

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 24 APRIL 2019 COMMENCING AT 9.00 AM

PRESENT

Cr D A Adams (Deputy Mayor – in the Chair), Cr P D Buckthought, Cr C Daley, Cr G R Leonard, Cr M McLean, Cr P A Milner, Cr A Rattray (9.00am-1.26pm), Cr D Smeaton, Cr A M Spicer (9.00am-1.52pm), Cr D H Swales and Cr J H Thorp

IN ATTENDANCE

Messrs L D Cavers (Chief Executive), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), D Lees (Property Manager), M Buttimore (Strategic Planning Projects Manager), Mrs J Nelson (Senior Strategic Planner), L de Haast (Transportation Manager and Ms C Black (Council Secretary)

KARAKIA

The meeting was opened with a karakia by Cr Smeaton.

APOLOGIES

RESOLVED

THAT the apology of His Worship the Mayor - J P Tregidga and Cr R Harris be received and sustained.

C19/126

Rattray/Buckthought

CARRIED

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

There were no declarations.

CONFIRMATION: COUNCIL MINUTES – (27-03-19) (2558281)

The Deputy Mayor presented the minutes.

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday, 27 March 2019 are confirmed and are a true and correct record.

C19/127

Spicer/Leonard

CARRIED

Goldfields School, Paeroa – Collection of Litter on Ohinemuri Stopbank behind McDonalds Outlet

The Deputy Mayor advised that he had been approached by pupils of Goldfields School raising their concern on the large amount of litter around the Ohinemuri River stopbank behind the McDonalds outlet.

The schools have taken it upon themselves to remove the litter and request that Council give serious consideration to ensuring that the litter in this area is monitored and investigate ways to reduce this issue.

CHIEF EXECUTIVE MONTHLY REPORT - APRIL 2019 (2563963)

The Chief Executive presented his monthly report for the month of April 2019. The report updated on recent staff changes within the organisation and highlighted the proposed changes to LGNZ rules. The changes will be voted on at the LGNZ's AGM on 7 July 2019.

RESOLVED

THAT the report be received.

C19/128

Adams/Milner

CARRIED

PROPOSED CHANGES TO WLASS GOVERNANCE ARRANGEMENTS - APRIL 2019 (2563635)

The Chief Executive presented a report which sought approval on the proposed required resolutions and delegated authority on proposed changes to the governance arrangements of WLASS.

RESOLVED

THAT the report be received.

C19/129

Milner/McLean

CARRIED

RESOLVED

THAT Council endorses the amendment of the constitution of Waikato Local Authority Shared Services (WLASS) in the manner set out in the attached special resolution, and

THAT Council approves the proposed resolution that the independent Chair be paid a fee for service up to \$45,000 per annum (plus reasonable costs and GST, if any), and

THAT Council notes that the constitution for LASS as amended allows for the independent Chair to be appointed by unanimous agreement of the Council Representative Directors, and

THAT Council approves the delegation of authority to the Council Representative Directors to agree a fee for service for the independent Chairs up to the amount noted above, and

THAT Council approves the appointment of Mr Rob Williams CEO of Thames-Coromandel District Council as Councils Representative Director for Waikato Local Authority Shared Services (WLASS), and

THAT Council delegates authority to the Chief Executive Officer to sign the attached special and ordinary resolutions in Appendix A on behalf of Council.

C19/130

Leonard/Thorp

CARRIED

PROPOSED PROCUREMENT POLICY REVIEW - APRIL 2019 (2563713)

APPENDIX A - REGIONAL PROCUREMENT PRINCIPLES POLICY FRAMEWORK (2563499)

The Group Manager – Corporate Services presented a report which sought approval to adopt Council's revised procurement policy.

RESOLVED

THAT the report be received.

C19/131 Adams/McLean **CARRIED**

RESOLVED

THAT Council adopts the revised Procurement Policy with the effective date of 1 July 2019.

C19/132 Buckthought/Smeaton **CARRIED**

COUNCIL FINANCIAL REPORT FOR THE PERIOD TO 31 MARCH 2019 (2563883)

The Group Manager – Corporate Services presented the financial report covering the period to 31 March 2019.

RESOLVED

THAT the report be received.

C19/133 Adams/Daley **CARRIED**

PROPOSED SENSITIVE EXPENDITURE POLICY APRIL 2019 (2563771)

ATTACHMENT A - PROPOSED SENSITIVE EXPENDITURE POLICY APRIL 2019 (2563773)

The Group Manager – Corporate Services presented a report which outlined the revised Sensitive Expenditure Policy affecting staff and elected members expenditure which was considered by the Audit and Risk Committee on 16th of April. Approval was sought to adopt the policy to be effective from 1st of May 2019.

RESOLVED

THAT the report be received.

C19/134 Adams/Thorp **CARRIED**

RESOLVED

THAT the Council adopts the revised Sensitive Expenditure Policy with the effective date of 1 May 2019.

