

A G E N D A

PAEROA RURAL DRAINAGE DISTRICT COMMITTEE

Thursday, 7 March 2019, 1.30pm

Council Office
Council Chambers
William Street
Paeroa



Membership

Committee Members:

His Worship the Mayor
M Peters
P Casey
K Morrison
K Gillingham

Council Rep:

J Thorp

Councillors (alternates):

P Buckthought
D Swales

Staff:

S de Laborde
B Stephens
A de Laborde
Council Secretary

Paeroa Rural Drainage Committee (PRDD)

Membership	One Councillor (with an alternate) and representation as scheduled from each of the following Drainage Areas with the Drainage District: <ul style="list-style-type: none">■ A representative (or alternative) of Komata North■ A representative (or alternative) of Opukeko■ Two representatives (or alternative) of Tirohia/Rotokohu
Meeting frequency	The first Tuesday in March and September commencing at 1.30pm.

Delegations for all Drainage Committees

The Council delegates to the Drainage Committees the following powers, duties and responsibilities:

- To make recommendations to the Council on all matters relating to Land Drainage within their respective Districts.
- The Western and Eastern Drainage Committees can also make recommendations to Council on urban stormwater matters within their respective Districts.
- To make recommendations on Council's operational and capital estimates for Council's Draft Long term Plan and Draft Annual Plans.
- To provide input to Land Drainage asset planning matters and Land Drainage rating reviews in their respective areas.
- To generally oversee and monitor the Council's annual work programmes within the nominated areas; and to assist as necessary or as appropriate in the implementation of approved programmes.
- To facilitate the flow of information between ratepayers and staff.



PAEROA RURAL DRAINAGE DISTRICT COMMITTEE

AGENDA

Thursday, 7 March 2019 – 1.30pm

Council Chamber, Council Office, William Street, Paeroa

Order of Business

Pages

1. Apologies
2. Declarations of Late Items
3. Confirmation: Paeroa Rural Drainage District Committee Minutes (04-10-18) (2478033) **5**
4. Waikato Regional Council Update Report
5. Drainage Activity Report for January 2019 and Financial Report for the period 7 months to 31 January 2019 (2544647) **7**
6. Member's feedback on drainage matters in their areas.

HAURAKI DISTRICT COUNCIL

PAEROA RURAL DRAINAGE DISTRICT COMMITTEE

MINUTES OF A MEETING OF THE PAEROA RURAL DRAINAGE DISTRICT COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON THURSDAY, 04 OCTOBER 2018 COMMENCING AT 12.30PM

PRESENT Messrs M Peters, Chairperson, P Casey and Cr J H Thorp (Council Rep.)

IN ATTENDANCE Kenny Growden (WRC Team Leader | Hauraki/Coromandel, Integrated Catchment Management), Cr P Buckthought (from 12.55pm - alternative Council Rep) Messrs S de Laborde (Planning and Infrastructure Systems Manager), A de Laborde (Group Manager - Engineering Services), Mr B Stephens (Drainage Overseer) and Ms C Black (Council Secretary)

APOLOGIES

RESOLVED

THAT the apology of K Gillingham be received and sustained.

PRDD18/06

Peters/Thorp

CARRIED

LATE ITEMS

There were no late items.

CONFIRMATION OF MINUTES

MINUTES OF THE MEETING OF PAEROA RURAL DRAINAGE DISTRICT COMMITTEE HELD ON THURSDAY, 29 MARCH 2018 (2364016)

RESOLVED

THAT the minutes of the meeting of the Paeroa Rural Drainage District Committee held on Thursday, 29 March 2018 be taken as read and confirmed.

PRDD18/07

Peters/Thorp

CARRIED

MATTERS ARISING FROM THE MINUTES

There were no matters arising.

WRC Update Report (verbal) – Kenny Growden

Criterion Bridge StopLogs

Kenny updated the committee on the recent upgrade works of the Criterion Bridge Right Bank Stoplogs. These have historically been a manually constructed wall, which took approx. 10 staff one hour to build each time the alarm levels were triggered. This was a risk to WRC and community, recent upgrade has replaced the stoplogs with two gates that close and meet in the middle, this will allow closure of road to take only 15 minutes, which will mean road does not need to be closed prematurely, and it will not only take two staff members to close this asset allowing WRC better coverage of staff during an event that effects the Ohinemuri River. A new water level recorder site is also being installed on Criterion Bridge for real time site data.

