

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY 16 DECEMBER 2015 COMMENCING AT 9.00 AM

PRESENT

His Worship the Mayor Mr J P Tregidga (In the Chair), Crs J M Bubb, G A Harris, P H Keall, G R Leonard, M P McLean, P A Milner, H T Shepherd, D H Swales, J R Thorp and A A Tubman

IN ATTENDANCE

Messrs L D Cavers (Chief Executive), A de Laborde (Engineering Services Manager), D Peddie (Corporate Services Manager), P Thom (Planning & Environmental Services Manager), S B Fabish (Community Services Manager), M Buttimore (Strategic Planning and Projects Manager), Ms C Mischewski (Policy Analyst), Ms K Hurd (Policy Analyst), Ms S Holmes (Strategic Policy Planner), Ms K Quinn (Strategic Planner), Ms K Conomos (Strategic Planner) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of Crs B A Gordon and D A Adams be received and sustained.

C15/486

Tregidga/Leonard

CARRIED

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

There were no declarations.

CONFIRMATION OF MINUTES

ORDINARY MEETING HELD WEDNESDAY 25 NOVEMBER 2015 (1459553)

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday 25 November 2015 are confirmed and are a true and correct record.

C15/487

Tubman/Bubb

CARRIED

MATTERS ARISING FROM THE MINUTES

There were no matters arising.

CONSIDERATION AND RECEIPT OF COMMITTEE MEETING MINUTESJUDICIAL COMMITTEE (1413132) – Monday 21 September 2015**RESOLVED**

THAT the minutes of Judicial Committee meeting held on Monday 21 September 2015 are received.

C15/488

Leonard/Shepherd

CARRIED**DECISION MAKING****COMMUNITY SERVICES**GRAFFITI MANAGEMENT PLAN (1463060, 562225, 1362356)

The Community Services Manager reported on and presented the Graffiti Management Plan for adoption.

RESOLVED

THAT the report be received.

C15/489

Leonard/Shepherd

CARRIED

The Community Services team with the assistance of the Strategic Planner and appointed councillors have undertaken a review of the Graffiti Management Plan. The plan is required to provide a consistent framework for preventing and managing graffiti in the Hauraki District on both Council property and on private property.

It was advised that the plan does provide for Council, at its discretion, to subsidise graffiti prevention of highly visible and/or assets with frequent incidences of graffiti vandalism. The subsidy is proposed to be up to 50% of cost, to a maximum of \$500. Staff proposed that for the current financial year (2015/16) graffiti prevention subsidies can be funded from Ward Grants budgets.

RESOLVED

THAT the Graffiti Management Plan be adopted, and

THAT for the current financial year (2015/16) graffiti prevention subsidies be funded from Ward Community Assistance Grants budgets if approved by the Ward Committees, and

THAT for 2016/17 the Council fund graffiti prevention subsidies from existing Ward Community Assistance Grants budgets.

C15/490

Leonard/Keall

CARRIEDREQUEST FOR FINANCIAL ASSISTANCE: POSITIVE PAEROA & THAMES VALLEY TOUCH ASSOCIATION (1464239, 1461637, 1461691)

The Community Services Manager reported on two requests for financial assistance.

RESOLVED

THAT the report be received.

C15/491

Bubb/Milner

CARRIED**Positive Paeroa Inc.- funding towards Echo Walking Festival Event**

The request had previously been considered at the Paeroa Ward Committee meeting on the 8th of December.

Thames Valley Touch

The coach of the Under 16 Mixed Team has written seeking financial assistance for the 16 players that will be representing Thames Valley at the Junior Touch Nationals in Christchurch during February 2016.

RESOLVED

THAT the correspondence from Thames Valley Touch Rugby Association be received, and

THAT \$1500.00 is granted from the District Discretionary Fund to the Thames Valley Touch Rugby Association in support of the Under 17 Nationals competition in Christchurch being held on 14 February 2016.

