

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 26 APRIL 2017 COMMENCING AT 9.00 AM

PRESENT

J P Tregidga (His Worship the Mayor), Cr D A Adams (Deputy Mayor), Cr P D Buckthought, Cr C Daley, Cr R Harris, Cr G R Leonard, Cr M McLean, Cr P A Milner, Cr A Rattray, Cr D Smeaton, Cr A M Spicer, Cr D H Swales and Cr J H Thorp

IN ATTENDANCE

Messrs L D Cavers (Chief Executive), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), P Thom (Group Manager - Planning & Environmental Services), S B Fabish (Group Manager - Community Services), M Buttimore (Strategic Planning Projects Manager), Ms C Mischewski (Policy Analyst), Ms K Hurd (Policy Analyst), N Binedell (Management Accountant), Ms T Nevin (Strategic Planner), Mrs S Holmes (Strategic Planner), Ms K Quinn (Senior Strategic Planner), G Thomsen (Transportation Manager), E J Wentzel (Water Services Manager), I McLeod (Drainage and Stormwater Manager) and Ms C Black (Council Secretary) and Mrs D Bezuidenhout (Acting Council Secretary)

APOLOGIES

There were no apologies.

LATE ITEMS

Pursuant to Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairperson called for late items to be accepted.

RESOLVED

THAT pursuant to Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the following late items be accepted for discussion.

- Flood Relief – Whakatane District Council

The item was not on the agenda because the item was unavailable at the time of the agenda deadline

Discussion on the item could not be delayed because the item required the consideration of Council to allow funding for flood relief to be provided to the Whakatane District Council as soon as possible following the event.

- Planning and Environmental Services Monthly Report

The item was not on the agenda because the item was unavailable at the time of the agenda deadline.

Discussion on the item could not be delayed because the item within the Planning and Regulatory report required a decision to enable the Chief Executive to sign the Memorandum of Variation of (Martha Mining Licence) prior to the next meeting of Council.

C17/142

Milner/McLean

CARRIED

DECLARATIONS OF INTERESTS

There were no declarations of interest.

MATTERS TO BE TAKEN WITH THE PUBLIC EXCLUDED

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Paeroa Skate and Leisure Centre	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C17/143

Milner/Adams

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C17/145

Tregidga/Spicer

CARRIED

REPORT FOR ADOPTION OF 2017-18 ANNUAL PLAN (2179456)
Appendix A - Draft Annual Plan Document (2193842)

The Strategic Planner and Group Manager – Corporate Services presented the 2017-18 Draft Annual Plan document with the proposed 2017/18 Annual Plan for adoption.

RESOLVED

THAT the report be received.

C17/146

Buckthought/McLean

CARRIED

At its February meeting, Council resolved that the 2017/18 Annual Plan proposals as drafted to date did not constitute a significant or material change from the 2015-25 Long Term Plan. Minor administrative changes have been made to the proposals since the Council's February meeting and are not considered to change the significance and material assessment.

Staff recommended that Council confirm its decision to not provide for public consultation on the Draft Annual Plan but rather to inform the public of the Annual Plan adoption and its content.

RESOLVED

THAT pursuant to section 95(1) of the Local Government Act 2002, the 2017/18 Annual Plan be adopted to be effective from 1 July 2017, and

THAT staff be given delegation to make minor formatting, reference, grammatical and readability amendments prior to publication, and

THAT the Council confirms that it will not provide for public consultation on the 2017/18 Annual Plan, but rather will inform the public of the adoption of the 2017/18 Annual Plan and its contents, and

THAT pursuant to section 95(7) the Annual Plan be made publicly available before 26 May 2017.

C17/147

Milner/Smeaton

CARRIED

CONFIRMATION OF COUNCIL MINUTES – 29-03-17 (2189068)

The Mayor presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday 29 March 2017 are confirmed and are a true and correct record.

C17/148

Harris/Thorp

CARRIED

CONSIDERATION OF COMMITTEE MINUTES

AUDIT AND RISK COMMITTEE MINUTES – 04-04-17 (2190057)

The Mayor presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Audit & Risk Minutes held on Tuesday 04 April 2017 are received and the recommendations contained therein be adopted.

