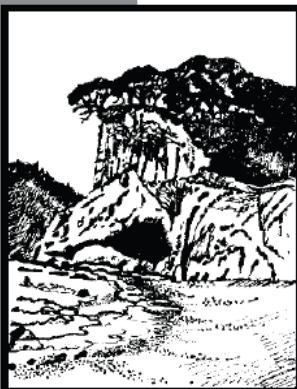
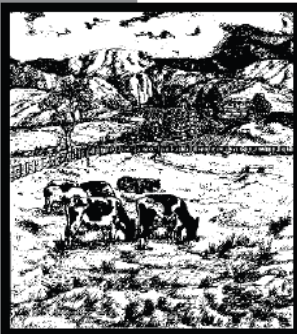
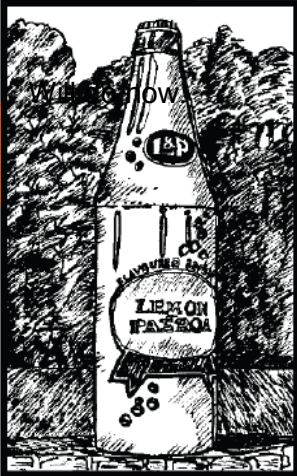


COUNCIL MEETING



A G E N D A

Date: Wednesday, 31 January 2017

Time: 9.00am

Venue: Council Chambers
William Street
Paeroa

L D Cavers
Chief Executive

Members:

J P Tregidga (His Worship the Mayor)
Cr D A Adams
Cr P D Buckthought
Cr C Daley
Cr R Harris
Cr G R Leonard
Cr M McLean
Cr P A Milner
Cr A Rattray
Cr D Smeaton
Cr A M Spicer
Cr D H Swales
Cr J H Thorp

Distribution:

Elected Members:
(His Worship the Mayor)
Cr D A Adams
Cr P D Buckthought
Cr C Daley
Cr R Harris
Cr G R Leonard
Cr M McLean
Cr P A Milner
Cr A Rattray
Cr D Smeaton
Cr A M Spicer
Cr D H Swales
Cr J H Thorp

Staff :
L Cavers
A de Laborde
P Thom
S Fabish
D Peddie
M Buttimore
Council Secretary

Public copies:
Paeroa Office
Plains Area Office
Waihi Area Office

COUNCIL AGENDA

Wednesday, 31 January 2018 – 9.00am - Council Office, William Street, Paeroa

10.00am Presenter: Ms Keitha Pokiha
 Subject: Tuia 2017 Mentoring Leadership Program

Order of Business

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Matters to be taken with the Public Excluded

The public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Item No. | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) Under Section 48(1) for the Passing of this Resolution |
|-----------------|--|--|---|
| 1 | Waihi Gold Discovery Centre and Service Level Update | Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations. | Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. |

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY 13 DECEMBER 2017 COMMENCING AT 9.00 AM

PRESENT

J P Tregidga (His Worship the Mayor), Cr D A Adams (Deputy Mayor), Cr P D Buckthought, Cr C Daley, Cr R Harris, Cr G R Leonard, Cr M McLean, Cr P A Milner, Cr A Rattray, Cr D Smeaton, Cr A M Spicer, Cr D H Swales

IN ATTENDANCE

Messrs P Thom (Group Manager - Planning & Environmental Services), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), S B Fabish (Group Manager - Community Services), M Buttimore (Strategic Planning Projects Manager), Ms C Mischewski (Policy Analyst), Ms P Trubshaw (Communications Officer), Ms T Nevin (Strategic Planner), Mrs S Holmes (Strategic Planner), Ms K Quinn (Senior Strategic Planner), G Thomsen (Transportation Manager), D Lees (Property Manager), D Sales (Community Services Manager), P Matthews (Parks & Reserves Manager), J McIver (Community Engagement Manager), E J Wentzel (Water Services Manager), S de Laborde (Infrastructure Systems and Planning Manager) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of Cr J Thorp be received and sustained.

