

## HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 28 OCTOBER 2020 COMMENCING AT 9.00 AM

### **PRESENT**

D A Adams (His Worship the Mayor), Cr P A Milner (Deputy Mayor), Cr P G Anderson, Cr R D T Broad, Cr P D Buckthought, Cr C A Daley, Cr R G E Garrett, Cr B J Gentil, Cr R Harris, Cr S Howell, Cr D Smeaton (9.00am-12.30pm), Cr A M Spicer, Cr J R Tilsley and Cr R L Wilkinson

### **IN ATTENDANCE**

L D Cavers (Chief Executive), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), P Thom (Group Manager - Planning & Environmental Services), L Wilkinson (Iwi & Maori Liaison Officer), J McIver (Community Engagement Manager), M Brebner (Team Leader - Library Services), L de Haast (Transportation Manager), E J Wentzel (Water Services Manager), S de Laborde (Infrastructure Systems and Planning Manager), L Robcke (Senior Project Planner), N Murphy (Strategic Planner), M van Steenberg (District Planner) and C Black (Council Secretary)

### Karakia timatanga

Cr Daley opened the meeting with a karakia.

### **APOLOGIES**

There were no apologies.

### **LATE ITEMS**

There were no late items.

### **DECLARATIONS OF INTERESTS**

There was no declarations.

CONFIRMATION: COUNCIL MINUTES – 14-10-20 - 2836342

### **RESOLVED**

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday, 14 October 2020 are received and confirmed as a true and correct record.

C20/474

Howell/Wilkinson

**CARRIED**

### **MATTERS ARISING FROM THE MINUTES (for correction only)**

There were no matters raised.

RECEIPT: HEARINGS AND JUDICIAL COMMITTEE (UNCONFIRMED) MINUTES – 28-09-20 - 2836596

### **RESOLVED**

THAT the unconfirmed minutes of the meeting of the Hearings and Judicial Committee held on Monday, 28 September 2020 are received.

C20/475

Milner/Spicer

**CARRIED**

ANNUAL REPORT 2019-20 – PROGRESS UPDATE – 2840724

The Group Manager – Corporate Services presented a report that provided an update on the status of the Draft Annual Report 2019-20.

The Group Manager advised that the work on the Annual Report was essentially complete. Normally the Annual Report must be adopted by 31 October, but this year the deadline had been extended to 31 December to allow for delays caused by Covid-19.

Staff are waiting on the final audit opinion from the Office of the Auditor General. Once this has been received, staff will present the Annual Report to the next available council meeting for approval and adoption.

**RESOLVED**

THAT the report be received.

C20/476

Adams/Tilsley

**CARRIED**

PLANNING AND ENVIRONMENTAL SERVICES REPORT - SEPTEMBER 2020 – 2840386

The Group Manager – Planning and Environmental Services presented the monthly planning and regulatory report covering the month of September 2020.

**RESOLVED**

THAT the report be received.

C20/477

Howell/Spicer

**CARRIED**

TREATY OF WAITANGI TRAINING AND DEVELOPMENT OF AN IWI ENGAGEMENT STRATEGY – 2839455

The Iwi Liaison Officer presented a report that sought confirmation of the dates for the Council members and Executive Leadership Team to attend the Treaty of Waitangi training and developing an Iwi Engagement Strategy to take place on a marae within the Hauraki District in the New Year.

**RESOLVED**

THAT the report be received.

C20/478

Adams/Milner

**CARRIED**

**RESOLVED**

THAT the dates for the Treaty of Waitangi and Iwi Engagement Strategy training are confirmed for 25 February and 3 March 2021.

C20/479

Adams/Milner

**CARRIED**

ITEMS NOT SUBJECT TO SUBMISSION REGARDING PROPOSED PLAN CHANGE 4 - 2020 – 2840442

The District Planner presented a report that sought a resolution to declare Items: 2, 4-6, 9-19, 20a-20b, 22-24, 26-30, 34-38, 39a-42, 44-50, 51a-60, 61a-61c, 63, 65, 67, 69-72, 74-79, 81-92, 98, 100-106, 108-117 of Plan Change 4: Miscellaneous Plan Change 'operative' from 16 November 2020.

**RESOLVED**

THAT the report be received.

C20/480

Milner/Broad

**CARRIED**

The District Planner advised that Proposed Plan Change 4 has been publicly notified. Submissions closed at 4.00pm on 16<sup>th</sup> of October. Of the 130 items, 102 items did not receive any submissions.

It was noted that one late submission was received from Mr G Wilkinson, it was requested that this submission be accepted.

