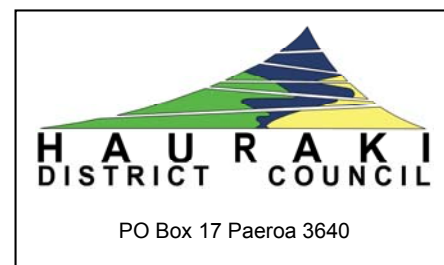


Resource Consent Application Form

Section 88 of the Resource Management Act 1991



This form provides us with your contact information and details about your proposal. If you need help completing this form, visit www.hauraki-dc.govt.nz/resource-consents where you will find helpful guidance notes, or contact us on 07 862 8609 or 0800 734 834 (within District) and ask to speak to the Duty Planner. Please print clearly and complete all sections.

Type of resource consent being applied for:

Please tick one

Land Use

Subdivision

Combined Land Use and Subdivision

1. Applicant Name

Please provide the full name of the person or company applying for this resource consent.

2. Description of Proposal

Please provide a brief description of your proposal and the reasons why resource consent is required i.e. which rules in the District Plan are infringed. If the space provided is insufficient, please provide on an additional page.

3. Location of Proposal

Please complete with as many details as you can, so the site for your proposal is clearly identifiable. Include details such as unit number, street number, street name and town.

Property Address:

Legal Description:

Office Use Only

<i>Date received</i>	<i>Application No.</i>	<i>Processing Planner</i>	<i>Fast Track Process</i>	<i>Fee</i>

4. Applicant - Contact Details

Please complete the contact fields below.

Postal Address <i>This is not required if supplying us with an electronic address.</i>	<input type="text"/>	
Phone	<input type="text"/>	Mobile <input type="text"/>
Electronic Address <i>e.g. email address</i>	<input type="text"/>	

5. Agent - Contact Details (if different from applicant details above)

If you have an agent or other person acting on your behalf please complete all their details below.

Agent Name	<input type="text"/>	
Postal Address <i>This is not required if supplying us with an electronic address.</i>	<input type="text"/>	
Phone	<input type="text"/>	Mobile <input type="text"/>
Electronic Address <i>e.g. email address</i>	<input type="text"/>	

6. Owner of Site - Contact Details (if different from applicant details above)

If you are not the owner of the site then please provide all their details below.

Owner's Full Name	<input type="text"/>	
Postal Address <i>This is not required if supplying us with an electronic address.</i>	<input type="text"/>	
Phone	<input type="text"/>	Mobile <input type="text"/>
Electronic Address <i>e.g. email address</i>	<input type="text"/>	

7. Correspondence and Invoices

Please let us know where to send any correspondence and invoices. Please note that where possible correspondence will be sent by email.

All correspondence excluding invoices sent to:	Applicant <input type="checkbox"/>	or Agent <input type="checkbox"/>
All invoices sent to:	Applicant <input type="checkbox"/>	or Agent <input type="checkbox"/>

8. Other Consents

Please let us know of any other consents that you have applied for, or know that you need to apply for. This includes any resource consents that may be required from a Regional Council under a Regional Plan.

Other Resource Consents <input type="checkbox"/>	Resource Consent No. (if known) <input type="text"/>
Building Consent <input type="checkbox"/>	Building Consent No. (if known) <input type="text"/>
Regional Plan Consent <input type="checkbox"/>	Reason for Regional Consent <input type="text"/>

9. National Environmental Standards

Please let us know if you require consent under a National Environmental Standard. National Environmental Standards are regulatory documents that contain standards pertaining to certain matters e.g. management of contaminated land, telecommunications. If you are unsure, we recommend you contact Council and ask to speak with a planner.

Is consent required under a National Environmental Standard? Yes No

If yes, please provide details:

10. Notification

The Resource Management Act allows applications to be notified for public submissions on request of the applicant.

