



# 2021/22 fees and charges

Effective 1 July 2021

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## A note on our fees and charges

We provide a wide range of services to the public that involve costs in staff time and resources. Many of these are paid out of general or targeted rates while others are recovered from government subsidies.

We apply user fees and charges where the people who benefit can be directly identified and charged. The aim of doing this is to shift a proportion of the cost to the people who get the most use out of the service rather than the general ratepayer.

Our fees and charges are reviewed annually.

**All fees and charges in this schedule are GST inclusive (15%) unless otherwise stated.**

Document reference: M2859456

## Land transport

### Inspection of vehicle crossing constructed by a Council authorised contractor

Service item	Charge (including GST)
First inspection	\$0.00 (suspended)
Additional fee for any further inspections	\$0.00 (suspended)

### Inspection of vehicle crossing constructed by a contractor not authorised to work without supervision

Service item	Charge (including GST)
Fixed cost for two inspections	\$0.00 (suspended)

### Road corridor access request application fees – to administer and manage construction activities and events in the road corridor

Description:		Charge (including GST)
Single occurrence permits:	Project Works	\$340.00
	Major Works	\$280.00
	Minor Works or Emergency Works	\$110.00 (normal applications) \$0.00 (for vehicle crossings)
Trenching inspections		\$280.00
Additional review of applications:	Project Works	Actual cost to be on-charged.
	Major Works	\$230.00
	Minor Works or Emergency Works	\$60.00 (normal applications) \$0.00 (for vehicle crossings)
Penalty for non-compliance		\$580.00

## Wastewater services

### Paeroa septage facilities

The following fees are set for the Council's septage in Paeroa.

Service item	Charge (including GST)
Application for use of the septage facility (includes issue of keys, security card, and training in use of facility)	\$155.00
Replacement security card (lost or stolen)	\$26.00
Charge per m <sup>3</sup> of septage deposited	\$15.50

PLEASE NOTE: Landfill leachate is prohibited from the Council's facilities except by separate agreement.

## Water supply services

### Extraordinary water use

The Extraordinary Water Rate is set at two times the current urban treated water rate for purposes other than permanent metered connections such as tankered water for commercial users (sometimes outside of the District).

## Solid waste services

### Rubbish bags

Item	Charge (including GST)
The cost of purchasing a rubbish bag represents the costs for the kerbside collection and disposal of the refuse. Rubbish bags can be purchased from Council service centres and local supermarkets.	\$3.00 each

## Recycling

### Wheelie Bin

The cost of purchasing a replacement bin should the bin be stolen or damaged	Charge (including GST)
Small wheelie bin (80 litre)	\$60.40 each
Large wheelie bin (240 litre)	\$70.60 each
Delivery of Wheelie bin to Paeroa/Plains	\$45.00 per delivery
Delivery of Wheelie bin to Waihi	\$39.00 per delivery
Glass crate bin (60 litre) – collected from a Council service centre	\$15.00 each

### Wheelie bin parts replacement

The cost of purchasing wheelie bin components should they become damaged	Charge (including GST)
Axles	\$9.60 each
Wheels	\$9.60 each
Hinge pins for lid	\$0.40 each
80 litre body	\$60.40 each
80 litre lid	\$15.60 each
240 litre body	\$70.60 each
240 litre lid	\$15.60 each

## Refuse transfer stations

### Disposal of refuse/rubbish

Load Type	Maximum quantity of refuse requiring disposal	Refuse charge (including GST)	Green /garden waste charge (including GST)
Single rubbish bag	Kleensac size (limited to 7kg)	\$4.00*	\$2.70*
Pre-purchased yellow HDC rubbish bag	Rubbish bag	No charge	No charge
Car boot	0.2m <sup>3</sup> loose	\$12.60*	\$8.00*
Station wagon	0.4m <sup>3</sup> loose	\$25.00*	\$16.00*
Small ute / trailer	1m <sup>3</sup> loose	\$63.00*	\$40.00*
Large ute / trailer	2m <sup>3</sup> loose	\$125.00*	\$80.00*
High volume low weight (i.e. non-recyclable packaging such as polystyrene)	Per tonne Minimum \$63.00	\$1,565.00*	
Truck or bulk load weighed on certified weighbridge ( <i>Paeroa Refuse Transfer Station only</i> )	Per tonne	\$206.50*	\$135.00*

\*Please note that for ease of use these fees have been rounded to the nearest 10 cent value.

### Disposal of other waste

Other Type	Charge (including GST)	
Tyres	Car tyres	\$13.50 each*
	4WD tyres	\$18.00 each*
	Truck tyres	\$27.00 each*
	Tractor tyres	\$56.00 each*
LPG bottles	Recycling fee	\$6.50 each*
Car bodies		\$50.00*
Recycling	Glass, oil, paper, cardboard, aluminium, plastic soft drink and milk bottles, scrap metal and car batteries.	No charge

\*Please note that for ease of use these fees have been rounded to the nearest 10 cent value.

**NOTE: our Refuse Transfer Stations will be cashless as of 1 March 2021.**

## Litter infringement fees

Litter Infringement Offence	Fee (including GST)
Depositing non-dangerous litter of less than 1 litre by volume in a public place, or on private land without the occupier's consent.	\$100.00
Depositing non-dangerous litter from 1 to 20 litres in volume in a public place, or on private land without the occupier's consent.*	\$200.00
Depositing non-dangerous litter from 20 to 120 litres in volume in a public place, or on private land without the occupier's consent.**	\$300.00
Depositing non-dangerous litter of more than 120 litres by volume in a public place, or on private land without the occupier's consent.	\$400.00
Depositing dangerous litter of any quantity in any place.	\$400.00

\*20L is the approximate maximum capacity of two standard plastic bags.

\*\*120L is the approximate maximum capacity of a standard 'wheelie bin'.

