



PLAINS WARD COMMITTEE



AGENDA

Date: Tuesday, 4 October 2016

Time: 9.00am

Venue: Council Chambers
William Street
Paeroa



L D Cavers
Chief Executive



Members:

Cr G R Leonard (Chairperson)
Cr G A Harris (Deputy Chairperson)
Cr B A Gordon
Cr D H Swales
Mayor J P Tregidga



Distribution:

Elected Members:
His Worship the Mayor
Cr D A Adams
Cr J M Bubb
Cr B A Gordon
Cr G A Harris
P H Keall
Cr G R Leonard
Cr M P McLean
Cr P A Milner
Cr H T Shepherd
Cr D H Swales
Cr J H Thorp
Cr A A Tubman

Staff:
L Cavers
A de Laborde
P Thom
S Fabish
D Sales
P Matthews
J McIver
Council Secretary

Public copies:
Paeroa Office
Plains Area Office
Waihi Area Office

HAURAKI DISTRICT COUNCIL

PLAINS WARD COMMITTEE

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE PLAINS WARD COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON TUESDAY 4 OCTOBER 2016 COMMENCING AT 9.00 AM

ORDER OF BUSINESS

- | | <u>Pages</u> |
|---|--------------|
| 1. <u>APOLOGIES</u> | |
| 2. <u>DECLARATION OF LATE ITEMS</u> | |
| <p>Pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, the Chairman is to call for late items to be accepted.</p> <p>In the event of a late item, an explanation must be given as to why the item was not on the agenda and why discussion cannot be delayed for a subsequent meeting.</p> | |
| 3. <u>DECLARATIONS OF INTERESTS</u> | |
| <p><i>(Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this agenda).</i></p> | |
| 4. <u>CONFIRMATION OF MINUTES</u> | 4 |
| 4.1 <u>MEETING HELD ON TUESDAY 13 SEPTEMBER 2016 (1589668)</u> | |
| RECOMMENDATION | |
| <p>THAT the minutes of the meeting of the Plains Ward Committee held on Tuesday 13 September 2016 are confirmed and are a true and correct record.</p> | |
| 5. <u>MATTERS ARISING FROM THE MINUTES</u> | |
| 6. <u>COMMUNITY SERVICES</u> | |
| 6.1 <u>COMMUNITY SERVICES MONTHLY REPORT - OCTOBER 2016 (1592922)</u> | 10 |
| <p>The Community Services monthly report on activities for the month of October 2016 is attached for the Committee's consideration.</p> | |
| RECOMMENDATION | |
| <p>THAT the report be received.</p> | |

7. **WARD MEMBERS MONTHLY UPDATE ON COMMUNITY MEETINGS
ATTENDED AND COMMUNITY MATTERS OF SIGNIFICANCE**

8. **LATE ITEMS OF BUSINESS**

HAURAKI DISTRICT COUNCIL PLAINS WARD COMMITTEE

MINUTES OF A MEETING OF THE PLAINS WARD COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON TUESDAY 13 SEPTEMBER 2016 COMMENCING AT 9.00 AM

PRESENT

Crs G R Leonard (Chairperson), G A Harris, B A Gordon and D H Swales

IN ATTENDANCE

Messrs S B Fabish (Group Manager - Community Services), A de Laborde (Group Manager - Engineering Services), D Peddie (Group Manager - Corporate Services), Mr J McIver (Community Development Officer), P Matthews (Parks & Reserves Manager), G Thomsen (Roading Manager) and Ms D Bezuidenhout (Acting Council Secretary)

APOLOGIES

RESOLVED

THAT the apologies of His Worship the Mayor, J P Tregidga be received and sustained.

PLWC16/61

Swales/Gordon

CARRIED

LATE ITEMS

There were no late items.

DECLARATIONS OF INTERESTS

There were no late items.

PRESENTATION: TURUA HALL COMMITTEE – REQUEST FOR SUPPORT OF FUNDING OF WALKWAY PROJECT (#1594251)

Members of the Turua Hall and Domain Committee, Geoff Gordon and Jim Sutherland were in attendance.

