

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, NGATEA AREA OFFICE, ORCHARD ROAD, NGATEA ON WEDNESDAY 31 JANUARY 2018 COMMENCING AT 9.00 AM

PRESENT

J P Tregidga (His Worship the Mayor), Cr D A Adams (Deputy Mayor), Cr P D Buckthought, Cr C Daley, Cr R Harris, Cr G R Leonard, Cr M McLean, Cr P A Milner, Cr A Rattray, Cr D Smeaton, Cr A M Spicer and Cr D H Swales

IN ATTENDANCE

Messrs L D Cavers (Chief Executive), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), P Thom (Group Manager - Planning & Environmental Services), S B Fabish (Group Manager - Community Services), M Buttimore (Strategic Planning Projects Manager), Ms T Nevin (Strategic Planner), Mrs S Holmes (Strategic Planner), Ms K Quinn (Senior Strategic Planner), Ms N Murphy (Policy Analyst), P Trubshaw (Communications Officer), G Thomsen (Transport Manager), L De Haast (Team Leader - Roding), E J Wentzel (Water Services Manager), S de Laborde (Manager, Infrastructure Systems & Planning), T Auld (Engineering Student) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of Cr J Thorp be received and sustained.

C18/01

Tregidga/Milner

CARRIED

LATE ITEMS

There were no late Items.

DECLARATIONS OF INTERESTS

There were no declarations.

CONFIRMATION OF COUNCIL MINUTES – 13 DECEMBER 2017 (2322095)

The Mayor presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday 13 December 2017 are confirmed and are a true and correct record.

C18/02

Adams/Buckthought

CARRIED

RECEIPT OF COMMITTEE MINUTES

AUDIT AND RISK COMMITTEE MINUTES – 12 DECEMBER 2017 (2324390)

The Mayor presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Audit & Risk Committee held on Tuesday 12 December 2017 are received and the recommendations contained therein be adopted.

C18/03 Smeaton/Adams **CARRIED**

RATES REMISSION POLICIES ADOPTION (2324733)

The Group Manager – Corporate Services presented the report on the Draft Rates Remission and Postponement of Rates Policy.

RESOLVED

THAT the report be received.

C18/04 Adams/Rattray **CARRIED**

RESOLVED

THAT the Council review the attached policies and make changes as required, and approve the policies to be included with the material supporting the Long Term Plan that will be submitted to Audit NZ.

C18/05 Tregidga/Leonard **CARRIED**

DRAFT REVENUE AND FINANCING POLICY REPORT (2325048)

The Group Manager – Corporates Services presented a report on the Draft Revenue and Financing Policy and sought approval of the policy for Audit NZ's review.

RESOLVED

THAT the report be received.

C18/06 Harris/Buckthought **CARRIED**

The Draft Revenue and Financing Policy item was adjourned at 10.00am

PRESENTATION: Keitha Pokiha - Tuia Mentoring Leadership Programme

Keitha Pohika spoke of the experiences from her participation in the Tuia Leadership Programme she has attended in Wellington of which the Council had provided sponsorship for her to attend and the Mayor assisting her as leadership mentor.

The meeting adjourned at 10.20am.
The meeting reconvened at 10.43am.

Consideration of the Draft Revenue and Financing Policy was resumed.

RESOLVED

THAT the Council approve the proposed Draft Revenue and Financing Policy for presentation to Audit NZ for their review.

C18/07

Buckthought/Spicer

CARRIED

DRAFT ASSET MANAGEMENT PLANS REPORT (2325120)

The Group Manager - Engineering Services presented the balance of the draft 2018 Asset Management Plans including the draft 30 Year Infrastructure Strategy for the Council's approval.

RESOLVED

THAT the report be received.

C18/08

Tregidga/Adams

CARRIED

RESOLVED

THAT the draft 30 Year Infrastructure Strategy be approved to inform the draft 2018 long term plan position, and

THAT the Stormwater, Land Drainage, Land Transport, Community Recreation, Community Facilities and Property Asset Management Plan executive summaries be approved to inform the draft 2018 long term plan position, and

THAT the Stormwater, Land Drainage, Land Transport, Community Recreation, Community Facilities and Property Asset Management Plan executive summaries be included as supporting documentation to the 2018 Long Term Plan Consultation Document.

C18/09

Harris/Buckthought

CARRIED

2018 LTP APPROVAL FOR AUDIT

- 2018 LTP Appendix B (2324983)
- 2018 LTP Appendix C Vol 1 (2324984)
- 2018 LTP Appendix C Vol 2 (2324985)
- 2018 LTP Appendix C Vol 3 (2324986)
- 2018 LTP Appendix D (2324987)

The Group Manager - Corporate Services and strategic planning staff presented the content of the Draft Long Term Plan (LTP) consultation document and supporting documents for endorsement to form the basis of the long term plan audit.

