AGENDA

COUNCIL MEETING

Wednesday, 6 June 2018, 9.00am
in the Council Chambers, William Street, Paeroa
Membership

Mayor
J P Tregidga

Councillors
Cr D A Adams (Deputy Mayor)
Cr P D Buckthought
Cr C Daley
Cr R Harris
Cr G R Leonard
Cr M McLean
Cr P A Milner
Cr A Rattray
Cr D Smeaton
Cr A M Spicer
Cr D H Swales
Cr J H Thorp

Executive Leadership
L D Cavers
D Peddie
A de Laborde
P Thom
S Fabish

Public Distribution
Paeroa Office
Plains Area Office
Waihi Area Office

Chief Executive
L D Cavers
COUNCIL AGENDA

Wednesday, 6 June 2018 – 9.00am - Council Office, William Street, Paeroa

Order of Business

1. Apologies
2. Declarations of Late Items
3. Declarations of Interests
4. Confirmation of Council Minutes - 26-04-18 (2370231)
5. Receipt and adoption of Audit and Risk Committee Minutes - 17-04-18 (2367073)
6. Proposed Rezoning Plan Change (2390784)
7. Renewal of Bond - Waste Management Ltd (2389522)
8. Remedial Works for Hauraki Rail Trail Damage (a report will be distributed prior to the meeting)
10. Council Financial Report for the period to 30 April 2018 (2391428)
11. Planning and Environmental Report - April 2018 (2390563)
12. Update on Waikato Plan Leadership Group Meeting (2387112)
15. Solid Waste Report to Council - April 2018 (2391575)
16. Drainage District Report - April 2018 (2391522)
17. Receipt and adoption of Western Plains Drainage District Committee Minutes (27-04-18) (2384734)
18. Receipt and adoption of Eastern Plains Drainage District Committee Minutes (27-04-18) (2384733)

Public Excluded

19. Item 1: Electricity Retail Procurement for the period 01-07-18 to 30-06-19 (2391601)
Matters to be taken with the Public Excluded

The public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<th>Item No.</th>
<th>General subject of each matter to be considered</th>
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<td>Electricity Retail Procurement for the period 01-07-18 to 30-06-19</td>
<td>Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.)</td>
<td>Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</td>
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HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON THURSDAY, 26 APRIL 2018 COMMENCING AT 9.00 AM

PRESENT
J P Tregidga (His Worship the Mayor), Cr D A Adams (Deputy Mayor), Cr P D Buckthought, Cr R Harris, Cr M McLean, Cr P A Milner, Cr A Rattray, Cr D Smeaton (9.00am-2.30pm), Cr D H Swales and Cr J H Thorp

IN ATTENDANCE
Messrs L D Cavers (Chief Executive), D Peddie (Group Manager - Corporate Services), P Thom (Group Manager - Planning & Environmental Services), S B Fabish (Group Manager - Community Services), M Buttimore (Strategic Planning Projects Manager), S Baker (Finance Manager), Ms K Quinn (Senior Strategic Planner), G Thomsen (Transport Manager), L de Haast (Transport – Team Leader), E J Wentzel (Water Services Manager), S de Laborde (Manager, Planning and Infrastructure Systems, Ms R Jenks (Economic Development Officer) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED
THAT the apologies of Cr G R Leonard, Cr C Daley and Cr A Spicer be received and sustained.

C18/115 Milner/Adams CARRIED

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

There were no declarations.

CONFIRMATION OF COUNCIL MINUTES – (28-03-18) (2360348)

The Mayor presented the minutes.

RESOLVED
THAT the minutes of the meeting of the Hauraki District Council held on Wednesday, 28 March 2018 are confirmed and are a true and correct record.

C18/116 Tregidga/Thorpe CARRIED

RECEIPT AND CONSIDERATION OF COMMITTEE MINUTES

HEARINGS AND JUDICIAL COMMITTEE MINUTES - 19-02-18 (2347794)

Chairperson, Cr Milner presented the minutes.
RESOLVED

THAT the minutes of the meeting of the Hearings and Judicial Committee held on Monday, 19 February 2018 be received.

C18/117 Milner/Swales CARRIED

HEARINGS AND JUDICIAL COMMITTEE MINUTES – (18-12-17) (2315314)

Chairperson, Cr Milner presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Hearings and Judicial Committee held on Monday, 18 December 2017 be received.

C18/118 Milner/McLean CARRIED

DISTRICT PLAN COMMITTEE WORKSHOP MINUTES - 14-03-18 (2368586)

Chairperson, His Worship the Mayor presented the minutes.

RESOLVED

THAT the minutes of the meeting of the District Plan Committee Workshop held on Monday, 14 March 2018 be received.

C18/119 Tregidga/Rattray CARRIED

PROPOSED MINOR DISTRICT PLAN RULE CHANGES - 18-04-18 (2367884)
APPENDIX A: MINOR DISTRICT PLAN RULE CHANGES (APPENDIX INCLUDED UNDER SEPARATE COVER) (2368198)

The Planning and Environmental Services Manager presented a report which provided the recommendations of the District Plan Committee on proposed minor rule changes to the Operative Hauraki District Plan for discussion and decision on the changes that Council want to progress through the formal Plan Change process in accordance with Schedule 1 of the Resource Management Act 1991 (RMA).

RESOLVED

THAT the report be received.

C18/120 Tregidga/Milner CARRIED

The changes included:

- A reduction in the minimum lot area for “infill” subdivision in Waihi, Paeroa, and Whiritoa.
- Discretionary (instead of non-complying) activity status for residential subdivisions that fail the performance standards.
- Minor changes to the subdivision and development standards for the residential zones.
- Provision for additional dwellings and minor dwelling units (i.e. “granny flats”) in some areas.
- Less onerous earthworks rules for the urban zones.
- Provision for temporary storage buildings in the residential zones.
A discussion was held regarding the minimum lot size where a minor unit can be constructed. The members also discussed whether the provision of minor units should also be allowed in Ngatea. The members supported a reduction in minimum lot size for the construction of minor units from the staff recommendation of 700m² to 650m².

RESOLVED

THAT the Council approve the recommendations as amended and attached appendices in the proposed minor District Plan Rule Changes report to be progressed through the formal Plan Change process under Schedule 1 of the Resource Management Act 1991.

C18/121 Tregidga/McLean CARRIED

The meeting adjourned at 10.32am.
The meeting reconvened at 10.50am

CIVIL DEFENCE UPDATE (2368591, 2368594, 2366843)

The Group Manager - Community Services and Development in his role as Local Controller for the Hauraki District, presented a report which updated on civil defence activities over the past six months.

RESOLVED

THAT the report be received.

C18/122 Buckthought/Harris CARRIED

Also in attendance were Mr Julian Snowball, Manager/Controller for the Thames Valley Emergency Operating Area (TVEOA), and Mr Gary Towler, Local Controller Thames Coromandel District Council. Mr Snowball provided a presentation on his background and experience related to his role in Civil Defence. Mr Towler briefly spoke on response plans and strategies for dealing with extreme weather events such as the event experienced in Kaiaua in January 2018 and on support systems in place for assisting effected communities.

Copies of the draft Thames Valley Civil Defence Combined District Emergency Management Joint Committee agreement and minutes of the Joint Committee’s meeting held on 5 April 2018 were provided for the member’s information.

LOCAL GOVERNMENT COMMUNITY WELLBEING AMENDMENT BILL (2367134)

The Senior Strategic Planner presented a report which provided a summary of the Local Government Community Wellbeing Amendment Bill and requested that the Council determine whether it wishes to make a submission on it.

RESOLVED

THAT the report be received.

C18/123 Tregidga/Adams CARRIED

RESOLVED

THAT Council supports the Local Government submission on the Local Government Community Wellbeing Amendment Bill.

C18/124 Adams/Milner CARRIED
APPOINTMENT OF DIRECTORS TO THE BOARD OF DESTINATION COROMANDEL TRUST AND REMUNERATION OF THE DIRECTORS (2367120)

The Economic Development Officer presented a report from the Councils Organisations Appointment Working Party which advised of the reappointment of the Trustees to the Destination Coromandel Trust and the recommended level of remuneration the Trustees receive.

RESOLVED

THAT the report be received.

C18/125 Tregidga/Swales CARRIED

RESOLVED

THAT John Sandford, Anthony Coombe and Scott Lee be reappointed to the Destination Coromandel Trust Board, and

THAT the total remuneration of the three Trustees of the Destination Coromandel Trust remain at $33,000 per year for the next three years.

C18/126 Harris/Adams CARRIED

2018 REPRESENTATION ARRANGEMENTS REVIEW UPDATE (2368610)

The Group Manager - Community Services and Development presented a report which advised of the Local Electoral Act 2001 requirement that Council undertakes a review of its representation arrangements in 2018, effective for at least the 2019 elections.

RESOLVED

THAT the report be received.

C18/127 Rattray/Harris CARRIED

When undertaking a review, Council must consider the three legislative criteria of communities of interest, effective representation and fair representation. The current arrangements (12 councillors elected from three wards with no community boards) do not comply with the fair representation criteria (+/- 10% rule). Legislation does permit non-compliance of the fair representation criteria under certain circumstances.

The Mayor recommended that consultation with the Waikino community be undertaken via an online survey and community meeting. The consultation period is to be for a three-week period from 1 to 22 May 2018, with the outcome provided at the next Council meeting on 30 May 2018.

RESOLVED

THAT that consultation with the Waikino community be undertaken in accordance with a communication plan developed in collaboration with the Mayor, and

THAT the consultation period is to be for a three-week period from 1 to 22 May, with the outcome provided at the next Council workshop/meeting on 30 May 2018, and

THAT communication with the District should also occur to inform the residents and ratepayers, that Council is undertaking a representation review.
(Note subsequent to the meeting the Council meeting proposed for the 30 May 2018 was rescheduled to the 6 June 2018)

C18/128 Tregidga/Adams CARRIED

The meeting adjourned at 12.10pm
The meeting reconvened at 12.45pm

PECUNIARY AND NON-PECUNIARY INTERESTS (2368053)

The Finance Manager presented a report providing an update on pecuniary and non-pecuniary interests of Councillors.

RESOLVED

THAT the report be received.

C18/129 Milner/McLean CARRIED

Audit NZ, as reported to the Audit and Risk Committee, has reviewed the HDC elected members interest register and noted that it could be further strengthened by including the following details:

- Whether the declared interests are pecuniary or non-pecuniary in nature.
- The agreed approach to managing any conflicts amongst the declared interests.

RESOLVED

THAT the Council agrees to expand its current interest register to include provision for non-pecuniary interests of elected members.

C18/130 Milner/Smeaton CARRIED

TRANSPORT COUNCIL REPORT MARCH 2018 (2368682) (23684856, 2362489, 2368493)

The Transport Manager and Transport Team Leader presented the latest information on transport activity for March 2018. (Ward works revised programmes were included under separate cover).

RESOLVED

THAT the report be received.

C18/131 Adams/Harris CARRIED

Mobile Breast Screening Unit – Parking

The Waikato DHB has applied for permission to park their mobile breast screening unit in the HDC staff carpark from 18 August – 14 October 2018.

It was agreed that any future requests from this organisation and any other organisation requiring the use of Council’s car parks and facilities for temporary parking, be delegated to the Chief Executive (with the power to sub-delegate) approval.
Non-Subsidised Project Selection

A non-subsidised project selection report was submitted to Council in December 2017. Subsequently Ward Councillors and staff members visited individual sites to confirm project priorities. These projects were refined and a final list was developed. Project selections by Ward were included in the report for final approval.

RESOLVED

THAT permission is granted to the Waikato District Health Board to park the Mobile Breast Screening Unit in the Council & Staff Carpark, Paeroa from Saturday, 18 August to Sunday, 14 October 2018, and

THAT Council delegate to the Chief Executive (with the power to sub-delegate) the authority to give approvals for the use of Councils car parks and facilities for temporary parking, and

THAT the 2017/18 Non-subsidised projects included in the report and as recommended by the Ward Committees are confirmed to proceed to Final Design, Project Procurement and Construction.

C18/132 Harris/Buckthought

WAITAKARURU WATER TREATMENT PLANT ELECTRICAL UPGRADE - TENDER REPORT (2368294)

The Water Services Manager presented a report advising of the tenders that have been received for the upgrading of the electrical and control systems at the Waitakaruru water treatment plant.

RESOLVED

THAT the report be received.

C18/133 Harris/Thorp

Maintenance and safety improvements are necessary to the plant as well as the electrical upgrade. It was requested that these improvements also be in included.

An additional amount of $115,000 is required for provisional items as specified in the tender document and that the use of this amount only be authorised by the Group Manager - Engineering Services. It was requested the Council approve the budget provision being revised to $1,300,000 to allow for the increase in the tender prices and to undertake the maintenance and safety improvements required.

The preferred tender for the upgrade was received from Epic Systems at a cost of $623,992. It was recommended that the contract be awarded to Epic Systems and that the budget provision for the project be increased to enable the maintenance and safety improvements to be undertaken.

RESOLVED

THAT the tender for the electrical upgrade of the Waitakaruru water treatment plant be awarded to Epic Systems at a cost of $623,992 and

THAT an amount of $115,000 be approved for provisional items, and

THAT the building maintenance and safety improvements be included in the scope of the upgrades, and
THAT the current Long Term Plan budget for the project be increased by $330,000 to $1.33M to allow for the increase in the tender prices and to undertake the maintenance and safety improvements.

C18/134 Harris/Thorpe CARRIED

WATER SERVICES REPORT TO COUNCIL - MARCH 2018 (2368305)

The Water Services Manager presented a report on the activities of water supply for the month of March 2018.

RESOLVED

THAT the report be received.

C18/135 Harris/Swales CARRIED
Matters to be taken with the Public Excluded

The public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>1</td>
<td>Approval for Departures from Council’s Procurement Policy</td>
<td>Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.)</td>
<td>Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</td>
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<td>2</td>
<td>Kaimanawa Reservoir Site Land Transaction</td>
<td>Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
<td>Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</td>
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C18/136 Adams/Milner CARRIED
RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C18/141 Tregidga/Adams CARRIED

CEO's Report – April 2018 (2367995)

The Chief Executive presented his monthly report for April 2018. The report updated the members on recent staff changes within the organisation and provided a summary of the points of discussion covered at the Waikato Mayoral Forum meeting held on Monday, 16 April 2018.

RESOLVED

THAT the report be received.

C18/142 Tregidga/Adams CARRIED

CORPORATE SERVICES UPDATE - APRIL 2018 (2368390)

The Group Manager - Corporate Services updated on staff changes within the corporate services area and on other activities to date.

RESOLVED

THAT the report be received.

C18/143 Tregidga/Smeaton CARRIED

FINANCIAL REPORT FOR THE PERIOD TO 31 MARCH 2018 (2368774)

The Group Manager - Corporate Services presented the financial report on all Councils activities for the 9 months ending 31 March 2018.

RESOLVED

THAT the report be received.

C18/144 Milner/Rattray CARRIED

KAIAUA COAST DISASTER RELIEF FUND - COUNCIL UPDATE 26 APRIL 2018 (2368052)

The Finance Manager presented a report which updated Council on two finance programmes of work resulting from the adverse weather event of 5 January 2018 affecting the Kaiaua area.

RESOLVED

THAT the report be received.