Telemetry - Mill Road Pump Station

Mike Peters raised issue Observed regarding the Mill Road/Gerrand Road pump station. Pump is running when floodgate is open creating increased running costs. Mike requested that this be the pump hours be investigated. May require a telemetry upgrade to reduce pump hours/

Kenny advised that he will investigate the level that the probe is set at or connect a flow metre onto gauge to find out what is happening.

Cr Buckthought attended the meeting at 12.55pm

DRAINAGE REPORT AND FINANCIAL REPORT FOR THE PERIOD 12 MONTHS TO 30 JUNE 2018 (2466940)

The Planning and Infrastructure Systems Manager presented the District Drainage report for the period to February 2018 and financial report for the period 12 months to 30 June 2018.

RESOLVED

THAT the report be received.

PRDD18/08

Peters/Casey

CARRIED

Mike Peters was concerned that the financial summaries do not show the 'spend' –the opening balance of accounts. He requested that staff be in attendance at the next meeting in March 2019 to provide explanations of the financial information provided to the Committee.

MEMBERS' COMMENTS

Peter Casey – Mike Deane's property – Alexander pump is shutting off.

The meeting closed at 1.10pm.

CONFIRMED

M Peters
Chairperson

7 March 2019



Information Report

To: Paeroa Rural Drainage District Committee
From: Infrastructure Systems and Planning Manager
Date: Friday, 22 February 2019
File reference: Document: M2541607
Meeting date: Friday, 1 March 2019
Subject: **PRDD Drainage Manager Report – January 2019**

Recommendation:

THAT the report be received.

This report covers the period to the end of January 2019.

Spraying in this area normally starts in October/November. While the spraying programme did get underway, there was some adverse weather conditions in November & December which slowed progress a bit.

1.0 OPERATIONS

1.1 Chemical spraying

Drain spraying for November and December included 27km (77%) of the Komata North drains, 18.2km (61%) of Tirohia Rotokohu drains. None of the Opukeko drains have been sprayed.

Overall 60% of the total drain length was sprayed in the year to date.

No drains were sprayed in September, October and January.

1.2 Machine cleaning

No drains have been machine cleaned for the Komata North, Opukeko and Tirohia Rotokohu drains.

1.3 Maintenance/Fencing/Culverts

Routine maintenance items have been undertaken. A slip on the Kouiti Drain on Thorp Road was repaired in September. A highway culvert at the top end of Kurere was cleared in January.

1.4 Pump operation

Regular inspection runs were undertaken in this period. Pump running hours to the end of January totalled 334 (88%) in Komata North, 405 (96%) in Opukeko and 2351 (184%) in Tirohia Rotokohu.

Pump hours for September were 0 (0%) for Komata North, 4 (1%) for Opukeko and 201 (16%) for Tirohia Rotokohu.

Pump hours for October were 0 (0%) for Komata North, 1 (0%) for Opukeko and 31 (2%) for Tirohia Rotokohu.

Pump hours for November were 1 (0%) for Komata North, 14 (9%) for Opukeko and 86 (7%) for Tirohia Rotokohu.

Pump hours for December were 0 (0%) for Komata North, 0 (0%) for Opukeko and 0 (0%) for Tirohia Rotokohu.

Pump hours for January were 93 (25%) for Komata North, 97 (23%) for Opukeko and 513 (40%) for Tirohia Rotokohu.

The total pump running hours for the current financial year is 3090 hours or 149% of the annual average.

A total of 53 man-hours were spent on weed screen cleaning in the period September 2018 to end of January 2019. 6 man-hours were spent in September, 1 hour in October, 1 hour in November and 45 hours in January.

1.5 Floodgates

Regular inspection of Council and Waikato Regional Council gates were undertaken and the Kuaioiti siphons have been cleared and checked regularly.

