

A G E N D A

TARAMAIRE DRAINAGE DISTRICT COMMITTEE MEETING

Thursday, 06 August 2020, 09.00am

Council Chambers
Ngatea Service Centre
84 Orchard West Road
Ngatea



Membership

Committee Members:

His Worship the Mayor

Steve Croymans
Dennis Thompson

Council Rep:

Councillor P Buckthought

Councillor Rep (alternate):

Councillor R Garrett

Hauraki District Council staff:

S de Laborde (Infrastructure Systems & Planning Manager)
B Stephens (Drainage Overseer)
A de Laborde (Group Manager – Engineering Services)
C Black (Council Secretary)

Delegations: Taramaire Drainage Committee (TDD)

Membership	Land Drainage Advisory Committee consisting of one Councillor (with an alternate) and representation as scheduled from within the Taramaire Drainage District. <ul style="list-style-type: none">▪ Two representatives
Meeting frequency	The first Thursday of the month at six-monthly intervals (dates to be determined) commencing at 9.00am at the Ngatea Service Centre.

The Council delegates to the Drainage Committee the following powers, duties and responsibilities:

- To make recommendations to the Council on all matters relating to Land Drainage within their respective District.
- To make recommendations on Council's operational and capital estimates for Council's Draft Long term Plan and Draft Annual Plans.
- To provide input to Land Drainage asset planning matters and Land Drainage rating reviews in their respective areas.
- To generally oversee and monitor the Council's annual work programmes within the nominated area; and to assist as necessary or as appropriate in the implementation of approved programmes.
- To facilitate the flow of information between ratepayers and staff.



TARAMAIRE DRAINAGE DISTRICT COMMITTEE

AGENDA

Thursday, 06 August 2020 – 09.00am

Council Chamber, Ngatea Service Centre, 84 Orchard West Road, Ngatea

Order of Business

Pages

- | | | |
|----|--|----------|
| 1. | Apologies | |
| 2. | Declarations of Late Items | |
| 3. | Confirmation: Minutes of previous Meeting – (04-06-20) (2770592) | 5 |
| 4. | Taramaire Plains Drainage Budget Review 2021-31 (2794575) | 8 |

HAURAKI DISTRICT COUNCIL

TARAMAIRE PLAINS DRAINAGE DISTRICT

MINUTES OF A MEETING OF THE TARAMAIRE PLAINS DRAINAGE DISTRICT COMMITTEE HELD IN THE COUNCIL CHAMBERS, ORCHARD WEST ROAD, NGATEA ON THURSDAY, 4 JUNE 2020 COMMENCING AT 9.00 AM

PRESENT Messrs S Crooymans (Chairperson) and D Thompson, Cr Buckthought and Cr Garrett.

IN ATTENDANCE B Manning (WRC - Works Supervisor – Projects and Compliance), Mr A de Laborde (Group Manager – Engineering Services), Mr S de Laborde (Infrastructure Systems & Planning Manager), Mr B Stephens (Drainage Overseer) and Ms C Black (Council Secretary)

Cr Buckthought welcomed everyone to the first meeting of the Taramaire District Drainage Committee for the 2020-2023 triennium and called the meeting to order.

APOLOGIES

There were no apologies.

LATE ITEMS

There were no late items.

Standing Orders and Conduct at Meetings

The Group Manager – Engineering Services updated on standing orders and conduct at meetings.

Speaking Rights – Waikato Regional Council Representatives

Cr Buckthought requested that the Waikato Regional representatives be given speaking rights when they are in attendance at a meeting of the Committee for the 2020-2023 triennium.

It was noted WRC do not have any assets in the Taramaire district but may need to attend for other matters if/when required.

RESOLVED

THAT the Waikato Regional Council representatives be given speaking rights at the Taramaire Drainage District Committee when required over the 2020-2023 triennium.

WPDD20/01

Buckthought/Crooymans

CARRIED

ELECTION OF CHAIR AND DEPUTY CHAIR

Cr Buckthought called for nominations for Chair and Deputy Chairperson.

Dennis Thompson nominated Stephen Crooymans to the role of Chairperson.

