



2020/21 fees and charges Effective 1 July 2020

CONTENTS

CONTENTS	2
A note on our fees and charges	3
Land transport	4
Wastewater services	4
Water supply services	5
Solid waste services	5
Rubbish bags	5
Recycling.....	5
Refuse transfer stations.....	6
Litter infringement fees.....	6
Community services	7
District cemeteries	7
Ngatea, Paeroa and Waihi Memorial Halls.....	9
Waihi Events Centre	10
Libraries	11
Elderly Persons Housing	12
Parks, reserves and sports fields	13
Swimming pools.....	14
Regulatory services	15
Building services.....	15
Animal control.....	17
Private swimming pools	19
Environmental health.....	19
Alcohol licensing	20
Noise control.....	24
Resource management implementation	25
Resource consents.....	25
Land information memoranda (LIM).....	28
Development contributions.....	28
Corporate services	29
Document management and control	30

A note on our fees and charges

We provide a wide range of services to the public that involve costs in staff time and resources. Many of these are paid out of general or targeted rates while others are recovered from government subsidies.

We apply user fees and charges where the people who benefit can be directly identified and charged. The aim of doing this is to shift a proportion of the cost to the people who get the most use out of the service rather than the general ratepayer.

Our fees and charges are reviewed annually.

All fees and charges in this schedule are GST inclusive (15%) unless otherwise stated.

Document reference: M2656508

Land transport

Inspection of vehicle crossing constructed by a Council authorised contractor

Service item	Charge (including GST)
First inspection	\$120
Additional fee for any further inspections	\$95

Inspection of vehicle crossing constructed by a contractor not authorised to work without supervision

Service item	Charge (including GST)
Fixed cost for two inspections	\$215

Road corridor access request application fees – to administer and manage construction activities and events in the road corridor

Description:	Charge (including GST)	
Single occurrence permits:	Project Works	\$340
	Major Works	\$280
	Minor Works or Emergency Works	\$110
Trenching inspections	\$280	
Additional review of applications:	Project Works	\$280
	Major Works	\$230
	Minor Works or Emergency Works	\$60
Penalty for non-compliance	\$580	

Wastewater services

Paeroa septage facilities

The following fees are set for the Council's septage in Paeroa.

Service item	Charge (including GST)
Application for use of the septage facility (includes issue of keys, security card, and training in use of facility)	\$155
Replacement security card (lost or stolen)	\$26
Charge per m ³ of septage deposited	\$15.50

PLEASE NOTE: Landfill leachate is prohibited from the Council's facilities except by separate agreement.

Water supply services

Extraordinary water use

The Extraordinary Water Rate is set at two times the current urban treated water rate for purposes other than permanent metered connections such as tankered water for commercial users (sometimes outside of the District).

Solid waste services

Rubbish bags

Item	Charge (including GST)
The cost of purchasing a rubbish bag represents the costs for the kerbside collection and disposal of the refuse. Rubbish bags can be purchased from Council service centres and local supermarkets.	\$3.00 each

Recycling

Wheelie Bin

The cost of purchasing a replacement bin should the bin be stolen or damaged	Charge (including GST)
Small wheelie bin (80 litre)	\$60.40 each
Large wheelie bin (240 litre)	\$70.60 each
Delivery of Wheelie bin to Paeroa/Plains	\$45.00 per delivery
Delivery of Wheelie bin to Waihi	\$39.00 per delivery
Glass crate bin (60 litre) – collected from a Council service centre	\$15.00 each

Wheelie bin parts replacement

The cost of purchasing wheelie bin components should they become damaged	Charge (including GST)
Axles	\$9.60 each
Wheels	\$9.60 each
Hinge pins for lid	\$0.40 each
80 litre body	\$60.40 each
80 litre lid	\$15.60 each
240 litre body	\$70.60 each
240 litre lid	\$15.60 each

Refuse transfer stations

Disposal of refuse/rubbish

Load Type	Maximum quantity of refuse requiring disposal	Refuse charge (including GST)	Green /garden waste charge (including GST)
Single rubbish bag	Kleensac size (limited to 7kg)	\$4.00*	\$2.70*
Pre-purchased yellow HDC rubbish bag	Rubbish bag	No charge	No charge
Car boot	0.2m ³ loose	\$12.60*	\$8.00*
Station wagon	0.4m ³ loose	\$25.00*	\$16.00*
Small ute / trailer	1m ³ loose	\$63.00*	\$40.00*
Large ute / trailer	2m ³ loose	\$125.00*	\$80.00*
High volume low weight (i.e. non-recyclable packaging such as polystyrene)	Per ton Minimum \$63.00	\$1,565.00*	
Truck or bulk load weighed on certified weighbridge (<i>Paeroa Refuse Transfer Station only</i>)	Per tonne	\$206.50*	\$135.00*

Disposal of other waste

Other Type	Charge (including GST)	
Tyres	Car tyres	\$13.50 each*
	4WD tyres	\$18.00 each*
	Truck tyres	\$27.00 each*
	Tractor tyres	\$56.00 each*
LPG bottles	Recycling fee	\$6.50 each*
Car bodies		\$50.00*
Recycling	Glass, oil, paper, cardboard, aluminium, plastic soft drink and milk bottles, scrap metal and car batteries.	No charge

*Please note that for ease of use these fees have been rounded to the nearest 10 cent value.

Litter infringement fees

Litter Infringement Offence	Fee (including GST)
Depositing non-dangerous litter of less than 1 litre by volume in a public place, or on private land without the occupier's consent.	\$100
Depositing non-dangerous litter from 1 to 20 litres in volume in a public place, or on private land without the occupier's consent.*	\$200
Depositing non-dangerous litter from 20 to 120 litres in volume in a public place, or on private land without the occupier's consent.**	\$300
Depositing non-dangerous litter of more than 120 litres by volume in a public place, or on private land without the occupier's consent.	\$400
Depositing dangerous litter of any quantity in any place.	\$400

*20L is the approximate maximum capacity of two standard plastic bags.