1.6 Stopbanks

The Stopbanks were inspected. No maintenance was recorded during the period September 2018 to the end of January 2019.

2.0 BYLAW APPROVALS

Bylaw approvals were granted in the period as follows:

2.1 Culverts: Nil

2.2 Other: Nil

3.0 SUBDIVISIONS COMMENTED ON

Subdivisions commented on during the period as follows:

Nil

4.0 GENERAL

4.1 Drainage Bylaw Review

The bylaw is being reviewed.

Committee members are requested to consider the current bylaw and to provide input into the review.

Copies of the Bylaw will be available at the meeting.

Steve de Laborde
Infrastructure Systems and Planning Manager

Komata North

Drain					Sprayed	
No	Name	Type	Length	Job No	Date	Length
K 1	KAIMANAWA	C	2670	18222.28	16/11/2018	2670
K 2	BAX	O	1540	18223.28	14/11/2018	1540
K 5	CROSS	B	1910	18222.28	16/11/2018	1910
K 6	FERRY ROAD	C	3290	18222.28	13/11/2018	3290
K 7	ROBINSON ROAD	B	1480	18222.28	13/11/2018	1480
K 9	KOMATA NORTH	O	930	10695.28	26/11/2018	930
K 10	MORRISON	B	2220	18222.28	20/11/2018	2220
K 11	ALLEY	B	990	18222.28	16/11/2018	990
K 12	MURDOCH	C	1570	18222.28	16/11/2018	1570
K 13	CORBETT	B	750	18222.28	23/11/2018	750
K 14	HOPPING	B	2110	18222.28	23/11/2018	2110
K 16	KURERE	O	3585	18225.28	23/11/2018	1500
K 17	KINN	O	1530	18226.28	26/11/2018	1530
K 18	RANGIORA ROAD NTH	B	760	18222.28	7/12/2018	760
K 19	RANGIORA ROAD	C	570	18222.28	7/12/2018	570
K 20	HUGHES	C	1020	18222.28	28/11/2018	820
K 21	RANGIORA ROAD STH	A	740	18222.28	7/12/2018	740
K 22	BISHOP	B	1340	18222.28	28/11/2018	1200
K 23	DEAN	A	720	18222.28	28/11/2018	400
K 24	DE JONG	A	330	18222.28	28/11/2018	330
Total length sprayed						27310