C18/145 Tregidga/Rattray CARRIED
PLANNING AND ENVIRONMENTAL REPORT - MARCH 2018 (2367145)

The Group Manager - Planning and Environmental Services and Strategic Planning Projects Manager presented a report on the activities of the planning and regulatory department covering the month of March 2018.

RESOLVED

THAT the report be received.

C18/146 Milner/McLean CARRIED

LOCAL ELECTORAL MATTERS BILL REPORT INFORMATION (2367130)

The Senior Strategic Planner presented a report which updated on the Local Electoral Matters Bill which has recently been introduced into Parliament. The Bill addresses limitations on trialling online voting in local elections.

RESOLVED

THAT the report be received.

C18/147 Milner/McLean CARRIED

SOLID WASTE REPORT TO COUNCIL - MARCH 2018 (2368235)

The Infrastructure Systems & Planning Manager presented a report which summarised performance and issues in the Solid Waste work area covering the Month of March 2018.

RESOLVED

THAT the report be received.

C18/148 Adams/Smeaton CARRIED

DRAINAGE DISTRICT REPORT TO COUNCIL - MARCH 2018 (2368084)

The Infrastructure Systems & Planning Manager presented a report which summarised the activities and operation of the District Land Drainage network covering the month of March 2018.

RESOLVED

THAT the report be received.

C18/149 Thorp/Buckthought CARRIED
Cr Smeaton left the meeting at 2.30pm.

RECEIPT AND ADOPTION - WESTERN PLAINS DRAINAGE DISTRICT COMMITTEE MINUTES 29-03-18 (2364015)

RESOLVED

THAT the minutes of the Western Plains Drainage District Committee meeting of Thursday, 29 March 2018 be received and the recommendations therein adopted.

C18/150 Swales/Buckthought CARRIED

RECEIPT AND ADOPTION - PAEROA RURAL DRAINAGE DISTRICT COMMITTEE MINUTES 29-03-18 (2364016)

RESOLVED

THAT the minutes of the Paeroa Rural Drainage District Committee meeting held on Thursday, 29 March 2018 be received and the recommendations therein adopted.

C18/151 Thorp/Buckthought CARRIED

The meeting closed at 3.45pm.

CONFIRMED

J P Tregidga
Mayor

6 June 2018
HAURAKI DISTRICT

AUDIT AND RISK COMMITTEE

MINUTES OF A MEETING OF THE AUDIT AND RISK COMMITTEE HELD IN THE HAURAKI ROOM,
WILLIAM STREET, PAEROA ON TUESDAY, 17 APRIL 2018 COMMENCING AT 9.00 AM

PRESENT
Mr P Bennett (In the Chair), His Worship the Mayor Mr J P Tregidga,
P A Milner and D Smeaton

IN ATTENDANCE
David Walker (Audit Director, Audit NZ), Cr R Harris (9.15am-12.10pm),
Cr C Daley, Messrs L D Cavers (Chief Executive), D Peddie (Group Manager –
Corporate Services), S Baker (Finance Manager) and Ms C Black (Council
Secretary)

APOLOGIES

RESOLVED
THAT the apology of Crs D A Adams and G R Leonard be received and sustained.

ARC18/16 Bennett/Tregidga CARRIED

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

There were no declarations of interests.

CONFIRMATION OF AUDIT AND RISK COMMITTEE MINUTES - 21-02-18 (2352559)

RESOLVED
THAT the minutes of the Audit and Risk Committee meeting held on Wednesday, 21st February 2018 be
confirmed and are a true and correct record.

ARC18/17 Tregidga/Bennett CARRIED

TREASURY REPORT AS AT 31 MARCH 2018 (2364737)

The Finance Manager presented a report which advised of the progress being made against the matters
raised by Audit New Zealand as a result of the 2016/17 audit.

RESOLVED
THAT the report be received.

ARC18/18 Bennett/Smeaton CARRIED
PECUNIARY AND NON-PECUNIARY INTERESTS - DISCUSSIONS PAPER (2364726)

The Finance Manager presented a report as requested by the Committee at the 21 February meeting that staff table a paper on pecuniary and non-pecuniary interests along with the summary of the Office of the Auditor-General (OAG) investigation into conflicts of interest.

RESOLVED

THAT the report be received.

ARC18/19 Milner/Tregidga CARRIED

As part of the Annual report audit, Audit NZ provides a management letter the purpose of which is to bring to the organisations attention areas for improvement that were identified during the audit process. In the 2017 management letter Audit NZ made the following recommendation.

Audit NZ reviewed the policies and processes that the Council has to manage conflicts of interest. They noted that Council members and the Executive Leadership team were required to complete interest declarations yearly, as well as after the triennial local government elections.

Audit NZ reviewed the elected members interest register and noted that it could be further strengthened by including the following details:

- Whether the declared interests are pecuniary or non-pecuniary in nature; and
- The agreed approach to managing any conflicts amongst the declared interests.

During the discussion on this matter at the 21st February meeting, there was some debate as to what was, and was not, a pecuniary interest.

The Finance Manager gave an explanation of pecuniary interest and how it is determined and of the Councillor obligation to declare an interest. It was recommended that advice be sought from the Chief Executive if a member is unsure if there is a perceived pecuniary or non-pecuniary interest.

David Walker (Audit NZ) provided the AOG's opinion that where there is a 'perception' of pecuniary interest, it must be declared.

The Chair concurred with Mr Walker's comments that any possible or perceived interest should be declared.

Cr Harris attended the meeting at 9.15am

RESOLVED

THAT staff prepare and submit a report to Council on pecuniary and non-pecuniary interests.

ARC18/20 Bennett/Milner CARRIED

WATER METER INCOME(2364760)

The Group Manager – Corporate Services presented a report for the Committee’s information, which updated on measures being implemented to better monitor income from water meters.
RESOLVED

THAT the report be received.

ARC18/21 Bennett/Tregidga CARRIED

AUDIT NZ - AUDIT PLAN FOR THE YEAR ENDING 30 JUNE 2018 AUDIT (2364716)
APPENDIX A: HAURAKI DISTRICT COUNCIL AUDIT PLAN FOR THE YEAR ENDING 30 JUNE 2018 AUDIT (2364708)

The Finance Manager presented a report and the Audit New Zealand Plan for approval for the year ending 30 June 2018.

RESOLVED

THAT the report be received.

ARC18/22 Bennett/Smeaton CARRIED

The main audit and risk issues raised in plan were:

- Revaluation of property, plant and equipment
- The risk of management override of internal controls
- Fair value assessment of non-revalued assets
- Implication of water losses
- Accounting treatment of land to be subdivided and sold (discussion and explanation on what is stock is and what is land held for sale followed).
- Compliance with Kerepehi water treatment Plant agreement.

RESOLVED

THAT, if the Committee deems necessary, it advise Audit New Zealand of any additional matters or significant business risks which are not set out in the Audit Plan, but that should be covered by the audit, and – No additional matters were raised.

THAT the Committee approve the Audit Plan for the year ending 30 June 2018 audit.

AR18/23 Tregidga/Milner CARRIED

AUDIT NZ MANAGEMENT LETTER FOR THE 2018 - 2028 LTP CONSULTATION DOCUMENT

David Walker of Audit NZ presented the draft audit management letterto their audit of Hauraki District Council’s Long Term Plan consultation document for the period 1 July 2018 - 30 June 2028. A copy of full report on the audit was attached.

RESOLVED

THAT the report be received.

ARC18/24 Bennett/Tregidga CARRIED
The Finance Manager presented the report on the progress made on matters raised by Audit NZ in their recommendations.

**RESOLVED**

THAT the report be received.

ARC18/25 Milner/Smeaton CARRIED

The Finance Manager presented a report which provided the Corporate Risk Register to date. There were no changes to the register since it was last reported on in February 2018.

**RESOLVED**

THAT the report and the Corporate Risk Register for April 2018 be received.

ARC18/26 Milner/Smeaton CARRIED

The Mayor suggested that over the next three years, that staff identify the key risk issues, what options are available to Council to address these and what possible costs would be involved in dealing with these issues.

The members key significant risks identified specific to the Hauraki District:

- Kaiaua – storm water.
- Climate change
- Low lying areas – Hauraki Plains

It was requested that staff prepare and present a further report on risk to the Audit & Risk Committee to a future meeting on significant risks to the Hauraki District.

**RESOLVED**

THAT staff bring a programme / report on cyber risk / protection and how it is monitored and addressed to the next meeting of the Audit and Risk Committee.

ARC18/27 Bennett/Tregidga CARRIED

The meeting adjourned at 10.38am.
The meeting reconvened at 11.00am.

David Walker left the meeting at 11.00am.
INTERNAL DEBT TREASURY (2364722)

The Group Manager - Corporate Services presented a report on the forecast internal debt position as at 30 June 2018 and provided an explanation on the information presented.

RESOLVED

THAT the report be received.

ARC18/28 Bennett/Tregidga CARRIED

TAX FRAMEWORK UPDATE APRIL 2018 (2364734)

The Finance Manager presented a report which presented the yearly tax framework update to the Committee on the matters set out in the Tax Risk Governance Framework produced by TaxTeam (now Price Waterhouse Coopers - PWC). The Framework was adopted by Council on the 29th of April 2015 following review and recommendation by the Audit and Risk Committee on the 21st of April 2015.

RESOLVED

THAT the report be received.

ARC18/29 Milner/Duncan CARRIED

The members were advised that the FBT audit as set out in the framework was set to occur prior to 30 June 2018. This may need to be rescheduled.

AUDIT AND RISK COMMITTEE FINANCIAL QUICK FACTS (2364714)

The Group Manager - Corporate Services presented a report which provided the Committee with quick financial facts reference guides for the coming year. The attachment outlined a number of facts about the Council business and expenditure in particular.

It was requested that this information be added to Council’s content locker for all councillors to access and that they be notified of this.

RESOLVED

THAT the report be received.

ARC18/30 Bennett/Tregidga CARRIED

HEALTH AND SAFETY REPORT TO AUDIT RISK COMMITTEE APRIL 2018 (2359916)

The Chief Executive presented the report from Council’s Health and Safety and Human Resources Advisors on the implementation of the ‘HDC Health & Safety at Work Action Plan’ and on the HDC Health, Safety & Wellbeing Charter goals, accountabilities and reporting framework.

Also provided in the report was a summary of the results of the Attitudes and Culture Survey of Health, Safety and Wellbeing undertaken with Council staff in February this year.
RESOLVED

THAT the report be received.

ARC18/31 Bennett/Milner CARRIED

OVERHEADS REPORT FOR THE PERIOD TO 28 FEBRUARY 2018 (2364724)

The Group Manager - Corporate Services presented a report which showed Council’s Overhead expenditure for the eight months to 28 February 2018.

Total overheads for this period, before allocation, is $6,739,000. This is $159,000 (3%) more than budgeted for the same period.

RESOLVED

THAT the report be received.

ARC18/32 Tregidga/Bennett CARRIED
**Matters to be taken with the Public Excluded**

The public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>1</td>
<td>KPMG Internal Audit Reviews - Progress Report</td>
<td>Section 7(2)(f)(i) – Maintain the effective conduct of public affairs through: (i) The free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.</td>
<td>Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</td>
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<td>2</td>
<td>Rates in Arrears - March - 2018</td>
<td><strong>Section 7(2)(a)</strong> – Protect the privacy of natural persons, including that of deceased natural persons.</td>
<td>Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</td>
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<tr>
<td>3</td>
<td>Rates Arrears Subject Property - March 2018</td>
<td><strong>Section 7(2)(a)</strong> – Protect the privacy of natural persons, including that of deceased natural persons.</td>
<td>Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</td>
</tr>
</tbody>
</table>

ARC18/33 Bennett/Tregidga **CARRIED**
RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

ARC18/39 Bennett/Tregidga CARRIED

AUDIT AND RISK COMMITTEE - 2018 WORK PROGRAMME (2364711)

The Group Manager - Corporate Services presented the work programme to date and asked the Committee if they wished to make any change or add any items to the programme.

RESOLVED

THAT the report be received.

ARC18/40 Bennett/Tregidga CARRIED

Noted: Committee meeting dates to be updated in the work programme.

The meeting closed at 12.10pm

CONFIRMED

P R Bennett
Chairperson

19 June 2018
Decision Report

To: Mayor and Councillors
From: District Planner
Date: Friday, 11 May 2018
File reference: Doc: M 2385965
Portfolio Holder: Mayor John Tregidga
Meeting date: Wednesday, 6 June 2018
Subject: Proposed Re Zoning Plan Change

Recommendation:

THAT the report be received; and

THAT the Council allows the detailed investigation work, and consultation required to confirm the suitability of the areas, shown on the attached map, for inclusion in a formal Proposed Plan Change to be undertaken, and further that it subsequently allows for the confirmed areas to be progressed through the formal Proposed Plan Change process under Schedule 1 to the Resource Management Act 1991.

Purpose:

The purposes of this report are:

1) To present the recommendations of the District Plan Committee on the areas to be investigated further (including consultation) for possible inclusion in a Proposed Plan Change to rezone additional land for urban purposes in, and in close proximity to, Waihi.

The areas identified by the Committee for further investigation are shown on the map in Appendix A.

2) To obtain Council’s consent to initiate and go through the formal Proposed Plan Change process for those areas confirmed as suitable.

Background

In early 2017 the District Plan Committee began its consideration of growth requirements of the 3 main towns.

The Committee has also considered requests from landowners to consider rezoning their land.
To assist with this the Council has developed its Draft Hauraki Growth Strategy 2050 to give the overall direction for how urban growth will be accommodated over the next 32 years.

This was adopted by Council in April 2018.

It identifies growth requirements (re zoning) over the short (1-5 years), medium (5-15 years) and long terms (15-30 years).

This indicates a need for further Residential, Low Density Residential and Industrial Zoned land for Waihi in the short term.

The Committee considered a range of options and identified the 5 areas shown on the map for further investigation for possible rezoning.

Issues:
A significant number of areas were initially identified, or requested by owners, for consideration for possible rezoning.

A preliminary investigation of all of these concluded that not all were suitable for rezoning and that of those that were, not all were required in the short term.

As a result of the prioritisation exercise, and with reference to the directions signalled in the Draft District Growth Strategy, the following areas were recommended as the ‘short term’ (1-5 years) priorities for land re-zoning:

- Industrial land – land on either side of Ford Road between SH 2 and the Waimata Stream
- Residential – land on the western side of Waitete Road (northern end)
- Residential – land to the south of Bradford Street.

Having considered the recommendations, the Committee amended the Industrial area to the land between Crean and Ford Roads – between SH2 and the Waimata Stream, and added:

- Residential – land between Reservoir and Wharry Roads
- Low Density Residential – land to the west of Waitete Stream

Conclusion:

Once the Council has made its decision, staff will undertake the further investigations required, undertake consultation – including with landowners, relevant agencies and Iwi, and finalise the areas to be included in a Proposed Plan Change.

The Proposed Plan Change will then be put together - written statement, section 32 Report and maps and the formal Proposed Plan Change process under Schedule 1 to the RMA will be commenced. This involves public notification of the Proposed Plan Change, calling for submissions, then further submissions, and hearings. Council will then make decisions on the submissions/further submissions – amending the rezoning proposals as required. Council’s decisions can be appealed to the Environment Court. Once the appeal period closes and/or all appeals are determined, any resulting changes to the District Plan can be made operative.

