

# HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 29 JANUARY 2020 COMMENCING AT 9.00 AM

## **PRESENT**

D A Adams (His Worship the Mayor), Cr P A Milner (Deputy Mayor), Cr P G Anderson, Cr P D Buckthought, Cr C A Daley, Cr R G E Garrett, Cr B J Gentil, Cr R Harris, Cr S Howell, Cr D Smeaton, Cr A M Spicer, Cr J R Tilsley and Cr R L Wilkinson

## **IN ATTENDANCE**

Messrs L D Cavers (Chief Executive), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), P Thom (Group Manager - Planning & Environmental Services), S B Fabish (Group Manager - Community Services), Mrs J Nelson (Strategic Planning Projects Manager), L de Haast (Transportation Manager), J Hogan (Transportation Team Leader), E J Wentzel (Water Services Manager), S de Laborde (Manager, Planning and Infrastructure Systems), D Varcoe (Community Services Manager), Ms K McLaren (Community Engagement Officer) and Ms C Black (Council Secretary)

## Karakia timatanga

Cr Milner opened the meeting with a karakia.

## **APOLOGIES**

### **RESOLVED**

THAT the apologies of Cr R Broad be received and sustained.

C20/01

Harris/Wilkinson

**CARRIED**

## **LATE ITEMS**

There were no late items.

## **DECLARATIONS OF INTERESTS**

Cr Smeaton declared an interest in Item 8 - Paeroa Re-Use Centre.

CONFIRMATION: COUNCIL MINUTES – 11-12-19 (2692690)

### **RESOLVED**

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday, 11 December 2019 are received and confirmed as a true and correct record.

C20/02

Tilsley/Anderson

**CARRIED**

RECEIPT: HEARINGS AND JUDICIAL COMMISSIONERS MINUTES – 23-10-19 (2682669)

**RESOLVED**

THAT the minutes of the Hearings and Judicial Commissioners meeting held on Wednesday, 23 October 2019 are received.

C20/03

Milner/Wilkinson

**CARRIED**

RECEIPT: HEARINGS AND JUDICIAL COMMITTEE MINUTES – 27-11-19 (2690369)

**RESOLVED**

THAT the minutes of the Hearings and Judicial Committee meeting held on Wednesday, 27 November 2019 are received.

C20/04

Milner/Wilkinson

**CARRIED**

RECEIPT: HEARINGS AND JUDICIAL COMMITTEE MINUTES – 16-12-19 (2693784)

**RESOLVED**

THAT the minutes of the Hearings and Judicial Committee meeting held on Monday, 16 December 2019 are received.

C20/05

Miler/Wilkinson

**CARRIED**

COMPENSATION CLAIM FOR LOST GRAZING – L TIPENE (2703368)

The Group Manager – Engineering Services presented a report which provided a request for compensation for lost income and costs incurred because of a loss in grazing.

**RESOLVED**

THAT the report be received.

C20/06

Harris/Buckthought

**CARRIED**

Detailed information in relation to the claim was provided for Council's consideration.

**RESOLVED**

THAT Council does not approve the claim for compensation.

C20/07

Buckthought/Gentil

**CARRIED**

DECLARATION: CONFLICT OF INTEREST – ITEM 8

Cr Smeaton declared a conflict of interest as regards to the Paeroa Re-use Centre item.

Noted: The Mayor approved that Cr Smeaton remain in the Council Chamber to answer any questions on the matter for information only but would take no part in the discussion and decision.

REQUEST FOR FINANCIAL ASSISTANCE PAEROA RE-USE CENTRE TRUST - JANUARY 2020 (2703341)

The Group Manager – Engineering Services presented a report which outlined a request for financial assistance from the Paeroa Re-Use Centre Trust to provide annual funding to them for three financial years and approval of a short term loan in support of the operation of the centre and its re-use initiatives.

**RESOLVED**

THAT the report be received.

C20/08

Spicer/Wilkinson

**CARRIED**

The Paeroa Reuse Centre Trust gave a presentation to the Council on 11 December 2019. In the presentation, they outlined their financial strategy and their intention to apply to the Council for financial support during the establishment of the operation. Details in relation to their request were attached for Council’s consideration.

**RESOLVED**

THAT the Council provide annual funding of \$20,000 for three financial years to the Paeroa Reuse Centre, and

THAT the Council requires the Paeroa Reuse Centre to provide the Council with a six monthly financial and performance report, failing provision of such, the funding may be withheld, and

THAT the Council approve the preparation of the terms and conditions of a short-term loan of \$40,000 to the Paeroa Reuse Centre, and

THAT the terms and conditions of this loan be provided to Council for consideration once they have been prepared.

