

HAURAKI DISTRICT
AUDIT AND RISK COMMITTEE

MINUTES OF A MEETING OF THE AUDIT AND RISK COMMITTEE HELD IN THE HAURAKI ROOM,
WILLIAM STREET, PAEROA ON WEDNESDAY 25 SEPTEMBER 2018 COMMENCING AT 9.00 AM

PRESENT Mr P Bennett (In the Chair), His Worship the Mayor Mr J P Tregidga,
Crs D A Adams, G R Leonard, P A Milner and D Smeaton

IN ATTENDANCE Cr R Harris, Messrs L D Cavers (Chief Executive), D Peddie (Group Manager
– Corporate Services), S Baker (Finance Manager) and Mrs D Bezuidenhout
(Council Secretary)

APOLOGIES

There were no apologies

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

There were no declarations of interests.

CONFIRMATION: AUDIT AND RISK COMMITTEE MINUTES – 7.8.18 (2452535)

RESOLVED

THAT the minutes of the meeting of the Audit and risk Committee held on Tuesday 7 August 2018 are confirmed a true and correct record.

ARC18/88

Milner/Smeaton

CARRIED

2017/18 ANNUAL REPORT - AUDIT AND RISK REVIEW OF DRAFT ANNUAL REPORT (2452765)

The report presented the draft 2017/18 Annual Report as developed to date, for review by the Audit and Risk Committee. Review of the draft Annual Report by the Audit and Risk Committee to allow an opportunity to review and focus on the wording that describes the Council's performance results, achievements and project descriptions, and to consider the Council's draft financial position.

RESOLVED

THAT the report be received.

ARC18/89

Adams/Tregidga

CARRIED

RESOLVED

THAT the Committee recommend to Council that the 2017/18 Annual report be adopted, subject to Audit New Zealand issuing an unmodified audit opinion, and

THAT any changes identified during the Audit New Zealand review be included in the final Annual Report to be adopted.

ARC18/90

Adams/Tregidga

CARRIED

The updated draft of Annual report was circulated separately.

INTERIM AUDIT MANAGEMENT LETTER 2018 (2452519)

APPENDIX A - MANAGEMENT REPORT - INTERIM DRAFT (2452517)

The Finance Manager presented the Interim Audit Management Report for year ended 30 June 2018 to the Audit and Risk Committee.

RESOLVED

THAT the report be received.

ARC18/91

Tregidga / Leonard

CARRIED

FBT COMPLIANCE REVIEW JUNE 2018 (2452520)

APPENDIX A - HAURAKI 2018 FBT REVIEW REPORT (DRAFT) (2452516)

The Group Manager - Corporate Services presented the PWC internal audit report regarding Fringe Benefit Tax to the Committee.

RESOLVED

THAT the report be received.

ARC18/92

Milner / Adams

CARRIED

TREASURY REPORT AS AT 31 AUGUST 2018 (2452518)

The Group Manager - Corporate Services presented an update on the current position of the loan/debt status, against the parameters outlined in the Council's Financial Strategy and Liability Management Policy.

RESOLVED

THAT the report be received.

ARC18/93

Adams / Leonard

CARRIED

Matters to be taken with the Public Excluded

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Rates in Arrears – September 2018	Section 7(2) (a) – Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	Rates in Arrears – Subject Property – September 2018	Section 7(2) (a) – Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

ARC18/94

Adams / Milner

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

ARC18/101

Adams / Milner

CARRIED

HEALTH AND SAFETY REPORT (2450494)

The Health and Safety Advisor and HR Advisor presented to the Audit and Risk Committee, a report that showed how Council is tracking in the areas of health, safety and wellbeing.

RESOLVED

THAT the report be received.

ARC18/102

Adams / Bennett

CARRIED

WORK PROGRAMME REPORT SEPTEMBER 2018 (2452845)

The Group Manager – Corporate Services presented a forward work programme for the Audit and Risk Committee for discussion and confirmation.

RESOLVED

THAT the report be received.

ARC18/103

Bennett / Adams

CARRIED

Noted: The Committee requested that more work be undertaken on the analysis of aged rates.

The meeting closed at 11.10am

CONFIRMED

P R Bennett
Chairperson

18 December 2018