

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 30 JUNE 2021 COMMENCING AT 9.00 AM

PRESENT

D A Adams (His Worship the Mayor), Cr P A Milner (Deputy Mayor), Cr P G Anderson, Cr R D T Broad, Cr C A Daley (9.00-11.00am and 12.21-2.33pm), Cr R G E Garrett, Cr B J Gentil, Cr R Harris, Cr S Howell and Cr D Smeaton

IN ATTENDANCE

L D Cavers (Chief Executive), A de Laborde (Group Manager – Service Delivery), D Peddie (Group Manager – Business Support), P Thom (Group Manager – Community Development), L Chick (Project Manager), R Wentzel (Contract Manager), C Mischewski (Strategic Planner), N Murphy (Strategic Planner), D Varcoe (Community Services Manager), E J Wentzel (Utilities Manager), L de Haast (Transportation Manager), J Hogan (Transport Team Leader), L Robcke (Senior Planning Manager), D Lees (Property Manager), J McIver (Community Engagement Manager), K McLaren (Community Engagement Officer) and C Black (Council Secretary)

Karakia timatanga

The Mayor opened the meeting with a karakia.

APOLOGIES

RESOLVED

THAT the apology of Cr Spicer, J Tilsley, P Buckthought, R Wilkinson be received and sustained.

C21/376

Howell/Garrett

CARRIED

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

Cr Gentil declared a conflict of interest in Item 7: Amendments to Minutes LTP 2021-31 Hearing.

Cr Howell declared a conflict of interest in Item 17: Waihi Community Patrol – Request for Financial Assistance.

Confirmation and Receipt of Council and Committee Minutes

CONFIRMATION: COUNCIL MINUTES – 16-06-21 – 2968930

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday, 16 June 2021 are received and confirmed as a true and correct record.

C21/377

Anderson/Smeaton

CARRIED

MATTERS ARISING FROM THE MINUTES (for correction only)

There were no matters raised for correction.

RECEIPT AND ADOPTION: AUDIT AND RISK COMMITTEE (UNCONFIRMED) MINUTES – 15-06-21 – 2970079

RESOLVED

THAT the unconfirmed minutes of the Audit and Risk Committee meeting held on Tuesday, 15 June 2021 be received and the recommendations therein adopted.

C21/378

Smeaton/Daley

CARRIED

Reporting

Declaration: Conflict of Interest

Cr Gentil declared a conflict of interest in the following item and took no part in the discussion or decision.

AMENDMENTS TO EXTRAORDINARY MINUTES - LONG TERM PLAN 2021-31 HEARING OF SUBMISSIONS – 18, 19, 20 AND 25 MAY 2021 - 2974117

The Chief Executive presented a report which sought confirmation from the elected members whether to amend the Extraordinary minutes of Council where verbal submissions were heard to the LTP 2021-31 on the days of 18 and 19 May 2021 with respect to the verbal submission made by Submitter #221, Glenis Gentil, to reflect the submitter's verbal submission and questions from elected members.

RESOLVED

THAT the report be received.

C21/379

Howell/Milner

CARRIED

The elected members then considered the recommendation that Council considers amending the minutes of the Extraordinary Meeting where verbal submissions were heard on the days of 18 and 19 May 2021 in relation to Submitter #221.

Cr Broad proposed an amendment which was seconded by Cr Howell:

THAT the minutes be amended to include Point 2; that Submitter #221 believes that Council has a biased process.

In putting the amendment, a vote was taken on a show of hands:

In support: 2

Against: 7

The amendment was lost.

The Mayor then put the motion.

RESOLVED

THAT Council makes no amendment to the minutes provided for the Extraordinary Meeting of Council held on 18, 19, 20, and 25 May 2021 regarding the submission of Glenis Gentil.

C21/380

Harris/Daley

CARRIED

Cr Broad and Cr Howell abstained.

WASTE MANAGEMENT AND MINISATION PLAN (WMMP) PROJECT INITIATION AND BROAD TIMEFRAMES – 2973738

The Group Manager – Service Delivery presented a report that presented the development of the Council’s Waste Management and Minimisation Plan (WMMP) and the expected timeframes around the review.

RESOLVED

THAT the report be received.

