

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 16 DECEMBER 2020 COMMENCING AT 9.00 AM

PRESENT

D A Adams (His Worship the Mayor), Cr P A Milner (Deputy Mayor), Cr R D T Broad, Cr P D Buckthought, Cr C A Daley, Cr R G E Garrett, Cr B J Gentil, Cr R Harris, Cr S Howell, Cr D Smeaton, Cr A M Spicer, Cr J R Tilsley and Cr R L Wilkinson

IN ATTENDANCE

L D Cavers (Chief Executive), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), P Thom (Group Manager - Planning & Environmental Services), C Mischewski (Strategic Planner), D Varcoe (Community Services Manager), M van Steenberg (District Planner), L Robcke (Senior Project Planner), P Matthews (Parks and Reserves Manager), L Chick (Project Manager), J Hogan (Transport – Team Leader), R Wentzel (Project Manager), S de Laborde (Infrastructure Systems & Planning Manager), A Chwesik (Community Facilities Officer), D Lees (Property Manager), K McLaren (Community Engagement Officer), M Brebner (Library Services Team Leader), D Bezuidenhout (Property Officer) and C Black (Council Secretary)

Karakia timatanga

Mayor Adams opened the meeting with a karakia.

APOLOGIES

RESOLVED

THAT the apology of Cr P Anderson be received and sustained.

C20/553

Howell/Garrett

CARRIED

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

Declaration of Conflict of Interest: Cr Broad - (In Committee) Item 39:- Purchase of Land – Ngatea South Estate

CONFIRMATION: COUNCIL MINUTES - 26-11-20 – 2866783

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday, 26 November 2020 are received and confirmed as a true and correct record.

C20/554

Wilkinson/Milner

CARRIED

MATTERS ARISING FROM THE MINUTES

There were no matters raised.

RECEIPT AND ADOPTION: MANAAKI TOIORA COMMITTEE (UNCONFIRMED) MINUTES - 24-11-20 - 2864651

RESOLVED

THAT the unconfirmed minutes of the Manaaki Toiora Committee meeting held on Tuesday, 24 November 2020 be received and the recommendations therein adopted.

C20/555 Spicer/Harris **CARRIED**

Cr Harris left the Council Chamber at 9.06am.

RECEIPT AND ADOPTION: PLAINS WARD COMMITTEE (UNCONFIRMED) MINUTES - 24-11-20 - 2865683

RESOLVED

THAT the unconfirmed minutes of the Plains Ward Committee meeting held on Tuesday, 24 November 2020 be received and the recommendations therein adopted.

C20/556 Broad/Buckthought **CARRIED**

Cr Harris returned to the Council Chamber at 9.12am

RECEIPT AND ADOPTION: PAEROA WARD COMMITTEE (UNCONFIRMED) MINUTES - 17-11-20 - 2862248

RESOLVED

THAT the unconfirmed minutes of the Paeroa Ward Committee meeting held on Tuesday, 17 November 2020 be received and the recommendations therein adopted.

C20/557 Milner/Daley **CARRIED**

2019-20 ANNUAL REPORT SUMMARY ADOPTION REPORT TO COUNCIL - 2870216 APPENDIX B - DRAFT 2019-20 ANNUAL REPORT SUMMARY - 2871059

The Group Manager – Corporate Services presented a report that presented the draft 2019-20 Summary Annual Report for its consideration and adoption before it is made publicly available.

RESOLVED

THAT the report be received.

C20/558 Daley/Smeaton **CARRIED**

RESOLVED

THAT the draft 2019/20 Summary Annual Report be adopted.

C20/559 Daley/Howell **CARRIED**

RESOLVED

THAT that Audit Opinion for the Summary be received, adopted and incorporated into the 2019/20 Summary Annual Report.

