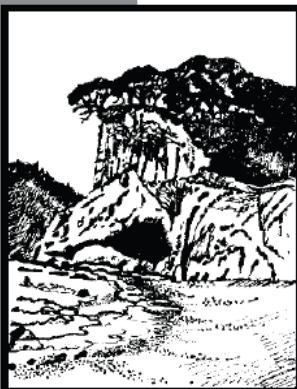
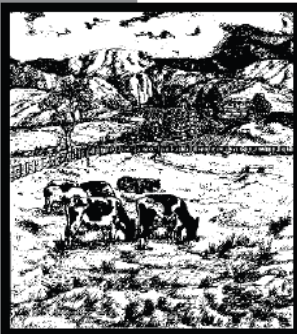
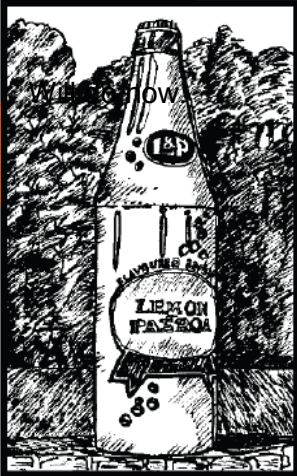


COUNCIL MEETING



AGENDA

Date: Wednesday 27 April 2016

Time: 9.00am

Venue: Council Chambers
William Street
Paeroa

L D Cavers **Chief Executive**

Members:

J P Tregidga (His Worship the Mayor)
Cr B A Gordon (Deputy Mayor)
Cr D A Adams
Cr J M Bubb
Cr G A Harris
Cr P H Keall
Cr G R Leonard
Cr M P McLean
Cr P A Milner
Cr H T Shepherd
Cr D H Swales
Cr J H Thorp
Cr A A Tubman

Distribution:

Elected Members:

His Worship the Mayor
Cr D A Adams
Cr J M Bubb
Cr B A Gordon
Cr G A Harris
Cr P H Keall
Cr G R Leonard
Cr M P McLean
Cr P A Milner
Cr H T Shepherd
Cr D H Swales
Cr J H Thorp
Cr A A Tubman

Staff:

L Cavers
A de Laborde
P Thom
S Fabish
D Peddie
M Buttimore
Council Secretary

Public copies:

Paeroa Office
Plains Area Office
Waihi Area Office

Press copies:

Waihi Leader



HAURAKI DISTRICT COUNCIL MEETING

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HAURAKI DISTRICT COUNCIL WILL BE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY 27 APRIL 2016 COMMENCING AT 9.00 AM

Morning tea will be available at 10.15 am.

PRESENTATION

9.30am Presenter: Justine Crittenden, Analyst for Change Team, Waikato
District Health Board
Subject: Rural Health Services Strategy Project

ORDER OF BUSINESS

1. **APOLOGIES** **Pages**

2. **DECLARATION OF LATE ITEMS**

Pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the Chairman is to call for late items to be accepted.

In the event of a late item, an explanation must be given as to why the item was not on the agenda and why discussion cannot be delayed for a subsequent meeting.

3. **DECLARATIONS OF INTERESTS**

(Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this agenda).

4. **CONFIRMATION OF MINUTES**

4.1 ORDINARY MEETING HELD WEDNESDAY 30 MARCH 2016 **7**
(1511792)

RECOMMENDATION

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday 30 March 2016 are confirmed and are a true and correct record.

5. **MATTERS ARISING FROM THE MINUTES**

6. **CONSIDERATION AND RECEIPT OF COMMITTEE MEETING MINUTES**

6.1 PAEROA WARD COMMITTEE (1517245) – Tuesday 12 April 2016 **25**

RECOMMENDATION

THAT the minutes of the Paeroa Ward Committee meeting held on Tuesday 12 April 2016 are received and the recommendations contained therein adopted.

- 6.2 WAIHI WARD COMMITTEE (1517342) – Tuesday 12 April 2016 **29**

RECOMMENDATION

THAT the minutes of the Waihi Ward Committee meeting held on Tuesday 12 April 2016 are received and the recommendations contained therein adopted.

- 6.3 ECONOMIC DEVELOPMENT COMMITTEE (1517843) – Wednesday 13 April 2016 **33**

RECOMMENDATION

THAT the minutes of the Consultative Water & Waste Committee meeting held on Tuesday 13 April 2016 are received and the recommendations contained therein adopted.

DECISION MAKING

7. **PLANNING/REGULATORY SERVICES**

- 7.1 PLANNING AND ENVIRONMENTAL SERVICES MANAGER'S MONTHLY MONITORING REPORT FOR THE MONTH OF MARCH 2016 (1512897) **39**

The Planning and Environmental Services Manager has reported on planning and regulatory matters for the month of March 2016.

RECOMMENDATION

THAT the report be received, and

THAT a small working party made up of elected members be formed in order to finalise the 2016 Triennial Survey questionnaire.

8. **ECONOMIC DEVDEOPMENT**

- 8.1 LET'S GET DIGITAL PROGRAMME REPORT (1520040) **52**

The Economic Development Chairperson has reported on a small business action plan for Councils called Let's Get Digital and seeks the Council's approval to implement the programme throughout the district.

RECOMMENDATION

THAT the report be received, and

THAT the Council approves Option 2: Auckland based company Socialize is appointed to implement its Let's Get Digital programme in the District for one year.

FOR INFORMATION ONLY

9. ECONOMIC DEVELOPMENT

9.1 FIBRE TO THE HOME BUSINESS CASE (1514798, 1516377) 54

The Information Services Manager and Economic Development Manager report updating on the 'fibre to homes business case' a draft business case for the deployment of fibre to every home and business in the district.

RECOMMENDATION

THAT the report be received

10. CHIEF EXECUTIVE

10.1 CHIEF EXECUTIVE'S MONTHLY FOR APRIL 2016 (1519410) 60

The Chief Executive monthly report is attached.

RECOMMENDATION

THAT the Chief Executive's monthly report for the month of April 2016 be received.

11. CORPORATE SERVICES

11.1 COUNCIL FINANCE REPORT FOR THE PERIOD TO 31 MARCH 2016 (1518400, 1519313) 61

The Corporate Services Manager has provided the financial report and summary of costs of services for the period to 31 March 2016.

RECOMMENDATION

THAT the report be received.

12. LATE ITEMS

13. **MATTERS TO BE TAKEN WITH THE PUBLIC EXCLUDED**

RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Update report - Correnso Property Conditions – Anomalies Arising from Condition 47 Ex-Gratia Payments and Subsequent Purchases	<p>Section 7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons.</p> <p>and</p> <p>Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY 30 MARCH 2016 COMMENCING AT 9.00 AM

PRESENT His Worship the Mayor Mr J P Tregidga (In the Chair), Crs D A Adams, J M Bubb (9.00am-1.50pm), P H Keall (9.00am-3.35pm), G R Leonard, M P McLean, P A Milner, H T Shepherd, D H Swales, J R Thorp and A A Tubman

IN ATTENDANCE Messrs L D Cavers (Chief Executive), A de Laborde (Engineering Services Manager), D Peddie (Corporate Services Manager), P Thom (Planning & Environmental Services Manager), S B Fabish (Community Services Manager), M Buttimore (Strategic Planning and Projects Manager), G Thomsen (Roading Manager), Ms S Holmes (Strategic Policy Planner), Ms K Quinn (Strategic Planner), Ms C Mischewski (Policy Analyst), Ms S Cavill (K2K Rail Trail Project Manager) and Ms C Black (Council Secretary) and Ms Kirby (Acting Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of Crs B Gordon and G A Harris be received and sustained.

C16/58 Tregidga/Bubb **CARRIED**

LATE ITEMS

Pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the Chairperson called for late items to be accepted.

RESOLVED

THAT pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the following late items be accepted for discussion.

- **Establishment of Advisory Group for Hauraki Rail Trail Extension and Seddon Street Improvements in Waihi**

The item was not on the agenda because the item was unavailable at the time of the agenda.

Discussion on the item could not be delayed because of the urgency to establish the advisory group to advance the planning stage of the Hauraki Rail Trail Extension and Seddon Street Improvements in Waihi.

C16/59 Tregidga/Adams **CARRIED**

DECLARATIONS OF INTERESTS

There were no declarations.

CONFIRMATION OF MINUTES

ORDINARY MEETING HELD WEDNESDAY 24 FEBRUARY 2016 (1498360)

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday 24 February 2016 are confirmed and are a true and correct record.

C16/60

Tubman/Bubb

CARRIED

MATTERS ARISING FROM THE MINUTES

There were no matters arising.

CONSIDERATION AND RECEIPT OF COMMITTEE MEETING MINUTES

PLAINS WARD COMMITTEE (1506812) – Tuesday 15 March 2016

Chairperson, Cr Leonard presented the Minutes.

RESOLVED

THAT the minutes of the Plains Ward Committee meeting held on Tuesday 15 March 2016 are received and the recommendations contained therein adopted.

C16/61

Leonard/Swales

CARRIED

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

PAEROA WARD COMMITTEE (1507976) – Tuesday 15 March 2016

Cr Milner presented the minutes.

RESOLVED

THAT the minutes of the Paeroa Ward Committee meeting held on Tuesday 15 March 2016 are received and the recommendations contained therein adopted.

C16/62

Milner/Thorp

CARRIED

MATTERS ARISING FROM THE MINUTES

There were no matters arising.

WAIHI WARD COMMITTEE (1508117) – Tuesday 15 March 2016

Chairperson, Cr Shepherd presented the minutes.

RESOLVED

THAT the minutes of the Waihi Ward Committee meeting held on Tuesday 15 March 2016 are received and the recommendations contained therein adopted.

C16/63

Shepherd/Tregidga

CARRIED

MATTERS ARISING FROM THE MINUTES

There were no matters arising.

JUDICIAL COMMITTEE (1494703) – Monday 15 February 2016

Chairperson, Cr Leonard presented the minutes.

RESOLVED

THAT the minutes of Judicial Committee meeting held on Monday 15 February 2016 are received.

C16/64

Leonard/Bubb

CARRIED

MATTERS ARISING FROM THE MINUTES

There were no matters arising.

ECONOMIC DEVELOPMENT COMMITTEE (1508389) – Wednesday 16 March 2016

Chairperson, Cr Adams presented the minutes.

RESOLVED

THAT the minutes of the Economic Development Committee meeting held on Wednesday 16 March 2016 are received and the recommendations contained therein adopted.

C16/65

Adams/Tubman

CARRIED

MATTERS ARISING FROM THE MINUTES

There were no matters arising.

DISTRICT LICENSING COMMITTEE (1499974) – 25 February 2016

Chairperson, Cr Milner presented the updated set of minutes which were tabled for the member's consideration.

RESOLVED

THAT the minutes of the District Licensing Committee meeting held on Thursday 25 February 2016 are received and the recommendations contained therein adopted.

C16/66

Milner/Leonard

CARRIED

MATTERS ARISING FROM THE MINUTES

There were no matters arising.

DECISION MAKING

CHIEF EXECUTIVE

CHIEF EXECUTIVE'S MONTHLY FOR MARCH 2016 (1503141, 1508675, 1509600)

The Chief Executive's monthly report was presented.

RESOLVED

THAT the Chief Executive's monthly report for the month of March 2016 be received.

C16/67

Milner/Bubb

CARRIEDStaff

The CEO updated on current staffing activity within the organisation.

Appointment of Acting Deputy Mayor

Due to the absence of the Mayor and Deputy Mayor during the period 2 April 2016 to 22 April 2016 it was requested that Cr Adams be delegated to act as Mayor over this period.

National Policy Statement on Freshwater Management (NPSFM)

For the information of the members, the CEO advised that it is becoming apparent in processing the resource consent applications for the Ngatea Waste Water Treatment Plant and the Kerepehi Waste Water Treatment Plant, that the National Policy Statement on Freshwater Management NPSFM may have a significant bearing on the RMA process.

The National Policy Statement for Freshwater Management 2014 (NPSFM) has been promulgated under the Resource Management Act 1991 and establishes national objectives for the management of freshwater quantity and quality.

In the Waikato area, the water quantity objectives of the NPSFM have generally been addressed through the preparation and implementation of Variation 6 (Water Allocation) to the Waikato Regional Plan in 2011.

Central Government "Better Local Services Package"

On the 16 March the Minister of Local Government, the Hon Peseta Sam Lotu-liga, announced the Government's plans for policy and legislative changes entitled 'Better local services.'

The members were presented with information on the Better Local Services package and asked that they support that a workshop be held to enable Council to consider in more detail the better local services being promoted by the government.

Executive Leadership Team 2016 Strategic Plan

On 11 February 2016, the Executive Leadership Team had a planning day to consider the issues, challenges, opportunities and areas of focus for 2016.

Arising from the planning day, a set of goals was established for the Executive Leadership Team. The Executive Leadership Team's goals predominantly relate to continual improvement of the way in which the business of Council is conducted and supporting all staff to be effective in their roles.

