

HAURAKI DISTRICT

COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE

MINUTES OF A MEETING OF THE COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY 12 SEPTEMBER 2018 COMMENCING AT 9.30 AM

PRESENT

Cr P A Milner (Chair), J P Tregidga (His Worship the Mayor), Cr P D Buckthought, Cr C Daley, Cr G R Leonard, Cr M McLean, Cr A Rattray, Cr D Smeaton, Cr A M Spicer, Cr D H Swales and Cr J H Thorp

IN ATTENDANCE

Messrs L D Cavers (Chief Executive), S B Fabish (Group Manager - Community Services and Development), D Bezuidenhout (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of Cr D A Adams (Deputy Mayor - Chair) and Cr R Harris be received and sustained.

CSDC18/95

Milner/Rattray

CARRIED

LATE ITEMS

Pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the Chairperson called for late items to be accepted.

RESOLVED

THAT pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the following late items be accepted for discussion.

- Plains Library / Service Centre Governance Working Party

The item was not on the agenda due to the requirement of identifying two Council representatives after the agenda had closed. A decision could not be delayed until the 26 September 2018 Council meeting.

CSDC18/96

Thorp/Spicer

CARRIED

DECLARATIONS OF INTERESTS

There were no declarations of interests.

CONFIRMATION OF MINUTES: COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE - 15.8.18 (2446149)

RESOLVED

THAT the minutes of the Community Services and Development Committee meeting held on Wednesday 15 August 2018 be confirmed and are a true and correct record.

CSDC18/97

Buckthought/Smeaton

CARRIED

WARD WORKING PARTY UPDATES

Plains Ward

- Discussion on rail trail cycle terminus at Kaiaua and the initial thoughts and options were looked at during the ward working party meeting.
- Library / Service Centre governance group were discussed, a detailed report is in this agenda.
- Patetonga toilets discussed at length and consideration of immediate ways to address issues at the location currently and long term solutions.
- Ngatea North subdivision discussed in detail and several concerns voiced at the ward meeting. A detailed report is included in this agenda and questions will be put forward for debate.

Paeroa Ward

- Highland Games and Tattoo committee (new members) request for funding – report to Council at the end of September.
- Primrose Hill project on hold due to funding. There is a need relook at the project to cater and fit in with current budget.

Waihi Ward

- At the Waihi Ward Working Party, a Senior Sergeant from Waihi gave an update on what is happening in Waihi. Police will endeavour to attend more ward meetings in future.
- LED street lights – brightness issues experienced.
- Plaque at Morgan Park.
- Rocket Park – Lions development.
- Signage and display boards in Waihi streetscape – damaged to be replaced.
- Bike racks to be all in gold colour – not rainbow.
- Lack of follow up on discussions from last 3 ward meetings from staff was disappointing.
- Go Waihi business meeting at Waihi Hall – requested CEO and Mayor to attend 18th September? Other councillors wishing to attend are welcome. Councillor McLean will contact the HDC Communications Officer with the details and invite.

MATTERS TO BE TAKEN WITH THE PUBLIC EXCLUDED

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Allied Faxi Trade Waste Agreement	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1) (a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	Ngatea Northern Estate Subdivision Stage 3 Construction Approval and Stage 2 Section Price Setting	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1) (a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

CSDC18/98

Milner/Swales

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

CSDC18/107

McLean/Rattray

CARRIED

The meeting adjourned for morning tea at 11.05
The meeting reconvened at 11.20

NORTH SUBDIVISION DEVELOPMENT – DEPARTURES FROM PROCUREMENT POLICY (2446132)

A report from the Group Manager - Community Services and Development was presented which sought approval for a departure from the Council's procurement policy requirement, that a purchase to the amount of \$100,001 or greater must go to public tender, unless authorised by resolution of Council or by the Chief Executive.

Approval was sought for the payment of an estimated \$130,000.00 excl. GST for the manufacture and supply of Filterra storm water treatment devices.

Approval was also sought for the payment of \$113,186.00 excl. GST to Powerco, as Council's contribution to Powerco's cost of upgrading the electricity supply to the whole of the Ngatea North Subdivision Development.

RESOLVED

THAT the report be received.

CSDC18/108

Daley/Spicer

CARRIED

RESOLVED

THAT the rough order cost from Stormwater 360 New Zealand for the manufacture and supply of Filterra storm water treatment devices to the Ngatea North Stage 2 development be accepted at a preliminary cost estimate of \$130,000 excluding GST.

CSDC18/109

Daley/Tregidga

CARRIED

RESOLVED

THAT the amount of \$113,186 excluding GST be contributed towards Powerco's cost of upgrading the electricity supply to the whole of the Ngatea North Subdivision development.