C20/560

Daley/Spicer

CARRIED

RESOLVED

THAT pursuant to Section 98 of the Local Government Act 2002, the audited 2019/20 Summary Annual Report for the year ending 30 June 2020, including the Audit Opinion, be adopted and made publicly available (with the previously adopted annual report document), and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020, and

THAT staff be authorised to correct any minor administrative errors or omissions in the 2019/20 Annual Report Summary, before it's made publicly available.

C20/561

Daley/Smeaton

CARRIED

REVIEW OF SAMPLE PROPERTIES AND STEP FOUR EFFECT - 2871184

The Group Manager – Corporate Services presented a report that provided the Councillors with the results of discussions of the workshop held on 18 November, for Council to adopt or amend.

RESOLVED

THAT the report be received.

C20/562

Adams/Garrett

CARRIED

At that workshop Council considered the effects of all the decisions made to date on a range of sample properties, an update on the rates and debt changes, and the effects of step four of the Revenue & Financing Policy (R&FP) process.

Following the workshop, a review was undertaken on the sample properties and various options for step four of the revenue and financing policy process. Councillors expressed their opinion that the 45:55 UAGC (Uniform Annual General Charge) : CV (Capital Value) ratio best met the community's need taking into account the overall impact on the current and future social, economic, environmental and cultural wellbeing of the community.

Confirmation was requested that the 45:55 ratio option best meets the community's needs.

RESOLVED

THAT having considered all the relevant matters, that Council includes a 45:55 Uniform Annual General Charge to General Capital Value ratio, as part of its draft revenue and financing policy.

C20/563

Buckthought/Smeaton

CARRIED

CCO EXEMPTION FOR DESTINATION COROMANDEL CHARITABLE TRUST - 2858402

The Chief Executive presented a report that sought Council to exempt the Destination Coromandel Charitable Trust from being a council controlled organisation.

RESOLVED

THAT the report be received.

C20/564

Adams/Tilsley

CARRIED

RESOLVED

THAT in accordance with section 7(3) of the Local Government Act 2002, Council exempt the Destination Coromandel Charitable Trust from being a council-controlled organisation.

C20/565

Milner/Smeaton

CARRIED

CEO MONTHLY REPORT FOR DECEMBER 2020 - 2870790

The Chief Executive presented his monthly report on key activities to December 2020.

RESOLVED

THAT the report be received.

C20/566

Adams/Daley

CARRIED

Acknowledgements of staff:

- HDC Staff team – winners of Local Government Australasian Management Challenge.
- Cybersecurity award received by Council's IT team.
- Award to employee, Joel Hogan for the 2019 First in Course Award for students achieving the highest overall marks.

RESOLVED

THAT the Mayor and Councillors acknowledge and congratulate the Hauraki District Council staff team for their success in winning the 25th Local Government Australasian Management Challenge 2020.

C20/567

Adams/Wilkinson

CARRIED

Other matters:

- CouncilMark Study
- Government's 3-Waters Review
- Civil Defence - Controller Appointment

The CEO on behalf of himself and the Executive Leadership Team wished the elected members all the best for Christmas and New Year and for a well-deserved break on what has been a challenging year.

PRESENTATION: PAORA RAHARAHA – RANGITAHU LEADERSHIP PROGRAMME

Paora Raharaha attended and provided a presentation on his experiences as a participant in the 2020 Rangitahi Leadership programme. Paora provided highlights of the programme and spoke of the benefits he had gained from his participation.

The meeting adjourned at 10.10am
The meeting reconvened at 10.25am

PLANNING AND ENVIRONMENTAL REPORT - NOVEMBER 2020 - 2871189

The Group Manager – Planning and Environmental Services presented the planning and regulatory report covering the month of November 2020.

RESOLVED

THAT the report be received.

C20/568

Tilsley/Daley

CARRIED

APPLICATION FOR FUNDING UNDER SNA AND HERITAGE FEATURES INCENTIVES POLICY – 2871016

The District Planner presented a report that sought a decision from Council on an application from Vicki and Peter Beveridge for a grant from Council’s Significant Natural Area (SNA) and Heritage Features Incentive Fund.

