

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY 30 SEPTEMBER 2015 COMMENCING AT 9.00 AM

PRESENT His Worship the Mayor Mr J P Tregidga (In the Chair), Crs J M Bubb (9.00am-11.56am), B A Gordon, G A Harris (9.00am-12.15pm), P H Keall, M P McLean (9.00-10.55am and 11.10am-1.36pm), P A Milner, H T Shepherd, D H Swales, J R Thorp and A A Tubman

IN ATTENDANCE Messrs L D Cavers (Chief Executive), A De Laborde (Engineering Services Manager), P Thom (Planning & Environmental Services Manager), S B Fabish (Community Services Manager), D Peddie (Corporate Services Manager), R Bierre (Regulatory Services Manager), M Buttimore (Strategic Planning and Projects Manager), Ms S Holmes (Strategic Planner), Ms K Hurd (Policy Analyst), Ms C Mischewski (Policy Analyst), Ms K Conomos (Strategic Planner) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of Crs D A Adams and G R Leonard be received and sustained.

C15/356

Tregidga/Harris

CARRIED

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

Cr Swales declared an interest in Item 16.3.

CONFIRMATION OF MINUTES

ORDINARY MEETING HELD WEDNESDAY 26 AUGUST 2015 (1405179)

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday 26 August 2015 are confirmed and are a true and correct record.

C15/357

Tregidga/Shepherd

CARRIED

EXTRAORDINARY MEETING HELD WEDNESDAY 16 SEPTEMBER 2015 (1412974)

RESOLVED

THAT the minutes of the extraordinary meeting of the Hauraki District Council held on Wednesday 16 September 2015 are confirmed and are a true and correct record.

C15/358

Keall/McLean

CARRIED

CONSIDERATION AND RECEIPT OF COMMITTEE MEETING MINUTES**PLAINS WARD COMMITTEE (1412296) – Tuesday 15 September 2015****RESOLVED**

THAT the minutes of the Plains Ward Committee meeting held on Tuesday 15 September 2015 are received and the recommendations contained therein adopted.

C15/359

Harris/Swales

CARRIED**PAEROA WARD COMMITTEE (1412589) – Tuesday 15 September 2015****RESOLVED**

THAT the minutes of the Paeroa Ward Committee meeting held on Tuesday 15 September 2015 are received and the recommendations contained therein adopted.

C15/360

Bubb/Milner

CARRIED**WAIHI WARD COMMITTEE (1412711) – Tuesday 15 September 2015****RESOLVED**

THAT the minutes of the Waihi Ward Committee meeting held on Tuesday 15 September 2015 are received and the recommendations contained therein adopted.

C15/361

Shepherd/Keall

CARRIED**JUDICIAL COMMITTEE (1399447) – Monday 10 August 2015****RESOLVED**

THAT the minutes of Judicial Committee meeting held on Monday 10 August 2015 are received.

C15/362

Bubb/Shepherd

CARRIED**CONSULTATIVE COMMITTEE WATER AND WASTES (1416592) – Tuesday 1st September 2015**

The meeting was abandoned due to a lack of a quorum.

DECISION MAKING**CORPORATE SERVICES****SENSITIVE EXPENDITURE POLICY REVIEW (1416383, 1319212, 1319213)**

The Corporate Services Manager provided a report to Council to enable it to decide whether to adopt the revised Sensitive Expenditure Policies as recommended by the Audit and Risk Committee.

RESOLVED

THAT the report be received.

C15/363

Tubman/Milner

CARRIED

RESOLVED

THAT the revised Sensitive Expenditure Policy for Elected Members and the revised Sensitive Expenditure Policy for Staff be adopted.

C15/364

Tubman/Gordon

CARRIED**COMMUNITY SERVICES****REQUEST TO CLOSE AND PURCHASE A PAPER ROAD (1416002, 1415986, 1416424, 1416369)**

The Property Manager requested the consideration of Council to consent to stop a strip of road, under section 116 of the Public Works Act 1981.

Council has been approached by Mr Tony Stevens to purchase a portion of paper road which runs along the Eastern boundary of his property, between his farm and the neighbouring property which is a family property of which Mr Stevens is a shareholder. A portion of Stanley Street has already been closed and purchased by Mr Stevens.

