

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 27 SEPTEMBER 2017 COMMENCING AT 9.00 AM

PRESENT

J P Tregidga (His Worship the Mayor), Cr D A Adams (Deputy Mayor), Cr P D Buckthought, Cr R Harris, Cr G R Leonard, Cr M McLean, Cr P A Milner, Cr A Rattray, Cr D Smeaton, Cr A M Spicer, Cr D H Swales and Cr J H Thorp

IN ATTENDANCE

Messrs L D Cavers (Chief Executive), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), P Thom (Group Manager - Planning & Environmental Services), S B Fabish (Group Manager - Community Services), M Buttimore (Strategic Planning Projects Manager), G Thomsen (Transportation Manager), E J Wentzel (Water Services Manager), C Bolderston (Technical Services Project Manager), J McIver (Community Engagement Manager), Mrs K Hurd (Policy Analyst) and Ms D Bezuidenhout (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of Cr C Daley be received and sustained.

C17/329

Tregidga / Rattray

CARRIED

LATE ITEMS

Pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the Chairperson called for late items to be accepted.

RESOLVED

THAT pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the following late items be accepted for discussion.

- **HDC468 – Hauraki Road, Turua AWT** (Area Wide Treatment)

The item was not on the agenda because the tender evaluation was only completed and made available to Council post closure of the Council agenda.

Discussion on the item could not be delayed because the start date of the project is 1 October in order to meet construction timeframes.

C17/330

Adams / Spicer

CARRIED

DECLARATIONS OF INTERESTS

There were no declarations.

CONFIRMATION OF COUNCIL MINUTES – 30-08-17 (2271997)

The Mayor presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday 30 August 2017 are confirmed and are a true and correct record.

C17/331 Leonard / Milner **CARRIED**

RECEIPT OF COMMITTEE MINUTES

AUDIT AND RISK COMMITTEE MINUTES – (22-08-17) (2267585)

The Mayor presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Audit & Risk held on Tuesday 22 August 2017 are received and the recommendations contained therein be adopted.

C17/332 Adams/Milner **CARRIED**

CEO MONTHLY REPORT FOR SEPTEMBER 2017 (2277605)

The Chief Executive presented his monthly report for September 2017. The report covered information on recent staff changes within the organisation and provided an update on the Special Meeting of Shareholders of Civic Financial Services Limited (Civic) being held on 5 October 2017. The purpose of the special meeting is to seek shareholder approval for the sale of Civic Assurance House.

RESOLVED

THAT the report be received.

C17/333 Tregidga / Leonard **CARRIED**

RESOLVED

THAT Council not support the sale of Civic Assurance House and vote accordingly at the Annual General Meeting.

C17/334 Leonard/Milner **CARRIED**

OCEANA GOLD MINE BONDS REVIEW (2277148)

The Strategic Planning Projects Manager presented on the EMMA consent Annual Peer Review process. For the 2017 review, Oceana Gold has requested that the existing bond sums be rolled for the following year with the next review to be held in 2018.

RESOLVED

THAT the report be received.

C17/335 Tregidga / Swales **CARRIED**

RESOLVED

THAT Council agree to the rollover of the Rehabilitation and Closure Bonds and the Capitalisation Bond for a further year; and

THAT the Bond quanta be recalculated in 2018 as part of the 2018 Annual Peer Review process

C17/336

Tregidga / Thorp

CARRIED

PRESENTATION: WAIKATO MEANS BUSINESS

A presentation was provided by Harvey Brookes from Waikato Means Business on the review of Economic Development capacity and capability in the Waikato Region.

UPDATE ON ELIGIBILITY FOR COUNCILLOR MILEAGE ALLOWANCE (2277628)

The Group Manager Community Services presented a report with the purpose to amend the rule concerning claiming of mileage when a councillor is required to travel to attend a meeting, site visit or function.

RESOLVED

THAT the report be received.

C17/337

Tregidga / Adams

CARRIED

RESOLVED

THAT an amendment regarding the eligibility for councillor mileage allowance be made stating that; a mileage claim can be lodged when a councillor is invited to attend a meeting, site visit or function, but must be pre-approved by the Mayor or a member of the executive leadership team, and

THAT that the Sensitive Expenditure policy be updated to reflect this amendment.