**120L is the approximate maximum capacity of a standard 'wheelie bin'.

Community services

District cemeteries

Service Item	Charge (including GST)
Reserving the right of burial in advance	
Reserve the right of burial in a plot (casket or ashes) – non-refundable	\$180
Reserve Services Cemetery right of burial in a plot	\$60
Reserve Hauraki Plains Ashes Wall vault (purchase)	\$355
Plot Purchase	
Casket for a <u>resident</u> of the Hauraki District	\$640
Casket for a <u>non-resident</u> of the Hauraki District* (resident charge+60%)	\$975
Plaque Lawn ashes plot for a <u>resident</u> of the Hauraki District	\$160
Plaque Lawn ashes plot for a <u>non-resident</u> of the Hauraki District	\$195
Upright memorial for a <u>resident</u> of the Hauraki District	\$160
Upright memorial for a <u>non-resident</u> of the Hauraki District	\$195
Burial Fees	
Ashes burial	\$125
Casket burial for stillborn and under 1 year of age	\$125
Casket burial for 1 year of age and older**	\$1,115
Older area of Paeroa (Pukerimu) Cemetery (additional cost due to confined access space)	\$1,390
Late site fee	
Service runs more than 1 hour late	\$150 / hr
Weekend –additional charge to burial fees	
Ashes burial	\$120
Casket burial for 1 year of age and older	\$265
Public holidays – additional charge to burial fees	
Casket burial for 1 year of age and older	\$335
Waihi Memorial Wall	
Memorial Wall plaque, inscription and attachment to wall (up to 100 letters)	\$565
Inscription cost per letter over 100 letters	\$0.85
Hauraki Plains Memorial Wall	
Memorial Wall inscription placed on wall	\$60
Hauraki Plains Ashes Wall	
Vault purchase only (not including placement of ashes or plaque inscription)	\$355
Single ashes placement in purchased vault (including plaque inscription)	\$280
Two ashes placement in purchased vault (including plaque inscription)	\$370
Vault purchase with single ashes placement (including plaque inscription)	\$540
Vault purchase with placement of two ashes (including plaque inscription)	\$705
Vault purchase with placement of first (of two) sets of ashes (including plaque inscription)	\$515
Second ashes placement in pre-purchased vault (including plaque inscription)	\$420

Service Item	Charge (including GST)
General cemetery fees	
Permit to erect headstone, plaque or memorial	\$55
Breaking concrete (to reinstate is family's responsibility)	At cost
Casket disinterment	At cost
Casket re-interment	At cost
Ashes disinterment	At cost
Ashes re-interment	At cost
Administration fee (includes, but is not limited to, requests to change reserved plot locations and request to sell previously purchased plot back to the Council)	\$60
Request to change name registered to a reserved plot	\$115

* An 'out of district fee' is charged for the purchase of the right of burial for deceased who were not a resident or a ratepayer of the district for at least twelve months prior to date of death.

** Up to two caskets may be interred within one plot. First and second burials are charged at the same rate.

Service personnel and spouses

Under the Burial and Cremation Act 1964 the Council allocates parts of some cemeteries for eligible returned servicepersons. The cost of a plot in the Services Section of the cemetery is not passed onto the deceased person's estate. However, the burial fee is charged as outlined above.

Veterans' Affairs New Zealand supports repairs, maintenance and upkeep of services cemeteries. The aim is that services cemeteries are places where veterans are remembered with honour, dignity, and respect, and visitors to services cemeteries will find their loved ones in a well-cared for and serene setting.

Paeroa and Waihi Cemeteries have a Services Section, and there is a Services Section available on the Hauraki Plains ashes wall. The Miranda cemetery does not contain a Services Section.

Ngatea, Paeroa and Waihi Memorial Halls

The fees are based on a minimum booking period of two hours and by the hour thereafter.

Category of user

User	Description
Commercial	Primarily business entities i.e. individuals or organisations whose prime goal whilst using the hall is to derive an income for personal or shareholders gain.
Social	Individuals, clubs or organisations that are using the facilities for a social function such as weddings, birthdays, fund raising, funerals and celebrations etc.
Not for profit	These are individuals or organisations that may be an informal club or are registered as incorporated societies established as not for profit. This includes commercial entities which are using the hall for matters that are not for profit (e.g. meetings). The fees set for the 'Not for profit' category are at a level to encourage use of the hall by that category, which have to date been the main group hiring the hall facilities.
Civic	An activity that is "sponsored" by the Mayor or the Chairman of the Ward Committee for a community associated purpose.

Hall hire – commercial user

All halls	Commercial user charge (including GST)	
	Minimum hire	Per additional hour
Small hall - Minimum booking of 2 hours	\$45	\$22.50
Main hall - Minimum booking of 2 hours	\$60	\$30
Whole complex - Minimum booking of 2 hours	\$90	\$45
Additional cleaning fee if alcohol is to be consumed during hire	\$50 per booking	

Hall hire – social user

All halls	Social user charge (including GST)	
	Minimum hire	Per additional hour
Small hall - Minimum booking of 2 hours	\$25	\$12.50
Main Hall - Minimum booking of 2 hours	\$35	\$17.50
Whole complex - Minimum booking of 2 hours	\$55	\$27.50
Additional cleaning fee if alcohol is to be consumed during hire	\$50 per booking	

Hall Hire – not for profit user

All halls	Not for profit user charge (including GST)	
	Minimum hire	Per additional hour
Small hall - Minimum booking of 2 hours	\$20	\$5
Main Hall - Minimum booking of 2 hours	\$25	\$5
Whole complex - Minimum booking of 2 hours	\$35	\$10
Additional cleaning fee if alcohol is to be consumed during hire	\$50 per booking	

Hall hire – kitchen use

Item	Charge (including GST)
Use of kitchen	\$5 per booking
Use of crockery	\$10 per booking

Damage guarantee bond – memorial halls

User	Charge (including GST)
All users	\$500 (refundable)*

*All users must sign damage/cleaning guarantee form OR pay a refundable cash bond prior to the use of the hall. This is to meet all damage and after function cleaning costs associated with a respective hire. Bond payment may be waived if the risk of damage is considered to be low (based on the intended use of the hall). Users are required to meet all such damage/cleaning costs that exceed the value of any bond paid.