# Community services

## District cemeteries

Service Item	Charge (including GST)
<b>Reserving the right of burial in advance</b>	
Reserve the right of burial in a plot (casket or ashes) – non-refundable	\$180.00
Reserve Services Cemetery right of burial in a plot	\$60.00
Reserve Hauraki Plains Ashes Wall vault (purchase)	\$355.00
<b>Plot Purchase</b>	
Casket for a <u>resident</u> of the Hauraki District	\$640.00
Casket for a <u>non-resident</u> of the Hauraki District* (resident charge+60%)	\$975.00
Plaque Lawn ashes plot for a <u>resident</u> of the Hauraki District	\$160.00
Plaque Lawn ashes plot for a <u>non-resident</u> of the Hauraki District	\$195.00
Upright memorial for a <u>resident</u> of the Hauraki District	\$160.00
Upright memorial for a <u>non-resident</u> of the Hauraki District	\$195.00
<b>Burial Fees</b>	
Ashes burial	\$125.00
Casket burial for stillborn and under 1 year of age	\$125.00
Casket burial for 1 year of age and older**	\$1,115.00
Older area of Paeroa (Pukerimu) Cemetery (additional cost due to confined access space)	\$1,390.00
<b>Late site fee</b>	
Service runs more than 1 hour late	\$150 per hour
<b>Weekend –additional charge to burial fees</b>	
Ashes burial	\$120.00
Casket burial for 1 year of age and older	\$265.00
<b>Public holidays – additional charge to burial fees</b>	
Casket burial for 1 year of age and older	\$335.00
<b>Waihi Memorial Wall</b>	
Memorial Wall plaque, inscription and attachment to wall (up to 100 letters)	\$565.00
Inscription cost per letter over 100 letters	\$0.85
<b>Hauraki Plains Memorial Wall</b>	
Memorial Wall inscription placed on wall	\$60.00
<b>Hauraki Plains Ashes Wall</b>	
Vault purchase only (not including placement of ashes or plaque inscription)	\$355.00
Single ashes placement in purchased vault (including plaque inscription)	\$280.00
Two ashes placement in purchased vault (including plaque inscription)	\$370.00
Vault purchase with single ashes placement (including plaque inscription)	\$540.00
Vault purchase with placement of two ashes (including plaque inscription)	\$705.00
Vault purchase with placement of first (of two) sets of ashes (including plaque inscription)	\$515.00
Second ashes placement in pre-purchased vault (including plaque inscription)	\$420.00

Service Item	Charge (including GST)
<b>General cemetery fees</b>	
Permit to erect headstone, plaque or memorial	\$55.00
Breaking concrete (to reinstate is family's responsibility)	At cost
Casket disinterment	At cost
Casket re-interment	At cost
Ashes disinterment	At cost
Ashes re-interment	At cost
Administration fee (includes, but is not limited to, requests to change reserved plot locations and request to sell previously purchased plot back to the Council)	\$60.00
Request to change name registered to a reserved plot	\$115.00
* An 'out of district fee' is charged for the purchase of the right of burial for deceased who were not a resident or a ratepayer of the district for at least twelve months prior to date of death.	
** Up to two caskets may be interred within one plot. First and second burials are charged at the same rate.	

### Service personnel and spouses

Under the Burial and Cremation Act 1964 the Council allocates parts of some cemeteries for eligible returned servicepersons. The cost of a plot in the Services Section of the cemetery is not passed onto the deceased person's estate. However, the burial fee is charged as outlined above.

Veterans' Affairs New Zealand supports repairs, maintenance and upkeep of services cemeteries. The aim is that services cemeteries are places where veterans are remembered with honour, dignity, and respect, and visitors to services cemeteries will find their loved ones in a well-cared for and serene setting.

Paeroa and Waihi Cemeteries have a Services Section, and there is a Services Section available on the Hauraki Plains ashes wall. The Miranda cemetery does not contain a Services Section.



## Ngatea, Paeroa and Waihi Memorial Halls

The fees are based on a minimum booking period of two hours and by the hour thereafter.

### Category of user

User	Description
<b>Commercial</b>	Primarily business entities i.e. individuals or organisations whose prime goal whilst using the hall is to derive an income for personal or shareholders gain.
<b>Social</b>	Individuals, clubs or organisations that are using the facilities for a social function such as weddings, birthdays, fund raising, funerals and celebrations etc.
<b>Not for profit</b>	These are individuals or organisations that may be an informal club or are registered as incorporated societies established as not for profit. This includes commercial entities which are using the hall for matters that are not for profit (e.g. meetings). The fees set for the 'Not for profit' category are at a level to encourage use of the hall by that category, which have to date been the main group hiring the hall facilities.
<b>Civic</b>	An activity that is "sponsored" by the Mayor or the Chairman of the Ward Committee for a community associated purpose.

### Hall hire – commercial user

All halls	Commercial user charge (including GST)	
	Minimum hire	Per additional hour
Small hall – Minimum booking of 2 hours	\$50.00	\$25.00
Main hall - Minimum booking of 2 hours	\$70.00	\$35.00
Whole complex - Minimum booking of 2 hours	\$100.00	\$50.00
Additional cleaning fee if alcohol is to be consumed during hire	\$50.00 per booking	

### Hall hire – social user

All halls	Social user charge (including GST)	
	Minimum hire	Per additional hour
Small hall - Minimum booking of 2 hours	\$30.00	\$15.00
Main Hall - Minimum booking of 2 hours	\$40.00	\$20.00
Whole complex - Minimum booking of 2 hours	\$60.00	\$30.00
Additional cleaning fee if alcohol is to be consumed during hire	\$50 per booking	

### Hall Hire – not for profit user

All halls	Not for profit user charge (including GST)	
	Minimum hire	Per additional hour
Small hall - Minimum booking of 2 hours	\$25.00	\$5.00
Main Hall - Minimum booking of 2 hours	\$30.00	\$5.00
Whole complex - Minimum booking of 2 hours	\$40.00	\$10.00
Additional cleaning fee if alcohol is to be consumed during hire	\$50.00 per booking	

## Hall hire – kitchen use

Item	Charge (including GST)
Use of kitchen	\$5.00 per booking
Use of crockery	\$10.00 per booking

## Damage guarantee bond – memorial halls

User	Charge (including GST)
All users	\$500.00 (refundable)*

\*All users must sign damage/cleaning guarantee form OR pay a refundable cash bond prior to the use of the hall. This is to meet all damage and after function cleaning costs associated with a respective hire. Bond payment may be waived if the risk of damage is considered to be low (based on the intended use of the hall). Users are required to meet all such damage/cleaning costs that exceed the value of any bond paid.