RESOLVED

THAT the report be received.

C20/569

Milner/Spicer

CARRIED

The 2019/20 Annual Plan has set aside \$20,000 plus the unspent budget from previous years which can be applied for by SNA and Heritage Feature owners, to assist the Applicants with active maintenance/enhancement of those features.

Queens Head (outcrop of rock) is scheduled in the District Plan as an Outstanding Natural Feature. Queens Head has become hidden from public view from the State Highway and Rail Trail largely, by vegetation that has grown up around it. The intention is to clear the vegetation allowing a view of the feature.

RESOLVED

THAT the Council makes an exception to the Significant Natural Areas (SNA) and Heritage Features Incentive Policy by extending it to an Outstanding Natural Feature.

C20/570

Howell/Spicer

CARRIED

RESOLVED

THAT Council make a grant of \$7,800 (plus GST) to assist with the cost of clearing vegetation from around Queens Head.

C20/571

Spicer/Milner

CARRIED

RESOLVED

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020, and

THAT no community engagement is required.

C20/572

Harris/Adams

CARRIED

ADOPTION OF 2021-31 LONG TERM PLAN (LTP) ASSUMPTIONS - 2871069

The Strategic Planner presented a report that presented the 2021-31 Long Term Plan (LTP) Assumptions for consideration and adoption.

RESOLVED

THAT the report be received.

C20/573

Adams/Broad

CARRIED

RESOLVED

THAT the Council adopts the 2021-31 Long Term Plan Assumptions attached as Appendix A, and

THAT the Council considers the decision to be insignificant under its Significance and Engagement Policy 2020.

C20/574

Buckthought/Smeaton

CARRIED

Conflict of Interest:

Cr Wilkinson and Cr Gentil declared a conflict of interest in the following item and took no part in the decision.

COMMUNICATION BUSINESS IMPROVEMENT OPPORTUNITIES - 2871050

The Senior Communications Advisor presented a report that sought the consideration of Council that it support the transition from printed communications to digital and develop Council's two-way communication platforms.

RESOLVED

THAT the report be received.

C20/575

Adams/Harris

CARRIED

RESOLVED

THAT the Council proceed with Option 3 – Transition from print to digital and develop Council's own two-way communication platforms.

C20/576

Smeaton/Tilsley

CARRIED

Cr Gentil and Cr Wilkinson abstained from voting on the motion.

REQUEST FOR FINANCIAL ASSISTANCE - COOL CREW WAIHI - 2870961

The Community Engagement Officer presented a report that sought consideration of a request for financial assistance towards the hire of the Waihi Memorial Hall in support of a Waihi based group that provides weekly social and performance activities for young people with intellectual disabilities.

RESOLVED

THAT the report be received.

C20/577

Tilsley/Buckthought

CARRIED

RESOLVED

THAT the correspondence from the COOL CREW Waihi be received, and

THAT up to \$1,650 is granted from the Social Strategy Fund towards Term 1 hall hire costs of the Waihi Memorial Hall for the new COOL CREW Waihi day programme 'THRIVE', and

THAT Council considers these decisions to be insignificant under its Significance and Engagement Policy 2017.

C20/578

Harris/Spicer

CARRIED

REQUEST FOR FINANCIAL ASSISTANCE - PAEROA NIGHT OWLS - 2870962
APPENDIX A - REQUEST FOR FUNDING - PAEROA NIGHT OWLS

The Community Engagement Officer presented a request for financial assistance from Paeroa Night Owls to assist with patrol's annual vehicle running costs.

RESOLVED

THAT the report be received.

C20/579

Tilsley/Smeaton

CARRIED

RESOLVED

THAT the correspondence from the Paeroa Night Owls Community Patrol be received, and

THAT \$1,000 is granted from the Paeroa Ward Community Assistance Fund to the Paeroa Night Owls Community Patrol towards the annual running costs of their patrol vehicle, and

THAT Council considers these decisions to be insignificant under its Significance and Engagement Policy 2017.

