

Stormwater Rates Boundary - WHAKATIWAI

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Date: 25 / 03 / 2019
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Scale:1 to 4,000
Map By: Ethan Hohneck
Source: HDC GIS

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File Location: M:\Maps\Storm Water Maintenance\201902February\Stormwater_Rates_Kaiaua.qgz

NORTH

HAURAKI DISTRICT COUNCIL

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Firth of Thames
Legend
Area of Benefit
Town
HDC Boundary
Adjacent TLA
Road
Sea
State Highway 25
Pouarua Road North
Waitakaruru
Piperoa Road
Hopai East Road
Hopai West Road
Canal East Road
Canal West Road
Rawerawe Road East
Rawerawe Road West
Central Road North
Mahuta Road North
State Highway 2
Orchard West Road
Cross Road
Phillips Road
Mahuta Road South
Rountree Road
Central Road South
Pouarua Road South
Waikumete Road
Torehape Road East
Pitts Road
0
2
3 km
PUMP RATES - WESTERN PLAINS CLASS P
AREA OF BENEFIT MAP
Hauraki District Council does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequences which may arise from relying on any information depicted.
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Print Size A4 Portrait
Scale 1 : 50,000
Projection NZTM
Date 01/07/2024
HAURAKI
DISTRICT COUNCIL

2026-27 Fees and Charges - 4064883

The Strategic Planner presented the elected members with the proposed schedule of fees and charges for 2026/27 for their consideration and adoption.

RESOLVED

THAT Council receives the report titled 2026/27 Fees and Charges, (document number 4064883).

C26/73 Tyler/Howell **CARRIED**

RESOLVED

THAT Council approves Option 2: adopts the 2026/27 fees and charges as proposed.

C26/74 Tilsley/Ryan **CARRIED**

Litter Infringement Policy Review 2025 - 4065278

The Strategic Planner presented an overview of the Litter Infringement Policy and recommended that Council consider proposed amendments to the policy.

RESOLVED

THAT Council receives the report titled Litter Infringement Policy review, (document number 4065278).

C26/75 Broad/Spicer **CARRIED**

RESOLVED

THAT Council approves Option 2: adopts the Litter Infringement Policy without amendment.

C26/76 Tilsley/Ryan **CARRIED**

2026 Local Governance Statement - 4065321

The Strategic Planner presented the elected members with the reviewed and updated 2026 Local Governance Statement for their consideration.

RESOLVED

THAT Council receives the report titled 2026 Local Governance Statement, (document number 4065321).

C26/77 Wilkinson/Crooymans **CARRIED**

RESOLVED

THAT Council approves Option 1: adopt the 2026 Local Governance Statement (as amended).

C26/78 Spicer/Broad **CARRIED**

unconfirmed

Community Development Grant Applications – Round 2.1 - 4065931

The Community Development Advisor (Economic) presented members with applications to the Community Development Grant from Paeroa Rotary (Appendix B) and Whiritoa Tidings (Appendix C) and for Council to make a recommendation to staff on the allocation of funds.

RESOLVED

THAT Council receives the report titled Community Development Grant Application – Round 2.1, (document number 4065931).

C26/79 Tyler/Ryan **CARRIED**

RESOLVED

THAT Council approve a one-off grant of $1,700 to the Whiritoa Tidings group to help cover printing costs of producing the community magazine to be funded by the Community Development Grant from the Community and Economic Initiatives Activity budget for 2025/26 (account 06023.0454.0608).

C26/80 Spicer/Wilkinson **CARRIED**

RESOLVED

THAT Council approve a grant of $10,000 to Paeroa Rotary, subject to a Memorandum of Understanding to confirm ongoing maintenance responsibilities and a project plan outlining project costs, to be funded by the Community Development Grant from the Community and Economic Initiatives Activity budget for 2025/26 (account 06023.0454.0608).

C26/81 Tilsley/Gray **CARRIED**

Noted: the motion was passed on a show of hands.

Ngatea Green Waste and Recycling Centre Review

The Group Manager - Service delivery provided an update to Council on the Ngatea Greenwaste and Recycling Centre operations following months of operations. It presented the findings of a cost-benefit review and outlined options for a potential change in Level of Service for Council's consideration.

RESOLVED

THAT Council receives the report titled Ngatea Greenwaste and Recycling facility review.

C26/82 Bates/Wilkinson **CARRIED**

RESOLVED

THAT Council approves to cease green waste operations at Ngatea Greenwaste and Recycling Centre by 29 April.

C26/83 Broad/Howell **CARRIED**

The meeting adjourned at 11.45am.
The meeting was reconvened at 11.48am.

unconfirmed

Waikato and Bay of Plenty Cross-Regional Waste Strategy and Waste Infrastructure Plan

The Group Manager – Service Delivery provided information to Council for decision to endorse the Cross-Regional Waste Strategy and Waste Infrastructure Plan project.

RESOLVED

THAT Council receives the report titled Endorse Waikato and Bay of Plenty Cross-Regional Waste Strategy and Waste Infrastructure Plan, (document number 4033657.)

C26/84 Gray/Rattray **CARRIED**

RESOLVED

THAT Council endorses the Waikato and Bay of Plenty Cross-Regional Waste Strategy and Waste Infrastructure Plan, and

THAT the report is released to the public.

