

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON THURSDAY, 26 APRIL 2018 COMMENCING AT 9.00 AM

PRESENT

J P Tregidga (His Worship the Mayor), Cr D A Adams (Deputy Mayor), Cr P D Buckthought, Cr R Harris, Cr M McLean, Cr P A Milner, Cr A Rattray, Cr D Smeaton (9.00am-2.30pm), Cr D H Swales and Cr J H Thorp

IN ATTENDANCE

Messrs L D Cavers (Chief Executive), D Peddie (Group Manager - Corporate Services), P Thom (Group Manager - Planning & Environmental Services), S B Fabish (Group Manager - Community Services), M Buttimore (Strategic Planning Projects Manager), S Baker (Finance Manager), Ms K Quinn (Senior Strategic Planner), G Thomsen (Transport Manager), L de Haast (Transport – Team Leader), E J Wentzel (Water Services Manager), S de Laborde (Manager, Planning and Infrastructure Systems, Ms R Jenks (Economic Development Officer) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apologies of Cr G R Leonard, Cr C Daley and Cr A Spicer be received and sustained.

C18/115

Milner/Adams

CARRIED

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

There were no declarations.

CONFIRMATION OF COUNCIL MINUTES – (28-03-18) (2360348)

The Mayor presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday, 28 March 2018 are confirmed and are a true and correct record.

C18/116

Tregidga/Thorp

CARRIED

RECEIPT AND CONSIDERATION OF COMMITTEE MINUTES

HEARINGS AND JUDICIAL COMMITTEE MINUTES - 19-02-18 (2347794)

Chairperson, Cr Milner presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Hearings and Judicial Committee held on Monday, 19 February 2018 be received.

C18/117

Milner/Swales

CARRIED

HEARINGS AND JUDICIAL COMMITTEE MINUTES – (18-12-17) (2315314)

Chairperson, Cr Milner presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Hearings and Judicial Committee held on Monday, 18 December 2017 be received.

C18/118

Milner/McLean

CARRIED

DISTRICT PLAN COMMITTEE WORKSHOP MINUTES - 14-03-18 (2368586)

Chairperson, His Worship the Mayor presented the minutes.

RESOLVED

THAT the minutes of the meeting of the District Plan Committee Workshop held on Monday, 14 March 2018 be received.

C18/119

Tregidga/Ratray

CARRIED

PROPOSED MINOR DISTRICT PLAN RULE CHANGES - 18-04-18 (2367884)

APPENDIX A: MINOR DISTRICT PLAN RULE CHANGES (APPENDIX INCLUDED UNDER SEPARATE COVER) (2368198)

The Planning and Environmental Services Manager presented a report which provided the recommendations of the District Plan Committee on proposed minor rule changes to the Operative Hauraki District Plan for discussion and decision on the changes that Council want to progress through the formal Plan Change process in accordance with Schedule 1 of the Resource Management Act 1991 (RMA).

RESOLVED

THAT the report be received.

C18/120

Tregidga/Milner

CARRIED

The changes included:

- A reduction in the minimum lot area for “infill” subdivision in Waihi, Paeroa, and Whiritoa.
- Discretionary (instead of non-complying) activity status for residential subdivisions that fail the performance standards.
- Minor changes to the subdivision and development standards for the residential zones.
- Provision for additional dwellings and minor dwelling units (i.e. “granny flats”) in some areas.
- Less onerous earthworks rules for the urban zones.
- Provision for temporary storage buildings in the residential zones.

A discussion was held regarding the minimum lot size where a minor unit can be constructed. The members also discussed whether the provision of minor units should also be allowed in Ngatea. The members supported a reduction in minimum lot size for the construction of minor units from the staff recommendation of 700m² to 650m².

RESOLVED

THAT the Council approve the recommendations as amended and attached appendices in the proposed minor District Plan Rule Changes report to be progressed through the formal Plan Change process under Schedule 1 of the Resource Management Act 1991.