Waihi Events Centre

The fees are based on a minimum booking period of two hours and then by the hour thereafter.

Waihi Events Centre Hire	2-hour minimum rate (including GST)	Additional base hourly rate (including GST)
Not for profit users		
Category 1 (regular sports users)	\$40	\$20
Category 2 (casual sports users)	\$50	\$25
Category 3 (where admission charge applies)	\$60	\$30
Commercial users		
Category 4 (specific events)	\$160	\$80
Category 5 (where admission charge applies)	\$180	\$90

Libraries

Free library membership is offered to all residents of the Hauraki District and neighbouring districts. The Council has reciprocal membership with Matamata-Piako, Western Bay of Plenty, Thames-Coromandel and Waikato District Councils, meaning that you can join any of these libraries, no matter where you live in these districts. You will still need to use the correct library card for the area you are visiting, as the services all operate separately.

Please see the Fees and Charges page on the libraries website for the cost to replace items, criteria for refunds and standard prices for items.

Rental items

Item	All charges including GST			
	Rental charge	Rental period	Renewals permitted	Overdue charge*
New fiction books	\$3	2 weeks	\$3 for further two weeks	\$0.50 per day
Older fiction and adult non-fiction	Free	3 weeks	Free for further three weeks	\$0.30 per day
Large print books	Free	3 weeks	Free for further three weeks	\$0.30 per day
Magazines	\$1.50	1 week	\$1.50 for further one week	\$0.50 per day
Audio books**	\$3	3 weeks	\$1 for further three weeks	\$1 per day
DVD's	\$4.50	1 week	\$4.50 for further one week	\$1 per day
Children's fiction and non-fiction	Free	3 weeks	Free for further three weeks	\$0.10 per day

*The maximum overdue charge is the cost of the item.

** National Library and Hauraki Audio books are free to borrow for users with approved print disabilities.

To encourage increased rentals, these fees may be subject to variation for a limited time for one-off promotional purposes.

Reserve items

Item	Reserve fee (including GST)
Charged for all holds/reserves/transits on items	\$0.50

Computer charges

Service	Charge (including GST)	
Public internet access (APNK)	Free	
Public computer printing (APNK)	A4 printing from APNK printer is \$0.30 per page	
Public word processing	Free	
Scanning	\$1 first page, then \$0.50 per page	
Photocopying	Single-sided	Double-sided
	A4 black and white \$0.20 A3 black and white \$0.30 A4 colour \$1 A3 colour \$1.50	A4 black and white \$0.30 A3 black and white \$0.50 A4 colour \$1.50 A3 colour \$2.50

Other library charges

Service	Charge (including GST)
Meeting room hireage	\$20 per hour. Available for hire for business meetings, when not in use for Council activities, during the hours of 10am to 4.30pm Monday to Friday (excluding public holidays), and includes the hireage of room and furniture only.
Replacement library card	\$3
Inter-library loans	\$8 per items, plus the costs from the supplying library
Lost or damaged items	The cost of the item, factoring in age and condition
Lost or damaged item administration fee	\$12 charge to cover staff time (additional charge)
Refunds for lost items returned	Refunds are permitted if in accordance with the District Collection plan criteria. Length of time overdue, condition and currency of the item may reduce the amount refunded. Amount will vary depending on criteria in the Collection Plan.
Debt collection charges	If debt collection action is required, an additional charge may be added. Amount will vary depending on cost of the service.
Sale of discontinued items	Sales charges to vary between \$1 - \$5 with special prices at the library manager's discretion. Items may be given free of charge to Hauraki volunteer libraries or other approved institutions.

Elderly Persons Housing

The Council owns and operates elderly persons housing at Paeroa, Waihi and Ngatea. To be eligible for elderly persons housing you must be at least 60 years of age and have a genuine housing need. Full criteria and application forms are available on our website.

No GST is charged on elderly persons housing rental.

Elderly Persons Flats/ Units	Rental cost per week (no GST)
Ngatea	
20 Pauls Drive single bedroom (4 Units)	\$187
Kaihere Road single bedroom (4 Units)	\$187
18 Paul Drive single bedroom (4 Units)	\$187
Paeroa	
Junction Road single bedroom (18 Units)	\$187
King Street single bedroom (6 Units)	\$187
Waihi	
Seddon Street single bedroom (4 Units)	\$187
Seddon Street bedsit (2 units)	\$180
Moresby Ave single bedsit (4 units)	\$180
Moresby Ave / Elliott Street single bedroom (7 units)	\$187
Kenny Street single bedroom (2 units)	\$187
Kenny Street single bedsit (2 units)	\$180