RESOLVED

THAT the report be received.

C18/10

Tregidga/Adams

CARRIED

RESOLVED

THAT the Council confirms that in accordance with section 93C(2)(a) of the Local Government Act, the long term plan key issues to be consulted on include:

1. willingness to pay for a better quality road surface

2. addressing rating affordability issues and willingness to make changes to how services are rate funded, and
3. projects in your patch (consideration of discretionary local projects).

THAT the Council provides feedback to staff on the draft and un-designed long term plan consultation document and supporting documents, and

THAT the Council approves the content of the long term plan supporting documents for the long term plan audit in February 2018, including:

- Our district profile
- Our financial and other general assumptions
- Our direction
- Draft financial strategy
- Draft infrastructure strategy
- Our services
- Significant negative effects
- Capital projects
- Our service providers
- Dollars and cents including funding and financial statements, rates implications and fees and charges, and

THAT the Council notes that the final supporting documents listed in the previous recommendation will be presented for adoption in March 2018 prior to public consultation, and

THAT the Council notes that it has already adopted the following documents which will form part of its long term plan supporting information:

- Significance and engagement policy
- Financial contributions policy
- Liability management policy
- Investment policy, and

THAT the Council notes that the draft revenue and financing policy is presented for approval for the long term plan audit in a separate agenda item, and

THAT the Council notes that the draft rates remission and postponement policies are presented for approval for the long term plan audit in a separate agenda item, and

THAT the Council approves the content of the draft long term plan consultation document with any agreed amendments for the long term plan audit in February 2018, noting that the final consultation document will be presented for adoption in March 2018 prior to public consultation, and

THAT the Council approves the content of the statement of proposal to change the 2018/19 resource management and cemetery fees, noting that the final statement of proposal will be presented for adoption in March 2018 prior to public consultation, and

THAT the Council resolves to hold a special Council meeting on 14 March 2018 prior to the commencement of the Community Services and Development Committee meeting to adopt the necessary long term plan related supporting information and the consultation document.

C18/11

Tregidga/Smeaton

CARRIED

The meeting adjourned at 12.11pm.
The meeting reconvened at 12.52pm

COUNCIL-CONTROLLED ORGANISATION EXEMPTION FOR DESTINATION COROMANDEL CHARITABLE TRUST (2322171)

A report from the Policy Analyst was provided which sought a review of the current exemption of the Destination Coromandel Charitable Trust from being a council-controlled organisation (CCO) under the Local Government Act 2002 (LGA) and determine if the exemption is still appropriate.

RESOLVED

THAT the report be received.

C18/12

Adams/Milner

CARRIED

RESOLVED

THAT in accordance with section 7(3) of the Local Government Act 2002 the Council exempt the Destination Coromandel Charitable Trust from being a council-controlled organisation.

C18/13

Adams/Milner

CARRIED

OVERSEAS INVESTMENT BILL REPORT (2324685)

The Strategic Planning Projects Manager presented a report advising of the new Government approved Overseas Investment Amendment Bill as part of its first 100 day's agenda and this Bill was sent to the Finance and Expenditure Select Committee which opened the Bill for public submissions – with submissions closing on 23 January 2018.

With submissions closing so soon after the Christmas/New Year break there was insufficient time seek Council approval prior to the lodgement of a submission. The issue also highlighted the need for a delegation to allow the Mayor to approve submissions in such cases.

RESOLVED

THAT the report be received.

C18/14

Tregidga/Adams

CARRIED

RESOLVED

THAT the Council adopt the submission to the Finance and Expenditure Select Committee as Council's submission, and

THAT the Mayor be given delegated authority to approve submissions on behalf of the Hauraki District Council when there is a need for submissions to a document but where the closing date for submissions is before the next available Council meeting; provided that in these cases the submissions made are reported to the next available Council meeting, and

THAT the delegation be added to the delegation's manual.

C18/15

Adams/McLean

CARRIED

HAVELOCK NORTH DRINKING WATER ENQUIRY STAGE 2 (2324710)

The Water Services Manager presented a report which informed Council of the outcome of the Havelock North Stage 2 report and to discuss the high level impact on Council as a Water Services Provider.

RESOLVED

THAT the report be received.

