

**HAURAKI DISTRICT**  
**COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE**

MINUTES OF A MEETING OF THE COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 10 APRIL 2019 COMMENCING AT 9.30AM

**PRESENT**

Cr D A Adams (Deputy Mayor - Chair), J P Tregidga (His Worship the Mayor), Cr C Daley, Cr R Harris, Cr G R Leonard, Cr M McLean, Cr P A Milner, Cr A Rattray, Cr A M Spicer, Cr D H Swales and Cr J H Thorp

**IN ATTENDANCE**

Messrs L D Cavers (Chief Executive), S B Fabish (Group Manager - Community Services), P Matthews (Parks and Reserves Manager), A Chwesik (Community Facilities Officer), D Lees (Property Manager), F Fielden (Economic Development Manager), Ms R Jenks (Economic Development Officer), Ms K McLaren (Community Engagement Officer), Mrs D Bezuidenhout (Property Officer) and Ms C Black (Council Secretary)

**APOLOGIES**

**RESOLVED**

THAT the apology of Cr P Buckthought and Cr D Smeaton be received and sustained.

CSDC19/28

Leonard/Harris

**CARRIED**

**LATE ITEMS**

There were no late items.

**DECLARATIONS OF INTERESTS**

There were no declarations.

CONFIRMATION: COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE MINUTES 13-03-19 (2549743)

**RESOLVED**

THAT the minutes of the Community Services and Development Committee meeting held on Wednesday, 13 March 2019 be confirmed and are a true and correct record.

CSDC19/29

Spicer/Leonard

**CARRIED**

**WARD WORKING PARTY UPDATES**

**PLAINS WARD**

Chair, Cr Leonard

- Ngatea Library proposal - communication plan and questionnaires being prepared to go out to public for feedback
- Kaiaua Boating Club dredging of stream – agreed support of funding \$1500 from Plains Ward Community Assistance Fund – advising the club that future funding towards this be referred to Annual Plan 2020
- Ngatea Main Street update – Project Manager updated on status
- Hauraki Rail Trail terminus update – communication plan being prepared
- Hugh Hayward Domain cycleway - opening ceremony was successful
- Lionesses Xmas project – Pioneer Park
- Request for discretionary funding – Thames Valley Touch and Hauraki Tigers Rugby – declined
- Proposal to relocate 2 carparks currently in front of Gull station to Sushi shop

## PAEROA WARD

Chair, Cr Milner

- Positive Paeroa – Quarterly Accountability Report - Town Promoter and Chair in attendance
- Consideration of other Ward member’s attending other working party meetings
- Domain Users meetings will be held towards end of April
- Review of Leases – currently being undertaken by property staff
- Domain Playground equipment - seeking feedback from community on equipment
- Historical Information Boards (interpretative panels) – being arranged
- The Treasury in Thames – ‘True Tales’ book coming out – Treasury members seek district historical information from public
- Request for discretionary funding – Thames Valley Touch – supported funding of three referees to travel overseas but declined the request for Hauraki Tigers Rugby League

## WAIHI WARD

Chair, Cr McLean

- CCTV in CBD – Police have raised issue with the poor clarity of images
- Hauraki Rail Trail route into Waihi CBD – reviewing 2 options
- Council leases – recreational reserves review
- Victoria Park – upgrade of playground – Waihi Lions Club assisting
- Walkabout (of Ward members and staff) locations of interpretative boards and bike racks
- Policy Analyst is currently working on berm mowing, encroachment/tree policy to address issues with ratepayers
- Pest control – Gilmour Street
- Councillor’s request update on water leak issue in Waihi
- Consideration of proposal that a Ward Councillor to be available at Waihi Service Centre for contact with members of the public on a monthly basis
- Public Forum – Council Meetings (in future)
- Whiritoa Tennis Club – Lease Agreement
- Support of two students to UN Conference - \$320.00 (combined)
- Request for discretionary funding – Thames Valley Touch and Hauraki Tigers Rugby – declined

## RECEIPT AND ADOPTION: ECONOMIC DEVELOPMENT SUBCOMMITTEE MINUTES 26-03-19 (2558417)

### **RESOLVED**

THAT the minutes of the Economic Development Subcommittee meeting held on Tuesday, 26 March 2019 be received and the recommendations therein adopted.

CSDC19/30

Harris/Milner

**CARRIED**

## ECONOMIC DEVELOPMENT TRIP TO TAIWAN (2557963) AND SUPPLEMENTARY REPORT (2559120)

The Economic Development Manager presented a report and supplementary report which updated further on the economic development trip to the Indigenous Tourism Festival in Taiwan.

### **RESOLVED**

THAT the reports be received.

CSDC19/31

Harris/Daley

**CARRIED**

The supplementary report advised that since the March meeting of the Economic Development Subcommittee, where it was agreed that the Economic Development Manager and two local iwi representatives attend the Festival, the Taiwanese Tourism Bureau have advised that they will cover the costs for three representatives only.

The Economic Development Subcommittee has now determined to send another Maori representative, Ms Te Aroha Hathaway to attend the Taiwan Indigenous Tourism Festival. The Subcommittee has agreed to cover the costs of this fourth representative.

#### COMMUNITY RECREATION MONTHLY ACTIVITY REPORT - APRIL 2019 (2558512)

The Community Engagement Manager, Parks and Reserves Manager and Facilities Manager presented the monthly recreation activity report.

#### **RESOLVED**

THAT the report be received.