Parks, reserves and sports fields

Facility hire

Activity	Charge (including GST)
Field marking	
Touch rugby (2 fields per rugby field)	\$230
Rugby (per field)	\$403
Athletics (400m and 100m track)	\$1,425
Soccer (per field)	\$403
Club or organisation marks field subject to agreement and conditions set by the Parks and Reserves Manager	No charge
Sporting event reserve use	
Youth rugby and schools (including out of district users)	No charge
Out-of-district user booking (*bond/deposit required)	\$65 per day
Out-of-district user grandstand hire (*bond/deposit required)	\$115 per day
Grandstand use (by local non-youth club per season)	\$230 per annum
Council supplied rubbish bins and disposal of refuse (per bin 44 gal / 200 litre)	\$35 per bin
Hirer provides own rubbish bins and disposes of refuse in an appropriate manner	No charge
Special events e.g. circuses and other commercially based events (bond/deposit required)	\$125 per day
Paeroa Domain lighting for regular users (per hour)	\$12.50 per hour
Paeroa Domain lighting for non-regular user (set fee additional to regular hourly rate)	\$35 per booking

Damage guarantee bond

Bond or Deposit*	Charge (including GST)
Hire of parks and reserves only	\$200
Hire of parks, reserves, sports fields and grandstand booking for any one occasion	\$350

Bond/deposit is refundable provided the facility is left tidy and undamaged to the Parks and Reserves Manager's satisfaction. The deposit will be used to meet some or all of any cleaning and repair costs incurred by the Council following an event. Users are required to meet all such damage/cleaning costs that exceed the value of any bond paid.

Overnight parking

Item	Overnight fee (including GST)
Railway Reserve overnight parking (maximum stay of two consecutive nights in any one calendar month applies).	\$5 per night

Swimming pools

Single admission charges

Admission	Charge (including GST)
Pool entry per swimmer (5 years and older)	\$2
Children under 5 years when actively supervised by a responsible person over the age of 16 years.	No charge
Spectator/supervisor (non-swimming)	No charge

No child under the age of 8 years shall enter the pool unless in the charge of a person over the age of 16 years.

To encourage increased admissions, these entry fees may be subject to variation for a limited time for one-off promotional purposes.

Concession charges

Number of swimmers	Charge (including GST)	
	Season Pass	10 swim concession
1 person	\$72	\$18
2 persons	\$125	\$34
3 persons	\$185	\$50
4 persons	\$245	\$60

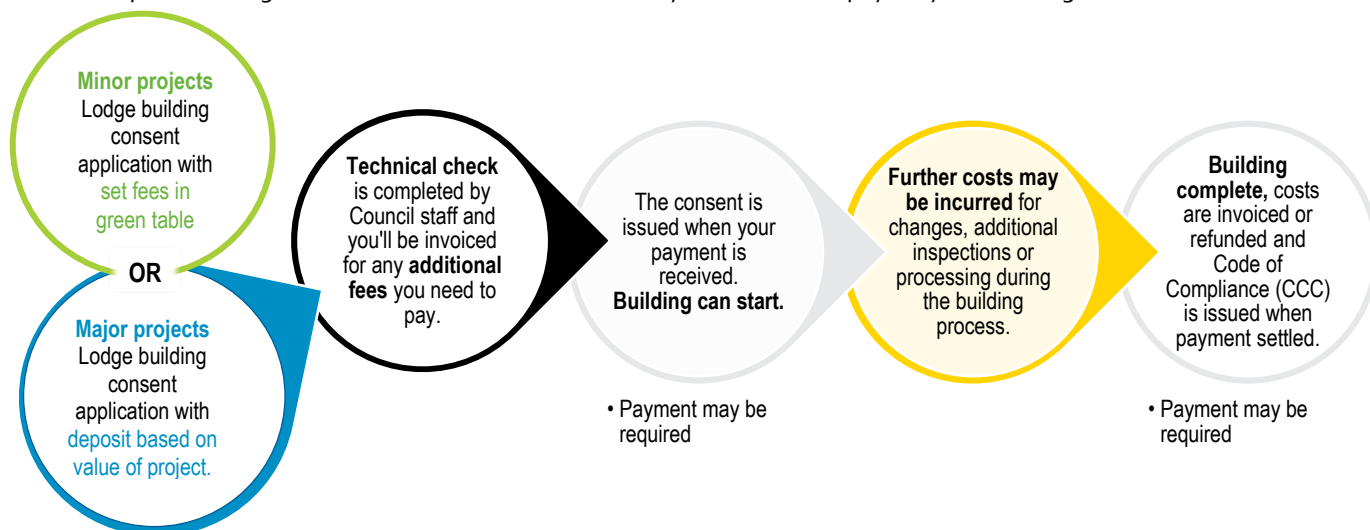
School charges

School	Charge (including GST)
Paeroa Primary and College consortium	\$2,000 per annum
Ngatea Primary	\$3 per enrolled pupil per season
Hauraki Plains College	\$2 per pupil per entry

Regulatory services

Building services

Follow the process image below to see how much and when you will need to pay for your Building Consent.



Projects (minor) with set fees

These fees are for specific projects. If you are completing a project named in the below table, the total lodgement fee is payable and there are no other fees required.

Project Description	PIM	Admin	Processing	Inspection fees	Code of compliance (CCC)	Total lodgement fee
Temporary, short stay structures requiring an inspection and Code Compliance Certificate under the Building Act. (e.g. marquees, circus tents)						\$160
Solid fuel heaters		\$70	\$50	\$160	\$60	\$340
Minor works requiring only one inspection (e.g. plumbing & drainage, demolition)	\$70	\$70	\$60	\$160	\$60	\$420
Proprietary brand domestic garages and outbuildings up to the value of \$20,000	\$85	\$70	\$110	\$240	\$95	\$600
Wet floor up to the value of \$20,000	\$70	\$70	\$60	\$320	\$80	\$600
Solar hot water conversions				\$160		\$160

Deposit when lodging application for major projects (based on project value)

Project Value	PIM/TAI	Admin	Processing	Code of Compliance (CCC)	Total lodgement fee
Up to 4,999	\$90	\$165	\$120	\$100	\$475
5,000 – 9,999	\$90	\$165	\$275	\$100	\$630
10,000 – 19,999	\$90	\$165	\$380	\$100	\$735
20,000 – 49,999	\$110	\$165	\$505	\$140	\$920
50,000 – 99,999	\$110	\$165	\$685	\$140	\$1,100
100,000 – 249,999	\$110	\$165	\$1,285	\$140	\$1,700
250,000 – 499,999	\$110	\$165	\$1,735	\$140	\$2,150
500,000+	\$110	\$165	\$2,235	\$140	\$2,650

Where the applicant does not request a PIM, the Council must still provide information such as hazard information relevant to the project and this is in the form of Territorial Authority Information (TAI) provided with their building consent application.