C21/381

Smeaton/Garrett

CARRIED

RESOLVED

THAT the Council approves the initiation of the Hauraki District Council Waste Management and Minimisation Plan (WMMP) development project, with project timeframes spanning from July 2021 to December 2021, and

THAT the Waste Minimisation Working Party is authorised to oversee the development of the Waste Management and Minimisation Plan (as per its terms of reference), including:

- Providing engagement recommendations for early engagement and public consultation on the draft WMMP
- Developing the vision and high level goals, objectives and targets for inclusion in the Waste Management and Minimisation Plan (WMMP)
- Approving the completed Waste Assessment for submitting to the Medical Officer of Health for feedback
- Recommending the draft WMMP for Council approval prior to public consultation,
- Recommending the final WMMP for Council adoption by 15 December 2021, if required.

THAT an engagement plan is developed with the Waste Minimisation Working Party, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020.

C21/382

Smeaton/Garrett

CARRIED

ADOPTION REPORT FOR THE ZERO CARBON PROMISE 2021 - 2973609

The Strategic Planner presented a report that sought consideration and adoption of the Hauraki District’s commitment to climate change mitigation and support of the zero carbon promise to reduce greenhouse gas emissions.

RESOLVED

THAT the report be received.

C21/383

Broad/Anderson

CARRIED

RESOLVED

THAT Council adopt the Zero Carbon Promise (as attached), and

THAT the Council considers this decision to be insignificant under its Significance and Engagement Policy 2020, and

THAT the Council inform the community of its decision.

C21/384

Harris/Anderson

CARRIED

WHAREKAWA COAST 2120 PROJECT UPDATE - 2973655

Appendix A: Extended Workshop Schedule 2865354

Appendix B: 2970835 Community Panel Flyer

Appendix C: 2968387 JWP Meeting Minutes 9 June 2021

The Strategic Planner presented a report that provided an update on progress of the Wharekawa Coast 2120 project.

RESOLVED

THAT the report be received.

C21/385

Adams/Milner

CARRIED

WAIKATO REGIONAL COUNCIL: COASTAL PLAN REVIEW STAFF SUBMISSION - 2972131

The Group Manager – Service Delivery presented a report that provided the proposed policy changes to the WRC Coastal Plan and to inform elected members on the nature of the staff submission on the plan prior to the consultation process.

RESOLVED

THAT the report be received.

C21/386

Adams/Howell

CARRIED

APPOINTMENT OF COMMISSIONER - PROPOSED CHANGES TO SLEVIN UNDERGROUND PROJECT AREA (SUPA) CONSENT CONDITIONS - 2974607

The Senior Project Planner presented a report requesting approval to appoint a commissioner to consider and decide on the Section 95 notification report for the proposed Slevin Underground Project Area (SUPA) change of conditions of resource consent application.

RESOLVED

THAT the report be received.

C21/387

Milner/Daley

CARRIED

RESOLVED

THAT pursuant to section 34A (1) of the Resource Management Act 1991 Mr Alan Watson be appointed as Commissioner to consider and decide on the Section 95 notification report for the proposed Slevin Underground Project Area (SUPA) change of conditions of resource consent application, and

THAT pursuant to section 34A (1) of the Resource Management Act 1991 Mr Alan Watson be appointed as Commissioner to consider and decide on the application for the proposed Slevin Underground Project Area (SUPA) change of conditions of resource consent application.

C21/388

Broad/Howell

CARRIED

GRASSROOTS TRUST FUNDING GRANT APPLICATION SUPPORT - 2973329

The Community Services Manager presented a report that sought Council support for staff to apply for a funding grant from the Grassroots Trust to facilitate the start of the Paeroa Sports project.

RESOLVED

THAT the report be received.

C21/389

Milner/Broad

CARRIED

RESOLVED

THAT Council support the grant application to Grassroots Trust for funding of \$19,650.00 to facilitate the start of the Paeroa Sports Hub, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020.

C21/390

Milner/Garrett

CARRIED

REVIEW OF RESERVE CLASSIFICATIONS - 2973359

The Community Services Manager presented a report that sought support of unbudgeted funding to review the classification status of priority reserves, in accordance with the Reserves Act, prior to the preparation of the draft Reserve Management Plan.

RESOLVED

THAT the report be received.

C21/391

Adam/Howell

CARRIED

RESOLVED

THAT the Council approves unbudgeted expenditure of up to \$30,000 in the community recreation activity in the 2021/22 year, and that the unbudgeted expenditure be funded from Community Services – 1/3 Waihi Recreation, 1/3 Paeroa Recreation and 1/3 Plains Recreation budgets, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020.

C21/392

Garrett/Smeaton

CARRIED

The meeting adjourned at 10.02am
The meeting reconvened at 10.29am.