C20/580

Milner/Buckthought

CARRIED

REQUEST FOR FINANCIAL ASSISTANCE - WAIKINO SCHOOL - 2870965

The Community Engagement Officer presented a request for financial assistance from the Waikino School seeking support towards the repair of the outdoor classroom area and replacement of items that were damaged in a fire at the school on 14th of November 2020.

RESOLVED

THAT the report be received.

C20/581

Tilsley/Wilkinson

CARRIED

RESOLVED

THAT \$1,000 is granted from the Waihi Ward Community Assistance Fund to Waikino School towards replacing smaller school items lost in the fire, and

THAT Council considers these decisions to be insignificant under its Significance and Engagement Policy 2017.

C20/582

Daley/Smeaton

CARRIED

COMMUNITY LIBRARIES REPORT - NOVEMBER 2020 – 2845954

The Library Services Team Leader presented the monthly libraries activity report to December 2020.

RESOLVED

THAT the report be received.

C20/583

Wilkinson/Garrett

CARRIED

COMMUNITY RECREATION REPORT - NOVEMBER 2020 – 2866952

The Parks and Reserves Manager and Facilities Officer presented the monthly recreation activity report covering the month of November 2020.

RESOLVED

THAT the report be received.

C20/584

Wilkinson/Gentil

CARRIED

The meeting adjourned at 12.10pm
The meeting reconvened at 12.47pm

COMMUNITY FACILITIES REPORT - NOVEMBER 2020 – 2871088

The Parks and Reserves Manager and Property Officer presented the monthly facilities activity report covering the month of November 2020.

RESOLVED

THAT the report be received.

C20/585

Spicer/Daley

CARRIED

CONTRACT BETWEEN HAURAKI DISTRICT COUNCIL AND SPORT 'N' WAIHI ACTION CHARITABLE TRUST – 2871196

The Facilities Officer presented a report on the Contract Agreement between the Hauraki District Council and Sport 'n' Action Waihi Charitable Trust for adoption.

RESOLVED

THAT the report be received.

C20/586

Wilkinson/Tilsley

CARRIED

RESOLVED

THAT the contract between Hauraki District Council and Sport 'n' Action Waihi Charitable Trust be adopted as per contract agreement, and

THAT the Council approves budgeted expenditure of \$17,000 (plus GST) with CPI adjustment for the next 2 years in the Events Centre activity renewable for a further 2 years upon review.

C20/587

Smeaton/Broad

CARRIED

REVISED ROAD STOPPING 15 BANKS LANE, WAIKINO - 2872441

The Property Manager presented a report that sought approval of the closure and sale of the unformed road under the Public Works Act 1981.

RESOLVED

THAT the report be received.

C20/588

Broad/Howell

CARRIED

A request has been received from property owners R & B Greer of 15 Banks Lane and 50 Old Waitekauri Road, to stop the unformed road adjacent to the property. They have owned the property for nearly 38 years and have lived with the unformed road as it still stands from being mapped out in the UK 122 years ago.

RESOLVED

THAT the Council supports the stopping and sale to R & B Greer or a future owner of the two unformed roads through the Public Works Act of 1981 Section 116 as per Appendix A, and

THAT the sale price be determined by a valuation yet to be undertaken by a registered valuer, and that the Property Working Party be given delegated authority to approve the final sale price, and

THAT all costs in relation to the closure be met by the current or any future owners, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020.

C20/589

Gentil/Buckthought

CARRIED

Matters to be taken with the Public Excluded

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Purchase of Land – Ngatea South Estate	Section 7(2)(i) Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C20/590

Garrett/Spicer

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C20/593

Adams/Smeaton

CARRIED

PROJECT MANAGEMENT OFFICE MONTHLY REPORT - DECEMBER 2020 – 2870996
APPENDIX A PROJECT REPORTS - 2870998

The Senior Project Manager presented the monthly project office report to December 2020 that updated on current key projects in progress.