The CEO sought Council's endorsement of the Executive Leadership Team's goals for 2016.

RESOLVED

THAT Council notes that the Mayor has appointed Cr Toby Adams to the role of Acting Deputy Mayor for the period 2 April 2016 to 22 April 2016, and

THAT the potential impact on the RMA processes for the discharge consents for Council's Waste Water Treatment Plants be noted, and

THAT the issue of “Better Local Services” being promoted by the Government, be the subject of a Council workshop to be held on the better local services package, and

THAT Council note and endorse the Executive Leadership Team’s goals for 2016.

C16/68

Tregidga/Swales

CARRIED**CORPORATE SERVICES****REPORT ON LOCAL AUTHORITY SHARED SERVICES (LASS) – STATEMENT OF INTENT AND SIX MONTHLY REPORTS (1509795, 1498927, 1498928)**

The Corporate Services Manager requested Councils consideration and approval of the draft 2016/17 Statement of Intent including supporting the inclusion of the Waikato Building Consent Group, and RATA, in LASS.

RESOLVED

THAT the report be received.

C16/69

Adams/Shepherd

CARRIED**RESOLVED**

THAT the proposed Local Authority Shared Services 2016/17 Draft Statement of Intent, attached as Appendix A of the report, is approved by Council, and

THAT Council consider the Local Authority Shared Services Six Monthly Report to 31 December, attached as Appendix B of the report, and

THAT Council supports the Waikato Building Consent Group becoming part of LASS, and

THAT Council supports the Roding Asset Technical Accord (RATA) becoming part of LASS, and

THAT Council supports LASS continuing to investigate new business transformation opportunities in the digital services area.

C16/70

Tubman/Keall

CARRIED

The meeting adjourned at 10.21am
The meeting reconvened at 10.40am.

PLANNING AND REGULATORY SERVICES**SIGNIFICANT NATURAL AREA ASSESSMENT FUNDING DELEGATION (1506149)**

The Planning and Environmental Services Manager reported on and requested Council to allow him the delegated authority to approve funding for Significant Natural Area (SNA) Assessment Funding in accordance with section 6.2.7 of the Hauraki District Plan

RESOLVED

THAT the report be received.

C16/71

Keall/Adams

CARRIED

FRED_n1511792_v1_Council_Minutes_-_30_March_2016

RESOLVED

THAT the Manager of Planning and Environmental Services be given the delegated authority to approve funding for Significant Natural Area Assessment Funding in accordance with section 6.2.7 of the Hauraki District Plan.

C16/72 Leonard/Bubb **CARRIED**

DOG FEES REPORT 2016/17 (1508045)

The Planning and Environmental Services Manager reported on and sought from Council approval for the Dog Registration and Impounding Fees for the 2016/17 dog registration year.

RESOLVED

THAT the report be received.

C16/73 Swales/McLean **CARRIED**

RESOLVED

THAT pursuant to Section 37 and Section 68 of the Dog Control Act 1996 the Fees and Charges is adopted as the scale of fees for Dog Registration and Impounding Fees for the 2016/17 dog registration year.

C16/74 Shepherd/McLean **CARRIED**

ADOPTION OF THE 2016/17 ANNUAL PLAN (1500935, 1509769)

The Strategic Planner and Corporate Services Manager reported on and presented the Annual 2016-17 for adoption.

RESOLVED

THAT the report be received.

C16/75 Tubman/Swales **CARRIED**

RESOLVED

THAT pursuant to section 95(1) of the Local Government Act 2002, the 2016/17 Annual Plan be adopted to be effective from 1 July 2016, and

THAT staff be given delegation to make minor formatting, grammatical and readability amendments prior to publication, and

THAT the Council confirms that it will not provide for public consultation on the 2016/17 Annual Plan, but rather will inform the public of the adoption of the 2016/17 Annual Plan and its contents, and

THAT pursuant to section 95(7) the Annual Plan be made publicly available prior to 29 April, 2016.

C16/76 Tubman/Swales **CARRIED**

NETWORK SERVICES

ROAD ASSET TECHNICAL ACCORD (1509426, 1510138, 1509476, PRESENTATION (DOC # 1511917)

The Roading Manager presented a report on the Road Asset Technical Accord project. The Waikato Road Asset Technical Accord (RATA) is a current Mayoral Forum project overseen by the Local Authority Shared Services (LASS), a Council Controlled Organisation owned by 12 councils in the Waikato Region. LASS was set up as a vehicle to procure shared services for the shareholder councils. RATA provides strategic asset management support to all participating local authorities.

RESOLVED

THAT the report be received.

C16/77

Thorp/McLean

CARRIED

The Roading Manager introduced Dawn Inglis, RATA Project Director. Ms Inglis provided a PowerPoint presentation detailing the background to the Road Asset Technical Accord project. She stated that the main aim of the project is to achieve best practice in road asset management by improving capability, capacity and outcomes through effective collaboration in the Waikato Region.

Council approval was sought that the Chief Executive be delegated to enter into a multi-party funding agreement with Local Authority Shared Services for the Road Asset Technical Accord's services from 1 July 2016, for a period of 2+3+3 years (with rights of review after each three year period).

RESOLVED

THAT the report of Dawn Inglis, RATA Project Director be received, and

THAT Council approves that Langley Cavers, Chief Executive, be delegated to enter into a multi-party funding agreement with Local Authority Shared Services for the Road Asset Technical Accord's services from 1 July 2016, for a period of 2+3+3 years (with rights of review after each three year period).

C1678

Thorp/McLean

CARRIED

MINOR AMENDMENT TO LIQUOR BAN BYLAW DUE TO WAIHI STREET NAME CHANGES (1509153)

The Policy Analyst reported on and sought the approval of Council for minor amendments to be made to the wording of the Waihi 'liquor ban bylaw' contained in Schedule 4 of Part 3: Public Safety of the Hauraki District Consolidated Bylaw.

RESOLVED

THAT the report be received.

C16/79

Milner/Adams

CARRIED

RESOLVED

THAT pursuant to section 156(2) of the Local Government Act 2002 Schedule 4 of Part 3: Public Safety of the Hauraki District Consolidated Bylaw be amended to reflect the Waihi street name changes outlined in the report, and

THAT pursuant to section 156(2) of the Local Government Act 2002 the amendments to Schedule 4 of Part 3: Public Safety of the Hauraki District Consolidated Bylaw are deemed minor in nature because they do not affect an existing right, interest, title, immunity, or duty of any person to whom the bylaw applies; or an existing status or capacity of any person to whom the bylaw applies, and

THAT pursuant to section 156(2) of the Local Government Act 2002 the amendments to Schedule 4 of Part 3: Public Safety of the Hauraki District Consolidated Bylaw are publically notified in the Hauraki Herald and the Waihi Leader.

C16/80

Milner/Adams

CARRIED

ADOPTION REPORT FOR STATEMENT OF PROPOSAL FOR DRAFT DOG CONTROL POLICY 2016 AND TEN YEAR REVIEW OF THE DOG CONTROL BYLAW 2007 (1498211, 1488640)

The Policy Analyst reported on the proposed amendments to the Hauraki District Council Dog Control Policy and Bylaw and sought the Council's approval of the attached Statement of Proposal and public consultation timeframes.

RESOLVED

THAT the report be received.

C16/81

McLean/Adams

CARRIED**RESOLVED**

THAT in accordance with sections 10AA of the Dog Control Act 1996 and section 155 of the Local Government Act 2002 the Council determines that the draft Dog Control Bylaw 2007 is the most appropriate way of addressing the perceived problems, and

THAT in accordance with section 155 of the Local Government Act 2002 the draft Dog Control Bylaw 2007 is the most appropriate form of Bylaw and is not inconsistent with the Bill of Rights Act 1990, and

THAT pursuant to section 10(1) of the Dog Control Act 1996 and section 83, 156 and 159 of the Local Government Act 2002 the Council adopt the Statement of Proposal for the draft Dog Control Policy 2016 and draft Dog Control Bylaw 2007, as amended by staff, and

THAT pursuant to section 83 of the Local Government Act 2002 the Special Consultative Procedure will proceed from Friday 1 April to Monday 2 May 2016.

C16/82

Milner/Keall

CARRIED

The meeting adjourned for lunch at 12.05pm.
The meeting reconvened at 12.45pm

FEEDBACK SOUGHT ON THE WAIKATO PLAN PROPOSED SUMMARY DOCUMENT (1508810, 1508797)

The Policy Analyst reported on and sought feedback from elected members on the attached Waikato Plan Proposed Summary document. A PowerPoint presentation was provided by the Policy Analyst to facilitate this process.

RESOLVED

THAT the report be received.

C16/83

Leonard/Bubb

CARRIED

RESOLVED

THAT the Council provides feedback to the Waikato Plan project team on the Waikato Plan Proposed Summary Document.

C16/84

Tregidga/Bubb

CARRIED

Cr Bubb left the meeting at 1.50pm.

WAIKATO REGIONAL COUNCIL 2016/17 ANNUAL PLAN CONSULTATION DOCUMENT SUMMARY (1508589, 1508594)

The Strategic Policy Planner reported on the Waikato Regional Council's (WRC) 2016/17 Annual Plan Consultation Document and to receive guidance from the Council on which options it prefers in relation to the three matters being consulted on. Following the confirmation of the Council's view, a submission will be prepared by staff. Submissions to the WRC Annual Plan consultation document close 11 April 2016.

RESOLVED

THAT the report be received.

C16/85

Milner/Tubman

CARRIED

RESOLVED

THAT the Council supports Option 2 and increase both Auckland Helicopter Trust and Philips Search and Rescue Trust from \$25,000 to \$50,000 in the Waikato Regional Council 2016/17 Annual Plan Consultation Document, and

THAT Council supports Option 2 in regards to the water take consents, and

THAT staff prepare a submission to the Waikato Regional Council based on the Council's preferred option(s), and

THAT the Mayor be given delegated authority to approve and sign the submission on behalf of the Council.

C16/86

Milner/Thorp

CARRIED

2016 TRIENNIAL SURVEY – TOPICS FOR INCLUSION (1500839)

The Strategic Policy Planner reported on and sought guidance from Council on the recommended topics of to be included in the 2016 Triennial Survey, which is used to inform the incoming council of community feedback on current issues and topical matters.

RESOLVED

THAT the report be received.

C16/87

Milner/Adams

CARRIED

RESOLVED

THAT Council adopts six topics to be included in the 2016 Triennial Satisfaction Survey.

C16/88

McLean/Leonard

CARRIED**COMMUNITY SERVICES****ADOPTION OF THE PAEROA DOMAIN TREE STRATEGY (1508561, 501669)**

The Community Services Manager has reported on and presents to Council the 2016 Paeroa Domain Tree Strategy for adoption.

RESOLVED

THAT the report be received.

C16/89

Tregidga/Milner

CARRIED**RESOLVED**

THAT Council adopt the 2016 Paeroa Domain Tree Strategy, and

THAT staff implement the recommendations outlined within the strategy in a timely and cost efficient manner, and

THAT the residents of Paeroa and the wider District are informed of the strategy and the recommendations included within the strategy.

C16/90

Milner/Thorp

CARRIED**PROPOSED ACQUISITION OF COUNCIL LAND FOR CAR PARK, SEDDON STREET, WAIHI (1511067, 1511075, 1511076, 1511081)**

The Property Manager presented a pre circulated report on the proposed acquisition of land for a car park in Seddon Street, Waihi.

RESOLVED

THAT the report be received.

C16/91

Leonard/Keall

CARRIED**RESOLVED**

THAT Council approve the setting apart under section 52 (4) of the Public Works Act 1981 of that part of section 8 Town of Waihi (Part land in CFRSA3A/470), shown as section 2 on SO Plan 496609, area 221 m², for a public car park and the vesting of the land in Council, and

THAT Council approve the engagement of the services of Lifestyle Research Limited, as a LINZ Accredited Supplier, to undertake the work required to obtain LINZ approval to the taking and gazettal of the land for car parking purposes vested in Council.

C16/92

Tregidga/McLean

CARRIED

FOR INFORMATION ONLY**PLANNING/REGULATORY SERVICES****PLANNING AND ENVIRONMENTAL SERVICES MANAGER'S MONTHLY MONITORING REPORT FOR THE MONTH OF FEBRUARY 2016 (1500084)**

The Planning and Environmental Services Manager and Strategic Planning Projects Manager reported on planning and regulatory matters for the month of February 2016.

RESOLVED

THAT the report be received.

C16/93

Leonard/Adams

CARRIED**RESOURCE LEGISLATION AMENDMENT BILL 2015 (1506148)**

The Planning and Environmental Services Manager reported on the Resource Legislation Amendment Bill 2015 (the Bill) which proposes a number of amendments to the Resource Management Act 1991(RMA) including amendments to current plan making process and consenting process.

