

# HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 12 FEBRUARY 2020 COMMENCING AT 9.00 AM

## **PRESENT**

D A Adams (His Worship the Mayor), Cr P A Milner (Deputy Mayor), Cr P G Anderson, Cr R D T Broad, Cr P D Buckthought, Cr C A Daley, Cr R G E Garrett, Cr B J Gentil (from 9.03am), Cr R Harris, Cr S Howell (from 9.20am), Cr D Smeaton, Cr J R Tilsley and Cr R L Wilkinson

## **IN ATTENDANCE**

Messrs L D Cavers (Chief Executive), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), P Thom (Group Manager - Planning & Environmental Services), S de Laborde (Infrastructure Systems and Planning Manager), Mrs J Nelson (Strategic Planning Projects Manager), Mrs C Mischewski (Strategic Planner), Mrs T Casey (Strategic Planner), A Chwesik (Community Facilities Officer), D Lees (Property Manager), Ms H O'Carroll (Library Services Manager), Mrs M Brebner (Library Services Team Leader), Ms K McLaren (Community Engagement Officer) and Ms C Black (Council Secretary)

## **KARAKIA TIMITANGA**

Cr Buckthought opened the meeting with a karakia.

## **APOLOGIES**

### **RESOLVED**

THAT the apology for absence of Cr A Spicer and for the lateness of Cr B Gentil and Cr S Howell be received and sustained.

C20/37

Harris/Daley

**CARRIED**

## **LATE ITEMS**

Pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the Chairperson called for late items to be accepted.

### **RESOLVED**

THAT pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the following late item be accepted for discussion.

#### **- Change to Council Meeting Date – March 2020**

The item was not on the agenda because the item was unavailable at the time of the agenda deadline.

Discussion on the item could not be delayed because a decision was required to allow time for the new date to be publically notified within the required timeframe.

C20/38

Daley/Anderson

**CARRIED**

## **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

Cr Gentil attended the meeting at 9.03am.

### **CONFIRMATION: COUNCIL MINUTES: (29-01-20) (2705121)**

#### **RESOLVED**

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday, 29 January 2020 are received and confirmed as a true and correct record.

C20/39 Buckthought/Wilkinson **CARRIED**

### **RECEIPT AND ADOPTION: COMMUNITY GROWTH COMMITTEE MINUTES (30-01-20) (2717049)**

#### **RESOLVED**

THAT the minutes of the Community Growth Committee meeting held on Thursday, 30 January 2020 be received and the recommendations therein adopted.

C20/40 Harris/Anderson **CARRIED**

### **DESTINATION COROMANDEL HALF-YEARLY REPORT (2702365)**

Hadley Dryden, General Manager – Destination Coromandel and Chairman, John Sandford were in attendance and presented the organisations six monthly activity report in line with their Letter of Agreement which requires them to report to Council every six months. The report covered work undertaken and milestones achieved, progress against key performance measures and targets, progress against the current Destination Coromandel Business Plan and actual versus budgeted/intended expenditure.

The representatives provided one of their latest promotional travel video's in the Hauraki District which highlighted 'Travel Tips for the Shorebird Coast'.

#### **RESOLVED**

THAT the report be received.

C20/41 Adams/Smeaton **CARRIED**

Cr Howell attended the meeting at 9.20am.

The Mayor left the meeting at 9.29am

The Deputy Mayor took the chair.

The Mayor returned to the meeting at 9.36am and resumed the chair.

### **HAURAKI RAIL TRAIL CHARITABLE TRUST ANNUAL REPORT 2019 AND UPDATE ON ACTIVITIES (2702378) PRESENTATION # 2721361)**

Diane Drummond, Chief Executive of the Hauraki Rail Trail was in attendance and provided a report and presentation on the activities of the Hauraki Rail Trail Charitable Trust over the past six months as well the Trust's budget. Also attached was a briefing for incoming Councillors from the Waikato Regional Cycle Trail Network.

#### **RESOLVED**

THAT the report be received.