C19/135 Buckthought/Smeaton **CARRIED**

FEES AND CHARGES FOR LEASES AND LICENSES (2563828)

The Property Manager presented a report which sought Council approval of the proposed fees and charges for leases and licenses on Council owned or controlled land and/or buildings.

RESOLVED

THAT the report be received.

C19/136 Daley/McLean **CARRIED**

RESOLVED

THAT Council adopt the lease and licence fee and charges structure as outlined in the report, and

THAT the new lease and licence fee and charges apply to new agreements being developed, and

THAT lessees are informed of proposed changes and to implement changes on 1 July 2019 for all new leases.

C19/137

Adams/McLean

CARRIED

RENEWAL OF LICENCE TO OCCUPY L-67660 KIWIRAIL (2563827)
APPENDIX A - AERIAL VIEW OF LEVEL ROAD CROSSINGS (2562537)
APPENDIX B - LICENCE L-67660 (2562538)

The Property Manager presented a report which sought approval for a new Licence to Occupy between Hauraki District Council and Kiwirail for the use of land

RESOLVED

THAT the report be received.

C19/138

Daley/Rattray

CARRIED

RESOLVED

THAT Council approves entering into a new Licence to Occupy between Kiwirail and the Hauraki District Council for a term of 9 years, and

THAT the licence be subject to the conditions set out in the report.

C19/139

Thorp/Spicer

CARRIED

The meeting adjourned at 10.25am.
The meeting reconvened at 10.42am.

FINAL COUNCILMARK ASSESSMENT REPORT 2019 (2563496)

The Chief Executive presented a report which sought that the CouncilMARK working party be delegated to work with staff to evaluate areas for improvement identified by the CouncilMARK assessment of Council undertaken in October 2018.

RESOLVED

THAT the report be received.

C19/140

Adams/Milner

CARRIED

RESOLVED

THAT the CouncilMARK working party work with staff to draft an action plan prioritising and budgeting for the areas of improvement identified in the CouncilMARK report, and

THAT the action plan be presented to the incoming Council (after the 2019 local government elections) for consideration.

C19/141

Spicer/McLean

CARRIED

ROAD CORRIDOR MANAGEMENT COST RECOVERY (2563762)

The Transportation Manager presented a report which sought approval to introduce fees to recover the cost of administering and managing construction activities and events in the road corridor.

RESOLVED

THAT the report be received.

C19/142

Adams/Buckthought

CARRIED

RESOLVED

THAT Council approves user fees for managing utility operator access to transport corridors, and

THAT Council approves, for consultation, the user fee amounts as specified in Appendix A to the report, and

THAT targeted consultation on the proposed fees be undertaken in accordance with the Local Government Act 2002 consultation principles, and

THAT Council notes that the decision to fund expenditure associated with utility operator access to transport corridors via user fees is inconsistent with the Council's 2018 Revenue and Financing Policy as it does not provide for income from user fees and charges for this purpose, and

THAT in regards to this inconsistency it is not considered to be significant in accordance with the Significance and Engagement Policy, and

THAT Council will amend the Revenue and Financing Policy to accommodate the decision to fund expenditure via user fees when it is next reviewed as a matter of course.

C19/143

Buckthought/Daley

CARRIED

TRANSPORT ACTIVITY REPORT - MARCH 2019 (2563777)

The Transportation Manager presented a report which updated on transportation activity for the month of March 2019.

RESOLVED

THAT the report be received.

C19/144

Adams/Thorp

CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORT – MARCH 2019 (2563830)

The Strategic Planning Projects Manager presented the planning and regulatory monthly activity report covering the month of March 2019.

RESOLVED

THAT the report be received.

C19/145

Milner/McLean

CARRIED

DRAFT SMOKEFREE - VAPEFREE POLICY (2563849)

The Senior Strategic Planner presented a report from the Policy Analyst which sought consideration and endorsement of Council's draft smoke-free and vape-free policy and support that the policy be released for public consultation.

RESOLVED

THAT the report be received.

C19/146 Milner/Spicer **CARRIED**

RESOLVED

THAT the Draft Smokefree & Vape-free Policy be approved for release for public consultation.

C19/147 Buckthought/Daley **CARRIED**

NON FINANCIAL PERFORMANCE TARGETS - THIRD QUARTER -2018-19 (2563653)

The Senior Strategic Planner presented a report which provided a summary of Councils non financial performance targets for the third quarter to April 2018-19.

RESOLVED

THAT the report be received.

C19/148 Smeaton/Rattray **CARRIED**

The meeting adjourned at 12.15pm
The meeting reconvened at 12.55pm.

FUTURE LIVING SKILLS PROGRAMME (2563760)

The Group Manager – Engineering Services provided a report to notify the Council of the 'Future Living Skills' work programme run by the Sustainable Living Education Trust and request support for Hauraki District Council to sign up to the programme which provides resources and training opportunities for education around sustainability and waste minimisation.

