

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON THURSDAY, 26 NOVEMBER 2020 COMMENCING AT 9.00 AM

PRESENT

D A Adams (His Worship the Mayor), Cr P A Milner (Deputy Mayor), Cr R D T Broad, Cr P D Buckthought, Cr C A Daley, Cr R G E Garrett, Cr B J Gentil, Cr R Harris, Cr S Howell, Cr D Smeaton and Cr R L Wilkinson

IN ATTENDANCE

D Walker (Audit Director - Audit NZ), P Thom (Group Manager - Planning & Environmental Services – Acting Chief Executive), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), J Nelson (Strategic Planning Manager), T Casey (Strategic Planner), L Robcke (Senior Project Planner), E J Wentzel (Water Services Manager), L Chick (Project Manager), R Wentzel (Project Manager), L de Haast (Transport Manager), J Hogan (Transport – Team Leader), S de Laborde (Infrastructure Systems and Planning Manager), R Jenks (Economic Development Officer) and C Black (Council Secretary)

Karakia timatanga

Cr Smeaton opened the meeting with a karakia.

APOLOGIES

RESOLVED

THAT the apology of Cr A Spicer, Cr P Anderson and Cr J Tilsley be received and sustained.

C20/513

Howell/Wilkinson

CARRIED

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

There were no declarations.

CONFIRMATION: COUNCIL MINUTES – 11-11-20 - 2859677

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday, 11 November 2020 are received and confirmed as a true and correct record.

C20/514

Smeaton/Milner

CARRIED

MATTERS ARISING FROM THE MINUTES (for correction only)

There were no matters raised.

CONSIDERATION AND ADOPTION OF 2019-20 ANNUAL REPORT – 2862641

The Group Manager - Corporate Services presented a report to present to Council the draft 2019/20 Annual Report for its consideration and adoption, as required by Section 98 of the Local Government Act 2002 (LGA).

The Summary Annual Report, that represents the information contained in the full Annual Report document is proposed to be presented to Council on 16 December 2020.

David Walker (Audit Director) Audit NZ attended and provided the Audit Opinion on the Annual Report 2019-20.

RESOLVED

THAT the report be received.

C20/515 Smeaton/Garrett **CARRIED**

RESOLVED

THAT the draft 2019/20 Annual Report be adopted, as amended.

C20/516 Harris/Daley **CARRIED**

RESOLVED

THAT the Audit Opinion be received, adopted and incorporated into the 2019/20 Annual Report.

C20/517 Harris/Daley **CARRIED**

RESOLVED

THAT pursuant to Section 98 of the Local Government Act 2002, the audited Annual Report for the year ending 30 June 2020, including the Audit Opinion, be adopted and made publicly available, and

THAT staff be authorised to correct any minor administrative errors or omissions in the 2019/20 Annual Report, before it is made publicly available.

C20/518 Howell/Wilkinson **CARRIED**

Staff were asked to report back to Council providing an explanation of the higher personnel costs that was indicated in the Annual Report and also addressing the remedial measures to address the non-complying performance targets as outlined in the report.

EMERGENCY MANAGEMENT COMMITTEE (UNCONFIRMED) MINUTES – 16-11-20 - 2861311

RESOLVED

THAT the minutes of the Emergency Management Committee meeting held on 16 November 2020 be received and the recommendations therein adopted.

C20/519 Adams/Smeaton **CARRIED**

RECEIPT: HEARINGS AND JUDICIAL COMMITTEE (UNCONFIRMED) MINUTES – 27-10-20 – 2842109

RESOLVED

THAT the minutes of the meeting of the Hearings and Judicial Committee held on Tuesday, 27 October 2020 are received.

C20/520

Milner/Buckthought

CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORT - OCTOBER 2020 – 2862293

The Group Manager – Planning and Environmental Services presented the monthly planning and regulatory report covering the month of October 2020.

RESOLVED

THAT the report be received.

C20/521

Daley/Broad

CARRIED

The meeting adjourned at 10.30am.
The meeting reconvened at 10.40am.

PROPOSED REVIEW OF THE 2016 DOG CONTROL POLICY AND DOG CONTROL BYLAW – 2862569

The Strategic Planning Manager presented a report to provide background information about the 2016 Dog Control Policy. The report sought the approval of Council to undertake a review of the Policy and Bylaw commencing in November this year.

