

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY 13 DECEMBER 2017 COMMENCING AT 9.00 AM

PRESENT

J P Tregidga (His Worship the Mayor), Cr D A Adams (Deputy Mayor), Cr P D Buckthought, Cr C Daley, Cr R Harris, Cr G R Leonard, Cr M McLean, Cr P A Milner, Cr A Rattray, Cr D Smeaton, Cr A M Spicer, Cr D H Swales

IN ATTENDANCE

Messrs P Thom (Group Manager - Planning & Environmental Services), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), S B Fabish (Group Manager - Community Services), M Buttimore (Strategic Planning Projects Manager), Ms C Mischewski (Policy Analyst), Ms P Trubshaw (Communications Officer), Ms T Nevin (Strategic Planner), Mrs S Holmes (Strategic Planner), Ms K Quinn (Senior Strategic Planner), G Thomsen (Transportation Manager), D Lees (Property Manager), D Sales (Community Services Manager), P Matthews (Parks & Reserves Manager), J McIver (Community Engagement Manager), E J Wentzel (Water Services Manager), S de Laborde (Infrastructure Systems and Planning Manager) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of Cr J Thorp be received and sustained.

C17/429

Tregidga/Harris

CARRIED

LATE ITEMS

There were no late items

DECLARATIONS OF INTERESTS

Cr Adams declared a conflict of interest regarding Item No. 10 – Netherton School Car Park Upgrade Treatment Report.

CONFIRMATION OF COUNCIL MINUTES - 29-11-17 (2310015)

The Mayor presented the minutes.

RESOLVED

THAT the minutes of the Council meeting held on Wednesday 29 November 2017 are received and confirmed and are a true and correct record.

C17/430

Swales/McLean

CARRIED

COMMUNICATIONS UPDATE AND BRAND DESIGN APPROVAL (2312848)

The Communications Officer presented a report which updated Council on and sought approval of the Communications Working Party's recommendations for the Hauraki District Council's refreshed logo and brand design.

RESOLVED

THAT the report be received.

C17/431

Tregidga/Spicer

CARRIED

A project team consisting of the Communications Working Party, Communications Officer with the inclusion of a Tauranga based design company, have worked together on the refresh logo and brand design project and have come up with a number of options for Councillors to consider. Staff provided visuals of all design options the working party had agreed upon and asked that Council provide feedback on their recommendations.

RESOLVED

THAT the Council approves the Communications Working Party's recommendations for the refreshed logo and brand design.

C17/432

Leonard/Spicer

CARRIED

COUNCIL FINANCIAL REPORT 2017 FOR THE PERIOD TO 31-10-17 (2313629)

The Group Manager - Corporate Services presented the financial report for the period to 31st October 2017.

RESOLVED

THAT the report be received.

C17/433

Tregidga/Harris

CARRIED

COMMUNITY HOUSING POLICY (2313460)

The Group Manager – Community Services and Development presented a report in response to Council's request to consider the future development and management of Hauraki District Council's community housing.

RESOLVED

THAT the report be received.

C17/434

Leonard/Spicer

CARRIED

Council's Community Housing Working Party have worked with staff and APR Consulting to develop an options report to invite discussion on the community housing policy and to consider any changes which may be required to the policy.

RESOLVED

THAT the item be delayed until 31 January Council meeting.

C17/435

Tregidga/Adams

CARRIED

The meeting adjourned at 10.35am.
The meeting reconvened at 10.55am.

CIVIL DEFENCE UPDATE (2313703)

The Group Manager – Community Services and Development in his role as Civil Defence Local Controller updated Council on Civil Defence activities over the past six months and going forward. He also spoke on the results of the service delivery review of arrangements which had been undertaken for the delivery of the Civil Defence Emergency Management (CDEM) roles under section 17A of the Local Government Act 2002,

RESOLVED

THAT the report be received.

C17/436

Buckthought/Harris

CARRIED

It was identified in the Section 17A service delivery review that staff resourcing is an important issue for delivering the modern pre and post requirements of a disaster ready New Zealand. The recommended option contains an incremental investment increase from member councils to match the local requirements for CDEM. Council-to-Council collaborations at this level are formalising the increasing assistance called upon between authorities.

At its meeting of 23 November 2017, the Thames Valley CDEM Committee submitted a number of recommendations to ensure that all Councils in the Thames Valley Emergency Operating Area fulfil their obligations in support of civil defence emergency management.