C15/492

Thorp/McLean

CARRIED**HAURAKI RAIL TRAIL SHORTFALL PAYMENT 2015/16 (1464229, 1462259, 1462364)**

The Community Services Manager provided an update on the HRTCT's 2014/15 activities and performance for 2014-15 and sought from Council approval of the 2015-16 agreed short fall top up funding as per the Underwriting Agreement with the Hauraki Rail Trail Charitable Trust.

RESOLVED

THAT the report be received.

C15/493

Tubman/Harris

CARRIED**RESOLVED**

THAT Council approves the payment of \$47,293.00 for the 2015-16 1st Invoice short fall top up funding, as per the Underwriting Agreement, and

THAT Council approves the payment of \$47,293.00 for the 2015-16 2nd Invoice short fall top up funding, as per the Underwriting Agreement, when this invoice is received by Council.

C15/494

Leonard/McLean

CARRIED

PLANNING/REGULATORY SERVICES**REPORT ON THE FLAG CONSIDERATION PROJECT (1462828)**

The Policy Analyst reported on and sought from Council approval to fly the most preferred flag design from the first NZ Referendum next to the current NZ flag at the Paeroa Council office until the close of the referendum.

RESOLVED

THAT the report be received.

C15/495

Bubb/Harris

CARRIED**RESOLVED**

THAT the Council agree to fly the most preferred flag design from the first New Zealand Flag Referendum in place of the Hauraki District flag at the Hauraki District Council office in Paeroa until voting closes on the second New Zealand Flag referendum on 24 March 2016.

C15/496

Bubb/Keall

CARRIED**Noted:**

Crs Thorp and Shepherd did not support the motion.

DELEGATIONS MANUAL REVIEW (1463670)

The Policy Analyst reported on and sought permission from Council to delegate certain powers and duties to the Chief Executive and staff, and that the Chief Executive be able to sub-delegate certain powers and duties to other members of staff the Delegations Manual as a necessary part of the day to day operations of Council.

RESOLVED

THAT the report be received.

C15/497

Swales/McLean

CARRIED**RESOLVED**

THAT the 2015 review of the Delegations Manual (as amended) be adopted, and

THAT the manual be updated as and when the Chief Executive alters or adds sub-delegations as authorised in the Manual.

C15/498

McLean/Keall

CARRIED**PRESENTATION: HAURAKI RAIL TRAIL CHARITABLE TRUST – WATI NGAMANE**

Mr Ngamane provided an update on the operation of the Hauraki Rail Trail Charitable Trust to date highlighting the key successes achieved over the year and a brief outline of the issues the Trust has encountered during this period. He advised that the trail is being well patronised and thanked Council for its support of the project.

The meeting adjourned at 10.13am.
The meeting reconvened at 10.35am.

RISK MANAGEMENT POLICY (1464545, 1452559)

The Strategic Planner reported on and provided an update on the Risk Management Project.

RESOLVED

THAT the report be received.

C15/499

Leonard/Shepherd

CARRIED

The Audit & Risk Committee considered the attached Policy at their meeting of 9 December 2015 where it was agreed that Council needs to review risk as a whole.

Council now have risk registers by Department that have been generated in a consistent template, using common assessment criteria and contain 'initial' risk ratings. Further work is required to complete this exercise in its entirety; however, department risk registers are now in place.

It was recommended that Council adopt the policy as presented.

RESOLVED

THAT Council adopt the Risk Management Policy.

C15/500

Tubman/McLean

CARRIED

CORPORATE SERVICES

ROSEMONT ROAD RENAMING SURVEY (1463941)

The Corporate Services Manager reported on and presented a survey from a number of residents in Rosemont Road, Waihi supporting name change from Rosemont to Montrose Road.

RESOLVED

THAT the report be received.

C15/501

Shepherd/Tubman

CARRIED

RESOLVED

THAT Council renames the lower part of Rosemont Road to Montrose Road rather than Nicholl Street.