C26/85 Ryan/Tilsley **CARRIED**

Memorandum of Understanding between Council and Waihi Community Forum

The Group Manager – Service Delivery on behalf of the Senior Project Manager, presented the members with the opportunity to review and accept (or amend) the MOU between Council and the Waihi Community Forum in relation to the development of the Waihi Community Recreation Hub.

RESOLVED

THAT Council receives the report titled MOU between Hauraki District Council and Waihi Community Forum, (document number: 4028812).

C26/86 Milner/Broad **CARRIED**

RESOLVED

THAT Council supports Option 1: approves the MOU agreement (as amended) with Waihi Community Forum Charitable Trust.

C26/87 Crooymans/Broad **CARRIED**

Railway Reserve D-Shaped Basketball Court Additional External Funding

The Group Manager – Service Delivery sought Council's consideration on how the final budget for the Railway Reserve D-Shaped Basketball Court will be funded, following higher-than-expected quotes received for the installation of the court.

RESOLVED

THAT Council receives the report titled Railway Reserve D-Shaped Basketball Court, (document number 4057301)

C26/88 Tilsley/Ryan **CARRIED**

Unconfirmed

RESOLVED

THAT Council approves **Option 2**: makes application to NZCT for $47,000 for the Railway Reserve D-Shaped Basketball Court.

C26/89 Tilsley/Spicer **CARRIED**

The meeting adjourned 12.15pm.
The meeting was reconvened at 1.00pm

Presentation: Waikato Screen - 4071169

Tracey Hampton, Company Director and Film Office Manager of Waikato Screen, presented to elected members on the value of the screen sector. She highlighted the organisation's key role in delivering economic and community benefits by attracting production investment and creating skilled employment opportunities across the Waikato Region and Hauraki District.

Chief Executive's Monthly Report – April 2026

The Chief Executive presented his monthly report for the month of April that updated the elected members on current staff changes and recruitment within the organisation.

RESOLVED

THAT Council receives the report titled Chief Executive's Monthly Report, (document number: 4057770)

C26/90 Wilkinson/Rattray **CARRIED**

unconfirmed

Ngā take kia tū te hui o te Kaunihera anake |
Reasons for Matters to be taken with the Public Excluded

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
CEO Monthly Report - Waikato Water Limited Transfer Agreement	**Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C26/91 Wilkinson/Rattray **CARRIED**

unconfirmed

confidential page 41 have been removed

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C26/92 Tilsley/Broad **CARRIED**

Waikato Waters Limited Transfer Agreement

Members were advised that in June 2025, a template Transfer Agreement was presented to Council, alongside other WWL foundational documents, being the Constitution and the Shareholders Agreement.

Approval was now sought that Council adopts the Transfer Agreement with Waikato Water Ltd.

RESOLVED

THAT pursuant to section 12 of the Local Government (Water Services) Act 2025, Council adopts the Transfer Agreement with Waikato Waters Limited (WWL) attached as appendix A to this report, and

THAT Council delegates authority to the GLT, supported by the CE and after legal review if required, to:

- negotiate non-material amendments to, and sign, the Transfer Agreement on behalf of Council, prior to subsequent signing by WWL
- following execution, negotiate with WWL any necessary amendments to the appendices to Schedule 2 and Schedule 2B to the Transfer Agreement, with such amendments being made pursuant to clause 6.6 of Schedule 2 to that agreement, for subsequent Council consideration before 1 July 2027
- publish the Stage 1 version of the Transfer Agreement on Council's website (with such necessary redactions as required to protect any obligations of confidentiality and/or privacy).

C26/93 Wilkinson/Gray **CARRIED**

unconfirmed

Ngā take kia tū te hui o te Kaunihera anake |
Reasons for Matters to be taken with the Public Excluded

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Kerepēhi Raw Watermain (for information	**Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	Possible Rating Sales	**Section 7(2)(b)(i)** - Protect information where the making available of the information: (1) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
3	Purchase of Waihi Property: Road Reserve Widening	**Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

unconfirmed

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
4	Pool Remedial Work and Liners	**Section 7(2)(g)** – Maintain legal professional privilege. and **Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C26/94 Spicer/Tyler **CARRIED**

unconfirmed

confidential pages 45-46 have been removed

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C26/103 Tilsley/Broad **CARRIED**

Meeting closing | Karakia whakamutunga

Cr Tilsley closed the meeting with a karakia at 2.49pm.

CONFIRMED

D A Adams
Mayor

13 May 2026

unconfirmed

HAURAKI DISTRICT COUNCIL

POLICY, PLANNING AND EMERGENCY MANAGEMENT COMMITTEE

MINUTES OF A MEETING OF THE POLICY, PLANNING AND EMERGENCY MANAGEMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, 1 WILLIAM STREET, PAEROA ON WEDNESDAY, 15 APRIL 2026 COMMENCING AT 9.00 AM

PRESENT Cr. A Spicer (Chair), Mayor D A Adams (Deputy Chair), Cr. P Milner Deputy Mayor, Cr. R Broad, Cr. S Crooymans, Cr. D Tyler, Cr. A Rattray, Cr. A Ryan and Cr. C Bates.

