

HAURAKI DISTRICT

COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE

MINUTES OF A MEETING OF THE COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 17 OCTOBER 2018 COMMENCING AT 9.00 AM

PRESENT

P A Milner (Deputy Chair – In the Chair), J P Tregidga (His Worship the Mayor 9.00-10.25am and 10.40-12.35pm), Cr P D Buckthought, Cr C Daley, Cr M McLean, Cr A Rattray (9.00-10.25am), Cr D Smeaton, Cr A M Spicer, Cr D H Swales and Cr J H Thorp

IN ATTENDANCE

Messrs L D Cavers (Chief Executive), S B Fabish (Group Manager - Community Services), D Sales (Community Services Manager, P Matthews (Parks and Reserves Manager), D Lees (Property Manager), J McIver (Community Engagement Manager), Ms H O'Carroll (Libraries Manager) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of Crs G Leonard, R Harris and D Adams be received and sustained.

CSDC18/142

Smeaton/Spicer

CARRIED

LATE ITEMS

Pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the Chairperson called for late items to be accepted.

RESOLVED

THAT pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the following late items be accepted for discussion.

- Welcome to the District Signage

The item was not on the agenda because the item was unavailable at the time of the agenda deadline.

Discussion on the item could not be delayed because a decision was required as soon as practicable to ensure members were supportive of costs to allow the signage to be erected before the xmas break.

CSDC18/143

Spicer/Daley

CARRIED

DECLARATIONS OF INTERESTS

There were no declarations of interests.

CONFIRMATION: COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE MINUTES (12-09-18) (2471417)

RESOLVED

THAT the minutes of the Community Services and Development Committee meeting held on Wednesday, 12 September 2018 be confirmed and are a true and correct record.

CSDC18/144

McLean/Rattray

CARRIED

MATTERS ARISING FROM THE MINUTES

There were no matters arising.

RECEIPT AND ADOPTION: ECONOMIC DEVELOPMENT SUBCOMMITTEE MINUTES (02-10-18) (2467407)

RESOLVED

THAT the minutes of the Economic Development Subcommittee meeting held on Tuesday, 02 October 2018 be received and the recommendations therein adopted.

CSDC18/145

Rattray/Tregidga

CARRIED

EVI GLOBAL EV PILOT CITY PROJECT (2471310)

The Group Manager - Community Services and Development presented a report which recommended to the Committee that the Hauraki District Council give consideration to becoming a signatory to the Electric Vehicle Initiative Global EV Pilot City Programme.

RESOLVED

THAT the report be received.

CSDC18/146

Thorp/Buckthought

CARRIED

During the recent economic development tour to PR China, the delegation was made aware of significant new energy business opportunities for Hauraki District and New Zealand. The delegation had two exclusive meetings with the chairman and senior officials from one company at the forefront of new energy vehicles.

At the Economic Development Subcommittee meeting on 2 October 2018 it was resolved that the Economic Development Subcommittee recommend to the Community Services and Development Committee that Hauraki District Council signs up to the EVI Global EV Pilot City Programme.

In considering the project, the members requested that more detailed information on the project was required before any decision could be made on whether it be given Council support.

RESOLVED

THAT consideration and decision on the EVI Global EV Pilot Project item be held over to the Council meeting of 31 October meeting to allow for more detail to be provided to the members.

CSDC18/147

Spicer/Daley

CARRIED

WAIKATO REGIONAL CYCLE NETWORK PROGRAMME BUSINESS CASE (2471278)

The Group Manager – Community Services and Development presented a report which sought the support of the members to the Waikato Regional Cycle Trails Network programme.

RESOLVED

THAT the report be received.

CSDC18/148

Rattray/McLean

CARRIED

RESOLVED

THAT the Community Services and Development Committee support in principle the 'Transformational' scenario outlined in the Waikato Regional Cycle Trails Network Business Case.

CSDC18/149

Buckthought/McLean

CARRIED

UPDATE ON TOWN PROMOTERS REVIEW (2473448)

The Group Manager - Community Services and Development presented a report which sought consideration of the revised review process for the town promotion organisations - business plans and KPI's.

