



Decision Report

To: Mayor and Councillors

From: Group Manager – Community Services and Development

Date: Monday, 20 January 2020

File reference: Document: 2702283
Appendix A: 2702291 - Waikato Triennial Agreement (Final)
Appendix B: 2702293 – Draft Waikato Triennial Agreement (tracked changes)

Portfolio holder: Mayor

Meeting date: Wednesday, 29 January 2020

Subject: **Adoption of Waikato Triennial Agreement**

Recommendation:

THAT the report 'Adoption of Waikato Triennial Agreement' (Council February 2020) be received, and

THAT the 2019-2022 Waikato Triennial Agreement (Doc #2702291) as endorsed by the Mayoral Forum on 25 November 2019, be adopted.

1 Purpose

To present to Council the 2019-2022 Waikato Triennial Agreement (Triennial Agreement) for adoption.

2 Executive Summary

The Local Government Act 2002 requires all local councils within each region to enter into an agreement no later than 1 March after each triennial general election. The Triennial Agreement sets out the protocols for communication and co-ordination among the councils during the three-year term, together with a statement of the process for consultation on proposals for new regional council activities.

The Triennial Agreement represents the shared desire of the 12 local authorities in the Waikato region to work together, maximise efficiency and promote wellbeing in their respective communities. It signals the intended work and activities of the Waikato Mayoral Forum, recognising a significant level of formal and informal co-operation already exists between local authorities.

3 Background

A review of regional collaboration by McGredy Winder in 2017 identified challenges and achievements, looked across key collaborative projects, and identified potential priorities

for improved communication, collaboration, coordination and shared services across local government in the Waikato.

As a result, the 2016-2019 Triennium focussed on regional collaboration in the areas of roading, economic development (Te Waka), Waikato Plan, regional policy and bylaws. Progress has been reported to the Mayoral Forum.

As noted by the 2016-2019 Mayoral Forum, the region is well placed to build on its strong collaborative platform. The Triennial Agreement aims to continue to expand relationships that help local authorities to work co-operatively and collaboratively to advance community wellbeing through advocacy and process for developing clearly articulated priorities, targets and actions.

At its meeting on 25 November 2019, the Waikato Mayoral Forum agreed that their feedback on the draft Triennial Agreement presented to them, would be taken to the Chief Executives Forum on 6 December for further discussion and rework. This feedback was to be incorporated and the 2019-2022 Waikato Triennial Agreement then be sent direct to all councils (with the support of the Chief Executives) for adoption. This was completed and is now ready for adoption by councils.

4 Assessment of Significance

Having regard to the decision-making provisions in the LGA 2002 and council's Significance Policy, a decision in accordance with the recommendations is not considered to have a high degree of significance.

5 Preferred Option

Council can either decline to adopt, or adopt the Triennial Agreement. Staff recommend that the 2019-2022 Waikato Triennial Agreement be adopted.

6 Policy Considerations

To the best of the writer's knowledge, this decision is not significantly inconsistent with nor is anticipated to have consequences that will be significantly inconsistent with any policy adopted by this local authority or any plan required by the Local Government Act 2002 or any other enactment.

7 Conclusion

Council is asked to adopt the 2019-2022 Waikato Triennial Agreement as attached.

Steve Fabish
Group Manager – Community Services and Development



Waikato Triennial Agreement 2019-2022

SCOPE

The Triennial Agreement represents the shared desire of local government in the Waikato region to work collaboratively, to maximise efficiency and to promote sustainable development in their respective communities.

It is also intended to align our efforts to work with Central Government to achieve a range of mutually beneficial outcomes (that may include increased Government funding), to interact with each other and with neighbouring regions in a coherent manner, and to foster projects of a strategic nature within the region.

It incorporates the work and activities of the Waikato Mayoral Forum.

This document is deemed to duly constitute fulfilment of section 15 of the Local Government Act 2002 by containing protocols for communication and co-ordination among the region's councils.

LEGISLATIVE CONTEXT AND PURPOSE

Through this Triennial Agreement, councils agree to work together to support the purpose of local government which provides for councils to play a broad role in promoting the social, economic, environmental and cultural well-being of their communities, taking a sustainable development approach. The purpose of local government is defined in Section 10 of the Local Government Act 2002:

10 Purpose of local government

- (1) *The purpose of local government is –*
- (a) *to enable democratic local decision-making and action by, and on behalf of, communities; and*
 - (b) *to promote the social, economic, environmental and cultural wellbeing of communities in the present and for the future.*

This Agreement gives effect to Section 15 of the Local Government Act 2002 which states:

