Transfers to/(from) General Reserve	(67)	(101)	4
	(67)	(101)	4

DEMOCRACY

The Mayor and Councillors are elected every three years. Their role is to provide leadership to the community, to assess community related issues and make decisions on behalf of residents, ratepayers and stakeholders which affect the Hauraki District.

The Council provides leadership and direction in community management through decision-making, advocacy, facilitation and monitoring.

Levels of Service that have contributed to Community Outcomes

Current Levels of Service	Measure	Target 2006-09	Achievement in 2006/07	Contributes to which Community Outcomes
Council will conduct all its business in an open and transparent manner.	All procedural requirements are met in accordance with the Local Government Act 2002, Local Government Official Information and Meetings Act 1987, Standing Orders and other appropriate legislation.	No complaints upheld by the Ombudsman.	Achieved: One complaint was made to the Ombudsman during the planning period regarding the Kerepehi Domain entrance. The complaint was not upheld.	<ul style="list-style-type: none"> ▪ We want to have our say on our District's future
	Agendas for the meetings, other than Extraordinary Meetings of the Council, its committees available on the Council's website.	Available on website two clear working days before each meeting.	Not achieved: 70/72 (97%) of the agendas were available on the website two working days before each meeting. Two agendas were late by one day.	
	Develop a formal Communication Strategy.	By 30 December 2007.	Achieved: A Communication Strategy has been developed and a number of specific projects have been identified. The strategy has identified project priorities for the 2007/08 year and will be reviewed regularly to ensure its effectiveness and appropriateness.	
When making decisions Council will take account of community views and of the effect of decisions on decision-making.	Implement the decision-making matrix as required by the Significance Policy.	100%	Achieved: The formal decision making framework was implemented as required by the Significance Policy once in 2006/07.	

Current Levels of Service	Measure	Target 2006-09	Achievement in 2006/07	Contributes to which Community Outcomes
Council will make itself aware of community views and have regard to views of its communities.	Customer satisfaction of residents in Triennial Residents' Survey in the general performance of Council.	>75% of residents satisfied in general performance of Council.	On target to be completed in 2007/08: The survey results will be available late 2007 as programmed.	

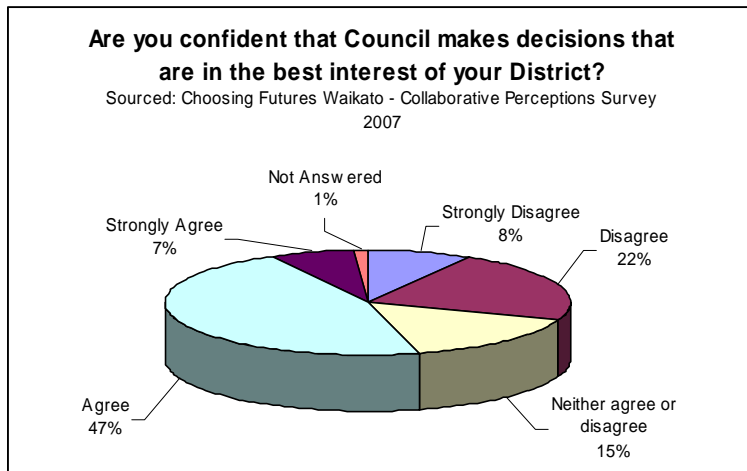
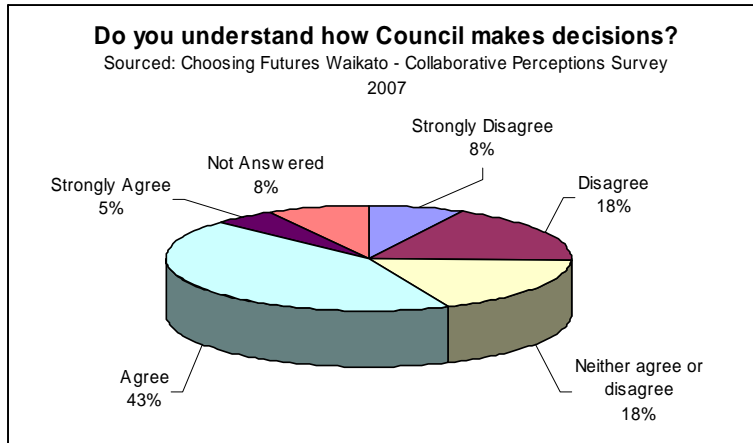
Council projects that have contributed to Community Outcomes