Additional fees to pay following technical check

Type	Charge
Inspection fees – number of inspections required will depend upon the Building Consent requirements	\$160 / visit
Specialist services, peer review – structural checking (if required)	Cost plus 10%
Accreditation levy per \$1,000 of project value	0.85c
Ministry of Business, Innovation and Employment (MBIE) levy for projects valued at \$20,444 and above per \$1,000 of project value	\$1.75
Building Research Association of New Zealand (BRANZ) levy for projects valued at \$20,000 and above per \$1,000 of project value	\$1
Suspensions of building consent application	\$100

An inspection audit is undertaken at the completion of each project and any extra inspections required in addition to those paid with the Building Consent Fees will be invoiced. These extra fees must be paid before a Code of Compliance Certificate (CCC) will be issued. Prepaid inspections that have not been required will be refunded when the Code of Compliance Certificate (CCC) is issued.

Other fees

Type	Charge
Major amendment to an issued consent	\$360
Certificate of Acceptance application only (to gain approval for previously unconsented work)	\$390
Certificate of Acceptance lodgement fee – determine what the value of the unconsented work would have been and choose lodgement fee applicable to that value from project value table above	see project value table
Hourly rate If the cost of 'processing' the building consent significantly exceeds the deposit price then the actual time taken shall be payable at the hourly rate.	\$160
Certificate of Title (per title)	\$35
Certificate of Public Use (for public use buildings - includes inspection)	\$210
Separate Project Information Memorandum (PIM)	\$190
Reactivation of a refused Code of Compliance Certificate (CCC)	\$200
Compliance schedule	\$110
Amendment of compliance schedule	\$60
Building code certification under the Sale and Supply of Alcohol Act 2012	\$140

Animal control

Dog registration fees

Dog Owner Classification	Registration fee	Penalty fee if paid after 31 July	Total fee if paid after 31 July
General dog			
Entire	\$100	\$50.00	\$150.00
Desexed (vet certificate required)	\$75	\$37.50	\$112.50
Dogs in excess of three (3)	\$35	\$17.50	\$52.50
Responsible Owner Licence (ROL) Dog*			
Entire	\$57	Loss of licence	\$150.00
Desexed (vet certificate required)	\$42	Loss of licence	\$112.50
Dangerous dog			
Entire		150% of general fee	
Desexed (vet certificate required)		150% of general fee	

* Responsible Owner Licences (ROL) applications are accepted from 1 June 2020 to 15 July 2020.
Failure to register your dog by 31 July of any year will disqualify your ROL status.

Impounding fees

Item	Fee
First impounding	\$70
Second impounding	\$100
Third impounding	\$160
Sustenance fee (additional charge)	\$12 per day
Microchipping fee to be paid for unregistered dogs before release from the pound	\$47

Other dog fees

Miscellaneous dog fees	Fee
Consent to keep more than two dogs in an urban area in accordance with the Dog Control Bylaw 2016	\$52
Responsible Owner Licence (ROL) application fee	\$32
Transferred ROL Property Inspection Fee	\$25
Replacement dog registration tag (for lost or damaged tags)	\$5

Keeping of animals

Keeping of animals	Fee
Application to keep additional poultry, or bees in an urban area or low density residential zone in accordance with the Nuisance Bylaw 2019	\$60
Application to keep pigs in a low density residential zone in accordance with the Nuisance Bylaw 2019	\$60
Inspection of property in respect to an application to keep pigs, poultry or bees in an urban area or low density residential zone in accordance with the Nuisance Bylaw 2019.	\$100

Stock impounding fees

Stock Impounding	Fee
Stallion, ass, mule or bull over the age of nine months	\$30
Mare, gelding, colt, filly, foal, ox, cow, steer, heifer or calf	\$25
Ram, ewe, wether, lamb or goat	\$15
Boar, sow or other pig*	\$35
Deer	\$25
Sustenance fee per day or part day	\$5

* The fee for the pig category is recommended to be significantly higher because of the potential damage that could be caused to the pound facilities.

Stock Callouts	Fee
Following charges apply for each impounding occurrence and for stock on roads callouts, whether or not the stock is impounded.	
Animal Control Officer	\$110
Advertising	Actual cost
Repeat impounding	Double the per day charge
Transportation and cost of attendance, call out and vehicle charges	Actual cost

Type of stock	Trespass on paddock, meadow, grass or stubble	Trespass on any grown or growing crop land, reserve, cemetery or burial ground
Horse, mare, gelding, colt, filly, foal, bull, cow, steer, heifer, calf, ass, mule or deer	\$2.50	\$6
Ram, ewe, wether or lamb	\$1	\$1.50
Goat, boar, sow or other pig	\$6	\$12

Private swimming pools

Item	Fee
Swimming pool compliance first inspection fee.	\$80
Swimming pool second inspection (to check on pools that are not compliant with pool fencing requirements)	\$160

Environmental health

Food premises

Food premises operating under a food control plan or National Programme under the Food Act 2014 will be required to have an annual verification, inspection and audit, and pay the applicable fees set out in the table below.

