

## **HAURAKI DISTRICT COUNCIL MEETING**

### MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY 28 OCTOBER 2015 COMMENCING AT 9.30 AM

#### **PRESENT**

His Worship the Mayor Mr J P Tregidga (In the Chair), Crs J M Bubb, B A Gordon, G A Harris (9.00am-12.02pm), P H Keall, M P McLean, P A Milner, H T Shepherd, D H Swales (9.00am-1.00pm), J R Thorp and A A Tubman

#### **IN ATTENDANCE**

Messrs L D Cavers (Chief Executive), A de Laborde (Engineering Services Manager), D Peddie (Corporate Services Manager), P Thom (Planning & Environmental Services Manager), S B Fabish (Community Services Manager), M Buttimore (Strategic Planning and Projects Manager), Ms K Hurd (Policy Analyst), D Lees (Property Manager) and Ms C Black (Council Secretary)

#### **APOLOGIES**

##### **RESOLVED**

THAT the apology of Crs Adams and G R Leonard be received and sustained.

C15/408

Tregidga/Thorp

**CARRIED**

#### **LATE ITEMS**

There were no late items.

#### **DECLARATIONS OF INTERESTS**

There were no declarations.

#### **CONFIRMATION OF MINUTES**

##### ORDINARY MEETING HELD WEDNESDAY 30 SEPTEMBER 2015 (1418110)

##### **RESOLVED**

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday 30 September 2015 are confirmed and are a true and correct record.

C15/409

McLean/Swales

**CARRIED**

#### **MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

#### **CONSIDERATION AND RECEIPT OF COMMITTEE MEETING MINUTES**

##### PLAINS WARD COMMITTEE (1444740) – Tuesday 13 October 2015

Deputy Chairperson, Cr Harris presented the minutes.

**RESOLVED**

THAT the minutes of the Plains Ward Committee meeting held on Tuesday 13 October 2015 are received and the recommendations contained therein adopted.

C15/410

Harris/Swales

**CARRIED**

PAEROA WARD COMMITTEE (1444945) – Tuesday 13 October 2015

Chairperson, Cr Bubb presented the minutes.

**RESOLVED**

THAT the minutes of the Paeroa Ward Committee meeting held on Tuesday 13 October 2015 are received and the recommendations contained therein adopted.

C15/411

Bubb/Milner

**CARRIED****MATTERS ARISING FROM THE MINUTES**

Correction – Bluelight: Request for Funding Assistance

It was requested that a correction be made to the amounts of funding stated in resolution no. PAW15/60 to state \$2,000 is granted to the Bluelight youth trip from the Ward Discretionary Fund and \$1,000 is granted to the parenting programme from the Ward Community Assistance Fund.

WAIHI WARD COMMITTEE (1445013) – Tuesday 13 October 2015

Chairperson, Cr Shepherd presented the minutes.

**RESOLVED**

THAT the minutes of the Waihi Ward Committee meeting held on Tuesday 13 October 2015 are received and the recommendations contained therein adopted.

C15/412

Shepherd/McLean

**CARRIED**

ECONOMIC DEVELOPMENT COMMITTEE (1445517) – Wednesday 4 October 2015

Deputy Chairperson, Cr Milner presented the minutes.

**RESOLVED**

THAT the minutes of the Economic Development Committee meeting held on Wednesday 14 October 2015 are received and the recommendations contained therein adopted.

C15/413

Milner/Tubman

**CARRIED**

AUDIT & RISK COMMITTEE (1447617)– Tuesday 20 October 2015

Deputy Chairperson, Cr Gordon presented the minutes.

**RESOLVED**

THAT the minutes of the Audit & Risk Committee meeting held on Tuesday 20 October 2015 are received and the recommendations contained therein adopted.

C15/414

Gordon/Tubman

**CARRIED****DECISION MAKING****CORPORATE SERVICES**ADOPTION OF 2014/15 ANNUAL REPORT AND SUMMARY (1440902 – Report) (1448030 - (1448033 – Summary Annual Report)

The Corporate Services Manager reported on the draft 2014/15 Annual Report and accompanying Summary Annual Report for Councils consideration and adoption, as required by section 98 of the Local Government Act 2002.

**RESOLVED**

THAT the report be received.

C15/415

Tubman/Keall

**CARRIED****RESOLVED**

THAT pursuant to Section 98 of the Local Government Act 2002, the draft Annual Report for the year ending 30 June 2015 be adopted.

C15/416

Tubman/Keall

**CARRIED****RESOLVED**

THAT the Audit Opinion be received, adopted and incorporated into the 2014/15 Annual Report.