Marina van Steenbergen
District Planner
To: Mayor and Councillors  
From: Manager Regulatory Services  
Date: Monday, 7 May 2018  
File reference: 2383797  
Appendix A: Bond document (2384810)  
Appendix B: Spread sheet to determine the bond quantum (2384796)  
Portfolio holder: Councillor Paul Milner  
Meeting date: Wednesday, 6 June 2018  
Subject: Renewal of Bond Waste Management NZ Ltd – Tirohia  

Recommendation:  
THAT the report be received, and  
THAT The Tirohia landfill bond for the sum of $5,484,907.00, provided by the consent holder, Waste Management NZ Ltd, to guarantee compliance, including capping and aftercare costs be approved.

Purpose  
The Tirohia landfill consents include for a bond to be provided by the consent holder and this needs to be reviewed every year.

Background  
Section 53.1 of the consent to operate a landfill operation at Tirohia requires the consent holder to provide and maintain in favor of the Waikato Regional Council and Hauraki District Council a bond to:

- Secure compliance with all the conditions of this consent and to enable any adverse effects on the environment resulting from the consent holder’s activities and those not authorised by a resource consent to be avoided, remedied or mitigated;
- Secure the completion of rehabilitation and closure in accordance with the approved rehabilitation plan to be formulated from the "Rehabilitation Policy Statement and Concept Plan";
- Ensure the performance of any monitoring obligations of the consent holder under this consent;
- Enable the Councils to undertake monitoring and management of the site until the completion of closure of this site.
The quantum of the bond shall be sufficient to cover:

(i) the estimated costs (including any contingency necessary) of rehabilitation and closure of the landfill in accordance with the conditions of the Councils’ consents;

(ii) the estimated costs (including any contingency necessary) of monitoring and management of the site and its effects following closure or abandonment, for as long as may be required to comply with conditions of the Councils’ consents. This shall include the ongoing operation and maintenance of storm water, leachate and landfill gas management systems;

(iii) the estimated costs of prevention and/or remediation of any adverse effect on the environment that may arise from the landfill including planting and landscaping provisions; and

(iv) any further sum which the Councils consider necessary for monitoring any adverse effect on the environment that may arise from the landfill including monitoring anything which is done to avoid, remedy or mitigate an adverse effect.

Content

The Tirohia landfill, approximately 5 km south of Paeroa, is now owned and operated by Waste Management NZ Ltd.

Negotiations between Waste Management NZ Ltd, the Waikato Regional Council and Hauraki District Council have been underway since November 2017. The existing bond quantum is $3,419,314, provided by ANZ NZ Ltd. The proposed new bond is $5,484,907.00.

The significant increase in the bond quantum is the cumulative effect of a longer aftercare period (was 25 years, now 30 years), increased costs for capping (was $639,000, now $1,078,000), increased costs for leachate disposal (was $1,190,000, now $2,179,000), and gas management (was $370,000, now $520,000). Storm water management and monitoring costs also increased. Waste Management NZ Ltd has accepted the increased bond quantum as has the Waikato Regional Council.

Attached in Appendix A is a copy of the bond document (Doc 2384810) to be signed and a spreadsheet (Doc 2384796) used to determine the bond quantum.

Recommendation

THAT The Tirohia landfill bond for the sum of $5,484,907.00, provided by the consent holder, Waste Management NZ Ltd, to guarantee compliance costs be approved.

Russell Bierre
Manager Regulatory Services
Guarantee Number: GO323971166

Beneficiary:
Waikato Regional Council & Hauraki District Council

The Consent holder:
Waste Management NZ Limited
86 Lunn Ave, Mt Wellington
Auckland, New Zealand

Date of Issue: April 16, 2018

Special Conditions:
THIS BOND is made on 16th Day of April 2018

PARTIES

1. WASTE MANAGEMENT NZ LIMITED, a duly incorporated company having its registered office at 86 Lunn Ave, Mt Wellington, Auckland ("the Consent holder")

2. ANZ BANK NEW ZEALAND LIMITED, a duly incorporated company having its registered office at 23-29 Albert Street, Auckland ("the Guarantor")

3. WAIKATO REGIONAL COUNCIL, a duly incorporated local authority with statutory jurisdiction for the Waikato Region under the Local Government (Waikato Region) Re-organisation Order 1989 ("the Waikato Regional Council")

4. HAURAKI DISTRICT COUNCIL, a duly incorporated local authority with statutory jurisdiction for the Hauraki District under the Local Government (Waikato Region) Re-organisation Order 1989 ("the Hauraki District Council" and together with the Waikato Regional Council, the "Councils")

INTRODUCTION

A. The Consent Holder has purchased the landfill business and applicable resource consents relating to a site at Tiriohia of 151.681 hectares being the land comprised and described in certificates of title 27A/41 and 27 A/43 (South Auckland Land Registry) ("the Site").

B. The Waikato Regional Council has granted the following resource consents in relation to landfilling on the Site:

(i) Discharge consent 108429 to discharge contaminants to air;

(ii) Discharge consent 108432 to discharge stormwater;

(iii) Discharge consent 108431 to divert and discharge natural water and storm water;
(iv) Discharge consent 108433 to discharge stormwater to ground;

(v) Discharge consent 108430 to discharge overburden to landfill site;

(vi) Discharge consent 108427 to discharge up to 4,000,000 cubic metres of refuse and other material onto or into land; and

(vii) Discharge consent 108428 to discharge leachate onto or into land.

(the "Regional Consents").

The Consents are subject to conditions, including the conditions in Schedule 1 and 2 of the Regional Consents.

C. The Hauraki District Council granted land use consents relating to landfilling on site as amended by the Environment Court on 27 April 2001 ("the District Consent").

D. Condition 16 of Schedule 1 of the Regional Consents and condition 58.1 of the District Consent require the Consent Holder, prior to the commencement of the placement of refuse at the Site, to provide and maintain in favour of the Councils a bond to:

(i) Secure compliance with all the conditions of the District Consent and to enable any adverse effects on the environment resulting from the Consent Holder's activities and not authorised by a resource consent to be avoided, remedied or mitigated;

(ii) Secure the completion of rehabilitation and closure in accordance with the approved rehabilitation and aftercare plan;

(iii) Ensure the performance of any monitoring and management of the Site until completion of closure of the Site.

E. The bond is provided to ensure compliance with the Consent Holders obligations under the Regional Consents and the District Consents. This bond is a replacement bond for one dated November 2005 that was provided by the original consent holder.

BY THIS BOND

1. The Consent Holder and Guarantor and their successors and assigns are jointly and severally bound to pay to the Councils the sum of NZD5,484,907.00 (Five million, four hundred and eighty four thousand, nine hundred and seven dollars New Zealand dollars) (the "Bond Sum") when demanded by the Councils and irrevocably binds itself, its successors and assigns jointly and severally for the payment of that sum.

2. No demand shall be made by the Councils, or either of them, so long as the Consent Holder duly complies with the conditions of the Regional Consents and District Consent applying to the Consent Holder's landflling activities on Site.

3. In the event that the Consent Holder fails to comply with any applicable conditions of the Regional Consents or the District Consent, and then fails to promptly remedy the breach, then either Council may serve upon the Consent Holder and the Guarantor a written demand under this bond signed by its principal administrative officer up to an aggregate amount not exceeding the Bond Sum.

4. Upon service of a written demand in accordance with clause 3:
Signature of attorney in the presence of:

Signature of witness

Auckland
City/town of residence

Andrew Mark Beuth
Name of attorney

Occupation

Signed for and on behalf of Waikato Regional Council

Signed for and on behalf of Hauraki District Council

T H Nickels, Director
Waste Management NZ Ltd
(a) The sum demanded shall be immediately payable by the Consent Holder and the Guarantor jointly and severally to the Councils at the Hamilton Office of the Waikato Regional Council; and

(b) The Guarantor shall not be obliged to inquire whether any default has occurred prior to making payment and payment shall be made without reference to, and not withholding any instruction from the Consent Holder to the Guarantor to the contrary; and

(c) The sum recovered shall be applied in accordance with section 109(4) and Section 109(5) of the Resource Management Act 1991.

5. If two or more Councils are named as the Council, this Bond takes effect for the benefit of them jointly and a demand under this Bond by any one or more of them is deemed to be a demand by all of them jointly. Payment by the Guarantor under this Bond to any one or more of them discharges this Bond to the extent of the amount so paid.

6. Although between Consent Holder and the Guarantor the Guarantor is only a surety, nevertheless between the Guarantor and the Councils the Guarantor is a principal obligant to the Councils within the limits of this bond and the Guarantor will not be released from any liability under this bond:

(a) by any allowance of time by the Councils or either of them; or

(b) by any delay, neglect, forbearance or waiver by the Councils or either of them in respect of any of the Consent Holder's obligations or in respect of any default on the part of the Consent Holder.

7. Notwithstanding the terms of this bond, the Guarantor shall have the right at any time to be released and discharged of its liabilities and obligations under this bond upon the date of any of the following events:

(a) The Guarantor or the Consent Holder paying to the Councils a monetary deposit equal to the Bond Sum less any sums it may have previously paid under the Bond or a lesser amount as may be required and specified by the relevant Council(s). Any such payment shall be deemed to have been made at the demand or request of the Council(s) and when paid, the liability of the Guarantor shall be at an end; or

(b) The Councils accepting a further bond in replacement of this bond.

8. This bond shall continue until completion of closure of the Site as defined in condition 16.11 of Schedule 1 of the Regional Consents and condition 58.10 of the District Consent. Immediately following this event, the Councils will return this bond to the Guarantor accompanied by the Councils written confirmation that the Guarantor has been discharged of its liabilities and obligations under this bond.

9. The bond shall be governed by the laws of New Zealand and the Parties agree to submit to the non-exclusive jurisdiction of the Courts of New Zealand and all amounts payable are in New Zealand dollars.

10. For the avoidance of doubt, this bond may not be assigned or transferred.

11. The Guarantor will deal with this Bond in accordance with any applicable anti-money laundering, counter-terrorism financing or economic or trade sanctions laws or regulations.

EXECUTED AS A DEED

By ANZ Bank New Zealand Limited
CERTIFICATE OF NON-REVOCATION OF
POWER OF ATTORNEY

I, Andrew Mark Beuth of Auckland, New Zealand, currently holding the position of Head of Loans & Markets Execution (formerly known as "Head of Capital Markets & Loan Execution"), Institutional, New Zealand of ANZ Bank New Zealand Limited (ANZ), certify –

1. That by deed dated 1 October 2011, ANZ appointed Head of Capital Markets & Loan Execution, Institutional, New Zealand as its attorney; and

2. That I have not received notice of any event revoking the power of attorney granted to the Head of Capital Markets & Loan Execution, Institutional, New Zealand.

Signed this 20th day of April 2018
### Toshia Quarry & Landfill Site Bond Requirements Year

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1. **Management and Administration**
   - Administration Costs: $431,250
   - Peer Review: $35,000
   - Aftercare disestablishment costs: $25,000

**Sub-Total**: $491,250

2. **Landfill Maintenance Works**
   - General Items: $97,000
   - Seal Reading: $40,000
   - Groundwater Control: $1,000
   - Service Area: $884,801
   - Siting and Seeding: $194,425
   - Rehabilitation of cap borrow area: $2,975,919
   - ECOP for borrow area: $20,000
   - Leachate Management & Disposal: $2,179,434
   - Landfill Gas Management: $920,000
   - Stormwater Management: $100,000
   - Landscaping & Rehabilitation Planning: $94,000
   - Fencing: $15,000

**Sub-Total**: $4,175,939

3. **Monitoring Costs**
   - Stormwater/Conductivity: $34,000
   - Surface Water: $185,000
   - Groundwater: $267,000
   - Landfill Gas: $44,000
   - Dust Monitoring: $12,000
   - Leachate: $57,000

**Sub-Total**: $599,500

4. **Other Costs**
   - Environmental incident Prov Sum: $30,000

**Sub-Total**: $30,000

5. **Bond Future Cash Flows**
   - Initial Issuance: $5,297,460
   - Issuance price per annum: 0.04750
   - Discount Rate: 0.9771
   - Total Issuance: $4,988,279

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**APPENDIX B**

**Version 20th March 2018**

**Council Agenda - 06-06-18 Page 38**
Proposed Bond Amount $ 5,484,907

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No change was made as increment was small
No change recommended due to decrease in Bond Sum
No change recommended due to decrease in Bond Sum
No change recommended
Bond Sum increased to $ 1,950,000
No change recommended & adopted
Bond increased to reflect site and market conditions
No change proposed as Risk free rate of return has improved, inflation softened and no change to site conditions

Prepared By: Barry Campbell
20-Mar-18

Risk Free Discount Rates - directed by WRC and shown below.

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<td>12,500</td>
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</tr>
<tr>
<td>26</td>
<td>12,500</td>
<td>12,500</td>
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<td>12,500</td>
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<tr>
<td>27</td>
<td>12,500</td>
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<tr>
<td>28</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
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</tr>
<tr>
<td>29</td>
<td>12,500</td>
<td>12,500</td>
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<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
</tr>
<tr>
<td>30</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
<td>12,500</td>
</tr>
</tbody>
</table>

Surveys will be carried out as part of the routine operations as detailed in the management plans.