**RESOLVED**

THAT the Hauraki District Council approves Items: 2, 4-6, 9-19, 20a-20b, 22-24, 26-30, 34-38, 39a-42, 44-50, 51a-60, 61a-61c, 63, 65, 67, 69-72, 74-79, 81-92, 98, 100-106, 108-117 of Proposed Plan Change 4: Miscellaneous Plan Change in accordance with clause 17 (1) and (3) in Schedule 1 to the Resource Management Act 1991, and affixes the seal to Council to the plan change document incorporating those items, and

THAT the Hauraki District Council, in accordance with clause 20 (1) and (2) in Schedule 1 to the Resource Management Act 1991, publicly notifies that Items: 2, 4-6, 9-19, 20a-20b, 22-24, 26-30, 34-38, 39a-42, 44-50, 51a-60, 61a-61c, 63, 65, 67, 69-72, 74-79, 81-92, 98, 100-106, 108-117 of Plan Change 4: Miscellaneous Plan Change will become 'Operative' from 16 November 2020, and

THAT the Hauraki District Council accepts the late submission received from Graeme George Wilkinson.

C20/481

Buckthought/Broad

**CARRIED**

**PROJECT QUATTRO - ROAD STOPPING PROCESS – 2840363**

The Senior Project Planner presented a report that sought Council approval on the options available to Council for undertaking road stoppings associated with the OceanaGold - Project Quattro.

**RESOLVED**

THAT the report be received.

C20/482

Adams/Wilkinson

**CARRIED**

Cr Smeaton left the chamber at 9.37am, returned 9.39am.

Council was asked to determine which legislative path be used to consider the road stopping proposal, via either the Local Government Act 1974 or the Public Works Act 1981, or a combination of the two Acts.

**RESOLVED**

THAT the Council agrees, in principle, to the use of the Public Works Act 1981 process for consideration, in due course, of the proposal to stop roads associated with Project Quattro, and

THAT the Council agree to appoint a LINZ Crown Property Accredited Supplier to prepare a draft report, with the necessary supporting documentation, for an indication from LINZ that the application will be accepted under the Public Works Act 1981, and

THAT the Council instructs staff to ensure any road stopping proposals associated with Project Quattro, to be processed under the Public Works Act 1981, are clearly summarised and advice of that process is included as part of Council's public notification processes under the Resource Management Act 1991, and

THAT the Council agrees to initiate the road stopping process once the required Resource Management Act 1991 decisions on Project Quattro are confirmed as not being the subject of Environment Court appeal, and only if the necessary Resource Management Act 1991 permissions for Project Quattro have been granted, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2017, and

THAT the level of engagement considered appropriate for this matter, at this point in time, is nil, on the basis that Project Quattro will be subject to community consultation processes through the Resource Management Act 1991.

C20/483 Buckthought/Smeaton **CARRIED**

The motion was carried by majority vote.

Noted: Cr Gentil voted against the motion.

The meeting adjourned at 10.05am.  
The meeting reconvened at 10.30am.

#### PRESENTATION: EASTERN WAIKATO ROAD SAFETY PROGRAMME - 2843430

Ingrid Le Fevre, Road Safety Coordinator – Eastern Waikato and Dell Read, Adult Cycle Skills Instructor for Eastern Waikato attended and provided a PowerPoint presentation on the key road safety initiatives undertaken as part of the Eastern Waikato road safety programme 2020-21. The presentation also focussed on cycle education due to the increased popularity of cycling taken up by all age groups and abilities both regionally and nationally.

#### TRANSPORTATION REPORT - SEPTEMBER 2020 – 2840206

The Transportation Manager presented the monthly transportation activity report covering the month of September 2020.

#### **RESOLVED**

THAT the report be received.

C20/484 Adams/Buckthought **CARRIED**

#### 2020-21 Ward Projects Approval

Approval was sought of the non-subsidised ward funded budgets for 2020-21.

#### **RESOLVED**

THAT the proposed ward funded projects are approved for construction in 2020/21, and THAT the proposed re-allocation of Ward funded budgets are approved for 2020/21.

C20/485 Buckthought/Harris **CARRIED**

## SMOKE-FREE/VAPE-FREE POLICY REVIEW – 2840260

The Strategic Planner provided a report which presented the Smoke-free and Vape-free Policy 2019 for Council's review and to consider whether to leave the policy as is and extend the review timeframe, re-adopt with minor changes, or undertake a comprehensive review.

### **RESOLVED**

THAT the report be received.

C20/486

Milner/Spicer

**CARRIED**

### **RESOLVED**

THAT the Council does not change the Smoke-free and Vape-free Policy 2019, and amends the review date to October 2021, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020, and

THAT the public be informed of this decision.