C17/429

Tregidga/Harris

CARRIED

LATE ITEMS

There were no late items

DECLARATIONS OF INTERESTS

Cr Adams declared a conflict of interest regarding Item No. 10 – Netherton School Car Park Upgrade Treatment Report.

CONFIRMATION OF COUNCIL MINUTES - 29-11-17 (2310015)

The Mayor presented the minutes.

RESOLVED

THAT the minutes of the Council meeting held on Wednesday 29 November 2017 are received and confirmed and are a true and correct record.

C17/430

Swales/McLean

CARRIED

COMMUNICATIONS UPDATE AND BRAND DESIGN APPROVAL (2312848)

The Communications Officer presented a report which updated Council on and sought approval of the Communications Working Party's recommendations for the Hauraki District Council's refreshed logo and brand design.

RESOLVED

THAT the report be received.

C17/431

Tregidga/Spicer

CARRIED

A project team consisting of the Communications Working Party, Communications Officer with the inclusion of a Tauranga based design company, have worked together on the refresh logo and brand design project and have come up with a number of options for Councillors to consider. Staff provided visuals of all design options the working party had agreed upon and asked that Council provide feedback on their recommendations.

RESOLVED

THAT the Council approves the Communications Working Party's recommendations for the refreshed logo and brand design.

C17/432

Leonard/Spicer

CARRIEDCOUNCIL FINANCIAL REPORT 2017 FOR THE PERIOD TO 31-10-17 (2313629)

The Group Manager - Corporate Services presented the financial report for the period to 31st October 2017.

RESOLVED

THAT the report be received.

C17/433

Tregidga/Harris

CARRIEDCOMMUNITY HOUSING POLICY (2313460)

The Group Manager – Community Services and Development presented a report in response to Council's request to consider the future development and management of Hauraki District Council's community housing.

RESOLVED

THAT the report be received.

C17/434

Leonard/Spicer

CARRIED

Council's Community Housing Working Party have worked with staff and APR Consulting to develop an options report to invite discussion on the community housing policy and to consider any changes which may be required to the policy.

RESOLVED

THAT the item be delayed until 31 January Council meeting.

C17/435

Tregidga/Adams

CARRIED

The meeting adjourned at 10.35am.
The meeting reconvened at 10.55am.

CIVIL DEFENCE UPDATE (2313703)

The Group Manager – Community Services and Development in his role as Civil Defence Local Controller updated Council on Civil Defence activities over the past six months and going forward. He also spoke on the results of the service delivery review of arrangements which had been undertaken for the delivery of the Civil Defence Emergency Management (CDEM) roles under section 17A of the Local Government Act 2002,

RESOLVED

THAT the report be received.

C17/436

Buckthought/Harris

CARRIED

It was identified in the Section 17A service delivery review that staff resourcing is an important issue for delivering the modern pre and post requirements of a disaster ready New Zealand. The recommended option contains an incremental investment increase from member councils to match the local requirements for CDEM. Council-to-Council collaborations at this level are formalising the increasing assistance called upon between authorities.

At its meeting of 23 November 2017, the Thames Valley CDEM Committee submitted a number of recommendations to ensure that all Councils in the Thames Valley Emergency Operating Area fulfil their obligations in support of civil defence emergency management.

RESOLVED

THAT Council considers the report and fulfils its obligations to undertake a service delivery review of arrangements for delivery of the Civil Defence Emergency Management (CDEM) roles under section 17A of the Local Government Act 2002, and

THAT Council endorses the Thames Valley CDEM Committee review recommendations as resolved at its meeting of 23 November 2017.