IN ATTENDANCE Cr. N Gray, P A Thom (Group Manager – Community Development and Regulatory), A Hennessey (Strategic Planner), M Clive (Strategic Planner), A Bubear (Manager, Emergency Management), B Otto (Emergency Management Officer), J McIver (Emergency Management Response Manager) and G Wharerau (Acting Council Secretary)

unconfirmed

Meeting opening | Karakia timatanga

Cr Crooymans opened the meeting with a karakia.

APOLOGIES | Te hunga kāore I tae

RESOLVED

There were no apologies.

LATE ITEMS | Whākī Pānga

There were no late items.

DECLARATIONS OF INTERESTS | Whakapuakitanga Whaipānga

There were no declarations.

Confirmation of Minutes | Te Whakaū i ngā Meneti

POLICY, PLANNING AND EMERGENCY MANAGEMENT COMMITTEE MINUTES – 18-02-2026 - 4033447

RESOLVED

THAT the minutes of the Policy, Planning and Emergency Management Committee held on Wednesday, 18 February 2026 are confirmed and are a true and correct record (Document No. 4033447).

PPEMC26/12 Tyler/Ryan CARRIED

Reporting (for information) | **Pūrongo** me whakatau

Emergency Management Officer's April Update - 4071735

The Emergency Management Officer provided the Committee with an overview of Civil Defence Community Response and weather-related activities carried out since the last PP & EM Committee meeting in February 2026.

RESOLVED

THAT the Committee receives the report titled "Emergency Management Officer April 2026 Update" (Document No. 4071735).

PPEMC26/13 Rattray/Bates CARRIED

Civil Defence Community Response and weather-related activities Report

Andrew Bubear - Manager, Emergency Management
Brett Otto - Emergency Management Officer

Overview of Response and Preparation: Cyclone Vaianu

- Significant preparation was undertaken in advance of Cyclone Vaianu, requiring staff to be diverted from business-as-usual (BAU) activities.
- Although the Hauraki district largely avoided major impacts, this was attributed to effective early messaging and favourable conditions (including low neap tides).
- The event was characterised more by strong winds than heavy rainfall. However, there were still challenges with large volumes of water and at least one pump failing to keep up with demand.
- It was noted that public messaging around sandbag access and responsibility requires clarification.

Coordination and Regional Input

- Cr. Gray queried HDC's obligations during the wider Waikato State of Emergency.
  Andrew BuBear advised that the Waikato Regional Council (WRC) circulated MetService information from the 8 April in the lead up to Cyclone Vaianu. The Waikato CDEM Group Office took the lead for the regional coordination. Because of the possible region wide impacts involving multiple councils a Region wide Local Declaration was something being considered.

  This would typically involve contact between the Group Controller (Julian Snowball) and Chief Executives and local mayors. Mayor Toby Adams confirmed he had not been contacted.

- HDC worked collaboratively with neighbouring councils under existing service agreements with Matamata-Piako District Council (MPDC) and South Waikato District Council (SWDC).

- All Emergency Operations Centres across the region were activated, and a formal declaration remained in place until 6:00pm on Monday, 13 April. HDC did not need to transition into a formal recovery phase.

Unconfirmed

Operational Readiness and Capacity

- Emergency management teams established key locations and resources in advance of the event.
- Strong emphasis was placed on the importance of preparedness ahead of such events.
- Staff are trained and committed, though there is a clear need to expand the number of trained personnel.
- HDC Executive Leadership Team actively monitored and supported staff wellbeing during the response.

Governance and Improvement Opportunities

- Councillors supported that they be included in post-event debrief sessions to capture insights and improve future responses.

- Cr. Bates advised she will provide feedback from her observations from the Ngatea area.

Elected Members' Observations

- Cr. Broad reported no issues in Ngatea, noting effective performance of land drainage pumps and adequate availability of sandbags.

- Cr. Spicer highlighted the need to:
    - Publish Community Response Plans on the Council website.
    - Bring these plans to the Policy, Planning & Environment (PP&EM) Committee for review.
    - Improve signage indicating Emergency Management Centre locations.
    - Allocate funding for signage, sandbags, and related resources.

- The Mayor emphasised the need for clearer public messaging, particularly around:
    - Where residents can source sandbags themselves
    - Broader preparedness information ahead of forecast events

- Cr. Crooymans noted improvements to Kaiaua Road, where previous flooding issues have been mitigated by opening the stream mouth, preventing water from flooding onto the road.

Key focus points for consideration:

- Advance preparation and communication were effective but could be refined.
- Regional coordination processes may need review to ensure clear communication is provided.
- Resourcing (staff training, signage, materials) and community awareness remain key areas for improvement.
- Infrastructure improvements (e.g., drainage management) showed substantial benefits during the event.

RESOLVED

THAT the Committee express its thanks to staff for their preparation, management and communication during the recent cyclone Vaianu event.

PPEMC26/14 Spicer/Adams CARRIED

unconfirmed

Wave 1 Residents' Satisfaction Survey Results - 4070052

The Strategic Planner provided the Committee with the results of the Wave 1 Residents' Satisfaction Survey to measure customers satisfaction on the services Council provides.

RESOLVED

THAT the Committee receives the report titled "Wave 1 Residents' Satisfaction Survey Results" (Document No. 4070052).