C20/487

Spicer/Milner

**CARRIED**

## RADIO FREQUENCY IDENTIFICATION IMPLEMENTATION – 2840499

The Community Engagement Manager and the Libraries Services Team Leader presented a report that sought support to the allocation of funding for the implementation of RFID (Radio Frequency Identification) into the Hauraki District libraries to maximise technology to enhance and improve service delivery and security.

### **RESOLVED**

THAT the report be received.

C20/488

Wilkinson/Garrett

**CARRIED**

### **RESOLVED**

THAT the Council approves unbudgeted capital expenditure of \$26,327 in the District Libraries RFID Project activity in the 2021-2022 years from within existing book capital budgets, and

THAT the unbudgeted operating expenditure (of \$5,851 p.a.) be funded from existing operating budgets, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2017, and

THAT the level of engagement considered appropriate for this matter, at this point in time, is to inform (i.e. one-way communication disseminating information) the Community.

C20/489

Milner/Broad

**CARRIED**

The meeting adjourned at 12.06pm.

Cr Smeaton left the meeting at 12.30pm

The meeting reconvened at 12.42pm

APPOINTMENT OF CIVIL DEFENCE LOCAL CONTROLLER – 2840499

The Chief Executive presented a report that sought the approval of the appointment of a Local Controller for the Hauraki District Council, replacing the previous controller, Steve Fabish.

**RESOLVED**

THAT the report be received.

C20/490

Buckthought/Anderson

**CARRIED**

**RESOLVED**

THAT Hauraki District Council approves the appointment of Campbell Moore to the role of Local Controller subject to the following condition:

- Completion of the Ministry of Civil Defence Emergency Management Controller Training during the first half of 2021.

C20/491

Adams/Garrett

**CARRIED**

WATER SERVICES REPORT TO COUNCIL - OCTOBER 2020 (COVERING SEPTEMBER) – 2840206

The Water Services Manager presented the monthly water services activity report covering the month of September 2020.

**RESOLVED**

THAT the report be received.

C20/492

Harris/Gentil

**CARRIED**

Replacement of Caustic Dosing Pumps

There is a capex project on the Annual Plan to procure a caustic dosing pump for Waitakaruru WTP. With installation kit, the cost for a single unit is \$3 321 + GST. The Annual Plan budget for this project is \$6,162.

Permission was sought to procure two pumps and installation kits, to have a spare available, for a total cost of \$6 642 + GST. This would require an additional \$500.

**RESOLVED**

THAT an additional \$500 be approved for caustic dosing pumps at the Waitakaruru Water Treatment Plant in order to improve plant redundancy.

C20/493

Spicer/Milner

**CARRIED**

WASTE MANAGEMENT ACTIVITY REPORT - SEPTEMBER 2020 – 2840269

The Infrastructure Systems and Planning Manager presented the waste management monthly activity report covering the month of September 2020.

**RESOLVED**

THAT the report be received.

C20/494

Garrett/Wilkinson

**CARRIED**

DISTRICT DRAINAGE ACTIVITY REPORT - SEPTEMBER 2020 - 2840259  
APPENDIX B - MAUKORO CANAL SURVEY - 2840256

The Infrastructure Systems and Planning Manager presented the district drainage monthly activity report covering the month of September 2020.

**RESOLVED**

THAT the report be received.

C20/495

Buckthought/Milner

**CARRIED**

RECEIPT AND ADOPTION: WESTERN PLAINS DISTRICT DRAINAGE COMMITTEE (UNCONFIRMED) MINUTES - 01-10-20 - 2833399

**RESOLVED**

THAT the unconfirmed minutes of the Western Plains District Drainage Committee meeting held on Thursday 01 October 2020 be received and the recommendations there in adopted.

C20/496

Buckthought/Garrett

**CARRIED**

RECEIPT AND ADOPTION: EASTERN PLAINS DISTRICT DRAINAGE COMMITTEE (UNCONFIRMED) MINUTES - 01-10-20 - 2833400

**RESOLVED**

THAT the unconfirmed minutes of the Eastern Plains District Drainage Committee meeting held on Thursday 01 October 2020 be received and the recommendations there in adopted.

C20/497

Buckthought/Garrett

**CARRIED**

CEO MONTHLY REPORT FOR OCTOBER 2020 - 2840207

The Chief Executive presented his monthly report that provided an update on staff activity and made a special acknowledgement in the memory of staff member Lynda Muller, Customer Services Officer who had recently passed away.

**RESOLVED**

THAT the report be received.

C20/498

**CARRIED**

Karakia whakamutunga (Close of Meeting)

Cr Daley closed the meeting with a Karakia whakamutunga at 2.04pm.

CONFIRMED

D A Adams  
Mayor

11 November 2020