RESOLVED

THAT Stephen Crooymans be elected as Chairperson.

TDD20/02

Thompson/Buckthought

CARRIED

Steve Crooymans nominated Dennis Thompson to the role of Deputy Chairperson.

RESOLVED

THAT Dennis Thompson be elected as Deputy Chairperson.

TDD20/ 03

Crooymans/Garrett

CARRIED

Stephen Crooymans assumed the chair.

Waikato Regional Council Update

Brendan Manning re-iterated that Waikato Regional Council representatives would only attend those Taramaire District meetings if required as they do not have assets in the Taramaire district. Steve Clark from now on will be the WRC representative liaising with all Hauraki Plains - Land Drainage committees.

TARAMAIRE DISTRICT DRAINAGE ACTIVITY REPORT – APRIL 2020 (2766991)**RESOLVED**

THAT the Drainage Activity Report to April 2020 and the financial report on the operations of the Taramaire District Drainage Area for the (for the 10 months to 30 April 2020) are received.

TDD20/04

Crooymans/Garrett

CARRIED

Discussion

Staff provided an overview of the Taramaire district land drainage area.

A discussion was held concerning farmers undertaking work on drains themselves. Any issues requiring attention need to be logged as a service request. Staff stressed that landowners must not undertake any works i.e. mechanical cleaning themselves.

The Drainage Overseer explained budgets. Funds can be moved forward if there is urgent work required i.e. cleaning of drains. It was explained that funds stay in the Taramaire budget and are not moved elsewhere.

Review of Land Drainage - LTP Budgets

The members were advised that the Taramaire budgets would be considered on the 6th of August with Council Strategic Planner in attendance. This meeting will be held at the Ngatea Service Centre.

Land Drainage Bylaw

It was advised that the Council Secretary would send a copy of the Hauraki District – Land Drainage Bylaw to the Chair and Deputy Chair for their reference.

GENERAL BUSINESS**MEMBERS' COMMENTS**

Steve Crooymans requested that a meeting be arranged and all affected landowners of the Taramaire land drainage district be invited to talk with the Chair and Deputy Chair of the Committee to discuss process as discussed at today's meeting and to review maps showing boundaries, drains etc.

It was requested that the Council Secretary work with the Chair and Deputy Chair to arrange the meeting. The Infrastructure Systems and Planning Manager, Drainage Overseer, Cr Buckthought and Cr Garrett to meet before the August meeting with the Chair and Deputy Chair to look at boundaries, drains etc.

The meeting closed at 9.43am.

CONFIRMED

S Crooymans
Chairperson

6 August 2020

FOR DECISION

MŌ TE WHAKATAUNGA



TO	Taramaire Drainage District Committee
AUTHOR	Steve de Laborde Infrastructure Systems & Planning Manager
FILE REFERENCE	Document: 2792681 Appendix A: Drainage Activity Summary and draft Taramaire budgets
PORTFOLIO HOLDER	Councillor Rodney Garrett Land Drainage and Flood Protection portfolio
MEETING DATE	6 August 2020
SUBJECT	Taramaire Drainage District Draft Budget Review for 2021-31

RECOMMENDATION | TE WHAIKUPU

THAT the report be received.

THAT the Committee approves the draft budgets in Appendix A for recommendation to the Council.

1 PURPOSE | TE ARONGA

The purpose of this report is to present the Drainage Committee with draft budgets for 2021-2031 for this activity. This is part of the long term planning process and is the first budget review in this process.

2 BACKGROUND | TE KŌRERO Ā MUA

Earlier in 2020 the Council provided direction to staff on changes to service levels, projects, programmes and funding arrangements it would like to consider for inclusion in the 2021 Long Term Plan. Staff have since prepared draft budgets and recommended plans.

3 THE ISSUES | NGĀ TAKE

The Taramaire Land Drainage District Committee is now asked to provide further feedback (within its Committee forum) on the proposed 2021-31 land drainage budget. Following this, the full land drainage budget (along with all other Council activities) will be workshopped by the Council on 18-19 August 2020.