PPEMC26/15 Milner/Broad CARRIE

Council engages Key Research, an independent survey provider, to conduct community surveys. The company recommended shifting from a single annual survey period to a "wave" approach, where surveys are carried out at multiple points throughout the year. This method is intended to capture community feedback across different times and circumstances, providing a more representative and dynamic understanding of public views.

Elected members supported adopting the wave approach, recognising its value in improving the quality and relevance of insights. However, they also requested that future reporting includes more detailed analysis of any significant changes in survey responses. Specifically, they asked for this analysis to be supported by verbatim community feedback and clear explanations to help understand the reasons behind any notable differences in results.

Resource Management Reform Update - 4070054

The Strategic Planner provided the Committee with an update on Central Government's reform of the Resource Management system and the expected impacts on Hauraki District Council.

RESOLVED

THAT the Committee receives the report titled Resource Management Reform Update (document number 4070054).

PPEMC26/16 Ryan/Bates CARRIED

Noted: Adaptive Planning is now a key consideration included in the reform.

Reporting (for decision) | **Pūrongo** me whakatau

Dog Control Policy and Bylaw Review - 4070869

The Strategic Planner provided the Committee with an update on recent direction from the Minister of Local Government on the Dog Control Act 1996 (the Act.) Staff also sought approval from the Committee to defer the review of the Dog Control Policy and Bylaw.

RESOLVED

THAT the Committee receives the report titled Dog Control Policy and Bylaw Review (document number 4070869).

PPEMC26/17 Milner/Spicer CARRIED

unconfirmed

RESOLVED

THAT the Committee approves Option 1: defer the review of the Dog Control Policy and Bylaw.

PPEMC26/18 Broad/Milner CARRIED

As part of the review, it was noted that staff:

- Seek community feedback to identify suitable locations for dog exercise areas.
- Ensure exercise areas are not located on sports fields.
- Improve signage to clearly indicate the locations of dog exercise areas.

Meeting closing | Karakia whakamutunga

Cr. Crooymans closed the meeting with a karakia at 9.49am.

CONFIRMED

A Spicer
Chairperson

17 June 2026

unconfirmed

Hauraki District Council – Minutes of the Annual Whiritoa Community Meeting

Date: Saturday, 14 March 2026

Time: 10:00 AM

Location: Whiritoa Community Hall, 44 Whiritoa Beach Road, Whiritoa

Facilitator: Councillor Anne Marie Spicer

Present:
Mayor Toby Adams, Councillor Cynthia Bates, Councillor Sara-Ann Howell, Councillor Austin Rattray, Councillor Amanda Ryan and Councillor Des Tyler

Apologies: HDC Councillor Rereahu Collier

In Attendance:
Waikato Regional Council – Councillor Warren Maher, Chair of Waikato Regional Council, Emily O'Donnell and Chloe Wilson Catchment Waikato Regional Council Programme Leads – Hauraki and Coromandel.

HDC Staff – Peter Thom - Group Manager, Community Development and Regulatory
Darren Hannah, Animal and Noise Control Officer
Geraldine Wharerau - Council Secretary

Opening and Introductions

Cr. Spicer welcomed attendees and introduced the Mayor, Councillors and staff.

Mayor's Update – Key Points

January 2026 Weather Event

- Civil Defence declared an emergency early, with rapid evacuation to the Surf Club.
- Flood levels were slightly below the 1980 event but still severe due to high water volume.
- Wastewater system issues occurred due to slips and flooding of ponds.
- Treated wastewater was discharged to sea in coordination with WRC (not raw sewage).
- Communication delays were acknowledged, and an apology was issued.

Funding & Support

- Mayoral relief funding remains available; fraudulent claims identified and reported.
- Additional external funding received (e.g. $14,000 from Woolworths).

Water & Wastewater Infrastructure

- Council is part of the Local Water Done Well collaboration with six other councils.
- Significant long-term investment in water infrastructure is ongoing.
- Whiritoa retains a pond-based wastewater system; Paeroa plant services multiple towns.
- Water quality testing is extensive and costly (~$1M annually).
- Wastewater charges are expected to continue increasing to fund upgrades.

Footpaths & Maintenance

- $3M allocated to footpath maintenance (partly rate-funded).
- Issues raised:
  - Aging, cracked footpaths
  - Parked vehicles damaging footpaths
  - Poor reinstatement from fibre installation (Chorus)
- Repairs will be prioritised based on severity (e.g. grinding uneven surfaces).
- Overhanging vegetation is the responsibility of property owners (via service requests).

Councillor Updates

- Promotion of the Antenno app for alerts and service requests.
- Encouragement for residents to engage directly with councillors.
- Notification of upcoming SH25 traffic disruptions.

Hauraki District Council (HDC) Staff Updates

Presented by Peter Thom, Group Manager – Community Development and Regulatory

Funding & Community Support

- Public Arts Fund, Community Development Grant, and Heritage Fund open.
- Advocacy support available for community groups seeking funding.

Community Assets & Facilities

- Replacement of Whiritoa playground under investigation.
- Community Hall upgrades planned (maintenance, painting, Starlink Wi-Fi).
- Hall carpark scheduled for renewal.