C17/437

Buckthought/McLean

CARRIED

KEREPEHI BOUNDARY LEGALISATION (2315905)

The Property Manager presented a report which provided an overview and options to deal with the urban Legal Boundary issues relating to the NZ Dairy Co-operative urban residential development which commenced by the Hauraki Plains County Council in April 1985. The location of which is between Kaikahu and Ponui Roads, Kerepehi,

RESOLVED

THAT the report be received.

C17/438

Adams/Daley

CARRIED

It was agreed that more detailed information on options and costs to resolve the boundary issues between Kaikahu and Ponui Roads was required before Council could make a well-considered decision.

RESOLVED

THAT staff prepare a report to be brought back to Council in early 2018 with the results of further investigations on options and costs to resolve the boundary issues between Kaikahu and Ponui Roads in Kerepehi.

C17/439

Tregidga/Swales

CARRIED**TRANSPORT REPORT NOVEMBER 2017 (2312699)**

The Transport Manager presented the monthly transport report on activities for the month of November 2017.

RESOLVED

THAT the report be received.

C17/440

Adams/Milner

CARRIED**Ainslie Road – Traffic Calming**

A request has been received requesting that a speed hump be installed in Ainslie Road, Paeroa due to road safety concerns raised. The members supported that this safety measure be implemented.

RESOLVED

THAT speed humps be installed in Ainslie Road at 2 locations to be confirmed.

C17/441

Adams/Daley

CARRIED**NON SUBSIDISED WORKS 2017-18 PROJECT SELECTION REPORT (2312691)**

The Transport Manager presented a report which sought identification of the non-subsidised roading capital projects due for construction during the 2017/18 financial year.

RESOLVED

THAT the report be received.

C17/442

Adams/Daley

CARRIED

The selection was made from approved projects in the Hauraki District Council Long Term Plan 2015/16-2017/18. Alternative projects as identified from Service Requests were also listed for consideration by the Plains, Paeroa and Waihi Working Parties. Funding for these projects is available from the Long Term Plan and from financial contributions made by subdivision developers.

RESOLVED

THAT the project selection 2017/18 from the Hauraki District Council Long Term Plan 2015/16-2017/18, with amendments as recommended by the Ward working parties is approved, and

THAT alternative projects as identified from Service Requests, as listed in the report, are selected for implementation in the 2017/18 financial year.

C17/443

Adams/Smeaton

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Cr Adams declared a conflict in the following item and vacated the chamber at 11.55am.

NETHERTON SCHOOL CAR PARK UPGRADE TREATMENT REPORT (2313748)

The Transport Manager presented a report which provided details of a request from Netherton School seeking assistance with the development of the school car park that would improve the safety and functionality of the school pick up and drop off areas.

RESOLVED

THAT the report be received.

C17/444

Tregidga/McLean

CARRIED

Council's responsibility for this site equates to assets that are within the legal road and the safe usage of the formed road. There is sufficient evidence from the school and the public to develop a programme to address potential accidents involving students, cars and buses along the road frontage.

Investigations have been undertaken to determine the scope of the work and funding requirements to ensure that the appropriate safety improvements such as parking configuration, programmes and processes for children and parents arriving and leaving the school are undertaken in a safe and efficient manner.

RESOLVED

THAT that Option 2, as detailed in the report, be approved for the Netherton School car parking, and

THAT the Council approve \$25,000 – \$30,000 unbudgeted and non-subsidised expenditure from the Road Safety Programme budget for the implementation of Option 2.

C17/445

Harris/Buckthought

CARRIED

Cr Adams returned to the chamber at 12.10pm.

WAIHI BEACH ROAD - AREA WIDE TREATMENT TENDER APPROVAL REPORT (2312742)

The Transport Manager presented a report which sought approval of the area wide treatment tender contract for the re to Waihi Beach Road.

RESOLVED

THAT the report be received.

C17/446

Tregidga/Ratray

CARRIED

Waihi Beach Road Area Wide Treatment (AWT) was not initially identified within the Long Term Plan as a construction project. During the routine pavement inspections (within the last 12 to 18 months), deterioration began to accelerate creating potential safety issues.