RESOLVED

THAT the report be received.

C16/94

Tregidga/Swales

CARRIED**MINUTES OF THE WAIKATO PLAN JOINT COMMITTEE MEETING OF 22 FEBRUARY 2016 (1508760, 1508758)**

The Policy Analyst reported on and presented the Waikato Plan Joint Committee minutes to inform of the decisions made by the Joint Committee and the progress of the Waikato Plan.

RESOLVED

THAT the report be received.

C16/95

Leonard/Shepherd

CARRIED**ACTIONS TO ADDRESS NON-ACHIEVEMENT OF TARGETS FOR SATISFACTION SURVEY RESULTS (1496750)**

The Strategic Policy Planner reported on the actions to address non achievement of targets for Satisfaction Survey results.

RESOLVED

THAT the report be received.

C16/96

Tregidga/Keall

CARRIED**SECOND QUARTER NON FINANCIAL PERFORMANCE TARGET RESULTS (1495319)**

The Strategic Policy Planner reported on the second quarter Non Financial Performance Target result.

RESOLVED

THAT the report be received.

C16/97 Thorp/McLean **CARRIED**

In reviewing the solid waste activity targets which identified an increase in solid waste to landfill, it was considered that the Waste Minimisation Joint Committee should meet on a more regular basis to review options of minimising the waste to landfill.

RESOLVED

THAT Council request the Waste Minimisation Joint Committee to identify options of minimising the waste to landfill.

C16/98 Adams/McLean **CARRIED**

CORPORATE SERVICES

CORPORATE SERVICES MANAGER'S FINANCIAL REPORT FOR THE PERIOD TO 29 FEBRUARY 2016 (1509496, 1510123)

The Corporate Services Manager provided the financial report and summary of costs of services for the period to 29 February 2016.

RESOLVED

THAT the report be received.

C16/99 Tubman/Keall **CARRIED**

NETWORK SERVICES

HAURAKI RAIL TRAIL: K2K PROJECT UPDATE (1510315)

The Project Manager - Hauraki Rail Trail, Sarah Cavill provided on update on the Kaiaua to Kopu section of the trail.

RESOLVED

THAT the report be received.

C16/100 Shepherd/McLean **CARRIED**

LATE ITEM

ESTABLISHMENT OF ADVISORY GROUP FOR HAURAKI RAIL TRAIL EXTENSION AND SEDDON STREET IMPROVEMENTS IN WAIHI (1510476)

A report from the Project Manager – Hauraki Rail trail was tabled and presented. The report sought approval from Council to form an Advisory Group to work with Council officers to investigate route options for extension of the Hauraki Rail Trail to Waihi Main Street and, investigate design options for the redevelopment of Seddon Street streetscape east from the Mueller Street intersection.

RESOLVED

THAT the report be received.

C16/101

Tregidga/Swales

CARRIED

RESOLVED

THAT Council approve the establishment of an Advisory Group to work with Council officers to; investigate route options for extension of the Hauraki Rail Trail to Waihi Main Street and, investigate design options for the redevelopment of Seddon Street streetscape east from the Mueller Street intersection.

C16/102

Milner/Leonard

CARRIED

MATTERS TO BE TAKEN WITH THE PUBLIC EXCLUDED

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Acceptance of Tender for The Demolition of Building Mackay Street, Paeroa	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	Hauraki District Council Pensioner Housing Strategy Update	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
3	CEO Performance Review 2015	Section 7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C16/103

Swales/Keall

CARRIED

RESOLVED

THAT the public be readmitted to the meeting and that the business in committee discussed be confirmed.

C16/111

Tubman/Milner

CARRIED

The meeting closed at 3.42pm.

CONFIRMED

J P Tregidga
Mayor

27 April 2016

HAURAKI DISTRICT COUNCIL PAEROA WARD COMMITTEE

MINUTES OF A MEETING OF THE PAEROA WARD COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON TUESDAY 12 APRIL 2016 COMMENCING AT 12.30PM

PRESENT Crs J M Bubb (Chairperson), D A Adams (Acting Deputy Mayor), P A Milner and J Thorp

IN ATTENDANCE Messrs S Clark (Parks and Reserves Manager), Mr J McIver (Community Development Officer) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of His Worship the Mayor, J P Tregidga be received and sustained.

PAWC16/18 Milner/Adams **CARRIED**

LATE ITEMS

There were no late items.

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES

MEETING HELD ON TUESDAY 15 MARCH 2016 (1507976)

RESOLVED

THAT the minutes of the meeting of the Paeroa Ward Committee held on Tuesday 15 March 2016 be confirmed and are a true and correct record.

PAWC16/19 Thorp/Milner **CARRIED**

MATTERS ARISING FROM THE MINUTES

Xmas Lighting

A member raised the need that a meeting is held to discuss issues around the xmas lighting as it had been delayed since February.

COMMUNITY SERVICES

COMMUNITY SERVICES MONTHLY REPORT – MARCH 2016 (1510221, 1514008, 1502960, 1511754)

The Community Services monthly report on activities for the month of March 2016 was presented.

RESOLVED

THAT the Community Services monthly report for March 2016 be received.

PAWC16/20 Miner/Adams **CARRIED**

Carehouse Paeroa [Appendix A: 1514008]

The Manager for the Carehouse has written seeking financial assistance for an Intercultural Leadership Training seminar that is to be held in their premises on 6-8 May 2016.

The eventfinda website indicates participation is free of charge and with the Ministry of Youth development providing the bulk of the funding the manager has assessed an income shortfall of \$3,000.00.

RESOLVED

THAT a grant of \$1,000 be contributed from the Paeroa Ward Discretionary Social Fund to the Carehouse Paeroa in support of the Intercultural Leadership Training seminar that is to be held in their premises on 6-8 May 2016.

PAWC16/21 Milner/Thorp **CARRIED**

WARD DISCRETIONARY SOCIAL FUND

Positive Paeroa Inc – Paeroa Information Services Quarterly Report [Appendix B -1502960]

For the member’s information and comment, a copy of the Positive Paeroa Inc quarterly funding accountability report was presented.

Aspiring Leaders Forum

The Mayor has received correspondence from the Board of The New Zealand Leaders’ Trust inviting him to nominate a young leader from the community to participate in the 11th Annual forum that will be held in Wellington on 30 June to 3 July 2016.

The Mayor proposed to support a young person to participate in the forum. Nominations close 6 May 2016. The nominee (delegate) must be aged between 18 and 26.

Members were asked to consider prospective candidates.

Karangahake Reserve Development

The Chief Executive advised that a business case has been prepared by NZTA which was presented to staff and the Mayor on 29 February 2016. The next step is for HDC, NZTA and DoC to meet and advance the actual work. The Engineering Services Manager is coordinating this process.

SERVICE REQUESTS FOR CONSIDERATION**Installation of Aluminium Seats in RSA Section of Pukerimu Cemetery (SR 69761)**

A request has been received from the Paeroa Lions to have two seats installed in the RSA section of Pukerimu Cemetery. They have suggested that the aluminium seating used in Railway Reserve be installed at the cemetery.

RESOLVED

THAT the request for the installation of two aluminium seats in the RSA section of Pukerimu Cemetery be declined as this item has not been allocated in Ward budgets.

PAWC16/22

Adams/Thorp

CARRIED**Paeroa Public Swimming Pool**

The Parks and Reserves Manager advised that the tree by the pool has been removed to prevent vandals using it to access the pool.

Cr Adams proposed that Council consider undertaking a study to ascertain if an all year round (under cover) pool facility could be provided in Paeroa for the district due to the high demand outlying district pool facilities are receiving all year round.

Installation of Rubbish Bin at Karangahake Hall Site

The rubbish bin has been removed from the carpark at the old hall site. Residents and visitors would like to see this replaced as it was used on a very regular basis, and is often seen filled to the top with rubbish.

Residents sometimes clear rubbish from the carpark and nearby swimming spot, but they are reluctant to carry on doing so if there is no rubbish bin provided. It has been recorded that the lack of a bin is an inconvenience for many people who use the parking area and nearby rail trail.

RESOLVED

THAT signage be installed at the hall site stating that visitors must take their rubbish away with them.

PAWC16/23

Thorp/Adams

CARRIED**Condition of Paeroa Cemetery**

The Parks and Reserves Manager, along with the C&M Manager, have been meeting regularly. C&M are employing another staff member along with a contractor to keep the grass growth under control. The area is currently being inspected on a weekly basis.

The Parks and Reserves Manager is to trial spraying with Glyphosate and re-sowing to eradicate the weed infestation.

PROVISION OF 'DOGGY-DOO' BINS AT PAEROA WARDS DOG EXERCISE AREAS (1512745)

The Parks and Reserves Manager reported on and sought the approval of the Ward Committee to purchase and install 'doggy-doo' bins at the dog exercise areas in Paeroa. The need to

restrict the opening of the bins to discourage general refuse being placed in the bins was also discussed. This would be addressed as part of the installation process.

RESOLVED

THAT the report be received.

PAWC16/24

Milner/Thorp

CARRIED

RESOLVED

THAT 'doggy-doo' bins are purchased and fitted at the dog exercise areas located as outlined in the report, and

THAT bin on the stop bank by the McDonalds outlet is moved from its current location to a more central point along the stopbank.

PAWC16/25

Milner/Thorp

CARRIED

WARD MEMBERS MONTHLY UPDATE ON COMMUNITY MEETINGS ATTENDED AND COMMUNITY MATTERS OF SIGNIFICANCE

Cr Thorp – attended the Paeroa Promotions Trust meeting – financial success of bike race event.

Cr Milner – volunteer expo put on by the Resource Centre. Scout Hall site visit with committee members and HDC staff to progress project.

Cr Bubb – attended certificate of appreciation for library volunteer.

ADDITIONAL ITEMS OF BUSINESS

St Josephs School, Paeroa – Mowing of Berm

The Parks and Reserves Manager advised that he has spoken with the Roding Manager regarding the mowing of the berm fronting St Josephs School. The Roding Manager has met with the roading contractor who has undertaken roadside mowing of this area.

The Chair requested that a letter be sent to the school advising of the outcome.

The meeting closed at 1.32pm

CONFIRMED

J M Bubb
Chairperson

10 May 2016

HAURAKI DISTRICT COUNCIL WAIHI WARD COMMITTEE

MINUTES OF A MEETING OF THE WAIHI WARD COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON TUESDAY 12 APRIL 2016 COMMENCING AT 2.30 PM

PRESENT Crs M P McLean (Chairperson), P H Keall (from 2.35pm) and A A Tubman

IN ATTENDANCE Messrs S Clark (Parks & Reserves Manager), Mr J McIver (Community Development Officer) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology for absence of His Worship, the Mayor J P Tregidga, Cr Shepherd and for the lateness of P A Keall be received and sustained.

WWC16/19 Tubman/McLean **CARRIED**

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

There were no declarations.

CONFIRMATION OF MINUTES

MEETING HELD ON TUESDAY 15 MARCH 2016 (1508117)

RESOLVED

THAT the minutes of the meeting of the Waihi Ward Committee held on Tuesday 15 March 2016 are confirmed and are a true and correct record.

WWC16/20 Tubman/Keall **CARRIED**

MATTERS ARISING FROM THE MINUTES

There were no matters arising.

COMMUNITY SERVICES

COMMUNITY SERVICES MONTHLY REPORT - 2016 (1510218, 508306, 1514445, 1511748, 1514875, 1511754, 1512538)

The Community Services monthly report on activities for the month of March 2016 was presented for the Committee's consideration.

RESOLVED

THAT the Community Services monthly report for March 2016 be received.

WWC16/21

Keall/Tubman

CARRIED

Waihi Lions Club [Appendix A - 1508306]

The Coordinator for the club’s community directory project has written seeking financial assistance with the 2016-17 telephone directory print costs.

The unbudgeted cost amounts to \$1,351.25

RESOLVED

THAT the correspondence from the Waihi Lion Club be received, and

THAT a grant of \$1351.25 be granted to the Waihi Lions Club in support of telephone directory printing costs.

WWC16/22

Tubman/Keall

CARRIED

Waihi Community Patrol [Appendix B - 1514445]

The Coordinator for the organisation has written seeking financial assistance for the costs of providing a service to the Waihi community.

RESOLVED

THAT \$1000.00 from the Waihi Ward Discretionary Fund is granted to Waihi Community Patrol In support of the costs of providing a service to Waihi.

WWC16/23

Keall/Tubman

CARRIED

Aspiring Leaders Forum

The Mayor has received correspondence from the Board of The New Zealand Leaders’ Trust inviting him to nominate a young leader from the community to participate in the 11th Annual forum that will be held in Wellington on 30 June to 3 July 2016.

The Mayor proposed to support a young person to participate in the forum. Nominations close 6 May 2016. The nominee (delegate) must be aged between 18 and 26.

Members were asked to consider prospective candidates.

