

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY 31 MAY 2017 COMMENCING AT 9.00 AM

PRESENT

Cr D A Adams (Deputy Mayor – in the Chair), Cr P D Buckthought, Cr C Daley, Cr R Harris, Cr M McLean, Cr P A Milner, Cr A Rattray, Cr D Smeaton, Cr A M Spicer, Cr D H Swales and Cr J H Thorp (from 9.15am)

IN ATTENDANCE

Messrs L D Cavers (Chief Executive), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), P Thom (Group Manager - Planning & Environmental Services), D Sales (Community Services Manager), D Lees (Property Manager), M Buttimore (Strategic Planning Projects Manager), Ms C Mischewski (Policy Analyst), Ms K Hurd (Policy Analyst), Ms T Nevin (Strategic Planner), Mrs S Holmes (Strategic Planner), Ms K Quinn (Senior Strategic Planner), G Thomsen (Transportation Manager), E J Wentzel (Water Services Manager), S de Laborde (Infrastructure Systems and Planning Manager), I McLeod (Drainage and Stormwater Manager) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology for absence of His Worship the Mayor J P Tregidga and Cr G R Leonard and lateness of Cr J Thorp be received and sustained.

C17/180

Swales/Rattray

CARRIED

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

There were no declarations.

CONFIRMATION OF COUNCIL MINUTES - 26-04-17 (2195620)

The Deputy Mayor presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday 26 April 2017 are confirmed and are a true and correct record.

C17/181

Spicer/Swales

CARRIED

MATTERS ARISING FROM THE MINUTES

Matter to be taken with the Public Excluded

The public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Item No. | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) Under Section 48(1) for the Passing of this Resolution |
|-----------------|--|--|---|
| 1 | Paeroa Leisure Centre Building | Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations. | Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. |

C17/182

Milner/McLean

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C17/183

Milner/McLean

CARRIED

REVENUE AND FINANCING POLICY UPDATE - PROGRESS TO DATE (2215265)

Appendix A - Updated Revenue and Financing Policy Tables (2216235)

Appendix B - Revenue and Financing Policy Changes to be Endorsed (2216238)

The Group Manager – Corporate Services provided an overview of the Council’s progress in the review of the Revenue and Financing Policy, as part of the preparation of the 2018-28 draft Long Term Plan (LTP). The report also included updates Council has made to the Revenue and Financing Policy to date and recommended Council endorse these changes.

RESOLVED

THAT the report be received.

C17/184

Buckthought/Rattray

CARRIED

RESOLVED

THAT the Council endorse the updates made to the Revenue and Financing Policy during the Council workshops.

C17/185

Spicer/Smeaton

CARRIED

PLANNING AND ENVIRONMENTAL SERVICES MONTHLY REPORT - APRIL 2017 (2216289)

The Planning and Environmental Services Manager presented the monthly report on regulatory matters for April 2017.

RESOLVED

THAT the report be received.

C17/186

McLean/Daley

CARRIED

Liquor Licensing Application

As a result of Council lodging an objection to the Waihi Supermarket Off licence, the Hearing for this application by the District Licensing Committee is now scheduled for 3 July. Due to the perceived conflict of interest that exists with Council objecting to this application and elected members on the District Licensing Committee, it is necessary to appoint a Commissioner to the District Licensing Committee (DLC) for this hearing and ensure the remaining two committee members are non-elected members from the Committee list. Under section 193 of the Sale and Supply of Alcohol Act 2012, the Chief Executive may upon the recommendation of Council appoint a Commissioner as the Chair of the Licensing Committee for this hearing.

As Council has a Local Alcohol Policy in place, it was agreed that there is no longer a need for Council to submit on any district licensing applications. Therefore, an objection to the Waihi Supermarket Off Liquor Licence application was not required.

RESOLVED

THAT Council withdraws its objection to the Waihi Supermarket Off Liquor Licence.

C17/187

McLean/Harris

CARRIED

2017 Annual Satisfaction Survey

The Council annually surveys resident's satisfaction with specific Council services and facilities. The results of the annual survey are used in the Annual Report for those measures that use satisfaction surveying in their statements of service performance (NFPTs).

Staff have developed a timetable for the 2017 annual satisfaction survey and requested its approval.

RESOLVED

THAT the Council approves the proposed timetable for the 2017 annual satisfaction survey.