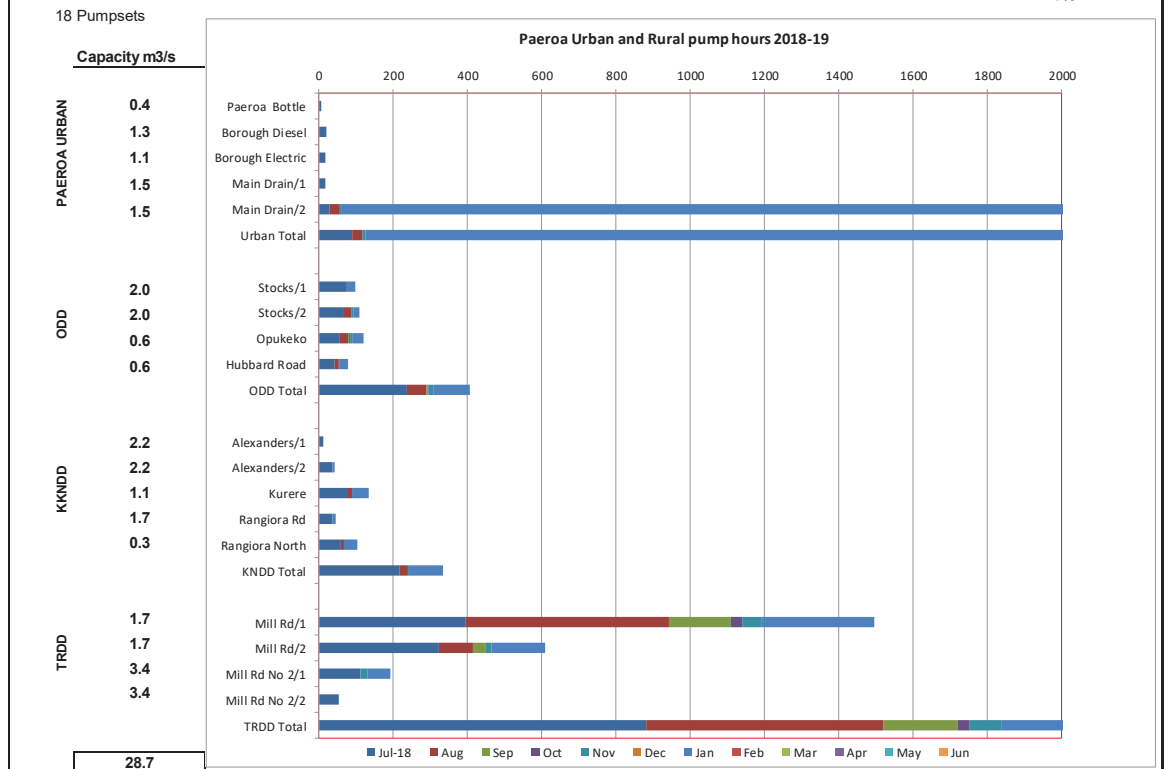
Tirohia Rotokohu

Drain					Sprayed	
No	Name	Type	Length	Job No	Date	Length
T 1.4	TIROHIA CANAL-CADMAN RD TO END	O	1040	18241.28	7/12/2018	1040
T 2.2	ROKOKOHU-SH TO END	O	2800	18242.28	12/12/2018	2800
T 4	SLAVICH	B	350	10747.28	11/12/2018	350
T 5	NORTH	B	970	10747.28	7/12/2018	970
T 6	THOMPSON	A	960	10747.28	11/12/2018	960
T 7.1	KAUOITI	O	3720	10747.28	12/12/2018	3720
T 8	VUGLAR	B	1220	10747.28	10/12/2018	1220
T 9	ROKOKOHU ROAD	B	1055	10747.28	10/12/2018	1055
T 10	PARTRIDGE	B	1860	10747.28	12/12/2018	1860
T 11	CADMAN	B	1310	10747.28	7/12/2018	1310
T 14	NICOL	A	485	10747.28	10/12/2018	485
T 15	SIPHON NUMBER 1	B	590	10747.28	10/12/2018	590
T 16	SIPHON NUMBER 2	B	1200	10747.28	10/12/2018	1200
T 17	BROWN	A	575	10747.28	10/12/2018	575
T 18	RAILWAY	A	120	10747.28	12/12/2018	120
Total length sprayed						18255