Due the network status of this road (one of HDC's most trafficked arterial roads carrying 4,000 vehicles per day) compared with other AWT candidates, Waihi Beach Road still required fast tracking to ensure safety was preserved and value for money was maximised. The work will include pavement rehabilitation and associated earth works and storm water drainage.

As per Council's procurement policy, the project was formally tendered. Three tenders were received.

The lowest tendered price Schick Civil Construction Ltd for a total amount of \$353,490.05 +GST. It was recommended that the tender from Schick Civil Construction Ltd be approved.

RESOLVED

THAT Council approves the appointment of Schick Civil Construction Ltd for the Waihi Beach Road AWT, (Area Wide Treatment) for a total amount of \$353,490.05 +GST, and

THAT Council approves a contingency amount of \$15,000 to cover for unforeseen and unscheduled works during the construction period.

C17/447

Adams/McLean

CARRIED

The meeting adjourned for lunch at 12.12pm.
The meeting reconvened at 12.50pm.

2018 ASSET MANAGEMENT PLANS 2017

The Group Manager – Engineering Services presented a report which provided some of the draft 2018 Asset Management Plans for the Council's approval.

RESOLVED

THAT the report be received.

C17/448

Tregidga/Leonard

CARRIED

Council's approval was sought of the AMPs as being sufficiently representative of the key asset issues Council are facing and providing adequate plans for future asset management. Approval was also sought to include the executive summaries as 'supporting documentation' to the 2018 Long Term Plan consultation document. The water supply, wastewater and land transport AMP executive summaries were attached.

RESOLVED

THAT the water supply and wastewater asset management plan executive summaries be approved to inform the draft 2018 long term plan position, and

THAT the water supply and wastewater asset management plans' executive summaries be included as supporting documentation to the 2018 Long Term Plan Consultation Document.

C17/449

Tregidga/Buckthought

CARRIED

REVIEW OF THE EARTHQUAKE-PRONE, DANGEROUS & INSANITARY BUILDINGS POLICY 2010 (2312499)

The Policy Analyst presented a report which outlined options for the review of the Dangerous and Insanitary Buildings Policy, which was formally the Earthquake-prone, Dangerous and Insanitary Buildings Policy 2010.

RESOLVED

THAT the report be received.

C17/450

Milner/Daley

CARRIED

It was requested that Council agree to undertake a review of the 2010 policy in 2018.

RESOLVED

THAT the Council undertake a review of its Earthquake-prone and Dangerous and Insanitary Buildings Policy 2010 commencing in 2018.

C17/451

Leonard/Spicer

CARRIED

CEO MONTHLY REPORT FOR DECEMBER (2312979)

In the absence of the Chief Executive, the Group Manager - Planning and Environmental Services Manager presented the Chief Executive's monthly report for December 2017. The report provided a summary of Council's key achievements and highlights over the past year and updated on recent staff changes to date. On behalf of the Chief Executive and the Executive Leadership Team, he wished all councillors a Happy Christmas and New Year break.

RESOLVED

THAT the report be received.

C17/452

Tregidga/Leonard

CARRIED

PLANNING AND ENVIRONMENTAL SERVICES MONTHLY REPORT - NOVEMBER 2017 (2312550)

The Group Manager – Planning and Environmental Services and the Strategic Planning Projects Manager presented the monthly report on planning and regulatory activities for November 2017.

RESOLVED

THAT the report be received.

C17/453

Milner/McLean

CARRIED

2017-18 FIRST QUARTER NON-FINANCIAL PERFORMANCE RESULTS (2311988)

The Strategic Planner presented a report which provided the 2017-18 first quarter non-financial performance results for the member's consideration and feedback.

RESOLVED

THAT the report be received.