## Waihi Events Centre

The fees are based on a minimum booking period of two hours and then by the hour thereafter.

Waihi Events Centre Hire	2-hour minimum rate (including GST)	Additional base hourly rate (including GST)
<b>Not for profit users</b>		
Category 1 (regular sports users)	\$40.00	\$25.00
Category 2 (casual sports users)	\$50.00	\$30.00
Category 3 (where admission charge applies)	\$60.00	\$35.00
<b>Commercial users</b>		
Category 4 (specific events)	\$160.00	\$90.00
Category 5 (where admission charge applies)	\$180.00	\$100.00

## Libraries

Free library membership is offered to all residents of the Hauraki District and neighbouring districts. The Council has reciprocal membership with Matamata-Piako, Western Bay of Plenty, Thames-Coromandel and Waikato District Councils, meaning that you can join any of these libraries, no matter where you live in these districts. You will still need to use the correct library card for the area you are visiting, as the services all operate separately.

Please see the Fees and Charges page on the libraries website for the cost to replace items, criteria for refunds and standard prices for items.

## Rental items

Item	All charges including GST			
	Rental charge	Rental period	Renewals permitted	Overdue charge*
New fiction books	\$3.00	2 weeks	\$3.00 for further two weeks	\$0.50 per day
Older fiction and adult non-fiction	Free	3 weeks	Free for further three weeks	\$0.30 per day
Large print books	Free	3 weeks	Free for further three weeks	\$0.30 per day
Magazines	\$1.50	1 week	\$1.50 for further one week	\$0.50 per day
Audio books**	\$3.00	3 weeks	\$1.00 for further three weeks	\$1.00 per day
DVD's	\$4.50	1 week	\$4.50 for further one week	\$1.00 per day
Children's fiction and non-fiction	Free	3 weeks	Free for further three weeks	\$0.10 per day

\*The maximum overdue charge is the cost of the item.

\*\* National Library and Hauraki Audio books are free to borrow for users with approved print disabilities.

*To encourage increased rentals, these fees may be subject to variation for a limited time for one-off promotional purposes.*

## Reserve items

Item	Reserve fee (including GST)
Charged for all holds/reserves/transits on items	\$0.00

## Computer charges

Service	Charge (including GST)	
Public internet access (APNK)	Free	
Public computer printing (APNK)	A4 printing from APNK printer is \$0.30 per page	
Public word processing	Free	
Scanning	\$1.00 first page, then \$0.50 per page	
Photocopying	<b>Single-sided</b> A4 black and white \$0.20 A3 black and white \$0.30 A4 colour \$1.00 A3 colour \$1.50	<b>Double-sided</b> A4 black and white \$0.30 A3 black and white \$0.50 A4 colour \$1.50 A3 colour \$2.50

## Other library charges

Service	Charge (including GST)
Meeting room hireage	\$20.00 per hour. Available for hire for business meetings, when not in use for Council activities, during the hours of 10am to 4.30pm Monday to Friday (excluding public holidays), and includes the hireage of room and furniture only.
Replacement library card	\$3.00
Inter-library loans	\$8.00 per items, plus the costs from the supplying library
Lost or damaged items	The cost of the item, factoring in age and condition
Lost or damaged item administration fee	\$12.00 charge to cover staff time (additional charge)
Refunds for lost items returned	Refunds are permitted if in accordance with the District Collection plan criteria. Length of time overdue, condition and currency of the item may reduce the amount refunded. Amount will vary depending on criteria in the Collection Plan.
Debt collection charges	If debt collection action is required, an additional charge may be added. Amount will vary depending on cost of the service.
Sale of discontinued items	Sales charges to vary between \$1.00 - \$5.00 with special prices at the library manager's discretion. Items may be given free of charge to Hauraki volunteer libraries or other approved institutions.

## Elderly Persons Housing

The Council owns and operates elderly persons housing at Paeroa, Waihi and Ngatea. To be eligible for elderly persons housing you must be at least 60 years of age and have a genuine housing need. Full criteria and application forms are available on our website.

**No GST** is charged on elderly persons housing rental.

Elderly Persons Flats/ Units	Rental cost per week (no GST)
<b>Ngatea</b>	
20 Pauls Drive single bedroom (4 Units)	\$187.00
Kaihere Road single bedroom (4 Units)	\$187.00
18 Paul Drive single bedroom (4 Units)	\$187.00
<b>Paeroa</b>	
Junction Road single bedroom (18 Units)	\$187.00
King Street single bedroom (6 Units)	\$187.00
<b>Waihi</b>	
Seddon Street single bedroom (4 Units)	\$187.00
Seddon Street bedsit (2 units)	\$180.00
Moresby Ave single bedsit (4 units)	\$180.00
Moresby Ave / Elliott Street single bedroom (7 units)	\$187.00
Kenny Street single bedroom (2 units)	\$187.00
Kenny Street single bedsit (2 units)	\$180.00

## Parks, reserves and sports fields

### Facility hire

Activity	Charge (including GST)
<b>Field marking</b>	
Touch rugby (two fields per rugby field)	\$230.00
Rugby (per field)	\$403.00
Athletics (400m and 100m track)	\$1,425.00
Soccer (per field)	\$403.00
Club or organisation marks field subject to agreement and conditions set by the Parks and Reserves Manager	No charge
<b>Sporting event reserve use</b>	
Youth rugby and schools (including out of district users)	No charge
Out-of-district user booking (*bond/deposit required)	\$65.00 per day
Out-of-district user grandstand hire (*bond/deposit required)	\$115.00 per day
Grandstand use (by local non-youth club per season)	\$230.00 per annum
Council supplied rubbish bins and disposal of refuse (per bin 44 gal / 200 litre)	\$35.00 per bin
Hirer provides own rubbish bins and disposes of refuse in an appropriate manner	No charge
Special events e.g. circuses and other commercially based events (bond/deposit required)	\$125.00 per day
Paeroa Domain lighting for regular users (per hour)	\$12.50 per hour
Paeroa Domain lighting for non-regular user (set fee additional to regular hourly rate)	\$35.00 per booking