Are you requesting that your application be publicly notified? Yes No

Are you requesting that your application be limited notified? Yes No

11. Fast Tracked Resource Consent

The Resource Management Act provides for land use activities that have a Controlled Activity status to be fast tracked through the resource consent process, and processed within 10 working days by Council. Please let us know if your application is for a Controlled Activity and you do not wish your application to be fast tracked.

Your consent can be fast tracked if you tick yes to the first two questions below.

Is this application for a Controlled Activity (land use only)? Yes No

Have you provided an electronic address for service? Yes No

Please tick this box if you wish to opt out of the fast track process:

12. Site Visit

As part of the processing of your application, Council will visit the location of your proposal. Please provide us with some information to assist that visit.

If you are not the landowner, please tick the box if you can confirm you have made the landowner/s aware that Council officers or their agents will enter the site.

Provide details of any entry restrictions or hazards that any person entering the site should be aware of e.g. locked gates, dogs, health and safety issues, hazardous substances etc.

13. Pre-Application Information

We recommend that you have a pre-application discussion about your proposal with a Council planner. If you have had a pre-application meeting, please provide us with some details of that meeting below.

Have you had a pre-application meeting with Council? Yes No

Date of Meeting:

Council staff member(s) who attended:

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14. Draft Conditions

When a consent is granted, Council can include conditions to manage any adverse effects.

Do you wish to see draft conditions prior to Council making a decision on the application?

Yes

No

If yes, I understand that the opportunity provided to me to review draft conditions is undertaken in good faith by Council, and is intended to assist with producing fair, reasonable and practical conditions. I further understand that Council will continue to process the application if a timely response is not provided by me/my agent following receipt of the draft conditions. If time frames need to be extended (Section 37 RMA) I agree to such extension.

15. Deposit fee

The required deposit fee must be paid before any processing of the application will start (refer to the schedule for Resource Consent Processing Fees)

I enclose a deposit fee of for the processing of this application.

I/we understand that Council may invoice me for the actual and reasonable costs incurred in the processing of this application. Subject to my/our rights under sections 357B and 358 of the RMA to object to any costs, I/we undertake to pay all and future processing costs incurred by the Council. Without limiting the Council's legal rights, if any steps, including the use of debt collectors, are necessary to recover unpaid processing costs, I/we agree to pay all costs of recovering those processing costs. If this application is made on behalf of a trust (private or family), a society (incorporated or unincorporated) or a company, in signing this application I/we are binding the trust, society or company to pay all the above costs and guaranteeing to pay all the above costs in my/our personal capacity.

16. Signature of Applicant(s)

Please note that a signature is not required if you are completing and submitting this form electronically.

Applicant(s) full name (please print)

Applicant signature(s)

Date

17. Privacy Information

The information you provided in your application (including personal information) is official information. Your application documents, the details of this consent and any ongoing communications between you and Council will be held at Council's office and may be accessed upon request by a third party. Access to information held by Council is administered in accordance with the Local Government Official Information and Meetings Act 1987 and the Privacy Act 1993. Your information may be disclosed in accordance with the terms of these Acts. If you have any concerns about this, please discuss with Council staff prior to lodging your application.

18. Important Note for Applicant

The information checklist provided overleaf sets out the full set of mandatory information that Council requires for your application to be considered complete.

If inadequate information is supplied with your application, this will cause delays in processing or may result in the application being returned pursuant to section 88(3) of the RMA.

Your completed application should be submitted to Council either by:

Email to: info@hauraki-dc.govt.nz

Post to: PO Box 17 Paeroa 3640

Drop off at Council Offices: 1 William St Paeroa

84 Orchard West Rd Ngatea

40 Rosemont Rd Waihi

Information Checklist for Resource Consent Application

Certificate of title(s).

This must be less than 3 months old for the site(s) to which this application relates. Please attach the title(s) and any consent notices, covenants, easements attached to the title(s).

Locality plan or aerial photo.

Please provide at an appropriate scale (for example 1:500). Please indicate the location of the site in relation to roads and other landmarks. Show the street number of the subject site and those of adjoining sites.

Site plan or scheme plan.