RESOLVED

THAT the report be received.

C20/594

Adams/Gentil

CARRIED

TRANSPORT REPORT - NOVEMBER 2020 - 2871023

The Transport Team Leader presented the monthly transport activity report covering the month of November 2020.

RESOLVED

THAT the report be received.

C20/595

Adams/Buckthought

CARRIED

TRANSPORT DECISION REPORT - 2020-21 REGULATORY ROAD SIGNS AND MARKINGS – 2871020

The Transport Team Leader presented a report that sought approval from Council to install regulatory road markings at various sites within Hauraki District.

RESOLVED

THAT the report be received.

C20/596

Adams/Buckthought

CARRIED

RESOLVED

THAT regulatory road signs and markings at the following sites (as per Appendix A) be installed:

- Ohinemuri Place, Paeroa (O’Meara Heights)
- Ohinemuri Place, Paeroa (intersection with Norwood Road)
- Mackay Street, Paeroa
- Wood Street, Paeroa
- Marshall Street, Paeroa
- Crown Hill Road, Karangahake
- Willoughby Street, Paeroa
- Devon Street, Waihi

- Rocket Park Service Lane, Waihi
- 13 Haszard Street, Waihi
- Kenny Street, Waihi
- Gilmour Street, Waihi - adjustment of Heavy Vehicle prohibition time limits
- Front Miranda Road, Waitakaruru
- Hauraki Road, Turua

C20/597

Spicer/Howell

CARRIED

TURUA WALKWAY PROJECT – 2871190

The Project Manager, Renee Wentzel and Parks and Reserves Manager presented a report with a recommendation from the Plains Ward Committee to include a new capital project on the 2020/21 Annual Plan and to seek funding to finalise the proposed construction of the Turua Walkway project.

RESOLVED

THAT the report be received.

C20/598

Harris/Buckthought

CARRIED

RESOLVED

THAT Council support the recommendation from the Plains Ward Committee to include a new capital project on the 2020/21 Annual Plan to finalise construction of the Turua Walkway project, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020.

C20/599

Adams/Buckthought

CARRIED

WATER SERVICES REPORT TO COUNCIL DECEMBER (COVERING NOVEMBER) – 2871188

The Water Services Manager presented the monthly water services activity report covering the month of November 2020.

RESOLVED

THAT the report be received.

C20/600

Harris/Milner

CARRIED

PROCUREMENT EXEMPTION DESLUDGING MORE THAN 800 DRY TONNES – 2872174

The Water Services Manager and Project Manager, Louise Chick presented a report that requested the formation of a subcommittee with the power to act or to delegate authority to the Chief Executive to approve a procurement exemption to allow staff to engage a contractor to de-sludge up to 1250 dry tonne from the Paeroa Wastewater Plant ponds 1 and 2.

RESOLVED

THAT the report be received.

C20/601

Smeaton/Harris

CARRIED

RESOLVED

THAT Council delegates authority to the Chief Executive to authorise a Procurement Exemption to allow removal of up to 1250 dry tonne of sludge from Paeroa oxidation ponds, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020.

C20/602 Smeaton/Buckthought **CARRIED**

KEREPEHI MEMBRANE RENEWALS – 2872414

The Water Services Manager presented a report that sought the approval of Council to procure from a selected supplier for the Kerepehi membrane renewals.

RESOLVED

THAT the report be received.

C20/603 Harris/Wilkinson **CARRIED**

RESOLVED

THAT Council approves the departure from the Procurement Policy for the purchase of replacement microfiltration membranes for the Kerepehi Water Treatment Plant from Masons Engineers.

C20/604 Harris/Garrett **CARRIED**

WASTE MANAGEMENT ACTIVITY REPORT - NOVEMBER 2020 - 2871330

The Infrastructure Systems and Planning Manager and Contract Manager, Renee Wentzel presented the monthly Waste Management activity report covering the month of November 2020.