The fees for food premises operating a Food Control Plan or National Programme under Food Act 2014 are based on actual and reasonable costs associated with the activity which includes registration, verification, compliance and monitoring functions for food premises.

Regulation	Fees
Application for registration of food control plan	\$100
Application for renewal of a registered food control plan	\$0.00*
Application for registration of an amended food control plan	\$100
Non-significant amendment of food control plan	\$100
Change in circumstances for a food control plan.	\$100
Voluntary suspension of a registered food control plan	\$160
Verification, inspection and audit.	\$160 per hour
Revisit following an audit.	\$160 per hour
Issue of an improvement notice by a food safety officer.	No charge
Application and assessment of a national programme	\$100
Application for renewal of a national programme	\$0.00*
Amendment of a registered national programme.	\$100
Voluntary suspension of a national programme.	\$100
Transfer of registration - inspection of premises for change of operation or ownership	\$155
Dual registration fee	Additional \$110
Administration – hourly rate	\$85 per hour

**Note: Due to the financial impacts of Covid-19 on food businesses, Council has waived the annual \$100 registration fee for food control plans and national programmes for 2020/21.*

Other environmental health fees

Regulation 7 of the Health (Registration of Premises) Regulations 1966, requires that the fees payable on application for Certificate of Registration and upon the issue, renewal, and noting of such Certificates shall be such as the local authority by resolution decides.

Other premises licences requiring a registration certificate

Regulation	Fee
Offensive Trade Licence	\$250
Hairdressers Premises Licence	\$140
Fee for food stalls for one off events:	
▪ 1 to 9 stalls	\$180
▪ 10 or more stalls	\$250

Other premises subject to inspection (not required to hold a registration certificate)

Regulation	Fees
Inspection fee for premises used for one day licence	\$52
Re-assessment fee	\$52
All other registered premises not elsewhere specified (a fee equal to the base fee)	\$180
Mobile shops and hawkers	\$140
Gaming machine class 4 venue consent	\$150
Inspection of any registered premises on request	\$180

Alcohol licensing

The following Alcohol Licensing fees are set by the Sale and Supply of Alcohol (Fees) Regulation 2013. 'The Act' refers to the Sale and Supply of Alcohol Act 2012.

Determination of fee category

The fees payable by an applicant for an on-licence, off-licence, or club licence for premises comprise of:

- (a) an application fee; and
- (b) an annual fee.

These premises will be classified by the Council on the basis of the premises' cost/risk rating, and the fees category for the premises. The cost/risk rating of premises is the sum of the highest applicable weighting in tables 2-4. These consist of:

- Type of licensed premises
- Latest alcohol sale time
- Number of enforcement holdings in the past 18 months

Table 1: Definition of type of premises

Type of premises	Definition
BYO restaurant	means a restaurant for which an on-licence is or will be endorsed under section 37 of the Act.
Class 1 club	means a club that has or applies for a club licence and— (a) has at least 1000 members of purchase age; and (b) in the opinion of the territorial authority, operates any part of the premises in the nature of a tavern at any time.
Class 2 club	means a club that has or applies for a club licence and is not a class 1 or class 3 club.
Class 3 club	means a club that has or applies for a club licence and— (a) has fewer than 250 members of purchase age; and (b) in the opinion of the territorial authority, operates a bar for no more than 40 hours each week.
Class 1 restaurant	means a restaurant that has or applies for an on-licence and— (a) has, in the opinion of the territorial authority, a significant separate bar area; and (b) in the opinion of the territorial authority, operates that bar area, at least 1 night a week, in the manner of a tavern.
Class 2 restaurant	means a restaurant that has or applies for an on-licence and— (a) has, in the opinion of the territorial authority, a separate bar; and (b) in the opinion of the territorial authority, does not operate that bar area in the manner of a tavern at any time.
Class 3 restaurant	means a restaurant that has or applies for an on-licence and that, in the opinion of the territorial authority, only serves alcohol to the table and does not have a separate bar area.
Enforcement holding	means a holding as defined in section 288 of the Act, or an offence under the Sale of Liquor Act 1989 for which a holding could have been made if the conduct had occurred after 18 December 2013.
Remote sales premises	means premises for which an off-licence is or will be endorsed under section 40 of the Sale and Supply of Alcohol Act 2012.

Table 2: Weightings relating to the type of licensed premises

Licence held or sought	Type of premises	Weighting
On-licence	Class 1 restaurant, night club, tavern, adult premises	15
On-licence	Class 2 restaurant, hotel, function centre	10
On-licence	Class 3 restaurant, other premises not otherwise specified	5
On-licence	BYO restaurants, theatres, cinemas, winery cellar doors	2
Off-licence	Supermarket, grocery store, bottle store	15
Off-licence	Hotel, tavern	10
Off-licence	Class 1, 2, or 3 club, remote sale premises, premises not otherwise specified	5
Off-licence	Winery cellar doors	2
Club licence	Class 1 club	10
Club licence	Class 2 club	5
Club licence	Class 3 club	2

See Table 4 for definition of type of premises.

Table 3: Weightings relating to the latest alcohol sales time allowed for premises

Type of premises	Latest trading time allowed by licence (during 24-hour period from 6 am to 6 am)	Weighting
Premises for which an on-licence or club licence is held or sought	2 am or earlier	0
	Between 2.01 am and 3 am	3
	Any time after 3 am	5
Premises for which an off-licence is held or sought (other than remote sales premises)	10 pm or earlier	0
	Any time after 10 pm	3
Remote sales premises	Not applicable	0

Table 4: Weightings relating to the number of enforcement holdings in respect of the premises in the last 18 months

Number of enforcement holdings in last 18 months (applies to all types of premises)	Weighting
None	0
1	10
2 or more	20

Fee category

The Council will assign a fees category to any premises for which an on-licence, off-licence, or club licence is held or sought. The fees category will be assigned in accordance with Table 5.