C17/188

Milner/McLean

CARRIED

Frequency of Building and Resource Consent Surveying

Following the last satisfaction survey, concerns were raised regarding applicants being contacted up to a year after their consent process, and that their experience with the Council consent processes could be better reflected by more frequent surveying. There is also the possibility that more frequent surveying may improve the quality of result by gaining more accurate and timely feedback from respondents.

The Executive Leadership Team considered a proposal to start surveying building and resource consent applicants on a six monthly basis, commencing half way through the 2017/18 year. While the 2017 survey (to be undertaken in July this year) will continue to survey all applicants at once, the new six monthly approach would commence approximately December 2017. The remainder of the surveying for consent applicants would be completed with the rest of the main survey in July 2018.

Staff sought approval of the 2017 survey timetable and the proposal to commence six monthly surveying of resource and building consent applicants in the 2017/18 year.

RESOLVED

THAT the Council approves the increased frequency of surveying of building and resource consent applicants in the 2017/18 year.

C17/189

Milner/McLean

CARRIED

The meeting adjourned at 10.40am.
The meeting reconvened at 10.55am.

MARINE AND COASTAL AREA ACT (2215624)

The Marine and Coastal Area (Takutai Moana) Act 2011 (the Act) repealed the Foreshore and Seabed Act 2004 and established a new legislative framework for claiming customary titles in the coastal and marine areas of New Zealand. The report provided a briefing to Council on the Act and implications it may have for the Council.

RESOLVED

THAT the report be received.

C17/190

Harris/Smeaton

CARRIED

RESOLVED

THAT Council Serve Notices of Appearance for all applications for protected customary rights and customary marine titles relating to the Hauraki District Council geographical area.

C17/191

Buckthought/Swales

CARRIED

2018 LONG TERM PLAN - ASSUMPTIONS (2215948)

The report requested the adoption of the preliminary set of significant and financial forecasting assumptions for the use of budget managers during the development of the 2018-28 Long Term Plan.

RESOLVED

THAT the report be received.

C17/192

Spicer/Harris

CARRIED

RESOLVED

THAT the draft forecasting assumptions as provided in Appendix A be approved for interim use by budget managers in the preparation of the budgets for the 2018-28 Long Term Plan, and

THAT the final forecasting assumptions including any updated information and additional assumptions be presented for the Council's approval later in the 2018-28 long term planning process.

C17/193

McLean/Buckthought

CARRIED

SIGNIFICANCE ENGAGEMENT POLICY REVIEW (2215866)

The Senior Strategic Planner presented a report which requested a decision from Council on whether it wishes to amend its current Significance and Engagement Policy.

RESOLVED

THAT the report be received.

C17/194

Spicer/Thorp

CARRIED

A briefing of the Council's obligations regarding the adoption of a Significance and Engagement Policy was provided to the Council at a workshop on 17 May 2017. At that same workshop, the Council discussed the effectiveness of the current policy and any need for amendments.

RESOLVED

THAT in accordance with section 76AA (4) of the Local Government Act 2002 the Council determines that it has reviewed its 2014 Significance and Engagement Policy, and

THAT as a result of that review, the Council's 2014 Significance and Engagement Policy be retained with no amendments, and

THAT the three-year review timeframe for the Significance and Engagement Policy be retained and that the next review will be scheduled for 2020, and

THAT the Significance and Engagement Policy be updated to provide for the above resolutions.

C17/195

Milner/McLean

CARRIED

TRANSPORTATION REPORT APRIL 2017 (2214428)

The report provided the latest information on the Hauraki District Council's Transport activities for the period ending 30 April 2017.

RESOLVED

THAT the report be received.

C17/196

Adams/McLean

CARRIED

Draft Forward Work Programme for New Footpaths Including the Selection Process

The selection process for identifying the new programme for Footpath and Kerb and Channel were presented for the member's consideration.

RESOLVED

THAT the existing selection process for developing the new programmes for Footpaths and Kerbing be confirmed to continue as detailed.

C17/197

Milner/Buckthought

CARRIED

NZTA/HDC Responsibilities

The Transportation Manager advised of the maintenance obligations and responsibilities defined in the proposed Memorandum of Understanding (MOU) between New Zealand Transport Agency and the Hauraki District Council. It was proposed that the processes that govern the MOU be reviewed by a subcommittee of Council to be chaired by Cr Adams for this purpose.