C17/454

Swales/Spicer

CARRIED

SOLID WASTE REPORT TO COUNCIL - NOVEMBER 2017 (2312906)

The Infrastructure Systems and Planning Manager presented the monthly monitoring report on district solid waste activity for the month of November 2017.

RESOLVED

THAT the report be received.

C17/455

Smeaton/Harris

CARRIED

DISTRICT DRAINAGE REPORT TO 30 NOVEMBER 2017 (2312737)

The Infrastructure Systems and Planning Manager presented the monthly monitoring report on district drainage activity for the month of November 2017.

RESOLVED

THAT the report be received.

C17/456

Harris/McLean

CARRIEDWATER SERVICES REPORT TO COUNCIL - NOVEMBER 2017 (2312533)

The Water Services Manager presented the monthly monitoring report on water services activity for the month of November 2017.

RESOLVED

THAT the report be received.

C17/457

Harris/Ratray

CARRIEDCONTRACT 74 - PLAINS RESERVOIRS - COUNCIL REPORT (2313062)

The Water Services Manager presented a report which outlined an approved project within Council's budget for the Plains reticulation treated water storage for the current financial year.

RESOLVED

THAT the report be received.

C17/458

Harris/Milner

CARRIED

Approval was sought for the expenditure for the supply and installation of two reservoirs at the Kerepehi Water Treatment Plant.

RESOLVED

THAT Council approves the appointment of Reliant Solutions for the supply and installation of two 4,015m³ reservoirs at the Kerepehi water treatment plant for a total amount of \$2,069,861.24 +GST.

THAT Council approves a contingency amount of \$30,000 to cover for unforeseen and unscheduled works during the construction period

C17/459

Harris/Buckthought

CARRIEDKEREPEHI WTP - MANGANESE - COUNCIL REPORT (2312907)

The Water Services Manager presented a report which advised of a problem with unacceptable high manganese levels in the water supplied from the Kerepehi water treatment plant.

RESOLVED

THAT the report be received.

C17/460

Harris/Spicer

CARRIED

Consultants were engaged in 2016 to do an assessment of the different options available to treat the high levels of manganese in the raw water at the Kerepehi water treatment plant. A number of the options have been trialled. The outcome of those assessments and remaining options were available within the report.

The members were informed of the work completed to date to reduce the manganese levels in the water and sought approval that catalytic media filters be installed at the Kerepehi water treatment plant to remove iron and manganese from the water be investigated in detail and if found to be economic and technical viable, to proceed into the detail design phase. For this purpose, Council's approval was required to appoint a consultant to provide professional services. The appointment process will be to ask three shortlisted specialist consultants to submit their proposals to be evaluated in accordance with the ACENZ/IPENZ guidelines for the engagement of consulting engineering services.

RESOLVED

THAT Council approves the engagement of a specialist consultant for an amount not to exceed \$200,000 to investigate and proceed to the detail design stage for the installation of catalytic media filters at the Kerepehi water treatment plant to remove iron and manganese from the water, and

THAT this work be funded from the Water Activity Budget.

C17/461

Harris/Tregidga

CARRIED

GRAFFITI MANAGEMENT UPDATE (2313348)

The Community Services Manager presented a report which updated Council on its current Graffiti Management Plan which will be presented to Council on a bi-annual basis. The next report will be presented to the Community Services and Development Committee in March 2018.

RESOLVED

THAT the report be received.

C17/462

Milner/McLean

CARRIED

HAURAKI RAIL TRAIL FUNDING UPDATE (2313564)

The Group Manager – Community Services and Development presented a report updated Council on the progress made in developing a new Hauraki Rail Trail, the funding agreement between the Hauraki Rail Trail Charitable Trust and the settlor councils (Hauraki District, Thames-Coromandel District and Matamata-Piako District Councils).

RESOLVED

THAT the report be received.

C17/463

Adams/McLean

CARRIED

COMMUNITY RECREATION REPORT - DECEMBER 2017 (2313874)

The Community Engagement Manager and Parks & Reserves Manager presented the Community Recreation monthly activity report for December 2017.