C15/417

Tubman/Keall

**CARRIED****RESOLVED**

THAT pursuant to Section 98 of the Local Government Act 2002, the Audited Annual Report for the year ending 30 June 2015, including the Audit Opinion be adopted and made publicly available.

C15/418

Milner/Gordon

**CARRIED****STRATEGIC PLANNING**DELEGATIONS FOR DEPARTURE FROM PROCUREMENT POLICY (1416909)

The Strategic Planning Projects Manager sought consideration to the updating of the provisions in Council's Delegations Manual to allow for the Chief Executive and Departmental Managers to

approve particular purchasing processes that are currently within their purchasing delegations but which are not in accordance with the current provisions of the Council's Procurement Policy.

**RESOLVED**

THAT the report be received.

C15/419

Tubman/Bubb

**CARRIED**

**RESOLVED**

THAT pursuant to Section 32 of the 7<sup>th</sup> Schedule to the Local Government Act 2002, the Council delegate to the Chief Executive the power to approve departures from the Procurement Policy procedures for Negotiable and Discretionary purchases where, after consideration of a written report from an Authorised Purchasing Officer, he is satisfied that the recommended purchasing process is appropriate to the circumstances and will result in a cost effective purchasing option for the Council and that all such approved departures from the Discretionary purchasing provisions in the Procurement Policy shall be reported to the next available Council meeting, and

THAT pursuant to Section 32 of the 7<sup>th</sup> Schedule to the Local Government Act 2002, the Council delegate to Departmental Managers the power to approve departures from the Procurement Policy procedures for Negotiable purchases where, after consideration of a written report from an Authorised Purchasing Officer, they are satisfied that the recommended purchasing process is appropriate to the circumstances and will result in a cost effective purchasing option for the Council and that all such approved departures from the Negotiable purchasing provisions in the Procurement Policy shall be reported to the next available Management Team meeting, and

THAT the Council's Delegations Manual be amended accordingly.

C15/420

Tubman/Harris

**CARRIED**

**COMMUNITY SERVICES**

**MORGAN PARK DEVELOPMENT – TENNIS/NETBALL (1446046, 1448223)**

The Community Services Manager presented Council with an update on the Waihi Recreation and Community Centre Project at Morgan Park Waihi, and recommended bringing forward funding from the 2016/17 year to complete one section of stage one of the project.

**RESOLVED**

THAT the report be received.

C15/421

Tregidga/Harris

**CARRIED**

**RESOLVED**

THAT funding of up to \$320,000 is brought forward from the 2016/17 year, and

THAT a further report be brought to Council with an update on the project costs and timeframes after the tender evaluation phase is completed.

C15/422

Thorp/McLean

**CARRIED**

The meeting adjourned at 10.37am  
The meeting reconvened at 10.48am

**VESTING OF WAIHI SPORTS CENTRE LAND AT MORGAN PARK TO THE HAURAKI DISTRICT COUNCIL (1446070)**

The Community Services Manager and Property Manager presented Council with the legal information which showed that Waihi Sport Centre Inc. is able to vest the land to the Council, and to give the Council a recommendation on how the land is vested.

**RESOLVED**

THAT the report be received.

C15/423

Tregidga/Bubb

**CARRIED**

**RESOLVED**

THAT the land situated at Section 1041, Section 1044 and Section 437D Town of Waihi be gifted to the Hauraki District Council by the Waihi Sports Centre Incorporated, and

THAT the Council continues to work with Sport N Action, Waihi Sports Centre Incorporated regarding the future ownership and maintenance of the buildings, and

THAT staff report back to the Council with an update of progressions at a later meeting date.

C15/424

McLean/Milner

**CARRIED**

**FOR INFORMATION ONLY**

**CHIEF EXECUTIVE**

**CHIEF EXECUTIVE'S MONTHLY FOR THE MONTH OF OCTOBER 2015 (1446609)**

The Chief Executive presented his monthly report for the month of October 2015.

**RESOLVED**

THAT the Chief Executive's monthly report for the month of October 2015 be received.

C15/425

Tubman/Swales

**CARRIED**

The report updated the members on recent staff changes within the organisation.

**CORPORATE SERVICES**

**COUNCIL FINANCE REPORT FOR THE PERIOD TO 30 SEPTEMBER 2015 (1446213, 1447764)**

The Corporate Services Manager reported on the results of Council's direct activities for the three months to 30 September 2015 (first quarter). Also presented were detailed summaries together with explanations of significant variances and summary balance sheet information pertaining to Council's debtor and borrowing positions.