- Road maintenance for leachate tankers and service vehicles only

884,901

Leachate management and disposal

2,179,434

Area landfilled 66,000 m²

100,000

Annual rainfall 1220 mm

94,000

% Leachate from rainfall 0.3

15,000

Daily leachate production 66 m³ 24,156

15,000

Leachate disposal costs in year 14

258,814

34,000

50m³/365/28m³= 625 tanker loads @$300/ load

132,858.00

185,000

Trade waste disposal charge @$ 5.50 /m³

25,000.00

67,500

Operational costs and maintenance

416,072

12,000

Total

5,245,410

$ 90,203 $ 90,203 $ 90,203 $ 90,203 $ 90,203 $ 90,203 $ 90,203 $ 90,203 $ 90,203 $ 90,203

2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00%


34.59% 37.28% 40.02% 42.82% 45.68% 48.59% 51.57% 54.60% 57.69% 60.84% 64.96% 67.34% 70.69% 74.10% 77.58%

0.4871 0.4656 0.4439 0.4238 0.4046 0.3862 0.3687 0.3520 0.3360 1.0000 1.0000 1.0000 1.0000 1.0000 1.0000 1.0000 1.0000


2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00% 2.00%
<table>
<thead>
<tr>
<th>Management and Supervision</th>
<th>Rate / hour</th>
<th>Number of hours</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$150</td>
<td>375 hours</td>
<td>10 weeks</td>
<td>$56,250</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General Items</th>
<th>cost per item description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leachate cleaning, Safety signs etc.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Site Reading</th>
<th>cost per item description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access road maintenance for leachate vehicles etc.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Groundwater Control</th>
<th>cost per item description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Borehole maintenance / discharge pipes maintenance etc.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>600mm Clay Cap</th>
<th>cost per item description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total area to be capped for the composite landfill if closed = 60,000 m² x 1 metre thick</td>
<td></td>
</tr>
<tr>
<td>Cost per m³</td>
<td>$13.00</td>
</tr>
<tr>
<td>Total volume m³</td>
<td>60,000</td>
</tr>
<tr>
<td>Cap cost</td>
<td>780,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Soiling and Seeding</th>
<th>cost per item description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total area to be soiled and seeded for the completed landfill if closed is 60,000 m²</td>
<td></td>
</tr>
<tr>
<td>Cost per m²</td>
<td>$2.00</td>
</tr>
<tr>
<td>Total cost</td>
<td>$120,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Leachate management and disposal</th>
<th>cost per item description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leachate is transported at a rate increased of $300/28m³ and the trade waste disposal charge is increased to $ 5.50 per cubic metre to reflect market increases</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Stormwater management</th>
<th>cost per item description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A higher figure has been used for the first two years as a higher proportion of land will be disturbed at any one time $1000/any has then been used for the duration of the resource consents</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Landfill gas management</th>
<th>cost per item description</th>
</tr>
</thead>
<tbody>
<tr>
<td>The landfill gas collection system was installed and operative in mid November 2005. System extended</td>
<td></td>
</tr>
<tr>
<td>Rates allow for operations and maintenance. The system has a total of 27 vertical wells and a further 8 horizontal wells. Flare &amp; gas to energy engine for gas destruction are both in place and fully operative.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Landscaping</th>
<th>cost per item description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landscaping during the operational phases of the landfill will be limited to maintenance of bunds etc.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fencing</th>
<th>cost per item description</th>
</tr>
</thead>
<tbody>
<tr>
<td>No fencing of the site is proposed over an above that already in existence $1000 is for its maintenance</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Monitoring</th>
<th>cost per item description</th>
</tr>
</thead>
<tbody>
<tr>
<td>The split of the costs used for monitoring are 47% for laboratory analysis and 53% for the collection of samples and on site monitoring. It has been assumed that should the bond be involved monitoring would continue for 16 years this may well not be the case</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Compliance wells</th>
<th>cost per item description</th>
</tr>
</thead>
<tbody>
<tr>
<td>The costing is based on a quotation to construct 3 shallow water quality wells at the site boundary</td>
<td></td>
</tr>
</tbody>
</table>
Information Report

To: Mayor and Councillors
From: Chief Executive
Date: Monday, 14 May 2018
File reference: Document: 2366659
Meeting date: 30 May 2018
Subject: Chief Executives Monthly Report – May 2018

Recommendation:
THAT the report be received.

1.0 Staff

Recruitment is ramping up again with a number of vacancies open this month.

We are currently recruiting for an Accounts Officer to work part-time along with Kelly Fisher who has returned from Parental Leave in a part-time capacity.

In the Community Services team we are looking for 2 Library Assistants to work part time and on-call in both Paeroa and Waihi Libraries to replace Maree Smith who left some time ago. Shane Hornby has also resigned from his role of Community Pools, Facilities and Events Officer.

We have had a resignation from Colin Wiggins who is retiring in June so we are advertising his role of Building Control Officer.

Executive Assistant – Corporate and Engineering is currently being advertised.

With the newly created Project Management Office we are looking to appoint a Senior Project Manager. Renee Wentzel has been internally appointed to the new role of Project Officer.

We are about to advertise the role of Engineering Department Administrator to replace Ellen Cooper who left this month.

With the internal transfer of Megan Smith to the role of Technical Services Business Unit Administrator we have a vacancy for a new Water Services Administrator.

Also in the Technical Services team we have advertised the role of Design Team Leader to replace Rachel Round who has recently resigned.

Also this month is the time for Personal Performance and Development (PPD) where managers catch up with their staff in preparation for Salary reviews.
2.0 Local Government New Zealand Annual Conference

LGNZ's 2018 conference is to be held in Christchurch from the 15 – 17 July 2018. The theme is "We are firmly focused on the future: Future-proofing for a prosperous and vibrant New Zealand." There will be a strong focus on leadership and addressing the big challenges and opportunities facing New Zealand and its communities.

The Councillors attending the Conference are the Mayor and deputy Mayor and Councillors Harris and Buckthought. Councillor Rattray will also be attending the conference but in his role as the Zone 2 Representative of the Young Elected Members Committee.

Langley Cavers
Chief Executive
Information Report

To: Council
From: Group Manager Corporate Services
Date: Wednesday, 23 May 2018
File reference: Document: 2388182
Meeting date: Wednesday, 6 June 2018
Subject: Financial Report for the period to 30 April 2018

Recommendation:
THAT the report be received.

Summary
Staff are currently finalising the variance explanations for the financial results of Council’s activities for the ten months to 30 April 2018. These statements will be circulated prior to the meeting.

Balance Sheet Overview
Following are some Key Financial Indicators as at 30 April 2018:

<table>
<thead>
<tr>
<th>Cash on hand</th>
<th>March</th>
<th>April</th>
</tr>
</thead>
<tbody>
<tr>
<td>BNZ</td>
<td>$0.2m</td>
<td>$0.5m</td>
</tr>
<tr>
<td>Westpac</td>
<td>$1.9m</td>
<td>$2.3m</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Available Credit Facility</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BNZ</td>
<td>$7.0m</td>
<td>$7.0m</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fixed term investment</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Westpac</td>
<td>$4.5m</td>
<td>$0.0m</td>
</tr>
<tr>
<td>BNZ</td>
<td>$0.0m</td>
<td>$0.0m</td>
</tr>
</tbody>
</table>

| Total Available Funds     | $13.6m| $9.8m |

<table>
<thead>
<tr>
<th>Borrowing</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>LGFA (long term borrowing)</td>
<td>$27.0m</td>
<td>$27.0m</td>
</tr>
<tr>
<td>LGFA (short term borrowing)</td>
<td>$11.0m</td>
<td>$11.0m</td>
</tr>
<tr>
<td>BNZ (short term borrowing)</td>
<td>$0.0m</td>
<td>$0.0m</td>
</tr>
<tr>
<td>Total</td>
<td>$38.0m</td>
<td>$38.0m</td>
</tr>
</tbody>
</table>

Council’s cash flows should be more consistent than previous years, due to now having four quarterly instalments, rather than the three unevenly spaced instalments of the past.
<table>
<thead>
<tr>
<th>Debtors</th>
<th>Water Rates</th>
<th>Property Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>March</td>
<td>April</td>
</tr>
<tr>
<td>Current</td>
<td>$1.2m</td>
<td>$0.9m</td>
</tr>
<tr>
<td>Arrears</td>
<td>$0.6m</td>
<td>$0.5m</td>
</tr>
<tr>
<td>In Advance</td>
<td>-$0.4m</td>
<td>-$0.4m</td>
</tr>
<tr>
<td>Total</td>
<td>$1.4m</td>
<td>$1.0m</td>
</tr>
</tbody>
</table>

The current property rates balance has increased due to the 4th instalment being included in the April figures.

The arrears balances shown in previous reports were lower because they previously included the credit balances of ratepayers who had paid in advance. These have now been separated to show the true balance of arrears.

Duncan Peddie

GROUP MANAGER CORPORATE SERVICES
Information Report

To: Mayor and Councillors
From: Group Manager Planning and Environmental Services
Date: Tuesday, 1 May 2018
File reference: Doc: M 2371494
Portfolio Holder: Cr Paul Milner
Meeting date: Wednesday, 6 June 2018
Subject: Planning and Environmental Services Monthly Report – April 2018

Recommendation:

THAT the report be received;

Summary

At the time of writing, public consultation on the ‘We Need to Talk’ LTP proposals has closed, and the Council is considering the feedback received. A higher than previous volume of feedback has been received; summarised and staff recommendations provided for Council consideration. There are improvements to implemented with the Cemetery booking system. There is an update from the Ministry for Environment and an update on Waihi mining matters with Project Martha.

Customer Services Team

April has been challenging month with staff on leave which impacted on our achievement to meet service level targets. Our Service Level was 71.44% (target 80%) and our abandonment rates was high at 8.59%, an issue we are working to address.

Our focus this month has been on following up outstanding service requests, seeking a response to the customer and a suitable outcome.

There was a flurry of activity when the rate notices hit the mail boxes, many were enquiries around the management of automatic payments.

Service Request Data was collated as requested by Connections in relation to their review of the management of service requests.

Adequate cover was arranged for the team’s triennial training day on Thursday 10th May with the phones being diverted to our afterhours service Palmerston North City for the day, while counter cover was provided by staff within Council.
Two staff attended the Cemetery and Crematoria Conference during the month. They will be presenting their learning from this experience to the Customer Service and Community Service teams at our June meeting with a view to process improvement. This is timely as we move our cemetery data across to Authority database, and streamline the processes associated with interments and cemetery enquiries. We are looking to achieve real improvement in our self service offering (people being able to access information from our website themselves).

The Customer Service Manager has been appointed as the Contact Centre Institute of New Zealand representative to APCCAL - The Asia-Pacific Contact Centre Association of Leaders. This Manager will be asked to represent the NZ Contact Centre Industry and to be able to learn and bring back new initiatives and ideas to consider.

**Development**

30 April 2018

<table>
<thead>
<tr>
<th>Consents Issued</th>
<th>2016/17</th>
<th>2017/18</th>
<th>Year to date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Consents</td>
<td>338</td>
<td>318</td>
<td>94%</td>
</tr>
<tr>
<td>Subdivisions</td>
<td>61</td>
<td>53</td>
<td>87%</td>
</tr>
<tr>
<td>Land Use</td>
<td>82</td>
<td>87</td>
<td>101%</td>
</tr>
<tr>
<td>Designations</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Objections</td>
<td>2</td>
<td>4</td>
<td>200%</td>
</tr>
<tr>
<td>Certificates of Compliance</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Variations</td>
<td>11</td>
<td>16</td>
<td>145%</td>
</tr>
<tr>
<td>Outline Plans</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Right of Ways</td>
<td>2</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Extension of Time</td>
<td>-</td>
<td>1</td>
<td>100%</td>
</tr>
<tr>
<td>Permitted Boundary Activity Certificates</td>
<td>-</td>
<td>6</td>
<td>600%</td>
</tr>
<tr>
<td></td>
<td>158</td>
<td>167</td>
<td>106%</td>
</tr>
<tr>
<td>LIMs</td>
<td>416</td>
<td>350</td>
<td>84%</td>
</tr>
</tbody>
</table>

Consent activity is being maintained with only a slight decrease from this time last year activity numbers; except for the reduction in LIMs.

**Regulatory Services Team**

**Planning Implementation**

**Processing**

For the last month 10 subdivision and 10 landuse resource consent applications were received and to date over that period all resource consents were processed within the statutory timeframe of 20 working days.
District Plan Review

The rule district plan change and draft growth strategy have been adopted by Council for consultation. The zone district plan change is being presented to Council, and proposes to progress zone changes at Waihi in the short term. Consultation meetings with Iwi have been scheduled for the end of May to discuss the district plan changes and draft growth strategy. Initial discussions have been undertaken with Waikato Regional Council, New Zealand Transport Agency and the Waikato District Health Board.

Ministry for Environment Update

- Resource management reform
  Minister Parker's gave a recent announcement about upcoming Resource Management reform. In addition to signalling longer term changes, the Government is looking to make a small number of changes to the RMA over the next year.

- Mana Whakahono ā Rohe guidance
  Guidance on the Mana Whakahono ā Rohe provisions of the RMA is now available. The Ministry is tracking the development of agreements made under this legislation.

- National Environmental Standard for Outdoor Storage of Tyres
  The Ministry are continuing to develop the proposed National Environmental Standard (NES) for Outdoor Storage of Tyres, with an expected completion date of mid-2019. Public consultation in 2017 resulted in 35 submissions. These were mostly supportive of an NES, but raised a number of questions and issues about the proposal. For instance, there were conflicting views on the threshold for resource consent, and whether the NES should apply to legacy stockpiles. There was also support to widen the scope to include, for instance, mandatory documentation for tyre transactions.

- Final Climate Change Adaptation Technical Working Group report being delivered to Minister in May:
  The Climate Change Adaptation Technical Working Group's next and final report will recommend actions New Zealand could take to adapt to climate change. The report will be delivered to the Minister for Climate Change in May. It is expected to be publically released soon afterwards – the timing will be at the discretion of the Minister. The Government will develop a response to the recommendations in the report. The potential role of national direction such as a National Policy Statement or guidance to assist councils in the management of risks (natural hazards and climate-related) will be considered as part of that response.

Building Team

For the last month Council granted 23 Building Consent applications with 10 new dwellings last month and all except one were processed within the statutory timeframe.

Of those 23 applications 2 consents did not require further information requests.

General

Dog Control

Dog Control officers for past month have continued street patrols meanwhile addressing 5 dog attacks on other animals.
Strategic Planning

2018-28 Long Term Plan

At the time of writing, public consultation on the ‘We Need to Talk’ proposals has closed and the Council is considering the feedback received. Elected members and staff attended a range of consultation events including drop in sessions and focus groups, and opportunities were also promoted via facebook, campaign and council websites, radio and Council newspaper pages. The campaign generated a higher volume of feedback than in previous LTP consultation. This feedback has been summarised and staff recommendations provided to elected members.

Staff will be preparing a draft long term plan document reflecting the decisions made by the Council for submission to Audit NZ for auditing, before presentation to the Council for adoption at its 27 June 2018 meeting.

Other work areas

Of late, the Strategic Planning Team has been heavily focussed on the long term plan and to a lesser extent the district growth strategy. It will be turning its mind to upcoming bylaw review, Kaiapua community planning and climate change adaptation programme in the coming months.

Mangrove Management Bill

Following the Select Committee consideration of the submissions to the Mangrove Management Bill Ministry for the Environment policy staff were requested to investigate other options and are now meeting with our Mayor and staff along with representatives from TCDC and WRC to progress the Bill.

Mining Matters

Project Martha

During April and May to date the Company advised it would forward the following pre-application technical reports for initial comments in regard to completeness and advice as to whether any further information would be needed when the application is lodged. The reports were:

- Geotechnical - MP4 Pit*
- Pit - Underground Interactions*
- Geotechnical - Martha Underground*
- Dewatering Induced Settlement
- Hydrogeology
- Traffic*
- Heritage
- Noise
- Blast Vibration/Overpressure
- Air Quality
- Visual Effects*
- Property valuation assessment
- Economic*
- Social Polling
- Planning (AEE)

At the time of writing this report all the draft reports, except those marked in yellow, had been received. A review brief was prepared for each report received for our relevant consultants. Significant comments as to completeness and the need for further information were received to those
reports marked with an *. The Council’s consulting team responded very well to the need to review the reports and detail further information requests in very limited timeframes.

The consent applications were lodged on 28 May electronically and with hard copies. There are two consent applications for HDC; the land use consent for underground mining and the remediation of the north east wall and a subdivision consent to allow for the re-alignment of Bulltown Road. There is a suite of 28 reports including the AEE.

The AEE also includes the Waikato Regional Council consents. The Company has requested that both the HDC and WRC requests be dealt with on a notified basis. On this basis it is likely that we will work with the WRC on a joint basis for notification, reports and hearings. Much of the requested further information was not received by the Company from its consultants prior to lodgement and we are therefore expecting additional material to be lodged in due course.

The next step is for each report and the application and technical reports to be finally assessed for adequacy and to request any further information we need to complete these assessments. Once this information has been received all the complete documents and addendums will be made available on our website well before any notification takes place.