C20/09

Milner/Harris

**CARRIED**

ACTIVITY MANAGEMENT POLICY 2021-2024 - JANUARY 2020 (2703340)

The Group Manager – Engineering Services presented a report which sought Council approval and adoption of the proposed Activity Management Plan Policy 2021-21 which would replace the 2010 policy.

**RESOLVED**

THAT the report be received.

C20/10

Adams/Howell

**CARRIED**

**RESOLVED**

THAT Council approve and adopt the proposed Activity Management Policy 2021–24 and replace the Asset Management Policy (2010).

C20/11

Buckthought/Spicer

**CARRIED**

EMISSIONS TRADING SCHEME - LEVY INCREASE (2703470)

APPENDIX A - EMISSIONS TRADING SCHEME - LEVY INCREASE - LETTER FROM WASTE MANAGEMENT (2703471)

The Infrastructure Systems and Planning Manager presented a report which provided a recommendation for Council to implement an increase disposal fees to cover the cost of increased emissions trading levies immediately, or in the new financial year.

**RESOLVED**

THAT the report be received.

C20/12

Smeaton/Tilsley

**CARRIED**

The New Zealand Emissions Trading Scheme (NZ ETS) is the Government's main tool for meeting domestic and international climate change targets. The scheme aims to encourage people to reduce greenhouse gas emissions.

**RESOLVED**

THAT Council implement the increased disposal fees to cover the Emissions Trading Scheme costs immediately.

C20/13

Daley/Garrett

**CARRIED**

WASTE LEVY – WAIKATO AND BAY OF PLENTY TERRITORIAL AUTHORITY - WASTE LIAISON DRAFT SUBMISSION (2703465)

APPENDIX A – TERRITORIAL AUTHORITY WASTE LIAISON SUBMISSION ON REDUCING WASTE CONSULTATION - FEBRUARY 2020 (2703471)

APPENDIX B – REDUCING WASTE-A MORE EFFECTIVE LANDFILL LEVY SUMMARY DOCUMENT (2703463)

The Infrastructure Systems and Planning Manager presented a report which introduced the proposed waste levy changes, and sought support from Council of the Waikato and Bay of Plenty - Waste Liaison draft submission to the government discussion paper: Reducing Waste – a more effective landfill levy.

**RESOLVED**

THAT the report be received.

C20/14

Smeaton/Anderson

**CARRIED**

**RESOLVED**

THAT the Council support the Waikato and Bay of Plenty Territorial Authority Waste Liaison draft submission to Reducing Waste: a more effective landfill levy (as per Option B in the report).

C20/15

Smeaton/Daley

**CARRIED**

The meeting adjourned at 10.05am.  
The meeting reconvened at 10.20am.

SOLID WASTE MONTHLY ACTIVITY REPORT - NOVEMBER - DECEMBER 2019 (2702478)

The Infrastructure Systems and Planning Manager presented the Solid Waste activity report covering the period November – December 2019.

**RESOLVED**

THAT the report be received.

C20/16

Smeaton/Gentil

**CARRIED**

DISTRICT DRAINAGE ACTIVITY REPORT - NOVEMBER - DECEMBER 2019 (2703415)

The Infrastructure Systems and Planning Manager presented the District Drainage activity report covering the period November – December 2019.

**RESOLVED**

THAT the report be received.

C20/17

Buckthought/Howell

**CARRIED**

RECEIPT AND ADOPTION: WESTERN PLAINS DRAINAGE DISTRICT COMMITTEE MINUTES 03-12-19 (2704096)

**RESOLVED**

THAT the minutes of the Western Plains Drainage District Committee meeting held on Tuesday, 03 December 2019 be received and recommendation therein adopted.

C20/18

Buckthought/Howell

**CARRIED**

Letters of Appreciation – Representatives on Waikato Regional Council Catchment Committees

The recommendation as stated in the Western Plains District Drainage minutes was supported that representatives on the Waikato Regional Council's Waihou-Piako Catchment Committee, Robert Hicks (as Chairperson) and Conall Buchanan (Deputy Chairperson), be thanked for efforts in support of the Hauraki Plains area.