Morgan Park Redevelopment

The Parks and Reserves Manager updated on the project to date. The Community Services Manager is currently working with Sport N Action Trust and GeoMetrix to retender the project for Spring construction. Sport N Action is also in the process of working with the Morgan Park sporting clubs to establish a management committee for Morgan Park.

New Waikino Community Swing Bridge Carpark

The swing bridge carpark is currently being designed with physical works planned to start in early 2016. This project is being managed by Tech Services.

Mowing Request – (Appendix C – 1511748)

An elderly resident has written to Council asking if the road reserve berm fronting his property at 17 Richmal Street, Waihi can be mowed by Council. He has recently been granted permission for a grant from WINZ to have his lawn mown but they are unable to include the berm. His property is a large 1 acre section with a large berm.

The cost of this mowing would be approximately \$60.00 if it is mowed on the once per month frequency.

RESOLVED

THAT the correspondence be received, and

THAT the request for mowing of a large road frontage berm fronting 17 Richmal Street, Waihi be declined.

WWC16/24

McLean/Keall

CARRIEDRequest for Refuse Bin to be serviced by Council – Colebrook Road, Waihi (GIS Image Appendix D - 1514875)

There is a swimming hole and the bottom end of Colebrook Road in Waihi. A resident who arranged for a rubbish bin to be installed at the location and emptied when required some time ago has passed away. As the bin is no longer being serviced by anyone, rubbish is overflowing everywhere. Other residents at the location have taken on the responsibility to remove it and ask if this is a Council area and whether Council is able to start emptying the bin from the location.

RESOLVED

THAT the correspondence be received, and

THAT the rubbish bin be removed from the area of water hole at the bottom end of Colebrook Road, Waihi and that the area it be monitored.

WWC16/25

Keall/McLean

CARRIEDCompacting Solar Rubbish Bins Update

The Parks and Reserves Manager updated on and presented the notice which has been advised to the business community regarding the use of the solar bins.

Waihi Community Swimming Pool

The Waihi Swim Club has significantly increased its membership and are making full use of the pool.

Sinkhole at Morgan Park Netball Courts – (Appendix F – 1512538)

The Parks and Reserves Manager updated the members on the issues occurring over the last month of two sinkholes that have appeared at the No. 1 Netball court.

PROVISION OF 'DOGGY-DOO' BINS AT WAIHI WARDS DOG EXERCISE AREAS (1512701)

The Parks and Reserves Manager reported on and sought the approval of the Ward Committee to purchase and install 'doggy-doo' bins at the dog exercise areas in Waihi.

RESOLVED

THAT the report be received.

WWC16/26

Tubman/Keall

CARRIED**RESOLVED**

THAT 'doggy-doo' bins are purchased and installed within the dog exercise areas as outlined in the report, and

THAT bins are installed at the new dog exercise areas that have been established as part of the Dog Control Policy review, and

THAT additional doggy-doo' bins are purchased and installed at the end of the road at Fishermans Bend, Whiritoa.

WWC16/27

Keall/McLean

CARRIED**WARD MEMBERS MONTHLY UPDATE ON COMMUNITY MEETINGS ATTENDED AND COMMUNITY MATTERS OF SIGNIFICANCE**

Cr Tubman – has met with Waihi postal workers for feedback on the Waihi street numbering project.

Cr McLean – delegation to Jiading District, China – Chinese have requested the number of students involved in the exchange programme be increased.

The meeting closed at 3.40pm.

CONFIRMED

H T Shepherd
Chairperson

10 May 2016

HAURAKI DISTRICT COUNCIL

ECONOMIC DEVELOPMENT COMMITTEE

MINUTES OF A MEETING OF THE ECONOMIC DEVELOPMENT COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY 13 APRIL 2016 COMMENCING AT 1.00PM

PRESENT Crs (In the Chair), G R Leonard, P A Milner and A A Tubman

IN ATTENDANCE Mr D Fielden (Economic Development Manager), Ms P Trubshaw (Economic Development Support Officer) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of His Worship the Mayor Mr J P Tregidga and Cr D A Adams be received and sustained.

EDC16/15 Milner/Tubman **CARRIED**

LATE ITEMS

Pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the Chairperson called for late items to be accepted.

RESOLVED

THAT pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the following late items be accepted for discussion.

- In Committee – Kerepehi Industrial Subdivision Update

The item was not on the agenda because the item was unavailable at the time of the agenda deadline.

Discussion on the item could not be delayed because the Chair of the Committee and Economic Development Manager would be out of the country for the next meeting.

EDC16/16 Leonard/Milner **CARRIED**

DECLARATIONS OF INTEREST

There were no declarations.

CONFIRMATION OF MINUTES

ECONOMIC DEVELOPMENT COMMITTEE MEETING HELD WEDNESDAY 16 MARCH 2016 (1503017)

RESOLVED

THAT the minutes of the meeting of the Economic Development Committee held on Wednesday 16 March 2016 are confirmed and are a true and correct record.

EDC16/17

Tubman/Leonard

CARRIED**MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

FOR INFORMATION ONLY**ECONOMIC DEVELOPMENT MANAGER'S REPORT (1514151)**

The Economic Development Manager reported on activities for the month of March 2016.

RESOLVED

THAT the report be received.

EDC16/18

Tubman/Milner

CARRIED

The report covered the following:

Paeroa Racecourse

Council staff is providing information for decision making purposes to the developer's project team.

Business after Five

Council representatives have attended Ba5 meetings in Waihi and Paeroa.

Economic Development Strategy

Council's economic development strategy is currently being updated. Professor Dr Dr Jens Mueller has been contracted to assist Council staff to prepare the Strategy. An Economic Development Committee Workshop has been set for 8 June 2016.

Trip to PR China

The Economic Development Chairman and Council staff will be travelling to PR China in May 2016. They will be visiting Chengdu and Beijing. During their stay in Chengdu they will meet with the New Zealand Trade & Enterprise "Beach Head" and the New Zealand General Consul. In Beijing they will meet with representatives of the Beijing Agri-Capital Business Group.

Tourism

Staff is currently working with Destination Coromandel and other interested parties to put together a tourism package aimed at overseas students and corporate visitors.

Hauraki Rail Trail - Hospitality Projects

Staff are working with people interested in providing hospitality and experiences to support the Hauraki Rail Trail throughout the District.

Industrial Subdivision - Kerepehi Marketing

The signage for the Kerepehi Industrial subdivision has been installed.

DECISION MAKING

LET'S GET DIGITAL PROGRAMME REPORT (1514840)

The Economic Development Support Officer presented a report on the Let's Get Digital programme.

RESOLVED

THAT the report be received.

EDC16/19

Tubman/Milner

CARRIED

Steve Adams, Chief Executive of an Auckland based company, Socialize, was in attendance in support of the Economic Development Support Officer's report and provided a presentation on the Let's Get Digital programme.

The company has created a small business action plan for Councils called Let's Get Digital. The programme is similar to the envisaged digital awareness programme in the Digital Enablement Plan (DEP). It is designed to help regional businesses get more digitally engaged. The programme provides a free online presence for every business, a free online learning community, access to great deals on cloud solutions, local workshops and events, and a dashboard so the Council can track its community's progress.

The Economic Development Support Officer requested the Committee's support that Socialize is appointed to implement its Let's Get Digital programme in the District for one year.

RESOLVED

THAT the Economic Development Committee approves Option 2: Auckland based company Socialize is appointed to implement its Let's Get Digital programme in the District for one year.

EDC16/20

Tubman/Milner

CARRIED

LATE ITEM

MATTERS TO BE TAKEN WITH THE PUBLIC EXCLUDED

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Kerepehi Industrial Subdivision Update	<p>Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations</p>	<p>Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

EDC16/21

Tubman/Milner

CARRIED

RESOLVED

THAT the public be readmitted to the meeting and that the business in committee discussed be confirmed.

EDC16/23

Leonard/Milner

CARRIED

The meeting closed at 2.25pm

CONFIRMED

G R Leonard
Chairperson

11 May 2016



Decision Report

To: Mayor and Councillors
From: Manager Planning and Environmental Services
Date: Friday, 15 April 2016
File reference: Document: 1512897
Meeting date: Wednesday, 27 April 2016
Subject: **Planning and Environmental Services Monthly Report – March 2016**

Recommendation:

THAT the report be received, and

THAT a small working party made up of elected members be formed in order to finalise the 2016 Triennial Survey questionnaire.

Summary

This month has seen customer services high call numbers continuing. There is an update in the Resource Management area from the Ministry and the Building Consent Authority Accreditation process is also under review. With the Annual Plan adopted the strategic planning focus now moves to the Annual report. The Dog Control Policy and Bylaw review is now in its public submission stage. There is an update on the Martha Pit re-entry and other Waihi Mine issues.

CUSTOMER SERVICES TEAM

The Customer Service Team has continued to experience high call volumes.

Date	Calls In	Abandoned	Service Level %	Abandonment Rate %	% difference over previous period last year	Average talk time	Average speed of answer (in seconds)
Mar 16	3824	292	75.89	7.64	3%↓	2.19	0:15

This has had an impact on our ability to meet our service targets (Service Level >80%, abandonment rate <6%) and the team is busy with the volume of work currently coming in.

1157 Rate Rebate Applications have been processed for this financial year – approx 91.5% of the expected volume. Low income earners have until 30th June to apply. Applications cannot be backdated.

Our staff meeting focussed on a Unit Standard relating to Information and Privacy Legislation and how it applies in our workplace. Our next meetings will be around understanding the Local Government Sector. Over time our current training programme will enable staff to achieve the National Certificate in Public Sector Services

The Customer Service Manager has been invited by Skills Organisation to represent Councils at a working group which is tasked with reviewing the qualifications available to the Local Government Sector via the workplace training method. Other Councils represented are all large Councils, so our role is, in part, to ensure that the qualifications developed can be accessed by all Councils regardless of size.

We have experienced some technical difficulties resulting from the upgrade of our telephony platform. We are working on ways to ensure a seamless method of managing these disruptions moving forwards. Palmerston North City Council After Hours provider has assisted with these calls at short notice when the phones were not working.

DEVELOPMENT

31 March 2016

Consents Issued	2014/15	2015/16	Year to date
Building Consents	274	232	85%
Subdivisions	19	27	142%
Land Use	62	70	113%
Designations	2	3	150%
Objections	3	3	100%
Certificates of Compliance	2	-	-%
Variations	8	16	200%
Outline Plans	2	2	100%
Right of Ways	-	(1)	(100%)
Extension of Time	-	(1)	(100%)
	98	121	123%
LIMs	393	541	138%

The above table indicates development figures for Building and Resource Consents issued from the start of this financial year with Building Consent numbers down from this time last year but LIM applications have a consistent increase from last year.

REGULATORY SERVICES TEAM

PLANNING IMPLEMENTATION

Processing

For the last month all the resource consent applications were processed within the statutory timeframe of 20 working days.

Resource Management Update from MFE

- National Policy Statement (NPS):- in August the Minister for the Environment (MFE) announced the forward agenda of national direction under the RMA. One of the topics is national guidance on managing risks from natural hazards, with the Minister stating a preference for an NPS to be in place by 2018. Consultation on NPS development will occur after the Resource Legislation Amendment Bill is enacted. MFE are commissioning some research covering both theory and case studies of local government practice and experience in engaging communities to manage risks from natural hazards.
- National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health - this being reviewed, consultation to be undertaken mid 2016, with view to amendments being put in place during 2017 with greater emphasis on human health intended.
- Long Term Evolution of Planning System is being looked at with view to being able to provide advice to the next government. This responds, among other things to Productivity Commission report and LGNZ document. It intends to form future view of the NZ Resource Management System.
- District Plan Template - research is underway on effects based planning, e planning, integration between the template and national directions. Work is also being carried out on trying to work out the best way of implementing changes that will result from RMA Amendments.
- RMA Amendment Bill – approximately 500 submissions received with the first meeting of Select Committee was on 31 March. The Select Committee advised it had concerns around the District Plan template and Resource Consent notification requirements – increasing complexity. Its recommendations are due on 3 June, but most unlikely to meet this deadline more like end of June/July.
- Freshwater Discussion document launched with submissions closing 22 April 2016. Staff from water directorate have been meeting with other Council's staff and can come to our Council if requested.
- Planning Commissioners - Some Councils are no longer using Councillors to make any resource consent application decisions. These Councils do not think it is worthwhile having their Councillors go through the now compulsory training, due to the reluctance of their Councillors to do the training. This has resulted in increased costs to the applicants.
- Non-statutory guidance – liquefaction: - MfE and MBIE are progressing non-statutory guidance on assessing liquefaction risks covering land assessments, land use planning and building foundations. It is intended to be published in late 2016.
- Non-statutory guidance – updating Coastal Hazards and Climate Change guidance: - This guidance update is due to be completed in late 2016. It will take into account the 2015 guidance review, the latest science, and recommendations made by the Parliamentary Commissioner for the Environment in her recent report on sea level rise and coastal hazards.