Networking & Forums				
Project	What initiated this project	Contributes to which Community Outcomes	Achievement in 2006/07	Effect on Well-being
Strategic Planners network	The need for an integrated regional approach to strategic planning in the Waikato region.	All outcomes	Good progress towards the monitoring of community outcomes regionally and locally.	Demonstration of the progress being made by the community to the community outcomes has potentially an effect on all well beings.
Better Futures Hauraki	Community Outcomes Identification process	<ul style="list-style-type: none"> ▪ Youth ▪ Health 	Continued participation and networking with other agencies	Social: Through enabling agencies to meet and learn about what others are doing, and take steps to collaboratively work towards the same goal
Miscellaneous forums	Ongoing	All outcomes	Continued attendance at forums, with the purpose of improving community wellbeing in general including Labour Market Forum.	All well beings are affected in some way by regional and sub-regional collaboration.
Governance				
Project	What initiated this project	Contributes to which Community Outcomes	Achievement in 2006/07	Effect on Well-being
Community representation	Hauraki District Council Standing Orders	All outcomes	Continuation of community representation.	All well beings are affected in some way by the holistic community representation of the governance role.

Community Advocating				
Project	What initiated this project	Contributes to which Community Outcomes	Achievement in 2006/07	Effect on Well-being
Apprenticeship scheme	Mayors Task Force for Jobs initiative.	<ul style="list-style-type: none"> ▪ Youth 	Successfully received funding in conjunction with Ministry of Social Development and Wintec for a co-ordinator to co-ordinate the apprenticeship scheme programmed to begin in 2008.	Social: Will help to support youth who wish to work locally by providing them with the opportunity to gain skills and employment in the engineering trade.
Mayoral role	Ongoing requirement for democratic local government representation.	Potentially all outcomes	Mayoral advocacy across all Council functions and in external activities such as advocacy of domestic violence.	There is the potential for all well-beings to be affected by the leadership role of the Mayor.
Community Education				
Project	What initiated this project	Contributes to which Community Outcomes	Achievement in 2006/07	Effect on Well-being
Building trade Seminars and website.	Council decision to take a proactive approach to the new Building Act.	<ul style="list-style-type: none"> ▪ Economy ▪ Education 	<p>Three building trade seminars were held in 2006/07.</p> <p>Website page was established</p>	<p>Social: By enabling networking of like agencies to take place in an informative environment.</p> <p>Economic: By ensuring the building industry is provided with sound information to minimise uncertainty in the building consent process.</p>
General educational material on Council activities.	The need for the community to be aware of certain issues.	These have the potential to contribute to the decision making of Council on all community outcomes.	There are over 30 pamphlets available in Council offices which cover a wide range of Council issues.	Potentially all well beings through improving awareness of a variety of activities.

Indicators

These indicators demonstrate Councils quantitative monitoring towards its own achievement of the Hauraki community outcomes.



Cost of Funding – Democracy

	Actual 2007 \$000	Budget 2007 \$000	Actual 2006 \$000
OPERATING EXPENDITURE	1,083	1,098	1,163
OPERATING REVENUE			
General Rates	1,098	1,098	1,169
	1,098	1,098	1,169
OPERATING SURPLUS/(DEFICIT)	15	-	6
FUNDED BY			
Transfers to/(from) General Reserve	15	-	6
	15	-	6

IWI LIAISON

The Local Government Act, 2002 requires that Council recognise Maori as a specific group within the community and places a specific responsibility on Council to:

- Provide opportunities for Maori to be involved in decision-making processes;
- Develop policies for consultation with Maori;
- Foster capacity building for Maori to take part in local government processes;
- Acknowledge the relationship of Tangata Whenua with the natural environment.

Maori Consultation

In the 2006/07 year, Council continued to maintain relationships with Maori. Council has four Memoranda of Partnerships with Hauraki Iwi.