C20/42 Broad/Harris **CARRIED**

HISTORIC MARITIME PARK REPORT (2718385)  
APPENDIX A: HISTORIC MARITIME REPORT (2706171)

The Project Manager of the Maritime Park and Museum, Eric Souchon was in attendance and spoke to the Maritime Park's quarterly report included within the agenda.

**RESOLVED**

THAT the report be received.

C20/43 Daley/Harris **CARRIED**

The meeting adjourned at 10.15am

The meeting reconvened at 10.36am

The Mayor left the meeting at 10.36am, the Deputy took the chair.

2019 TRIENNIAL ELECTIONS – EXECUTIVE SUMMARY (2718516)

The Chief Executive presented the report in the absence of the Group Manager – Community Services and Development. The report provided an update and financial summary from Councils appointed Electoral Officer (Independent Electoral Services Ltd) on the local government triennial election held in October 2019.

**RESOLVED**

THAT the report be received.

C20/44 Daley/Tilsley **CARRIED**

APPOINTMENT TO WAIKATO PLAN LEADERSHIP COMMITTEE (2718489)

The Chief Executive in the absence of the Group Manager – Community Services and Development presented a report which sought consideration to the appointment of the Mayor to the Waikato Plan Leadership Committee.

**RESOLVED**

THAT the report be received.

C20/45 Buckthought/Wilkinson **CARRIED**

**RESOLVED**

THAT Council appoints Mayor Dameion (Toby) Adams to the Waikato Plan Leadership Committee.

C20/46 Harris/Anderson **CARRIED**

Declaration: Conflict of Interest – Item 13.

Cr Garrett declared a conflict of interest in the following item and took no part in the discussion and decision.

KEREPEHI BOWLS AND SPORTS CLUB INC. 2020 (2718639)

The Property Manager presented a report which sought Council's approval in principle, for the extension of the Kerepehi Bowls and Sport Club Inc. by 30 metres to the west of the existing

clubroom to allow the club to apply for external funding with deadline dates between council meetings.

**RESOLVED**

THAT the report be received.

C20/47

Harris/Broad

**CARRIED**

**RESOLVED**

THAT Council support in principle the extension of the Kerepehi Bowls and Sports Club Inc., and

THAT Council delegate to the Mayor, Recreation Portfolio Holder and Plains Ward Chair to provide final approval when the designs are received.

C20/48

Broad/Wilkinson

**CARRIED**

DRAINAGE RESERVE RETA CRESCENT SUBDIVISION (2712881)

The Property Manager presented a report recommending that part of a Council owned fee simple property in Reta Crescent, Kerepehi, be set apart under section 52(4) of the Public Works Act 1981 for water storage and drainage purposes and vested in Council.

**RESOLVED**

THAT the report be received.

C20/49

Broad/Gentil

**CARRIED**

**RESOLVED**

THAT Council approve of the Minister for Land Information, by notice in the Gazette, declaring, pursuant to section 52(4) of the Public Works Act 1981, that part of Section 2 SO 514123 (being part land in Record of Title 857466), comprising 0.1414 ha, and shown as Section 2 on SO plan 541334 (not yet approved as to survey) be set apart for water storage and drainage purposes and the vesting of the land in Council, and

THAT Council authorise its Chief Executive, pursuant to section 52(6) of the Public Works Act 1981, to sign a written request to the Minister for Land Information, declaring by notice in the gazette, that Section 2 SO 541334, area 0.1414 ha, be set apart for water storage and drainage purposes and the vesting of the land in Council, and

THAT Council authorise its Chief Executive, pursuant to section 52 (7) of the Public Works Act 1981 to sign a statutory declaration to the effect that Council is authorised by law to undertake the work for which it is proposed to set apart Section 2 SO 541334, area 0.1414 ha, as sufficient evidence for the Minister of Land Information of that fact, and

THAT Council, as Grantor and Grantee, under Easement Instrument 7935629.7 to store and drain water over that part of section 2 SO 514123 marked A on SO 514123, consent to the proposal under section 52(4) Public Works Act 1981, to set apart Section 2 SO 541334, area 0.1414 ha, for water storage and drainage purposes and vesting of the land in Council, and