The paper road to be stopped is off Fleet Street in Waihi. The GIS plan showed the location of the road. The area is approximately 2420 sq m2 which will be confirmed once the survey plan is completed.

RESOLVED

THAT the report be received.

C15/365

Gordon/Bubb

CARRIED**RESOLVED**

THAT Council gives consent for the road stopping process to continue under Section 116 of the Public Works Act 1981 of the Area A on the attached plan, and

THAT once the process has been completed the land will be amalgamated with the adjoining property Lot 2 DP 421429, owned by Tony Garnet Stevens, and

THAT Tony G Stevens pay all costs associated with the road stopping.

C15/366

Shepherd/McLean

CARRIED**DEED OF LEASE BETWEEN HDC & D & A ORCHARD & HTT 2002 LTD (1408379, 1415999)**

Council is leading the development of a cycling and walking trail (the Hauraki Rail Trail') from Waikino to Waihi as part of the National Cycleway programme.

As part of the development of the trail, two leases are required to be put in place between Dennis and Anita Orchard, HTT 2002 Limited (Trust) and the Hauraki District Council. The two leases are part of one document. It was requested the Council approves the Deed of Lease between Council and the above named parties.

RESOLVED

THAT the report be received.

C15/367

Milner/Harris

CARRIED

RESOLVED

THAT the Council makes its decision on that option being the most cost effective, and good quality for the Hauraki District based on the requirements of s10 of the Local Government Act 2002, and

THAT Council approves the Deed of Lease between Dennis and Anita Karen Orchard and the HTT 2002 Limited and the Hauraki District Council.

C15/368

Tubman/McLean

CARRIED**2015 CITIZENS AND YOUNG ACHIEVERS AWARD (1410196)**

The report advised Council of the awards event to be held on 14 October 2015 and of the decision made by the special assessment working party on the selection of recipients.

RESOLVED

THAT the report be received.

C15/369

Gordon/Bubb

CARRIED**RESOLVED**

THAT the approval is given to the selection of recipients by the special assessment working party for the 2015 Citizens & Young Achievers Awards.

C15/370

McLean/Shepherd

CARRIED**NETWORK SERVICES****LICENCE TO OCCUPY ROAD RESERVE FOR MOTOR HOME PARK OVER PROPERTY (1402417, 1389476)**

The Manager, Engineering Services reported on a request received from Murray and Margaret Remnant to operate a motorhome park over property at 25 Pukekereru Lane, Kaiaua.

Parking spaces No. 2-9 would be located on their land (an application for resource consent is currently being processed for this). However, parking space No. 1 and the driveway to all the other parking spaces would be located on the legal road adjacent to East Coast Road and Pukekereru Lane.

RESOLVED

THAT the report be received.

C15/371

Shepherd/Thorp

CARRIED

It was recommended that approval be given for a Licence to Occupy formulated by the Property Manager in consultation with the applicant. The final version of the Licence will be submitted to Council for resolution.

RESOLVED

THAT Council makes its decision on that option being the most cost effective, and good quality for the Hauraki District based on the requirements of s10 of the Local Government Act 2002, and

THAT a Licence to Occupy be formulated by the Property Manager in consultation with the applicant for the occupation of the portion of Pukekereru Road and East Coast Road, and

THAT the finalised Licence to Occupy be resubmitted to Council for resolution.

C15/378

Swales/Thorp

CARRIED**PLANNING AND REGULATORY SERVICES****SECTION 10A DOG CONTROL REPORT TO THE DEPARTMENT OF INTERNAL AFFAIRS ON 2014/15 YEAR (1383322)**

The Manager, Regulatory Services reported on and requested Council to consider the adoption of the annual section 10A Dog Control report to the Department of Internal Affairs on the 2014/15 year.

RESOLVED

THAT the report be received.

C15/379

Tubman/Keall

CARRIED**RESOLVED**

THAT pursuant to section 10A of the Dog Control Act 1996, the Hauraki District Council report on Dog Control Policy and Practices for 2014/2015 be adopted and forwarded to the Department of Internal Affairs.