Extended Martha Mine Area (EMMA) variations consent

Staff have been working with Oceana Gold on possible variations to the EMMA consent to achieve consistency between the consent conditions and the standards in the Operative District Plan. The EMMA consent expires on 18 October 2019 and, at that stage, its conditions will become permitted activities in the District Plan. It is therefore important that there are consistent provisions between the consent and the Plan at that time.

The application was lodged on 14 May 2018 and work has commenced on its processing. The first matter to be addressed was to check the application for completeness and the next step was to assess any requirements for further information.

The section 95 notification report was prepared by Leigh Robcke and the section 42A report required for consideration by the independent Commissioner was prepared by Marina van Steenbergen.

The Council has previously approved the appointment of Alan Watson as the independent Commissioner to hear and decide on the notification and planning reports.

Application for a crest raise on Tailings Storage Facility 2 (TSF 2)

The next step for this application is for the staff report to be prepared as required by section 42A of the Act. When this report is completed it will also be forwarded to Commissioner Watson for his consideration and decision-making.

At the time of writing the section 42A report was only awaiting the hazard assessment required by section 6(h) of the Act. The WRC will be providing this assessment as it too is required to undertake the same assessment. We had jointly agreed that only one assessment was needed.

Monitoring Reports

The quarterly noise and vibration monitoring reports for the period January – March have been received and there are no issues arising from these reports.

The Annual Social Impact Monitoring report for 2017 has been received and is currently being reviewed by the Senior Project Planner. Once this review is complete (and any further information requested is supplied) this report will be made available on the Council’s website.
Golden Cross – Coeur Gold – Annual Monitoring Report

The 2017 Annual Monitoring Report for the Golden Cross site has been received. The key matters in the report are:

- Long term monitoring of the landslide indicates that while small movements are occurring the landslide is considered stable.
- A programme of clearing horizontal drain holes has been completed and their flow rates monitored
- The sinkhole continues to be monitored and appears to be reaching its final configuration ie: regression has almost stopped.
- Both HDC and WRC have advised Coeur Gold that rehabilitation of the sinkhole will be required.
- Water treatment continues at the water treatment plant

There are no issues of concern relating to landuse matters in the report.

Peter Thom
Group Manager: Planning and Environmental Services
### Appendix A: MONITORING REPORT

**Publication of the Annual Report**

That the Annual Report is completed, audited and adopted by Council by 31st October, each year.

The last Annual Report for 2016/17 was adopted on 25 October 2017.

**Special Consultative Procedure**

That all issues subject to a special consultative procedure meet the requirements of the Local Government Act, 2002.

This has been undertaken as required with all Council Plans; Policies and Bylaws. At the time of writing, the joint sub-regional review of the Waste Minimisation and Management Plan is currently being consulted on in the form of the special consultative procedure.

**Resource Consents & LIMs**

**Target**

Progress towards success

**All notified resource consents applications are decided and issued within statutory timeframes.**

99% of all notified resource consent applications are decided and issued within 70 working days.

1 July 2017 to 30 April 2018

Notified Consents to the end of April 2018

<table>
<thead>
<tr>
<th>In time</th>
<th>Out of time</th>
<th>(Limited Notified)</th>
</tr>
</thead>
<tbody>
<tr>
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**1 July 2017 – 30 April**

<table>
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<th>Total</th>
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<th>165</th>
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<td>Subdivision</td>
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<td>98%</td>
<td>Out of time</td>
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</tr>
<tr>
<td>Misc/Desig</td>
<td>6</td>
<td>In Time</td>
<td>6</td>
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<td>Out of time</td>
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<td>- %</td>
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<tr>
<td>Variations</td>
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<td>16</td>
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<td>Out of time</td>
<td>0</td>
<td>- %</td>
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<tr>
<td>Objections</td>
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<td>In Time</td>
<td>4</td>
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<td>Out of time</td>
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<td>- %</td>
</tr>
<tr>
<td>Ext. of time</td>
<td>1</td>
<td>In Time</td>
<td>1</td>
<td>100%</td>
<td>Out of time</td>
<td>0</td>
<td>- %</td>
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</table>
**Issue building consents within statutory timeframes.**

100% of all building consents are issued within statutory timeframes - 20 working days.

<table>
<thead>
<tr>
<th>No. of Consents</th>
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<th>% in time</th>
<th>YTD Apr-18 2017/18</th>
</tr>
</thead>
<tbody>
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<td>100%</td>
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**New Houses**

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<th>YTD Apr-18 2017/18</th>
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<tr>
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<td>18</td>
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<tr>
<td>Waihi</td>
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<tr>
<td>Plains</td>
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</table>

**TOTAL**

| No. of Consents | 133 | 96 |

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**Number of BC Processed**

- **2016/17**
  - July: 46
  - August: 48
  - September: 40
  - October: 35
  - November: 40
  - December: 40
  - January: 35
  - February: 30
  - March: 35
  - April: 30
  - May: 25
  - June: 20

- **2017/18**
  - July: 40
  - August: 42
  - September: 38
  - October: 43
  - November: 38
  - December: 38
  - January: 33
  - February: 38
  - March: 33
  - April: 38
  - May: 33
  - June: 28

**2017/18 Average Processing Time of BC’s**

- **2016/17**
  - Month 1-2: 18 days
  - Month 3-4: 16 days
  - Month 5-6: 14 days
  - Month 7-8: 12 days
  - Month 9-10: 10 days

- **2017/18**
  - Month 1-2: 16 days
  - Month 3-4: 14 days
  - Month 5-6: 12 days
  - Month 7-8: 10 days
  - Month 9-10: 8 days
All LIMs are issued within statutory timeframes

All LIMs are issued within 10 working days

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<tr>
<th></th>
<th>YTD 2016/17</th>
<th>No. of LIMs</th>
<th>% in time</th>
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<td></td>
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</tr>
<tr>
<td></td>
<td>YTD 2017/18</td>
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<table>
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<th>LIMs by Ward</th>
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<tbody>
<tr>
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<tr>
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### Processing Time

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<th>Avg Processing</th>
<th>% in time</th>
<th>Overtime</th>
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<td>May</td>
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**No. of LIMS**

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<tr>
<th>Month</th>
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<th>2017/18</th>
</tr>
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<tbody>
<tr>
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<td>June</td>
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<td></td>
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<tr>
<td>TOTAL</td>
<td>509</td>
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**LIMS Processed**

- **2016/17**
- **2017/18**
Information Report

To: Mayor and Councillors
From: Policy Analyst
Date: Thursday, 10 May 2018
File reference:
   Document: 2385413
   Appendix A: 2385412
Portfolio holder: Deputy Major Toby Adams
Meeting date: Wednesday, 6 June 2018
Subject: Update on Waikato Plan Leadership Group Meeting

Recommendation:
THAT the report be received.

Summary
The minutes of the Waikato Plan Leadership Group meeting of 16 April 2018 are attached to this report to ensure that the Council is informed on a regular basis of the decisions made by the Leadership Group and the progress of the Waikato Plan.

Background
The Waikato Plan was adopted in August 2017. It aims to provide the Waikato Region with one voice about important issues that affect us now and will affect us over the next 30 years.

The Waikato Plan Leadership Group has been established to govern, lead and resource the implementation of the Waikato Plan. The group is a Joint Committee comprised of local government elected members, and tāngata whenua, business, community and government agency representatives.

Content
The minutes of the meeting of 16 April are attached as Appendix A. At this meeting the group resolved to:

- Support a joint initiative by NZ Police and Waikato District Health Board (WDHB) to address drug issues, specifically with regard to methamphetamine, in the Waikato;
- Appoint Iwi, WDHB and Ministry of Social Development representatives to the Leadership Group;
• Support the following proposal:

_That an independent review be commissioned by the Waikato Local Government Chief Executives, as soon as possible, to test whether the Waikato Region has the optimal structures and processes to implement strategic outcomes across the four well-beings. Such structures to include the Waikato Plan, Future Proof, Waikato Means Business, Waikato Mayoral Forum and the Regional Transport Committee._

The purpose of the independent review is to ensure that: there is no duplication, the best representation is in place, the structures in place are cost effective and fit for purpose with the direction of the new Government.

The group also received an update on progress of the Waikato Plan and the following 9 priority actions:

1. Transport Investment – completing the current and agreed projects.
2. Maori cultural awareness.
4. Waikato/Bay of Plenty Office.
5. Autonomous vehicles and other transport innovations.
7. Alignment of infrastructure and services.
8. Collective responsibility for Plan profile.

The group agreed to remove autonomous vehicles from the priority list as the market will be the provider in due course. The group also wished to consider how social initiatives could be included, and to reinforce the importance of not duplicating the work of other agencies.

Finally, the group received an update from Waikato Means Business on the establishment of the Waikato Regional Economic Development Agency (Waikato REDA). This included the objectives and function of the new Waikato REDA, the form and governance, and the proposed process for establishment. There was also discussion on strategic leadership and Māori economic development, and the concept of a Waikato Economic Summit was introduced.

**Conclusion**

It is recommended that the report be received.

_Nina Murphy_  
POLICY ANALYST
Appendix A

Waikato Plan Leadership Group
MINUTES

Minutes of a meeting of the Waikato Plan Committee held at Genesis Building, Level 2, 94 Bryce Street, Hamilton Central on Monday 16 April 2018 at 1.04pm.

Independent Chairperson               Present:
Waikato Regional Council              M Devlin
Hamilton City Council                 Councillor A Livingston
Future Proof Sub-region               Mayor A King

Business/Community Members            Mayor A Sanson
B Gatenby
D Fisher
E Souchen
L Jeremia

Iwi Members
Waikato-Tainui                        R Schaafhausen
Maniapoto                             W Maag
Raukawa                                V Eparaima
Te Arawa                                E Berryman-Kamp

Observers
Waikato District Health Board         P Mahood
New Zealand Transport Agency          P McLean

In Attendance
Project Team                         K Tremaine – Implementation Advisor
B Wasley – Governance Advisor
R McMillan – Waikato Plan Programme Manager
H Martin – Waikato Plan Administrator

Hamilton City Council                 B Bowcott – Executive Director Special Projects
Waipa District Council                G Dyet – Chief Executive
Waikato Regional Council              V Payne – Chief Executive
D Thurlow – Democracy Advisor

Waikato Means Business               H Brookes – Programme Manager
Waikato-Tainui                        D Flavell – Chief Executive
Waikato District Health Board        E McKenzie-Norton
Minutes of Waikato Plan Leadership Group Meeting 16 April 2018

The meeting was opened by Kaumatua Tuahu Watene with a mihi whakatau.

Apologies

Apologies were received and accepted from Deputy Mayor Toby Adams and Mayor Brian Hanna.

Confirmation of Agenda

Agenda Item 3

B Gatenby moved/L Jeremia seconded

WPLG18/01

THAT the agenda of the meeting of the Waikato Plan Leadership Group of 16 April 2018, as circulated, be confirmed as the business for the meeting.

The motion was put and carried (WPLG18/01)

Disclosures of Interest

Agenda Item 4

There were no conflicts of interest declared.

Minutes of Previous Meeting

Agenda Item 5 Doc # 11220258

The minutes of the meeting held on 16 October 2017 were taken as read.

E Souchen moved/D Fisher seconded

WPLG18/02

THAT the Minutes of the Waikato Plan Leadership Group meeting of 16 October 2017 be received and approved as a true and correct record.

The motion was put and carried (WPLG18/02)

Waikato Police and Waikato District Health Board verbal presentation

Agenda Item 6

This was a verbal presentation by Superintendent Bruce Bird and Detective Inspector Graham Pitketthley - Waikato Police, and Derek Wright – Waikato District Health Board Acting Chief Executive on a joint initiative to address drug issues, specifically with regard to methamphetamine and the severe impacts that this is having on communities in the region. They sought the support of the Leadership Group to gain funding from central government to enable the initiative to be progressed. The initiative that is being developed has a four-pronged approach, including enforcement, prevention, treatment, and harm reduction which was modelled against two other projects that have received funding from Central Government and delivered positive outcomes.
Minutes of Waikato Plan Leadership Group Meeting 16 April 2018

During discussion, the following was noted:
- The Group sought the assistance of the Waikato Plan Leadership Group for a drug issue that is plagued throughout the Waikato Region. The Waikato Plan Leadership Group agreed that the drug issue needs to be approached with ‘one collective voice’ in an integrated Waikato-wide manner, under the umbrella of Strengthening Communities’ detailed in the Waikato Plan. The need for alignment with the Waikato Mayoral Forum was also noted. It was suggested that this matter be included on the agenda for the next Waikato Mayoral Forum in order to give the application strength.
- In response to a question, the presenters advised that they have prepared a business case, in conjunction with the Maori King’s Office, for funding of $4 million to Central Government. The Waikato-Tainui representative indicated that she would likely to work alongside to support the presenters in relation to the business case for funding.
- The Group requested that Implementation Advisor outline the role and priorities of the Waikato Plan to support the request for funding.
- The Waikato Plan Leadership Group supported the initiative outlined by the Waikato Police and District Health Board and undertook to engage with local politicians, Iwi and central agencies during April 2018 in order to gain traction on a multi-year funding approach to Central Government.
- The Chair thanked the presenters for bringing the issue to the Waikato Plan Leadership Group.

D Fisher moved/M Devlin seconded

WPLG18/03  

**THAT the Waikato Plan Leadership Group, in its advocacy role, supports the joint initiative to address the drug issue in the Waikato region by way of a letter outlining the roles and responsibilities of the Waikato Plan noting that the initiative underpins key priorities of the Waikato Plan.**

The motion was put and carried (WPLG18/03)

Derek Wright – Waikato District Health Board Acting Chief Executive provided an update on the Virtual Health app, noting that it did not get the clinical buy-in that was hoped, which has resulted in the project being put on hold while a review of service delivery options takes place.

Wakaito Plan Leadership Group Appointments
Agenda item 7 Doc 11067909

The Chair introduced the item, noting this item was discussed by the Mayoral Forum earlier in the day. At this point the Chairperson asked the Chair of the Mayoral Forum to speak to those discussions.

The Chair of the Mayoral Forum spoke to this item and outlined the discussion that had taken place at the Mayoral Forum. In speaking to the tabled item he noted that the following resolution was prepared by the Waikato Plan Chief Executives, and was being recommended for adoption by the Leadership Group:

“The independent review be commissioned by the Waikato Local Government Chief Executives, as soon as possible, to test whether the Waikato Region has the optimal structures and processes to implement strategic outcomes across the four well-beings. Such structures to include the Waikato Plan, Future Proof, Waikato Means Business, Waikato Mayoral Forum and the Regional Transport Committee.”
Minutes of Waikato Plan Leadership Group Meeting 16 April 2018

The Chair advised that review of these structures will ensure and provide confidence that:
- There is no duplication.
- The best representation is in place.
- The structures in place are cost effective.
- The structures are fit for purpose with the direction of the new Government.