LAND STATUS - THREE WATERS INVESTIGATION
(INCLUDING APPENDIX A - SPATIAL MAP) - 2973045
APPENDIX B - LYFESTYLE RESEARCH LAND STATUS REPORT - 2979083

The Community Services Manager and Property Manager presented a report that provided the status of land held for water purposes within the Hauraki District that may be affected because of the three waters reform.

RESOLVED

THAT the report be received.

C21/393

Broad/Garrett

CARRIED

COMMUNITY SERVICES MONTHLY REPORT - MAY 2021 - 2973324

The Community Services Manager presented the monthly community services activity report to May 2021.

RESOLVED

THAT the report be received.

C21/394

Milner/Daley

CARRIED

Cr Daley left the chamber at 11.00am

Declaration: Conflict of Interest

Cr Howell declared a conflict of interest in the following item and took no part in the discussion or decision.

REQUESTS FOR FINANCIAL ASSISTANCE JUNE 2021 - 2973804

The Community Growth Advisor (Social) presented a report that provided requests for financial assistance received from the Waihi Lions and the Waihi Community Patrol for the consideration of the members.

RESOLVED

THAT the report be received.

C21/395

Smeaton/Anderson

CARRIED

RESOLVED

THAT \$365.00 is granted from the Waihi Ward Community Assistance Fund 2020/21 budget to the Waihi Lions towards the cost of skip bin hire, and

THAT \$1,000.00 is granted from the Waihi Ward Community Assistance Fund 2021/22 budget to the Waihi Community Patrol towards vehicle costs, and

THAT Council considers these decisions to be insignificant under its Significance and Engagement Policy 2017.

C21/396

Milner/Garrett

CARRIED

UNALLOCATED DISCRETIONARY FUND GRANTS AND UNSPENT BALANCES - 2973805

The Community Development Advisor (Social) presented a report that sought approval that the uncollected discretionary grants and unspent funds as at 30 June 2021 be carried forward to the 2021/2022 financial term.

RESOLVED

THAT the report be received.

C21/397

Adams/Smeaton

CARRIED

RESOLVED

THAT the uncollected grants plus unspent balances of the Plains, Paeroa and Waihi Community Assistance Funds be carried over to 2021/22 Financial Year, and

THAT the uncollected grants plus unspent balance of the District Social Strategy Fund be carried over to 2021/22 Financial Year, and

THAT the uncollected grants plus unspent balance of the Mayoral Fund be carried over to 2021/22 Financial Year, and

THAT the uncollected grants plus unspent balance of the Significant Natural Areas (SNAs) and Heritage Features Incentives Fund be carried over to 2021/22 Financial Year, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020.

C21/398 Harris/Howell **CARRIED**

DESTINATION COROMANDEL LETTER OF AGREEMENT - 2974587

The Community Growth Manager presented on behalf of the Community Development Advisor (Economic) a report that sought approval that the Chief Executive be delegated to sign the Letter of Agreement between Council and Destination Coromandel.

RESOLVED

THAT the report be received.

C21/399 Harris/Anderson **CARRIED**

RESOLVED

THAT Council approve the proposed Letter of Agreement between Council and Destination Coromandel, and

THAT Council give the Chief Executive the delegation to sign the Letter of Agreement to the value of \$360,000 plus CPI over a three-year period.

C21/400 Harris/Garrett **CARRIED**

CHIEF EXECUTIVE MONTHLY REPORT JUNE 2021 - 2973717
APPENDIX A - CE MONTHLY REPORT 2021 REMITS - 2973720

The Chief Executive presented his monthly activity report to June 2021. The report covered recent staff changes within the organisation, an update on the future of Local Government, LGNZ Remits and updates on 3-Waters and RMA reviews.

RESOLVED

THAT the report be received.

C21/401 Adams/Garrett **CARRIED**

RESOLVED

THAT a working party be formed consisting of the Mayor, Deputy Mayor, Cr Harris, Cr Daley and Cr Spicer to consider the LGNZ reform with the purpose of providing feedback.

C21/402 Harris/Howell **CARRIED**

HDC438 WASTEWATER PUMP STATION ELECTRICAL CABINET RENEWALS CONTRACT VARIATION - 2973670

The Project Manager and Utilities Manager presented a report that sought Council approval to negotiate and award a variation to Contract HDC 438 for Wastewater Pump Station electrical cabinets renewals.

RESOLVED

THAT the report be received.