Note that these budgets are a first draft. The budgets presented in this report have been through one review by the Council's executive leadership team and a second review is pending on 6 August. This second review may result in some changes, which will be provided to the Drainage Committee via email.

The Drainage Committees will have another opportunity to review these budgets and plans before the end of the year – dates to be confirmed.

3.1 Reading the budgets

3.1.1 Operating budget notes

An example of the operating budget is shown below:

20/21 AP	Movement	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
		Draft 21/22	Draft 22/23	Draft 23/24	Draft 24/25	Draft 25/26	Draft 26/27	Draft 27/28	Draft 28/29	Draft 29/30	Draft 30/31
\$15,000	\$0	\$15,000		100	100	100	100	100	100	100	100
\$4,000	\$3,000	\$7,000		(500)	(500)		(500)	(500)		(500)	(500)
\$1,537	(\$37)	\$1,500									

- The operating budget shows the 2020/21 annual plan figure as the starting point, with the 'movement' shown between the starting point and year 1.
- Positive figures are shown as usual, e.g. 1,000, while negative figures shown in brackets, e.g. (1,000)
- Red shading indicates an increase between the 2020/21 Annual Plan budget and the proposed 2021/22 budget, and green indicates a decrease.
- For years 2-10 a figure will only show if there is a variation from 2021/22/19 (year 1). i.e. a blank cell means there is no change from the year 1 figure. (It does not mean there is no budget for that year).
- A positive value in years 2-10 means an increase in addition to the year 1 value.
- A negative value (shown in brackets) in years 2-10 means a subtraction from the year 1 value.

4 NEXT STEPS | TE ARA KI MUA

The Council will consider the full draft budgets on 18-19 August 2020. Following this review, staff will prepare changes and further information where required, and present the budgets back to the Council on 21 October. It is proposed that the drainage committees consider the budgets again prior to this date.

Timeframe	Action	Comments
18-19 August	Council first reviews full budgets for 2021-31.	
8 October	Drainage Committees second review of budgets and projects for 2021-31	Proposed date (new meeting to be set if desired)
21 October	Council reviews full budgets for 2021-31	
Early 2021	Public consultation on draft proposed plans and budgets	
1 July 2021	Budgets and plans in effect (final LTP)	

5 Approval

Prepared by	Steve de Laborde Infrastructure Systems & Planning Manager	Sarah Holmes Strategic Planner
Approved by	Adrian de Laborde Group Manager – Engineering	

APPENDIX A: Land Drainage and Flood Protection Activity Summary and Draft Budget

Land drainage and flood protection

About this activity

The activity involves collecting runoff from the rural catchment areas of the District and leading it to the primary flood protection assets which discharge it directly to river or sea outlets. Additional drainage assets include stopbanks, floodgates and pumps. Land drainage services are provided in four drainage districts – Western Plains, Eastern Plains, Paeroa Rural and Taramaire.

A new drainage district, Pūkorokoro, may be formed in the next few months, subject to agreement. It is expected to be operational from 2021. Flood protection is provided by the Waikato Regional Council's river schemes except in the northwest part of the District (Waitakaruru to Miranda) where it is provided by the Hauraki District Council. Flood protection assets include stopbanks, floodgates and pump stations that provide direct protection from river and tidal flooding.

Key budget drivers

The operating budget for **Taramaire Drainage District** is proposed to increase by \$7,007 in year one, a 35.87% increase on the 2020/21 figures.

The total operating budget for **land drainage and flood protection** activity is proposed to increase by \$52,000 in year one, a 4% increase on the 2020/21 annual plan figures.

The \$7,007 is an error in the baseline data capture, see below for the correct explanation.