During discussion, the following was noted:
- A member indicated that he could not support the recommendations on the agenda paper for two reasons, one being that the Mayoral Forum in June 2017 voted to reduce the membership of the Waikato Plan Leadership Group to 12, yet the paper seeks to increase membership by a further 5 representatives, the other being that the Mayoral Forum has commissioned a review of the respective structures.
- Significant discussion ensued on the review, noting that it is expected that the report, following the review, will provide clear and justifiable recommendations on the number of Committee members for the respective structures. The Leadership Group were of the view that the review was timely, given the feedback received from agencies around the importance of collaboration and speaking with ‘one voice’. Members were advised that it is envisaged that the work of the Leadership Group will continue in parallel to the independent review that is taking place. Overarching the Group supported the review and recommended that the funding and representation models should be included in the Terms of Reference. The Chief Executive for the Waikato Regional Council undertook to include Iwi Management in the development of the scope and agreed to circulate the Terms of Reference to the Waikato Plan Leadership Group. The Group asked that the Terms of Reference have an outcome focus as opposed to it being centred on membership numbers as outcomes are critical in order to measure success. Mayor King was acknowledged for raising the issue as were the Iwi representatives for bringing an Iwi perspective from a social, economic and cultural point of view. Members were advised that it is anticipated that the review will be completed by the beginning of June 2018.
- The Waikato Plan Leadership Group supported the appointment of representations from the respective Iwi, Waikato District Health Board and Ministry of Social Development on an interim while the Independent Review is carried out.

Cr Livingston moved/D Fisher seconded

WPLG18/04

1. THAT the Waikato Plan Leadership Group appoint Rukumoana Schaaflhausen (Waikato-Tainui); Weo Maag (Maniapoto); Vanessa Eparaima (Raukawa); and Eugene Berryman-Kamp (Te Arawa River Iwi Trust) as the Iwi representatives on the Waikato Plan Leadership Group.

2. THAT the Waikato Plan Leadership Group appoint Pippa Mahood as the Waikato District Health Board representative on the Waikato Plan Leadership Group.

3. THAT the Waikato Plan Leadership Group appoint Te Rehia Papesch, Ministry of Social Development Regional Commissioner as a Government/Regional Agency representative on the Waikato Plan Leadership Group, noting that when she is unable to attend meetings, ManuJon Pemerika, Ministry of Social Development Regional Commissioner Advisor will attend on her behalf.

4. THAT the appointments to the Waikato Plan Leadership Group, namely Iwi and the Waikato District Health Board and the Ministry of Social Development, be made on an interim basis and are subject to the outcomes of the Independent Review as are all positions covered within the Independent Review.

5. THAT the Waikato Plan Leadership Group supports the Independent Review as per the proposal tabled by the Waikato Plan Chief Executives and asked that the Group is provided a copy of the Terms of Reference for such Review.

The motion was put and carried (WPLG18/04)
Minutes of Waikato Plan Leadership Group Meeting 16 April 2018

**Waikato Plan Update Report – Dashboard**

Agenda Item 8 Doc # 11067909

The Chair introduced the report, noting the issue around the level of progress made to date. Implementation Advisor, Ken Tremaine provided the Waikato Plan Leadership Group with an update on key areas of the Waikato Plan programme.

During discussion, the following was noted:
- It was felt that the priorities did not have enough of a people and wellbeing focus and requested that this area be given greater emphasis. The Implementation Advisor took this feedback on board and advised that this area will be included in the planning actions.

M Devlin moved/Cr Livingston seconded

**WPLG18/05**

THAT the Waikato Plan Leadership Group notes the Waikato Plan update contained in the dashboard attached as Appendix 1.

The motion was put and carried (WPLG18/05)

**Waikato Plan Action Emphasis – Implementation of Priority Actions**

Agenda Item 9 Doc # 11067415

Implementation Advisor, Ken Tremaine provided the Waikato Plan Leadership Group with a commentary on the existing approach to plan actions as well as a framework and recommendations for some additional priority actions. In speaking to the report, guidance was sought in respect to the following nine actions that were identified by the Chief Executive’s Advisory Group:

1. Transport Investment – completing the current and agreed projects.
2. Maori cultural awareness.
4. Waikato/Bay of Plenty Office.
5. Autonomous vehicles and other transport innovations.
7. Alignment of infrastructure and services.
8. Collective responsibility for Plan profile.

During discussion, the following was noted:
- A number of members of the Group noted that their respective groups have business plans in place for a number of the priority areas identified. The Implementation Advisor indicated that he would meet with the respective members of the Waikato Plan Leadership Group individually to understand and identify any gaps that exist and undertook to keep the Group informed along the way, given that the Group is not due to meet until June 2018.
- In regard to the Waikato Plan priority structure for Phase 1 – Implementation, a question was raised about how the five priorities align to outcomes.
- In working through the nine top priorities, the Waikato Plan Leadership Group were of the view that a large number of the priorities are already in train in existing work streams with different agencies. In respect to autonomous vehicles and other transport innovations, the Group agreed that this priority should be removed from the list as the market will be the provider in due course.
- A request was made for a recalibration of the evidence base used to identify the priorities to ensure that the path is the right one.
Minutes of Waikato Plan Leadership Group Meeting 16 April 2018

- The Group felt that the priorities had a spatial, local government feel about them. It was hoped that the independent review might consider how social initiatives could be reflected through the structures and allow for ideas to come forward.
- The Implementation Advisor acknowledged the comments made by Members noting the importance of not duplicating the work of other agencies, the need to undertake due diligence to understand whether organisations are already operating in these priority areas, and the need to decide on the outcomes that the Group wants to deliver on, which will then identify whether gaps exist. In undertaking this work the Group will then have a good understanding on how the priorities and actions feed into the overarching Strategy, the outcomes that the Group is seeking through support, advocacy, leading, and where the funding is coming from, which will then form the position of the Group to deliver the outcomes identified.
- The recommendations were amended to reflect the discussion

R Schaafhausen moved/W Maag seconded

WPLG18/06

THAT the Waikato Plan Leadership Group request that the Implementation Advisor and the Governance Advisor work with the Group to undertake due diligence as soon as possible and that the Group is kept informed of process along the way and that the agreed priorities with actions be presented to the June 2018 meeting.

The motion was put and carried (WPLG18/06)

Parekawhia Maclean left the meeting at 2.56pm.

Waikato Means Business Update
Agenda Item 10 Doc # 11068362

The Chair of Waikato Means Business, Dallas Fisher, provided the Waikato Plan Leadership Group with an update on the establishment of the Waikato Regional Economic Development Agency, and requested the opportunity to hold a discussion with Iwi members of the Leadership Group about Iwi aspirations and representation for the Regional Economic Development Agency.

During discussion, the following was noted:
- The Chair of Waikato Means Business advised that he presented a report to the Waikato Mayoral Forum which was positively received.
- The Waikato Plan Leadership Group were in support of the paper and on that basis agreed to support and affirm the progress that is being made to establish the Waikato Regional Economic Development Agency. However in respect to recommendation 3, the Group requested that the recommendation around consideration by the Waikato Mayoral Forum be removed as this relates to a separate process outside of the Waikato Plan Leadership Group.
- It was suggested that Maori representation on the Establishment Board be reconsidered.
- In the case of roading and building, raw materials are needed. A question was raised as to whether consideration is being given to what resources we have for the next 10-20 years and ensuring contingency plans are in places where this is not the case. It was agreed that this is a project that should be looked at given the region-wide impact that would result.
- In respect to the Waikato Economic Summit, a question was raised about whether consideration has been given to lessons learnt from Auckland.
Minutes of Waikato Plan Leadership Group Meeting 16 April 2018

Cr Livingston moved/M Devlin seconded

WPLG18/07

1. THAT the Waikato Plan Leadership Group receive and support the report from the Chair of Waikato Means Business ‘Waikato Regional Economic Development Agency Establishment Board’ dated 16 April 2018.

2. THAT the Waikato Plan Leadership Group notes the discussion points identified in the report from the Chair of Waikato Means Business on the Regional Economic Development.

The motion was put and carried (WPLG18/07)

The meeting was closed at 3.20pm.

Doc # 12330386
Information Report

To: Mayor and Councillors
From: Transport Manager
Date: Tuesday, 8 May 2018
File reference: 2385202
Portfolio holder: Councillor Adams
Meeting date: Wednesday, 30 May 2018
Subject: Transport Report April 2018

Recommendation:
THAT the report be received

1. Purpose

This report provides the latest information on the Hauraki District Council’s roading activities for the period ending 30 April 2018.

This report also provides an update on the outcome of recent projections done for expenditure in the Sealed Pavement Maintenance budget during the 2018-28 LTP period.

2. Discussion

2.1 Capital Projects

2.1.1 Key Capital Project Achievements

Table 1 shows the progress on the main capital projects scheduled for the 2017/18 financial year.

<table>
<thead>
<tr>
<th>Project and Description</th>
<th>Progress % complete</th>
<th>Comments / explanations (if off track)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reseal Contract</td>
<td>75%</td>
<td>Reseals in the Paeroa and Plains wards commenced in April 2018.</td>
</tr>
<tr>
<td>Area Wide Treatment – Waihi Beach Rd</td>
<td>100%</td>
<td>Complete.</td>
</tr>
<tr>
<td>Area Wide Treatment – Hauraki Rd, Turua</td>
<td>100%</td>
<td>Complete.</td>
</tr>
<tr>
<td>Road Widening - Bradford St, Waihi</td>
<td>100%</td>
<td>Complete.</td>
</tr>
<tr>
<td>LED Streetlight Renewals</td>
<td>50%</td>
<td>Pressure on programme reduced due to extension of additional funding by NZTA. Approval obtained to claim subsidy for historical LED replacements of $30k.</td>
</tr>
</tbody>
</table>
### Project and Description

<table>
<thead>
<tr>
<th>Project and Description</th>
<th>Progress % complete</th>
<th>Comments / explanations (if off track)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Torehape Rd West Slip</td>
<td>95%</td>
<td>LED lights ordered. Installation due to commence first week of June 2018.</td>
</tr>
</tbody>
</table>
|                         |                     | Physical works completed. Final report from geotechnical consultant received. Recommendations include:  
                         |                     | - Implementing a monitoring programme  
                         |                     | - Erosion protection by re-establishing vegetation.  
                         |                     | Decisions on the above recommendations will be made after internal review. Retrospective resource consent in progress. |
| Rahu Rd Embankment Failure | 60%             | Detail design in progress. First draft due in May 2018. Final draft to be confirmed pending internal discussions (expected finalisation in June 2018) |
| Hopai West Bridge Repair | 45%             | Detail design of the least cost option progressing. |
| Gerrand Rd Embankment Failure | 100%        | Reduction to one lane implemented. Embankment failure to be monitored for one year. |
| Non-subsidized works 2017/18 | 20%         | Final Project selection packages confirmed by Council. The project process is being revisited in order to streamline and improve the delivery of these projects. |
| Netherton school parking | 100%        | Construction completed. |
| Mahuta Rd North Underslip | 20%         | Re-alignment option in principle agreed. Negotiations with land owner in progress. |

**Progress Key:**
- Off track / behind schedule / over budget
- Rescheduled
- Off track but will be back on track soon
- On track
- Completed

**Minor projects updates are as follows:**
- Paeroa Kindy drop-off zone and speed bumps. Four contractors were asked to price but only one price, for $23k, has been received. The Roading Maintenance Contractor have also tendered their price which has been received, and is currently being evaluated.
- The Kea crossing at Waihi East Primary school was constructed early in the new school term. The Gladstone/Mataura intersection was upgraded to a Stop Control intersection. Further improvements on hold pending an application for additional funding from the Oceana Waihi Community Grant. There is potential for a better solution to be implemented at the Donnelly/Gladstone intersection if more funding is obtained.
- Miller Ave school minor safety improvements have been added to the subsidised Minor Improvements projects. Design of the project is completed and will now progress to procurement and construction.
2.1.2 Key Capital Projects Planned for May 2018

The work scheduled for May 2018 is shown in Table 2 below and the Capital Works Programme is shown in Appendix A.

Table 2: Capital Work Programme for May 2018

<table>
<thead>
<tr>
<th>Project</th>
<th>Ward</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>LED Streetlight Renewals</td>
<td>District</td>
<td>Delivery of LED lights are in progress. Installation of LED lights to commence in early June 2018.</td>
</tr>
<tr>
<td>Torehape Rd West Slip</td>
<td>Plains</td>
<td>Retrospective consent application to WRC to continue in May 2018.</td>
</tr>
<tr>
<td>Rahu Rd Embankment Failure</td>
<td>Paeroa</td>
<td>Draft detail design of the retaining option to be submitted during May 2018.</td>
</tr>
<tr>
<td>Hopai West Bridge Repair</td>
<td>Plains</td>
<td>Detail design to be completed in May 2018. Construction quotes to be requested during late May 2018. Construction estimated for August 2018.</td>
</tr>
<tr>
<td>New Footpaths and Kerb &amp; Channel</td>
<td>All wards</td>
<td>Project Manager to be appointed in May 2018. Design of projects to be finalised in May to early June 2018.</td>
</tr>
<tr>
<td>Reseal Contract 17/18</td>
<td>All wards</td>
<td>Reseals in Paeroa ward to be completed in May 2018.</td>
</tr>
</tbody>
</table>

2.1.3 Key Issues and Risks

The following risks associated with the capital programme have been identified.

Table 3 – Capital Programme Risks

<table>
<thead>
<tr>
<th>Issue or Risk</th>
<th>Budget implications</th>
<th>Mitigation Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Failure of the Hopai West Bridge</td>
<td>Medium</td>
<td>Speed limits and load restrictions in place. Monitoring of the situation continues.</td>
</tr>
</tbody>
</table>

3.0 Conclusions

All major projects are progressing.

Problems however exist with the procurement of minor projects, as there is little interest from local contractors. The problem is exacerbated by the fact that C+M is currently working on two major projects and does not have extra capacity to take on smaller projects

Gene Thomsen
Transport Manager
## Appendix A

### Capital Works Programme

<table>
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<tr>
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<td>Area Wide Treatment – Waihi Beach Rd</td>
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<td>Road Widening - Bradford St, Waihi</td>
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<td>LED Streetlight Renewals</td>
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<td>Torehape Rd West Slip</td>
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<tr>
<td>Rahu Rd Embankment Failure</td>
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<tr>
<td>Hopai West Bridge Repair</td>
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<td>xxxx</td>
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<tr>
<td>Unsubsidised Footpath and K+C</td>
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</table>
Information Report

To:                                  Mayor and Councillors
From:                                Water Services Manager
Date:                                Wednesday, 30 May 2018
File reference:                      Document: 2383651
Portfolio holder:                    Councillor Harris
Meeting date:                        Wednesday, 6 June 2018
Subject:                             Water Services - Monthly Activity Report for April 2018

Recommendation:

THAT the report be received.
THAT Council consider supporting the Nelson City Council Wet Wipe campaign.

Summary

This report summarises performance and issues in the Water Services work area. The body of the report refers to the April works.