C15/380

Harris/Tubman

CARRIED**PROPOSED REVIEW OF THE 2011 DOG CONTROL POLICY AND DOG CONTROL BYLAW (1415908)**

The Policy Analyst reported on and provided the background information about the 2011 Dog Control Policy. The report sought the approval of Council to undertake a review of the Policy and Bylaw commencing in October this year. The review would be undertaken by Council staff and a Councillor Working Party.

RESOLVED

THAT the report be received.

C15/381

McLean/Bubb

CARRIED**RESOLVED**

THAT the review of the 2011 Dog Control Policy and Dog Control Bylaw commence in October 2015, and

THAT a working party is formed consisting of Deputy Mayor Bruce Gordon, Cr Paul Milner, Cr Pam Keall and chaired by His Worship the Mayor to work with staff on the review of the 2011 Dog Control Policy and Dog Control Bylaw, and

THAT the review timetable be approved.

C15/382

Swales/Harris

CARRIED

REMOTELY PILOTED AIRCRAFT SYSTEMS AND NEW CIVIL AVIATION AUTHORITY RULES (1398684)

The Policy Analyst reported on the Civil Aviation Authority's recently updated rules with regards to the flying of remotely piloted aircraft systems (RPAS) (known by other names such as remotely piloted aircraft, unmanned aerial vehicle and drones). Council has been affected by these changes as the rules now require owners of RPAS to obtain consent from landowners before flying above their properties, as well as any people they may fly above.

RESOLVED

THAT the report be received.

C15/383

Thorp/McLean

CARRIED

RESOLVED

THAT Council allow the use of remotely piloted aircraft systems over specified types of Council-owned land provided compliance with identified criteria is met, and

THAT staff develop interim guidelines for the Council to use as a method of addressing requests to fly remotely piloted aircraft over Council land, and

THAT a working party is formed consisting of the Mayor, Cr Bubb and Cr Thorp with delegated authority to approve the draft guidelines and draft application forms.

C15/384

Gordon/McLean

CARRIED

2016 ANNUAL SATISFACTION SURVEY – BUILDING AND RESOURCE CONSENT QUARTERLY REPORTING (1401048, 1411410)

In May 2015, the Strategic Planning team presented the timetable for the 2015 Annual Satisfaction Survey to the Council. Staff signalled the option of more regular surveying and reporting for the 2016 year. Council resolved that Strategic Planning should report back with the costs and benefits of quarterly reporting for the building and resource consent surveys only.

RESOLVED

THAT the report be received.

C15/385

Milner/Keall

CARRIED

RESOLVED

THAT the Council carry out the Triennial Satisfaction Survey for 2016 and that the incoming Council in 2016 decides whether it wishes to undertake future annual surveys.

C15/386

Tregidga/Swales

CARRIED

The meeting adjourned at 10.30am.
The meeting reconvened at 10.45am

2015 SATISFACTION SURVEY RESULTS REPORT (1409954, 1409958)

The Strategic Policy Planner presented the final 2015 Annual Satisfaction Survey results.

RESOLVED

THAT the report be received.

C15/387

McLean/Thorp

CARRIED

Cr McLean left the meeting at 10.55am.

A discussion was held as to what is classified as 'non achievement' and how non-achievement could be addressed and how the results should be communicated to staff and the public.

RESOLVED

THAT staff report back with proposed actions to address non-achievement and acknowledge achievements in the survey results, and

THAT the Annual Satisfaction Survey results be communicated to staff and the public, and

THAT the Annual Satisfaction Survey results (for each relevant activity), be included in the 2014/15 Annual Report.

C15/388

Milner/Swales

CARRIEDRECOMMENDATION TO REVOKE THE HAURAKI DISTRICT COUNCILS CONSULTATION POLICY 2012 (1407569, 827720)

The Strategic Planner advised that in line with the Regional Policy and Bylaw Consolidation Work Stream, staff has been reviewing Councils current policies and bylaws. One part of this process has required Council to identify its policies and determine if there are any that could be revoked. Whilst Council is in a unique position regionally, in that it does not have a particularly high number of Community Policies; the Consultation Policy has been identified as a possible candidate for revocation.