C17/338

Tregidga / Milner

CARRIED

ROAD STOPPING RETA CRESCENT KEREPEHI (2277621)
APPENDIX A - LMS 1421 AND 1394

The Group Manager - Community Services and Development presented a report to Council recommending that part of a Council owned fee simple property in Reta Crescent, Kerepehi, be declared road under section 114 of the Public Works Act 1981 vested in Council.

RESOLVED

THAT the report be received.

C17/339

Tregidga / Rattray

CARRIED

RESOLVED

THAT Council approve of the Minister for Land Information declaring, pursuant to section 114 of the Public Works Act 1981, that part of Lot 1 DP400203, comprising 0.2473 ha (subject to survey) and shown as Lot 1 on the attached Dunwoodie & Green Surveyors Limited plan 6004-16, for road and the vesting of the land in Council, and

THAT Council, as Grantor and Grantee under Easement Instruments 7490103.6 and 793562.7 to drain and store water, consent to the proposal under section 114 Public Works Act 1981, to declare Part Lot 9 DP 400203, area 0.2473 ha, to be road vested in Council, and

THAT Council approve the engagement of the services of Dunwoodie & Green Surveyors Limited to undertake survey of the land required for road on a Survey Office Plan, and

THAT Council approve the engagement of Lifestyle Research Limited, a LINZ Accredited Supplier, to undertake the work required to obtain LINZ approval to the declaration of Part Lot 9 DP 400203, area 0.2473 ha (subject to survey) as road vested in Council, and

THAT cost of this process be funded from Council's property account.

C17/340

Leonard / Harris

CARRIED

It was agreed that Item 9 regarding the 2017 Citizen and Young Achievers Awards be moved 'in committee' to allow the members to consider the list of award recipients with the public excluded.

Matters to be taken with the Public Excluded

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
9	2017 Citizen and Young Achievers Awards	Section 7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C17/341

Milner / McLean

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C17/344 Leonard/Buckthought **CARRIED**

CORPORATE SERVICES UPDATE - SEPTEMBER 2017 (2187880)

The Group Manager - Corporate Services provided an update on activities of interest in the Corporate Services department to September 2017.

RESOLVED

THAT the report be received.

C17/345 Buckthought / Rattray **CARRIED**

RESOLVED

THAT the Council provides any feedback it considers appropriate.

C17/346 Buckthought / Harris **CARRIED**

DECISION REPORT LIABILITY AND INVESTMENT POLICY (2273765)
APPENDIX A - DRAFT LIABILITY MANAGEMENT AND INVESTMENT POLICY (2273766)

The Group Manager Corporate Services presented the amended Liability Management and Investment Policy to Council for adoption.

RESOLVED

THAT the report be received.

C17/347 Leonard / Smeaton **CARRIED**

RESOLVED

THAT the revised Liability Management and Investment Policy be adopted.

C17/348 Tregidga / Leonard **CARRIED**

DRAFT SOCIAL STRATEGY COUNCIL REPORT (2277631)

The Policy Analyst and Community Engagement Manager presented the Draft Social Strategy to Council for its consideration and adoption to revoke the previous social policies of Council.

RESOLVED

THAT the report be received.

C17/349 Spicer / Thorp **CARRIED**

RESOLVED

THAT Council revokes the following Hauraki District Council policies and strategies, effective immediately:

- Positive Ageing Strategy
- Youth Policy
- Arts and Culture Policy
- Domestic Violence Policy; and

THAT Council adopts the Hauraki District Council Social Strategy for implementation, and

THAT a Social Well-being working party be established to oversee the implementation of the Social Strategy and make recommendations to Council on the Discretionary Social Fund allocation from the 2018 budget year onwards.

C17/350

Spicer / Leonard

CARRIED

DEPARTURE AND ACKNOWLEDGEMENT OF KATY HURD, POLICY ANALYST

The Mayor and Councillors thanked Katy Hurd for the passion, dedication and many hours of hard work that she has put into the social strategy.

Katy will be leaving Councils employ in October to relocate overseas. The Mayor and Councillors acknowledged Katy for her valued contribution to Council over the years in her role as Policy Analyst in the Strategic Planning team and wished her all the best for her future endeavours.