C17/149

Milner/Smeaton

CARRIED

PRESENTATION: MAYORAL TASK FORCE FOR JOBS

Ms Keitha Pokiha attended the meeting to present on the Mayoral Task Force for Jobs – Rangatahi Project of which she had participated in.

The meeting adjourned at 10.10am.

The meeting reconvened at 10.30am

The Mayor, Crs Harris, Leonard, Swales and Buckthought left the meeting at 10.30am.

REPORT ON PROJECTIONS FOR THE 2018 LONG TERM PLANNING PROCESS (2193987)

Appendix A - Report on HDC Growth Projections 2048 April 2017 (2194118)

In attendance was Mr Walter Clarke of Rationale, a company contracted to prepare a projections report on the Hauraki Districts resident population, dwellings and rating units to 2048.

The presentation explained the methodology used, and results contained in the report. A decision on the application of the projections to the Council's long term planning process will be sought at a later date.

RESOLVED

THAT the report be received.

C17/150

Milner/McLean

CARRIED

CONFLICTS OF INTEREST GUIDELINES (2186180)

The Group Manager – Corporate Services presented a report which outlined and informed the members about the types of conflicts of interest that members may generally encounter. The report provided a range of information to assist them to effectively manage potential or actual conflicts of interest whilst acting in their role as elected members.

Discussion was held particularly as regards to how conflicts of interest should be communicated with the Mayor or Chief Executive so that members are confident in managing these situations effectively should the situation arise.

RESOLVED

THAT the report be received.

C17/151

McLean/Daley

CARRIED

RESOLVED

THAT elected members communicate with the Mayor or Chief Executive on any potential conflicts of interest they may have so that members are able to manage those situations effectively.

C17/152

Spicer/Smeaton

CARRIED

SOCIAL STRATEGY BRIEFING PAPER (2181341)

The Policy Analyst presented a report which advised that a number of the Hauraki District Council's social policies and strategies are overdue or due for review.

RESOLVED

THAT the report be received.

C17/153

Spicer/Smeaton

CARRIED

With the recent election of a new Council, it was considered timely to conduct a first principles approach to the review of the Council's policies on social well-being matters. Staff provided two options of how Council could undertake this review.

1. Review each policy or strategy individually
2. Create a Social Strategy (or a similar strategy title)

It was recommended that a Councillors working party be formed to work with staff to research and draft a Social Strategy on behalf of the Council and liaise with the community in order to inform this delegation. The Mayor recommended that Councillors Spicer, Leonard and Daley be the Councillor representatives on this working party with the Mayor in attendance in the capacity of ex-officio.

RESOLVED

THAT Council resolves to draft a Social Strategy as scoped by a working party, for implementation starting 2017/18, and

THAT Councillors Spicer, Leonard and Daley be appointed to the working party with the Mayor (in his capacity of ex-officio) to develop a draft social well-being strategy, and

THAT the working party be authorised to discuss with key stakeholders' areas of key interest for inclusion in a social well-being strategy.

C17/154

Spicer/Rattray

CARRIED

REPORT ON REVIEW OF WALKING AND CYCLING STRATEGY 2017 (2181336)
Appendix A - Walking and Cycling Strategy (F546044)

The Policy Analyst presented a report on options in relation to the revocation or review of its Walking and Cycling Strategy 2009.

RESOLVED

THAT the report be received.

C17/155

Rattray/McLean

CARRIED

Since the 2009 Walking and Cycling Strategy was developed, NZTA has changed its criteria for funding walking and cycling work categories. Council can still access funding from the National

Land Transport Fund for walking and cycling work categories, but there is no longer a requirement for that work to be identified in, or linked to a walking and cycling strategy. Instead, the work categories need to be supported by a 'Strategic Case' or 'Programme of Business Case' in a format prescribed by NZTA which means one of the key reasons for the Council developing its Walking and Cycling Strategy is no longer relevant.