THAT Council approve the engagement of the services of Dunwoodie &Green Surveyors Limited to undertake the survey/plan preparation/plan lodgement of the land required for water storage and drainage purposes, and

THAT Council approve the engagement of Lifestyle Research Limited, a LINZ Accredited Supplier, to undertake the work required to obtain LINZ approval to the setting apart of

Section 2 SO 541334 for water storage and drainage purposes and the vesting of the land in Council, and

THAT costs of this process to be funded from Council's property account.

C20/

Broad/Howell

**CARRIED**

COMMUNITY INITIATIVES REPORT JANUARY 2020 (2715329)

The Community Engagement Officer presented the Community Initiatives activity report to January 2020.

**RESOLVED**

THAT the report be received.

C20/50

Tilsley/Daley

**CARRIED**

Request for Financial Assistance: Ryan Millar – Tennis Training (2704242)

A request has been received from Ryan Millar, seeking funding assistance in support of his attendance to train at an Adelaide tennis academy due to his achievements in representative tennis. He has also sought funding from other sponsors towards his training.

**RESOLVED**

THAT the correspondence from Ryan Millar be received, and

THAT \$500.00 is granted from the Waihi Ward Community Assistance Fund to Ryan Millar towards the Adelaide 2020 Tennis Academy costs.

C20/51

Gentil/Anderson

**CARRIED**

COMMUNITY RECREATION REPORT JANUARY 2020 (2718282)

APPENDIX A: HDC SPORT COORDINATORS (SPORT WAIKATO) QUARTERLY REPORT (2707104)

Community Services staff presented the recreation activity report to January 2020.

The Libraries Manager presented the quarterly report on district libraries and introduced the recently appointed Library Services Team Leader, Melanie Brebner.

The Community Facilities Officer provided an update on the status on the district swimming pool season and reported on other community recreational activities of note. In the absence of the Parks and Reserves Manager, he responded to questions on matters raised in the report and advised he would follow up with updates from the Parks and Reserves Manager on any matters of particular concern.

The HDC Sports Co-ordinators (Sport Waikato) quarterly report to 31 December 2019 was included with the report for the member's information as Appendix A.

**RESOLVED**

THAT the report be received.

C20/52

Wilkinson/Garrett

**CARRIED**

The Mayor returned to the meeting at 11.05am and resumed the chair.

COMMUNITY FACILITIES REPORT - JANUARY 2020 (2718473)

The Community Facilities Officer presented the report on district facilities to January 2020.

**RESOLVED**

THAT the report be received.

C20/53

Wilkinson/Smeaton

**CARRIED**

2020-21 ANNUAL PLAN - COUNCIL REVIEW OF BUDGETS (2718570)

The Group Manager – Corporate Services and Strategic Planner presented for the review and feedback of the members, the proposed budgets and work programme for the 2020-21 financial year (01 July 2020 to 30 June 2021).

**RESOLVED**

THAT the report be received.

C20/54

Adams/Garrett

**CARRIED**

**RESOLVED**

THAT the proposed budgets be approved for inclusion in the draft 2020/21 annual plan.

20/55

Milner/Buckthought

**CARRIED**

2020-21 ANNUAL PLAN ENGAGEMENT APPROACH (2718573)

The Strategic Planner presented the members with the proposed approach for engagement relating to the 2020-21 Annual Plan, guided by an assessment of the significance and materialness.

**RESOLVED**

THAT the report be received.

C20/56

Adams/Tilsley

**CARRIED**

**RESOLVED**

THAT any feedback on the assessment of significance and materialness for the 2020/21 annual plan be communicated to staff, and

THAT the proposed engagement plan for the 2020/21 annual plan be approved.

C20/57

Smeaton/Broad

**CARRIED**

OUR PLACE TA TATOU KAINGA (COMMUNITY OUTCOMES REVIEW) (2718483)

The Strategic Planning Manager presented a report in relation to the Community Outcomes Review taking into account the wellbeing of communities as part of the development of the Long term Plan.