C18/16

Tregidga/Buckthought

CARRIED

RESOLVED

THAT the report of the Havelock North Drinking Water Enquiry Stage 2 be noted, and

THAT Council adopt the 6 fundamental principles and incorporate them in future strategic and management plans, and

THAT the regional interaction on a strategic and operational level be supported, and

THAT an Emergency Response Plan be developed that includes a communication strategy.

C18/17

Harris/Swales

CARRIED

KAIAUA COAST DISASTER RELIEF FUND (2325011)

The Policy Analyst and Finance Manager presented a report which updated the Council on the establishment of the Kaiaua Coast Disaster Relief Fund, to appoint Trustees to administer the fund and to adopt the Terms of Reference for the operation of the fund.

RESOLVED

THAT the report be received.

C18/18

Tregidga/Swales

CARRIED

RESOLVED

THAT the Council appoints the following Trustees to administer the Kaiaua Coast Disaster Relief Fund:

- Councillor Gill Leonard
- Councillor Ross Harris
- Lynton Campbell (from the Kaiaua Coast Community).

THAT the Council adopts the Term of Reference for the Kaiaua Coast Disaster Relief Fund, and

THAT the Council contributes \$10,000 to the Kaiaua Coast Disaster Relief Fund from the District Discretionary Grants Fund.

C18/19

Swales/McLean

CARRIED

RESOLVED

THAT, Council support in principle, funding the building consent costs for raising of houses inundated over their floor level in the January 2018 floods, and

THAT staff report back to Council in February with the process and conditions with regards to this support.

C18/20

Milner/McLean

CARRIED

RESOLVED

THAT pursuant to S.O. 4.2 the meeting continues beyond six hours.

C18/21

Adams/Spicer

CARRIED

BOUNDARY LEGALISATION BETWEEN KAIKAHU ROAD, RAKINO DRIVE AND PONUI AVE, KEREPEHI (2324977)

The Group Manager - Engineering Services presented a report which referred to the issue previously brought to Council in December 2017 concerning the legalities of the boundary between Kaikahu Road, Rakino Drive and Ponui Drive, Kerepehi.

RESOLVED

THAT the report be received.

C18/22

Tregidga/Leonard

CARRIED

At that meeting, staff were requested to undertake a review of the options and to provide feedback with recommendations to resolve the historic boundary issue.

In investigating further, a number of options were considered which needed to ensure the protection of the existing roadway, protection of the corridor for assets such as water reticulation and pedestrian access.

In considering all options, it was recommended that Option 4 be approved.

RESOLVED

THAT the Council approve Option 4 as the preferred solution to remedy the historic cadastral boundary issue between Kaikahu and Ponui Roads in Kerepehi, and

THAT negotiations for land acquisition be commenced in accordance with the requirements of Option 4 above with all the affected land owners as shown in Appendix A, and

THAT the Council approve an expenditure of between \$75,000 – \$105,000 above the current Non-Subsidised Land Acquisition budget for the implementation Option 4.

C18/23

Tregidga/Harris

CARRIED

WASTE WATER SCHEME FOR KARANGAHAKE - COUNCIL REPORT (2324972)

The Water Services Manager presented a report which provided the detailed design and cost estimate for the proposed waste water disposal scheme from Karangahake to Paeroa.

RESOLVED

THAT the report be received.

C18/24

Harris/Smeaton

CARRIED

The members were advised that the estimated project cost would be \$1,078.00 with the contingency amount of \$98,000 to allow for any unexpected expenditure which may be required.

RESOLVED

THAT the implementation of a low flow/high pressure sewer system for Karangahake be approved at an estimated cost of \$1,078,000, and

THAT Council note that the budget includes a contingency amount of \$98,000 (10%) to provide for unexpected expenditure during the construction stage, and

THAT the Hauraki District Council Consolidated Bylaw, Part 4 Trade Waste and Waste Water be amended to include conditions of connection to the Karangahake/Mackaytown waste water system.

C18/25

Harris/Daley

CARRIED

KAIUA COAST EVENT RECOVERY REPORT 2018 (2324853)

The HDC Local Recovery Manager updated the members on the current status of the recovery efforts being undertaken by civil defence following the significant storm event which resulted in the coastal inundation of large portions of the townships of Kaiaua, Waharau and Whakatiwai and the wider Pūkorokoro/Miranda coastal area, including coastal farmland

RESOLVED

THAT the report be received.

C18/26

Buckthought/Spicer

CARRIED

CEO MONTHLY REPORT FOR JANUARY 2018 (2325253)

The Chief Executive presented his monthly report for January 2018.

The report provided an update on the recent Kaiaua coastline tidal event affecting communities and conveyed his appreciation to the work of Councils Civil Defence team in providing support to those communities affected by the extreme event.