Reminder about Making Good Decisions Programme recertification

A reminder to everyone with Making Good Decisions accreditation that commissioners who do not attend a recertification course prior to the lapse of their certification will need to restart the process of certification. Opus contacts all commissioners, for whom they hold current contract details, to remind them of their certification expiry date and the need to recertify. If your contact details have changed from those Opus holds, please let them know by giving them a call on 0800 678 738 or through their website <http://www.opuseducation.co.nz/>

BUILDING TEAM

Processing

Council granted 33 Building Consent applications with 10 new dwellings in the month of March and all were processed within the statutory timeframe.

BCA accreditation review

As Council was informed in last month's report the Ministry of Business, Innovation and Employment (MBIE) seeks Territorial Authority, and key stakeholder feedback, on proposals to improve the Building Consent Authority accreditation scheme (the scheme). The scheme was introduced through the Building Act 2004 and given effect through regulations.

The purpose of the Building Consent Authority accreditation scheme is to set out the minimum policies, procedures and systems that a Building Consent Authority must have, and consistently and effectively implement, to perform its building control functions.

There have been four rounds of Building Consent Authority (BCA) accreditation scheme (scheme) accreditation assessments between 2007/08 and 2012/14. It is now timely to consider whether:

1. the aims of the scheme have been achieved
2. there are opportunities to improve the scheme to further improve regulatory building control
3. the fee structure for accreditation is fair and reasonable.

MBIE are seeking feedback on proposals to improve the Building Consent Authorities (BCA) accreditation scheme. This feedback will contribute to MBIE's understanding of the scheme. Responses to the survey are requested by the 11th May 2016.

The Waikato Building Consents technical committee at its meeting on the 8th April reviewed the surveys questions and the Waikato Building Consents Group will receive a draft response by the end of April; which will be sent to MBIE on behalf of the Waikato Building Consents Group of which this Council is a member.

GENERAL

Dog Control

Follow up property inspections in Waihi and Paeroa have continued for unregistered dogs as we head towards the last quarter of the dog registration year.

Food Act 2014 – Fees

Under section 205 of the Food Act 2014 Council sets fees to recover costs of registration, verification, compliance and monitoring activities of food premises. On the 1st March 2016 the Food (Fees and Charges) Regulations 2015 were amended to enable among other things the power for Council to waive any fixed fee in whole or in part in a case of genuine hardship. An example might be where charging the fee would lead to a business or institution such as an early childhood education centre or school having to significantly reduce the range or quality of food they provide, and thus negatively impact on children's health outcomes.

STRATEGIC PLANNING

Annual Plan

The Council adopted its 2016/17 Annual Plan at its meeting in March. The final formatting and printing of the Plan has been completed and the distribution of the Plan is underway. The Plan has also been placed on the Council's website. Work has also commenced on the revaluation information to be publicised in June and followed up with a rates newsletter in September.

2016 Pre-Election Report

Staff has begun working with the Chief Executive to develop the 2016 Pre-Election Report. A pre-election report (PER) is a requirement of section 99A of the Local Government Act 2002 and is an obligation placed specifically on the Chief Executive rather than the Mayor or elected Council.

The purpose of a PER is to inform potential candidates and voters of the Council's financial position and to stimulate informed debate about local authority funding and expenditure issues during local election campaigns. It is another opportunity to inform the community how matters for the last 3 years, the current year and what the council expects to do in the coming three years. The 2016 report is expected to be published before the due date of 29 July 2016, and will be released to the current councillors in July.

2015/16 Annual Report

The draft project timetable for the Annual Report has been approved by the executive leadership team and Audit New Zealand. It is expected that the 2015/16 Annual Report will be presented to the newly elected Council at its first meeting. The document, excluding financial information is expected to be presented to the current council at its September meeting.

2016 Triennial Survey

At its meeting of 30 March 2016, the Council approved the set of topics to be included in the 2016 triennial survey. Since that meeting staff have been preparing a timetable for this project, and also preparing a detailed Request for Proposal for an external company to undertake this work on behalf of Hauraki District Council. The Council will obtain at least three quotes for this work as per the Council's Procurement Policy. The Executive Leadership Team will consider the recommended supplier following 4 May and the successful company will be communicated to the Council at its May meeting.

It is recommended that a small working party of elected members, including the Mayor be formed to work with staff to finalise the 2016 Triennial Survey questionnaire.

Surveying is proposed to take place 13 July to 10 August. The satisfaction results will be included in the 2015/16 Annual Report and the full survey results will be presented to the newly elected council at its retreat in October.

Dog Control Policy Review

The public consultation period for the Draft Dog Control Policy and Bylaw opened on Friday 1 April and closes at 4.30pm on Monday 2 May 2016. To date there have been 14 submissions received.

CCTV Policy

Members of the strategic planning team are assisting corporate services staff in the drafting of a CCTV policy for Council and staff operational guidelines. This is considered best practice in line with the Privacy Act 1993. The draft CCTV Policy will be on the Council agenda for the May Council meeting.

The Waikato Plan

Council staff sent the Council feedback on the Waikato Plan proposed summary document to the Waikato Plan project team.

The Waikato Plan project team also drafted a list of various projects designed to counter the issues associated with population decline and asked for staff feedback on these.

The next Waikato Plan Joint Committee meeting will be held on Monday 18 April and will be attended by Acting Deputy Mayor Toby Adams and the Council's Policy Analyst

Solid Waste Bylaw

Eunomia Research & Consulting has been contracted by the Waikato Regional Council to undertake the Solid Waste Bylaw work on behalf of the Councils in the Waikato and Bay of Plenty Regions. The staff working group will liaise with Eunomia during this process. The draft bylaw work is likely to be complete by December 2016 and community consultation undertaken in early 2017. A report is on this agenda.

Economic Development Strategy Review

Members of the strategic planning team are assisting economic development staff with the review of the Council's Economic Development Strategy. A workshop on the review of the Strategy was held with the Economic Development Committee on 16 March 2016. There will also be a workshop held with the Council in mid June. The workshop could not be scheduled for an earlier date due to elected member and staff availability.

SEEP Pilot Project

Hauraki Plains College has been chosen to participate in a Smart Waikato Trust Secondary School – Employer Partnership (SEEP) Pilot Project which will run over the next three years. The SEEP initiative has been identified by Waikato Means Business as key project in strengthening linkages between industry and secondary education, whereby employer groups from priority sectors link into school faculties. The Council's Policy Analyst is working with teachers and Year 9 English students from Hauraki Plains College as part of this pilot project but there will not be a significant commitment of time. Other businesses in the District are also participating in this project. The students will have two assignments to complete by the end of Term 3 which will be focused around; the aims and challenges of the business the students are working with, the various communication channels of the business, and how the various businesses in the District vary in their aims and challenges.

Current relevant National/Regional consultations open for submissions

- Consultation on next steps for fresh water
- Building Consent Authority Accreditation Scheme Review
- Feedback on Draft LGNZ Model Standing Orders

Mining Matters

Martha pit operations – Slip on the North Wall

As previously reported to the Council the north eastern wall has a significant area of movement and could be subject to failure in the future. The rate of movement on this area of the wall has accelerated over the last month and appears to be reactive to rainfall.

The failure and the movement are being monitored by Oceana Gold (the Company) and the pit peer reviewer but further investigations into the failure mechanism are limited until such time as the Company can re-gain access to the pit. Once access is available further monitoring equipment will be installed and the failure will be drilled to assist in identifying the failure mechanism/s.

At this stage the area of movement remains an operational matter for the Company and the Council continues to be advised by the Company that should the area subject to movement fail it will not extend beyond the existing pit perimeter.

As a result of the potential failure the Company is taking a precautionary approach in that it is proceeding to re-locate that portion of the pit rim walkway directly above the area of movement on the wall. The pit rim walkway in this area will be moved onto Miners Place and proceed along land owned by the Company along Bulltown Road to re-enter the existing walkway close to the Bulltown Road Williams Street intersection. Track formation has been commenced and the track will be fenced to prevent access to the pit rim in that area.

Martha pit – Re-entry

As previously reported the re-entry design to the pit is to allow access into the pit for drill rigs and light vehicles for investigation of the mechanisms sitting in behind the slip on the north wall and also to allow for the exploration drilling of potential future resource. The re-entry and works were reviewed and approved by the pit peer reviewer and Council and met all statutory requirements in terms of the mining licence. Works had commenced and the waste rock was being side cast into the pit.

On 1 April a request for a further change to the design of the proposed access road on the north western wall was received with the following requested changes to the previously approved works:

- In undertaking the approved works the Company had experienced localised safety issues relating to rock fall and local instability. These safety issues were exacerbated by the narrow 10 metre working bench.
- To address the stability issues the Company sought to include another bench in the design which would result in a flatter upper slope and improved stability.
- The amount of material to be excavated would increase from 65,000m³ to 85,000m³
- The works would commence at 1135RL rather than 1120RL (15 metres higher on the wall).
- The Company sought to move the excavated material from the site using light road trucks around the upper pit rim road to the stockpile area for crushing and conveying. The stockpile area plus the machinery working on top of the stockpile will remain below the existing noise bund.
- The timetable for the works will remain at approximately 5 months.

The new design has been approved by the pit peer reviewer and the Council approved the works on 7 April subject to full compliance with the Mining Licence and EMMA consent conditions. The Council also required a noise monitoring programme to be implemented.

Given the short notice for consideration of this amended proposal I also advised the Company that the period between the application being received and the programmed work commencing was very short (6 days) and that, in future, more time must be allowed by the Company for consideration of such requests.

Exploration

The Company continues to implement an extensive exploration programme around the pit and underground in the Correnso mine. Exploration from Correnso includes extensive drilling between the Correnso mine into the area west of the mine towards the pit.

The Company has already advised that it will proceed with mining in the Daybreak and Empire veining systems (both covered by and allowed for in the Correnso Consent) and this work is

expected to commence mid-year. Property purchase and ex-gratia payment offers have been made to the landowners above these proposed works.

It is possible that the Company will be seeking further regulatory approvals to allow mining in the area between Correnso and the pit but the Council has not received any applications at this stage.

Property offers and notation on Land Informations memoranda (LIM's)

The Waihi Ward Committee, at its meeting of 14 October 2014, considered a request from the Company in relation to conditions 46 and 47 of the Correnso consent; that if formally requested to do so by the Company, the Council records on the respective property files the fact that an offer ex-gratia payment has been made for those properties above areas of proposed stoping.

The Ward committee resolved as follows:

THAT, if formally requested to do so by Newmont Waihi Gold (now the Wahi Gold Company), Council record on the respective property files the fact that an offer has been made to the registered proprietor of a property for a property purchase or ex-gratia payment under conditions 46 and 47 respectively of the Correnso consent and that this be carried forward onto any Land Information Memoranda (LIM) that is issued for those properties.

The resolution was subsequently adopted by the Council.

The Company has now advised that it does wish to have property offers and ex-gratia payment offers noted on LIM's and we have started receiving notifications on individual properties where offers have been made. These notifications are prepared by the Property Group who is contracted to the Company for all Correnso property matters. These notifications are now placed on the electronic property files for those properties and these will now be included on LIM's for those properties.

Property Conditions – Conditions 46 and 47 – Deduction of ex-gratia payments

This is the subject of a separate, in-committee report on this agenda.

Correnso Property Conditions – Offers to purchase and timing of valuations

The Correnso consent property conditions allow for the purchase of properties or the payment of ex-gratia payments for those properties over stopes and drives (tunnels). The conditions allow for two valuations to be made at the time of the offer to purchase. One valuer is retained by the Company and the second is appointed by the property owner. Once the valuations are agreed it is up to the property owner whether they accept the offer to purchase or the ex-gratia payment (or neither).

The conditions further allow that if the property owner subsequently wishes to have their property purchased at a later time, but when mining activities are still underway, then they can request that the Company purchase the property.

The Company received an enquiry from a property owner who sought the Company's view on whether a subsequent request for purchase would mean that the valuation process would be re-done to establish a new market value figure. The Company sought legal advice on this matter and also asked the Council for its view on this matter.

I sought legal advice on this question as it is important to establish the correct legal interpretation of the conditions given that the property market in Waihi (including the Waihi east area) has risen over the last few months.

All advice received by the Company and the Council was consistent. Condition 50 of the consent states that only one offer need to be made under conditions 46 or 47 and there no

requirement to update valuations when a property owner subsequently requests the Company to purchase their property.

The Company however has indicated it could take a less legalistic approach on this matter if a reasonable period of time had passed between the offer to purchase (not taken up) and a subsequent request for purchase.

Correnso Social Impact Management Plan (SIMP) – 2015 Annual Report

Council received the 2015 Annual Report on the SIMP on 29 March as required by condition 42 of the consent for review against compliance with the relevant conditions.