Infrastructure & Maintenance

- Wastewater pump stations upgraded.
- Landslip at treatment plant assessed and resolved.
- Road resealing completed in several areas.
- 133 maintenance tasks completed, including drainage and minor repairs.
- Footpath renewals prioritised (e.g. Kontiki Road hazards).

Waikato Regional Council (Waikato Regional Council) Update

Presented by Warren Maher:

- Proposed 1.4% rate increase, reduced from earlier projections.
- Central Government considering structural changes to regional councils (uncertain outcome).
- Public transport funding reduced by NZTA, limiting regional services.
- Focus on efficiency and cost control.

River and Catchment Management (Waikato Regional Council)

Presented by Emily O’Donnell:

- $1.8M secured for river resilience projects in the Coromandel.
- January storm rainfall reached nearly 1 metre in some areas.

Ramarama Stream Management

- Opened five times during the storm (~$1,200 per operation).
- Annual budget ~$25K across multiple streams.
- Delays occurred due to communication gaps and changing flood forecasts.
- Service agreement with HDC under review.

Future Improvements

- Considering monitoring systems (gauges/cameras).
- Flood alarm system still in development.

Coastcare

A report was provided following the meeting from Jacob Dexter that provided update on the WRC Whiritoa Beach Coastcare planting programme.

Community Organisation Updates

Fire and Emergency NZ (FENZ)

- 15 volunteers, 30 incidents in the past year.
- Expanded role to include medical response.
- Fundraising and notable rescue activity highlighted.

Community Hall

- Strongly used for events and activities.
- Ongoing improvements and volunteer support.

Library

- Volunteer-run with strong community engagement (3,700+ books).
- Fundraising supports local groups.

Tennis and Sport's Club

- Increasing popularity of pickleball.
- Future resurfacing needed; request for blower funding noted.

Whiritoa Surf Club

A report was provided from a representative of the Surf Club following the meeting.

Key Community Issues & Questions

Dog Control

- Limited off-lead beach hours (evenings only).
- Dog policy and bylaw review will consider exercise areas.

Waste and Recycling

- Questions on collection frequency and RFID bin system.
- "Pay-as-you-throw" system explained as a fairness measure.
- Food scraps service under review due to low uptake.

Infrastructure Concerns

- Waitawheta Bridge damage - weight limit reduced.
- Roading maintenance constrained by budget cuts.
- Drainage systems not designed for extreme events; upgrades would be costly.

Wastewater & Stormwater

- Rising wastewater charges discussed.
- Reports of wastewater entering streets to be investigated.

Other Issues

- Culvert concerns raised.
- NZ Post reviewing rural mail services.
- Stream management logistics (e.g. digger access) discussed.

Actions and Follow-Ups

- Repair damaged footpaths (Tavern Road, Whiritoa Rd, Fantail Way).
- Address overhanging vegetation via service requests.
- Progress flood alarm system (ongoing with Waikato Regional Council).
- Follow up drainage, culvert, and stream maintenance concerns.
- Consider funding support for Tennis Club equipment.
- Investigate safety concerns with hall ceiling fans (possible heat pump replacement).
- Follow up delayed response to stream weed issue.

The meeting concluded at midday.

MŌ TE WHAKATAUNGA
FOR DECISION

To	The Mayor and Councillors	
Author	Charan Mischewski Senior Strategic Planner	David Speirs Chief Executive Officer
Meeting date	Wednesday, 13 May 2026	
File reference	Document: 4018895	
Subject	**Request to amend Council delegations**	

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Request to amend Council delegations, (document number 4018895).

b) Delegates [does not delegate] to the Chief Executive the 'Purchase of Goods' delegations set out in Appendix A [as attached/as amended], and

c) Delegates [does not delegate] to the Chief Executive the Reserves Act 1977 delegations set out in Appendix B [as attached/as amended], and

d) Delegates [does not delegate] to the Chief Executive the delegations set out in Appendix C [as attached/as amended], and

e) Amends [does not amend] the delegations to the Council Management Committee as set out in Appendix D [as attached/as amended].

2 TE ARONGA | PURPOSE

The purpose of this report is to seek Council approval for amendments to delegations to the Chief Executive and a proposed amendment to the Council Management Committee.

3 TE WHAKARĀPOPOTANGA | SUMMARY

This report asks the Council to consider delegating to the Chief Executive powers under the Reserves Act 1977 and proposed amendments to financial delegations. In some instances, delegations will be sub-delegated from the Chief Executive to staff. This is to allow staff to undertake their roles more efficiently. The Mayor has proposed an amendment to the Council Management Committee delegations.

4 WHAKAPAPA | BACKGROUND

The Hauraki District Council makes numerous decisions and performs a range of functions to meet both legislative requirements and community expectations. Under the Local Government Act 2002[1] a council may delegate certain responsibilities, duties, and powers to individuals or other decision-making bodies.

It is the responsibility of the Chief Executive to implement Council decisions. While the Chief Executive and staff may carry out administrative duties prescribed by legislation without a specific delegation, they cannot exercise decision-making powers without formal delegation. Accordingly, councils delegate certain powers to the Chief Executive, who may, in turn, sub-delegate these powers to designated staff positions, unless expressly prohibited by the Council.