RESOLVED

THAT Council considers the report and fulfils its obligations to undertake a service delivery review of arrangements for delivery of the Civil Defence Emergency Management (CDEM) roles under section 17A of the Local Government Act 2002, and

THAT Council endorses the Thames Valley CDEM Committee review recommendations as resolved at its meeting of 23 November 2017.

C17/437

Buckthought/McLean

CARRIED

KEREPEHI BOUNDARY LEGALISATION (2315905)

The Property Manager presented a report which provided an overview and options to deal with the urban Legal Boundary issues relating to the NZ Dairy Co-operative urban residential development which commenced by the Hauraki Plains County Council in April 1985. The location of which is between Kaikahu and Ponui Roads, Kerepehi,

RESOLVED

THAT the report be received.

C17/438

Adams/Daley

CARRIED

It was agreed that more detailed information on options and costs to resolve the boundary issues between Kaikahu and Ponui Roads was required before Council could make a well-considered decision.

RESOLVED

THAT staff prepare a report to be brought back to Council in early 2018 with the results of further investigations on options and costs to resolve the boundary issues between Kaikahu and Ponui Roads in Kerepehi.

C17/439

Tregidga/Swales

CARRIED

TRANSPORT REPORT NOVEMBER 2017 (2312699)

The Transport Manager presented the monthly transport report on activities for the month of November 2017.

RESOLVED

THAT the report be received.

C17/440

Adams/Milner

CARRIED

Ainslie Road – Traffic Calming

A request has been received requesting that a speed hump be installed in Ainslie Road, Paeroa due to road safety concerns raised. The members supported that this safety measure be implemented.

RESOLVED

THAT speed humps be installed in Ainslie Road at 2 locations to be confirmed.

C17/441

Adams/Daley

CARRIED

NON SUBSIDISED WORKS 2017-18 PROJECT SELECTION REPORT (2312691)

The Transport Manager presented a report which sought identification of the non-subsidised roading capital projects due for construction during the 2017/18 financial year.

RESOLVED

THAT the report be received.

C17/442

Adams/Daley

CARRIED

The selection was made from approved projects in the Hauraki District Council Long Term Plan 2015/16-2017/18. Alternative projects as identified from Service Requests were also listed for consideration by the Plains, Paeroa and Waihi Working Parties. Funding for these projects is available from the Long Term Plan and from financial contributions made by subdivision developers.

RESOLVED

THAT the project selection 2017/18 from the Hauraki District Council Long Term Plan 2015/16-2017/18, with amendments as recommended by the Ward working parties is approved, and

THAT alternative projects as identified from Service Requests, as listed in the report, are selected for implementation in the 2017/18 financial year.

C17/443

Adams/Smeaton

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Cr Adams declared a conflict in the following item and vacated the chamber at 11.55am.

NETHERTON SCHOOL CAR PARK UPGRADE TREATMENT REPORT (2313748)

The Transport Manager presented a report which provided details of a request from Netherton School seeking assistance with the development of the school car park that would improve the safety and functionality of the school pick up and drop off areas.

RESOLVED

THAT the report be received.

C17/444

Tregidga/McLean

CARRIED

Council's responsibility for this site equates to assets that are within the legal road and the safe usage of the formed road. There is sufficient evidence from the school and the public to develop a programme to address potential accidents involving students, cars and buses along the road frontage.

Investigations have been undertaken to determine the scope of the work and funding requirements to ensure that the appropriate safety Improvements such as parking configuration, programmes and processes for children and parents arriving and leaving the school are undertaken in a safe and efficient manner.

RESOLVED

THAT that Option 2, as detailed in the report, be approved for the Netherton School car parking, and

THAT the Council approve \$25,000 – \$30,000 unbudgeted and non-subsidised expenditure from the Road Safety Programme budget for the implementation of Option 2.

C17/445

Harris/Buckthought

CARRIED

Cr Adams returned to the chamber at 12.10pm.

WAIHI BEACH ROAD - AREA WIDE TREATMENT TENDER APPROVAL REPORT (2312742)

The Transport Manager presented a report which sought approval of the area wide treatment tender contract for the re to Waihi Beach Road.

RESOLVED

THAT the report be received.

C17/446

Tregidga/Rattray

CARRIED

Waihi Beach Road Area Wide Treatment (AWT) was not initially identified within the Long Term Plan as a construction project. During the routine pavement inspections (within the last 12 to 18 months), deterioration began to accelerate creating potential safety issues.