RESOLVED

THAT the report be received.

C17/464

McLean/Rattray

CARRIED

Extension of Meeting Duration

RESOLVED

THAT pursuant to Standing Order 4.2 the meeting be extended beyond six hours.

C17/465

Milner/McLean

CARRIED

COMMUNITY FACILITIES REPORT - DECEMBER 2017 (2313873)

The Parks and Reserves Manager presented the Community Facilities monthly activity report for December 2017.

RESOLVED

THAT the report be received.

C17/466

Leonard/Spicer

CARRIED

COMMUNITY INITIATIVES REPORT - DECEMBER 2017 (2313876)

The Community Engagement Manager presented the Community Initiatives monthly activity report for December 2017.

RESOLVED

THAT the report be received.

C17/467

Spicer/Milner

CARRIED

The meeting closed at 3.15pm.

CONFIRMED

J P Tregidga
Mayor

31 January 2018

HAURAKI DISTRICT

AUDIT AND RISK COMMITTEE

MINUTES OF A MEETING OF THE COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE HELD IN THE HAURAKI ROOM, WILLIAM STREET, PAEROA ON WEDNESDAY 12 DECEMBER COMMENCING AT 9.00 AM

PRESENT

Mr P Bennett (In the Chair), His Worship the Mayor Mr J P Tregidga, Crs D A Adams (from 9.00am – 9.50am and 11.45am- 11.50am), G R Leonard, P A Milner and D Smeaton

IN ATTENDANCE

Messrs L D Cavers (Chief Executive), D Peddie (Group Manager - Corporate Services), S Baker (Finance Manager) and Ms C Black (Council Secretary)

APOLOGIES

There were no apologies.

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

There were no declarations of interests.

CONFIRMATION OF AUDIT AND RISK COMMITTEE MINUTES - 17-10-17 (2289707)

The Chairman presented the minutes.

RESOLVED

THAT the minutes of the Audit and Risk Committee meeting held on Tuesday 12 December 2017 be received and confirmed and are a true and correct record.

ARC17/102

Milner/Leonard

CARRIED

AUDIT NZ - MANAGEMENT REPORT (2312484)

The Finance Manager presented the Audit Management Report for the year ended 30 June 2017 along with staff responses to matters raised in the report.

RESOLVED

THAT the report be received.

ARC17/103

Bennett/Tregidga

CARRIED

A discussion was held as to 'who' can determine if an interest should be declared. David Walker provided an explanation on pecuniary and non-pecuniary interests, advising that the general.

For transparency, the Chair suggested that a register of elected member interests be tabled to Council more frequently than is presently the case. (Referred Committee members to ECAN Environment Canterbury Policy/Register) as an example.

It was requested that a report be prepared by staff on the register of interests and that it be submitted to the Audit and Risk Committee for further consideration in early 2018.

PROGRESS AGAINST AUDIT NZ RECOMMENDATIONS (2312344)

The Finance Manager presented the progress report in relation to Audit NZ's recommendations.

RESOLVED

THAT the report be received.

ARC17/104

Bennett/Adams

CARRIED

Audit NZ - David Walker commented that he was satisfied with the progress Council are making to date with the addressing Audit NZ's recommendations.

Expenditure Controls – Self Approvals

In response to a question regarding what process is in place to ensure self-approved purchase orders are being undertaken correctly the members were advised that the planned software upgrade will remedy the matter.

In the interim, a weekly system generated report of all such transactions is reviewed by the Finance Manager. Any issues identified are reported to the Group Manager Corporate Services and Chief Executive.

RISK REPORT TO AUDIT AND RISK COMMITTEE (2312347)

The Chief Executive presented the risk report and corporate risk register for the consideration of the Committee.

RESOLVED

THAT the report be received.