Council continued the bi-monthly meetings of the Water and Wastewater Consultative Committee. This committee meets to consult with special interest groups to discuss the Districts water and waste issues. Iwi representatives on this committee are from:

- Te Ruunanga A Iwi O Ngati Tamatera
- Ngati Maru Runanga
- Te Kupenga o Ngati Hako
- Ngati Tara Tokanui Management
- Ngati Paoa Trust
- Hauraki Maori Trust Board

Levels of Service that have contributed to Community Outcomes

Current Levels of Service	Measure	Target 2006-09	Achievement in 2006/07	Contribution to which Community Outcomes
Foster capacity building for Maori to take part in local government processes.	Adoption of further Memoranda of Partnerships with Tangata Whenua groups.	2 further Memoranda signed by 1 July 2009.	On track: Progress with a Memorandum of Partnership with Ngati Tara Tokanui have been delayed. Contact has been made with the new environmental officer for Ngati Whanaunga and a sample Memoranda of Partnership has been provided.	<ul style="list-style-type: none"> ▪ We encourage the development of culturally appropriate programmes and processes
Acknowledge the relationship of Tangata Whenua with the natural environment.	Establish formal processes for consultation with Maori who are not Tangata Whenua.	By 30 June 2009	On track: A draft Marae protocol/ etiquette document is being developed to establish formal processes for consultation with Maori.	
Provide opportunities for Maori to be involved in decision-making processes.	Conclude discussions on the possible development of an Iwi Liaison Forum.	Forum is established by 30 June 2009.	On track: One formal meeting was held to progress establishment of the Iwi Forum. The forum is still to be convened as programmed by 30 June 2009.	
	Regular forums with Memoranda partners are held as agreed.	Meetings at least annually.	Not achieved: One forum was held in March 2007 with three of the four Memoranda partners in attendance.	

Council projects that have contributed to Community Outcomes

Community Consultation				
Project	What initiated this project	Contributes to which Community Outcomes	Achievement in 2006/07	Effect on Well-being
District Plan consultation	Review of District Plan.	<ul style="list-style-type: none"> ▪ Iwi 	Consultation programmes were developed for consultation with Iwi in 2007/08.	Cultural: Opportunity is given for comment on how District Planning affects the community wellbeing for Iwi.

Community Consultation				
Project	What initiated this project	Contributes to which Community Outcomes	Achievement in 2006/07	Effect on Well-being
Treaty & Bi-Cultural Awareness:- The Rowan Partnership.	The Resource Management Act and the need to consult with Maori initiated Council to react by ensuring members of staff are given the opportunity to become aware of not only the Treaty but the Cultural issues behind it.	<ul style="list-style-type: none"> Iwi 	The Rowan Partnership visited the Council in May, and held a two day seminar attended by approximately 30 members of staff.	Cultural: Increased cultural awareness. Social: Further development of consultation skills.
Relocating the Waihi Rangatira.	Relocation of the Cornish Pumphouse.	<ul style="list-style-type: none"> Iwi 	Waihi's Rangatira was successfully moved and put into storage during the relocation of the Pumphouse. Currently a new site is being sourced for its final resting place.	Cultural: Respecting the culture of the community.

Cost of Funding – Iwi Liaison

	Actual 2007 \$000	Budget 2007 \$000	Actual 2006 \$000
OPERATING EXPENDITURE	35	55	30
OPERATING REVENUE			
General Rates	55	55	30
	55	55	30
OPERATING SURPLUS/(DEFICIT)	20	-	-
FUNDED BY			
Transfers to/(from) General Reserve	20	-	-
	20	-	-

POLICY DEVELOPMENT

Council has a responsibility to undertake policy development and reporting under the Local Government Act, 2002, the Resource Management Act, 1991 and other legislative provisions.

The process for policy development allows the community the opportunity to participate in direction setting for delivery of council services. The Council also reports on policy implementation and success.