C15/502

Shepherd/Tubman

CARRIED

NETWORK SERVICES**WAITAKARURU TREATMENT PLANT UPGRADE TO DRINKING WATER STANDARDS -
PROCESS WASTEWATER IMPROVEMENTS (1463730)**

The Technical Services Manager and Utilities Manager reported on the progress made with the upgrading of the Waitakaruru Water Treatment Plant and to obtain Council approval to proceed with the detail design, procurement, site supervision and contract administration for the remainder of the plant.

RESOLVED

THAT the report be received.

C15/503

Swales/Thorp

CARRIED**RESOLVED**

THAT the actual cost of \$620,000 for Phase 1 of the project be noted, and

THAT the latest estimated amount of \$420,000 for Phase 2 of the project be noted, and

THAT the latest estimated amount of \$400,000 for Phase 3 of the project be noted, and

THAT the extension of Harrison Grierson Consultants assignment to include Phase 2 be approved for an estimated amount of \$136,000, and

THAT the appointment of Ergo Consulting for Phase 3 be approved for an amount not exceeding \$40,000, and

THAT a total contingency amount of \$25,000 be approved to cover both assignments.

C15/504

Swales/Harris

CARRIED**FOR INFORMATION ONLY****CHIEF EXECUTIVE****CHIEF EXECUTIVE'S MONTHLY FOR 2015 (1463855)**

The Chief Executive presented his monthly report which updated the members on recent staff changes within the organisation. He conveyed his best wishes to staff and councillors for the Christmas period.

RESOLVED

THAT the Chief Executive's monthly report for the month of December 2015 be received.

C15/505

Tregidga/Keall

CARRIED

ECONOMIC DEVELOPMENT**ECONOMIC DEVELOPMENT REPORT – FOR THE YEAR 2015 (1464641)**

The Economic Development Manager reported on activities undertaken for the 2015 year.

RESOLVED

THAT the report be received.

C15/506

Leonard/Milner

CARRIED**CORPORATE SERVICES****CORPORATE SERVICES MANAGER'S FINANCIAL REPORT FOR THE PERIOD TO 30 NOVEMBER 2015 (1462811, 1462813)**

The Corporate Services Manager provided the financial report and summary of costs of services for the period to 30 November 2015.

RESOLVED

THAT the report be received.

C15/507

Tubman/Milner

CARRIED**PLANNING/REGULATORY SERVICES****PLANNING AND ENVIRONMENTAL SERVICES MANAGER'S MONTHLY MONITORING REPORT FOR THE MONTH OF NOVEMBER 2015 (1460990)**

The Planning and Environmental Services Manager and Strategic Planning Projects Manager reported on planning and regulatory matters for the month of November 2015.

RESOLVED

THAT the report be received.

C15/508

Bubb/Harris

CARRIED**MINUTES OF THE WAIKATO PLAN JOINT COMMITTEE MEETING OF 16 NOVEMBER 2015 (1462607, 1462600)**

The Policy Analyst reported on and provided the minutes of the Waikato Plan Joint Committee Meeting of 16 November 2015.

RESOLVED

THAT the report be received.

C15/509

Tregidga/Shepherd

CARRIED

MATTERS TO BE TAKEN WITH THE PUBLIC EXCLUDED

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Correnso Property Conditions – Anomalies arising from condition 47 ex-gratia payments and subsequent purchases	<p>Section 7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons.</p> <p>And,</p> <p>Section 7(2)(b)(i) - Protect information where the making available of the information: (1) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C15/510

Thorp/Bubb

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C15/513

Swales/Keall

CARRIED

In closing, the Mayor thanked the councillors and the management team for their efforts over the year and conveyed his best wishes for the festive season.

The meeting closed at 11.50am.

CONFIRMED

J P Tregidga
Mayor

27 January 2016