Table 5: Fee categories based on weighting

Total weighting based on combined weighting from Tables 2-4	Fees category
0–2	Very low
3–5	Low
6–15	Medium
16–25	High
26 plus	Very high

The Council may, in its discretion and in response to particular circumstances, assign a fees category to premises that is 1 level lower than the fees category determined above; but no premises may be assigned a category lower than very low.

The date on which the fees category for premises must be determined is—

- for the purpose of an application fee, the day on which the application is made; and
- for the purpose of the annual fee, the day on which the annual fee is payable.

On-licences, off-licences and club alcohol licences fees

Fees category for premises	Application fee including GST	Annual fee (including GST)
Very low	\$368	\$161
Low	\$609.50	\$391
Medium	\$816.50	\$632.50
High	\$1023.50	\$1035
Very high	\$1207.50	\$1437.50

Special alcohol licence fees

Special licence class	Issued in respect of	Fee (including GST)
Class 1	1 large event more than 3 medium events more than 12 small events	\$575
Class 2	3 to 12 small events 1 to 3 medium events	\$207
Class 3	1 or 2 small events	\$63.25

The Council may, in its discretion and in response to particular circumstances, charge a fee for a special licence that is 1 class below the class of the licence that is issued; but no fee may be less than the fee payable for a class 3 special licence.

Table 6: Event size and description

Event size	Description
Large event	An event that the Council believes on reasonable grounds will have patronage of more than 400 people
Medium event	An event that the Council believes on reasonable grounds will have patronage of between 100 and 400 people
Small event	An event that the Council believes on reasonable grounds will have patronage of fewer than 100 people.

Manager certificates

Type	Fee (including GST)
Application for a new manager certificate	\$316.25
Renewal of a manager certificate	\$316.25

Other fees payable

Type	Fee (including GST)
Temporary authority to carry on the sale and supply of alcohol	\$296.70
Temporary licence to sell alcohol pursuant to a licence from premises other than the premises to which the licence relates	\$296.70 application fee
Permanent club charters	\$632.50 annual fee
Extract from register	\$57.50
Application for Building Certificate – Alcohol	See building fees
Application for Planning Certificate of Compliance – Alcohol	\$160

Noise control

Seizure of items under Resource Management Act 1991	Fee (including GST)
First impounding – payable before the equipment can be collected	\$210
Second impounding – equipment not returned at all	N/A

Noise Control infringement fees	Fee (including GST)
Failing to adhere to an excessive noise direction	\$500
Failing to adhere to an abatement notice for unreasonable noise	\$750

Resource management implementation

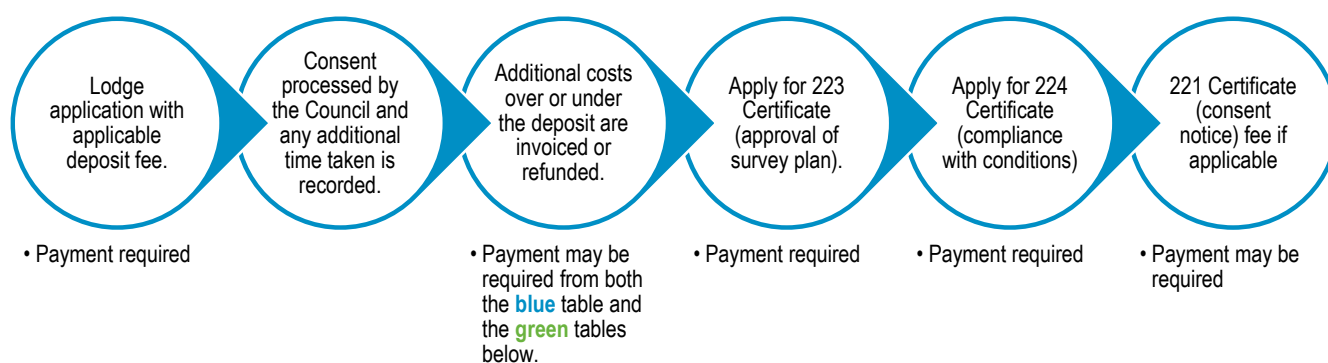
Resource consents

The Resource Management Act 1991 allows for an initial deposit to be charged to the applicant. Then if the base fee does not fully cover the actual and reasonable costs of processing the application, the Council will recover those costs with an additional charge. This additional charge is based on the time spent by the processing officers and the time taken to process the application. For subdivisions additional fees are payable once the consent has been granted – for the formal certification required and, if applicable, engineering approvals and inspections.

We recommend that you speak to the duty planner at the Council before you lodge a resource consent application. You can do this by contacting a Council office and make an appointment with the duty planner to discuss your requirements.

Subdivision consent fees

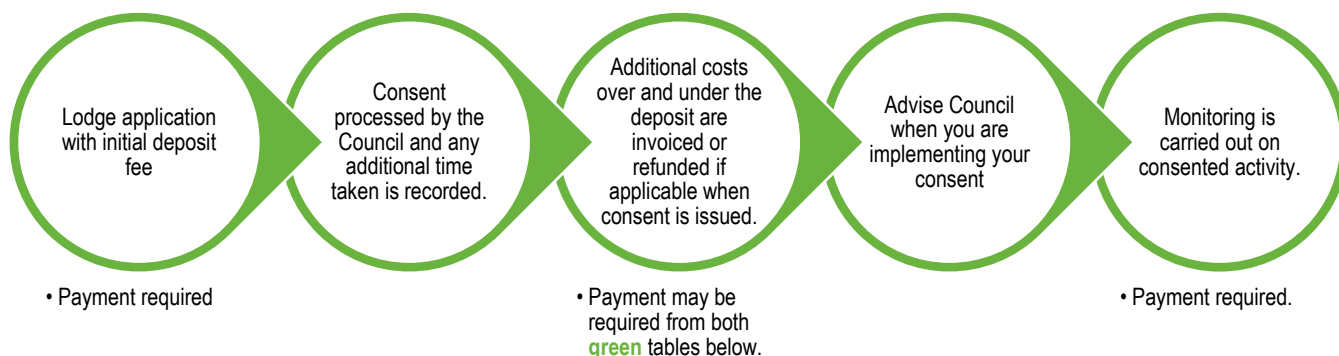
We recommend that you speak to or engage a surveyor to submit an application on your behalf. The following chart is a guide to the process and when fees are payable.