**RESOLVED**

THAT the report be received.

C20/58

Adams/Gentil

**CARRIED**

At its Council workshop on 28 January 2020, Council reviewed the community engagement plan and provided feedback and suggestions on engaging our communities. The Council approved the draft engagement plan (phases one and two) in principle, with the proviso that it would be refined as per discussions and brought back at a later date.

Formal approval of phase one of the engagement plan was now requested.

**RESOLVED**

THAT Our Place | Tā tātou kainga community engagement plan – phase one be approved.

C20/59

Adams/Tilsley

**CARRIED**

The meeting adjourned at 12.00  
The meeting reconvened at 12.40pm

DANGEROUS AND INSANITARY BUILDINGS POLICY REVIEW (2706515)

The Strategic Planner presented a report seeking approval of the proposed review timeframes of the earthquake-prone, dangerous and insanitary buildings policy 2010 and to seek formation of a councillor working party to work with staff on the policy review process.

**RESOLVED**

THAT the report be received.

C20/60

Adams/Garrett

**CARRIED**

**RESOLVED**

THAT the Council approve the timeframes for the review of the Earthquake-prone, Dangerous and Insanitary Buildings Policy 2010, and

THAT Councillors Milner, Daley, Broad and Anderson be appointed to a Councillor working party to work with staff on the review, and

THAT the Councillor working party work with staff to establish a draft stakeholder engagement approach for approval by the Council, to be undertaken as part of the special consultative procedure (s83 of the Local Government Act 2002).

C20/61

Buckthought/Howell

**CARRIED**

IMPLEMENTATION OF EARTHQUAKE-PRONE BUILDING SYSTEM (2706517)

The Strategic Planner presented a report which summarised the central government's earthquake-prone building system for the member's information. Staff sought that a working party be formed to work with staff on implementation of the system and associated policy work.

**RESOLVED**

THAT the report be received.

C20/62

Adams/Wilkinson

**CARRIED**

**RESOLVED**

THAT the Council approve the timeframes for the implementation of the earthquake-prone building system contained in this report, and

THAT Councillors Milner, Daley, Broad and Anderson be appointed to a Councillor working party to work with staff on the implementation of the earthquake-prone building system, including the development of a communications plan, and

THAT the Councillor working party work with staff on the identification of 'busy thoroughfares' and 'strategic transport routes' for the approval of the Council prior to public consultation, and

THAT the Councillor working party work with staff to establish a draft stakeholder engagement approach for approval by the Council, to be undertaken as part of the special consultative procedure (s83 of the Local Government Act 2002) for the identification of 'busy thoroughfares' and 'strategic transport routes', and

THAT the Councillor working party work with staff and report back to the Council on the options for potential council funding (if any) associated with the implementation of the earthquake-prone buildings system.

C20/63

Tilsley/Broad

**CARRIED**

REVIEW OF 2017 GAMBLING POLICY (2706521)

The Strategic Planner presented a report which sought approval of the timeframes in which to review the Gambling Policy 2017 and sought that a working party is formed to work with staff on the review of the policy.

**RESOLVED**

THAT the report be received.

C20/64

Adams/Smeaton

**CARRIED**

The Mayor left the meeting at 1.03pm, the Deputy Mayor took the chair. The Mayor returned to the meeting at 1.04pm and resumed the chair.

**RESOLVED**

THAT the Council approve the timeframes for the review of the Gambling Policy 2017 contained in this report, and

THAT Councillors Milner, Tilsley, Spicer, Garrett, Wilkinson and Smeaton be appointed to a Councillor working party to work with staff on the review of the Gambling Policy 2017, including engagement undertaken prior to the special consultative procedure, and

THAT the Councillor working party work with staff to establish a draft stakeholder engagement approach for approval by the Council, to be undertaken as part of the special consultative procedure (s83 of the Local Government Act 2002).