In some instances, legislation requires the Council to directly delegate authority to a specific staff position. This is the case under the Resource Management Act 1991. Certain matters cannot be delegated to staff or committees. These include, for example, setting rates, adopting long-term plans, and adopting bylaws.

5 NGĀ TAKE | ISSUES

5.1 Purchase of Goods - financial delegations

The Council's current delegations to the Chief Executive allow for entering into contracts up to the value of $500,000. The Chief Executive requests that this amount is increased to $2,500,000. With high inflation over the past five years many contracts are more than the value of $500,000. For example, recent bridge contracts, the Paeroa wastewater treatment plant and the Ngātea library. Increasing the value of the contract the Chief Executive can enter into will decrease the double handling of the information as the projects are already approved by the Council via Long Term Plan or Annual Plan budget processes. The proposed amendments are outlined in Appendix A.

5.2 Reserves Act 1977

The Council has not delegated powers under the Reserves Act 1977 to the Chief Executive. This means staff often report to the Council on operational matters that have already been approved by the council through Reserve Management Plans or previous staff reports. It is very common for councils to delegate Reserve Act powers to their chief executive, whom in turn sub-delegates to staff. Appendix B contains the sections of the Reserves Act 1977 that the Chief Executive recommends be delegated.

5.3 Other requests for amendments to delegations

Schedule C contains delegation requests for the Chief Executive on an array of matters including:

- Value of land the Chief Executive has the power to buy.
- Value of the debt the Chief Executive can write–off.
- Additional powers in relation to entering into leases, licence to occupy and tenancy agreements and approving the granting and acceptance of an easement.
- Extending the delegation to set housing rental fees and evict tenants from residential to include commercial, industrial and rural property.

[1] Local Government Act 2002, Schedule 7, Clauses 32AA to 32B.

- Increase the value of development agreements that the Chief Executive can enter into and delegate the power to amend or terminate development agreements.

5.4 Amendment to delegations to the Council Management Committee

The Mayor proposes to limit the allocation of the district event funds and community development grants by the Council Management Committee up to a total value of $2000. Anything above this amount would go to the Council for approval. The amendment can be viewed in Appendix D.

6 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- Retaining the status quo – do not approve any of the new delegations.
- Approve the requested delegations as outlined in this report or amended during the Council meeting.

6.1 Options Analysis:

Option 1: Approve requested delegations [as attached/as amended]	
Provide a summary of option:	The additional Chief Executive delegations outlined in this report are intended to enhance the efficiency of Council service delivery. These delegations will support the Chief Executive and Council staff in approving actions that have already received general Council approval, thereby reducing the time required to prepare formal Council reports.
Advantages:	Efficiency and effectiveness of Council operations.
Disadvantages:	The Council might want to keep certain decision-making ability at the Council level.
Risk mitigation:	The Council can decide to remove delegations from the Chief Executive or Council staff if necessary.
Financial implications:	There are no financial costs, rates impacts or debt impacts associated with this decision.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low

Option 1: Significance Assessment - Criteria	**Level of significance**
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach	Low
Option 1 is considered to be of overall **low** significance.	

Option 2: Status Quo	
Provide a summary of option:	The Council does not have to delegate further powers to the Chief Executive.
Advantages:	The Council might want to keep certain decision-making ability at the Council level.
Disadvantages:	Increased reporting requirements to the Council on matters that could be undertaken at am operational level.
Risk mitigation:	The Council can decide to amend delegations if necessary.
Financial implications:	There are no financial costs, rates impacts or debt impacts associated with this decision.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No

Option 1: Significance Assessment - Criteria	Level of significance
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach	Low
Option 2 is considered to be of overall **low** significance.	

7 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Council staff recommend Option 1 the proposed delegations be approved to improve the efficiency of Council operations.

After the consideration of options, the recommendation is considered to be of overall low significance and as such the recommended form of engagement is to: not carry out any specific consultation or engagement.

8 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When
Amend the Staff Delegations Manual accordingly	Strategic Planning	May 2026
Amend the Committee and Elected Member Delegations Manual	Strategic Planning	May 2026

9 TUHUTORO | REFERENCES

- Local Government Act 2002: Local Government Act 2002 No 84 (as at 15 January 2026), Public Act Contents – New Zealand Legislation
- Reserves Act 1977 Reserves Act 1977 No 66 (as at 05 April 2025), Public Act Contents – New Zealand Legislation

10 WHAKAPAI | APPROVAL

Prepared by	Charan Mischewski **Senior Strategic Planner**
Reviewed by	Adrian de Laborde **Group Manager Service Delivery**
Approved by	David Speirs **Chief Executive**

11 APPENDIX A: PURCHASE OF GOODS PROPOSED DELEGATIONS

In the Council's Delegations Manual (section 2 Purchase of Goods) the Chief Executive is empowered to enter into any contract for the purchase of materials or goods required by the Council, or for the engagement of services, or for any purchase connected with the day-to-day administration or daily functions of the Council up to the limits shown in the following schedule:

