

# HAURAKI DISTRICT COUNCIL

## PAEROA WARD COMMITTEE

MINUTES OF A MEETING OF THE PAEROA WARD COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON TUESDAY 14 JUNE 2016 COMMENCING AT 12.30PM

**PRESENT** Crs J M Bubb (Chairperson), P A Milner, J Thorp and His Worship the Mayor J P Tregidga (1.12pm-1.28pm)

**IN ATTENDANCE** Messrs S B Fabish (Group Manager - Community Services), Mr J McIver (Community Development Officer), Ms C Black (Council Secretary) and Ms D Bezuidenhout (Acting Council Secretary)

### **APOLOGIES**

#### **RESOLVED**

THAT the apology for absence of Cr Adams and the lateness of His Worship the Mayor J P Tregidga be received and sustained.

PAWC16/35

Thorp/Milner

**CARRIED**

### **LATE ITEMS**

There were no late items.

### **CONFIRMATION OF MINUTES**

MEETING HELD ON TUESDAY 10 MAY 2016 (1536930)

#### **RESOLVED**

THAT the minutes of the meeting of the Paeroa Ward Committee held on Tuesday 10 May 2016 be confirmed and are a true and correct record.

PAWC16/36

Milner / Bubb

**CARRIED**

### **MATTERS ARISING FROM THE MINUTES**

#### **Karangahake Hall Building Consent**

It was advised that the building consent for the rebuild of the hall is due to be approved this week.

**COMMUNITY SERVICES**

COMMUNITY SERVICES MONTHLY REPORT - MAY 2016 (1542438, 1543642, 1546343, 1546342, 1546346, 1546335, 1546357, 1545439, 1546426)

The Community Services monthly report on activities for the month of May 2016 was presented for the Committee's consideration.

**RESOLVED**

THAT the Community Services monthly report for May 2016 be received.

PAWC16/37

Milner/Thorp

**CARRIED**

Miranda Hodgson [1543642 – Appendix A]

Miss Hodgson has been selected to participate in the 2016 Jiading International Youth Friendship Camp being held in China this August and seeks financial assistance from the Paeroa Ward.

**RESOLVED**

THAT the correspondence from Miranda Hodgson be received, and

THAT a grant of \$500.00 be contributed to Miranda Hodgson from the Paeroa Ward Community Assistance Fund in support of her participation in the 2016 Jiading International Youth Friendship Camp in China in August 2016.

PAWC16/38

Milner/Thorp

**CARRIED**

Guidelines for Assessing Applicants Requesting Financial Assistance

Members requested that staff develop a set of guidelines and FAQ's to help with the assessment of applications process, to ensure that it is consistent and that the eligibility of all applicants meets the stipulated criteria.

**RESOLVED**

THAT a FAQ guideline document is developed for assessing applicants for future international camps and exchanges.

PAWC16/39

Milner/Thorp

**CARRIED**

Paeroa Ward Community Assistance Fund 2015-16

Discussion was held to determine what should be done with the balance of the funds in the Paeroa Ward Community Assistance Fund from the 2015-16 year.

**RESOLVED**

THAT the balance in the Paeroa Ward Community Assistance fund of \$4,162.00 be carried over to the 2016/17 financial year.

PAWC16/40

Milner/Thorp

**CARRIED**

A copy of the Positive Paeroa annual funding accountability report, financial statement and Town Promoters report was presented for the information of the Committee.

## **RESOLVED**

THAT the annual funding accountability report and financial statement from Positive Paeroa Inc. be received.

PAWC16/41

Milner/Thorp

**CARRIED**

### Key points noted:

New street flags will be flying from mid June to end of November. The flagtrax system is proving to be easier to manage.

The group are meeting with Councils Community Development Officer on a quarterly basis. The new Paeroa brochure is currently under re-development.

### Karangahake Reserve Development

Council has decided to delay any projects in this area until the findings of the NZTA workshops are concluded. Currently are waiting on a response from NZTA on a way forward following the workshops held in 2014.

The Group Manager will provide an update on the subject to a future meeting once a report has been received from NZTA.

### Hutchinson Reserve

Diane Kiernan has been engaged to assist with funding applications in support of the Hutchinson Reserve development project.