The Chief Executive provided a summary on the topics that were discussed at the Waikato Mayoral Forum in December 2017 and also advised that an appointed working party will be undertaking a review of the Terms of Reference for Council's Audit and Risk Committee.

RESOLVED

THAT the report be received.

C18/27

Tregidga/Milner

CARRIED

TRANSPORT REPORT DECEMBER 2017 (2325002)
SUMMARY OF TRANSPORT CSR ANALYSIS (2325005)

The Roding Manager provided the latest information on the Hauraki District Council's Roding activities for the period ending 31 December 2017.

RESOLVED

THAT the report be received.

C18/28

Harris/Smeaton

CARRIED

Mobility Parking Bays - Paeroa CBD

A review of mobility parking bays in Paeroa was completed in December 2017. There are currently 376 marked parking bays in the Paeroa CBD area. In accordance with the Building Act (referring to NZS 4121), 9 mobility parking areas are required in the CBD area. There are currently 15 mobility parking bays in this area. It was therefore recommended that the southern mobility parking bay in Belmont Road, adjacent to the Council main building, is replaced with a normal marked parking bay and that at least one mobility parking bay remains to cater for Council customers.

RESOLVED

THAT the removal of the southern mobility parking bay outside the Main Council building in Paeroa be approved.

C18/29

Milner/McLean

CARRIED

Traffic Calming and Pedestrian Improvements at Waihi East Primary School

Due to a number of recurring Customer Service requests as well as calls from the Police, indicating a need for a safety review of traffic and pedestrian movements in Gladstone Road, Mataura Road and Donnelly street around the Waihi East Primary School, it was recommended that pedestrian safety and traffic calming measures be approved.

RESOLVED

THAT the proposed pedestrian safety and traffic calming measures in the vicinity of Waihi East Primary School be approved for construction.

C18/30

Milner/McLean

CARRIED

Stock Underpass Subsidy – J van Woerden

A stock Underpass Subsidy application has been from Mr van Woerden. The application is based on the Stock Crossing Guideline (Ref 40.000.111-155955 revised in November 2010). The revision allowed the maximum subsidy was set at \$15,000 or 20% of the actual construction cost, whichever is the least. The application confirmed an approximate construction cost of \$110,000 which exceeds the maximum subsidy provision.

It was recommended that the lump sum provision of \$15,000 for the underpass construction for Mr van Woerden of 301 Waitekauri Road, Waihi be approved.

RESOLVED

THAT the lump sum provision of \$15,000 for the underpass construction by Mr van Woerden at 301 Waitekauri Road, Waihi be approved for payment.

C18/31

Milner/McLean

CARRIED

SUMMARY FOR ROADING CSR ANALYSIS (1996-2017)

Taylor Auld - Engineering student presented a report and PowerPoint presentation showing trends in roading customer service requests over the past 20 years with the intention to

RESOLVED

THAT the report be received.

C18/32

Adams/Harris

CARRIED

The meeting adjourned at 2.50pm
The meeting reconvened at 3.00pm

WATER SERVICES REPORT TO COUNCIL - JANUARY 2018 (2324956)

The Water Services Manager presented the monthly District Drainage activity report for December 2017.

RESOLVED

THAT the report be received.

C18/33

Harris/Buckthought

CARRIED

SOLID WASTE REPORT TO COUNCIL - DECEMBER 2017 (2324780)

The Manager Infrastructure Systems and Planning presented the monthly Solid Waste Activity report for December 2017.

RESOLVED

THAT the report be received.

C18/34

Smeaton/McLean

CARRIED

Contractor Performance - Solid Waste (Waihi Refuse Transfer Station)

Members raised concerns regarding the state of the transfer station in Waihi stating that they had received negative feedback from members of the public and from their own observations that the site was in Waihi is not being managed well with issues of poor signage and general untidiness.

RESOLVED

THAT staff bring a report to Council following investigations into the performance of the current solid waste contractor in Waihi.

C18/35

Harris/Milner

CARRIED

DISTRICT DRAINAGE REPORT TO 31 DECEMBER 2017 (2324779)

The Manager Infrastructure Systems and Planning presented the only District Drainage activity report for December 2017.

RESOLVED

THAT the report be received.

C18/36

Tregidga/Swales

CARRIED

Matters to be taken with the Public Excluded

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Waihi Gold Discovery Centre and Service Level Update	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C18/37

Tregidga/Adams

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C18/40

Milner/Harris

CARRIED

The meeting closed at 3.53pm.

CONFIRMED

J P Tregidga
Mayor

28 February 2018