15 Triennial agreements

- (1) *Not later than 1 March after each triennial general election of members, all local authorities within each region must enter into an agreement under this section covering the period until the next triennial general election of members.*
- (2) *An agreement under this section must include—*
 - (a) *protocols for communication and co-ordination among the local authorities; and*
 - (b) *a statement of the process by which the local authorities will comply with [section 16](#) in respect of proposals for new regional council activities; and*
 - (c) *processes and protocols through which all local authorities can participate in identifying, delivering, and funding facilities and services of significance to more than 1 district.*
- (3) *An agreement under this section may also include—*
 - (a) *commitments by local authorities within the region to establish or continue 1 or more joint committees or other joint governance arrangements to give better effect to 1 or more of the matters referred to in subsection (2); and*
 - (b) *the matters to be included in the terms of reference for any such committees or arrangements, including any delegations.*
- (4) *An agreement under this section may be varied by agreement between all the local authorities within the region.*
- (5) *An agreement under this section remains in force until it is replaced by another agreement.*
- (6) *If a decision of a local authority is significantly inconsistent with, or is expected to have consequences that will be significantly inconsistent with, the agreement under this section that is currently in force within the region, the local authority must, when making the decision, clearly identify—*
 - (a) *the inconsistency; and*
 - (b) *the reasons for the inconsistency; and*
 - (c) *any intention of the local authority to seek an amendment to the agreement under subsection (4).*
- (7) *As soon as practicable after making any decision to which subsection (6) applies, the local authority must give to each of the other local authorities within the region notice of the decision and of the matters specified in that subsection.*

The agreement provides an opportunity for improved communication, collaboration, co-ordination and shared services at all levels of local government in the Waikato region whilst recognising a significant level of formal and informal co-operation already exists between councils.

The success of the Triennial Agreement will be demonstrated through expanded relationships that help councils to work co-operatively and collaboratively to advance community wellbeing.

SIGNATORIES

The parties:

- Hamilton City Council
- Hauraki District Council
- Matamata-Piako District Council
- Ōtorohanga District Council
- Rotorua District Council
- South Waikato District Council
- Taupō District Council
- Thames-Coromandel District Council
- Waikato District Council
- Waikato Regional Council
- Waipā District Council
- Waitomo District Council.

PRINCIPLES

Signatories to this agreement recognise that:

1. The communities within the region are diverse and encompass a range of desired outcomes. Issues and concerns that are shared by some councils may be of little relevance to others. The Triennial Agreement acknowledges that it will be appropriate to have a range of sub-agreements on local issues between and among councils.
2. Collaboration can aid in effective and efficient planning and encourage shared services and a collective approach to reduce costs, increase available resources and help to make strategic judgements about the allocation of resources.
3. Collaboration can assist councils promote outcomes consistent with the purpose of local government.
4. There is a need for open communication, information sharing and seeking agreement on strategic issues.
5. We will speak as one voice when there is unanimous agreement for this to happen.

6. Common direction on all strategic issues may not be achieved given that each party to the agreement has functions, obligations and rights to make decisions for their area which may conflict with the position of other signatories to this agreement.
7. Aligning with and influencing Central Government policy is important to the delivery of good quality, cost effective infrastructure, public services and regulatory functions to promote and enhance well-being of our communities.

PROTOCOLS FOR COMMUNICATION AND COORDINATION

1. Councils will work together on issues where it is agreed that the region will benefit from a collaborative approach.
2. When a council has a significant disagreement with the position of the others, the other councils will make every effort to accommodate, acknowledge or at least fairly represent the dissenting view.
3. When a significant decision or issue affects a particular council then that council should be consulted in formulating the region's response.
4. This Triennial Agreement acknowledges that each council has accountability to different communities.
5. Councils agree to act in good faith and in a transparent manner on issues of information and disclosure.
6. Councils should provide early notification of decisions that may affect other councils in the region. Communication protocols may be developed between Councils where it is agreed better communication is desired.
7. All formal public communications from Mayoral Forum meetings will be circulated to all councils for comment prior to their release.
8. Councils will apply a 'no surprises' approach whereby early notice will be given over disagreements concerning policy or work programmes before critical public announcements are made.
9. If councils make decisions that are inconsistent with the agreement for their region, they must explicitly note that inconsistency and the reasons for it and also notify the other councils that are parties to the agreement.