Council delegations to the Chief Executive

Position	Contracts Amount	Proposed Amount
Chief Executive	~~500,000~~	2,500,000
Chief Executive: • Approval of payments for previously authorised contracts	Up to the value of the contract	
Chief Executive Special Provisions: ■ Long Term Plan; Annual Plan Works, Developer Agreements, or Works approved via Council Resolution. Subject to specifications (1) ■ Emergency Situations (2) ■ Delegations to Temporary Positions (3)	~~1 million~~ 500,000 ~~2,000~~	2,500,000 500,000 10,000

1. Long Term Plan, Annual Plan Works, Development Agreements or Works approved via Council resolution

Where works are specified in the long term plan; annual plan, developer agreements, or approved via Council resolution, public tenders have been called, the tender is acceptable, and the tender is within the financial allocation (or for roading contracts the preferred tender complies with Waka Kotahi New Zealand Transport Agency (NZTA) procurement requirements as identified in our NZTA endorsed[2] Transport Procurement Strategy[3]), then the Chief Executive shall have authority to let the contract up to $2.5 million in value and in the case of a Council approved contract, the value of the contract~~$1 million in value~~, subject to reporting to the next available Council or appropriate committee meeting of their actions.

2. Emergency Situations

In an emergency situation, the Chief Executive can enter into contracts up to a combined total amount of $500,000 for each event. Emergency situations are where the occurrence of any emergency makes it necessary to incur expenditure outside of any approved spending programme to prevent or reduce the likelihood of either a life-threatening situation or the occurrence of major damage, environmental or health, which is both likely and imminent. For clarity the event could be a natural event such as a weather event or a non-natural event such as a major factory fire producing toxic run off. All such contracts shall be reported to the first available meeting of the Council or an appropriate committee.

3. Temporary Positions

The Chief Executive may delegate to temporary positions not already disclosed in the Delegations Manual to a maximum of $10,000 and subject to no delegation under this provision contradicting any other provision in the Delegations Manual.

[2] NZTA Endorsement
[3] Land Transport Procurement Strategy

4. Out-of-Cycle Financial Delegation

This section sets out the additional financial delegation given to the Chief Executive by the Council to enable effective and efficient delivery of the Council's decisions (including the budget decisions contained in the Annual Plans and Long Term Plans); and clear accountability and lines of responsibility as provided for in the Local Government Act 2002 and other legislation.

Definitions

Operating Expenditure (OPEX)

All expenditure which does not meet the criteria for CAPEX must be classified as OPEX.

Capital Expenditure (CAPEX)

Expenditure that results in the creation of a new asset, or increases the total useful life or capacity provided by an existing asset (i.e. improves an existing asset) is CAPEX. To be classified as an asset, expenditure must meet all of the following criteria: it generates access or rights to future benefits.

- It must be controlled by the Council and the transaction giving the Council control must have occurred.
- It must be capable of reliable measurement.

Operating Expenditure

Council approves the following financial delegation to the Chief Executive with the covenant that there is monthly reporting to Council of all over-expenditure and unbudgeted expenditure within the delegation. Once reported and approved by Council the cumulative expenditure against these limits will be reset to zero:

- Authority to allow for variations within an overhead unit or activity budget, also known as reallocation of budgets (with the exception of the interest and depreciation budget and associated expenditure).
- Authority to over expend on operating expenditure, excluding interest and depreciation, to a maximum across all overhead units of $100,000 [being finance, human resources, and the like]. In calculating potential overspend forecast underspend in other operating units and the level of applicable financial reserves shall be taken into account.
- Authority to over expend on operating expenditure, excluding interest and depreciation, to a maximum cumulative increase across all Activities of $500~~250~~,000. In calculating potential overspend, forecast underspend across all activities and the level of financial reserves shall be taken into account.

Council approves a dispensation to the Chief Executive financial delegation allowing over expenditure without further approval for the following budget:

- Building control
- RMA Implementation

Council approves a dispensation to the Chief Executive financial delegation for a provisional budget to allow over expenditure to carry out prosecutions or defended hearings initiated by Council. Any such expenditure will be reported on an as needed basis when the provisional budget may be exceeded.

Capital Expenditure

Authority to over expend on approved capital expenditure to a maximum cumulative increase across all activities of $500~~250~~,000. In the process of approving/declining such expenditure the overall external debt position and the forecast external debt of Council and level of any applicable financial reserves and publicised future capital works programmes shall be taken into account.

12 APPENIDX B: RESERVES ACT 1977 DELEGATIONS

The following new delegations are proposed to be made to the Chief Executive Officer. The Chief Executive Officer can then delegate these powers to specific staff positions in the Council.