RESOLVED

THAT the report be received.

C20/605 Smeaton/Broad **CARRIED**

DISTRICT DRAINAGE ACTIVITY REPORT - NOVEMBER 2020 – 2871352

The Infrastructure Systems and Planning Manager presented the monthly report on the district drainage activity covering the month of November 2020.

RESOLVED

THAT the report be received.

C20/606 Buckthought/Garrett **CARRIED**

CAPITAL PROJECTS LAND DRAINAGE – 2871177

The Infrastructure Systems and Planning Manager and Project Manager, Renee Wentzel presented a report that provided an update on the capital projects in the Western Plains Drainage District (WPDD) and requested that the Council ratify the recommendations of the Committee from their meeting of 3 December 2020.

RESOLVED

THAT the report be received.

C20/607

Buckthought/Tilsley

CARRIED

RESOLVED

THAT the Council approves the recommendations of the Western Plains Drainage Committee as follows:

1. Reallocation of all the Western Plains Drainage District Capital Projects (\$803,366) to the reconstruction of the Foreshore silt trap, Karito and Hot Springs Stopbanks.
2. Approve \$699,028 from the Western Plains Drainage District Reserves be allocated against the reconstruction of the Karito and Hot Springs Stopbanks capital works and for the dig of the foreshore silt trap.
3. Approve an additional unbudgeted amount of \$90,000 for these works subject to approval from the Western Plains Drainage District Committee.

THAT the Council note the Engineer’s estimate for the reconstruction of the Karito and Hot Springs Stopbanks and dig of the foreshore silt trap is approximately \$1.6M.

C20/608

Adams/Gentil

CARRIED

The meeting adjourned at 2.35pm
The meeting reconvened at 2.37pm.

RECEIPT AND ADOPTION: TARAMAIRE DRAINAGE DISTRICT COMMITTEE (UNCONFIRMED) MINUTES 03-12-20 – 2868183

RESOLVED

THAT the unconfirmed minutes of the Taramaire Drainage District Committee held on Thursday, 03 December 2020 be received and the recommendations therein adopted.

C20/609

Garrett/Buckthought

CARRIED

RECEIPT AND ADOPTION: WESTERN PLAINS DRAINAGE DISTRICT COMMITTEE (UNCONFIRMED) MINUTES 03-12-20 – 2868187

RESOLVED

THAT the unconfirmed minutes of the Western Plains Drainage District Committee held on Thursday, 03 December 2020 be received and the recommendations therein adopted.

C20/610

Buckthought/Garrett

CARRIED

Renaming of District Drainage Committees

In consideration of the recommendation from the Western Plains Drainage District Committee, that Council's four land drainage committees are renamed to a more climate change focussed name, Council supported this proposal.

RESOLVED

THAT the Group Manager – Service Delivery provides a report to the January 2021 Council meeting to consider the renaming of the Hauraki District land drainage committees to a name that reflects a more climate change focus.

C20/611

Buckthought/Tilsley

CARRIED

RECEIPT AND ADOPTION: EASTERN PLAINS DRAINAGE DISTRICT COMMITTEE (UNCONFIRMED) MINUTES 03-12-20 – 2868186

RESOLVED

THAT the unconfirmed minutes of the Eastern Plains Drainage District Committee held on Thursday, 03 December 2020 be received and the recommendations therein adopted.

C20/612

Buckthought/Garrett

CARRIED

RECEIPT: PAEROA RURAL DRAINAGE DISTRICT COMMITTEE (UNCONFIRMED) MINUTES 04-12-20 – 2868185

RESOLVED

THAT the unconfirmed minutes of the Paeroa Rural Drainage District Committee held on Friday, 04 December 2020 be received and the recommendations therein adopted.

C20/613

Garrett/Buckthought

CARRIED

Karakia whakamutunga

Mayor Adams closed the meeting with a karakia at 2.46pm.

CONFIRMED

D A Adams
Mayor

27 January 2021