GENERAL APPROACH TO COLLABORATION

Signatories to this agreement should:

1. Share resources for the purpose of preparing background information on the various communities within the region. Such information may include demographics, survey data and scientific studies and the analysis of social, economic, environmental and cultural trends.
2. Seek to attract investment and Government support in the region by aligning community interests, working collaboratively through Waikato Mayoral Forum work streams and other options, developing agreed positions on matters of importance to the region and continuing to develop and strengthen existing joint approaches to engage with Government agencies and other organisations.
3. Determine and prioritise strategic collaborative initiatives and projects.
4. Promote communication and co-operation among the region's councils with respect to shared services and other collaborative opportunities.
5. Make draft strategies, policies and plans available to all councils in the region for discussion and development.
6. Provide guidance on the implementation of strategic collaborative projects and monitor progress of collaborative initiatives, such as the Waikato Plan.
7. Utilise the Waikato Mayoral Forum work streams and other collaborative options to ensure that all councils can participate in identifying, delivering and funding facilities and services of significance to more than one council.
8. Invite Government Ministers, relevant officials, corporate, community and Iwi leaders to meet to discuss issues of strategic importance to the region.
9. Advocate for strategic investment in the region and promote the strategic benefits and advantages of the Waikato.
10. If necessary, establish one or more joint committees or other joint governance arrangements to give better effect to communication and coordination or to assist with identifying, delivering and funding facilities and services of significance to more than one district, or to consider proposals for new regional council activities.

MAYORAL FORUM

1. Signatories to this agreement will endeavour to hold a meeting of Mayors and the Regional Chairperson (supported by their Chief Executives) at least once every six months to discuss any pertinent issues and to review the performance of the agreement. These meetings will be under the banner of the Waikato Mayoral Forum.

2. The Waikato Mayoral Forum is not a formal committee constituted under the Local Government Act, therefore meetings are not public. Recommendations from the Mayoral Forum are for members to take to their respective councils for consideration and decisions.
3. The appointed Mayoral Forum Chairperson will ensure minutes of the meeting are kept and that a summary of the meeting is provided to all councils.
4. All public communications from these meetings will be approved by all participants prior to their release.
5. The Regional Chief Executives' Forum will also meet regularly to advance initiatives as requested by the Mayors and Regional Chairperson.

SIGNIFICANT NEW ACTIVITIES PROPOSED BY THE REGIONAL COUNCIL

1. If the regional council or a regional council-controlled organisation proposes to undertake a significant new activity then section 16 of the Local Government Act 2002 shall be adhered to.
2. The regional council agrees to discuss the issues involved at one or more of the existing fora and to provide preliminary draft proposals to the affected councils for early comment, including any amendments to the regional council's Significance and Engagement Policy.
3. Where the regional council proposes to undertake a significant new activity that involves one or more territorial authorities within the region the following protocols will apply:
 - (a) The regional council will as soon as practicable inform all councils within the region of the nature, scope and reasons for the proposal.
 - (b) Councils will be given a reasonable period of time, but no less than 40 working days, to respond to any such proposal. The regional council will fully consider any submissions on the proposal made by councils within the region.
 - (c) Should there be substantive disagreement between the councils on whether the regional council should undertake the activity, the parties will refer the matter to mediation as set out in the process in this agreement for resolving disagreement.

CONSULTATION IN RELATION TO THE REGIONAL POLICY STATEMENT

For the purpose of meeting the requirements of clause 3A of Schedule 1 to the Resource Management Act 1991, the consultation process to be used by affected councils in relation to any further changes to the Waikato Regional Policy Statement will be developed and agreed to by all the councils. Protocols will be developed that ensure affected councils have full and effective involvement in the scoping and drafting of any changes to the Waikato Regional Policy Statement.

TERM OF THE AGREEMENT

The Triennial Agreement will continue to operate until such time as it is either amended by the accord of all parties or is renewed following the 2022 local government elections.

RESOLVING DISAGREEMENT

In the event of a disagreement over the terms of this agreement, the parties agree to refer the issue to mediation for a resolution. In the absence of an agreement to mediation between the local authorities, the matter will be referred to a process as specified by the Minister of Local Government.

AUTHORITY

This agreement is signed by the following on behalf of their respective authorities

Hamilton City Council

Mayor Date

Hauraki District Council

Mayor Date

Matamata-Piako District Council

Mayor Date

Ōtorohanga District Council

Mayor Date

Rotorua District Council

Mayor Date

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Mayor Date

Taupō District Council

Mayor Date

Thames-Coromandel District Council

Mayor Date

Waikato District Council

Mayor Date

Waikato Regional Council

Chairperson Date

Waipā District Council

Mayor Date

Waitomo District Council

Mayor Date

Waikato Triennial Agreement 2019-2022

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(2) An agreement under this section must include—

Commented [TW1]: If we are going to include significant chunks of legislation maybe we change this heading?

