

# Attachment D

## NEWMONT WAIHI OPERATIONS

### STANDARD OPERATING PROCEDURE

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## *Archaeological Find*

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### 1. Purpose

To define the protocol for dealing with human remains (*koiwi*) or cultural artefacts (*taonga*) unearthed during earthworks associated with the Company's operations within the Area of Interest.

### 2. Scope

The scope of this procedure applies to all areas of the operation where earthmoving equipment is being used, where there is potential for items of historical significance to be unearthed. It relates to exploration staff, mining contractor staff, general contract staff and Newmont Waihi Operations staff.

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### 3. Background

- The Company has resource consents to extend the Martha Mine and appropriate exploration permits.
- The Company needs to construct facilities, undertake mining operations and explore.
- The Company has consulted with local iwi.
- The Company has adopted an Iwi Cultural Policy and Protocol in the event that koiwi or other taonga are unearthed during the course of its operations.
- This Protocol records those procedures, which have been agreed between the Company and iwi.

### 4. Procedures

The following procedures will apply immediately it becomes apparent or is suspected by workers at the site that koiwi or taonga have been uncovered :

- All activity in the immediate vicinity of the site will cease and the Operator will advise the Supervisor of the find. The Supervisor shall advise the Company Liaison Officer (CLO).
- Until such time as the find can be verified, the area shall be made safe and secure in a way that ensures that the suspected koiwi or taonga remain untouched as far as possible in the circumstances, and the safety of personnel is ensured.
- The CLO will notify the Police, (in case of koiwi) Ngati Tamatera, Ngati Maru, General Iwi (where appropriate), District Council and NZ Historical Places Trust or the Department of Conservation (as the case may be) that it is suspected that koiwi and taonga have been uncovered, within 24 hours.
- The tangata whenua have the responsibility to contact an appropriate kaumatua to act on their behalf in order to guide and advise other parties as to the course of action to be followed and will immediately advise the CLO of the identity of such kaumatua and such other details as may be appropriate in the circumstances.
- The CLO will ensure that staff are available to meet and guide the police, kaumatua, DOC or Historic Places Trust staff to the site, assisting with any requests that they may make.
- If the Police and the kaumatua are satisfied that the koiwi or taonga are of Maori origin the kaumatua will decide how they are to be dealt with and will communicate such decision to the Company and such other parties as are considered appropriate.

- Activity in the immediate vicinity of the site will remain halted until the police, kaumatua, DOC, Historic Places Trust (as the case may be) have given approval for operations to commence once the area has been cleared by the Police or kaumatua as appropriate.
- The CLO shall ensure that kaumatua are given the opportunity to undertake karakia and such other religious or cultural ceremonies and activities at the site as may be considered appropriate in accordance with tikanga Maori.

### 3.1 Notification of Liaison Officer

The Company shall advise tangata whenua of the identity of the staff member appointed as CLO for the purpose of ensuring compliance with this Protocol.

### 3.2 Definitions

In this Procedure the following terms shall have the meanings as set out herein:

- **"Company Liaison Officer"** - the Company Liaison Officer appointed by the Company as the officer responsible for ensuring compliance with this Protocol. The CLO shall have sufficient authority so as to be in a position to practically enforce compliance with the Protocol including the authority to order that the operations on the site cease.
- **"Iwi"** - tribe/s who affiliate to the Area of Interest.
- **"General Iwi"** – Hauraki Maori Trust Board, Waihi Community Marae, Ngati Hako, Ngati Koi Claimant Trust, Ngati Tara Tokanui.
- **"Kaumatua"** - respected elder.
- **"Koivi"** - human remains such as skeletal material.
- **"Site"** - the immediate area in the vicinity of any find within the extended project, mining licence and exploration permits.
- **"Taonga"** - cultural artefacts such as implements, weapons or decorations traditionally and historically utilised by tangata whenua and includes parts or remains thereof.
- **"Tikanga"** - Maori custom or the way things are done.
- **"Waahi tapu"** - a sacred place.

#### Responsibilities:

- Staff on site - Awareness of this procedure  
- Stop work immediately
- Supervisors - Advise CLO
- Company Liaison Officer - Contact tangata whenua

#### Records:

- Archaeological Reports – CLO's office

#### References:

- Iwi Cultural Policy and Protocol Document. V Bull, D McLeod.
- The Reed Dictionary of Modern Maori. P M Ryan, 1995
- Te Marae – A Guide to Customs and Protocol. Hiwi & Pat Tauroa, 1998