RESOLVED

THAT the report be received.

C20/522

Adams/Daley

CARRIED

It was requested that Council staff and a Councillor Working Party consisting of four councillors who have indicated their interest in the Dog Control Policy would undertake the review.

RESOLVED

THAT the review of the 2016 Dog Control Policy and Dog Control Bylaw commence in November 2020, and

THAT a Working Party is formed to work with staff on the review of the 2016 Dog Control Policy and Dog Control Bylaw consisting of Deputy Mayor Milner, Councillor Howell, Councillor Buckthought and Councillor Garrett, and

THAT the review timetable attached as Appendix A is approved.

C20/523

Harris/Daley

CARRIED

REHABILITATION AND CAPITALISATION BOND REPORT - 2020 – 2862250

The Senior Project Planner presented a report, which provided information to enable Council to set quanta for the rehabilitation, and closure bond and the capitalisation bond associated with OceanGold (NZ) Ltd mining activities at Waihi for the 2020-21 year.

RESOLVED

THAT the report be received.

C20/524

Milner/Wilkinson

CARRIED

RESOLVED

THAT the Waihi Gold Mines Rehabilitation Bond quantum under the Extended Martha Mineral Area (EMMA) consent, subsequent underground mine consents and Project Martha, be confirmed as \$52.84 million for the 2020/2021 year, and

THAT the Waihi Gold Mines Capitalisation Bond quantum under the Extended Martha Mineral Area (EMMA) consent, subsequent underground mine consents and Project Martha, be confirmed as \$10.4 million for the 2020/2021 year, and

THAT Oceana Gold (NZ) Ltd be advised of Council's resolutions.

C20/525

Smeaton/Howell

CARRIED

2020-21 FIRST QUARTER NON-FINANCIAL PERFORMANCE TARGETS - 2862595

The Strategic Planner presented a report that provided the 2020-21 first quarter non-financial performance targets.

RESOLVED

THAT the report be received.

C20/526

Adams/Broad

CARRIED

LOVEHAURAKI SOCIAL MEDIA CONTENT – 2862371

The Economic Development Officer presented a report that sought a decision from Council whether to continue to fund the content writing for the LoveHauraki Facebook page.

RESOLVED

THAT the report be received.

C20/527

Harris/Daley

CARRIED

RESOLVED

THAT Council support Option 1: that the current LoveHauraki Facebook content writing contract be extended until 30 June 2021.

C20/528

Buckthought/Harris

CARRIED

Cr Broad proposed an amendment to the motion:

THAT Council support Option 2: that Council would continue to fund the writing of content for the LoveHauraki Facebook page until 28 February 2021.

Broad/Howell

In putting the amendment, a vote was taken on a show of hands.

The motion was lost.

Noted: Cr Broad, Cr Gentil and Cr Howell voted against the motion.

HAURAKI DISTRICT PROMOTIONAL VIDEO - 2862557

The Economic Development Officer presented a report that sought consideration of funding a new promotional video for the Hauraki District. The earlier produced video promoting the district was shown to the members for their consideration and feedback.

RESOLVED

THAT the report be received.

C20/529

Harris/Wilkinson

CARRIED

RESOLVED

THAT Council support Option 1: that a new promotional video for the Hauraki District be produced, and

THAT the video be funded from the Economic Development – Development Assistance budget.

C20/530

Harris/Broad

CARRIED

CONTRACT BETWEEN HAURAKI DISTRICT COUNCIL AND SPORT 'N' ACTION CHARITABLE TRUST – 2862365

The Group Manager – Engineering Services presented a report that sought support of the contract agreement between Hauraki District Council and Sport 'n' Action Waihi Charitable Trust.

RESOLVED

THAT the report be received.

C20/531

Wilkinson/Howell

CARRIED

The Sport 'n' Action Waihi Charitable Trust have operated and managed the Waihi Event Centre on behalf of Hauraki District Council from August 2010 taking bookings, promoting use of the facility to the community, being a contact point for users and handling all invoicing for use of the Event Centre.

In consideration of the contract agreement between the parties, it was requested the a decision on the matter be deferred to a future meeting of Council to allow further information on the composition and arrangements of the Trust to be provided to the members.