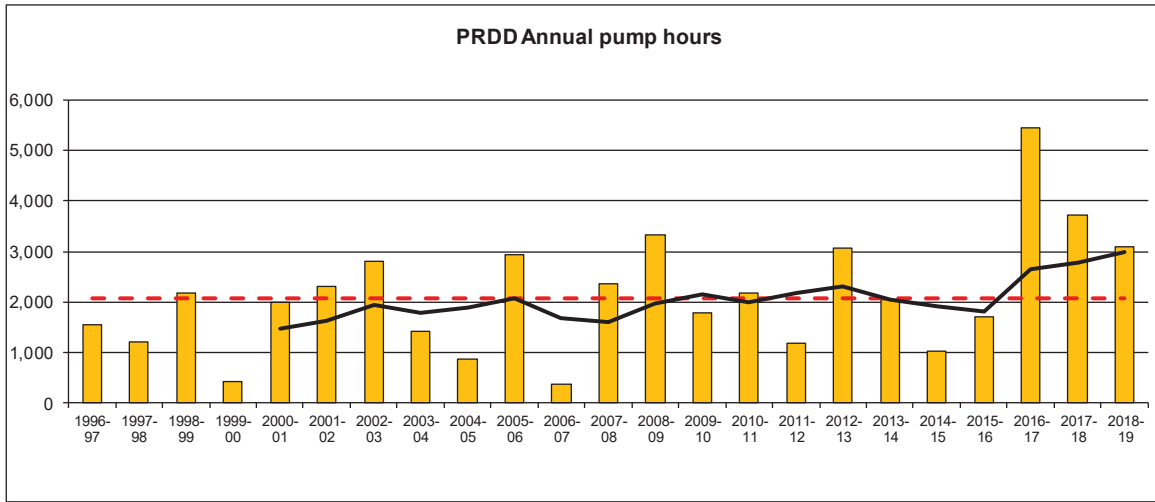
Opukeko – No drains sprayed for January

PAEROA RURAL DRAINAGE DISTRICT – PUMP RUNNING HOURS 2018-19

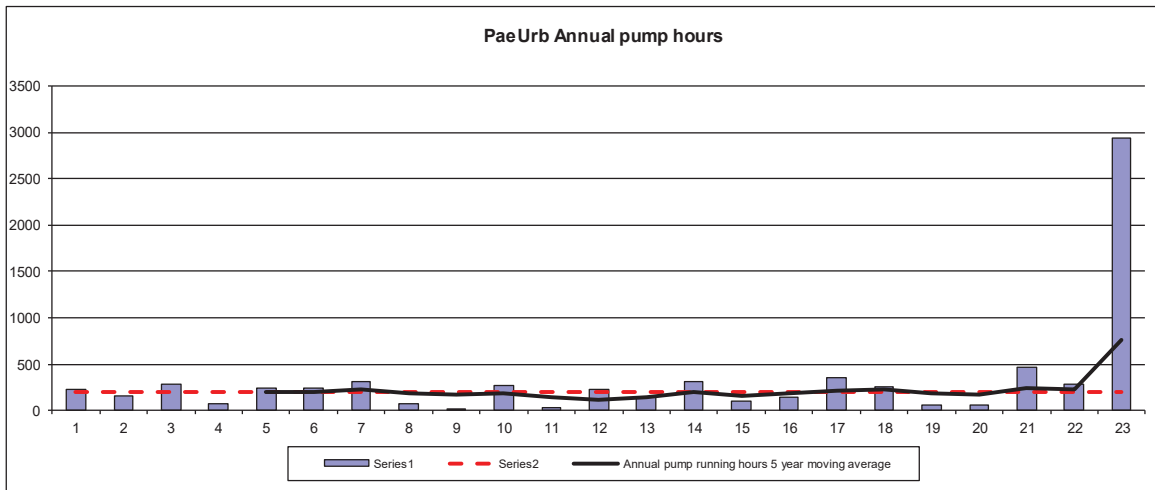
Paeroa Urban & Rural	Jul-18	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Average
Paeroa Bottle	6	0	0	0	0	0	0	0	0	0	0	0	6	5
Borough Diesel	21	0	0	0	0	0	0	0	0	0	0	0	21	8
Borough Electric	18	0	0	0	0	0	0	0	0	0	0	0	18	10
No 54 Main Drain/1	18	0	0	0	0	0	0	0	0	0	0	0	18	75
Main Drain/2	27	28	0	0	7	0	2814	0	0	0	0	0	2876	99
Urban Total	90	28	0	0	7	0	2814	0	0	0	0	0	2939	197
Opukeko													1490%	
No 56 Stocks/1	72	0	0	0	0	0	26	0	0	0	0	0	98	110
Stocks/2	66	20	0	0	5	0	18	0	0	0	0	0	109	97
No 64 Opukeko	57	21	4	1	6	0	32	0	0	0	0	0	121	132
No 63 Hubbard Road	42	11	0	0	3	0	21	0	0	0	0	0	77	85
ODD Total	237	52	4	1	14	0	97	0	0	0	0	0	405	424
Komata													96%	
No 57 Alexanders/1	11	0	0	0	0	0	0	0	0	0	0	0	11	30
Alexanders/2	37	0	0	0	0	0	4	0	0	0	0	0	41	31
No 60 Kurere	76	12	0	0	1	0	45	0	0	0	0	0	134	145
No 62 Rangiora Rd	36	0	0	0	0	0	8	0	0	0	0	0	44	50
No 69 Rangiora North	58	10	0	0	0	0	36	0	0	0	0	0	104	122
KNDD Total	218	22	0	0	1	0	93	0	0	0	0	0	334	379
Tirohia													88%	
No 52 Mill Rd/1	395	547	166	31	52	0	304	0	0	0	0	0	1495	426
Mill Rd/2	322	91	35	0	15	0	147	0	0	0	0	0	610	632
No 58 Mill Rd No 2/1	111	0	0	0	19	0	62	0	0	0	0	0	192	108
Mill Rd No 2/2	54	0	0	0	0	0	0	0	0	0	0	0	54	108
TRDD Total	882	638	201	31	86	0	513	0	0	0	0	0	2351	1275
													184%	
Paeroa Rural Total	1337	712	205	32	101	0	703	0	0	0	0	0	3090	2077