COUNCIL CONTROLLED ORGANISATION EXEMPTION FOR THE HAURAKI RAIL TRAIL CHARITABLE TRUST (2277155)

The Chief Executive presented a report which reviewed the current exemption of the Hauraki Rail Trail Charitable Trust from being a council controlled organisation (CCO) under the Local Government Act 2002 (LGA) and determine if the exemption is still appropriate.

RESOLVED

THAT the report be received.

C17/351

Tregidga / Adams

CARRIED

RESOLVED

THAT in accordance with section 7(3) of the Local Government Act 2002, Council exempt the Hauraki Rail Trail Charitable Trust from being a council-controlled organisation.

C17/352

Tregidga / Swales

CARRIED

PROPOSED AMENDMENTS TO DELEGATION MANUAL RE RMA (2277431)

The District Planner presented a report that set out the amendments that are necessary and that are desirable to the Delegations Manual as a result of the changes to the Resource Management Act which come into effect on 18 October 2017.

RESOLVED

THAT the report be received.

C17/353

Tregidga / Leonard

CARRIED

RESOLVED

THAT the amendments to the Delegations Manual asset out in Table A, be adopted.

C17/354

Tregidga / Milner

CARRIED

TRANSPORT REPORT AUGUST 2017 (2277604)

The Transport Manager presented a report which provided the latest information on the Hauraki District Council's Roading activities for the period ending 30 August 2017.

RESOLVED

THAT the report be received.

C17/355

Adams / Thorp

CARRIED

Gerrand Road - Underslip

A slip that occurred in the land drainage channel along Gerrand Road has prompted a geotechnical assessment of options to stabilise the road embankment. The slip length is approximately 50m and the top of the slip is close to the road edge. Pinnacles Civil Limited was appointed to investigate remedial options.

A recommendation was requested as a way forward to address the underslip.

RESOLVED

THAT Gerrand Road is reduced to one lane for the slip affected section to allow further monitoring of the site for a 12-month period, at which time, a project update report will be presented back to Council.

C17/356

Adams / Thorp

CARRIED

LATE ITEM

HDC468 – HAURAKI ROAD, TURUA - AREA WIDE TREATMENT (2278654, 2243709)

A report was presented from the Technical Services Project Manager and Transport Manager regarding a project for improvement of footpath, geometric design, road way and water drainage in Turua.

RESOLVED

THAT the report be received.

C17/357

Adams / Leonard

CARRIED

The community in Turua have been asking for footpath renewals, improvement to footpaths, drainage and the road design for some time. The volume of vehicles travelling along this road is increasing and exceeds 3,000 trips per day.

The Technical Services Project Manager sought approval for the total cost of the project for these works for the current period.

The design includes improvements to:

- surface water and drainage,
- the overly high road crown,
- the current footpaths and linkage to the shop frontages and residential properties
- general road safety.

Tenders were received from Schick Civil Construction, HEB Construction Ltd and SW Civil Ltd. Schick Civil Construction offered the most favourable tender.

RESOLVED

THAT Council approves the appointment of Schick Civil Construction Ltd for Hauraki Road, Turua AWT (Area Wide Treatment) at a tendered rate of \$ 657,724.40 +GST

C17/358

Adams / Leonard

CARRIED

PRESENTATION TO MARTHA PIT PEER REVIEWER - MR JOHN ASHBY

The Mayor presented Mr John Ashby with an award as a token of acknowledging his work in geology over many decades and for his input at the Martha Pit over the last 18 years. Council wished both M. and Mrs Ashby well for their retirement.

The meeting adjourned at 12.15pm.
The meeting reconvened at 1.00pm.

HAURAKI DISTRICT COUNCIL - REVIEW OF RESERVES MANAGEMENT PLAN (2275969)

The Group Manager - Community Services and Development presented a report which sought Council's approval to begin the process with the community to review the existing Hauraki District Council Reserve Management Plan (2006).

RESOLVED

THAT the report be received.