### Streetscape Update – Development of Mackay and Wharf Streets

A memorandum from Councils Project Manager (Sarah Cavill) updating the members on the streetscape project was tabled and presented by the Group Manager Community Services.

## **SIGNIFICANT DISTRICT FUNDED PROJECTS**

### New Paeroa Library

The Group Manager – Community Services provided an update on the new library project.

## **SERVICE REQUESTS FOR CONSIDERATION**

### Placement of Rubbish Bins – Brennan Field, Paeroa – Appendix G (1545439)

A signed petition from residents in Tower Street, Paeroa was received by staff requesting the replacement of 2 rubbish bins at Brennan field. The petition comes as a result of previous requests to replace the rubbish bins being declined by the Ward.

The residents have also expressed their frustration and inconvenience that due to the poor drainage of the field, the footpath and the bridge receive surface flooding at times of heavy rainfall making access difficult.

Cr Milner supported the concerns raised by the residents regarding the surface flooding of the footpaths during heavy rainfall.

The Mayor attended the meeting at 1.12pm

Whiritoa bins (winter bins) can be relocated. Cr Thorp suggested that a 200L bin be placed at Brennan field at times when sports games are held.

The Group Manager advised he will meet with Peter Smith (representative of the Rugby Club) to discuss the cost of a bin.

## **GENERAL**

### Installation of bollards at Brennan Field off Norwood Road – Appendix H (1546426)

Due to the soil type at Brennan field, the fields get boggy during extended times of rain (i.e. winter). Despite signage warning not to park when ground is very wet, visitors park on the field and get stuck then seek assistance from council staff in getting them out. Council have placed warratahs with danger tape around the area in an attempt to keep vehicles out, however, the tape has been cut and warratahs removed.

Staff have received complaints that youngsters go onto the field with vehicles, damaging the turf while trying to do wheelies in their cars.

In an attempt to combat the reported problems, it was recommended that 143 metres of bollards are installed off the Norwood Road side of the field. Staff have obtained pricing of \$6,768 and availability is within a 14 day period. This is an unbudgeted expenditure.

Staff sought the Committee's feedback on the option of installing bollards and the installation of suitable signage.

After consideration, Councillors agreed that the cost to install permanent bollards was a very expensive measure considering it would only be of benefit during the wet winter months. Cr Milner suggested installing warratahs approximately 1 metre from the footpath as an alternative measure.

The Group Manager will delegate this project to the Parks and Reserves Manager.

### Ranfurly Shield Match

On Monday 6 June, the Ranfurly Shield was hosted at the Paeroa Domain. It was the first time since 1989 that Paeroa will play host to the tournament.

Various duties were undertaken with Thames Valley Rugby Union and the Construction and Maintenance Business Unit to ensure the site, toilets and fields were in prime condition.

Cleaning and repairs of the guttering at the grandstand was undertaken in preparation for the game.

A lot of positive feedback was received from staff and the public on the event.

### Paeroa Domain – Dangerous Trees

Removal of a large Bunya bunya tree at the domain was undertaken by our contracted arborist. The project went well without any incident. All health and safety regulations were adhered to and the site was left tidy. Grinding of the stump and re-sowing of the area will be undertaken when favourable.

The wood is of a soft type and was mulched for use throughout our district gardens. The trunk of the tree is stored at the Paeroa Depot awaiting a decision on its use.

### New Staff – Community Services Department

The Group Manager – Community Services reported that the Parks and Reserves Manager and Community Services positions have now been filled. The Parks and Reserves Manager will start in the role on Monday 20 June and the Community Services Manager will start on Monday 4 July.

### **WARD MEMBERS MONTHLY UPDATE ON COMMUNITY MEETINGS ATTENDED AND COMMUNITY MATTERS OF SIGNIFICANCE**

Crs Milner and Bubb - attended the cake cutting ceremony for Kotui at the library and attended the Paeroa Domain Users meeting.

Cr Thorp – attended the recent Positive Paeroa meeting.

The meeting closed on 1.28pm

CONFIRMED

Cr J M Bubb  
Chairperson

12 July 2016