They presented a proposal that a walkway be constructed around the Turua Township. The walkway will encompass most of the town following Piako, Oparia and Raratuna Streets and along the river back to Bagnall Square.

They envisage the construction will be similar to the rail trail.

Initial estimates are from \$40,000 to \$65,000. Public consultation on the proposal is yet to be undertaken with members of the community affected by the proposed route, approximately 4-5 properties.

The need for a walkway has been highlighted by the community in that pedestrians are walking this circuit already and have to use the road to get around. They believe the walkway will be an asset to the town.

The group sought leadership and consideration of funding from Council in support of the project. They proposed that construction of the walkway could take place at the same time that Council is undertaking the upgrade of the Turua Jetty and Domain car park.

The Group Manager – Community Services explained the process involved in the development of such a project and the funding process. He noted that the Piako Road section of the proposed walkway would be the most urgent section as it has more significant safety issues due to it being in the high speed zone.

It was also suggested that consideration is given in the pre-development stage of the walkway to incorporate areas which will attract campervans users.

RESOLVED

THAT the Group Manager – Community Services and Group Manager – Engineering Services meet with the Turua Hall and Domain Committee to discuss in more detail, the feasibility and logistics of the Turua Walkway proposal.

PLWC16/62

Leonard/Harris

CARRIED

CONFIRMATION OF MINUTES

MEETING HELD ON TUESDAY 16 AUGUST 2016 (1578474)

RESOLVED

THAT the minutes of the meeting of the Plains Ward Committee held on Tuesday 16 August 2016 are confirmed and are a true and correct record.

PLWC16/

Leonard/Harris

CARRIED

MATTERS ARISING FROM THE MINUTES

Waitakaruru and Kopuarahi Halls – Improvements and Upgrade

The Chairperson has made contact with the group. The Waitakaruru Hall Committee would like to meet when they have painting quotes available and the Kopuarahi Hall Committee are receptive to the council spraying weeds and giving the hall a wash down.

Road Maintenance – SH27 and SH2

Members asked if staff had followed up on the issue raised regarding their concern about the poor condition of the state highway network particularly where it passes through the Ngatea Main Street.

The Parks and Reserves Manager advised the members that roadside spraying of state highways is currently being reviewed with the Waikato Regional Council.

The Roding Manager was in attendance and explained that NZTA are responsible for the management and maintenance of the state highway network. All maintenance will be undertaken by them as they deem necessary as part of their road safety maintenance programme.

Community Meeting - Methamphetamine

It was advised that the scheduling of a public meeting on the issue of methamphetamine will be followed up once the calving season is over.

Addressing Positively Promoting the Plains Issues

The Chairperson confirmed that a letter from the Ward Committee had been sent to the PPP group in response to their concerns raised regarding Plains Ward – beautification, town entrances, maintenance, and management of community halls, graffiti management and road maintenance.

COMMUNITY SERVICES

COMMUNITY SERVICES MONTHLY REPORT - SEPTEMBER 2016 (1583179, 1579588, 1579355, 1585487)

The Community Services monthly report on activities for the month of September 2016 was presented for the Committee's consideration.

RESOLVED

THAT the report be received.

PLWC16/63

Swales/Harris

CARRIED

REQUESTS FOR FINANCIAL ASSISTANCE

1st Waihi Scout Group [1579588 – Appendix A]

The Eastern Waikato Leader of Scouts has written seeking financial assistance for 10 scouts and 5 leaders from the Waihi and Turua groups that will be going to a jamboree in Marlborough at the end of this year.

The writer has provided a budget for this event.

RESOLVED

THAT correspondence from Turua Scout Group (1st Waihi Scout Group) be received, and

THAT \$750.00 is granted from the Plains Ward Community Assistance Fund to the Turua Scout Group (1st Waihi Scout Group) in support of their attendance at the Marlborough jamboree event to be held at the end of 2016.

PLWC16/64

Leonard/Harris

CARRIED

Ngatea Playcentre [1579355 –Appendix B]

The Operations Manager for the association has written requesting financial assistance with their rates account. The association currently owes \$1,255.81 for the 2015/16 term.