Please provide at an appropriate scale (for example 1:100) showing the location of the building or activity in relation to all site boundaries. The site plan should include the following where relevant:

- North point
- Title or Reference No.
- Scale
- Date the plans were drawn
- Topographical information
- Natural features, including protected trees, indigenous vegetation, water courses
- Certificate of Title boundaries
- Accessways and road frontages
- Existing buildings
- Existing wells and/or effluent disposal systems
- Buildings on adjacent sites
- Layout and location of proposed buildings and activity
- Earthworks design and contours
- Landscaping
- Site coverage calculation
- Details of any signage (sign design, dimensions and location on buildings)

Elevation plans.

Please provide at an appropriate scale (for example 1:50, 1:100 or 1:200) and show all structures to be constructed or altered, showing the relationship and appearance of proposed buildings.

Floor plans of proposed building or buildings to be used.

Please clearly show the use of each area.

Engineering design plans for any water, wastewater and stormwater.

Only concept engineering plans are required at this stage.

Volume of any earthworks.

This must include area and volume of soil removed/imported and depth of cut/fill

Details of Hazardous Activities and Industries (HAIL) List activity.

If you are unsure whether your site is on the HAIL list please contact Council for assistance.

An assessment of effects (AEE) of the activity.

An AEE is an essential part of your application. If an AEE is not provided Council is unlikely to accept your application.

The AEE should discuss all the actual and potential effects of your proposed activity on the environment. Schedule 4 of the RMA outlines all of the matters that must be addressed in your AEE. The amount of detail provided must reflect the scale and significance of the effects that the activity may have on the environment. For example, if there are major effects arising from the proposal, a detailed analysis and discussion of these effects must be included in the AEE. It may require the provision of information from specific experts (e.g. a traffic engineer). If the effects of the proposal are very minor, then a less detailed AEE can be submitted.

The Council has information available to assist you prepare the AEE – please contact us if you have any questions.

An assessment of the activity against Part 2 of the Resource Management Act 1991.

The application must include an assessment of the activity against the matters in Part 2 of the RMA. This will need to address section 5 'Purpose', section 6 'Matters of national importance', section 7 'Other matters' and section 8 'Treaty of Waitangi'.

An assessment of the activity against any relevant objectives, policies or rules in the District Plan.

An assessment of the activity against any relevant provisions of a:

- **National Environmental Standard**
- **National Policy Statement**
- **Regional Policy Statement**
- **Regional Plan**

A description of any part of the activity that is permitted under the District Plan.

If a permitted activity is part of the proposal to which the application relates, a description of the permitted activity that demonstrates it complies with the relevant requirements and conditions for that permitted activity (so that resource consent not required for that activity).

Any written approvals including details of those sought but not obtained.

Please include any signed written approval forms and signed plans if acquired.

Specialist reports to support your application.

This may include Traffic Impact Studies, Landscape and Planting Plans, Acoustic Design Certificates etc.

Details and outcome of any consultation undertaken with adjacent land owners and occupiers, and relevant bodies.

For example, the Regional Council, Heritage New Zealand Pouhere Taonga, Transpower, KiwiRail, NZTA, Department of Conservation etc.

Details of any consultation undertaken with iwi.

If you are unsure whether your proposal may affect matters of interest to iwi, or who the relevant iwi groups might be, please discuss this with Council prior to lodgement.

Information required for subdivision consents.

Please attach information sufficient to adequately define:

- *The position of all new boundaries.*
- *The areas of all new allotments, unless the subdivision involves a cross lease, company lease, or unit plan.*
- *The locations and areas of new reserves to be created, including any esplanade reserves and esplanade strips.*
- *The locations and areas of any existing esplanade reserves, esplanade strips, and access strips.*
- *The locations and areas of any part of the bed of a river or lake to be vested in a territorial authority under section 237A:*
- *The locations and areas of any land within the coastal marine area (which is to become part of the common marine and coastal area under section 237A):*
- *The locations and areas of land to be set aside as new roads.*

Any other information arising from specific District Plan provisions.