Community Consultation

Significant projects involving public consultation during the year were undertaken. These included consultation on:

- Positive Aging Strategy
- Contestable Social Fund
- Dog Control Policy
- Review of Fees & Charges
- Youth Policy
- Hauraki District Councils Annual Plan
- Reserves Management Plan
- Consolidated Bylaw Parts 1, 2 and 3

Levels of Service that have contributed to Community Outcomes

Current Levels of service	Measure	Target 2006-09	Achievement in 2006/07	Contribution to Community Outcomes
Implement policies required by legislation.	100% of policies required by legislation adopted by due dates.	100%	Achieved: No policies were legislatively required to be developed this year.	<ul style="list-style-type: none"> ▪ We want to have our say on our District's future
Ensure major decisions are made in a democratically accountable way.	100% of issues subject to a special consultative procedure meet the requirements of the Local Government Act 2002.	100%	Achieved: All consultation was completed in accordance with Special Consultative Procedure requirements – for <ul style="list-style-type: none"> ▪ Speed Limits Bylaw 2005, Amendment 1 2006 ▪ Reserves Management Plan ▪ Annual Plan 2007/08 ▪ Positive Ageing Strategy ▪ Contestable Fund ▪ Review of fees and Charges for libraries, planning and cemeteries ▪ Parts 1, 2 and 3 of the Consolidated Bylaw was mainly completed in 2006/07 and adopted on the 12th July 2007. 	<ul style="list-style-type: none"> ▪ We want to have our say on our District's future ▪ We support the development of new initiatives that address well-being of those in need and of our community in general
Policy development is visible and accountable.	Key draft policy documents subject to consultation are available on Council's website.	100% are available by the date of special consultative procedure notification of the policy.	Achieved: All documents were available on Councils website on or before the date of formal notification.	<ul style="list-style-type: none"> ▪ We want to have our say on our District's future
	Community Outcome Monitoring Reports are published.	Reports are produced in 2009.	On track: The draft report is being drafted and due for completion in 2009.	
Provide local legislation.	Reviews of by-laws undertaken.	30 June 2008	On track: Part 1, 2 and 3 of the Consolidated bylaw was adopted on the 12th July 2007. The process remains ahead of time and is expected to be completed by the end of 2007.	

Current Levels of service	Measure	Target 2006-09	Achievement in 2006/07	Contribution to Community Outcomes
Council meets statutory planning requirements.	Draft proposed District Plan is notified by 30 June 2008.	By 30 June 2008	<p>On track: Workshops have been held with District Plan Committee covering significant issues during 2006/07.</p> <p>Initial consultation with Iwi and other key stakeholder groups has been held.</p> <p>Sections of plan to be written are scheduled to commence in October 2007 and the special consultative procedure is to commence early 2008.</p>	<ul style="list-style-type: none"> ▪ We encourage a balance between economic growth and environmental protection and enhancement ▪ We support the development of land use planning controls that allow for economic growth in a sustainable matter ▪ Our communities support the viability of maintaining our rural lifestyles and values ▪ Protecting the viability of our land for primary production ▪ We encourage planned and developed infrastructural services to sustain our communities growth ▪ We encourage further development of tourism opportunities and facilities focusing on our heritage and eco-tourism ▪ We support protecting our significant habitats and ecosystems