### Damage guarantee bond

Bond or Deposit*	Charge (including GST)
Hire of parks and reserves only	\$200.00
Hire of parks, reserves, sports fields and grandstand booking for any one occasion	\$350.00
<i>Bond/deposit is refundable provided the facility is left tidy and undamaged to the Parks and Reserves Manager's satisfaction. The deposit will be used to meet some or all of any cleaning and repair costs incurred by the Council following an event. Users are required to meet all such damage/cleaning costs that exceed the value of any bond paid.</i>	

### Overnight parking

Item	Overnight fee (including GST)
Railway Reserve overnight parking (maximum stay of two consecutive nights in any one calendar month applies).	\$5.00 per night

## Swimming pools

### Single admission charges

Admission	Charge (including GST)
Pool entry per swimmer (5 years and older)	\$2.00
Children under 5 years when <b>actively</b> supervised by a responsible person over the age of 16 years.	No charge
Spectator/supervisor (non-swimming)	No charge

*No child under the age of 8 years shall enter the pool unless in the charge of a person over the age of 16 years.  
To encourage increased admissions, these entry fees may be subject to variation for a limited time for one-off promotional purposes.*

### Concession charges

Number of swimmers	Charge (including GST)	
	Season Pass	10 swim concession
1 person	\$72.00	\$18.00
2 persons	\$125.00	\$34.00
3 persons	\$185.00	\$50.00
4 persons	\$245.00	\$60.00

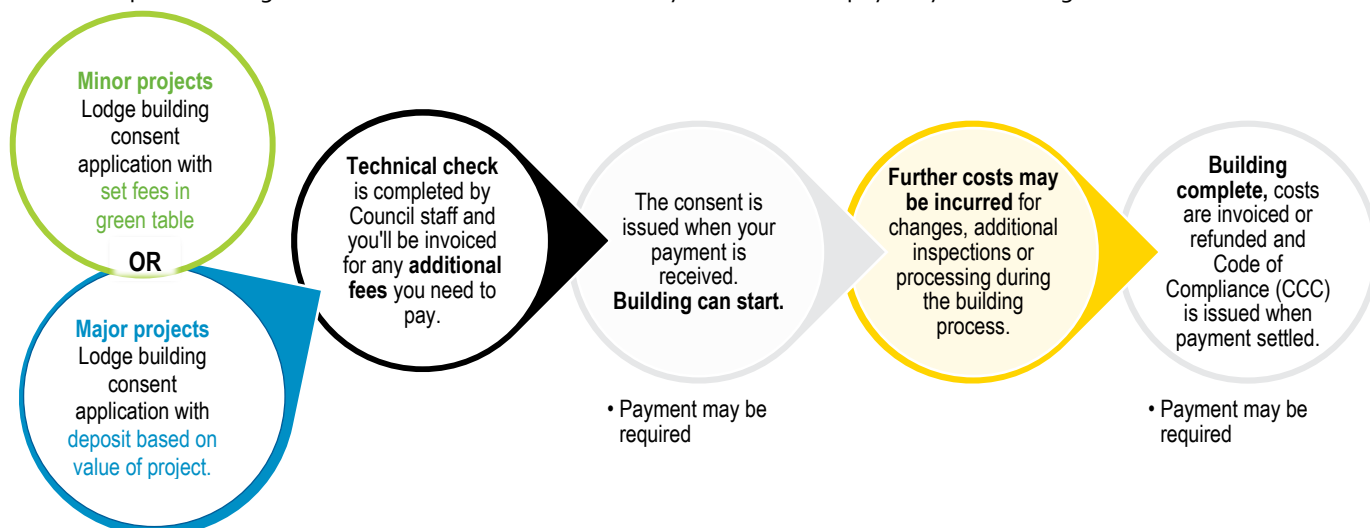
### School charges

School	Charge (including GST)
Paeroa Primary and College consortium	\$2,000.00 per annum
Ngatea Primary	\$3.00 per enrolled pupil per season
Hauraki Plains College	\$2.00 per pupil per entry

# Regulatory services

## Building services

Follow the process image below to see how much and when you will need to pay for your Building Consent.



### Projects (minor) with set fees

These fees are for specific projects. If you are completing a project named in the below table, the total lodgement fee is payable and there are no other fees required.

Project Description	PIM	Admin	Processing	Inspection fees	Code of compliance (CCC)	Total lodgement fee
Temporary, short stay structures requiring an inspection and Code Compliance Certificate under the Building Act. (e.g. marquees, circus tents)						<b>\$160.00</b>
Solid fuel heaters		\$70.00	\$50.00	\$175.00	\$105.00	<b>\$400.00</b>
Minor works requiring only one inspection (e.g. plumbing & drainage, demolition)	\$70.00	\$70.00	\$60.00	\$160.00	\$60.00	<b>\$420.00</b>
Proprietary brand domestic garages and outbuildings up to the value of \$20,000	\$70.00	\$70.00	\$150.00	\$350.00	\$60.00	<b>\$700.00</b>
Wet floor up to the value of \$20,000	\$70.00	\$70.00	\$60.00	\$320.00	\$80.00	<b>\$600.00</b>
Solar hot water conversions				\$160.00		<b>\$160.00</b>

## Deposit when lodging application for major projects (based on project value)

Project Value	PIM/TAI	Admin	Processing	Code of Compliance (CCC)	Total lodgement fee
Up to 4,999	\$90.00	\$165.00	\$150.00	\$120.00	<b>\$525.00</b>
5,000 – 9,999	\$90.00	\$165.00	\$305.00	\$120.00	<b>\$680.00</b>
10,000 – 19,999	\$90.00	\$165.00	\$380.00	\$150.00	<b>\$785.00</b>
20,000 – 49,999	\$110.00	\$165.00	\$505.00	\$200.00	<b>\$980.00</b>
50,000 – 99,999	\$110.00	\$165.00	\$685.00	\$200.00	<b>\$1,160.00</b>
100,000 – 249,999	\$110.00	\$165.00	\$1,285.00	\$200.00	<b>\$1,760.00</b>
250,000 – 499,999	\$110.00	\$165.00	\$2,005.00	\$220.00	<b>\$2,500.00</b>
500,000+	\$110.00	\$165.00	\$2,605.00	\$220.00	<b>\$3,100.00</b>

Where the applicant does not request a PIM, the Council must still provide information such as hazard information relevant to the project and this is in the form of Territorial Authority Information (TAI) provided with their building consent application.