RESOLVED

THAT correspondence from the Ngatea Play Centre be received, and

THAT the Community Services - Group Manager write to the Ngatea Playcentre explaining why they are being charged and to also inform them that no penalties will be levied against their account for late payment, and

THAT Council will be reviewing charging of rates to community organisations.

PLWC16/65

Swales/Harris

CARRIED

The Group Manager - Corporate Services Manager, Mr Duncan Peddie was in attendance to explain the rates remission process.

Social Initiatives

Elephant in the Paddock

Members were invited to the 'wind up' event on the 21st September where the project group will report on the project activities.

Ngatea Northern Estate Development

The Group Manager – Community Services advised that the development is progressing well.

Auckland Home Show

The Group Manager – Community Services advised that he and the Property Manager had attended the Auckland Home Show earlier in the month. The interest in the Ngatea North subdivision was received mainly from people in the middle to senior age group.

Kerepehi Industrial Subdivision

There have been six new sale offers received for the purchase of sections in the subdivision.

WARD FUNDED PROJECTS

The Parks and Reserves Manager updated on Ward funded projects.

CAPITAL PROJECTS

Kaiaua Public Toilets Planning

Cr Gordon advised that the location of the Kaiaua toilets is being considered with the Tauwhare Koiora Co Governance Committee as part of the management plan of the reserve. He proposed that the present toilets be upgraded to a satisfactory standard for public use until the reserve management plan for the Tauwhare Koiora Reserve has been finalised.

GENERAL

Swimming Pools

The new heat pump has been ordered for the conversion of the Ngatea swimming pool.

Staff has met with the schools to discuss the upcoming time table for the pool season. The opening date for the Ngatea pool is set for 19th November 2016 with the tentative closing date of Sunday the 19th March 2017. The recruitment process for lifeguards has commenced.

Current Projects

Scout Hall on Hugh Hayward Domain

Council has been in contact with NZ Scouts, who have taken the issue to their national office. The issue being that the building material of the structure contains asbestos. They recognise that the Scout Den is their property and needs to be removed as soon as possible. NZ Scouts are putting together an exit strategy and have asked for financial assistance towards the removal of the building.

Staff have requested formal correspondence from NZ Scouts informing of total costs and what level of funding they are seeking from Council. When this information has been received, staff will present this to the Ward Committee for discussion.

Welcome to Kerepehi Signs

Staff have been working with the Kerepehi Community Group who have finalised the design for the "Welcome to Kerepehi" signs. An application for the resource consent for the installation of the signs is underway and once approved, the signs can be installed.

The size of the sign has been up-scaled to 1600mm x 1090mm. Final costs will be known once consent has been granted and these costs will be presented to the Ward Committee with funding options before being presented to Kerepehi community at their November Community meeting.

Doggy Doo Bins – Appendix C (1585487)

The Parks and Reserves Manager included in his report, maps for each park/reserve/domain that is to receive new doggy doo bins and signage, the maps identify where each bin (indicated in red) and sign (indicated in blue) will be located.

Staff recommended that the purchase and installation of the bins and signs will come from the existing animal control budget. The emptying of the doggy doo bins would be funded from the nearest reserve's budget.

The cost of each bin is \$430.00 and \$250.00 for each sign.

RESOLVED

THAT the Ward Committee recommend to Council that the cost of the doggy doo bins of \$430.00 per bin and \$250.00 per sign be approved for the Plains Ward dog exercise areas and that these costs be funded from the existing Animal Control Budget.

PLWC16/66

Leonard/Gordon

CARRIED

Planting Projects in Ngatea

Staff has almost completed the plant list and costing for a number of planting projects in Ngatea. Once completed, staff will meet with the Ward Committee to discuss the planting varieties and programme.

Remedial Maintenance for the Domain

Staff have received the bi-annual NZ Sports Turf report for the Hauraki District. The timing for conducting of remedial works to remove the unevenness in the playing surface of Hugh Hayward Domain was discussed at the Domain Committee meeting held on 8th September.

Ngatea Overnight Park over Area

New signs are being designed and installed to inform the users of this area behind the Ngatea Office and of the terms and conditions for the use of this area. It is also being planned to alter the layout for parking to allow only a maximum of 12 vehicles to be parked there at any one time. The Group Manager – Community Services updated the Ward members on further development in making improvements to this area.