Due the network status of this road (one of HDC's most trafficked arterial roads carrying 4,000 vehicles per day) compared with other AWT candidates, Waihi Beach Road still required fast

tracking to ensure safety was preserved and value for money was maximised. The work will include pavement rehabilitation and associated earth works and storm water drainage.

As per Council's procurement policy, the project was formally tendered. Three tenders were received.

The lowest tendered price Schick Civil Construction Ltd for a total amount of \$353,490.05 +GST. It was recommended that the tender from Schick Civil Construction Ltd be approved.

RESOLVED

THAT Council approves the appointment of Schick Civil Construction Ltd for the Waihi Beach Road AWT, (Area Wide Treatment) for a total amount of \$353,490.05 +GST, and

THAT Council approves a contingency amount of \$15,000 to cover for unforeseen and unscheduled works during the construction period.

C17/447 Adams/McLean **CARRIED**

The meeting adjourned for lunch at 12.12pm.
The meeting reconvened at 12.50pm.

2018 ASSET MANAGEMENT PLANS 2017

The Group Manager – Engineering Services presented a report which provided some of the draft 2018 Asset Management Plans for the Council's approval.

RESOLVED

THAT the report be received.

C17/448 Tregidga/Leonard **CARRIED**

Council's approval was sought of the AMPs as being sufficiently representative of the key asset issues Council are facing and providing adequate plans for future asset management. Approval was also sought to include the executive summaries as 'supporting documentation' to the 2018 Long Term Plan consultation document. The water supply, wastewater and land transport AMP executive summaries were attached.

RESOLVED

THAT the water supply and wastewater asset management plan executive summaries be approved to inform the draft 2018 long term plan position, and

THAT the water supply and wastewater asset management plans' executive summaries be included as supporting documentation to the 2018 Long Term Plan Consultation Document.

C17/449 Tregidga/Buckthought **CARRIED**

REVIEW OF THE EARTHQUAKE-PRONE, DANGEROUS & INSANITARY BUILDINGS POLICY 2010 (2312499)

The Policy Analyst presented a report which outlined options for the review of the Dangerous and Insanitary Buildings Policy, which was formally the Earthquake-prone, Dangerous and Insanitary Buildings Policy 2010.

RESOLVED

THAT the report be received.

C17/450

Milner/Daley

CARRIED

It was requested that Council agree to undertake a review of the 2010 policy in 2018.

RESOLVED

THAT the Council undertake a review of its Earthquake-prone and Dangerous and Insanitary Buildings Policy 2010 commencing in 2018.

C17/451

Leonard/Spicer

CARRIED

CEO MONTHLY REPORT FOR DECEMBER (2312979)

In the absence of the Chief Executive, the Group Manager - Planning and Environmental Services Manager presented the Chief Executive's monthly report for December 2017. The report provided a summary of Councils key achievements and highlights over the past year and updated on recent staff changes to date. On behalf of the Chief Executive and the Executive Leadership Team, he wished all councillors a Happy Christmas and New Year break.

RESOLVED

THAT the report be received.

C17/452

Tregidga/Leonard

CARRIED

PLANNING AND ENVIRONMENTAL SERVICES MONTHLY REPORT - NOVEMBER 2017 (2312550)

The Group Manager – Planning and Environmental Services and the Strategic Planning Projects Manager presented the monthly report on planning and regulatory activities for November 2017.

RESOLVED

THAT the report be received.

C17/453

Milner/McLean

CARRIED

2017-18 FIRST QUARTER NON-FINANCIAL PERFORMANCE RESULTS (2311988)

The Strategic Planner presented a report which provided the 2017-18 first quarter non-financial performance results for the member's consideration and feedback.

RESOLVED

THAT the report be received.

C17/454

Swales/Spicer

CARRIED

SOLID WASTE REPORT TO COUNCIL - NOVEMBER 2017 (2312906)

The Infrastructure Systems and Planning Manager presented the monthly monitoring report on district solid waste activity for the month of November 2017.

RESOLVED

THAT the report be received.

C17/455

Smeaton/Harris

CARRIED

DISTRICT DRAINAGE REPORT TO 30 NOVEMBER 2017 (2312737)

The Infrastructure Systems and Planning Manager presented the monthly monitoring report on district drainage activity for the month of November 2017.

RESOLVED

THAT the report be received.