Commented [TW2]: Mayor Goudie suggested that this section replace the clause on the purpose of local government. My view is that the purpose should be in this Triennial Agreement to "keep us real" – that is why we are all here! I also wonder about having s15 in its entirety here! Maybe these 2 clauses are attached as an Appendix? It feels clumsy and overly legislative that's all

Commented [BB3]: I'm happy we include legislation as shown and not put to appendix

(a) protocols for communication and co-ordination among the local authorities; and
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2. ~~Collaboration among councils, at both a political and operational level, is necessary to address increasingly complex governance issues. Many issues cannot be solved by any one agency acting alone.~~
- 3.2. Collaboration can aid in effective and efficient planning, and encourage shared services and a collective approach to reduce costs, increase available resources and help to make strategic judgements about the allocation of resources.
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Commented [TW4]: Mayor Goudie suggested deleting this point

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Commented [TW5]: Mayor Goudie suggested this be included

Commented [BB6]: Mayor Robertson also discussed/ suggested this clause

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Mayor Date

Taupō District Council

Mayor Date

Thames-Coromandel District Council

Mayor Date

Waikato District Council

Mayor Date

Waikato Regional Council

Chairperson Date

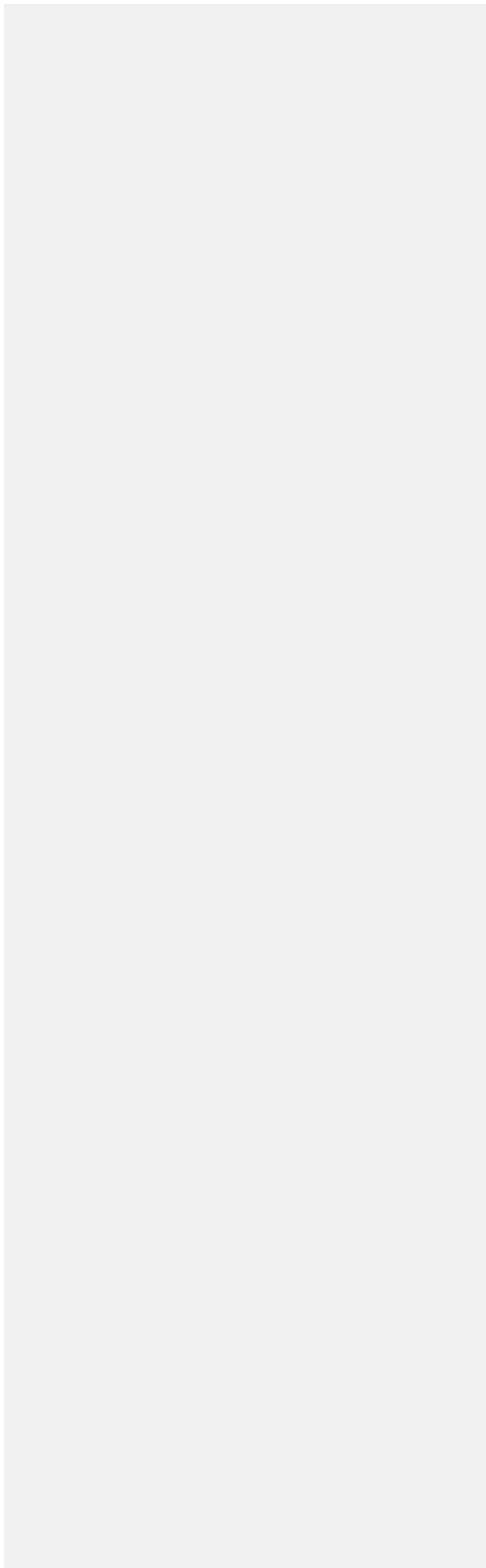
Waipā District Council

Mayor Date

Waitomo District Council

Mayor Date

DRAFT



FOR DECISION MŌ TE WHAKATAUNGA



TO	Mayor and Councillors
AUTHOR	Katie McLaren Community Engagement Officer
FILE REFERENCE	Document: 2694248 V1.0.28 Appendix A: 2688573
PORTFOLIO HOLDER/S	Clr. Tilsley - Community Initiatives
MEETING DATE	Wednesday, 29 January 2020
SUBJECT	Request for Financial Assistance – Paeroa Rotary Club

SUMMARY | TE WHAKARĀPOPOTANGA

Paeroa Rotary has requested a financial contribution that will go towards the entertainment currently planned for their V8 Cars and Classic Motor Cycle Show and Swap Meet event in Paeroa on 29 February 2020.

The Paeroa Ward Committee and Community Initiatives Portfolio Holder are suggesting that a contribution to this event of \$1,000 come from the Paeroa Ward Community Assistance Fund.

The decision is not considered to be a significant decision.

RECOMMENDATION | TE WHAIKUPU

THAT the report be received, and

THAT the correspondence from Paeroa Rotary Club be received, and

THAT Council grant \$1,000 from the Paeroa Ward Community Assistance Fund to the Paeroa Rotary Club for the 2020 V8 Cars and Classic Motor Cycle Show and Swap Meet event, and

THAT Council considers these decisions to be insignificant under its Significance and Engagement Policy 2017.

