

HAURAKI DISTRICT
COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE

MINUTES OF A MEETING OF THE COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 13 JUNE 2018 COMMENCING AT 9.30 AM

PRESENT Cr D A Adams (Deputy Mayor - Chair), J P Tregidga (His Worship the Mayor), Cr P D Buckthought, Cr R Harris, Cr G R Leonard, Cr M McLean, Cr P A Milner, Cr D Smeaton, Cr A M Spicer and Cr J H Thorp

IN ATTENDANCE Messrs L D Cavers (Chief Executive), A de Laborde (Group Manager, Engineering Services), D Sales (Community Services Manager), P Matthews (Parks and Reserves Manager), J Mclver (Community Engagement Manager), D Fielden (Economic Development Manager), Ms H O'Carroll (District Libraries Manager) Ms R Jenks (Economic Development Officer) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of Cr Daley, Cr Swales and Cr Rattray be received and sustained.

CSDC18/55

Buckthought/Spicer

CARRIED

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

There were no declarations of interests.

CONFIRMATION MINUTES: COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE 16-05-18 (2387001)

RESOLVED

THAT the minutes of the Community Services and Development Committee meeting held on Wednesday, 16 May 2018 be confirmed and are a true and correct record.

CSDC18/56

Harris/Leonard

CARRIED

RECEIPT AND ADOPTION OF MINUTES: ECONOMIC DEVELOPMENT SUBCOMMITTEE 29-05-18 (2391649)

RESOLVED

THAT the minutes of the Economic Development Subcommittee meeting held on Tuesday, 29 May 2018 be received and the recommendations therein adopted.

CSDC18/57

Harris/Smeaton

CARRIED

COMMUNITY RECREATION REPORT JUNE 2018 (2366630)

The Community Engagement Manager and Parks and Reserves Manager presented the Community Recreation activity report for June 2018.

The newly appointed District Libraries Manager, Ms Helen O'Carroll was in attendance and was introduced to the Committee.

RESOLVED

THAT the report be received.

CSDC18/58

Spicer/Milner

CARRIED

Plains Ward Project - Ngatea Main Street Entrances

McDuff Lane, Ngatea – Road Safety Improvements

Plains Ward members requested that a safety improvement be considered as part of the 'town plan' project in Ngatea. They considered that the road accessing the state highway beside the Four Square supermarket and the Electrical shop requires the installation of a give-way sign to improve safety where the service lane accesses the state highway/Ngatea Main Street.

RESOLVED

THAT give way signage be installed and painted on the exit lane from McDuff Lane, Ngatea where it accesses SH2.

CSDC18/59

Harris/Leonard

CARRIED

VERBAL UPDATES ON ACTIVITIES – PLAINS, PAEROA AND WAIHI WARD WORKING PARTY'S – TO JUNE 2018

The Chair invited the Ward Working Party chairs to update on current activities of interest in their Wards.

Plains Ward Chair - Cr Leonard

- Flooding issues on plains
- Stopbank on River Road, Ngatea
- Some negativity received from communities re LTP 2018-28
- Some stress from farming community in relation to mycoplasma bovis viral disease
- Thames Valley Hockey Awards

Paeroa Ward Chair – Cr Milner

- Opening of new Karangahake Hall building – good turnout from the community
- Paeroa Domain toilets – negative feedback received re their closure. Information is to be notified to public that library toilets are for the use of public
- Update on status of events, Bike Race and Highlands Games and Tattoo

Waihi Ward Chair – Cr McLean

- Library – shelter roof constructed on southern side of library building has been completed.
- Sport N Action – Morgan Park Project – Netball reinstatement of building. Ward councillors have been invited to attend meeting with (sport organisation from Hamilton).
- Police updates on community policing matters. Agreed that police attend twice a year to Council.

- Sport Waikato – support of HDC Sports co-ordinator doing a great job in Waihi area.
- Ward Discretionary Fund – contribution of funds – suggested review of guidelines for application of funds.

The meeting adjourned at 10.43am.

The meeting reconvened at 10.55am

COMMUNITY INITIATIVES REPORT - JUNE 2018 (2366625, 2392811)

The Community Engagement Manager presented the monthly activity for June 2018 on community initiatives.

RESOLVED

THAT the report be received.

CSDC18/60

Spicer/Harris

CARRIED

Ward Community Assistance Funding and Discretionary Social Fund

The Community Engagement Manager requested approval that the uncollected grants plus unallocated balances from various funds be carried over to 2018-19 financial year and that a grant of \$10,000 to the Citizens Advice Bureau Hauraki for services within the Hauraki District be considered.

RESOLVED

THAT the uncollected grants plus unallocated balances of the Plains, Paeroa and Waihi Community Assistance Funds, and the Discretionary Social Fund be carried over to 2018-19 financial year, and

THAT the uncollected grants plus unallocated balances of the District General Fund and the Mayoral Fund be carried over to 2018-19 financial year, and

THAT the unallocated balance of the Significant Natural Areas (SNAs) and Heritage Features Incentives Fund be carried over to 2018-19 financial year, and

THAT the Community Services and Development Committee grant \$10,000 from the Discretionary Social Fund to Citizens Advice Bureau Hauraki for services within the Hauraki District

CSDC18/61

Smeaton/McLean

CARRIED

COMMUNITY FACILITIES REPORT JUNE 2018 (2366624)

The Community Services Manager presented the monthly activity report on community facilities to June 2018.