## Additional fees to pay following technical check

Type	Charge
Inspection fees – number of inspections required will depend upon the Building Consent requirements	<b>\$175 per visit</b>
Specialist services, peer review – structural checking (if required)	<b>Cost plus 10%</b>
Accreditation levy per \$1,000 of project value	<b>0.85c</b>
Ministry of Business, Innovation and Employment (MBIE) levy for projects valued at \$20,444 and above per \$1,000 of project value	<b>\$1.75</b>
Building Research Association of New Zealand (BRANZ) levy for projects valued at \$20,000 and above per \$1,000 of project value	<b>\$1.00</b>
Suspensions of building consent application	<b>\$100.00</b>

An inspection audit is undertaken at the completion of each project and any extra inspections required in addition to those paid with the Building Consent Fees will be invoiced. These extra fees must be paid before a Code of Compliance Certificate (CCC) will be issued. Prepaid inspections that have not been required will be refunded when the Code of Compliance Certificate (CCC) is issued.



## Other fees

Type	Charge
Major amendment to an issued consent	\$360.00
Certificate of Acceptance application only (to gain approval for previously unconsented work)	\$500.00 plus the BC fees for the project value
Hourly rate If the cost of 'processing' the building consent significantly exceeds the deposit price then the actual time taken shall be payable at the hourly rate.	\$175.00
Certificate of Title (per title)	\$35.00
Certificate of Public Use (for public use buildings - includes inspection)	\$400.00
Separate Project Information Memorandum (PIM)	\$190.00
Reactivation of a refused Code of Compliance Certificate (CCC)	\$200.00
Compliance schedule (including amendments)	\$350.00
Building code certification under the Sale and Supply of Alcohol Act 2012	\$140.00
Building exemptions <ol style="list-style-type: none"> <li>1. Exemption Application</li> <li>2. Commercial Exemption Application</li> </ol>	<ol style="list-style-type: none"> <li>1. \$240.00 + Officers hourly rate</li> <li>2. \$500.00 + Officers hourly rate</li> </ol>

## Animal control

### Dog registration fees

Dog Owner Classification	Registration fee	Penalty fee if paid after 31 July	Total fee if paid after 31 July
<b>General dog</b>			
Entire	\$105.00	\$52.50	\$157.50
Desexed (vet certificate required)	\$80.00	\$40.00	\$120.00
Dogs in excess of three (3)	\$35.00	\$17.50	\$52.50
<b>Responsible Owner Licence (ROL) Dog*</b>			
Entire	\$60.00	Loss of licence	\$157.50
Desexed (vet certificate required)	\$45.00	Loss of licence	\$120.00
<b>Dangerous dog</b>			
Entire	\$152.50	\$76.25	\$228.75
Desexed (vet certificate required)	\$115.00	\$60.00	\$180.00
* Responsible Owner Licences (ROL) applications are accepted from 1 June 2020 to 15 July 2020. Failure to register your dog by 31 July of any year will disqualify your ROL status.			

## Impounding fees

Item	Fee
First impounding	\$70.00
Second impounding	\$100.00
Third impounding	\$160.00
Sustenance fee (additional charge)	\$12.00 per day
Microchipping fee to be paid for unregistered dogs before release from the pound	\$52.00

## Other dog fees

Miscellaneous dog fees	Fee
Consent to keep more than two dogs in an urban area in accordance with the Dog Control Bylaw 2016	\$52.00
Responsible Owner Licence (ROL) application fee	\$32.00
Transferred ROL Property Inspection Fee	\$25.00
Replacement dog registration tag (for lost or damaged tags)	\$5.00

## Keeping of animals

Keeping of animals	Fee
Application to keep additional poultry, or bees in an urban area or low density residential zone in accordance with the Nuisance Bylaw 2019	\$60.00
Application to keep pigs in a low density residential zone in accordance with the Nuisance Bylaw 2019	\$60.00
Inspection of property in respect to an application to keep pigs, poultry or bees in an urban area or low density residential zone in accordance with the Nuisance Bylaw 2019.	\$100.00

## Stock impounding fees

Stock Impounding	Fee
Stallion, ass, mule or bull over the age of nine months	\$30.00
Mare, gelding, colt, filly, foal, ox, cow, steer, heifer or calf	\$25.00
Ram, ewe, wether, lamb or goat	\$15.00
Boar, sow or other pig*	\$35.00
Deer	\$25.00
Sustenance fee per day or part day	\$5.00
<i>*The fee for the pig category is recommended to be significantly higher because of the potential damage that could be caused to the pound facilities.</i>	

<b>Stock Callouts</b> Following charges apply for each impounding occurrence and for stock on roads callouts, whether or not the stock is impounded.	<b>Fee</b>
Animal Control Officer	\$110.00
Advertising	Actual cost
Repeat impounding	Double the per day charge
Transportation and cost of attendance, call out and vehicle charges	Actual cost

<b>Type of stock</b>	<b>Trespass on paddock, meadow, grass or stubble</b>	<b>Trespass on any grown or growing crop land, reserve, cemetery or burial ground</b>
Horse, mare, gelding, colt, filly, foal, bull, cow, steer, heifer, calf, ass, mule or deer	\$2.50	\$6.00
Ram, ewe, wether or lamb	\$1.00	\$1.50
Goat, boar, sow or other pig	\$6.00	\$12.00

## Private swimming pools

<b>Item</b>	<b>Fee</b>
Swimming pool compliance first inspection fee.	\$80.00
Swimming pool second inspection (to check on pools that are not compliant with pool fencing requirements)	\$160.00

## Environmental health

### Food premises

Food premises operating under a food control plan or National Programme under the Food Act 2014 will be required to have an annual verification, inspection and audit, and pay the applicable fees set out in the table below.

The fees for food premises operating a Food Control Plan or National Programme under Food Act 2014 are based on actual and reasonable costs associated with the activity which includes registration, verification, compliance and monitoring functions for food premises.