PURPOSE | TE ARONGA

This report is to advise Council of a request for financial assistance and to recommend that Council considers providing a grant to this event.

The matter or suggested decision does involve a new activity, service, programme, project, expenditure or other deliverable.

BACKGROUND | TE KŌRERO Ā MUA

Paeroa Rotary has requested a financial contribution that will go towards entertainment currently planned for their V8 Cars and Classic Motor Cycle Show and Swap Meet event in Paeroa on 29 February 2020.

In previous years Council has contributed towards road closures and ensured the domain is well presented for these events.

THE ISSUES | NGĀ TAKE

The event coordinator has not provided an indicative budget for the whole event but has identified a cost of \$8,500 for the entertainment component.

OUR OPTIONS | NGĀ KŌWHIRINGA A MĀTOU

In considering making a grant to this event, staff have identified the following options for the Council to consider:

- Option One – Decline the request for a grant, or
- Option Two – Grant \$1,000 from the Paeroa Ward Community Assistance Fund.

These options and their advantages and disadvantages are outlined below.

OPTION 1: Decline the request for a grant

<u>ABOUT THIS OPTION</u>	
Paeroa Rotary may struggle to arrange sufficient funds to run the event if this option were chosen.	
<u>ADVANTAGES</u> Council will not have to commit \$1,000 from the Paeroa Ward Community Assistance Fund.	<u>DISADVANTAGES</u> <ul style="list-style-type: none"> • The club will have less/insufficient funds available to run the event, and may have to delay until such time that they do. • Hauraki District Council could be seen as not supporting this annual event.
<u>FINANCIAL COSTS</u>	
Whole of life costs:	Capital costs: Nil. Ongoing annual operating: Nil. One off operating cost: Nil.
Budget source:	Nil budget required with this option.
Changes to budgets:	In order to accommodate these costs there will not need to be changes to budgets.
Impact on the Council's debt:	There is no impact on Council's debt.
Potential impact on rates:	There will be no impact on rates as no funds are required with this option.

OPTION 2: Grant \$1,000 from the Paeroa Ward Community Assistance Fund

<u>ABOUT THIS OPTION</u>	
Council could contribute \$1,000 towards the event. The Ward’s Community Assistance Fund is an appropriate source of funding for this type of community activity; there are sufficient funds in the Ward budget to support this option. The Paeroa Ward Councillors have met to discuss the request and support this option.	
<p>ADVANTAGES</p> <ul style="list-style-type: none"> Shows Council support for this annual event. Will allow the club sufficient funds to run the event. 	<p>DISADVANTAGES</p> <ul style="list-style-type: none"> Council will have to commit \$1,000 from the Paeroa Ward Community Assistance Fund.
<u>FINANCIAL COSTS</u>	
Whole of life costs:	One off operating cost: \$1,000
Budget source:	Paeroa Ward Community Assistance Fund
Changes to budgets:	In order to accommodate these costs there will not need to be any change to budgets. Currently, the Paeroa Ward Community Assistance Fund has sufficient funds to support this request.
Impact on the Council’s debt:	There is no impact on Council’s debt.
Potential impact on rates:	There will be no impact on rates as the Community Assistance Fund has sufficient funds to support this request

PREFERRED OPTION | TE KŌWHIRINGA MATUA

The Paeroa Ward Committee and the portfolio holder support proceeding with Option Two – grant \$1,000 from the Paeroa Ward Community Assistance Fund.

ALIGNMENT AND ACCOUNTABILITY CHECK

STRATEGIC DIRECTION	The preferred option IS consistent with the Council’s strategic direction.	
LONG TERM PLAN / ANNUAL PLAN ALIGNMENT	The preferred option IS consistent with the long term plan and/or annual plan programmes and budgets.	Paeroa Ward Community Assistance Fund has sufficient funds within the current 2019/20 budget to support this recommendation.
POLICIES, BYLAWS AND PLANS ALIGNMENT	The preferred option IS consistent with the Council’s other strategies, policies, bylaws and plans.	Is consistent with the 2019/20 annual plan and has nil effect on budgets for the 2019/20 year.
SIGNIFICANCE ASSESSMENT	The decision IS NOT considered significant under the Council’s Significance and Engagement Policy 2017.	Not considered significant, as the grant is within the delegation of the ward committee.

IMPLICATIONS FOR MĀORI	The decision DOES NOT involve a significant decision in relation to land or a body of water.	
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ENGAGING WITH OUR COMMUNITIES

Staff consider that the Council does have enough of an understanding on community views and preferences. The level of engagement considered appropriate for this matter, at this point in time, is to inform (i.e. one-way communication disseminating information).