Description	Deposit Fee
Non-notified subdivisions	\$1,500
Limited notified subdivisions	\$3,000
Publicly notified subdivisions	\$5,000
Monitoring - administration	\$110
Section 221 – Consent Notice	\$200
Section 221 – Change or cancellation of Consent Notice	\$400
Section 223 – Survey Plan	\$300
Section 226 – Title registration	\$200
Section 222 – Completion	\$200
Section 224 – Title (<u>not</u> requiring engineering consideration)	\$500
Section 224 – Title (requiring engineering consideration)	\$850

Land use consent fees

The following process and fee schedule covers minor land use consents to major land use consents. The scale of the consent is determined on application by planning staff. We recommend that you speak to the duty planner at the Council regarding your land use needs before you lodge your application.



Description	Deposit Fee
Non-notified land use	\$1,200
Limited notified land use	\$3,000
Publicly notified land use	\$5,000
Non-notified land use of a minor nature	\$850
Minor side/rear yard or daylight departure (with neighbour's approval)	\$250
Monitoring - first inspection	\$200
Monitoring - each additional inspection	\$200
Monitoring - administration	\$110
Review of Consent Conditions Section 128 RMA	\$500

General consent fees

Type	Fee
Planner – hourly rate	\$130
Senior Planner – hourly rate	\$150
District Planner – hourly rate	\$190
Administration – hourly rate	\$85
Engineering – hourly rate	At cost
Disbursements – hourly rate	At cost
General consultants – hourly rate	At cost
Permitted boundary activity	\$250
Marginal or temporary rule exemption	\$600

Amendment to consent conditions and amended consent application	Deposit Fee
Requiring engineering consideration	\$850
Not requiring engineering consideration	\$500
Application for extensions of time	\$350
Hearing Commissioners	Deposit fee
Independent hearings commissioner	Cost plus 5%
Independent commissioner for objection hearing	Cost plus 5%
Hearing/Decision (independent commissioner) requested by applicant <i>Section 100A of the RMA</i>	\$500
Hearing/Decision (independent commissioner) requested by submitter <i>Section 100A of the RMA</i>	\$250 applicant \$250 submitter base fee
Bond documentation – Minor works bond preparation by the Council.	\$400
Bond documentation – Release of bond documents	\$600
Bond or Easement Documentation prepared by the Council's solicitors	\$850

Designation fees

Description	Deposit Fee
Designations – non-notified	\$1,400
Alteration to a designation – non-notified	\$650
Removal of a designation – non-notified	\$200
Designations of a minor nature – non-notified	\$650
Designations, including alteration and removal - notified	\$1,800
Outline plans	\$300

District Plan fees

Description	Deposit Fee
District Plan change	\$10,500
Certificates of Compliance / Existing Use Right Certificates	\$800

Other planning fees

Type	Deposit Fee
Right of way application fee	\$650
Right of way certification fee	\$350
Overseas Investment Certificate	\$200
Resource management planning certificates under the Sale and Supply of Alcohol Act	See alcohol licensing fees
Section 243 – Easement approvals and cancellation – report and certificate	\$200

Land information memoranda (LIM)

LIM application	Fee
Standard LIM (10 working days)	\$220
Urgent LIM (3 working days)	\$350

Development contributions

Development contributions are required where the effect of a development is to require new or additional assets or assets of increased capacity which require the Council to incur capital expenditure.

You will be advised in writing if any development contributions are payable when your consent is issued.

Corporate services

Administration fees

Service	A4	A3	A2	A1	A0
Photocopying					
Colour	\$0.50	\$0.75	N/A	N/A	N/A
Black & White	\$0.30	\$0.50	N/A	N/A	N/A
Printing					
Line work only (including plans)	\$3	\$3.50	\$7.50	\$10	\$15
Imagery (including GIS prints)	\$3	\$3.50	\$15	\$25	\$50
Rate and water details (WINZ and other)	No charge	N/A	N/A	N/A	N/A
Rates notices	No charge	N/A	N/A	N/A	N/A
Dog notices	No charge	N/A	N/A	N/A	N/A
Scanning					
Per scan A2 and above	N/A	N/A	\$5	\$5	\$5

Electronic Information	Fee
Inclusion of information on USB or downloadable link	\$30*

* This cost only covers the information being saved on to the type of electronic device or emailed. A separate rate will apply for time spent on collating and preparing information to be saved to the device – in this case the Official Information Requests OIA rate will apply.

Official Information Requests	Fee
Initial charge for the first chargeable half hour or part thereof	\$40
For each additional half hour or part thereof.	\$40
Photocopy fees - as per standard fees and charges	

Document management and control

Title:	<i>2020/21 Fees and Charges</i>
Sponsor:	<i>Strategic Planning Manager</i>
Approved By:	<i>Hauraki District Council</i>
Adopted:	<i>29 May 2019 – additions approved. Updates to this version were not required to be re-approved by Council.</i>
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Property of Hauraki District Council



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