<b>Regulation</b>	<b>Fees</b>
Application for registration of food control plan	\$100.00
Application for renewal of a registered food control plan	\$100.00
Application for registration of an amended food control plan	\$100.00
Non-significant amendment of food control plan	\$100.00
Change in circumstances for a food control plan.	\$100.00
Voluntary suspension of a registered food control plan	\$160.00
Verification, inspection and audit.	\$160.00 per hour
Revisit following an audit.	\$160.00 per hour
Issue of an improvement notice by a food safety officer.	No charge
Application and assessment of a national programme	\$100.00
Application for renewal of a national programme	\$100.00
Amendment of a registered national programme.	\$100.00
Voluntary suspension of a national programme.	\$100.00
Transfer of registration - inspection of premises for change of operation or ownership	\$155.00
Dual registration fee	Additional \$110.00
Administration – hourly rate	\$85.00 per hour

## Other environmental health fees

Regulation 7 of the Health (Registration of Premises) Regulations 1966, requires that the fees payable on application for Certificate of Registration and upon the issue, renewal, and noting of such Certificates shall be such as the local authority by resolution decides.

## Other premises licences requiring a registration certificate

Regulation	Fee
Offensive Trade Licence	\$250.00
Hairdressers Premises Licence	\$140.00
Fee for food stalls for one off events:	
▪ 1 to 9 stalls	\$180.00
▪ 10 or more stalls	\$250.00

## Other premises subject to inspection (not required to hold a registration certificate)

Regulation	Fees
Inspection fee for premises used for one day licence	\$52.00
Re-assessment fee	\$52.00
All other registered premises not elsewhere specified (a fee equal to the base fee)	\$180.00
Mobile shops and hawkers	\$140.00
Gaming machine class 4 venue consent	\$150.00
Inspection of any registered premises on request	\$180.00

## Alcohol licensing

*The following Alcohol Licensing fees are set by the Sale and Supply of Alcohol (Fees) Regulation 2013. 'The Act' refers to the Sale and Supply of Alcohol Act 2012.*

### Determination of fee category

The fees payable by an applicant for an on-licence, off-licence, or club licence for premises comprise of:

- (a) an application fee; and
- (b) an annual fee.

These premises will be classified by the Council on the basis of the premises' cost/risk rating, and the fees category for the premises. The cost/risk rating of premises is the sum of the highest applicable weighting in tables 2-4. These consist of:

- Type of licensed premises
- Latest alcohol sale time
- Number of enforcement holdings in the past 18 months

Table 1: Definition of type of premises

Type of premises	Definition
<b>BYO restaurant</b>	means a restaurant for which an on-licence is or will be endorsed under section 37 of the Act.
<b>Class 1 club</b>	means a club that has or applies for a club licence and— (a) has at least 1000 members of purchase age; and (b) in the opinion of the territorial authority, operates any part of the premises in the nature of a tavern at any time.
<b>Class 2 club</b>	means a club that has or applies for a club licence and is not a class 1 or class 3 club.
<b>Class 3 club</b>	means a club that has or applies for a club licence and— (a) has fewer than 250 members of purchase age; and (b) in the opinion of the territorial authority, operates a bar for no more than 40 hours each week.
<b>Class 1 restaurant</b>	means a restaurant that has or applies for an on-licence and— (a) has, in the opinion of the territorial authority, a significant separate bar area; and (b) in the opinion of the territorial authority, operates that bar area, at least 1 night a week, in the manner of a tavern.
<b>Class 2 restaurant</b>	means a restaurant that has or applies for an on-licence and— (a) has, in the opinion of the territorial authority, a separate bar; and (b) in the opinion of the territorial authority, does not operate that bar area in the manner of a tavern at any time.
<b>Class 3 restaurant</b>	means a restaurant that has or applies for an on-licence and that, in the opinion of the territorial authority, only serves alcohol to the table and does not have a separate bar area.
<b>Enforcement holding</b>	means a holding as defined in section 288 of the Act, or an offence under the Sale of Liquor Act 1989 for which a holding could have been made if the conduct had occurred after 18 December 2013.
<b>Remote sales premises</b>	means premises for which an off-licence is or will be endorsed under section 40 of the Sale and Supply of Alcohol Act 2012.

Table 2: Weightings relating to the type of licensed premises

Licence held or sought	Type of premises	Weighting
On-licence	Class 1 restaurant, night club, tavern, adult premises	15
On-licence	Class 2 restaurant, hotel, function centre	10
On-licence	Class 3 restaurant, other premises not otherwise specified	5
On-licence	BYO restaurants, theatres, cinemas, winery cellar doors	2
Off-licence	Supermarket, grocery store, bottle store	15
Off-licence	Hotel, tavern	10
Off-licence	Class 1, 2, or 3 club, remote sale premises, premises not otherwise specified	5
Off-licence	Winery cellar doors	2
Club licence	Class 1 club	10
Club licence	Class 2 club	5
Club licence	Class 3 club	2

See Table 4 for definition of type of premises.

Table 3: Weightings relating to the latest alcohol sales time allowed for premises

Type of premises	Latest trading time allowed by licence (during 24-hour period from 6 am to 6 am)	Weighting
Premises for which an on-licence or club licence is held or sought	2.00 am or earlier	0
	Between 2.01 am and 3.00 am	3
	Any time after 3.00 am	5
Premises for which an off-licence is held or sought (other than remote sales premises)	10.00 pm or earlier	0
	Any time after 10.00 pm	3
Remote sales premises	Not applicable	0

Table 4: Weightings relating to the number of enforcement holdings in respect of the premises in the last 18 months

Number of enforcement holdings in last 18 months (applies to all types of premises)	Weighting
None	0
1	10
2 or more	20

## Fee category

The Council will assign a fees category to any premises for which an on-licence, off-licence, or club licence is held or sought. The fees category will be assigned in accordance with Table 5.

Table 5: Fee categories based on weighting

Total weighting based on combined weighting from Tables 2-4	Fees category
0–2	Very low
3–5	Low
6–15	Medium
16–25	High
26 plus	Very high

*The Council may, in its discretion and in response to particular circumstances, assign a fees category to premises that is 1 level lower than the fees category determined above; but no premises may be assigned a category lower than very low.*

The date on which the fees category for premises must be determined is—

- for the purpose of an application fee, the day on which the application is made; and
- for the purpose of the annual fee, the day on which the annual fee is payable.