Approval

Prepared by	Katie McLaren Community Engagement Officer
Approved by	Steve Fabish Group Manager – Community Services and Development

APPENDIX A PAEROA ROTARY CLUB [2688573]

4th December 2019

His Worship the Mayor, Mr Toby Adams
Hauraki District Council
Paeroa

Attention Paul Milner
Paeroa Ward Committee
Hauraki District Council

Dear Toby and Paul

The next annual Rotary Paeroa V8 Cars and Classic Motor Cycle Show and Swap Meet will be held on Saturday 29th February 2020. We are writing to ask the Paeroa Hauraki Council for financial support for this event.

Paeroa Rotary have organised this show for the entertainment of the local and wider community since 2004. The event was initially held the weekend after the Highland Games and the day before the Battle of the Streets. This year after some deliberation we have decided to change the date to the last Saturday in February to allow the grounds at the Domain to recover after the Highland Games.

This event brings proud owners of V8s to Paeroa, but also their supporters, families and spectators to the town and surrounding areas. Many people arrive on Friday and stay the weekend. They enjoy our hospitality, shop, eat and visit tourist spots, providing income to the area in many ways. The event also enables Rotary Paeroa to give funds raised back to the community and provides a chance for other community groups to raise their own money on the day.

We have been grateful for the outstanding contribution the council have made to this event every year, covering costs such as road closure. This year to help reduce costs we have decided not to ask for road closure and instead are asking for your help in drawing more local people to our event.

As a result of a re-evaluation and fresh focus, we are going in to 2020 with some great new ideas. This year being the 17th anniversary of the event we are hoping to present the most entertaining, exciting production to date, by bringing the Warratahs to play in Paeroa.

We are hoping an outstanding name like the Warratahs will increase the crowds to Paeroa and make this an outstanding event. We know that local people do attend, but without something new to offer they won't come every year.



We will make this affordable to them by charging \$10 entry with accompanied children under fifteen free, and will encourage more V8 cars and classic motorbikes to come by letting them enter their vehicles free. The swap meet has grown every year and will continue to grow.

Doing this comes at a cost for which we are asking your assistance. This year in lieu of expenses you usually incur with the services you provide, we would like to ask the Hauraki District Council and Ward Committee to contribute towards the \$8,500 (\$6,500 the Warraths and approximate \$2,000 sound equipment hire) it will cost to bring the Warratahs here to Paeroa. We know that you have always been a major sponsor of our events and will acknowledge this in our promotional and advertising material in our newsletters, web site, social media, brochures, local media and our MC throughout the day.

We have been very grateful for the outstanding financial assistance the Council has given us every year, closing the roads, and having the domain in ship-shape order for the event. We respectfully ask that this year you consider contributing financially towards the event.

We are also actively seeking ways to enhance local interest in the event and any ideas would be greatly appreciated. We would also ask that you all join us for the opening of the show.

Thanking you in anticipation.

Yours sincerely

Margarete Ford
Paeroa Rotary
Event Co-Ordinator.

President: Aloma Parker
rotarypaeroa@gmail.com

Secretary: Deb Leonard
P.O. Box 113, Paeroa 3640



Decision Report

To: Mayor and Councillors

From: Community Services Manager

Date: Thursday, 16 January 2020

File reference: Document: 2701318

Portfolio holder: Councillor Rino Wilkinson (Recreation)

Meeting date: Wednesday, 29 January 2020

Subject: **Hauraki Plains Sports Hub**

Recommendation:

THAT the report be received, and

THAT Council support the development of the Hauraki Plains Sports Hub feasibility study, and

THAT Council fund one third (\$5,000)/ two thirds (\$10,000) of the cost of the Hauraki Plains Sports Hub feasibility study, and

THAT this be funded from the Plains Ward Discretionary Fund and /or Hugh Hayward operational budget.

1 Purpose

This report is to seek Councils approval to support and consider partial funding of a feasibility study being completed by Global Leisure Group for the formation of the Hauraki Plains Sports Hub.

The matter or suggested decision does involve a new activity, service, programme, project, expenditure or other deliverable.

2 Background

Since 2004 there has been a desire within the Plains Ward community to establish a Sports Hub to support the sport clubs. Some clubs have been stronger than others so the buy-in to the idea has fluctuated.

Nationwide statistics are now showing that there is a decline in organised sports and that there is a need for clubs to collectively come together and operate out of multifunctional facilities. Thus maximising the use of established facilities and volunteer bases.

During the consultation of the Hauraki District Sport and Active Recreation Plan there was a resurgence of interest in establishing a Sports Hub at the Hugh Hayward Domain. There have been a number of meetings hosted by Sport Waikato and Hauraki District Council with the Sports groups/users of the area to discuss the aspects of a hub concept. There are a number of new sporting club members that are proactive and supportive of the concept of the idea.