RESOLVED

THAT the report be received.

CSDC18/62

Milner/Buckthought

CARRIED

PROPERTY REPORT JUNE 2018 (2393594)

The Property Manager presented the monthly activity report on Council property to June 2018.

RESOLVED

THAT the report be received.

CSDC18/63

Adams/Thorp

CARRIED

PRESENTATION: HAURAKI ROADSHOW - DRAFT REGIONAL PUBLIC TRANSPORT PLAN DISCUSSION DOCUMENT (doc#

In attendance were Waikato Regional Council representatives Cr Hugh Vercoe (WRC - Deputy Chair) Andrew Wilson – Manager, Public Transport, Vincent Kuo - Senior Policy Advisor, Transport & Infrastructure and Lisette Balsom – Team Leader, Policy Implementation. The representatives presented the Waikato Regional Council’s Draft Regional Public Transport Plan discussion document which focuses on a transport system that:

- provides capacity for population growth and economic development
- enhances the health and wellbeing of the public, particularly transport disadvantaged
- makes cities and towns more liveable
- is affordable for users and funder

Effects identified in the assessment of public transport:

High population growth and increasing dependency on cars is causing congestion in towns and city, hampering economic development and community wellbeing.

Lack of suitable transport options is limiting access to essential services and employment, impacting on economic and social viability of communities.

Poor perceptions and journey experiences are a barrier to growing public transport patronage, resulting in reduced value for money spent on transport infrastructure and services.

The meeting adjourned at 12.15pm

The meeting reconvened at 12.55pm.

DESTINATION COROMANDEL LETTER OF AGREEMENT AND REPORTING FRAMEWORKS (2393955, 2388695, 2388705, 2388708)

The Economic Development Officer presented a report on the Letter of Agreement and reporting framework for Destination Coromandel for the 2018/19 – 2020/21 financial years to the Community Services and Development Committee and to receive their sign-off.

RESOLVED

THAT the report be received.

CSDC18/

Leonard/Tregidga

CARRIED

RESOLVED

THAT the Destination Coromandel Trust Letter of Agreement and reporting framework be adopted for the period of the agreement (2018/19-2020/21 financial years).

CSDC18/64

Tregidga/Milner

CARRIED

UPDATE ON SUPPORTING INVESTMENT (2393752)

The Economic Development Chair, Cr Harris spoke to his report which provided an update regarding the Community Services and Development Committee's decision in July 2017 to provide ongoing support of investment in the Hauraki District.

RESOLVED

THAT the report be received.

CSDC18/65

Adams/Buckthought

CARRIED

RESOLVED

THAT the Community Services & Development Committee continues to provide Council staff with the tools to attract investment for another twelve-month period.

CSDC18/66

Leonard/Harris

CARRIED

ECONOMIC DEVELOPMENT ACTIONS (2393762)

The Economic Development Chair, Cr Harris spoke to his report which presented specific actions for Economic Development that were identified at the Economic Development Strategy Workshop held on 1 May 2018 and included timeframes and the allocated responsibilities for these actions.

RESOLVED

THAT the report be received.

CSDC18/67

Harris/Spicer

CARRIED

PROCUREMENT OF WATER AND WASTEWATER PIPES AND FITTINGS (2394355)

The Group Manager – Engineering Services presented a pre-circulated report which outlined and sought approval that Council support alternative procurement methods.

RESOLVED

THAT the report be received.

CSDC18/68

Harris/McLean

CARRIED

Hauraki District Council procure pipes and fittings on a regular basis for operational and capital projects. Currently, this is undertaken on a transactional basis. This is not necessarily the best alternative for Council.

A decision was made to investigate alternative procurement methods. As part of Waikato Local Authority Shared Services, Hamilton City Council (HCC) procured pipes and fittings through a three-year public tender. By adopting this tender, Council will have access to bulk buying power and more favourable rates.

This tender did not make provision for pipes larger than 300mm diameter and alternative procurement methods would need to be agreed on for material needed on the Kerepehi Reservoir Project.

Approval was sought to:

1. Join Contract 15279 – Waste Water and Water Drainage Pipes and Fittings – RFP to procure water pipes, fittings and valves.
2. To depart from the HDC Procurement Policy under the Procurement Policy Discretionary Purchases (to obtain three (3) quotes from the preferred suppliers of Water and Wastewater Pipes and Fittings in New Zealand.)
3. Accept the lowest conforming tender.

RESOLVED

THAT the Council approves the departure from Procurement Policy Clause 5.2 (v) to obtain three (3) quotes from the preferred suppliers of Water and Wastewater Pipes and Fittings and to not go to public tender, and

THAT the Council gives delegated authority to the Chief Executive to accept the lowest compliant quote, and

THAT the Council approves the departure from Procurement Policy to join on Contract 15279 – Waste Water and Water Drainage Pipes and Fittings – RFP from Hamilton City Council, and

THAT Council gives delegated authority to the Chief Executive Officer to sign the Joining Agreement.

CSDC18/69

Harris/McLean

CARRIED

The meeting closed at 1.15pm.

CONFIRMED

D A Adams
Chairperson

11 July 2018