C17/456

Harris/McLean

CARRIED

WATER SERVICES REPORT TO COUNCIL - NOVEMBER 2017 (2312533)

The Water Services Manager presented the monthly monitoring report on water services activity for the month of November 2017.

RESOLVED

THAT the report be received.

C17/457

Harris/Ratray

CARRIED

CONTRACT 74 - PLAINS RESERVOIRS - COUNCIL REPORT (2313062)

The Water Services Manager presented a report which outlined an approved project within Council's budget for the Plains reticulation treated water storage for the current financial year.

RESOLVED

THAT the report be received.

C17/458

Harris/Milner

CARRIED

Approval was sought for the expenditure for the supply and installation of two reservoirs at the Kerepehi Water Treatment Plant.

RESOLVED

THAT Council approves the appointment of Reliant Solutions for the supply and installation of two 4,015m³ reservoirs at the Kerepehi water treatment plant for a total amount of \$2,069,861.24 +GST.

THAT Council approves a contingency amount of \$30,000 to cover for unforeseen and unscheduled works during the construction period

C17/459

Harris/Buckthought

CARRIED

KEREPEHI WTP - MANGANESE - COUNCIL REPORT (2312907)

The Water Services Manager presented a report which advised of a problem with unacceptable high manganese levels in the water supplied from the Kerepehi water treatment plant.

RESOLVED

THAT the report be received.

C17/460

Harris/Spicer

CARRIED

Consultants were engaged in 2016 to do an assessment of the different options available to treat the high levels of manganese in the raw water at the Kerepehi water treatment plant. A number of the options have been trialled. The outcome of those assessments and remaining options were available within the report.

The members were informed of the work completed to date to reduce the manganese levels in the water and sought approval that catalytic media filters be installed at the Kerepehi water treatment plant to remove iron and manganese from the water be investigated in detail and if found to be economic and technical viable, to proceed into the detail design phase. For this purpose, Council's approval was required to appoint a consultant to provide professional services. The appointment process will be to ask three shortlisted specialist consultants to submit their proposals to be evaluated in accordance with the ACENZ/IPENZ guidelines for the engagement of consulting engineering services.

RESOLVED

THAT Council approves the engagement of a specialist consultant for an amount not to exceed \$200,000 to investigate and proceed to the detail design stage for the installation of catalytic media filters at the Kerepehi water treatment plant to remove iron and manganese from the water, and

THAT this work be funded from the Water Activity Budget.

C17/461

Harris/Tregidga

CARRIED

GRAFFITI MANAGEMENT UPDATE (2313348)

The Community Services Manager presented a report which updated Council on its current Graffiti Management Plan which will be presented to Council on a bi-annual basis. The next report will be presented to the Community Services and Development Committee in March 2018.

RESOLVED

THAT the report be received.

C17/462

Milner/McLean

CARRIED

HAURAKI RAIL TRAIL FUNDING UPDATE (2313564)

The Group Manager – Community Services and Development presented a report updated Council on the progress made in developing a new Hauraki Rail Trail, the funding agreement between the Hauraki Rail Trail Charitable Trust and the settlor councils (Hauraki District, Thames-Coromandel District and Matamata-Piako District Councils).

RESOLVED

THAT the report be received.

C17/463

Adams/McLean

CARRIED

COMMUNITY RECREATION REPORT - DECEMBER 2017 (2313874)

The Community Engagement Manager and Parks & Reserves Manager presented the Community Recreation monthly activity report for December 2017.

RESOLVED

THAT the report be received.

C17/464 McLean/Rattray **CARRIED**

Extension of Meeting Duration

RESOLVED

THAT pursuant to Standing Order 4.2 the meeting be extended beyond six hours.

C17/465 Milner/McLean **CARRIED**

COMMUNITY FACILITIES REPORT - DECEMBER 2017 (2313873)

The Parks and Reserves Manager presented the Community Facilities monthly activity report for December 2017.

RESOLVED

THAT the report be received.

C17/466 Leonard/Spicer **CARRIED**

COMMUNITY INITIATIVES REPORT - DECEMBER 2017 (2313876)

The Community Engagement Manager presented the Community Initiatives monthly activity report for December 2017.

RESOLVED

THAT the report be received.

C17/467 Spicer/Milner **CARRIED**

The meeting closed at 3.15pm.

CONFIRMED

J P Tregidga
Mayor

31 January 2018