C17/359

Milner / Swales

CARRIED

RESOLVED

THAT Council commence the formal review of the Hauraki District Council Reserve Management Plan (2006) in 2017, and

THAT Council publicly advertise its Intention to Prepare (Review) the Hauraki District Council Reserve Management Plan pursuant to The Reserves Act 1977, S.41(5), and

THAT a working party be formed consisting of the Mayor, Ward Chairs and the Recreation portfolio holder to provide guidance to staff.

C17/360

Adams / Spicer

CARRIED

WATER SERVICES REPORT TO COUNCIL - SEPTEMBER 2017 (2277521)

The Water Services Manager presented a report that summarised performance issues in the Water Services work area. The body of the report referred to the August works.

RESOLVED

THAT the report be received.

C17/361 Harris / Thorp **CARRIED**

SOLID WASTE REPORT TO COUNCIL - AUGUST 2017 (2277535)

The Group Manager - Engineering Services presented a report which summarised performance issues in the Solid Waste work area. The body of the report referred to August works.

RESOLVED

THAT the report be received.

C17/362 Smeaton / Buckthought **CARRIED**

DISTRICT DRAINAGE REPORT TO 31 AUGUST 2017 (2277826)

The Group Manager – Engineering Services presented the report on Land Drainage Activity for the period ending 31 August 2017.

RESOLVED

THAT the report be received.

C17/363 Thorp / Leonard **CARRIED**

WESTERN PLAINS DISTRICT DRAINAGE COMMITTEE MINUTES - 31-08-17 (2228615)

The Group Manager – Engineering Services presented the Land Drainage Committees minutes for meetings held in August 2017.

RESOLVED

THAT the minutes of the Western Plains Drainage District Committee meeting held on Thursday, 31 August 2017 be received and the recommendations therein adopted.

C17/364 Swales / Harris **CARRIED**

EASTERN PLAINS DISTRICT COMMITTEE MINUTES - 31-08-17 (2277069)

RESOLVED

THAT the minutes of the Eastern Plains Drainage District Committee meeting held on Thursday 31 August 2017 be received and the recommendations therein adopted.

C17/365 Swales / Leonard **CARRIED**

PAEROA RURAL DRAINAGE DISTRICT COMMITTEE MINUTES - 31-08-17 (2277070)

RESOLVED

THAT the minutes of the Paeroa Rural Drainage District Committee meeting held on Thursday 31 August 2017 be received and the recommendations therein adopted.

C17/366

Swales / Leonard

CARRIED

PLANNING AND ENVIRONMENTAL REPORT FOR AUGUST 2017 (2277424)

The Group Manager - Planning and Environmental Services presented the planning and regulatory report for August 2017.

RESOLVED

THAT the report be received.

C17/367

Milner / McLean

CARRIED

The report highlighted the continued increase of activity in the department.

2016/17 DRAFT ANNUAL REPORT EXCLUDING FINANCIALS (2277614)

The Strategic Planner presented the draft 2016/17 Annual Report as developed to date for review and feedback by Council. The draft document excluded financial information but included the completed projects by activity and end of year non-financial performance results.

RESOLVED

THAT the report be received

C17/368

Milner / McLean

CARRIED

FINAL COMMUNITY FACILITIES FUNDING FRAMEWORK (2277268)

APPENDIX A - COMMUNITY FACILITIES FUNDING FRAMEWORK

The Group Manager - Community Services and Development presented the final Waikato Region Community Facilities Funding Framework document.

The members were advised that the framework is to enable local authorities in the Waikato region to make collective, strategic investments in new community facilities so that communities benefit from these investments now and in the future.

RESOLVED

THAT the report be received.

C17/369

McLean / Rattray

CARRIED

NEW LEASES AND RENEWALS (2277616)

The Group Manager - Community Services and Development updated on a number of leases and licences that have, or are about to expire, and the recommended process staff will be following to put new agreements in place.

RESOLVED

THAT the report be received

C17/370

Tregidga / Leonard

CARRIED

Matters to be taken with the Public Excluded

THAT the public be excluded from the following parts of the proceedings of this meeting.

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Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Proposed purchase of Land - Ngatea Southern Estate	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	Property Evaluation Review	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C17/371

Tregidga / Leonard

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C17/376

Tregidga / Leonard

CARRIED

The meeting closed at 2.41pm

CONFIRMED

J P Tregidga
Mayor

25 October 2017