RESOLVED

THAT the report be received.

CSDC18/150

McLean/Rattray

CARRIED

RESOLVED

THAT the revised review process as directed by the Chief Executive be approved.

CSDC18/151

Smeaton/Thorp

CARRIED

HISTORICAL RATES AND WATER CHARGES TO COMMUNITY GROUPS (2473444)

The Group Manager – Community Services and Development presented a report which sought the Committee's direction on how to effectively deal with a set of historical rates and water rates arrears in relation to a number of community groups.

RESOLVED

THAT the report be received.

CSDC18/152

Swales/Daley

CARRIED

RESOLVED

THAT Council approve the preferred option, Option 1 - non recovery of the historical arrears charges for water and rates owed by community groups.

CSDC18/153

Daley/McLean

CARRIED

LEASE AGREEMENT WITH WAIHI SCOUTS AND HDC (2473552)

The Property Manager presented a report which sought approval that Council enter into a new lease agreement between Hauraki District and the 1st Waihi Scout Group for the use of Council being Section 1075 Baker Street.

RESOLVED

THAT the report be received.

CSDC18/154

Smeaton/Thorp

CARRIED

RESOLVED

THAT a decision on the lease agreement between HDC and the 1st Scout Group be deferred until staff have undertaken a full review of all lease agreements with Council.

CSDC18/155

Daley/Smeaton

CARRIED

MANCO SOLAR BIN UPDATE (2473467)

The Community Services Manager and Parks and Reserves Manager presented a report which sought the member's consideration and decision on the short term future of the Manco solar bins which are currently operating within the district. The lease contract with the solar bin company expires in October 2020.

RESOLVED

THAT the report be received.

CSDC18/156

Buckthought/Swales

CARRIED

RESOLVED

THAT Council: -

- Ask staff to continue to focus on a smarter approach to emptying the bins.
- Remove the 2 recycling bins and continue to pay the rental fee.
- Investigate the possibility of hiring a "skip bin" in a central location to reduce time and costs from C&M.
- Ask staff to communicate with each shopkeeper to remind them the bins are for the public use only.
- Revisit this in October 2019 to look at options for community space public rubbish bin management, and

THAT staff report back to Council in February 2019 on progress and projected end of year cost for this activity.

CSDC18/157

Spicer/Milner

CARRIED

The meeting adjourned at 10.25am.
Cr Rattray left the meeting at 10.25am.
The Mayor left the meeting at 10.25am.
The meeting reconvened at 10.40am.

SPORT N ACTION TRUST - MEMORANDUM OF UNDERSTANDING WITH HAURAKI DISTRICT COUNCIL (2473475)

The Community Services Manager and Group Manager – Community Services and Development presented a report which sought approval of the MOU between the Sport n Action Trust and Council in relation to the Morgan Park sports facilities.

RESOLVED

THAT the report be received.

CSDC18/158

McLean/Swales

CARRIED

The Mayor returned to the meeting at 10.50am

RESOLVED

THAT the Memorandum of Understanding between the Hauraki District Council and Sport n Action Trust as regards to the Morgan Park sports facilities be approved.

CSDC18/159

McLean/Smeaton

CARRIED

2018-21 DISTRICT LIBRARIES SERVICE LEVEL AGREEMENT (2473463)

The Community Engagement Manager presented a report which sought the adoption for Service Level Agreement between the Hauraki District Council and the Matamata-Piako District Council.

RESOLVED

THAT the report be received.

CSDC18/160

Milner/Thorp

CARRIED

RESOLVED

THAT the Service Level Agreement between Hauraki District Council and Matamata-Piako District Council be approved, and

THAT the funding for the library management services be from the existing libraries budget, and

THAT the Chief Executive be given approval to sign the agreement.

CSDC18/161

McLean/Smeaton

CARRIED

2018 CITIZENSHIP AND YOUNG ACHIEVERS AWARDS (2473445)

The Community Engagement Manager presented a report which advised the members of the nominations for the 2018 Citizens and Young Achievers awards.

RESOLVED

THAT the report be received.