WATER SUPPLY

Operations Notebook

- District wide instrument service and external calibrations have started.
- MOH assessed the competency of the Water Treatment operators. Full compliance was achieved with 8 minor recommendations.
- Kerepehi WTP winter maintenance has been brought forward to enable Waitakaruru WTP to be shut down for the electrical upgrade.
- Heavy rain at Waihi caused issues with the raw water screens being blocked with debris, coinciding with a high treated water outflow. The demand for Waihi exceeded the treatment capacity and the public was requested to conserve water. It is suspected that there are multiple leaks on the network. A leak detection specialist was brought in to locate some of the leaks. Some leaks were found and have been subsequently repaired. The demand is still higher than the historic data and further investigations are underway to try and find the leaks.
- Paeroa Master SCADA alarm was installed and is operational.
- BA sets were serviced and two sets need the backplane and mask replaced
- Both Paeroa and Waihi Taste and odour treatment has been switched off for the season. No complaints have been received since the systems were switched off.
## Capital Works

<table>
<thead>
<tr>
<th>Project</th>
<th>Status Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waitakaruru Water Treatment Plant Upgrade</td>
<td>The tender has been awarded and the contract has started.</td>
</tr>
<tr>
<td>Connection of the Kaimanawa Network</td>
<td>An application has been submitted to extend the Kaimanawa take consent by a year to allow to finalise the designs and construction and was granted.</td>
</tr>
<tr>
<td>Proactive Water Main Replacement</td>
<td>No pipe replacements were done for April.</td>
</tr>
<tr>
<td>Plains Storage</td>
<td>The settlement of the preloading is tracking the predicted settlement and therefore not a concern at this stage. Designs of the pipework has been completed and the C&amp;M team is planning to do this work in July 2018. The procurement process for the materials have started.</td>
</tr>
<tr>
<td>Water meter replacement programme</td>
<td>This project will be progressed later in the year.</td>
</tr>
<tr>
<td>Waitawheta Intake Airburst system</td>
<td>A consent application has been submitted after a Heritage assessment, arborist report and environmental assessment has been done. Iwi consultation needs to be done on this project and will be progressed in May.</td>
</tr>
<tr>
<td>Waihi WTP</td>
<td>As part of the Ohinemuri consent it was a requirement to do riparian planting. This planting will be done in April.</td>
</tr>
<tr>
<td>Waitakaruru Intake</td>
<td>Preparation for the planting has started and planting will start in May.</td>
</tr>
<tr>
<td>Kerepehi Manganese</td>
<td>Council approved funding for the appointment of a consultant to design a catalytic filter to address the manganese problem. Procurement documents are being prepared.</td>
</tr>
</tbody>
</table>

## May / June Planned Works

- Waitakaruru WTP electrical upgrade
- Replace Membrane modules at Kerepehi WTP
- 2 x BA sets need replacing
- Waitakaruru Bores to have power disconnected, pumps removed and casing capped
- Waitakaruru WTP roof to be sealed
- Finalising land negotiations for Kaimanawa reservoir
- Finalise the WSP's for Waihi and Paeroa
- Update the Waitakaruru WSP
**WASTEWATER**

**Operations Notebook**

Problems were experienced at Kerepehi WWTP regarding a bird strike that shut down the system. Everything is back to normal, and running well.

A new alarm system has been installed for the waste water plants. This new system replaces the existing Eyeknow system which was not reliable anymore. Service teams have been issued with mobile phones and will get alarms on their phones in future.

**Capital Works**

<table>
<thead>
<tr>
<th>Location</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karangahake Gorge sewer line</td>
<td>Designs are being signed off.</td>
</tr>
<tr>
<td>Silverton Pump station:</td>
<td>Design on the generator has started.</td>
</tr>
<tr>
<td>Replacement of generator</td>
<td></td>
</tr>
<tr>
<td>Turua Consent</td>
<td>Thus far the Iwi consultation has been positive and the Iwi groups</td>
</tr>
<tr>
<td></td>
<td>supportive of the application. Cllr Harris and the Water Services</td>
</tr>
<tr>
<td></td>
<td>Manager has had a productive meeting with Fish and Game. It was</td>
</tr>
<tr>
<td></td>
<td>agreed to supply them with more information. In general Fish and Game</td>
</tr>
<tr>
<td></td>
<td>is supportive of the Offset principle</td>
</tr>
<tr>
<td>District Wide Pipe Renewals</td>
<td>Due to the current workload this project is not progressing as planned.</td>
</tr>
<tr>
<td>Paeroa</td>
<td></td>
</tr>
</tbody>
</table>

**May / June Planned Works**

Replacement of bridge crossing at the Puke road drain. Procurement of the lifting beam structures.

Construction of the Karangahake Sewer main

**Wet Wipes Campaign**

The Nelson City Council requested Council to support them in a targeted campaign aimed at reducing the harmful effects of wet wipe products on our wastewater systems and the environment. Sewer pipes and sewer pumps are being blocked by wet wipe type products and are an ongoing problem around the world.

At a recent Nelson City Council meeting, Councillors expressed their concerns and resolved to ask the manufacturers and distributors of wet wipes to take greater responsibility in alerting consumers to the dangers posed by flushing their products and to request that they make changes to their packaging to clearly inform consumers not to flush the products.

Wet Wipes is an International problem and various work has been done on it to confirm the negative impact. It is reported that 75% of sewer blockages in Sydney are because of wet wipes.


Wet wipe blockages are a concern and a major cause of blockages in the HDC Sewer network. These blockages often result in overflows that has a negative environmental affect. Statistics are not being kept as to what caused blockages but it is a common occurrence. Blockages often occur at the Junction Rd, Wellington Rd, Taylor Ave and Kaikahu Rd North sewer pump stations. Service intervals to unblock pumps...
is almost weekly but can be as high as every few days on some of the pump stations. This is therefore contributing to Councils expenditure and risk. The campaign is therefore supported from a technical point of view.

Council need to consider whether they support the campaign and would like to write to the manufacturers and distributors to request them to change their packaging. It will also be to Councils advantage to run an awareness campaign on the matter to inform ratepayers of what is flushable and what is not.

## STORMWATER

### Operations Notebook

Paeroa – Installed new drain in Paeroa landfill
Paeroa – Cleaned monument drain

Kaiaua – Carried out inspections of Floodgates
Kaiaua – Cleared dump outlet

Ngatea – Carried out drain spraying
Kerepehi – Carried out drain spraying.

### Capital Works

#### May / June Planned Works

Piping of the drain in Pipiroa Road
Manhole and piping in area around open drain in Whiritoa

### Failed Stormwater Pipe – 9A Christensen Street Waihi

A stormwater pipe was blocked at 9A Christensen Street Waihi. Councils teams were unsuccessful in unblocking the pipe and a camera survey was undertaken. It was found that the pipe has collapsed. The rest of the pipe shows signs of structural failure and already has cracks along most of the section that could be surveyed. The pipe therefore has to be replaced. Detail of the solution and cost was not available at the time of submitting the report and will have to be reported on at a later stage. Due to the flooding risk on the property will this be treated as an emergency expenditure and designs has been progressed. A verbal presentation will be made at the meeting.

EJ Wentzel
Water Services Manager
Information Report

To: Mayor and Councillors
From: Infrastructure Systems & Planning Manager
Date: Wednesday, 30 May 2018
File reference: Document: M2391560
Portfolio holder: Duncan Smeaton
Meeting date: Wednesday, 6 June 2018
Subject: Solid Waste - Monthly Activity Report – April 2018

Recommendation:
THAT the report be received.

Summary
This report summarises performance and issues in the Solid Waste work area. The body of the report refers to April works.

General:
April was a wetter month with cooler temperatures and also the time when day light savings ended. This also meant less hours on the road collecting due to a clause in the contract referring to "Times and Dates for Collection" limiting the collection vehicles to daylight hours only. This is new to some of the owner drivers including the new manager. The Contract Manager has had to advise the manager to ensure collection vehicles do not work during the hours of darkness.

With staff changes at Smart Environmental Ltd it has been challenging for the operations manager and new staff learning the area and how each area has its own unique issues. They have relied on existing staff and the Contract Manager to assist them in the daily servicing of specific areas. It's not ideal but necessary for him to be involved, otherwise the consequences could be a lot more problematic.

Communication problems with collections delays, uncompleted collections and unscheduled collections resulted in negative publicity and criticism towards the councils. The managers from SEL and the Contract Manager discussed the issues to determine where the breakdown originated and what could be done to ensure that gap is identified so next time they can plan around it. They both agree that regardless of how the collections are stated at the time communication to ratepayers was paramount.
On a positive note the refuse transfer stations are looking a lot better. The supervisor has worked very hard to resource some of the sites across the three districts appropriately. It is difficult, as staff are sought as far as Tokoroa and Hamilton. Compounding the issue is the cost of travel and accommodation, so very good work from staff at the RTS sites.

The issue of resourcing at the RTS sites continues to be a concern. Efforts are being made to address the problem and senior management within SEL have promised to resolve the issue in the coming months.

**RTS Audit:**

The March audit was carried out on different days by Kathryn Griffin using SEL's Vault programme. The Contract Manager was unavailable for April's audit. The audit results are as follows.

**Audit Result:**

Paeroa RTS - There was one corrective action issued for this site.
- Refuse Pit - Refuse on pad.

Waihi RTS - There was one corrective action for this site.
- Fall Protection Barriers - The barriers are damaged as it looks like a vehicle has reversed into the barrier pushing them over.

Good improvement from staff at Paeroa and Waihi. Both sites were in a dismal state in Feb but have managed to improve from small changes made to specific area previously raised as concerns. Good work from SEL.

**Kerbside**

Timing for collections in the Commercial centres continues to be a concern to the contractor. The contractor is worried that traffic congestion will impact on the collections and cause delays for the rest of the outer areas. There is a chance that this could occur but if the operator's park sensibly in the cordoned areas. It will provide enough room for traffic to pass without too much problem.
Communication was missing on the week of Anzac day as the contractor failed to complete Waihi. The Contract Manager was informed by SEL’s operations manager that communication with HDC CS team was made and advised about the uncompleted day. However, after checking with HDC staff they deny ever receiving a phone call from SEL on the day and time as advised by the operations manager.

However, there is improvement with collections and the complaints are very low. This is credit to the monitoring from the manager but this is still in need of improvement. The manager needs to be out as much as possible on a random basis to ensure staff are consistent with their performance. This will alleviate most complaints of missed collections and uncompleted days.

**RTS**

A very good effort this month. The sites have performed better this month. There are overdue issues that need attention but careful management of these issues is needed to so they don't reappear month after month. The supervisor and the Contract Manager are confident both sites will maintain the level of performance regardless of the changing staff members. It's about processes and documentation. Induction was carried out with HDC labour staff for afterhours access needed by some staff when servicing the litter bins in the commercial centres. This has been completed.

**HDC Monthly RFS Totals – April 2018**

![Graph showing monthly RFS Totals from March 2017 to April 2018.]

The contractor has maintained a steady approach this month. Good effort from SEL.

**Transport Tonnages**
Another significant increase in Paeroa. This is not due to any construction or build-up of business waste. This is a build-up of offloads from kerbside collections.

**Diversion**

The trend seems to be increasing from March's drop. The result will change significantly due to China's National Sword policy but for now the impact may have a delayed effect.
The result is not from China's National Sword policy, but more about storage. The contractor is decreasing its movement of material based on the available space at the Material Recovery Facility (MRF).

Steve de Laborde  
Infrastructure Systems & Planning Manager
Summary

This report summarises the Land Drainage Activity for the period ending 30 April 2018.

This period has been relatively event free and the weather in April has generally been favourable for maintenance. There were some periods of rain and wind that hampered spraying the drains.

Operations Notebook

- 575.76 km of drains have been sprayed in the current year, and 57.22 have been machine cleaned.
- Minor maintenance has been undertaken in all districts.
- Routine floodgate and pump station inspections have been completed.
- Floodgates and culverts have been cleared as required.
- 57 man-hours were spent on pump screen cleaning during this reporting month.

Capital Works

Stopbanks

There are three areas that have presented themselves in the assessments that require immediate attention and remediation methods are being investigated, designed and some have been implemented. The three areas are:

- Waitakaruru (SH25) – Water was passing through the stop bank on a really high tide. An experienced engineer has investigated it and provided feedback with the following remedial option:

  The area of the left bank in the vicinity where it adjoins the downstream (eastbound) bridge abutment could have the upper portion of earth fill reconstructed to ensure fill is well compacted. We believe that minor reconstruction of the upper 0.5 m using small plant i.e. 5 tonne excavator hand operated motorized compactor labour and one truck load of clay fill will be all that is
required to complete repairs. Similarly, the right bank area where overtopping occurred could be treated in a similar manner, perhaps with overburden material from the quarry to maintain material consistency. The low area between the two bridges we believe could be filled with concrete filled sand bags that would prevent overflow in a similar event to that of the January 2018 event.

This has now been completed as per the engineer’s advice. Once the stopbank was cut back, the reason was obvious for the water intrusion. The photo below, shows roots and other non-desirables within the bank. This was excavated and replaced with good quality clay that will provide the sealing qualities required for a stopbank. While there is a lot of vibration on the bridge as vehicles pass over, none seem to pass into the stopbank, the abutments absorb the shock.

![Organic and other undesirable material in the top layers of the stopbank allowing water to track through.](image)

- **Foreshore (near Indian floodgate)** – The engineer consulted has completed his investigation and submitted his report. Included is an extract from the report, his findings and recommendations (Figure 7, appendix).

**Findings**

The area of landward berm that had previously observed as being wet still showed signs of weeping with ground seepage reaching the surface. While water and wetness was observed at no time was it able to be observed as running with any velocity, but clearly there was minor flow as test bores filled quickly

This occurred within a sandy shell matrix only on the landward batter. On the riverside berm subsurface soils consisted of marine clay and no seepage was observed. Even infiltration of ground water was slow and did not occur until near 1.0m depth. However, this was not the case in the near riverside toe vicinity of the stopbank where the Brown rock fill interface with the Marine clay was saturated.

Clearly this foundation was being surcharged from somewhere which was not obvious and possibly tracking to the shell/sand matrix on the landward side. Test bores through the stopbank (riverside and top) were unable to penetrate through the brown rock fill portion of the stopbank in most cases and we can only assume that it would appear that a flow path of some description exists beneath the stopbank and into the more permeable layers of the shell matrix that exists on the landward berm area.

While this permeable material clearly exists in an area beneath the landward portion of the stopbank and the landward berm, it is effectively serving as a natural drainage blanket. However, if it extends
beyond the riverside extent of the stopbank, it may be a problem, but our test bores would suggest that it does not extend to the riverside.

Regarding the stopbank crest height being reduced in this area, we see no obvious reason for this other than the fact that the foundation has likely been able to drain better than surrounding areas and consolidation of the foundation has been able to occur much more rapidly than other areas.

**Recommendations**
We recommend a riverside core-trench is constructed on the riverside portion of the stopbank (beneath the riverside batter) as per the attached diagram. We see the need for this to be only over the problem area.

Excavations during such an operation, we believe will reveal the extent that needs to be excavated and reconstructed so a flexible type of physical works contract would be necessary in our opinion. Clearly the need to import appropriate fill material will require an operation that avoids disturbance to the remaining stopbank. We therefore suggest temporary filling of the landward drain and access via the adjoining farm.

Fill material, we believe, should be of a cohesive nature, (as opposed to rocky fill) such as older marine clay excavations such as that that may be excavated from the nearby right bank of the Maukoro Canal.

Selection and placement of fill into a shallow core-trench and subsequent reconstruction of the stopbank front face and topping up of the stopbank should be carried out under close engineering supervision.

- Karito Canal – This stopbank is to be raised. Preparations for this are underway.

**Pumpstations**
- Central North (2 pumps)
- Rawera (1 pump)

Both of these pumpstations’ pumps require major renewal work, the full extent will be known once they are lifted out and inspected/tested.

The Rawera pump is difficult to time because there is only one pump and no floodgates. So if the pump is out of action and it rains the water has nowhere to go.