C21/403

Harris/Gentil

CARRIED

RESOLVED

THAT Council approve that Contract HDC438 be varied up to the available budget for upgrading additional pump station electrical cabinets, and

THAT Council delegates authority to the Chief Executive to authorise a Procurement Exemption to allow a variation to Contract HDC438 of up to \$260,000, and

THAT Council approve the transfer of \$50,000 from the budget for District Wide Replacement Pump station Cabinets to the DIA002 - Electrical Upgrades (pump stations) budget, and

THAT Council considers this decision insignificant under its Significance and Engagement Policy 2020.

C21/404

Harris/Smeaton

CARRIED

DESLUDGING PHASE 1 - BUDGET INCREASE – PAEROA WASTEWATER TREATMENT PONDS - 2970647

The Project Manager and Utilities Manager presented a report that sought Council approval to increase the approved budget for desludging works at the Paeroa Wastewater Treatment ponds to enable increased sludge volumes to be removed.

RESOLVED

THAT the report be received.

C21/405

Harris/Garrett

CARRIED

RESOLVED

THAT Council approves an additional \$325,000 (excluding GST) to be used to increase the budget for Contract No HDC00435 for desludging the Paeroa Wastewater Treatment ponds from \$375,000 to \$700,000, and

THAT Council considers these decisions insignificant under its Significance and Engagement Policy 2020.

C21/406

Garrett/Gentil

CARRIED

Cr Daley returned to the chamber at 12.21pm.
Cr Howell left the meeting at 12.21pm.

The meeting adjourned at 12.21pm.
The meeting reconvened at 12.51pm.

UTILITIES MONTHLY REPORT - JUNE 2021 (COVERING MAY) - 2973773

The Utilities Manager presented the monthly Water, Water Management and Wastewater activity report to June 2021.

RESOLVED

THAT the report be received.

C21/407

Harris/Adams

CARRIED

Cr Gentil returned to the chamber at 1.00pm.

Acknowledgement of E J Wentzel - Utilities Manager

The members were informed of the resignation of E J Wentzel. Cr Harris requested that the Mayor and elected members formally convey their appreciation to E J Wentzel for his valued expertise in the areas of water, wastewater, and recently land drainage and solid waste during his time with Council, adding that he was an integral part of the engineering team. They wished him all the best for his future endeavours.

RESOLVED

THAT the Mayor and elected members formally acknowledge Utilities Manager, E J Wentzel in recognition of his valued contribution to the Hauraki District Council over his period of employment.

C21/408

Harris/Smeaton

CARRIED

WASTE MANAGEMENT ACTIVITY REPORT - MAY 2021 - 2974033

The Contract Manager presented the monthly Waste Management activity report covering the month of May 2021.

RESOLVED

THAT the report be received.

C21/409

Smeaton/Daley

CARRIED

TRANSPORTATION REPORT - MAY 2021 - 2972215

The Transportation Manager and Transportation Team Leader presented the monthly transport activity report covering the month of May 2021.

RESOLVED

THAT the report be received.

C21/410

Adams/Garrett

CARRIED

CAPITAL PROJECTS ADDITIONAL BUDGET REQUESTS FOR 2020-21 - 2974646

The Group Manager – Service Delivery presented a report that sought approval of 23 unbudgeted capital projects for the 2020/21 financial year.

RESOLVED

THAT the report be received.

C21/411 Daley/Harris **CARRIED**

RESOLVED

THAT the Council approves unbudgeted capital expenditure across 23 capital projects of \$1,234,648 in the activities set out below for the 2020/21 financial year, and that the unbudgeted expenditure be funded through Council debt to be repaid through future depreciation charges, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020, and

THAT Council does not engage at this time.

C21/412 Daley/Milner **CARRIED**

COMMUNITY DEVELOPMENT MONTHLY REPORT - MAY 2021 - 2973653

The Group Manager – Community Development presented the monthly community development activity report covering the month of May 2021.

RESOLVED

THAT the report be received.

C21/413 Smeaton/Anderson **CARRIED**

FINANCIAL REPORT FOR THE PERIOD TO 31 MAY 2021 - 2974158

The Group Manager – Business Support presented the monthly financial report for the period to 31 May 2021.

RESOLVED

THAT the report be received.

C21/414 Daley/Broad **CARRIED**

Matters to be taken with the Public Excluded

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Kaiaua Pa Sites	Section 7(2)(g) – Maintain legal professional privilege.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C21/415

Harris/Anderson

CARRIED

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C21/418

Adams/Garrett

CARRIED

Karakia whakamutunga

Cr Milner closed the meeting with a karakia at 2.33pm.

CONFIRMED

D A Adams
Mayor

28 July 2021