RESOLVED

THAT Council provides its comments on the process that governs the Memorandum of Understanding for consideration by a working party consisting of Cr Harris and Cr Thorp to be chaired by Cr Adams.

C17/198

McLean/Milner

CARRIED

Proposed Setting of Speed Limits Rule 2017

The new Setting Speed Limits Rule has been developed to provide a flexible pragmatic approach in setting and managing speed limits within the road corridor. The rule targets areas that provide the highest safety and efficiency benefit opportunities for the setting of speed limits within the Hauraki District.

RESOLVED

THAT the Proposed Setting of Speed Limits Rule 2017 be supported for implementation as the accepted national process for considering the setting of speed limits within the Hauraki District.

C17/199

Adams/Thorp

CARRIED

Paeroa Kindergarten Minor Safety Improvements

The improvement proposal relates to the development of a 'safe collection' and 'drop off zone' for the children that use a local mini bus and any children that may be driven to and picked up from the Paeroa Kindergarten by their care givers. The rough order for the minor safety works required as described in (Option 3) is \$21,000.

RESOLVED

THAT the construction of Option 3 for the Paeroa Kindergarten at a Rough Order Cost of \$21,000 be approved, and

THAT the funding for the construction of Option 3 be approved from the subsidised Minor Improvement category.

C17/200

Buckthought/Spicer

CARRIED

CEO MONTHLY REPORT FOR MAY 2017 (2210159)
Appendix A - Waikato Mayoral Forum (2210161)

The Chief Executive presented his monthly report for May 2017. The report advised of recent staff changes within the organisation and on information on key matters from the last Waikato Mayoral Forum meeting held on the 10 April 2017.

RESOLVED

THAT the report be received.

C17/201

McLean/Milner

CARRIED

CORPORATE SERVICES UPDATE - MAY 2017 (2187876)

The Group Manager - Corporate Services presented an update on activities of the Corporate Services department for the month of May 2017.

RESOLVED

THAT the report be received.

C17/202

Smeaton/Swales

CARRIED

COUNCIL FINANCIAL REPORT 2017-04-30 (2216233)

The Group Manager - Corporate Services presented the financial report for the period to 30 April 2017.

RESOLVED

THAT the report be received.

C17/203

Rattray/Milner pm

CARRIED

The meeting adjourned at 12.15pm
The meeting reconvened at 1.00pm.

CIVIL DEFENCE RECOVERY UPDATE - MAY 2017 (2215808)

The Group Manager – Planning and Environmental Services updated the members on civil defence activity to date. The report summarised the effects of the storm events which affected the district in March/April particularly the impact the events have had on the farming community.

RESOLVED

THAT the report be received.

C17/204 McLean/Swales **CARRIED**

2016-17 THIRD QUARTER NON-FINANCIAL PERFORMANCE RESULTS COUNCIL REPORT (2216172)

The Strategic Planner presented the third quarter non-financial performance results.

RESOLVED

THAT the report be received.

C17/205 Adams/Harris **CARRIED**

WATER SERVICES MONTHLY REPORT - APRIL 2017 (2216021)

The Water Services Manager presented an update on water services activity for the month of April 2017.

RESOLVED

THAT the report be received.

C17/206 Harris/Buckthought **CARRIED**

SOLID WASTE MONTHLY ACTIVITY REPORT - APRIL 2017 (2216353)

The Infrastructure Systems and Planning Manager presented an update on solid waste activity for the month April 2017.

RESOLVED

THAT the report be received.

C17/207 Thorp/Daley **CARRIED**

DISTRICT DRAINAGE ACTIVITY REPORT TO 30 APRIL 2017 (2214450)

The Drainage Manager Presented the district drainage activity report to 30 April 2017

RESOLVED

THAT the report be received.

C17/208 Thorp/Swales **CARRIED**

Matters to be taken with the Public Excluded

The public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Item No. | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) Under Section 48(1) for the Passing of this Resolution |
|-----------------|--|---|---|
| 1 | Kaiaua Land Investigation | Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. |
| 2 | CEO Performance Review 2016-17 | Section 7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons. | Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. |

C17/209

Spicer/Swales

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C17/214

Milner/Adams

CARRIED

The meeting closed at 2.15pm.

CONFIRMED

D A Adams
Deputy Mayor

28 June 2017