RESOLVED

THAT a decision on the contract agreement be deferred to the 16 December meeting of Council to allow further information to be provided to Council on the composition and arrangements of the Trust.

C20/532

Adams/Smeaton

CARRIED

CEO MONTHLY REPORT FOR NOVEMBER 2020 – 2862370

The Acting CEO presented the Chief Executive's monthly report to November 2020. The report updated the members on recent staffing activity within the organisation.

RESOLVED

THAT the report be received.

C20/533

Adams/Gentil

CARRIED

COUNCIL FINANCE REPORT OCTOBER 2020 – 2862796

The Group Manager – Corporate Services presented the financial operating report for the period to 31 October 2020.

RESOLVED

THAT the report be received.

C20/534

Daley/Howell

CARRIED

CONSTRUCTION OF INFORMAL CARPARK AREA IN PAEROA – 2863175

The Group Manager – Engineering Services presented a report that sought approval to form an all-weather car park in the rail corridor area between William Street and the stopbank adjacent to Railway Road in Paeroa.

RESOLVED

THAT the report be received.

C20/535

Wilkson/Buckthought

CARRIED

RESOLVED

THAT Council approve the development of a sealed carpark area, and

THAT Council approves unbudgeted expenditure of \$25,000 in the 2020/21 year, and that the unbudgeted expenditure be funded from the existing budgets, and

THAT Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020, and

THAT Council inform the community of the new area available for overflow parking.

C20/536

Adams/Smeaton

CARRIED

The meeting adjourned for lunch at 12.10pm

The meeting reconvened at 12.41pm.

ESTABLISHMENT OF NGATEA NORTH SUBDIVISION WORKING PARTY - 2862405

The Group Manager – Engineering Services and Project Manager, Louise Chick presented a report that sought the approval to establish a working party to provide strategic guidance and urban design direction for the Ngatea North subdivision.

RESOLVED

THAT the report be received.

C20/537

Broad/Harris

CARRIED

RESOLVED

THAT Council establishes a Ngatea North Subdivision Working Party consisting of Councillor Howell, Councillor Broad, Councillor Daley, Councillor Garrett and Councillor Tilsley to provide strategic guidance and urban design direction for the Ngatea North subdivision, and

THAT Council adopts the Ngatea North Subdivision Working Party Terms of Reference attached as Appendix B.

C20/538

Milner/Harris

CARRIED

THREE WATERS DELIVERY PLAN PROJECTS UPDATE – 2861966

The Group Manager – Engineering Services, Water Services Manager and Project Manager, Louise Chick presented a report that sought approval to commence expenditure against projects included in the Three Waters Delivery Plan programme of work.

RESOLVED

THAT the report be received.

C20/539

Harris/Gentil

CARRIED

At its 16 September meeting, Council approved a suite of three waters projects for inclusion in its Three Waters Delivery Plan programme, which was subsequently submitted to the Department of Internal Affairs (DIA) on 30 September 2020 for its consideration (Appendix A). On the 5 November HDC was advised its Three Waters Delivery Plan received DIA support and HDC will be granted \$3.06M for programme delivery.

RESOLVED

THAT the Council approves the expenditure of \$3.06M in the Three Waters Delivery Plan programme activity in the 2020-21 and 2021-22 financial years, and note that the expenditure will be funded by the Crown through the Three Waters Stimulus Funding grant, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020, and

THAT the Council informs the community that the Crown and the Council have approved HDC's Three Waters Delivery Plan programme of work and that work will commence immediately using \$3.06M of funding provided by the Crown's Three Waters Stimulus Grant funding.

C20/540

Smeaton/Buckthought

CARRIED

WATER SERVICES ACTIVITY REPORT - NOVEMBER 2020 (COVERING OCTOBER) – 2862560

The Water Services Manager presented the monthly water services activity report covering the month of October 2020.

RESOLVED

THAT the report be received.

C20/541

Harris/Garrett

CARRIED

KAIMANAWA WATER SCHEME BUDGET UPDATE AND COST INCREASE – 2862049

The Senior Project Manager, Campbell Moore and the Water Services Manager presented a report which highlighted the current spend to date on the Kaimanawa Water Scheme and the forecasted cost to complete the project which requires additional funding to complete.

RESOLVED

THAT the report be received.