C20/65

Daley/Tilsley

**CARRIED**

REVIEW OF FREEDOM CAMPING BYLAW 2013 (2716523)

The Strategic Planner presented a report which sought approval of the timeframes for the review of the Freedom Camping Bylaw 2013 and sought the formation of a working party to work with staff on the review.

**RESOLVED**

THAT the report be received.

C20/66

Adams/Garrett

**CARRIED**



**RESOLVED**

THAT the Council approve the timeframes for the review of the Freedom Camping Bylaw 2013 contained in this report, and

THAT Councillors Milner, Tilsley, Spicer, Garrett, Wilkinson and Broad be appointed to a Councillor working party to work with staff on the review of the Freedom Camping Bylaw 2013, including engagement undertaken prior to the special consultative procedure, and

THAT the Councillor working party work with staff to establish a draft stakeholder engagement approach for approval by the Council, to be undertaken as part of the special consultative procedure (s83 of the Local Government Act 2002).

C20/67

Wilkinson/Gentil

**CARRIED**

2020 REVIEW OF LEGAL HIGHS POLICY 2014 (2713414)

The Strategic Planner presented a report which sought approval from Council that the Legal High Policy 2014 continue in force without amendment but be incorporated in the new policy template.

**RESOLVED**

THAT the report be received.

C20/68

Adams/Tilsley

**CARRIED**

**RESOLVED**

THAT in accordance with section 69 of the Psychoactive Substances Act 2013, and after a review of the Council's Local Approved Products (Legal Highs) Policy 2014, the Council approve that the Policy remain unamended, and

THAT the Council approve the Local Approved Products (Legal Highs) Policy 2014 be reformatted with the new Council branding and policy format attached as Appendix A.

C20/69

Howell/Anderson

**CARRIED**

WAIKATO LIFELINE UTILITIES STEERING GROUP (2705635)

APPENDIX A - WAIKATO LIFELINE UTILITIES BOOKLET (2705632)

APPENDIX B - WAIKATO LIFELINE UTILITIES STEERING GROUP MINUTES

22-11-19 (2705631)

The Infrastructure Systems and Planning Manager presented a report which advised of the formation of the Waikato Lifelines Utilities Group (WLUG). Their role is to work together with Waikato territorial authorities to identify, analyse, and reduce the long term risks to life and property, as well as develop operational systems and capabilities before an emergency or disaster happens.

**RESOLVED**

THAT the report be received.

C20/70

Smeaton/Daley

**CARRIED**

**LATE ITEM**

**CHANGE TO COUNCIL MEETING DATE – MARCH 2020 (2720651)**

In consideration of the annual Beach Hop Warm-up Event which is held in Waihi at the end of March every year, a number of members and the Mayor have requested they wish to attend. It was therefore proposed that the Council meeting scheduled for the end of month Wednesday, 25 March be moved forward by one day to Tuesday, 24 March 2020.

**RESOLVED**

THAT the report be received.

C20/71

Milner/Howell

**CARRIED**

**RESOLVED**

THAT it be approved that the Council meeting scheduled for Wednesday, 25 March 2020 be changed to the new date of Tuesday, 24 March 2020 commencing at 9.00am.

C20/72

Milner/Howell

**CARRIED**

### **Matters to be taken with the Public Excluded**

The public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Item No.</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) Under Section 48(1) for the Passing of this Resolution</b>
1	Chemical Supply - Water and Wastewater Plants	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C20/73

Tilsley/Broad

**CARRIED**

**RESOLVED**

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C20/76

Harris/Daley

**CARRIED**

Water Loss Issues Waihi - 11 and 12 February 2020

Cr Garrett on behalf of the members, wished to convey the members appreciation to staff for their efforts in investigating and addressing the cause of the water loss issues which had occurred over the 11<sup>th</sup> and 12<sup>th</sup> of February and for the support they had offered the community of Waihi during this time.

Karakia Whakamutunga

Cr Buckthought closed the meeting with a karakia at 1.30pm.

CONFIRMED

D A Adams  
Mayor

26 February 2020