RESOLVED

THAT in accordance with Option two the Council revoke the Walking and Cycling Strategy 2009 and discuss its strategic commitment to walking and cycling during the development of the Social Strategy, and

THAT the level of engagement appropriate for this decision is to inform the community of the revocation of the Walking and Cycling Strategy 2009 through the Council's Hauraki Herald news page in conjunction with the development and adoption of the Social Strategy.

C17/156

Milner/Daley

CARRIED

LATE ITEM

PLANNING AND ENVIRONMENTAL SERVICES MONTHLY REPORT – MARCH 2017 (2189671)

The Group Manager – Planning and Environmental Services and Strategic Planning Projects Manager presented the monthly planning and regulatory report for the month of May 2017.

RESOLVED

THAT the report be received

C17/157

Milner/McLean

CARRIED

Martha Mining Licence - Variation

The mining licence has been updated by HDC staff to include the variations approved by the Commissioner and is now with the Ministry (MBIE) for approval by the Minister. The next step is for each of the parties to the Mining Licence (MBIE, HDC and WRC) to sign the Memorandum of Variation to the Mining Privilege 32 2388. Legal advice is that the Chief Executive be delegated that authority as has been the case previously. Once the mining licence expires in mid-July 2017 its provisions will become permitted activities within the District Plan.

RESOLVED

THAT delegated authority be given to the Chief Executive to sign the Memorandum of Variation of variation of Mining Privilege 32 2388 (Martha Mining Licence).

C17/158

Adams/Ratray

CARRIED

The meeting adjourned at 12.20pm.
The meeting reconvened at 12.45pm.

LED STREET LIGHTING FUNDING REPORT 2017 (2194128, F1330314)

The Transportation Manager presented a report which provided the background to the opportunity for accelerating the installation of new high efficiency LED street lighting within the Hauraki district network.

RESOLVED

THAT the report be received.

C17/159

Thorp/Smeaton

CARRIED

NZTA have recently announced the approval of an increased Financial Assistance Rate (FAR) of 85% for this purpose. This opportunity has a limited time frame for acceptance along with ensuring the installation is completed by the end of June 2018. Approval was sought that the offer from NZTA be accepted for the replacement of conventional streetlights to LED.

RESOLVED

THAT the NZTA offer of an increased FAR 85% be accepted, and

THAT the replacement of conventional street lights with high energy efficient LED street lights be approved and be covered by existing budgets, and

THAT for expediency, variations to the scope of work that do not vary the approved budgets be evaluated and approved by the Group Manager - Engineering Services.

C17/160

Milner/Rattray

CARRIED

TRANSPORTATION REPORT - MARCH 2017 (2192873)

The Transportation Manager presented the monthly transportation activity report for March 2017.

RESOLVED

THAT the report be received.

C17/161

McLean/Daley

CARRIED

DISTRICT DRAINAGE AND STORMWATER ACTIVITY REPORT TO 31 MARCH 2017 (2193070)

The Drainage Manager presented the district drainage and stormwater report which summarised activities for the period ending 31 March 2017.

RESOLVED

THAT the report be received.

C17/162

Smeaton/Thorp

CARRIED

The Drainage Manager advised of the membership of the three district drainage committees following nominations sought for the election of members to the committees.

The committees will elect their respective Chairs and Deputies at their next scheduled meeting on 27 April. It was recommended that Council confirm the appointment of the members to the committees, and that the vacant positions be filled by secondment of qualifying ratepayers.

RESOLVED

THAT Council confirm the appointment of the Drainage Committee members as scheduled.

C17/163

Thorp/Milner

CARRIED

SUPPLEMENTARY DRAINAGE ACTIVITY REPORT TO 31 MARCH 2017 (2193237)

The Drainage Manager presented a supplementary drainage activity report which sought consideration of two drainage matters.

RESOLVED

THAT the report be received.

C17/164

Thorp/Smeaton

CARRIED

Land for WRC Mugeridge Pump outlet canal, 246 Kaihere Road, Ngatea

Council bought the property at 246 Kaihere Road as a possible site for the proposed Mugeridge pump station and associated feeder drains and outlet to the Piako River. The property is located approximately 300m south of the existing Mugeridge Drain and floodgate under Kaihere Road. It has an area of 40ha.