CSDC18/110

Daley/Tregidga

CARRIED

WAIKATO REDA PARTNERSHIP AGREEMENT (2446208, 2446201)

A report from the Economic Development Officer was presented which sought consent for the Chief Executive of Hauraki District Council to sign the Partnership Agreement with the Waikato Regional Economic Development Agency.

RESOLVED

THAT the report be received.

CSDC18/111

Spicer/Thorpe

CARRIED

RESOLVED

THAT consent is granted to the Chief Executive and the Mayor of Hauraki District Council to sign the Waikato Regional Economic Development Agency Partnership Agreement.

CSDC18/112

Buckthought / Daley

CARRIED

CLOSURE AND SALE OF MOORE STREET (2446313)

A report from the Economic Development Officer was presented which requested the consideration of Council to approve the sale of the unformed road reserve, Moore Street, Paeroa to the company Fond Foods Limited.

RESOLVED

THAT the report be received.

CSDC18/113

Daley McLean

CARRIED

The Chief Executive has received communication from the Managing Director of Fond Foods Limited stating the company's interest in purchasing the unformed road reserve, Moore Street that is adjacent to their existing title. This property includes a storm water drain that is active and needs to be retained and maintained. The purchase of the land is important to the company as it increases their land area and allows for further development in the future.

RESOLVED

THAT Council supports the closure of the unformed road, Moore Street in Paeroa through the Public Works Act process.

CSDC18/114

Buckthought/Thorp

CARRIED

RESOLVED

THAT the land is sold to Fond Foods Limited.

CSDC18/115

Buckthought /Thorp

CARRIED

RESOLVED

THAT the decision on the sale price be made by the Property Sale and Purchase Working Party once a valuation has been received.

CSDC18/116

Buckthought/Thorp

CARRIED

NEW LEASE FOR MENZ SHED IN PAEROA (2446184, 2445949, 2445944, and 2445947)

A report from the Property Manager was presented which sought Councils consideration to leasing to Paeroa Community Menz Shed, 450m² of Kiwirail land south of William Street for the purpose of establishing a Menz Shed in Paeroa.

RESOLVED

THAT the report be received.

CSDC18/117

Daley / Swales

CARRIED

RESOLVED

THAT Council lease to Paeroa Community Menz Shed, 450m2 of Kiwirail land south of William Street for the purpose of establishing a Menz Shed in Paeroa.

CSDC18/118 Daley / McLean **CARRIED**

RESOLVED

THAT Council fund the sum of \$1,500 towards a building consent.

CSDC18/119 Daley / McLean **CARRIED**

RESOLVED

THAT Council funds services to the building to the amount of \$1,000 in line with the preferred Option 1.

CSDC18/120 Daley/McLean **CARRIED**

RESOLVED

THAT the services to the building be funded from the Paeroa Community Facilities Recreation Development Fund.

CSDC18/121 Daley/McLean **CARRIED**

RESOLVED

THAT the Group Manager Community Services and Development approves the type of structure being put on the land.

CSDC18/122 Daley/McLean **CARRIED**

RESOLVED

THAT the lease fee be agreed between staff and the Property Portfolio holder.

CSDC18/123 Daley/McLean **CARRIED**

The lease fee is to be consistent with other Rail Trail leases and be paid to the Rail Trail Trust. All rates and outgoings to be paid by the lessee.

It was considered this type of facility will be beneficial for the entire district as it is the only one of its sort around.

Council was concerned with the type of structure, more specifically, the condition of the structure to be placed on the proposed land, and strongly recommended that the Property Manager and the Group Manager - Community Services and Development approves of the structure before its placement.

COMMUNITY FACILITIES REPORT SEPTEMBER 2018 (2446181)

The Group Manager - Community Services and Development presented the monthly activity report on community facilities to September 2018.

RESOLVED

THAT the report be received.

CSDC18/124

Leonard/Rattray

CARRIED

It was noted that no negative feedback was received from pensioner occupants over the increased rent.

PATETONGA TOILET (2446169)

The Group Manager - Community Services and Development presented a report from the Community Services Manager which sought to purchase and install a water tank and pay an annual fee for consumables for a new toilet at the new Patetonga GAS Station.

Reports and surveys completed in 2017, identified that an estimated 52 vehicles per day stop during the winter and 99 per day during the summer during the survey hours of 9am and 3pm at the Kaihere Lookout.

RESOLVED

THAT the report be received.

CSDC18/125

Leonard/Buckthought

CARRIED

RESOLVED

THAT Council purchase and install a 25,000 litre water tank which will remain Council's property, with a connection to a neighbouring property water source to be secured by an agreement and site signage (Service Station and Kaihere lookout) on the property of the Patetonga GAS service station.

CSDC18/126

Leonard/Tregidga

CARRIED

RESOLVED

THAT Council pay an annual grant of \$900 to the owners of the GAS service station towards the cost of consumables.