Street Sweeping

A programme of weekly street sweeping has begun in the Ngatea CBD. This to be conducted on

Tuesday mornings starting at approximately 6.30am. A wash of the CBD is planned to be undertaken in September.

Kopuarahi Hall

The Parks and Reserves Manager will present costs to the October Ward Committee meeting to assist the Kopuarahi Hall Committee with weed spraying the car park area and cleaning the outside of the building.

WARD MEMBERS MONTHLY UPDATE ON COMMUNITY MEETINGS ATTENDED AND COMMUNITY MATTERS OF SIGNIFICANCE

Cr Gordon

- Advised that the owner of the (Stop 'n' Eat Cafe) has requested that a rubbish bin be installed in front of her premises. There are no bins along the section from the College to the Post office. She has complained that Hauraki Plains College school students are dropping their rubbish on the pavement in front her cafe.
- Turua and Ngatea experience difficulty with rubbish issues. Staff responded that Council are currently reviewing bin numbers presently and their locations.
- Hugh Hayward Domain Users meeting – issues with Rugby and Netball.
- Kerepehi Hall committee meeting – issues with the halls plumbing. They require financial assistance.
- Lighting in Main Street.
- Scout Hall and Kerepehi Hall.

Cr Swales

- Inspected slip on Torehape Road.

Cr Harris

- Inspected slip on Torehape Road.
- Kaihere Bridge remedial work.

Cr Leonard

- Kerepehi Hall & Domain Committee AGM
- Citizens & Young Achievers Awards
- Ngatea Swimming Pool meeting – noted some issues involving schools shared use of the facility.
- Dudding Reserve – concerns were raised regarding where trees have been planted.

The meeting closed at 10.43am.

CONFIRMED

G R Leonard
Chairperson

4 October 2016



Decision Report

To: Plains Ward Committee

From: Group Manager-Community Services

Date: Tuesday 20 September 2016

File reference: Document : 1592922

Meeting date: Tuesday 4 October 2016

Subject: **Community Services Report for the month of October 2016**

Recommendation:

THAT the report be received,

Purpose

The Community Services Department are responsible for the delivery of Council's Community Recreation, Community Facilities and some activities of Community Development. A report on these activities will be presented to the Plains Ward Committee on a monthly basis.

Community Development

Requests for Financial Assistance [CDV-30-100]

The Plains Ward Committee has been allocated \$11,187 plus \$11,640.40 for discretionary grants for the 2016/17 financial year.

Grants have been made to the following:

Organisation	Amount Granted
Hauraki Plains Lionesses (hall Hire)	\$48.00
Brylie Gordon	\$500.00
Lions Club of Ngatea	\$500.00
Kerepehi Brass Band	\$250.00
Turua Scout Group	\$750.00
Lions Club of Ngatea (hall hire)	\$70.00
TOTAL ALLOCATED	\$2,118.00

UNALLOCATED	\$20,709.40
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There are no requests for financial assistance this month.

Ward Discretionary Social Fund Initiatives

The Plains Ward Committee has \$5,000 from the 2015/16 term that was not allocated and a further \$5,000 for the 2016/17 term making a total of \$10,000 for discretionary grants of a social services nature.

Significant District Funded Projects

Ngatea Northern Estate Subdivision: Progress on the Subdivision Works

Stage one is progressing well with the only items to be completed on site are,

- Street light installation
- Telecommunications installation
- Storm water consent

Staff are working with contractors to complete the street lighting by the end of the first week of October and telecommunications by mid October. The final site tidy up will be undertaken when the weather allows.

Staff are awaiting response from the Regional Council on the lodged Resource consent. This is due in early October.

All sections are under a sale contract.

Ward Projects

Plains Ward Main Street Projects Carry Forward 15-16	Start Date	Completion Date	Approved Funding
Project: Dudding Reserve Miscellaneous Renewals		April 2017	\$4,000
Project Status: Staff, Councillors and students from Hauraki Plains College are working on this as a joint project. A modified concept plan has been prepared to incorporate an architecturally designed covered seating area. The plan and design are being provided at no cost. A sign is being provided by Hauraki Plains College which will keep the public informed as to future developments.			