The financial model developed for funding the project was agreed between Councils and landowners. The local share was reduced from the standard 75% to 37%, with contributions from the Piako Scheme and both Councils. Hauraki District Council's 5% share was to be funded from asset sales.

Various options for the location of the pump between the road and the low ground to the west have been investigated.

Council has long supported the project and has agreed to a capital contribution to the extension to the Piako Scheme. The question is whether the increase in land required for the project is to be considered an increase in the capital contribution, or to be offset against the agreed 5%.

Consideration was requested whether to support the amended outlet meander configuration, and if so, whether to include the increased value of the land required as part of the capital contribution.

RESOLVED

THAT Council does not support the amended outlet meander configuration of the proposed Mugeridge pump, unless the Waikato Regional Council can reasonably demonstrate the benefits of such a configuration.

C17/165

Thorp/Spicer

CARRIED

Extension to the Taramaire Drainage District, Kaiaua

A petition has been received from the owners of the property immediately to the north (McPherson Farms Ltd) to apply to join the Taramaire Drainage District. This extension to a drainage district is provided for in the Land Drainage Act 1908.

The Chair of the Taramaire Committee has indicated there would be no objection to extending the district to include McPherson Farms.

It was recommended that Council accept the petition from McPherson Farms, and proceed to take the required steps to incorporate the property into the Taramaire Drainage District.

RESOLVED

THAT Council accepts the petition from McPherson Farms, and proceed to take the required steps to incorporate the property into the Taramaire Drainage District.

C17/166

Leonard/Buckthought

CARRIED

The Drainage Manager presented the minutes of the Western Plains and Paeroa Rural District Drainage Committee meetings held in March 2017.

WPDD MINUTES - 30-03-17 (2189059)

RESOLVED

THAT the minutes of the Western Plains Drainage District meeting held on Thursday 30 March 2017 be received and the recommendations therein adopted.

C17/167 Thorp/McLean **CARRIED**

PRDD MINUTES - 30-03-17 (2194431)

RESOLVED

THAT the minutes of the Paeroa Rural Drainage District Committee meeting held on Thursday 30 March 2017 be received and the recommendations therein adopted.

C17/168 Thorp/McLean **CARRIED**

CEO MONTHLY REPORT FOR APRIL 2017 (2193639)

The Chief Executive presented his monthly report for April 2017.

The report summarised recent staff changes within the organisation.

RESOLVED

THAT the report be received.

C17/169 Milner/McLean **CARRIED**

CORPORATE SERVICES UPDATE - APRIL 2017 (2187875)

The Group Manager – Corporate Services presented the Corporate Services activity report for April 2017.

RESOLVED

THAT the report be received.

C17/170 Spicer/Smeaton **CARRIED**

COUNCIL FINANCIAL REPORT 2017-03-31 (219384, 2191404)

The Finance Manager presented the financial report for the period to March 2017.

RESOLVED

THAT the report be received.

C17/171 Tregidga/Rattray **CARRIED**

FINANCIAL QUICK FACTS FOR COUNCIL (2193273)

The Group Manager - Corporate Services provided Council with a quick financial facts reference guide which outlined various of facts about the Council's business.

RESOLVED

THAT the report be received.

C17/172

Milner/McLean

CARRIED

REPORT WAIKATO PLAN JOINT COMMITTEE MINUTES AND BUDGET (2194185)

Appendix A - Waikato Plan Revised Implementation Budget 2017 (2194171)

Appendix B - Minutes of Waikato Plan Joint Committee 27-02-17 (2193315)

The Policy Analyst presented the minutes of the Waikato Joint Plan Committee which informed of the decisions made by the committee and the progress of the draft Waikato Plan.

RESOLVED

THAT the report be received.

C17/173

Tregidga/Daley

CARRIED

WATER SERVICES REPORT TO COUNCIL - MARCH 2017 (2192487)

The Water Services Manager presented the report on water services activity to March 2017.

RESOLVED

THAT the report be received.

C17/174

Harris/Adams

CARRIED

The meeting closed at 2.51pm

CONFIRMED

J P Tregidga
Mayor

31 May 2017