ARC17/105

Bennett/Adams

CARRIED

At the last Audit and Risk Committee meeting, it was requested that a priority list of controls that had a 'not acceptable' status be compiled and presented the Committee. This has been completed. A summary of the risk register (including controls) was attached for the member's information.

Risk – Impacts of Climate Change

It was requested that a report be prepared on the impacts of climate change and tsunami on Council and its communities and what level of risk this could present for Council.

Cr Adams left the meeting at 9.50am.

TREASURY REPORT (2312348) FINANCIAL QUICK FACTS (2312339) 2018-28

The Finance Manager presented the Treasury Report as at 30 November 2017.

RESOLVED

THAT the report be received.

ARC17/106

Bennett/Milner

CARRIED

It was asked if the Treasury Report should be reported to Council as well as the Audit and Risk Committee as a matter of course.

The meeting adjourned at 10.15am
The meeting reconvened at 10.27am

LONG TERM PLAN - UPDATE ON THE DRAFT FINANCIAL STATEMENTS (2312787)**RESOLVED**

THAT the report be received.

ARC17/107

Milner/Bennett

CARRIED

HEALTH AND SAFETY REPORT DECEMBER 2017 (2308751)

The HR Advisor/Health and Safety was in attendance and updated the Committee on the implementation of the 'HDC Health & Safety at Work Action Plan' developed by the HDC Health and Safety Team and reporting against the HDC Health, Safety & Wellbeing Charter goals, accountabilities and reporting framework.

RESOLVED

THAT the report be received.

ARC17/108

Bennett/Leonard

CARRIED

Key accident prevention actions being currently taken:

- Improved matting for swimming pools to reduce slips on wet surfaces.

The report also provided statistical information in relation to:

Reported events
Event investigation
Corrective actions
First Aid and Medical Treatment Incidents
Lost Time due to Incidents

WORK PROGRAMME (2312349)

The Finance Manager presented the key dates in the scheduled work programme for adoption of the 2018 Long Term Plan.

RESOLVED

THAT the report be received.

ARC17/109

Bennett/Leonard

CARRIED

A member asked for an explanation of what a 'hot review' was. David Walker provided explanation of this process. The hot review is undertaken on a selection of Councils LTP's by the Office of the Auditor-General to support auditors in consistent risk identification across the sector. Consultation document is also reviewed at this time.

Audit NZ will review LTP in January 2018. If they are satisfied with the document, the Office of Auditor General will then review it and another hot review will then be undertaken by Audit NZ at this stage.

At the first meeting of Audit & Risk Committee in February 2018, it was proposed that consideration be given to the formation of another committee with delegation to deal specifically with financial aspects of Council.

It was agreed that the Audit and Risk Committee Chair, CEO, Group Manager – Corporate Services and Mayor meet in early 2018 to review this proposition.

The Group Manager – Corporate Services provided an update water income and on the technical aspects of meter reading. He advised that the engineering team is assisting with this. Staff have received prices from contractors who can undertake Councils meter reading. Their costs appear to lower than Councils Construction and Maintenance Business Unit.

Matters to be taken with the Public Excluded

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Item No. | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) Under Section 48(1) for the Passing of this Resolution |
|----------|---|---|---|
| 1 | KPMG Internal Audit Reviews - Progress Report | <p>Section 7(2)(f)(i) – Maintain the effective conduct of public affairs through:</p> <p>(i) The free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.</p> | Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. |
| 2 | Rates in Arrears | Section 7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons. | Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. |
| 3 | Rates Arrears Subject Property | Section 7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons. | Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. |

ARC17/110

Bennett/Leonard

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

ARC17/114

Milner/Bennett

CARRIED

The Mayor thanked Chair, Paul Bennett for his input into the Audit & Risk Committee meetings throughout the year and wished all him and the Committee members a happy Xmas and new year.

The meeting closed at 11.50am.

CONFIRMED

P R Bennett
Chairperson

21 February 2018