CSDC18/162

Milner/Daley

CARRIED

RESOLVED

THAT the selection of recipients by the special awards working party for the 2018 Citizens and Young Achievers Award be noted.

CSDC18/163

Spicer/Thorp

CARRIED

COMMUNITY INITIATIVES REPORT OCTOBER 2018 (2473526)

The Community Engagement Manager presented the Community Initiatives Report for October 2018.

RESOLVED

THAT the report be received.

CSDC18/164

McLean/Spicer

CARRIED

COMMUNITY RECREATION REPORT OCTOBER 2018 (2473523)

The Libraries Manager, Community Engagement Manager and Parks and Reserves Manager presented the monthly community recreation report for October 2018.

RESOLVED

THAT the report be received.

CSDC18/165

McLean/Spicer

CARRIED

COMMUNITY FACILITIES REPORT OCTOBER 2018 (2473446)

The Parks and Reserves Manager and Community Services Manager presented the Community Facilities report for October 2018.

RESOLVED

THAT the report be received.

CSDC18/166

Milner/Spicer

CARRIED

MATTERS TO BE TAKEN WITH THE PUBLIC EXCLUDED

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Cleaning Contract - Council Buildings	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

CSDC18/167

Spicer/Smeaton

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

CSDC18/170

Buckthought/Swales

CARRIED

SPORT WAIKATO – HDC SPORTS COORDINATORS REPORT (2471326)

Michelle Hollands (Sport Waikato – General Manager Regional Leadership) and Julie Stephenson (Sport Waikato/HDC Co-ordinator) were in attendance. Julie provided an update on activities for the period 01 July 2018 – 30 September 2018.

Michelle Hollands spoke on the healthy eating initiative Sport Waikato have invested in to deliver and promote the Sport Waikato message. Successful programmes toward change in the delivery of healthy eating/drinking options in sport and recreation venues.

Currently, with the adoption of the new organisational Food and Nutrition Policy, all Sport Waikato staff have been up-skilling themselves in order to deliver initiatives/good practice consistently across the region. A representation from Sport Waikato is very keen to work with HDC in this space

RESOLVED

THAT Council support in principle the Sport Waikato – Food and Nutrition Policy and support the establishment of a Community Advisory Group to support this policy.

CSDC18/171

Spicer/Milner

CARRIED

Ward Working Party Updates

Paeroa Ward

- Positive Paeroa Quarterly report (Jo Tilsley and Brett Otto)
- Annual Plan estimates – Jolene Nelson was in attendance - extra funding from NZTA is not included in the figures as yet – to be confirmed.

Waihi Ward

- Footpaths
- Annual Plan – 2019-20
- Bike Racks – importing from Italy
- Plinth in Waihi Cemetery – Reflection area

Plains Ward

- Ngatea Street Upgrade – entrances – stages upgrade (business hub area) – funding
- Project Manager addressed working party
- Kaiaua – Labour Day Public Meeting
 - Rail Trail terminus
 - Land Drainage matters concerning flooding – Campbell's
 - Footpaths renewals – priority

LATE ITEM

WELCOME TO THE DISTRICT SIGNAGE (2474255)

The Group Manager – Community Services and Development presented a report from the Economic Development Officer which provided an update on the ‘Welcome to the District’ signage. The report requested consideration that the previously agreed size of the signage boards are reduced to decrease costs.

RESOLVED

THAT the report be received.

CSDC18/172

McLean/Buckthought

CARRIED

Cr Thorp moved:

THAT the Community Services and Development Committee choose Option 2 - that all 11 signs are manufactured to the dimensions 3m x 1.5m, and

THAT the Community Growth – District Promotions budget be increased by \$6,000 in the 2018/19 financial year.

Thorp/Smeaton

Cr Buckthought left the meeting at 12.25pm.

In putting the motion, a vote was taken on a show of hands.

- 3 - In support
- 4 - Against
- 1 - Abstention.

The motion was lost.

RESOLVED

THAT staff report back on further options on ‘Welcome to District’ signage to the 31 October Council meeting.

CSDC18/173

Tregidga/Spicer

CARRIED

The meeting closed at 12.35pm.

CONFIRMED

P A Milner
Chairperson

14 November 2018