C18/121

Tregidga/McLean

CARRIED

The meeting adjourned at 10.32am.
The meeting reconvened at 10.50am

CIVIL DEFENCE UPDATE (2368591, 2368594, 2366843)

The Group Manager - Community Services and Development in his role as Local Controller for the Hauraki District, presented a report which updated on civil defence activities over the past six months.

RESOLVED

THAT the report be received.

C18/122

Buckthought/Harris

CARRIED

Also in attendance were Mr Julian Snowball, Manager/Controller for the Thames Valley Emergency Operating Area (TVEOA), and Mr Gary Towler, Local Controller Thames Coromandel District Council. Mr Snowball provided a presentation on his background and experience related to his role in Civil Defence. Mr Towler briefly spoke on response plans and strategies for dealing with extreme weather events such as the event experienced in Kaiaua in January 2018 and on support systems in place for assisting effected communities.

Copies of the draft Thames Valley Civil Defence Combined District Emergency Management Joint Committee agreement and minutes of the Joint Committee's meeting held on 5 April 2018 were provided for the member's information.

LOCAL GOVERNMENT COMMUNITY WELLBEING AMENDMENT BILL (2367134)

The Senior Strategic Planner presented a report which provided a summary of the Local Government Community Wellbeing Amendment Bill and requested that the Council determine whether it wishes to make a submission on it.

RESOLVED

THAT the report be received.

C18/123

Tregidga/Adams

CARRIED

RESOLVED

THAT Council supports the Local Government submission on the Local Government Community Wellbeing Amendment Bill.

C18/124

Adams/Milner

CARRIED

APPOINTMENT OF DIRECTORS TO THE BOARD OF DESTINATION COROMANDEL TRUST AND REMUNERATION OF THE DIRECTORS (2367120)

The Economic Development Officer presented a report from the Councils Organisations Appointment Working Party which advised of the reappointment of the Trustees to the Destination Coromandel Trust and the recommended level of remuneration the Trustees receive.

RESOLVED

THAT the report be received.

C18/125

Tregidga/Swales

CARRIED

RESOLVED

THAT John Sandford, Anthony Coombe and Scott Lee be reappointed to the Destination Coromandel Trust Board, and

THAT the total remuneration of the three Trustees of the Destination Coromandel Trust remain at \$33,000 per year for the next three years.

C18/126

Harris/Adams

CARRIED

2018 REPRESENTATION ARRANGEMENTS REVIEW UPDATE (2368610)

The Group Manager - Community Services and Development presented a report which advised of the Local Electoral Act 2001 requirement that Council undertakes a review of its representation arrangements in 2018, effective for at least the 2019 elections.

RESOLVED

THAT the report be received.

C18/127

Rattray/Harris

CARRIED

When undertaking a review, Council must consider the three legislative criteria of communities of interest, effective representation and fair representation. The current arrangements (12 councillors elected from three wards with no community boards) do not comply with the fair representation criteria (+/- 10% rule). Legislation does permit non-compliance of the fair representation criteria under certain circumstances.

The Mayor recommended that consultation with the Waikino community be undertaken via an online survey and community meeting. The consultation period is to be for a three-week period from 1 to 22 May 2018, with the outcome provided at the next Council meeting on 30 May 2018.

RESOLVED

THAT that consultation with the Waikino community be undertaken in accordance with a communication plan developed in collaboration with the Mayor, and

THAT the consultation period is to be for a three-week period from 1 to 22 May, with the outcome provided at the next Council workshop/meeting on 30 May 2018, and

THAT communication with the District should also occur to inform the residents and ratepayers, that Council is undertaking a representation review.