ANNUAL PUMP RUNNING HOURS - PAEROA RURAL DRAINAGE DISTRICT



ANNUAL PUMP RUNNING HOURS - ALL DRAINAGE DISTRICTS



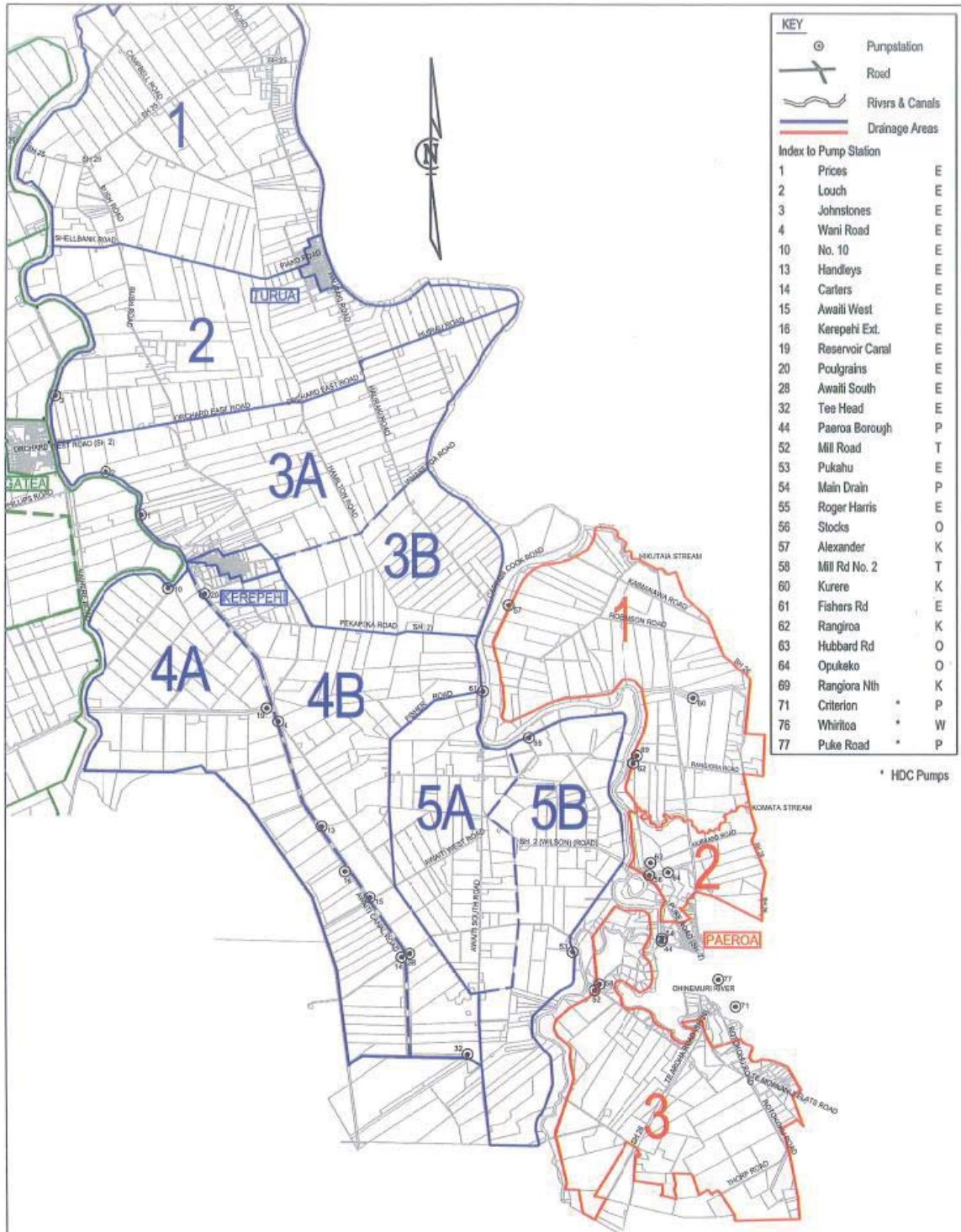
Financial Reports – 01 July 2018 - 30 June 2019