RESOLVED

THAT the report be received.

C19/149 Spicer/McLean **CARRIED**

RESOLVED

THAT Council join the Future Living Skills programme who will in turn provide resources, training and support around sustainability and waste minimisation, and

THAT Councils' Waste Minimisation Working Party provides an update on the progress of the programme to the 28 August 2019 Council meeting.

C19/150 Spicer/McLean **CARRIED**

HAUARAHİ STREAM WORKS - KAIAUA (2563654)

The Group Manager – Engineering Services presented a report which sought support of the associated costs for proposed works to undertake stream works required in the Huarahi Stream in Kaiaua to reduce the effects of severe rainfall events.

RESOLVED

THAT the report be received.

C19/151 Swales/McLean **CARRIED**

RESOLVED

THAT Council support the proposed works estimated at \$95,000, and

THAT Council consult with the Kaiaua Community within the area of benefit of the proposed works on:

- a) The extent of the proposed works and associated cost estimates
- b) The proposed rating model

C19/152 Swales/McLean **CARRIED**

Cr Rattray left the meeting at 1.26pm.

FENCING PROJECTS FOR WATER AND WASTEWATER TREATMENT PLANTS (2563956)

The Group Manager – Engineering Services presented a report which sought Council to approve the increases in the budget for the fencing of Council’s water and wastewater plants.

RESOLVED

THAT the report be received.

C19/153 Thorp/Buckthought **CARRIED**

RESOLVED

THAT the Council approve the increased capital budget by approximately \$39,000 (excluding contingencies) in the Wastewater Activity (Kerepehi) for fencing of the Kerepehi Wastewater Treatment Plant, and

THAT Council approve a contingency amount of \$10,000 for the fencing of the Kerepehi Wastewater Treatment Plant, and

THAT the Council note the capital cost saving in the Water Activity for fencing of approximately \$53,000 (excluding contingencies), and

THAT the Council approve a contingency \$13,000 for the fencing of the water treatment plants, and

THAT Tender HDC150: Fencing for Water and Wastewater Treatment Plants be awarded to N&T Higgins Fencing for the tendered value of \$252,029.63 including GST.

C19/154 Thorp/Buckthought **CARRIED**

MANA ENHANCING AGREEMENT (MEA) FOR TIAKI REPO KI PŪKOROKORO RESERVE COMMUNITY TRUST (2563641)

The Group Manager – Engineering Services presented a report which sought support of the Mana Enhancing agreement for Tiako Repo Pūkorokoro Reserve Community Trust to show support for environmental improvements of the wetland area located alongside East Coast Road.

RESOLVED

THAT the report be received.

C19/155

Adams/Milner

CARRIED

RESOLVED

THAT Council support the Mana Enhancing Agreement for Tiaki Repo Ki Pūkorokoro Reserve Community Trust, and

THAT the Mayor sign the Mana Enhancing Agreement on behalf of the Hauraki District Council.

C19/156

Smeaton/McLean

CARRIED

Cr Spicer left the meeting at 1.52pm.

WATER SERVICES ACTIVITY REPORT - APRIL (COVERING MARCH) (2563774)

The Group Manager – Engineering Services presented the monthly water services activity report covering the month of March 2019.

RESOLVED

THAT the report be received.

C19/157

Swales/Daley

CARRIED

SOLID WASTE ACTIVITY REPORT - MARCH 2019 (2563782)

The Group Manager – Engineering Services presented the monthly solid waste activity report for March 2019.

RESOLVED

THAT the report be received.

C19/158

Smeaton/McLean

CARRIED

DISTRICT DRAINAGE ACTIVITY REPORT - MARCH 2019(2563706)

The Group Manager – Engineering Services presented the monthly District Drainage activity report for March 2019.

RESOLVED

THAT the report be received.

C19/159

Buckthought/Swales

CARRIED

The Group Manager – Engineering Services presented the Western and Eastern Drainage District Committee minutes for meetings held on 04 April 2019.

RECEIPT AND ADOPTION WESTERN PLAINS DRAINAGE DISTRICT COMMITTEE (04-04-19)
(2563858)

RESOLVED

THAT the minutes of the Western Plains Drainage District Committee meeting held on Thursday, 4 April 2019 be received and the recommendations therein adopted.

C19/160

Buckthought/Swales

CARRIED

RECEIPT AND ADOPTION EASTERN PLAINS DRAINAGE DISTRICT COMMITTEE (04-04-19)
(2563855)

RESOLVED

THAT the minutes of the Eastern Plains Drainage District Committee meeting held on Thursday, 4 April 2019 be received and the recommendations therein adopted.

C19/161

Buckthought/Swales

CARRIED

The Deputy Mayor closed the meeting with a karakia at 2.17pm

The meeting closed at 2.17pm

CONFIRMED

D A Adams
Deputy Mayor

29 May 2019