**RESOLVED**

THAT Council write a letter of appreciation to Robert Hicks and Conall Buchanan thanking them for their representation on the Waikato Regional Waihou-Piako Catchment Committee, on behalf of both the Hauraki District Council and the Western Plains District Drainage Committee.

C20/19

Buckthought/Howell

**CARRIED**

RECEIPT AND ADOPTION: TARAMAIRE DRAINAGE DISTRICT (INTERIM) COMMITTEE MINUTES 03-12-19 (2702174)

**RESOLVED**

THAT the minutes of the Taramaire Drainage District (Interim) Committee meeting held on Tuesday, 03 December 2019 be received and recommendation therein adopted.

C20/20

Buckthought/Howell

**CARRIED**

WATER SERVICES REPORT TO COUNCIL JANUARY 2020 (COVERING NOVEMBER AND DECEMBER) (2703459)

The Water Services Manager presented the Water Services activity report covering the period November – December 2019.

**RESOLVED**

THAT the report be received.

C20/21

Harris/Anderson

**CARRIED**

The Mayor left the meeting at 11.13am.  
The Deputy Mayor assumed the chair in the Mayors absence.  
The Mayor returned to the meeting at 11.16am.

TRANSPORTATION REPORT - DECEMBER 2019 (2703371)

The Transportation Manager and Transportation Team Leader presented the transportation activity report for the period ending 31 December 2019.

**RESOLVED**

THAT the report be received.

C20/22

Adams/Buckthought

**CARRIED**

Cr Buckthought left the meeting at 11.55am.

DELEGATIONS MANUAL REVIEW - JANUARY 2020 (2703331)  
APPENDIX B - DFA AND EXCEPTION REPORTING PROCESS (2703332)

The Group Manager – Corporate Services presented a report, which provided detail on Council's operative delegations manual as it pertains to procurement.

**RESOLVED**

THAT the report be received.

C20/23

Adams/Daley

**CARRIED**

Cr Smeaton left the meeting at midday.  
Cr Buckthought returned to the meeting at midday.  
Cr Smeaton returned to the meeting at 12.03pm

**RESOLVED**

THAT the 2020 review of section two of the Delegations Manual (as amended) be adopted, and

THAT section two of the Delegations Manual be updated to reflect the proposed amendments contained in attachment A and B, and

THAT the manual be updated as and when the Chief Executive alters or adds sub delegations as authorised in the Manual.

C20/24

Harris/Milner

**CARRIED**

The meeting adjourned for lunch at 12.05pm.  
The meeting reconvened at 12.45pm.

FENZ FUNDING CONSULTATION (2703386)  
APPENDIX A- (FENZ) FUNDING REVIEW CONSULTATION DOCUMENT (2703375)  
APPENDIX B - LGNZ DRAFT RESPONSE TO FENZ FUNDING REVIEW (2703380)

The Group Manager – Corporate Services presented a report which provided information for the elected members on the funding review being undertaken to evaluate how Fire and Emergency (NZ) (FENZ) should be funded.

One of FENZ’s proposals is that its responses to property fires could be funded by councils collecting a levy on property values on behalf of FENZ.

LGNZ is making a submission highlighting the potential issues with using this method.

**RESOLVED**

THAT the report be received.

C20/25

Adams/Harris

**CARRIED**

LONG TERM PLAN (LTP) WORKSHOP SCHEDULE - JANUARY 2020 (2702206)

The Strategic Planning Manager presented a report which sought Council approval of the Long Term Plan workshop schedule for the 2020 year.

**RESOLVED**

THAT the report be received.

C20/26

Adams/Tilsley

**CARRIED**

**RESOLVED**

THAT the workshop for 5 February 2020 be removed from the workshop schedule, and

THAT the workshop schedule for the 2021 long term planning process from July 2020 to December 2020 is approved as follows:

<b>Date</b>	<b>Forum</b>	<b>Topic</b>
Tuesday 21 July 2020	Council workshop	<ul style="list-style-type: none"> <li>• Introduction to LTP budget workshop and scene setting</li> <li>• The financial picture</li> <li>• First review of draft activity proposals &amp; budgets</li> </ul>
Wednesday 22 July 2020	Council workshop	<ul style="list-style-type: none"> <li>• First review of draft activity proposals &amp; budgets continued.</li> </ul>
Wednesday 21 October 2020	Council workshop	<ul style="list-style-type: none"> <li>• Second review of activity budgets and impacts including revised activity proposals and budgets.</li> <li>• Revised strategic picture</li> <li>• Financial picture &amp; funding impacts</li> </ul>