Paeroa Rural Drainage District							
Financial Report for 7 months to 31 January 2019							
Item	Total Budget	Budget YTD	Actual YTD	Variance	Actual % of YTD Budget	Actual % of Total Budget	Note
DRAINAGE OPERATIONS							
Komata North							
Vegetation Control	20,000	10,000	6,073	3,927	61%	30%	
Mechanical Cleaning	2,000	2,000	2,673	(673)	134%	134%	
Maintenance/Fencing/Culverts	1,460	847	0	847	0%	0%	
TOTAL DRAIN MAINTENANCE	23,460	12,847	8,745	4,102	68%	37%	
Pumps							
General	1,580	700	1,233	(533)	176%	78%	
Komata Pumps	6,300	4,342	1,434	2,908	33%	23%	
TOTAL	7,880	5,042	2,667	2,375	53%	34%	
Floodgates							
	701	406	386	21	95%	55%	
TOTAL	701	406	386	21	95%	55%	
Stopbanks							
Tributary Banks	0	0	0	0			
TOTAL	0	0	0	0			
Other							
Weather Events	600	350	0	350	0%	0%	
Asset Liaison	800	462	391	71	85%	49%	
Data Collection	0	0	0	0			
Data Maintenance	0	0	0	0			
Drain Inspection	1,599	931	1,095	(164)	118%	68%	
Rates				0			
Meeting Expenses	200	112	274	(162)	244%	137%	
Insurance	3,000	750	0	750	0%	0%	
TOTAL	6,199	2,605	1,760	846	68%	28%	
TOTAL OPERATING	38,240	20,900	13,557	7,343	65%	35%	
Overheads							
Overheads	24,048	14,028	14,028	0	100%	58%	
TOTAL	24,048	14,028	14,028	0	100%	58%	
Depreciation							
Depreciation	10,099	0	0	0		0%	
TOTAL	10,099	0	0	0		0%	
Interest							
Interest	(25,584)	(14,924)	(14,924)	0	100%	58%	
TOTAL	(25,584)	(14,924)	(14,924)	0	100%	58%	
				0			
TOTAL EXPENDITURE Komata North	46,803	20,004	12,661	7,343	63%	27%	
INCOME							
Rates Funding	(58,966)	(34,397)	(34,397)	0	100%	58%	
Opening Balance as at 01/07/2018	(485,362)						

Item	Total Budget	Budget YTD	Actual YTD	Variance	Actual % of YTD Budget	Actual % of Total Budget	Note
Opukeko							
Vegetation Control	1,500	750	640	110	85%	43%	
Mechanical Cleaning	6,800	0	640	(640)		9%	
Maintenance/Fencing/Culverts	400	231	0	231	0%	0%	
TOTAL DRAIN MAINTENANCE	8,700	981	1,280	(299)	130%	15%	
Pumps							
General	1,360	791	805	(14)	102%	59%	
Opukeko Pumps	9,700	6,737	(797)	7,534	-12%	-8%	
TOTAL	11,060	7,528	8	7,520	0%	0%	
Floodgates							
	320	182	0	182	0%	0%	
TOTAL	320	182	0	182	0%	0%	
Other							
Weather Events	400	231	39	192	17%	10%	
Asset Liaison	600	350	78	272	22%	13%	
Data Collection	0	0	0	0			
Data Maintenance	0	0	0	0			
Drain Inspection	600	350	469	(119)	134%	78%	
Rates				0			
Meeting Expenses	199	112	0	112	0%	0%	
Insurance	300	175	0	175	0%	0%	
TOTAL	2,099	1,218	587	632	48%	28%	
TOTAL OPERATING	22,179	9,909	1,875	8,034	19%	8%	
Overheads							
Overheads	16,801	9,800	9,800	0	100%	58%	
TOTAL	16,801	9,800	9,800	0	100%	58%	
Depreciation							
Depreciation				0			
TOTAL	0	0	0	0			
Interest							
Interest	(1,720)	(1,003)	(1,003)	0	100%	58%	
TOTAL	(1,720)	(1,003)	(1,003)	0	100%	58%	
TOTAL EXPENDITURE Opukeko	37,260	18,706	10,671	8,034	57%	29%	
INCOME							
Rates Funding	(33,532)	(19,560)	(19,560)				
Opening Balance as at 01 July 2018	(47,155)					0	