**Future Works:**
In the immediate future, field staff will continue with drain maintenance as long as the budgets, weather and paddock conditions allow. More drain condition assessments are being planned for in the longer term, to ensure the maintenance regime is effective and optimal. Staff changes have been put in place which will provide more resources, or rather more of their time, to be devoted to Land Drainage & Flood Protection, that will allow better monitoring of the systems which in turn informs the annual maintenance program. These changes will take place after the 1st July.

**General**

**Campbell’s/Greens/Shelly Beach Road Drains**
This issue has finally come to some agreement between all the parties. HDC have mechanically cleaned the toe drain between the Factory and the O’Carroll’s floodgates to allow these two floodgates to operate as efficiently as possible. HDC also re-instated the control weir in the Campbell’s drain with more robust structure (see appendix). WRC have installed a temporary 6” pump on a float control at the Campbell’s floodgate.

That concludes this report.

**Steve de Laborde**
*Infrastructure Systems and Planning Manager*
Appendix

Figure 1: Weir configuration for Campbell’s Drain

Before

After
Figures 2,3, & 4: Indian Stopbank

Showing that the seepage has been there for at least 14-15 years.

<table>
<thead>
<tr>
<th>Year</th>
<th>2003</th>
<th>2010</th>
<th>2017</th>
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![Images of Indian Stopbank from 2003, 2010, and 2017]
Figure 5: Showing the wet area and the slump of the stopbank
Figure 6: Plan view from the UAV:
Figure 7: Engineer’s assessment:
HAURAKI DISTRICT COUNCIL

WESTERN PLAINS DRAINAGE DISTRICT COMMITTEE

MINUTES OF A MEETING OF THE WESTERN PLAINS DRAINAGE DISTRICT COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON FRIDAY, 27 APRIL 2018 COMMENCING AT 10.30 AM

PRESENT
Messrs B A Carter (Chairperson), B Keane, G Laurich, B Pirie (from 10.51am) and Cr D H Swales

IN ATTENDANCE
Mr Adam Munro (WRC Manager | Hauraki/Coromandel, Integrated Catchment Management), Cr P Buckthought, Mr S de Laborde (Infrastructure Systems & Planning Manager), Mr B Stephens (Drainage Overseeer) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED
THAT the apology of P Paterson, P A Leonard, H van Eyk P Johnstone and R D Young and for the lateness of Brian Pirie be received and sustained.

WPDD18/12 Swales/Keane CARRIED

LATE ITEMS

There were no late items.

CONFIRMATION OF MINUTES

MINUTES OF THE MEETING OF WESTERN PLAINS DISTRICT DRAINAGE COMMITTEE HELD ON THURSDAY, 28 MARCH 2018 (2357091)

RESOLVED
THAT the minutes of the meeting of the Western Plains Drainage District Committee held on Thursday, 28 March 2018 be taken as read and confirmed.

WPDD18/13 Swales/Laurich CARRIED

MATTERS ARISING FORM THE MINUTES

Mangawhero Flume Remediation Options

The Group Manager - Engineering Services and the Drainage Overseer will visit the flume to investigate remedial options when the Group Manager returns from annual leave.

Brian Pirie attended the meeting at 10.51am.

DISTRICT DRAINAGE REPORT FOR THE MONTH OF MARCH 2018 AND FINANCIAL REPORT (FOR THE 9 MONTHS TO 31 MARCH 2018 (2364297)
The Infrastructure Systems & Planning Manager presented the Western Plains District Drainage Report for March 2018.

**RESOLVED**

THAT the Drainage Report for the month of March 2018 and the financial report on the operations of the Western Plains District Drainage Area for the for the 9 months to 31 March 2018 be received.

WPDD18/14 Swales/Laurich CARRIED

**Operational Financials**

Members queried figures in red in financial report and requested that Steve de Laborde investigate what the explanation is for the $2m (figures in red).

**GENERAL BUSINESS**

**Speedy Farms- Orchard East Road, Ngatea - Flood Water not draining through Culvert under SH2**

The Infrastructure Systems & Planning Manager advised that he had visited Mike Speedy of Speedy Farms to review the issue he had raised that the culvert under the state highway is not allowing water to drain.

The Infrastructure Systems & Planning Manager advised that the ground does not allow for drainage. There is no solution at the moment. If Mr Speedy requires that the drain needs to be lowered, he needs to speak to NZTA as the culvert pipe under the road is owned by NZTA and is not under HDC ownership. One option was put forward that a pipe be thrust under the road.

In conclusion, it was recommended that the Manager, Planning and Infrastructure approach the Hauraki District Council - Transport Manager asking that he communicate with NZTA on the feasibility of them repairing the culvert under SH2 draining Mike Speedy’s property and that the Drainage Overseer investigate costs and options to address current culvert which is not at a level to drain Speedy’s lower land.

**RESOLVED**

THAT the Western Plains District Drainage Committee recommend that the Manager, Planning and Infrastructure approach the Transport Manager with the view that NZTA be asked what the feasibility is of repairing the culvert under SH2 draining Mike Speedy’s property.

WPDD18/15 Laurich/Swales CARRIED

**WRC Representative Adam Munro in Attendance**

The Chairman introduced Adam Munro - Manager, Hauraki/Coromandel Integrated Catchment Management to the Committee.

Adam provided an update on the current works programme for the Hauraki/Coromandel catchment.

Adam advised that WRC catchment staff intend to attend all HDC land drainage committee meetings when staff are available.

Adam addressed flooding issues resulting from recent storm events. WRC have carried out pre-loading of stop banks which have been completed in Ngatea and further north of the town.
Status of other programmed work:
- Central drain has been cleaned.
- Waitakaruru stream - seeking consent for cleaning around the mouth of the stream.
- Muggeridge’s Pump Project - finishing design and costings at present.

Cr Buckthought asked what the status is of the fish friendly floodgates.

Adam stated that these floodgates are working well. They identify eels and allow them to travel through without harm.

Gavin Laurich stated that the Waitakaruru stream is blocked with silt and asked what WRC can do about this.

Adam advised that WRC operates under the same consent process as any other entity. Cleaning the stream should clear the silting downstream.

The WRC work programme is being approved for the next financial year at present.

Cr Buckthought asked why the cost has increased for the Muggeridge’s pump and what can be done to stop the hold-up of the project.

Adam stated it is a complex project which needs to be done well to ensure its longevity. The delay will be 4-6 months approximately.

The Chair asked how WRC will communicate this to rate payers. Adam stated that no communication will be released to the ratepayers until the design stage has been completed. Final cost of the project will come out of this.

The Chairman thanked Adam for attending the meeting. Adam left the meeting at 11.35am.

MEMBERS’ COMMENTS

The Drainage Overseer updated on the status of pumps operation. Members raised their concerns about how the pumps would cope with the next weather event especially when the Rawerawe is out for maintenance.

Gavin Laurich - requested to check if issue (caused by Mr Ken Jones) in the drain at back of his father’s property has been investigated. The Infrastructure Systems & Planning Manager said he had met with Mr Laurich (senior). Mr Laurich advised that he did not want the drain to terminate at his farm.

Steve de Laborde stated he will write a letter to Ken Jones requesting he address illegal action in drain.

Mangawhero Road Flume - Cr Buckthought stated he believed the flume was to be done away with. He was advised that as discussed earlier in the meeting, staff will be visiting the flume over the next month.

The meeting closed at 11.55am.

CONFIRMED

B A Carter
Chairperson

05 July 2018
HAURAKI DISTRICT COUNCIL

EASTERN PLAINS DRAINAGE DISTRICT COMMITTEE

MINUTES OF A MEETING OF THE EASTERN PLAINS DRAINAGE DISTRICT COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON THURSDAY 27 APRIL 2018 COMMENCING AT 1.30PM

PRESENT

Messrs R Hunter (Chairperson), K J Reid, K R Caddy, T Nicholson, A Green, P Schouten and Cr P Buckthought

IN ATTENDANCE

Mr Adam Munro (WRC Manager | Hauraki/Coromandel, Integrated Catchment Management), S de Laborde (Manager, Infrastructure Systems and Planning), Mr B Stephens (Drainage Overseer) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of B Conroy and R Webster be received and sustained.

EPDD18/05 Reid/Caddy CARRIED

LATE ITEMS

Pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the Chairperson called for late items to be accepted.

RESOLVED

THAT pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the following late items be accepted for discussion.

- Letter from C & E R Buchanan Limited - Simpson Drain - Pump at Tee Head Canal - Flood Inundation on property - 471 Awaiti Road, Paeroa

The item was not on the agenda because the item was unavailable at the time of the agenda deadline.

Discussion on the item could not be delayed because a decision was required so that the landowner can be responded to in a timely manner and that remedial action is agreed to.

EPDD18/06 Buckthought/Reid CARRIED

LATE ITEM

LETTER FROM C & E R BUCHANAN LIMITED - SIMPSON DRAIN - PUMP AT TEE HEAD CANAL - FLOOD INUNDATION ON PROPERTY - 471 AWAITI ROAD, PAEROA (DOC # 2390013)

A letter was tabled from C & E R Buchanan. They have raised issues with severe flooding on their property. Inundation has caused damage to their pastures and crops the Drainage Overseer provided a response to Mr Buchannan’s letter advising that the Simpsons pump had stopped working due to an electrical fault.
Discussion was held regarding the Simpsons Drain and operation of the pump and its effectiveness.

RESOLVED

THAT WRC look into the structure in the Simpsons Drain and see if there are any design standards to it and if there is any rationale for this, and

THAT it be requested a letter be sent from WRC (Karen Botting or other staff member) to C and E R Buchanan advising of this decision.

EPDD18/07 Schouten/Buckthought CARRIED

CONFIRMATION OF MINUTES

MEETING HELD ON THURSDAY, 22 FEBRUARY 2018 (2357091)

RESOLVED

THAT the minutes of the meeting of the Eastern Plains Drainage District Committee held on Thursday, 22 February 2018 be taken as read and confirmed.

EPDD18/08 Buckthought/Nicholson CARRIED

DRAINAGE REPORT – FEBRUARY AND MARCH 2018 AND FINANCIAL REPORT FOR THE PERIOD 9 MONTHS TO 31 MARCH 2017 (2364908)

The Manager, Infrastructure Systems and Planning presented the drainage report and financial report on the operations of the Eastern Plains Drainage District Committee for the 9 months to 31 March 2018.

RESOLVED

THAT the report be received.

EPDD18/09 Green/Schouten CARRIED

Campbell’s/Greens/Shelly Beach Road Drains

This matter is still on-going. Staff have been investigating the two options of re-directing the water coming down the Campbell Drain either down a widened Green’s drain or a re-instated Shelley Beach Rd drain to the Factory floodgate or a combination of both, (see appendix).

This is to try and reduce the catchment size of the Campbell floodgate catchment to approximately 100ha as it can’t cope with the nearly 400ha catchment that currently inundates the farm near this floodgate. It is understood from the WRC that the Factory and O’Carroll’s floodgates will have sufficient capacity for the extra flow. This situation has arisen due to the incorrectly installed Campbell’s Floodgate that has caused extensive ponding on the farmland adjacent to the floodgate. However, surrounding land owners are not satisfied with either of the options.

Outcome of Meeting with Landowner - P McGaffen re Flooding Issues

Steve de Laborde advised that Adam Munro (WRC) and himself have met with Mr McGaffen to discuss measures to help alleviate issues of flooding on his property.
As a temporary measure, WRC has agreed to provide a mobile pump which will be located at Campbell’s floodgate.

EPDD will install a temporary weir at the intersection of the Campbell’s drain and the Green drain to reduce the water component going onto the Campbell’s catchment.

Other remedial action was considered. Roger Hunter suggested that the Pines drain would need to be blocked to stop flood water feeding into the Cox catchment.

**GENERAL BUSINESS**

**Eastern Plains Land Drainage District Tour - Tuesday, 15th May**

It was agreed that a district tour be undertaken on Tuesday 15 May. Members to meet at the Ngatea Service Centre at 10.00am. The district tour is to include WRC land drainage staff members if they are available.

**Relocation of Ngataipua Road West Side Drain**

Mr Flynn has offered for the Ngatipua road side drain to be relocated approx. 120 metres to the west. This was discussed in 2016 and was to be put to WRC if they would like to dig the drain for stopbank topping up and then the Eastern Plains Drainage District Committee takes the new drain over at no cost to the Drainage Committee.

**RESOLVED**

THAT the Eastern Plains Drainage District Committee reinvestigates redirecting the Ngatipua Road West side drain away from under roadside power poles.

**Concern regarding Succession Planning of Drainage Overseer Role**

Roger Hunter raised concern of the importance that succession planning is considered by HDC to safeguard the function of the drainage network and his concern of the increasing workload of the current Drainage Overseer.

**RESOLVED**

THAT the Committee recommends to the Hauraki District Council that the Committee sees a need for succession planning as regards to the Drainage Overseer role.

**District Drainage Bylaw**

The members reviewed the bylaw (as presented on website) and suggested the following changes.

**5.0 CROSSINGS**

*Every owner and every occupier of land on which any crossing is situated shall keep that crossing maintained to such a standard as will allow the safe passage over the crossing by authorised officers and contractors engaged by the Council and their plant machinery and vehicles*
5.0 Crossings - Comments from Chair: The question was asked how do staff know that the crossings are safe, particularly new landowners. This would require some input from staff and committee.

12.0 LAND ENTRY

12.1 INSPECTION AND MAINTENANCE WORKS
The Council shall pursuant to sections 171 and 181(4) of the Local Government Act 2002 have full powers, rights and authorities, upon giving notice on Council website and in local newspapers to the owner or occupier of any land not less than 24 hours prior notice, to enter upon that land for the purposes of inspection and carrying out mechanical cleaning, weed spraying and desilting of any drainage channel or watercourses and carrying out minor earthworks and repairs on any drainage channel or watercourses or structures that are vested in or under the management of the Council.

12.1 Inspection and Maintenance Works - Comments for the Chair: Believed that 24 hours' notice is not practical use of staff time.

Cr Buck thought left the meeting at 3.25pm

Members’ Comments

A Green - Asked what remedial action is taken to address issues on his property. Drainage overseer will investigate. Crossing has collapsed - John Mangan. Drainage Overseer will contact Mr Mangan.

Kim Reid - raised issue with helicopter contracted to spray drains appears to be over spraying killing off too much grass growth.

Keven Caddy - Mrs Smith of Kerepehi Town Road has contacted him about a drain around her house. It was noted that the Kerepehi and Turua stormwater drainage was taken off Eastern Plains District Drainage Committee portfolio and is now with EJ Wentzel - HDC Water Services Manager. S de Laborde will pass this matter onto EJ Wentzel.

Keven Caddy - Kerepehi Marae - stormwater drainage in front of the Marae is an issue. The Drainage Overseer stated that this is not a Council drain. It is roadside drain and not a stormwater drain.

Keven Caddy - Kerepehi Hall and Domain Committee has asked that a representative from Council attend their meetings. The Drainage Overseer will talk to EJ Wentzel to request that he attend the Kerepehi Hall and Domain Committee meeting.

The meeting closed at 3.40pm.

CONFIRMED

R Hunter
Chairperson

28 June 2018
In Committee Business

(Pages 93 - 96 have been removed)