Draft Taramaire Drainage District operating budget

Minor Activity	actuals 2018/2019	Baseline (20/21 AP)	Movement	Draft 21/22	Draft 22/23	Draft 23/24	Draft 24/25	Draft 25/26	Draft 26/27
04284 - LD Floodgates Taramaire	\$0	\$750	\$0	\$750					
04258 - LD Mech Clean Taramaire	\$0	\$3,000	\$7,000	\$10,000		(8,000)	(8,000)	(8,000)	
04036 - LD Veg Cont Taramaire	\$0	\$1,000	\$0	\$1,000					
04472 - LD Other Taramaire	\$5,277	\$758	\$0	\$758					
04516 - LC Depreciation Taramaire	\$9,220	\$9,787	\$0	\$9,787					
04544 - LD Interest Taramaire	(\$799)	(\$1,050)	(\$242)	(\$1,292)					
04409 - LD Overheads Taramaire	\$5,123	\$5,290	\$249	\$5,539		1			1
Taramaire Drainage District Total	\$18,821	\$19,535	\$7,007	\$26,542	\$0	(\$7,999)	(\$8,000)	(\$8,000)	\$1

Operating budget reasons for variations

Operating budget line	Movement	Variance explanation(s)																																																																																								
		Explain what movements are made up of, include cyclical changes (why, when, how much)																																																																																								
04258 - LD Mech Clean Taramaire	\$7,000	<p>This is an error in the baseline. It should read:</p> <table border="1"> <caption>Account Detail - 04258.0336.0900, 04258.0336.0900 - Mechanical Cleaning : C&M Charges</caption> <thead> <tr> <th>Year</th> <th>Baseline</th> <th>Base Adj.</th> <th>Base Adjustment Change Reason</th> <th>Inflation</th> <th>Growth</th> <th>Proposal</th> <th>Tot</th> </tr> </thead> <tbody> <tr> <td>2021-22</td> <td>0</td> <td>0</td> <td>No clean</td> <td>0</td> <td>0</td> <td>0</td> <td></td> </tr> <tr> <td>2022-23</td> <td>0</td> <td>0</td> <td>No clean</td> <td>0</td> <td>0</td> <td>0</td> <td></td> </tr> <tr> <td>2023-24</td> <td>0</td> <td>0</td> <td>No clean</td> <td>0</td> <td>0</td> <td>0</td> <td></td> </tr> <tr> <td>2024-25</td> <td>0</td> <td>8,000</td> <td>Mech clean every 5 yrs on average (North).</td> <td>0</td> <td>0</td> <td>0</td> <td>8,000</td> </tr> <tr> <td>2025-26</td> <td>0</td> <td>8,000</td> <td>Mech clean every 5 yrs on average (South).</td> <td>0</td> <td>0</td> <td>0</td> <td>8,000</td> </tr> <tr> <td>2026-27</td> <td>0</td> <td>0</td> <td>No clean</td> <td>0</td> <td>0</td> <td>0</td> <td></td> </tr> <tr> <td>2027-28</td> <td>0</td> <td>0</td> <td>No clean</td> <td>0</td> <td>0</td> <td>0</td> <td></td> </tr> <tr> <td>2028-29</td> <td>0</td> <td>0</td> <td>No clean</td> <td>0</td> <td>0</td> <td>0</td> <td></td> </tr> <tr> <td>2029-30</td> <td>0</td> <td>8,000</td> <td>Mech clean every 5 yrs on average (North).</td> <td>0</td> <td>0</td> <td>0</td> <td>8,000</td> </tr> <tr> <td>2030-31</td> <td>0</td> <td>8,000</td> <td>Mech clean every 5 yrs on average (South).</td> <td>0</td> <td>0</td> <td>0</td> <td>8,000</td> </tr> </tbody> </table>	Year	Baseline	Base Adj.	Base Adjustment Change Reason	Inflation	Growth	Proposal	Tot	2021-22	0	0	No clean	0	0	0		2022-23	0	0	No clean	0	0	0		2023-24	0	0	No clean	0	0	0		2024-25	0	8,000	Mech clean every 5 yrs on average (North).	0	0	0	8,000	2025-26	0	8,000	Mech clean every 5 yrs on average (South).	0	0	0	8,000	2026-27	0	0	No clean	0	0	0		2027-28	0	0	No clean	0	0	0		2028-29	0	0	No clean	0	0	0		2029-30	0	8,000	Mech clean every 5 yrs on average (North).	0	0	0	8,000	2030-31	0	8,000	Mech clean every 5 yrs on average (South).	0	0	0	8,000
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Draft capital budget

There is no proposed capital projects for Taramaire Drainage District for 2021-31.