Plains Ward Main Street Projects Carry Forward 15-16	Start Date	Completion Date	Approved Funding
Project: Dudding Reserve Community Notice board and landscaping.		April 2017	\$9,000
Project Status: Staff, Councillors and students from Hauraki Plains College are working on this as a joint project. A modified concept plan has been prepared to incorporate an architecturally designed covered seating area. The plan and design are being provided at no cost. A sign is being provided by Hauraki Plains College which will keep the public informed as to future developments.			

CAPITAL PROJECTS

Community Facilities Projects 16-17 Non Recreational Reserves	Start Date	Completion Date	Approved Funding
Project: New Kaihua public toilets – Planning		July 2017	\$160,000
Project Status: This project will be managed by the Facilities Manager with final design and location subject to finalisation of the K2K cycleway project.			

Community Recreation Projects 16-17 Main Street	Start Date	Completion Date	Approved Funding
Project: Domain irrigation system		November 2016	\$15,000
Project Status: This project will be completed by the Parks and Reserves Manager. The travelling irrigator is ordered and site works are to be undertaken to allow for connection into the water supply.			

Community Recreation Projects 16-17 Main Street	Start Date	Completion Date	Approved Funding
Project: Turua jetty and ramp reserve development including signage		December 2016	\$10,000
Project Status: The site was visited by a Technical Services Roding Engineer to determine the scope of works and costing for this project. This project will be undertaken in consultation with the Turua Domain and Hall Committee.			

Community Recreation Projects 16-17	Start Date	Completion Date	Approved Funding
Project: Turua Domain car park development		December 2016	\$15,000
Project Status: The site was visited by a Technical Services Roding Engineer to determine the scope of works and costing for this project. This project will be undertaken in consultation with the Turua Domain and Hall Committee.			

Community Recreation Projects 16-17	Start Date	Completion Date	Approved Funding
Project: Waitakaruru Domain – resealing		March 2017	\$25,000
Project Status: This project will be managed by the Parks and Reserves Manager. A meeting is to be arranged with the Domain Committee to discuss the project.			

Community Recreation Projects 16-17	Start Date	Completion Date	Approved Funding
Project: Waitakaruru Domain car park renewals		December 2016	\$8,000
Project Status: This project will be managed by the Parks and Reserves Manager. A meeting is to be arranged with the Domain Committee to discuss the project.			

Community Recreation Projects 16-17	Start Date	Completion Date	Approved Funding
Project: Install light at SH27 for Kaihere School and Hall Entrance		December 2016	\$6,000
Project Status: This project will be managed by Council's Rooding Manager			

Community Recreation Projects 16-17	Start Date	Completion Date	Approved Funding
Project: Christmas lights in Ngatea town		December 2016	\$10,000
Project Status: This project will be managed by the Parks and Reserves Manager			

Community Recreation Projects 16-17	Start Date	Completion Date	Approved Funding
Project: Pipiroa boat ramp resurfacing		December 2016	\$5,000
Project Status: The site was visited by a Technical Services Rooding Engineer to determine the scope of works and costing for this project.			

Community Recreation Projects 16-17	Start Date	Completion Date	Approved Funding
Project: Seal of metal road beside College and Sparky shop		March 2017	\$12,000
Project Status: This project will be managed by Council's Rooding Manager			

Community Recreation Projects 16-17	Start Date	Completion Date	Approved Funding
Project: Ngatea main street entrances		May 2017	\$41,000
Project Status: This project will be managed by the Parks and Reserves Manager. This project will be discussed with the new incoming Ward Committee for their direction on this project.			

GENERAL

Swimming Pools

Staff have created a short list from the current applications for lifeguard positions. Interviews will commence from 6 October 2016.

The new water heating system for the Ngatea pool is on track for completion in time for the upcoming season.

Current Projects

Planting Projects in Ngatea

The plant list for this project has been completed and installation of the new gardens at the pedestrian crossings is scheduled for installation by mid-October.

The upgrade of the gardens around the Area Office and some domain gardens are planned for completion before December.

Steve Fabish
Group Manager-Community Services Manager