## On-licences, off-licences and club alcohol licences fees

Fees category for premises	Application fee including GST	Annual fee (including GST)
Very low	\$368.00	\$161.00
Low	\$609.50	\$391.00
Medium	\$816.50	\$632.50
High	\$1023.50	\$1,035.00
Very high	\$1207.50	\$1,437.50

## Special alcohol licence fees

Special licence class	Issued in respect of	Fee (including GST)
Class 1	1 large event more than 3 medium events more than 12 small events	\$575.00
Class 2	3 to 12 small events 1 to 3 medium events	\$207.00
Class 3	1 or 2 small events	\$63.25

*The Council may, in its discretion and in response to particular circumstances, charge a fee for a special licence that is 1 class below the class of the licence that is issued; but no fee may be less than the fee payable for a class 3 special licence.*

**Table 6: Event size and description**

Event size	Description
Large event	An event that the Council believes on reasonable grounds will have patronage of more than 400 people
Medium event	An event that the Council believes on reasonable grounds will have patronage of between 100 and 400 people
Small event	An event that the Council believes on reasonable grounds will have patronage of fewer than 100 people.

## Manager certificates

Type	Fee (including GST)
Application for a new manager certificate	\$316.25
Renewal of a manager certificate	\$316.25

## Other fees payable

Type	Fee (including GST)
Temporary authority to carry on the sale and supply of alcohol	\$296.70
Temporary licence to sell alcohol pursuant to a licence from premises other than the premises to which the licence relates	\$296.70 application fee
Permanent club charters	\$632.50 annual fee
Extract from register	\$57.50
Application for Building Certificate – Alcohol	See building fees
Application for Planning Certificate of Compliance – Alcohol	\$160.00

## Noise control

Seizure of items under Resource Management Act 1991	Fee (including GST)
First impounding – payable before the equipment can be collected	\$210.00
Second impounding – equipment not returned at all	N/A

Noise Control infringement fees	Fee (including GST)
Failing to adhere to an excessive noise direction	\$500.00
Failing to adhere to an abatement notice for unreasonable noise	\$750.00

# Resource management implementation

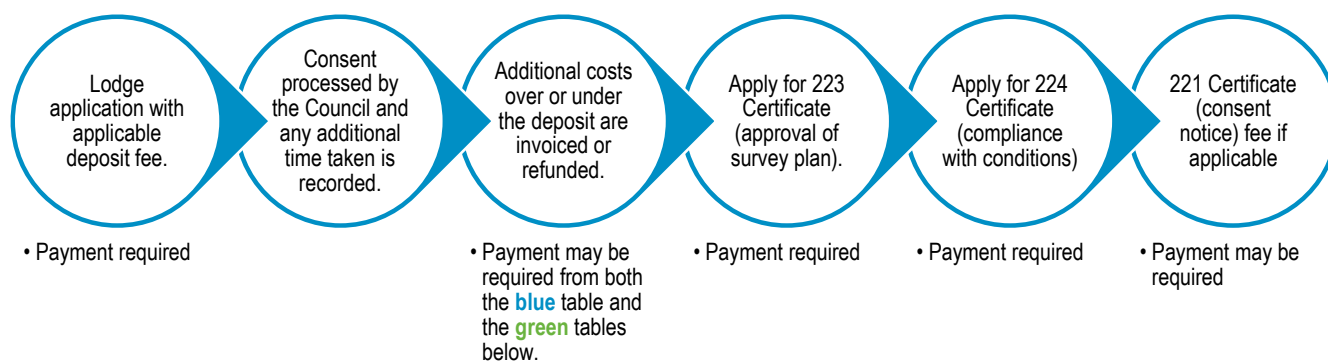
## Resource consents

The Resource Management Act 1991 allows for an initial deposit to be charged to the applicant. Then if the base fee does not fully cover the actual and reasonable costs of processing the application, the Council will recover those costs with an additional charge. This additional charge is based on the time spent by the processing officers and the time taken to process the application. For subdivisions additional fees are payable once the consent has been granted – for the formal certification required and, if applicable, engineering approvals and inspections.

We recommend that you speak to the duty planner at the Council before you lodge a resource consent application. You can do this by contacting a Council office and make an appointment with the duty planner to discuss your requirements.

### Subdivision consent fees (including proposed changes)

We recommend that you speak to or engage a surveyor to submit an application on your behalf. The following chart is a guide to the process and when fees are payable.

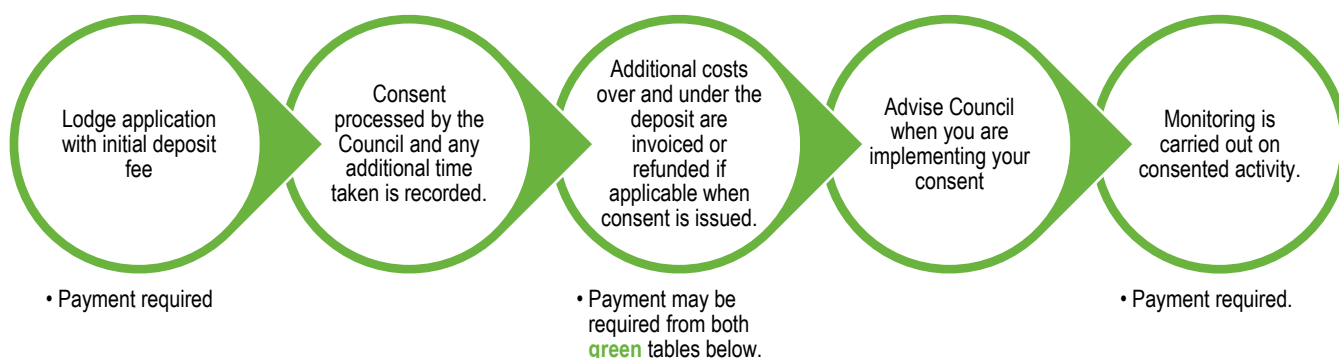


Description	Deposit Fee
Non-notified subdivisions	\$1,500.00
Combined Non- Notified Subdivision and Landuse consent application fee – deposit	\$2,200.00
Limited notified subdivisions	\$3,000.00
Publicly notified subdivisions	\$5,000.00
Monitoring - administration	\$110.00
Section 221 – Consent Notice	\$200.00
Section 221 – Change or cancellation of Consent Notice and/or Variation to Consent Notice.	\$400.00
Section 223 – Survey Plan	\$300.00
Section 226 – Title registration	\$200.00
Section 222 – Completion	\$200.00
Section 224 – Title ( <u>not</u> requiring engineering consideration)	\$500.00
Section 224 – Title (requiring engineering consideration)	\$850.00
Cancellation of amalgamation condition certificate.	\$400.00
Section 243 – Easement approvals and cancellation – report and certificate	\$400.00
Authority for Electronic Deposit fee	\$250.00
Other types of certificates for Council's approval – deposit (base fee)	\$300.00