C20/542

Garrett/Wilkinson

CARRIED

Currently, the approved budget for this project is \$4.38M and the estimated cost to complete the project is \$4.88M.

Some areas of savings in other areas of the project have been identified amounting to approximately \$130,000, however there is still approximately \$500,000.00 shortfall of funds required to complete the project.

The budget for this project has been tracked closely and was showing on track earlier this year. Unfortunately, COVID-19 delays and unexpected cost increases (both associated with COVID-19 and not), have resulted in the budgeted amount being insufficient.

RESOLVED

THAT the Council increases the overall budget for the Kaimanawa Scheme to \$4.88M and thus approves unbudgeted expenditure of approximately \$500,000.00 in the Water (LOS) activity in the 2020/21 year, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2017.

C20/543

Harris/Smeaton

CARRIED

PROJECT MANAGEMENT OFFICE - MONTHLY REPORT - NOV 2020 - 2862055
APPENDIX A – PROGRAMME STATUS REPORT – LARGER PROJECTS - 2860539

The Senior Project Manager presented the monthly project management report to update the member's on the status of current projects under development.

RESOLVED

THAT the report be received.

C20/544

Adams/Milner

CARRIED

TRANSPORT ACTIVITY REPORT - OCTOBER 2020 - 2862354
APPENDIX B - TRANSPORT REPORT - OCTOBER 2020 – 2862355

The Transport Manager and Transport – Team Leader presented the monthly transport activity report covering the month of October 2020.

RESOLVED

THAT the report be received.

C20/545

Adams/Buckthought

CARRIED

WASTE MANAGEMENT ACTIVITY REPORT - OCTOBER 2020 - 2863204

The Infrastructure Systems and Planning Manager presented the monthly waste management activity report covering the month of October 2020.

RESOLVED

THAT the report be received.

C20/546

Smeaton/Gentil

CARRIED

FUNDING TO SUPPORT RESOURCING WASTE MINIMISATION - 2863318

The Group Manager – Engineering Services, Infrastructure Systems and Planning Manager and the Project Manager, Renee Wentzel presented a report that sought funding for resourcing to allow the Project Manager to provide ongoing support for the work required to progress Council’s Waste Management and Minimisation Plan.

RESOLVED

THAT the report be received.

C20/547

Smeaton/Gentil

CARRIED

RESOLVED

THAT Council approve funding of \$35,000 for the Waste Minimisation Working Party to secure resourcing, and

THAT staff bring a report to Council at the end of January 2021 proposing different funding options to cover costs involved in waste minimisation activity, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2017.

C20/548

Buckthought/Broad

CARRIED

SUBMISSION TO PHASE OUT SINGLE USE PLASTICS - 2863396

APPENDIX A - DRAFT SUBMISSION TO REDUCE THE IMPACT OF PLASTIC ON ENVIRONMENT - 2863397 APPENDIX B - REDUCING THE IMPACT OF PLASTIC ON ENVIRONMENT - 2863398

The Group Manager – Engineering Services and the Project Manager, Renee Wentzel presented a report that presented a draft submission to support Government, through the Ministry for the Environment, to reduce the impact of plastic on our environment.

RESOLVED

THAT the report be received.

C20/549

Smeaton/Garrett

CARRIED

RESOLVED

THAT Council approve the draft submission as per Appendix A to be forwarded to the Ministry for the Environment in support of "Reducing the impact of plastic on our environment".

C20/550

Broad/Smeaton

CARRIED

DISTRICT DRAINAGE ACTIVITY REPORT - OCTOBER 2020 – 2863199

The Infrastructure Systems and Planning Manager the monthly land drainage activity report covering the month of October 2020.

RESOLVED

THAT the report be received.

C20/551

Buckthought/Wilkinson

CARRIED

RECEIPT AND ADOPTION: WESTERN PLAINS DISTRICT DRAINAGE COMMITTEE (UNCONFIRMED) MINUTES - 05-11-20 – 2858129

RESOLVED

THAT the minutes of the Western Plains District Drainage Committee meeting held on Thursday, 05 November 2020 be received and the recommendations therein adopted.

C20/552

Broad/Howell

CARRIED

Karakia whakamutunga

The meeting closed at 2.24pm with a karakia delivered by Cr Smeaton.

CONFIRMED

D A Adams
Mayor

16 December 2020