(Note subsequent to the meeting the Council meeting proposed for the 30 May 2018 was rescheduled to the 6 June 2018)

C18/128

Tregidga/Adams

CARRIED

The meeting adjourned at 12.10pm
The meeting reconvened at 12.45pm

PECUNIARY AND NON-PECUNIARY INTERESTS (2368053)

The Finance Manager presented a report providing an update on pecuniary and non-pecuniary interests of Councillors.

RESOLVED

THAT the report be received.

C18/129

Milner/McLean

CARRIED

Audit NZ, as reported to the Audit and Risk Committee, has reviewed the HDC elected members interest register and noted that it could be further strengthened by including the following details:

- Whether the declared interests are pecuniary or non-pecuniary in nature.
- The agreed approach to managing any conflicts amongst the declared interests.

RESOLVED

THAT the Council agrees to expand its current interest register to include provision for non-pecuniary interests of elected members.

C18/130

Milner/Smeaton

CARRIED

TRANSPORT COUNCIL REPORT MARCH 2018 (2368682) (23684856, 2362489, 2368493)

The Transport Manager and Transport Team Leader presented the latest information on transport activity for March 2018. (Ward works revised programmes were included under separate cover).

RESOLVED

THAT the report be received.

C18/131

Adams/Harris

CARRIED

Mobile Breast Screening Unit – Parking

The Waikato DHB has applied for permission to park their mobile breast screening unit in the HDC staff carpark from 18 August – 14 October 2018.

It was agreed that any future requests from this organisation and any other organisation requiring the use of Council's car parks and facilities for temporary parking, be delegated to the Chief Executive (with the power to sub-delegate) approval.

Non-Subsidised Project Selection

A non-subsidised project selection report was submitted to Council in December 2017. Subsequently Ward Councillors and staff members visited individual sites to confirm project priorities. These projects were refined and a final list was developed. Project selections by Ward were included in the report for final approval.

RESOLVED

THAT permission is granted to the Waikato District Health Board to park the Mobile Breast Screening Unit in the Council & Staff Carpark, Paeroa from Saturday, 18 August to Sunday, 14 October 2018, and

THAT Council delegate to the Chief Executive (with the power to sub-delegate) the authority to give approvals for the use of Councils car parks and facilities for temporary parking, and

THAT the 2017/18 Non-subsidised projects included in the report and as recommended by the Ward Committees are confirmed to proceed to Final Design, Project Procurement and Construction.

C18/132

Harris/Buckthought

CARRIED

WAITAKARURU WATER TREATMENT PLANT ELECTRICAL UPGRADE - TENDER REPORT (2368294)

The Water Services Manager presented a report advising of the tenders that have been received for the upgrading of the electrical and control systems at the Waitakaruru water treatment plant.

RESOLVED

THAT the report be received.

C18/133

Harris/Thorp

CARRIED

Maintenance and safety improvements are necessary to the plant as well as the electrical upgrade. It was requested that these improvements also be included.

An additional amount of \$115,000 is required for provisional items as specified in the tender document and that the use of this amount only be authorised by the Group Manager - Engineering Services. It was requested the Council approve the budget provision being revised to \$1,300,000 to allow for the increase in the tender prices and to undertake the maintenance and safety improvements required.

The preferred tender for the upgrade was received from Epic Systems at a cost of \$623,992. It was recommended that the contract be awarded to Epic Systems and that the budget provision for the project be increased to enable the maintenance and safety improvements to be undertaken.

RESOLVED

THAT the tender for the electrical upgrade of the Waitakaruru water treatment plant be awarded to Epic Systems at a cost of \$623,992 and

THAT an amount of \$115,000 be approved for provisional items, and

THAT the building maintenance and safety improvements be included in the scope of the upgrades, and

THAT the current Long Term Plan budget for the project be increased by \$330,000 to \$1.33M to allow for the increase in the tender prices and to undertake the maintenance and safety improvements.

C18/134

Harris/Thorp

CARRIED

WATER SERVICES REPORT TO COUNCIL - MARCH 2018 (2368305)

The Water Services Manager presented a report on the activities of water supply for the month of March 2018.