RESOLVED

THAT the report be received.

C15/389

Shepherd/Thorp

CARRIED**RESOLVED**

THAT Council revokes its current Hauraki District Council Consultation Policy 2012, and

THAT Council informs the community of this revocation by way of an article in the Hauraki Herald.

C15/390

Tubman/Keall

CARRIED

FOR INFORMATION ONLY**CHIEF EXECUTIVE****CHIEF EXECUTIVES MONTHLY REPORT – SEPTEMBER 2015 (1411996, 1409284)**

The Chief Executive reported on staff changes within the organisation and activities for the month of September 2015.

RESOLVED

THAT the report be received.

C15/391

Swales/Bubb

CARRIED**CORPORATE SERVICES****COUNCIL FINANCE REPORT FOR THE PERIOD TO 31 AUGUST 2015 (1414370)**

The Corporate Services Manager reported on Councils direct activities for the two months to 31 August 2015.

Summary balance sheet information pertaining to Council's debtor and borrowing positions was also presented.

RESOLVED

THAT the report be received.

C15/392

Gordon/Tubman

CARRIED

Cr McLean returned to the meeting at 11.10am.

PLANNING AND REGULATORY SERVICES**PLANNING AND ENVIRONMENTAL SERVICES MONTHLY REPORT – AUGUST 2015 (1407100)**

The Planning and Environmental Services Manager and Strategic Planning Projects Manager reported on planning regulatory matters for the month of August 2015.

RESOLVED

THAT the report be received.

C15/393

Milner/Tubman

CARRIED**DRAFT 2014/15 ANNUAL REPORT AND SUMMARY EXCLUDING FINANCIALS (1408785, 1416245, 141197)**

The Strategic Policy Planner provided Council with the opportunity to review the wording of the Draft 2014/15 Annual Report and Summary documents, excluding financial information. A copy of the draft document was included within the agenda.

RESOLVED

THAT the report be received.

C15/394

Keall/Gordon

CARRIED**WAIKATO ANNUAL REPORT AND BENEFITS REVIEW (1408799, 1413040, 1408518)**

The Strategic Planner for the information of the members presented two reports by the Local Authority Shared Service's (LASS).

1. The LASS Annual Report for the year to 30 June 2015.
2. A 'Collaboration in Action' benefits report.

RESOLVED

THAT the reports be received.

C15/395

Harris/Bubb

CARRIED**2016/17 ANNUAL PLAN – PROJECT OVERVIEW (1415521)**

The preparation of the 2016/17 Annual Plan has commenced. The report provided an overview of the project including timeframes. The 2016/17 Annual Plan will differ in document scope and community engagement processes from previous annual planning projects due to changes to the Local Government Act 2002 in 2014.

RESOLVED

THAT the report be received.

C15/396

Bubb/Harris

CARRIED**COMMUNITY SERVICES****LETTER OF THANKS FROM AGE CONCERN THAMES (1416713, 1407165)**

A letter was presented from Age Concern Thames thanking Council for the funding support it had provided to the organisation to assist with initiatives in support of older persons in the district.

RESOLVED

THAT the report and correspondence be received.

C15/397

Tregidga/Keall

CARRIED

Cr Bubb left the meeting at 11.56am.

MATTERS TO BE TAKEN WITH THE PUBLIC EXCLUDED**RESOLVED**

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Waihi Numbering Project Update	Section 7(2)(f)(i) – Maintain the effective conduct of public affairs through: (i)The free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	Kerepehi Waste Water Treatment Plant Upgrade: Permission to Tender Long Lead Items	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
3	Development Contributions and the RMA Processes	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

<p>4</p>	<p>Internal Audit Appointment</p>	<p>Section 7(2)(b)(i) - Protect information where the making available of the information: (1) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. And Section 7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons.</p>	<p>Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
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C15/398

Gordon/Harris

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C15/407

Gordon/Milner

CARRIED

The meeting closed at 1.36pm.

CONFIRMED

J P Tregidga
Mayor

28 October 2015