**RESOLVED**

THAT the report be received.

C15/426

Tubman/McLean

**CARRIED****INTERNAL DEBT/TREASURY (1447742)**

The Corporate Services Manager provided information on Councils internal debt position following the request from the Audit & Risk Committee at their meeting of 20 October 2015 that it is presented to Council.

**RESOLVED**

THAT the report be received.

C15/427

Milner/Gordon

**CARRIED****PLANNING AND REGULATORY****PLANNING & ENVIRONMENTAL SERVICES MONTHLY REPORT – SEPTEMBER 2015 (1413295)**

The Planning and Environmental Services Manager and Strategic Planning Projects Manager reported on planning and regulatory matters for the month of September 2015.

**RESOLVED**

THAT the report be received.

C15/428

Bubb/Harris

**CARRIED****MEMORANDUM OF UNDERSTANDING BETWEEN HAURAKI DISTRICT COUNCIL AND WESTERN BAY OF PLENTY DISTRICT COUNCIL FOR THE WAIHI TO WAIHI BEACH CYCLEWAY (1418053, 1447940, 1447943, 1447937, 1447939) PRESENTATION DOC. # 1450208**

The Community Services Manager sought Council's approval in principle of the draft Memorandum of Understanding (MOU) between Western Bay of Plenty District Council (WBOPDC) and Hauraki District Council (HDC) for the development, implementation, construction, maintenance and funding of the Waihi to Waihi Beach Cycle Trail.

In attendance representing Western Bay of Plenty District Council were Mr Gary Allis, Deputy Chief Executive Officer and Councillor Ross Goudie (Waihi Beach Ward). The representatives provided a PowerPoint presentation on the proposal of an extended cycle trail which would link the Hauraki rail trail from Waihi to Waihi Beach. Mr Allis highlighted a number of economic benefits to both the Waihi and Waihi Beach communities he believed would result out of the extension of the trail.

**RESOLVED**

THAT the report be received.

C15/429

Tubman/McLean

**CARRIED**

**RESOLVED**

THAT the draft Memorandum of Understanding (MOU) between the Western Bay of Plenty District Council and the Hauraki District Council for Waihi to Waihi Beach Cycle Trail is approved in principle, and

THAT the Community Services Manager be authorised to work with Western Bay of Plenty District Council staff to finalise the Memorandum of Understanding, and

THAT the Mayor and Chief Executive Officer be authorised to approve and sign the Memorandum of Understanding on behalf of Hauraki District Council.

C15/430

Milner/Bubb

**CARRIED**

Cr Harris left the meeting at 12.02pm

The meeting adjourned at 12.02pm

The meeting reconvened 12.45pm

**CLIMATE CHANGE GUIDANCE – UPDATE (1445143)**

The Policy Analyst provided an update on reports, assessments and guidance/discussion documents on climate change which have been released by government and non-governmental organisations throughout 2015; including Local Government New Zealand (LGNZ) and the Society of Local Government Managers (SOLGM).

**RESOLVED**

THAT the report be received.

C15/431

Keall/McLean

**CARRIED****MINUTES OF THE WAIKATO PLAN JOINT COMMITTEE MEETING OF 14 SEPTEMBER 2015 (1447321, 1447405)**

The Strategic Planning Projects Manager presented the Policy Analyst's report on the decisions made by the Waikato Plan Joint Committee and the progress of the Waikato Plan. The minutes of the Joint Committee meeting which were held at Waipa District Council on the 14 September 2015 were also presented.

**RESOLVED**

THAT the report be received.

C15/432

Swales/McLean

**CARRIED**

Cr Swales left the meeting at 1.00pm.

**MATTERS TO BE TAKEN WITH THE PUBLIC EXCLUDED**

**RESOLVED**

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Transfer of Council Assets: Puriri Water Intake Structure and associated network within the Thames Coromandel District Council Area	<b>Section 7(2)(i)</b> Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist
2	Kopu to Kaiaua Section of Hauraki Rail Trail Verbal and Discussion and Update	<b>Section 7(2)(i)</b> Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.



<p><b>3</b></p>	<p>Waihi Road Renumbering and Renaming Project</p>	<p><b>Section 7(2)(a)</b> – Protect the privacy of natural persons, including that of deceased natural persons, and  <b>Section 7(2)(i)</b> Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.</p>	<p>Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
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C15/433

Bubb/Tubman

**CARRIED**

**RESOLVED**

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C15/439

Milner/Thorp

**CARRIED**

The meeting closed at 2.05pm.

CONFIRMED

J P Tregidga  
Mayor

25 November 2015