RESOLVED

THAT the report be received.

C18/135

Harris/Swales

CARRIED

Matters to be taken with the Public Excluded

The public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Approval for Departures from Council's Procurement Policy	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	Kaimanawa Reservoir Site Land Transaction	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C18/136

Adams/Milner

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C18/141

Tregidga/Adams

CARRIED

CEO's Report – April 2018 (2367995)

The Chief Executive presented his monthly report for April 2018. The report updated the members on recent staff changes within the organisation and provided a summary of the points of discussion covered at the Waikato Mayoral Forum meeting held on Monday, 16 April 2018.

RESOLVED

THAT the report be received.

C18/142

Tregidga/Adams

CARRIED

CORPORATE SERVICES UPDATE - APRIL 2018 (2368390)

The Group Manager - Corporate Services updated on staff changes within the corporate services area and on other activities to date.

RESOLVED

THAT the report be received.

C18/143

Tregidga/Smeaton

CARRIED

FINANCIAL REPORT FOR THE PERIOD TO 31 MARCH 2018 (2368774)

The Group Manager - Corporate Services presented the financial report on all Councils activities for the 9 months ending 31 March 2018.

RESOLVED

THAT the report be received.

C18/144

Milner/Ratray

CARRIED

KAIUA COAST DISASTER RELIEF FUND - COUNCIL UPDATE 26 APRIL 2018 (2368052)

The Finance Manager presented a report which updated Council on two finance programmes of work resulting from the adverse weather event of 5 January 2018 affecting the Kaiaua area.

RESOLVED

THAT the report be received.

C18/145

Tregidga/Ratray

CARRIED

PLANNING AND ENVIRONMENTAL REPORT - MARCH 2018 (2367145)

The Group Manager - Planning and Environmental Services and Strategic Planning Projects Manager presented a report on the activities of the planning and regulatory department covering the month of March 2018.

RESOLVED

THAT the report be received.

C18/146

Milner/McLean

CARRIED

LOCAL ELECTORAL MATTERS BILL REPORT INFORMATION (2367130)

The Senior Strategic Planner presented a report which updated on the Local Electoral Matters Bill which has recently been introduced into Parliament. The Bill addresses limitations on trialling online voting in local elections.

RESOLVED

THAT the report be received.

C18/147

Milner/McLean

CARRIED

SOLID WASTE REPORT TO COUNCIL - MARCH 2018 (2368235)

The Infrastructure Systems & Planning Manager presented a report which summarised performance and issues in the Solid Waste work area covering the Month of March 2018.

RESOLVED

THAT the report be received.

C18/148

Adams/Smeaton

CARRIED

DRAINAGE DISTRICT REPORT TO COUNCIL - MARCH 2018 (2368084)

The Infrastructure Systems & Planning Manager presented a report which summarised the activities and operation of the District Land Drainage network covering the month of March 2018.

RESOLVED

THAT the report be received.

C18/149

Thorp/Buckthought

CARRIED

Cr Smeaton left the meeting at 2.30pm.

RECEIPT AND ADOPTION - WESTERN PLAINS DRAINAGE DISTRICT COMMITTEE MINUTES 29-03-18
(2364015)

RESOLVED

THAT the minutes of the Western Plains Drainage District Committee meeting of Thursday, 29 March 2018 be received and the recommendations therein adopted.

C18/150

Swales/Buckthought

CARRIED

RECEIPT AND ADOPTION - PAEROA RURAL DRAINAGE DISTRICT COMMITTEE MINUTES 29-03-18
(2364016)

RESOLVED

THAT the minutes of the Paeroa Rural Drainage District Committee meeting held on Thursday, 29 March 2018 be received and the recommendations therein adopted.

C18/151

Thorp/Buckthought

CARRIED

The meeting closed at 3.45pm.

CONFIRMED

J P Tregidga
Mayor

6 June 2018