Essentially the SIMP contains a significant number of indicators for 6 identified areas:

- Economy
- Employment
- Property
- Community
- Health and Wellbeing
- Future of Waihi and WGC Legacy

Each of these chapters has a number of indicators that contain baseline data collected when the Social Impact Assessment was undertaken in 2014. For each subsequent year the Annual Report indicators are populated with the data for that year. The report also includes analysis of the data, discussion where appropriate and recommendations to the Company. The purpose of this approach is to be able to identify and quantify trends in the indicators over periods of time. These trends also allow for the identification of new indicators that may be required or amendments to existing indicators or data collection that will produce more meaningful trends.

The report is an extensive document with all indicators having been populated. We have reviewed the report in detail and a response is being prepared for the Company. While the consultants for the Company who prepared the report have made recommendations on indicators and data the Company has not, in submitting the report, advised the Council of its intentions or recommendations in relation to these.

It is my intention to seek responses from the Company on these matters but any recommendations made by the Company and subsequently agreed to by the Council will not come into effect until the Annual Report for the 2016 year.

I am satisfied that the report is complete in relation to the population of the data into the indicators and I will place the Annual Report on the Council's website as it is a matter of interest to many in the community.

Golden Cross - Sinkhole

As previously reported to Council a sinkhole had formed in June 2013 on the upper eastern slope of the closed open pit at the Golden Cross site and, as an interim measure, this was fenced off with safety fencing and suitable hazard warning signage. A monitoring programme for this sinkhole was agreed with Coeur Gold.

The sinkhole remains in a dynamic state in that there is still debris falling into the hole and rainwater flows from the hole into the old underground workings. Coeur has recently suggested that the sinkhole could remain as a feature of the site as a "vital reminder for future generations of what can happen" on mine sites.

I have discussed this matter with the Waikato Regional Council (WRC) and we will be preparing a response to this suggestion. I have advised the WRC that while the sinkhole remains in its current dynamic state the Council is happy that the sinkhole remains provided

the appropriate safety fencing and signage is maintained but, that in the longer term, once the sinkhole has blocked off, we expect the sinkhole to be backfilled and rehabilitated. The WRC agrees with this view. A joint response from the Councils will be sent to Coeur Gold advising of our view.

There also remains the possibility that other sink holes could form and we would expect that, if this did occur, these would need to be rehabilitated as well.

Golden Cross – Update on Long Term Slip

We have received the monitoring report for the Golden Cross slip/s covering the period January 2014 to August 2015. This report has been prepared by Tonkin and Taylor for Coeur Gold. The report advises that the slip remains stable and the rates of movement are comparable to those over the previous 14 years.

While this is more a matter for the WRC the HDC receives the report for information and comment. The report has been referred to the two peer reviewers for the Golden Cross site and. Once the review of the report is completed any matter of interest will be reported to Council.

Peter Thom
Manager Planning and Environmental Services

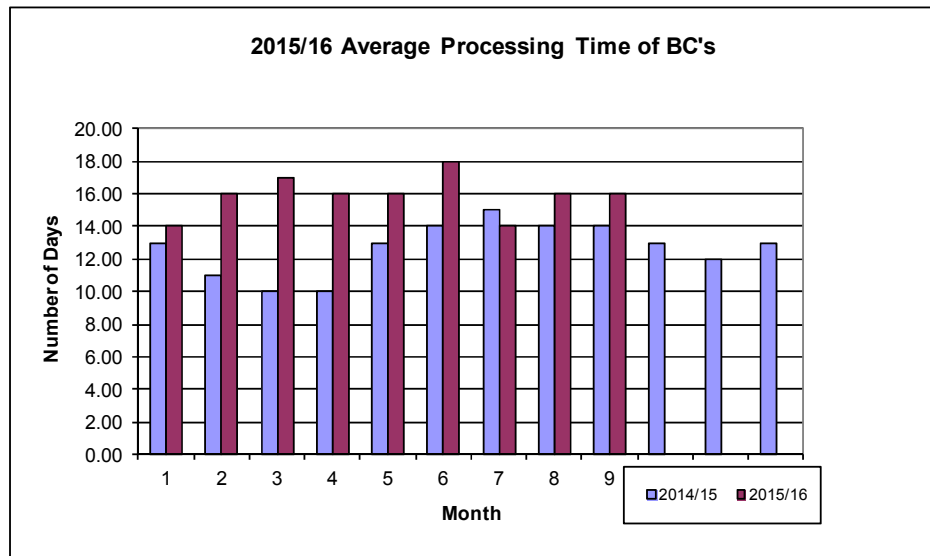
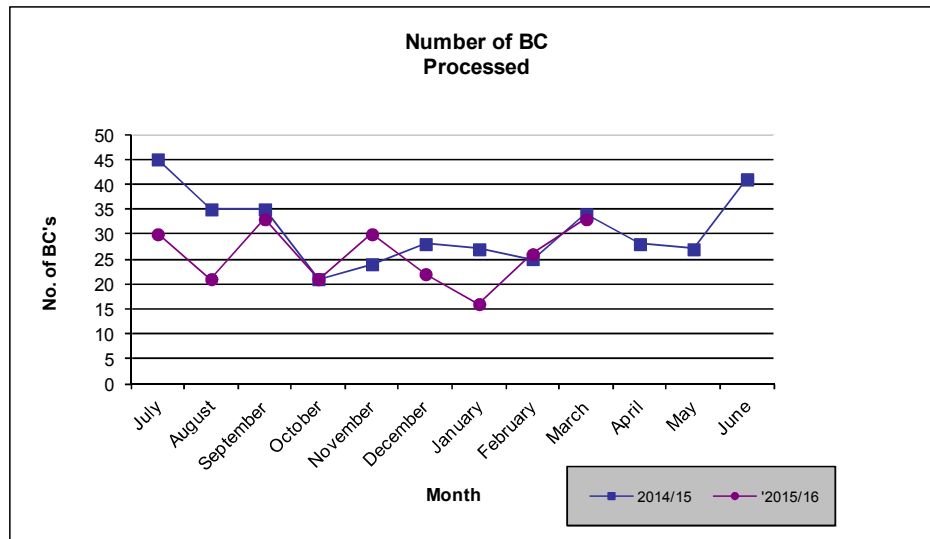
MONITORING REPORT

<p>Publication of the Annual Report <i>That the Annual Report is completed, audited and adopted by Council by 31st October, each year.</i></p>	<p>The last Annual Report for 2014/15 was adopted on 28 October 2015.</p>																																																																
<p>Special Consultative Procedure <i>That all issues subject to a special consultative procedure meet the requirements of the Local Government Act, 2002.</i></p>	<p>This has been undertaken as required with all Council Plans; Policies and Bylaws.</p>																																																																
	<p>Resource Consents & LIMs</p>																																																																
<p>Target</p>	<p>Progress towards success</p>																																																																
<p>All notified resource consents applications are decided and issued within statutory timeframes. <i>99% of all notified resource consent applications are decided and issued within 70 working days.</i></p>	<p>1 Jul 2015 to 31 March 2016 Notified Consents to the end of March 2016 In time 1 Out of time 0</p>																																																																
<p>All non-notified resource consent applications are decided and issued within statutory timeframes. <i>All non-notified consent decisions, not requiring a hearing, are issued within 20 working days.</i></p>	<p>1 July 2015 – 31 March 2016</p> <table border="0"> <tr> <td>Total</td> <td>121</td> <td>In time</td> <td>121</td> <td>100%</td> <td>Out of time</td> <td>0</td> <td>-%</td> </tr> <tr> <td>Land Use</td> <td>70</td> <td>In Time</td> <td>70</td> <td>100%</td> <td>Out of time</td> <td>0</td> <td>- %</td> </tr> <tr> <td>Subdivision</td> <td>27</td> <td>In Time</td> <td>27</td> <td>100%</td> <td>Out of time</td> <td>0</td> <td>- %</td> </tr> <tr> <td colspan="8">Other</td> </tr> <tr> <td>Misc/Desig</td> <td>4</td> <td>In Time</td> <td>4</td> <td>100%</td> <td>Out of time</td> <td>0</td> <td>- %</td> </tr> <tr> <td>Variations</td> <td>16</td> <td>In Time</td> <td>16</td> <td>100%</td> <td>Out of time</td> <td>0</td> <td>- %</td> </tr> <tr> <td>Objections</td> <td>3</td> <td>In Time</td> <td>3</td> <td>100%</td> <td>Out of time</td> <td>0</td> <td>- %</td> </tr> <tr> <td>Ext. of time</td> <td>1</td> <td>In Time</td> <td>1</td> <td>100%</td> <td>Out of time</td> <td>0</td> <td>- %</td> </tr> </table>	Total	121	In time	121	100%	Out of time	0	-%	Land Use	70	In Time	70	100%	Out of time	0	- %	Subdivision	27	In Time	27	100%	Out of time	0	- %	Other								Misc/Desig	4	In Time	4	100%	Out of time	0	- %	Variations	16	In Time	16	100%	Out of time	0	- %	Objections	3	In Time	3	100%	Out of time	0	- %	Ext. of time	1	In Time	1	100%	Out of time	0	- %
Total	121	In time	121	100%	Out of time	0	-%																																																										
Land Use	70	In Time	70	100%	Out of time	0	- %																																																										
Subdivision	27	In Time	27	100%	Out of time	0	- %																																																										
Other																																																																	
Misc/Desig	4	In Time	4	100%	Out of time	0	- %																																																										
Variations	16	In Time	16	100%	Out of time	0	- %																																																										
Objections	3	In Time	3	100%	Out of time	0	- %																																																										
Ext. of time	1	In Time	1	100%	Out of time	0	- %																																																										

Issue building consents within statutory timeframes.

100% of all building consents are issued within statutory timeframes - 20 working days

	YTD		YTD	
	Mar-15	2014/15	Mar-16	2015/16
No. of Consents	34	274	33	232
% in time	100%		100%	
New Houses				
Paeroa		8		11
Waihi		44		42
Plains		15		21
TOTAL		67		74

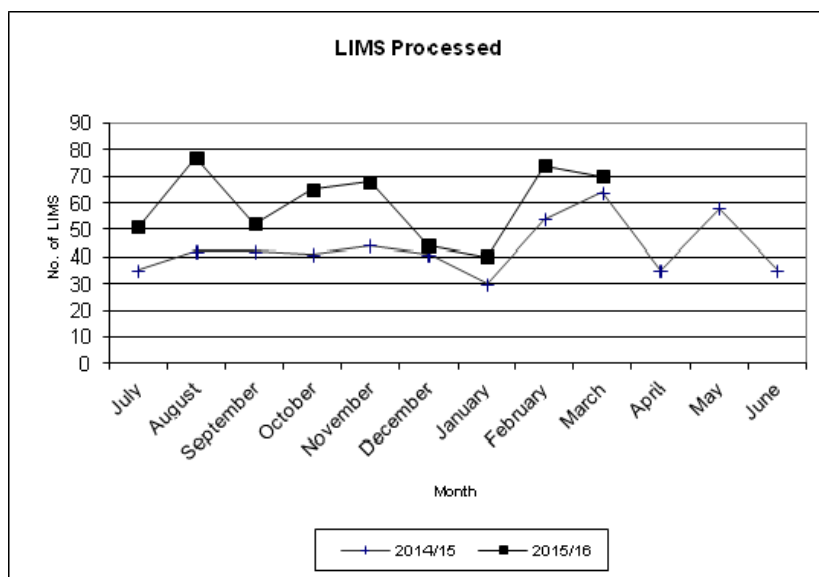


All LIMs are issued within statutory timeframes

All LIMs are issued within 10 working days

	YTD		YTD	
	Mar-15	2014/15	Mar-16	2015/16
No. of LIMs	64	393	70	541
% in time	100%			
LIMs by Ward				
Paeroa		111		154
Waihi		171		253
Plains		111		134
TOTAL		393		541

	# LIMs	%in time	Avg	# LIMs	%in time	%	Avg
	2014/15	2014/15	Processing	2015/16	2015/16	Overtime	Processing
July	35	100%	6.3	51	100%	0%	6.5
August	42	100%	6.7	77	100%	0%	6
September	42	100%	5.8	52	100%	0%	6.8
October	41	100%	6.2	65	100%	0%	5.5
November	44	100%	5.5	68	100%	0%	5.9
December	41	100%	5	44	100%	0%	5.2
January	30	100%	6.8	40	100%	0%	6.5
February	54	100%	5.3	74	100%	0%	4.8
March	64	100%	5.3	70	100%	0%	6
April	35	100%	4.4				
May	58	100%	5.8				
June	35	100%	4.9				
TOTAL	521	100%	5.75	541	100%	0%	5.90





Decision Report

To: Mayor and Councillors
From: Economic Development Chair
Date: Monday, 18 April 2016
File reference: Document:1520040
Meeting date: Wednesday, 27 April 2016
Subject: **Let's Get Digital Programme Report**

Recommendation:

THAT the report be received, and

THAT the Council approves Option 2: Auckland based company Socialize is appointed to implement its Let's Get Digital programme in the District for one year.