## Land use consent fees

The following process and fee schedule covers minor land use consents to major land use consents. The scale of the consent is determined on application by planning staff. We recommend that you speak to the duty planner at the Council regarding your land use needs before you lodge your application.



Description	Deposit Fee
Non-notified land use	\$1,200.00
Limited notified land use	\$3,000.00
Publicly notified land use	\$5,000.00
Non-notified land use of a minor nature	\$850.00
Minor side/rear yard or daylight departure (with neighbour's approval) <i>The application fee needs to be paid with the application due to this being a set fee and that processing will not begin until this is paid.</i>	\$250.00
Monitoring - first inspection	\$200.00
Monitoring - each additional inspection	\$200.00
Monitoring - administration	\$110.00
Review of Consent Conditions Section 128 RMA	\$500.00

## General consent fees

Type	Fee
Planner – hourly rate	\$130.00
Senior Planner – hourly rate	\$150.00
District Planner – hourly rate	\$190.00
Administration – hourly rate	\$85.00
Engineering – hourly rate	At cost
Disbursements – hourly rate	At cost
General consultants – hourly rate	At cost
Permitted boundary activity	\$250.00
Marginal or temporary rule exemption	\$600.00
<b>Amendment to consent conditions and amended consent application</b>	<b>Deposit Fee</b>
Requiring engineering consideration	\$850.00
Not requiring engineering consideration	\$500.00
Application for extensions of time	\$350.00

Type	Fee
<b>Hearing Commissioners</b>	<b>Deposit fee</b>
Independent hearings commissioner	Cost plus 5%
Independent commissioner for objection hearing	Cost plus 5%
Hearing/Decision (independent commissioner) requested by applicant <i>Section 100A of the RMA</i>	\$500.00
Hearing/Decision (independent commissioner) requested by submitter <i>Section 100A of the RMA</i>	\$250.00 applicant \$250.00 submitter base fee
<b>Bonds</b>	
Bond documentation – Minor works bond preparation by the Council.	\$400.00
Bond documentation – Release of bond documents	\$600.00
Bond or Easement Documentation prepared by the Council's solicitors	\$850.00

### Designation fees

Description	Deposit Fee
Designations – non-notified	\$1,400.00
Alteration to a designation – non-notified	\$650.00
Removal of a designation – non-notified	\$200.00
Designations of a minor nature – non-notified	\$650.00
Designations, including alteration and removal - notified	\$1,800.00
Outline plans	\$300.00

### District Plan fees

Description	Deposit Fee
District Plan change	\$10,500.00
Certificates of Compliance / Existing Use Right Certificates	\$800.00

### Other planning fees

Type	Deposit Fee
Right of way application fee	\$650.00
Right of way certification fee	\$350.00
Overseas Investment Certificate	\$200.00
Resource management planning certificates under the Sale and Supply of Alcohol Act	See alcohol licensing fees

## Land information memoranda (LIM)

LIM application	Fee
Standard LIM (10 working days)	\$220.00
Urgent LIM (3 working days)	\$350.00
LIM hard copy – additional fee	\$30.00

## Development contributions

Development contributions are required where the effect of a development is to require new or additional assets or assets of increased capacity or utilise unallocated existing capacity which require the Council to incur or have incurred capital expenditure.

You will be advised in writing if any development contributions are payable when your consent is issued.

An applicant who is required to make a development contribution may lodge an objection to the development contributions. The objection must be assessed by an independent commissioner in accordance with sections 199C-199E and Schedule 13A of the Local Government Act 2002.

The Council will, at its discretion, seek to recover from the applicant actual and reasonable costs incurred by the Council in relation to the objection process as outlined in section 150A and 252 of the Act.

## Corporate services

### Administration fees (including proposed changes)

Service	A4	A3	A2	A1	A0
<b>Photocopying</b>					
Colour single sided	\$1.00	\$1.50	N/A	N/A	N/A
Colour double sided	\$1.50	\$2.50	N/A	N/A	N/A
Black & White single sided	\$0.20	\$0.30	N/A	N/A	N/A
Black & White double sided	\$0.30	\$0.50	N/A	N/A	N/A
<b>Printing</b>					
Line work only (including plans)	\$3.00	\$3.50	\$7.50	\$10.00	\$15.00
Imagery (including GIS prints)	\$3.00	\$3.50	\$15.00	\$25.00	\$50.00
Rate and water details (WINZ and other)	No charge	N/A	N/A	N/A	N/A
Rates notices	No charge	N/A	N/A	N/A	N/A
Dog notices	No charge	N/A	N/A	N/A	N/A
<b>Scanning</b>					
Per scan A2 and above	N/A	N/A	\$5.00	\$5.00	\$5.00

Electronic Information	Fee
Inclusion of information on USB or downloadable link	\$30.00*

\* This cost only covers the information being saved on to the type of electronic device or emailed. A separate rate will apply for time spent on collating and preparing information to be saved to the device – in this case the Official Information Requests OIA rate will apply.

Official Information Requests	Fee
Initial charge for the first chargeable half hour or part thereof	\$40.00
For each additional half hour or part thereof.	\$40.00
Photocopy fees - as per standard fees and charges	

## Document management and control

<b>Title:</b>	2021/22 Fees and Charges
<b>Sponsor:</b>	Strategic Planning Manager
<b>Approved By:</b>	Hauraki District Council
<b>Adopted:</b>	23 June 2021
<b>File Ref:</b>	M2859456

Property of Hauraki District Council



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