		<ul style="list-style-type: none"> <li>• Infrastructure strategy recommendations</li> <li>• Key consultation issues &amp; choices</li> </ul>
Wednesday 18 November 2020	Council workshop	<ul style="list-style-type: none"> <li>• Final community engagement. Discussing community engagement approach.</li> </ul>

C20/27

Adams/Buckthought

**CARRIED**

**REVIEW OF SIGNIFICANCE AND ENGAGEMENT POLICY (2702614)**

The Strategic Planning Manager presented a report on the 2021 Long Term planning project including a review of Council's Significance and Engagement Policy. The report provided an overview of the policy requirements and the proposed review programme.

**RESOLVED**

THAT the report be received.

C20/28

Adams/Spicer

**CARRIED**

Staff recommended that Council support the review of the Significance and Engagement Policy 2017 and that a working party be established with the Deputy Mayor and the Ward Chairs to discuss the details of the policy prior to Council consideration.

**RESOLVED**

THAT the Council approve that its Significance and Engagement Policy be reviewed, and

THAT the review be undertaken by the end of July 2020 in accordance with the timeframes outlined in the report, and

THAT a working party is established to discuss the details of the Significance and Engagement Policy consisting of the Deputy Mayor and the Ward Chairs.

C20/29

Daley/Wilkinson

**CARRIED**

**ADOPTION OF TRIENNIAL AGREEMENT - FEBRUARY 2020 (2703812)**

**APPENDIX A - TRIENNIAL AGREEMENT 2019-2022 (2702291)**

**APPENDIX B - DRAFT 2019-2022 WAIKATO TRIENNIAL AGREEMENT (TRACKED CHANGES) (2702293)**

The Group Manager – Community Services and Development presented a report requesting the endorsement and adoption of the Waikato Triennial Agreement for the 2019-2022 triennium.

**RESOLVED**

THAT the report be received.

C20/30

Adams/Harris

**CARRIED**

The agreement (*statement of intent*) focuses on regional collaboration in the areas of roading, economic development (Te Waka), Waikato Plan, regional policy and bylaws.

Under the Local Government Act 2002, Councils within each region must enter into a triennial agreement no later than 1 March 2020.



**RESOLVED**

THAT the 2019-2022 Waikato Triennial Agreement as endorsed by the Mayoral Forum on 25 November 2019, be adopted.

C20/31

Harris/Spicer

**CARRIED**

REQUEST FOR FINANCIAL ASSISTANCE PAEROA ROTARY (2703349)

The Community Engagement Officer presented a report which requested consideration of a request for financial assistance from the Paeroa Rotary Club towards the costs for the entertainment currently planned for their V8 Cars and Classic to be held on 29 February 2020.

**RESOLVED**

THAT the report be received.

C20/32

Tilsley/Garrett

**CARRIED**

**RESOLVED**

THAT the correspondence from Paeroa Rotary Club be received, and

THAT Council grant \$1,000 from the Paeroa Ward Community Assistance Fund to the Paeroa Rotary Club for the 2020 V8 Cars and Classic Motor Cycle Show and Swap Meet event to be held on 29 February 2020, and

THAT Council considers these decisions are insignificant under its Significance and Engagement Policy 2017.

C20/33

Daley/Anderson

**CARRIED**

HAURAKI PLAINS SPORTS HUB 2020 (2703813)

The Community Services Manager presented a report that sought the approval and support to partially fund a feasibility study to be undertaken by Global Leisure Group for the formation of the Hauraki Plains Sports Hub.

**RESOLVED**

THAT the report be received.

C20/34

Wilkinson/Howell

**CARRIED**

**RESOLVED**

THAT Council support the development of the Hauraki Plains Sports Hub feasibility study, and

THAT Council fund two thirds (\$10,000) of the cost of the Hauraki Plains Sports Hub feasibility study, and

THAT this be funded from the Hugh Hayward operational budget.

C20/35

Harris/Buckthought

**CARRIED**

CEO MONTHLY REPORT FOR JANUARY 2020 (2703215)

The Chief Executive presented his monthly report, which covered a summary of recent staff changes within the organisation to January 2020.

**RESOLVED**

THAT the report be received.

C20/36

Harris/Wilkinson

**CARRIED**

Karakia whakamutunga

Cr Milner closed the meeting with a karakia at 1.34pm.

CONFIRMED

D A Adams  
Mayor

12 February 2020