Sport NZ in association with Sport Waikato have visited the site and support the formation of a Sports Hub. Sport NZ recommended Global Leisure Group (Sports Space and Facilities, Strategy, Planning, Management) to do a feasibility study as they have been involved with a number of successful hub formations throughout New Zealand and have working closely with Sport NZ to develop Sport NZ's National Sports Hub Guideline document. They were very impressed with their site visit and future opportunity of a sports hub; they have pledged to pay for a third of the feasibility cost. Global Leisure Group has been involved in a number of successful established Sports Hubs throughout New Zealand.

An example of Hauraki District Council support for the Sports hub concept has been a contribution over \$975,000 to the Sport N Action Sports Hub, Morgan Park, Waihi, over the last 8 years.

The formation of a working party was created after the adoption of the Hauraki District Sport and Active Recreation Plan adoption in September 2019. They met four times prior to Christmas 2019 to discuss the formation of the Hub and have been supported by Sport NZ, Sport Waikato, Hauraki District Council and Global Leisure Group.

During one of these meetings an estimate was given by Global Leisure Group to complete a feasibility study for the formation of the Hauraki Plains Sports Hub. This fee was \$14,755 + GST. Sport NZ indicated that they would contribute one third of the cost and the working party decision was made to ask Council for the other two thirds.

In comparison to the feasibility cost of \$45,000 for the Sport N Action, Morgan Park, Waihi, this has been seen as good value for money.

The members of the working party are:

Campbell Clayton-Greene

Alex Quinn

Ashleigh Hill

Vicky Coles

Wayne Dodunski

Jacqui Gage-Brown

Cnr Ross Harris (Hauraki District Council)

Julie Stephenson (Sport Waikato)

Peter Burley and David Allen (Global Leisure Group (support))

David Varcoe and Paul Mathews (Hauraki District Council (support))

Strategic Supporting Documentation

Hauraki District Sport and Active Recreation Plan 2018-2028

Recommendations

Existing assets

- *There is potential to better develop existing facilities to maximise the community benefit of the spaces for the Hauraki District community with sports working together to maximise outcomes*
- *It will become increasingly important for all stakeholders to work collaboratively in order to improve delivery of sport facilities*

Growth

- *Projected growth, primarily in the older age groups, will require a stronger focus on facility use/needs suitable for older users. Planning will be needed for new facilities, administration and programs to target growth and changing demographics. Investment in sport facilities will necessitate a strategic business approach.*

Partnerships

- *Sports clubs should consider hubbing with existing co-located clubs and additional clubs to maximise utilisation of existing facilities*

Financial sustainability

- *Where clubs are finding it difficult to fund ongoing repairs and maintenance, with declining or small membership, opportunities should be investigated for clubs to come together in facilities and rationalization of facilities to occur*

Service delivery priorities for Sport Waikato and Hauraki Council

There is a strong partnership between Sport Waikato and the Hauraki District Council presently; alignment to both partners' vision and delivery will be key to maintaining the partnership moving forward. The Hauraki District Council currently partners with Sport Waikato in the following strategies and initiatives: • Moving Waikato 2025 – Key Partner • District Coordinator role – Funding Partner • Facilities Plan – Key Partner and Funding Partner These strategies and initiatives are imperative to the delivery of quality service to the Hauraki Community in the space of Sport, Recreation and Physical Activity

Local club support

The following clubs have been identified as meeting criteria (or similar) for support from Sport Waikato in service delivery and capability building.

Authentic Yoga, Hauraki Bowling Club, Hauraki Fitness Centre, Hauraki Handlebars, Hauraki North RFC, Hauraki Plains Basketball, Hauraki Plains College Motocross Team, Hauraki Plains Junior Soccer Club, Hauraki Plains School and District Rowing Club, Waitakaruru Hockey Club, Ngatea Athletic Club, Thames Valley Hockey, Ngatea Indoor Football Association (NIFA), Ngatea Rugby and Sports Club, Ngatea Swimming Club, Hauraki Golf Club, Hauraki Plains Youth Cricket, Kaihere Cricket, Hauraki Netball Centre, Ngatea Primary and TV Junior Hockey, (HP Youth Rugby, HP Youth Netball & Ngatea Junior Netball,

3 Issue and options

Council have the following options to consider with regards to a funding contribution to the feasibility study. All options take into account that Sport NZ have agreed to fund one third of the total study cost.