Purpose

To inform the Council about a small business action plan for Councils called Let's Get Digital and seek the Council's approval to implement it throughout the district. The programme has been developed by Auckland-based Company, Socialize.

The matter or suggested decision does not involve a new activity, service, programme, project, expenditure or other deliverable.

Background

In 2015 Council adopted a Digital Enablement Plan (DEP) for the district. This plan included a number of potential projects including a digital awareness programme called Talk IT.

At its last meeting the Economic Development Committee heard a presentation from Socialize CEO Steve Adams. Adams' company has created a Small Business Action Plan for Councils called Let's Get Digital. This programme is similar to the envisaged digital awareness programme in the DEP. Designed to help regional businesses get more digitally engaged, the programme provides a free online presence for every business, a free online learning community, access to great deals on cloud solutions, local workshops and events, and a dashboard so the Council can track its community's progress.

Issues and options

Option 1: Council staff and Connect I.T Hauraki could create a similar programme to the one developed by Socialize. However, this would duplicate something that already exists.

Option 2: Socialize is appointed to implement its Let's Get Digital programme in the District for one year.

Budget Implications

The investment required for the programme is \$5,500 for one year. This money would be sourced from the budget allocated to the Digital Enablement Plan in Council's Annual Plan.

Recommendation

It is recommended the Council approves Option 2: Socialize is appointed to implement its Let's Get Digital programme in the District for one year.

Council staff could create a similar programme, but this would duplicate something that already exists. In many ways the Council would be competing against the Let's Get Digital programme, which could raise issues around uptake, copyright and corporate sponsorship. Socialize already has a well developed programme, corporate partners, and other Councils on board.

Being able to roll this project out quickly would be also advantageous in terms of building interest, momentum and credibility in the implementation of the Council's DEP.

Toby Adams
Economic Development Chair



Information Report

To: Mayor and Councillors
From: Information Services Manager and Economic Development Support Officer
Date: Monday, 18 April 2016

File reference: Document: 1514798
Appendix A: 1516377

Meeting date: Wednesday, 27 April 2016
Subject: **Fibre to the Home Business Case**

Recommendation:

THAT the report be received.

Summary

Last year Hauraki District Council took part in a Central Government process to try and secure a portion of Government broadband funding for smaller towns. At best the outcome of this, which is yet to be announced, will be fibre to the home in Paeroa, Ngatea and Waihi. There may also be some funding allocated to improving rural broadband. However, there is emerging evidence the Government's first rural broadband initiative has failed to deliver what was promised.

A lot of councils are now looking at alternative ways to fund fibre to the home in their communities.

Background

Following the submission of Council's application for a share of Government broadband funding last year, a draft business case for the deployment of fibre to every home and business in the district was developed by DDA Ltd. This was based on the premise that at best Hauraki is likely to secure funding for fibre to the home in Paeroa, Ngatea and Waihi. The business case also includes funding of the projects outlined in the Council's Digital Enablement Plan.

Earlier this year staff commissioned a peer review of the DDA business case from J2 Solutions Principal Consultant John Humm. Former General Manager of Enable Networks in Christchurch, Mr Humm managed the UFB1 (Ultra-Fast Broadband 1) roll out of fibre to Christchurch and surrounding areas and still contracts to the company as required. A summary of the peer review, which was received on 04 April 2016, is included in this report as an appendix.

Content

The obvious barrier to fibre to the home in Hauraki is the investment required. The DDA Ltd business case and J2 Solutions review have provided the Council with some ideas and models of how this barrier could be overcome through innovative deployment methods and investment models.

The Council now needs to think about what role it could take in terms of moving this project forward:

1. Council lets the Government funding process and subsequent deployment of broadband infrastructure take its course.
The Council waits for the Government to announce which towns have been selected and assists the successful supplier by streamlining resource consents and other processes if any Hauraki towns are included. The Council also meets council costs of the deployment up to \$100,000.
2. Council facilitates and acts as a broker between existing network providers and potential financial investors.
The Council doesn't invest any money in the project but has conversations with potential investors and network providers to advocate for investment in fibre infrastructure.
3. Council directly invests and partners with existing network providers.
The Council offers to partner with existing network providers and makes an investment in the project. The amount of the investment would depend on negotiations between Council and the network provider. Council's role in the partnership could be purely financial or if desired the Council could be more actively involved i.e. help prioritise roll out models and methods.
4. Council, in conjunction with other financial investors, invests and partners with existing network providers.
The Council invests some money in conjunction with other financial investors and then partners with existing network providers. Again the investors' role could be purely financial or more involved.
5. Council fully funds the network build and deployment, and contracts operations to an existing service provider.
The Council pays for and owns the fibre infrastructure but does not have any involvement in operating the network. This work is contracted out to an existing service provider that already has the necessary systems and processes in place.
6. Council fully funds the network build and deployment and undertakes all operational aspects of the service delivery.
Council pays for, owns and operates the entire network. This would involve setting up a specialist company. Operating a fibre network would come with significant responsibilities and obligations and the Council has no experience in this field.

Budget Implications

Investment required will depend on Council's preferred role in any initiative

Conclusion

There are a number of options the Council could investigate further in relation to funding fibre to the home in Hauraki. To progress the project it is recommended the Council considers which of the proposed options it would most support. From there a logical next step would be to instigate discussions with suppliers (Wel Networks, Northpower, Chorus) and potential investors about how they might support these types of solutions.

Matthew Radford
Information Services Manager

Paula Trubshaw
Economic Development Support Officer

Fred n1416377

Summary of Draft DDA Business Case and Peer Review

On 22 October 2015 HDC received a draft high level business case for digital development in the district from DDA Ltd. This outlined how the council could achieve its objective of providing fibre access to every dwelling and business across the district. The model also included HDC's digital development programme of work.

On 4 April 2016 HDC received a review of the DDA business case from J2 Solutions Principal Consultant John Humm. Former General Manager of Enable Networks in Christchurch, Mr Humm managed the UFB1 roll out of fibre to Christchurch and surrounding areas and still contracts to the company as required.

Comparisons

Deployment methods

The DDA business case suggests that blown fibre is costly and inconvenient. However, J2 solutions points out its increasing adoption by new network providers would challenge this suggestion. J2 solutions lists the advantages and disadvantages of air blown fibre and micro tubes. The advantages significantly outweigh the disadvantages.

J2 solutions notes there are four main deployment methods and that none will meet all requirements. A variety of methods will need to be used to ensure a cost effective deployment. The company also points out that while aerial deployment is seen as a cost effective method of deployment, it is essential to understand the whole of life costs for an aerial network. Again the advantages and disadvantages of aerial deployment are discussed and in this case the disadvantages significantly outweigh the advantages.

HDC conclusion – there is no one-size-fits-all approach to deployment. Creating the network will involve a combination of methods tailored to particular areas of the district. Based on J2 Solutions comments and experience there does appear to be a case for the use of blown fibre, and consideration should be given to the long term cost effectiveness of seemingly cheaper methods of deployment such as aerial.

Cost

While J2 solutions does not discredit the DDA business case it does question the use of benchmark costs to estimate the cost to build the network. The DDA costing model is largely built up on a Cost per Premises Passed (CPPP) basis – ie the basis for Crown funding in the UFB programme. Benchmark figures of \$1000 per urban premises are used. J2 states this is a difficult target to achieve even in dense urban areas with average street frontages of 15-18m, as this includes passing parks, reserves and other vacant land parcels. In the UFB1 rollout (much bigger, denser towns and cities), considerable innovation and cost reduction initiatives are being applied in striving to meet this benchmark. DDA also applies savings from innovation to its already optimistic benchmark figure. J2 Solutions considers this very ambitious, especially for small rural towns where street frontage is likely to be greater than in cities.

Fred n1416377

In comparison, J2 solutions uses a cost-per-metre formula to estimate the cost of the build, acknowledging there are a large number of variables that will affect the cost to deploy the fibre/ducting infrastructure. For instance, the cost per metre to moleplough is estimated at \$30 per metre, deployment costs along State Highways are likely to be around \$120 per metre, and urban areas are estimated at \$75 per metre based on the need for double-sided deployment (both sides of road) along 60% of roads.

HDC Conclusion – The use of these different costing models has resulted in a \$13 million discrepancy in DDA and J2 Solutions' estimated cost to build the network. DDA's estimate is \$45 million compared to J2 Solution's estimate of \$58 million. DDA maintains a further 30% could be saved through the use of innovation in deployment methods.

It is logical to conclude that a costing model such as that used by J2 Solutions, which takes into account different terrain and deployment variables in context with the Hauraki district, would likely be more accurate than the model used by DDA, which is based on more general benchmarks with little relevance to the district.

Innovation in deployment

As identified in the DDA business case, innovation and cost reduction initiatives will be essential in making the build viable.

DDA identifies self-connection as an option to reduce cost. J2 Solutions concludes that while this may result in a saving to the connection cost, the cost of setting up the network with connectorised fibre at every boundary may well outweigh any potential savings. It is also noted the benchmark cost of \$1000 per premises passed would be difficult to achieve with the additional cost of placing connectorised fibre at every boundary.

J2 Solutions suggests better savings could be made by installing laterals (connection from the fibre ducting to the boundary) on an as required basis. There is significant work in installing laterals and hence a significant cost. The reality is that this work is not required until a connection is requested. If no connection is ever made to the property then this work is wasted. At the very least it is work being undertaken ahead of demand.

J2 has identified community partnership as the biggest opportunity for cost reduction. This is discussed in the DDA business case, but J2 solutions takes this one step further referring to an example in the U.K called B4RN.

HDC conclusion – it is agreed innovation and cost reduction initiatives will be essential to make the build viable. Further analysis on potential innovations would need to be completed before proceeding.

Layer 2 Network

While it is difficult to be certain of pricing until the architecture is decided and vendors have submitted pricing, J2 Solutions notes the DDA business case figures for Layer 2 of the Network seem to be reasonable.

Fred n1416377

Approaches and Options

- Government funding

UFB funding is effectively a loan which must be returned to the government. This results in the UFB partner ultimately owning and operating the network. It is likely that at best Paeroa and Waihi may be included in the UFB2 programme. The rest of the district could be covered by the RBI2 programme, if at all. Accepting government funding comes with obligations.

- Self-funding (non UFB)

HDC could self-fund the building of the network and own it. Investment partners could be used in this model. Owning and operating the network would then be required but there is no government obligation in how this is managed, giving more flexibility to HDC.

- Partner funding

HDC could become a funding partner to assist another company to provide and own the access network. Current network providers may be interested in expanding their networks and operating the network in conjunction with HDC as a funding partner.

- Staged approach

J2 solutions' costing model shows a significant part of the cost to create a FTTH network is in deployment in the urban areas. To counter this, HDC could reverse the standard UFB approach and deploy fibre in the rural areas first using a community based approach. A Wi-Fi solution fed from fibre hubs in each town could then provide urban residents with gigabit service. Porirua in conjunction with Huawei has already established this type of service.

HDC conclusion – as well as requiring a multi-million dollar investment, owning and operating a fibre network would come with significant responsibilities and obligations. Regardless of its chosen investment model it would seem sensible for HDC, which has no experience in this field, to outsource the operation of its network to a third party.

The barrier to fibre to the home in Hauraki is simply cost. Partner funding combined with a staged approach (starting in rural areas first) and deployment innovation to reduce capital cost has been suggested as a more viable and cost-effective solution. This needs to be investigated in much more detail, particularly around potential partners and service levels, before a decision is made.

A logical next step would be to instigate discussions with suppliers (Wel Networks, Northpower, Chorus) about how they might support these types of solutions.

What role could HDC take moving forward?

Before going too much further the Council needs to consider what role it could take in terms of moving this project forward.

1. Council lets the Government funding process and subsequent deployment of broadband infrastructure take its course.
The Council waits for the Government to announce which towns have been selected and assists the successful supplier by streamlining resource consents and other

Fred n1416377

processes if any Hauraki towns are included. The Council also meets council costs of the deployment up to \$100,000.

2. Council facilitates and acts as a broker between existing network providers and potential financial investors.
The Council doesn't invest any money in the project but has conversations with potential investors and network providers to advocate for investment in fibre infrastructure.
3. Council directly invests and partners with existing network providers.
The Council offers to partner with existing network providers and makes an investment in the project. The amount of the investment would depend on negotiations between Council and the network provider. Council's role in the partnership could be purely financial or if desired the Council could be more actively involved i.e. help prioritise roll out models and methods.
4. Council, in conjunction with other financial investors, invests and partners with existing network providers.
The Council invests some money in conjunction with other financial investors and then partners with existing network providers. Again the investors' role could be purely financial or more involved.
5. Council fully funds the network build and deployment, and contracts operations to an existing service provider.
The Council pays for and owns the fibre infrastructure but does not have any involvement in operating the network. This work is contracted out to an existing service provider that already has the necessary systems and processes in place.
6. Council fully funds the network build and deployment and undertakes all operational aspects of the service delivery.
Council pays for, owns and operates the entire network. This would involve setting up a specialist company. Operating a fibre network would come with significant responsibilities and obligations and the Council has no experience in this field.