CSDC18/127

Leonard/Tregidga

CARRIED

RESOLVED

THAT the annual grant to the owners of the GAS Service Station be funded from the District rate.

CSDC18/128

Leonard/Tregidga

CARRIED

The GAS service station owner agreed to supply one toilet. (This is seen as a short term solution). A concern was raised that one pan would not service the demand.

Council will supply a water tank which is to remain the property of Council.

The ward members indicated the need that water meters are installed to see where water is apportioned to, and to ensure the neighbour supplying the water source is protected.

Long term, Council would definitely need to upgrade the dress circle area and install toilets.

It was agreed that Councillor Leonard and the Economic Development Officer meet with the GAS owner and address the concerns raised by Council.

Sheep Shearers further down the road should be approached too with a view of also supplying toilet facilities for visitors. This could be promoted through the Economic Development team.

REOPENING OF THE PAEROA DOMAIN TOILETS (2446322)

The Group Manager - Community Services and Development presented a report from the Community Services – Administration and Facilities Manager which sought the Committee’s approval to reopen the Paeroa Domain public toilets to the same level of service as before the trial closure was put in place, and to undertake an assessment of the location and service delivery of current and potential future public toilets within the Paeroa Ward.

RESOLVED

THAT the report be received.

CSDC18/129 Leonard/Milner **CARRIED**

RESOLVED

THAT the Paeroa Domain toilets be reopened between the hours of 6.00am and 8.00pm every day and that the Paeroa community be consulted about the future use of the toilets.

CSDC18/130 Leonard/Milner **CARRIED**

RESOLVED

THAT staff undertake an assessment of the location and service delivery of current and potential future public toilets within the Paeroa Ward and report back to the Community Services and Development Committee.

CSDC18/131 Leonard/Milner **CARRIED**

Councillors noted that there is very little understanding of the use of our district’s public toilets and that this could be addressed.

COMMUNITY INITIATIVES REPORT SEPTEMBER 2018 (2432913)

The Group Manager - Community Services and Development presented the monthly activity report on Community Initiatives for August 2018.

RESOLVED

THAT the report be received.

CSDC18/132 Spicer/McLean **CARRIED**

ARMISTICE DAY COMMEMORATION (2446206, 2445171)

The Mayor presented a report which sought the consideration of Council to a request from the Waihi Heritage Vision Trust for financial support for the commemoration of Armistice Day.

RESOLVED

THAT the report be received.

CSDC18/133 Tregidga/Smeaton **CARRIED**

RESOLVED

THAT Council contribute the sum of \$1,500 from the District General Fund towards the Armistice Day 2018 project to Waihi Heritage Vision Trust.

CSDC18/134 Tregidga/Spicer **CARRIED**

COMMUNITY RECREATION REPORT SEPTEMBER 2018 (2446180)

The Group Manager - Community Services and Development presented the Community Recreation activity report for September 2018.

RESOLVED

THAT the report be received.

CSDC18/135 McLean/Rattray **CARRIED**

POOL SEASON (2446185)

The Group Manager - Community Services and Development presented a report from the Parks and Reserves Manager which sought the Committee's consideration in determining the dates of operation for the district pools for the 2018-19 pool season.

RESOLVED

THAT the report be received.

CSDC18/136 McLean/Daley **CARRIED**

RESOLVED

THAT the Ngatea and Waihi pools be opened for a regular season duration from 17 November, 2018 through to 17 March, 2019.

CSDC18/137 McLean/Thorp **CARRIED**

RESOLVED

THAT the Paeroa pool be opened for an extended season, beginning on October 29, 2018 and ending on March 31, 2019.

CSDC18/138 McLean/Thorp **CARRIED**

RESOLVED

THAT the hours of operation for the first two weeks of the extended season for the Paeroa pool should be limited to 6:00am to 9:00am and 3:00pm to 6:00pm, Monday to Friday. Opening hours for Saturday and Sunday to be 11:00am to 5:00pm.

CSDC18/139 McLean/Thorp **CARRIED**

LATE ITEM

PLAINS LIBRARY / SERVICE CENTRE GOVERNANCE WORKING PARTY (2447701)

The Group Manager - Community Services and Development presented a report from the Community Services Manager which sought the appointment of two Council representatives to form part of the Plains Library / Service Centre Governance Working Party delegated to undertake an assessment of the options available in considering the proposed new Ngatea Library/Community Space project.

RESOLVED

THAT the report be received.

CSDC18/140

Tregidga/Milner

CARRIED

RESOLVED

THAT Council appoint Councillors Gill Leonard and Paul Milner to the Plains Library / Service Centre Governance Working Party.

CSDC18/141

Tregidga/Spicer

CARRIED

The meeting closed at 13.10pm.

CONFIRMED

D A Adams
Chairperson

17 October 2018