Council projects that have contributed to Community Outcomes

Strategy Development				
Project	What initiated this project	Contributes to which Community Outcomes	Achievement in 2006/07	Effect on Well-being
Positive Ageing Strategy	Community Outcomes identification Process.	<ul style="list-style-type: none"> ▪ Health & Social Services ▪ Rural ▪ Recreation 	Adoption of the strategy on the 14 th June 2007. Inclusion of Hauraki District's actions in the National Positive Ageing Strategy action plan.	<p>Social: Older people feel safe and secure and are comfortable to remain in their homes.</p> <p>Cultural: A range of culturally appropriate services allows choices for older people.</p>
Review of Plans, Reports and Manuals				
Project	What initiated this project	Contributes to which Community Outcomes	Achievement in 2006/07	Effect on Well-being
Review of District Plan and Development of particular policies including Landscape, Amenity and Heritage Policy.	District Plan review to address current deficiencies in the District Plan.	<ul style="list-style-type: none"> ▪ Rural ▪ Recreation ▪ Environment ▪ Economic ▪ Iwi ▪ Infrastructure 	Policy report has been considered by District Plan Committee.	<p>Cultural: By ensuring Iwi are involved in the planning for the Hauraki District.</p> <p>Environmental: By providing parameters on how the District's environment is affected by planning matters.</p>
Reserves Management Plan	Statutory requirements, and community demand.	<ul style="list-style-type: none"> ▪ Recreation ▪ Environment ▪ Economic ▪ Health & Social Services ▪ Infrastructure ▪ Iwi 	Formally adopted Reserves Management Plan 15 th March 2007.	<p>Environment: The Plan helps guide decision making in respect to Hauraki's environment assets.</p> <p>Cultural: The Plan is acknowledged to be of interest to Hauraki Iwi.</p> <p>Social: The community enjoys the freedom of access to parks and reserves.</p>
Bylaw Review				
Project	What initiated this project	Contributes to which Community Outcomes	Achievement in 2006/07	Effect on Well-being
Review all Hauraki District Council bylaws.	Local Government Act, 2002	This has the potential to contribute to all community outcomes.	Initiated review of all bylaws and reviewed specifically speed limits of some communities.	Potentially all well beings.

Policy Development				
Project	What initiated this project	Contributes to which Community Outcomes	Achievement in 2006/07	Effect on Well-being
Contestable Social Fund Policy	Community Outcome identification process and the desire for greater transparency with those receiving Council funding.	<ul style="list-style-type: none"> ▪ Health & Social Services 	Adoption of a Contestable Social Fund policy on the 14 th June, 2007.	Social: Provides parameters around how Council will contribute financially to the support of social service agencies.
Development Contributions	Development Contribution requirements in the Local Government Act 2002	<ul style="list-style-type: none"> ▪ Economic ▪ Rural ▪ Environment ▪ Infrastructure 	General Policy direction identified.	Economic: Fair and equitable allocation of costs between the ratepayer and developers.
Policy Review				
Project	What initiated this project	Contributes to which Community Outcomes	Achievement in 2006/07	Effect on Well-being
Review of the Dog Control Policy.	The need to redefine ownership and dog categories initiated the Special Consultative Procedure.	<ul style="list-style-type: none"> ▪ Recreation ▪ Rural 	The Special Consultative Procedure was undertaken. This policy will be finalised in 2007/08 following further consultation with the Whiritoa community.	Social: Helping to ensure all residents are safe in regards to dogs in the community and helping to ensure appropriate mechanisms are in place to ensure dogs are safe and well treated.
Review of the Liquor Licensing Policy.	Council endeavours to review existing policy at least every 3 years.	<ul style="list-style-type: none"> ▪ Recreation 	The Special Consultative Procedure was initiated based on a reviewed policy. These policies are expected to be finalised in September 2007	Social: By providing mechanisms to minimise excess alcohol consumption through sale of liquor and requirements for host responsibility.
Review of the Class 4 Gambling Venue Policy and New Zealand Racing Board Venue Policy.				Social: By ensuring appropriate regulations are in place for a safe gaming environment. Economic: By providing mechanisms that will help problem gamblers through the reduction of gaming machines.

Community Consultation				
Project	What initiated this project	Contributes to which Community Outcomes	Achievement in 2006/07	Effect on Well-being
Community Feedback Network (CFN)	Desire to have regular and sound community direction on specific issues.	<ul style="list-style-type: none"> ▪ Infrastructure 	Establishment of CFN; Two requests for information were sought.	Potentially all well beings

Cost of Funding – Policy Development

	Actual 2007 \$000	Budget 2007 \$000	Actual 2006 \$000	Key Variances
OPERATING EXPENDITURE				
Strategic Planning	475	469	375	
RMA Policy	288	243	190	Higher number of private plan changes
	763	712	565	
OPERATING REVENUE				
Fees and Charges	51	1	1	Higher number of private plan changes
General Rates	610	610	562	
	661	611	563	
OPERATING SURPLUS/(DEFICIT)	(102)	(101)	(2)	
FUNDED BY				
Transfers to/(from) General Reserve	(102)	(101)	(2)	
	(102)	(101)	(2)	