Ends



Information Report

To: Mayor and Councillors
From: Chief Executive
Date: Tuesday, 19 April 2016
File reference: Document: 1519410
Meeting date: 27 April 2016
Subject: **Chief Executives Monthly Report – April 2016**

Recommendation:

THAT the report be received.

1.0 Staff:

Karen Muir has been appointed as the Health and Safety Officer to bolster the resources in this area and help to deliver our more proactive approach to 'Everyone Safe and Well at the End of the Day'. Karen lives in Morrinsville and will be leaving her current role as a Health Consultant at Lifecare. She will start on 2nd May.

Applications for the Assistant Engineer role close on 18th April. There has been considerable interest, although the majority have come from candidates currently living overseas which seems to be a trend for engineering roles.

Internal applications have been invited for the Senior Strategic Planner position within the Planning and Environmental Services team. Interviews will be scheduled for this month.

Liam Haigh returns for fixed term employment as Engineering Assistant during his university holiday breaks. This is in accordance with his Engineering Scholarship.

The Communications Officer role has attracted good interest to date – the closing date is 22nd April so applications will be processed after this date.

The staff uniform will be updated in accordance with our bi-annual review. While the black suiting remains unchanged, the 'top' options have been modified.

Langley Cavers
Chief Executive



Information Report

To: Mayor and Councillors
From: Corporate Services Manager
Date: Friday, 15 April 2016

File reference: Document: 1518400
Appendix A: 1519313

Meeting date: Wednesday, 27 April 2016
Subject: **Council Finance Report for the period to 31 March 2016**

Recommendation:

THAT the report be received.

Summary

This report is presenting the results of Council's direct activities for the nine months to 31 March 2016.

Detailed summaries together with explanations of significant variances are included in Appendix A.

Summary balance sheet information pertaining to Council's debtor and borrowing positions is also included.

Activities

Below is a summary table of Council’s financial performance for direct activity areas:

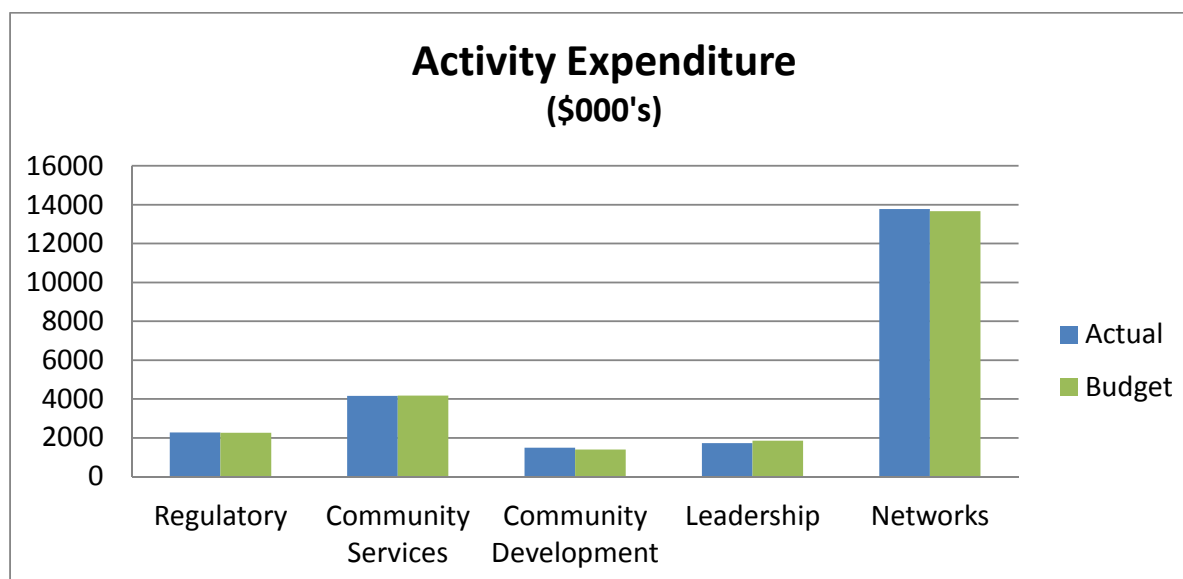
	YTD (\$ 000's)	BTD (\$ 000's)	% of YTD Budget	YTD Variance (\$ 000's)	Annual Budget (\$ 000's)
<i>Expenditure</i>					
Leadership	1,727	1,858	93%	131	2,482
Networks	13,775	13,671	101%	(105)	20,202
Community Services	4,166	4,180	100%	14	5,547
Community Development	1,490	1,392	107%	(98)	1,817
Regulatory	2,275	2,253	101%	(21)	3,100
Total Cost of Service	23,433	23,354	100%	(79)	33,148
<i>Less Revenue</i>					
Leadership	(1)	0	0%	1	0
Networks	(5,430)	(4,559)	119%	872	(5,196)
Community Services	(420)	(436)	97%	(15)	(564)
Community Development	(2)	0	0%	2	0
Regulatory	(1,136)	(830)	137%	305	(1,030)
Total Revenue	(6,990)	(5,825)	120%	1,165	(6,789)
NET COST OF SERVICE	16,444	17,530	94%	1,086	26,358

Expenditure is \$79,000 (0.3%) ahead of budget while income is \$1,165,000 ahead of budget for the period to 31 March 2016.

The large over budget result in networks income is due to timing issues with the Ministry of Health water subsidies and NZTA roading subsidies.

We had budgeted on receiving a total of \$4.9m of water subsidy in 2015/16 and 2016/17. This budget was split \$1.75m in 2015/16 and \$3.17m in 2016/17. Due to receiving some of this subsidy income earlier than expected the 2015/16 income is \$1.72m ahead of budget. We still expect to receive the same total subsidy over the two years.

Partly offsetting this 2015/16 water subsidy over-recovery, roading subsidies are \$825,000 below budget due to deferred capital works. This is expected to improve, but we are forecasting that the roading subsidy will be \$200,000 behind budget at year end.



Balance Sheet

Following are some Key Financial Indicators as at 31 March 2016:

Available Funds	Feb	Mar
Bank	\$0.8m	\$2.5m
Available Unused Facilities (BNZ)	\$7.0m	\$7.0m
Total	\$7.8m	\$9.5m

Borrowing

LGFA (long term borrowing)	\$34.0m	\$34.0m
LGFA (short term borrowing)	\$ 0.0m	\$0.0m
BNZ	\$ 0.0m	\$0.0m
Total	\$34.0m	\$34.0m

Debt forecast in Long Term Plan at 30 June 2016 \$46.5m

Gross debt has remained the same since February. Available funds have increased due to the receipt of the second Ministry of Health payment of \$2.5m.

Debtors

	Water Rates		Rates	
	Feb	Mar	Feb	Mar
Current	\$1.1m	\$1.0m	\$1.1m	\$0.8m
Arrears	\$0.5m	\$0.3m	\$1.4m	\$1.3m
Total	\$1.6m	\$1.3m	\$2.5m	\$2.1m

Duncan Peddie
CORPORATE SERVICES MANAGER

APPENDIX A

Leadership

	YTD (\$ 000's)		BTD (\$ 000's)	% of YTD Budget	YTD Variance (\$ 000's)	Annual Budget (\$ 000's)
<i>Expenditure</i>						
Democracy	1262		1272	99%	9	1696
Iwi Liaison	18 1		52	34%	34	72
Policy Development	447 2		535	84%	88	714
Total Cost of Service	1727		1858	93%	131	2482
<i>Less Revenue</i>						
Democracy	0		0	0%	0	0
Policy Development	(1)		0	0%	1	0
Total Revenue	(1)		0	0%	1	0
NET COST OF SERVICE	1725		1858	93%	133	2482

Notes to Report:

- 1** Iwi Liaison expenditure is lower than expected due to the local Iwi focus on Treaty of Waitangi negotiations, resulting in Forum and partnership meetings being deferred.
- 2** RMA Policy expenditure is lower than expected due to Kaiaua Plan work which has not commenced yet, and is unlikely until later in the year.

Networks

	YTD (\$ 000's)		BTD (\$ 000's)	% of YTD Budget	YTD Variance (\$ 000's)	Annual Budget (\$ 000's)
<i>Expenditure</i>						
Land Drainage	543 3		603	90%	59	1035
Roading	5653 4		5549	102%	(104)	8183
Solid Waste	396		408	97%	12	849
Stormwater	527		554	95%	27	815
Wastewater	2030 5		2117	96%	87	3065
Water	4626 6		4440	104%	(186)	6255
Total Cost of Service	13775		13671	101%	(105)	20202
<i>Less Revenue</i>						
Roading	(1859) 7		(2683)	69%	(825)	(3275)
Solid Waste	(67)		(93)	72%	(26)	(128)
Stormwater	0		0	0%	0	0
Wastewater	(36)		(30)	120%	6	(40)
Water	(3469) 8		(1753)	198%	1717	(1753)
Total Revenue	(5430)		(4559)	119%	872	(5196)
NET COST OF SERVICE	8345		9112	92%	767	15007

Notes to Report:

- 3** Pump expenditure is lower than expected due to fewer than expected significant weather events this year.
- 4** Amenity Maintenance is overspent due to increased frequencies of mowing and spraying as a result of stronger summer growth than was forecast. This is expected to continue to year end.
- 5** Major Maintenance expenditure is lower than expected due to fewer emergency events than were budgeted for.
- 6** Water Treatment has experienced some taste and dirty water issues which has led to increased costs.
- 7** This is due to the timing of the delivery of subsidisable capital projects. There are several large contracts currently completing which should be charged before year end, reducing the year end under-recovery to \$200k.
- 8** The Ministry of Health subsidy income for the Paeroa and Waihi WTP upgrades has been received. Some of this income was not budgeted to be received until 2016/17.

Community Services

	YTD (\$ 000's)	BTD (\$ 000's)	% of YTD Budget	YTD Variance (\$ 000's)	Annual Budget (\$ 000's)
<i>Expenditure</i>					
Community Facilities	1204	1228	98%	23	1720
Recreation	2962	2952	100%	(9)	3827
Total Cost of Service	4166	4180	100%	14	5547
<i>Less Revenue</i>					
Community Facilities	(322)	(327)	99%	(5)	(436)
Recreation	(99)	(109)	91%	(10)	(128)
Total Revenue	(420)	(436)	97%	(15)	(564)
NET COST OF SERVICE	3746	3745	100%	(1)	4983

Community Development

	YTD (\$ 000's)	BTD (\$ 000's)	% of YTD Budget	YTD Variance (\$ 000's)	Annual Budget (\$ 000's)
<i>Expenditure</i>					
Community Growth	718	707	102%	(11)	898
Community Initiatives	772 ⁹	685	113%	(87)	918
Total Cost of Service	1490	1392	107%	(98)	1817
<i>Less Revenue</i>					
Community Growth	(2)	0	0%	2	0
Community Initiatives	0	0	0%	0	0
Total Revenue	(2)	0	0%	2	0
NET COST OF SERVICE	1489	1392	107%	(97)	1817

Notes to Report:

⁹ The Discretionary Social fund budget for the year is overspent by \$21,000 due to the award of funding for the Taiwan Cultural Exchange Trip which is offset by a \$32,000 underspend in 2014/15. The \$54,000 upgrade of the Cycleway Tunnel Lights was unbudgeted expenditure. This project will be funded from the District Community Project Assistance Fund.

Regulatory

	YTD (\$ 000's)	BTD (\$ 000's)	% of YTD Budget	YTD Variance (\$ 000's)	Annual Budget (\$ 000's)
<i>Expenditure</i>					
Animal Control	353	356	99%	3	474
Building Services	759	758	100%	(1)	1011
Community Protection	575	558	103%	(17)	840
RMA Implementation	588	581	101%	(7)	775
Total Cost of Service	2275	2253	101%	(21)	3100
<i>Less Revenue</i>					
Animal Control	(282)	(272)	104%	10	(281)
Building Services	(446) ¹⁰	(300)	149%	146	(400)
Community Protection	(68)	(52)	130%	16	(74)
RMA Implementation	(340) ¹¹	(206)	165%	134	(275)
Total Revenue	(1136)	(830)	137%	305	(1030)
NET COST OF SERVICE	1139	1423	80%	284	2070

Notes to Report:

¹⁰ Building income is higher than expected due to increased building inspection activity. It is anticipated that this trend will plateau for the rest of the financial year.

¹¹ RMA Income is higher than expected due to increased Land Use Consent and LIM activity.