CSDC19/32

McLean/Swales

**CARRIED**

#### HAURAKI RAIL TRAIL (HRT) UPDATE – DIANE DRUMMOND (REPRESENTING THE HAURAKI RAIL TRAIL GOVERNANCE COMMITTEE)

Diane Drummond - representing the Hauraki Rail Trail Governance Committee, was in attendance and provided a verbal update on the activities of the HRT governance committee.

Key points noted as follows:

The Trust Deed review is now completed and new Trust Deed submitted to Charities Office. Diane thanked Council and staff for their input into this process.

#### Audit NZ Review

- All previous recommendations resolved
- Clean bill of health
- Trust is carrying out its activities effectively and efficiently
- No new recommendations

#### Public Sector Audit

- No waste or probity issues
- No sensitive expenditure issues
- Closed all prior recommendations

#### Extension Updates

- Targeting August completion for TAMM and P2K
- P2K Lizard management plan in place for 2kms
- Kaiaua stopbank flood repairs out for tender
- First cattle stop project nearly complete 23 stops replaced between Thames and Te Aroha

#### Financials

- 3rd quarter financials running to budget
- Streamlining account processing with councils
- Vehicle leased from MPDC well-received and is proving to be a great promotional vehicle
- Staff changes at HDC working well

#### MGR-Round 10

- Unofficially have been successful for \$235K
- 2 x sealing projects
- Interpretive signage Thames to Te Aroha strong focus
- Directional signage

#### Counter Data

- Counters calendar year 2018 up 68% on previous year 142,000 users

The meeting adjourned at 10.35am.  
The meeting reconvened at 10.55am.

UPDATE ON HAURAKI DISTRICT COUNCIL'S TOURISM STRATEGY (2557987)

The Economic Development Officer presented a report which updated on the development and management of Council's tourism strategy.

**RESOLVED**

THAT the report be received.

CSDC19/33

Harris/Thorp

**CARRIED**

MEMORANDUM OF UNDERSTANDING BETWEEN HAURAKI DISTRICT COUNCIL AND WHIRITOA COMMUNITY HALL MANAGEMENT COMMITTEE (2558684)

The Property Manager presented a report which outlined the Memorandum of Understanding between the Hauraki District Council and the Whiritoa Community Hall Management Committee (WCHC) to the Council for adoption.

**RESOLVED**

THAT the report be received.

CSDC19/34

Daley/Rattray

**CARRIED**

The Memorandum of Understanding ("MOU") is to identify the roles and responsibilities of the parties regarding the management and operation of the Whiritoa Community Hall (WCH) and to define the line of communications between them.

The Property Portfolio Holder and staff recommended that the MOU be adopted for a period of three years.

**RESOLVED**

THAT the Memorandum of Understanding between Hauraki District Council and Whiritoa Community Hall Management Committee be adopted for a term of three years.

CSDC19/35

Spicer/Tregidga

**CARRIED**

QUARTERLY UPDATE ON COUNCIL PROPERTY ACTIVITIES (2558684) (2558598)

The Property Manager presented a report which provided the quarterly update on Council property activities.

**RESOLVED**

THAT the report be received.

CSDC19/36

Daley/Thorp

**CARRIED**

COMMUNITY INITIATIVES REPORT APRIL 2019 (2558598)

Appendix A - Requests for Financial Assistance - A Friends Place (2558584)

Appendix B - 2019 Jiading IYFC Guideline (2557884)

Appendix C - Results of Review of Creative Communities Scheme (2557813)

The Community Engagement Manager and Community Engagement Officer presented the community initiatives monthly activity report to April 2019.

**RESOLVED**

THAT the report be received.

CSDC19/37

Spicer/Rattray

**CARRIED**

Request for Financial Assistance – ‘A Friends Place’ Group

The “A Friends Place” is a social group founded in 2016 in Waihi Beach. The group is committed to providing intergenerational and age-friendly social support for older residents through a range of activities, four days a week. This initiative has been successful and is well-organised and supported. Attendees enjoy their visits and numbers have been steadily growing.

The group would like to establish a group in Waihi where a need for groups like this has already been identified.

The group seeks initial funding that will contribute to a feasibility study and associated administration costs, reports, analyses, the development of a plan and related expenses, to aid further local and national funding applications. Funding will also go towards furniture, equipment, resources and multimedia marketing, with a view to opening on 1st September 2019. The group is also preparing an application to the Office For Seniors for funding – support from Council is essential for the success of that application.

This project meets the goals set out within the Social Strategy’s Connected Communities pillar namely through it being a project that builds social support, cohesion and inclusion, as well as connecting and valuing older people.

**RESOLVED**

THAT the correspondence from “A Friends Place” be received, and

THAT Council support the establishment of A Friend’s Place in Waihi and

THAT Council supports an application for funding from the Office For Seniors for the “A Friends Place” initiative, and

THAT a grant of up to \$5,000 from the District Social Strategy Fund (SSF) be made to “A Friends Place” to assist them with expenses, subject to a successful outcome from Office For Seniors.

CSDC19/38

Milner/McLean

**CARRIED**

COMMUNITY FACILITIES REPORT - APRIL 2019 (2558524)

The Parks and Reserves Manager, Property Officer and Facilities Officer provided the Community Facilities monthly activity report for April 2019.

**RESOLVED**

THAT the report be received.

CSDC19/39

Leonard/Spicer

**CARRIED**

The Mayor left the meeting at 11.54am.

The meeting closed at 11.58am.

CONFIRMED

D A Adams  
Chairperson

15 May 2019