Options	Pro's	Con's
1. Hauraki District Council does not support the feasibility study being completed by Global Leisure Group.	<ul style="list-style-type: none"> No financial contribution needed 	<ul style="list-style-type: none"> Lack of support for the community Does not show support for recently adopted Hauraki Sport and Active Recreation Plan
2. Hauraki District Council fund 100% of the remaining cost of feasibility study	<ul style="list-style-type: none"> Complete support shown to the residents of the district. Sports Hub feasibility study completed early 2020 as guiding the development of the hub for the community. 	<ul style="list-style-type: none"> An unbudgeted expense The Clubs are not funding anything towards the study
3. Hauraki District Council fund 1/3 of the feasibility study and the sports club fund 1/3	<ul style="list-style-type: none"> Support shown to the residents of the district. Sports clubs have a financial investment in the study 	<ul style="list-style-type: none"> Some clubs may choose not to or cannot afford at this stage to contribute. The process may be delayed until such time as funds are agreed to and received from clubs

4 New deliverable

The Local Government Act 2002 now requires that all local government deliverables (whether it be an activity, service, project, programme, grant or involve any other form of expenditure) must align to the purpose of local government as outlined in Section 10 of the Local Government Act.

For the Council's information, the decision involves a new project. It is therefore considered to be aligned with the purpose of local government as it provides:

- local public service*

5 Significance and Engagement Assessment

This decision does not trigger the Significance and Engagement Policy Assessment Tool and therefore is not considered significant under the Significance and Engagement Policy 2017.

The level of engagement considered appropriate for this matter, at this point in time, is to inform (i.e. one-way communication disseminating information) the working party of the Hauraki Plains Sports Hub

6 Budget Implications

If Council chooses to contribute towards the funding of the study, Staff have identified two options.

One third contribution - \$5,000

Two thirds contribution - \$10,000

- Fund from the Plains Ward Discretionary Fund. This funding source does not have sufficient funds in the remaining 2019/20 to fund options 2 or 3
- Hugh Hayward operational budget. This expense is an unbudgeted item and has not been allowed for. Council can decide to fund option 2 or 3 from this budget but will most likely result in an over budget balance by year end.

7 Recommendation

The Council should make its decision on which option to choose based on that option being the most cost effective, and good quality option for the Hauraki District (s10 of the Local Government Act 2002).

THAT Council support the development of the Hauraki Plains Sports Hub feasibility study, and

THAT Council fund one third (\$5,000)/ two thirds (\$10,000) of the cost of the Hauraki Plains Sports Hub feasibility study, and

THAT this be funded from the Plains Ward Discretionary Fund and /or Hugh Hayward operational budget

David Varcoe
Community Services Manager

FOR INFORMATION NGĀ MŌHIOTANGA



TO	Mayor and Councillors
AUTHOR	Chief Executive – Langley Cavers
FILE REFERENCE	Document: 2702668
MEETING DATE	Wednesday, 29 January 2020
SUBJECT	Chief Executives Monthly Report – January 2020

RECOMMENDATION | TE WHAIKUPU

THAT the report be received.

1 Staff

We wrapped up 2019 with few vacancies on the board thanks to the dedication and commitment of our HR recruitment team.

The year finished with the inclusion of new employees Tyrone Negus and Diane Farmer. Tyrone started as a Treatment Technician within our Engineering Services water treatment team on 2nd December. Diane took on the role of Business Unit Assistant Administrator in late November to replace Sarah Shaw who resigned from the part-time role within the Construction and Maintenance Business Unit office team.

This year we have had Eugene Kroukam move to New Zealand to join us in the new role of Road Corridor Co-ordinator within the Technical Services Business Unit.

Michelle Clive is due to start on 28th January in the Strategic Planner position within the Planning and Environmental Services Department in the place of Kath Quinn who left at the end of the year.

Margaret Waters retired from her Acquisitions and Collection Services Librarian role after almost 30 years' service to HDC. Margaret was based predominantly in the Waihi Library.

Staff turnover for the 2019 year was at 10.34% which is relatively high for Hauraki District Council, but on the low end for Councils and organisations generally. Turnover of office-based staff was 12.93% which is the highest since our current records began in 2013. The chart below gives some insight into average staff numbers and turnover for the past 7 years.

Year	All Staff	Office Staff	Average Staff	Average Office Staff
Dec 2013	5.30%	7.06%	132	
Dec 2014	7.78%	7.14%	128.5	
Dec 2015	7.78%	7.95%	128.5	
Dec 2016	5.69%	7.37%	140.5	95
Dec 2017	6.47%	7.51%	154.5	106.5
Dec 2018	10.86%	9.22%	156.5	108.5
Dec 2019	10.34%	12.93%	174	116

Of the staff who left, 3 were due to retirement, 16 resigned for various reasons, 1 was a termination due to incapacity, 1 was a termination due to abandonment of employment, 2 were a result of their service being contracted out.

Langley Covers
Chief Executive