Item	Total Budget	Budget YTD	Actual YTD	Variance	Actual % of YTD Budget	Actual % of Total Budget	Note
Tirohia							
Vegetation Control	14,801	7,400	3,863	3,537	52%	26%	
Mechanical Cleaning	20,100	0	1,920	(1,920)		10%	
Maintenance/Fencing/Culverts	1,600	931	690	241	74%	43%	
TOTAL DRAIN MAINTENANCE	36,501	8,331	6,473	1,858	78%	18%	
Pumps							
General	1,978	1,148	885	263	77%	45%	
Tirohia Pumps	31,799	20,843	32,925	(12,082)	158%	104%	
TOTAL	33,777	21,991	33,809	(11,818)	154%	100%	
Floodgates							
Floodgates	2,200	1,274	976	298	77%	44%	
TOTAL	2,200	1,274	976	298	77%	44%	
Stopbanks							
Tributary Banks				0			
TOTAL	0	0	0	0			
Other							
Weather Events	800	462	0	462	0%	0%	
Asset Liaison	600	350	469	(119)	134%	78%	
Data Collection				0			
Data Maintenance	0	0	0	0			
Drain Inspection	601	350	860	(510)	246%	143%	
Pump Operation	0	0	0	0			
Rates				0			
Appointed Member Expenses				0			
Meeting Expenses	200	112	352	(240)	314%	176%	
Insurance	1,800	900	0	900	0%	0%	
TOTAL	4,001	2,174	1,681	493	77%	42%	
TOTAL OPERATING	76,479	33,770	42,940	(9,170)	127%	56%	
Overheads							
Overheads	26,384	15,386	15,393	(7)	100%	58%	
TOTAL	26,384	15,386	15,393	(7)	100%	58%	
Depreciation							
Depreciation	20,900	0	0	0		0%	
TOTAL	20,900	0	0	0		0%	
Interest							
Interest	(15,068)	(8,790)	(8,790)	0	100%	58%	
TOTAL	(15,068)	(8,790)	(8,790)	0	100%	58%	
TOTAL EXPENDITURE Tirohia	108,695	40,366	49,544	(9,177)	123%	46%	
INCOME							
Rates Funding	-120,498	-70,291	-70,291				
Opening Balance as at 01 July 2018	(316,265)						
TOTAL DRAINAGE EXPENDITURE	192,758	79,076	72,876	6,200	92%	38%	

PAEROA RURAL DRAINAGE DISTRICT WORK AREAS and PUMP LOCATIONS



DO NOT SCALE FROM THIS DRAWING

TITLE HAURAKI DISTRICT COUNCIL PUMPSTATION LOCATION PLAN E.P.D.D / P.R.D.D / PAEROA URBAN	DRAWN BY LIZ AUSTIN	CHECKED	FILENAME G:\Drainage\HDC Drainage District Areas\Rev 6	
	DESIGNED BY	FOLDER NO.	DATE 15 SEPT 2011	SHEET 2 of 2
	APPROVED - ASSET MANAGER		PLAN NUMBER 22698/1	
	APPROVED - DISTRICT ENGINEER		SCALE (A4) NTS	