Section	Power	Rationale for delegation
42(1)	Power to give or decline to give express written consent to the cutting or destruction or trees and bush on any historic, scenic, nature, or scientific reserve. Determine terms and conditions subject to which written consent is given.	Operational agility, for example clearing storm damage.
44(1)	Power to consent to the use of a reserve for temporary or permanent personal accommodation.	Operational agility, for example if a campervan has broken down on a reserve.
44(2)	Power to consent to any vehicle caravan, tent or removable structure remaining on a reserve during the period 1 November to 31 March.	As above.
45	Power to give or decline to give prior approval to administering body to erect or authorise any voluntary organisation or educational institution to erect shelters, huts, cabins, lodges etc., on any recreation or scenic reserve, provided it is not inconsistent with the management plan for that reserve.	Operational agility, for example permitting tents to be used by an organisation for an event.
48(1)	Power to consent or refuse consent to granting rights of way and other easements over any part of a vested reserve for any of the purposes specified in section 48(1). Impose such conditions as it thinks fit in giving the consent. Provided that granting the easement does not interfere with the use and enjoyment of the reserve by the public.	Operational agility, for example granting an easement for infrastructure such as power cables or pipes or to facilitate private access when no alternative exists.
48A(1)	Power to consent or refuse consent to granting a licence over a vested reserve to any person or department of State- a) to erect, maintain and use buildings, dwellings, masts and other structures, and plant and machinery; and b)to construct, maintain, and use tracks and engage in other works -for any of the purposes of communication stations as specified in section 48A	Operational agility specifically for the use of reserves for communications stations. Section 48A notes that the granting of such consent cannot materially alter or permanently damage the reserve.
48A(3)	Power to approve terms and conditions for the grant of a licence for the purposes of communication stations as specified in section 48A	As above.
49	Power to grant or decline to grant in writing any qualified person a right to take specified specimens of flora or fauna or rock mineral or soil from a reserve for scientific or educational purposes. Form opinion as to whether qualified person has the necessary credentials. Impose conditions on the grant in writing.	Operational agility, for example permitting Waikato Regional Council to take bio samples and undertaking slip monitoring.

Section	Power	Rationale for delegation
	With regard to fauna, the delegation of for exotic fauna which are not protected under the Wildlife Act 1953.	
50(1)	Power to authorise or decline to authorise any person to take and kill any specified kind of fauna that may be found in any scenic, historic, nature or scientific reserve. Authorise or decline to authorise the use of firearms, traps, nets or other like objects within reserve for the foregoing purposes. *This delegation is for non-protected exotic fauna only.*	Operational agility, for example weed spraying and possum trapping.
51(1)	Power to authorise or decline to authorise in writing an administering body to introduce indigenous flora or fauna or exotic flora into any scenic reserve for any of the purposes referred to in section 51(1). Impose conditions on the giving of authorisation.	Operational agility, for example replanting after storm damage.
53(1)(d)	To consent to an increase in the number days the public shall not be entitled to have admission to a reserve.	Operational agility, for example closing a reserve for longer than expected after storm damage.
54(1)	Power to give or decline to give prior consent, in the case of a recreation reserve vested in it, to grant leases for any of the purposes specified in paragraphs (a), (b), (c). And to exercise all powers of the Minister referred to in the First Schedule that pertain to leases under s.54(1)(a), (b), (c) and (d). *These purposes include (for example) leases for a camping ground, a parking or mooring place, or other facilities for –public recreation or enjoyment. Also leases to any voluntary organisation part of the reserve for the erection of stands, pavilions, gymnasiums etc. provided that a lease granted be consider to be in the public interest. It also includes the carrying out of any trade, business, or occupation on any specified site within the reserve. Provided it is not inconsistent with the management plan for that reserve.*	This power is only exercised if the activity is already planned or permitted in an approved management plan for the reserve. New purpose leases (if it is a new activity) would have to come to the Council for approval.
55(2)(a) (d), (e) (f) and (g)	In the case of a scenic reserve, power to give or decline to give consent to: • The enclosure and grassing or grazing of open parts of the reserve; • The setting apart of areas for other purposes; • The erection of buildings and other structures and amenities; • Such things considered necessary for the public to obtain benefit of the reserve; • The setting apart of sites for residences and other building and structures necessary for the management of the reserve. Provided it is not inconsistent with the management plan for that reserve.	As above.

Section	Power	Rationale for delegation
56(1)	In respect of Scenic Reserves, the power to give or decline prior consent, in the case of a scenic reserve vested in it, to grant lease or licences for the purposes set out in s.56(1) and to exercise all powers of the Minister referred to in the First Schedule that pertain to leases under s.56(1)(a) and (b). Consent or decline consent to variations or amendments to leases and licences, and consent to the carrying out of any other necessary actions arising out of the leases and licences consistent with the First Schedule, Reserves Act. Provided it is not inconsistent with the management plan for that reserve.	As above.
58A(1)	Power to give or decline prior consent, in the case of an historic reserve vested in it, to grant leases or licences to any person, body, voluntary organisation, or society for domestic residential purposes or for the carrying on of any activity, trade, business, or occupation in any building or on any specified site within the reserve and grant leases of any such building or site for any such purpose or purposes. Consent or decline consent to variations or amendments to leases and licences and consent to the carrying out of any other necessary actions arising out of the leases and licences, consistent with the First Schedule, Reserves Act. Provided any decision is not inconsistent with the management plan for that reserve.	As above.
72(1)	To enter into and agree the terms of a lease or other agreement for the farming of a recreation or local purpose reserve. Provided any decision is not inconsistent with the management plan for that reserve. *Note Section 72(3) applies.*	As above.
73(1)	Power to consent or decline prior consent to grant a lease of recreation reserve in the circumstances specified in s.73(1), where the reserve is vested in the administering body, and consent or decline prior consent to an administering body granting a lease in the circumstances specified in section 73(1) in all other cases. Exercise all powers of the Minister referred to in the First Schedule that pertain to leases under s.73(1). Provided it is not inconsistent with the management plan for that reserve.	As above.
73(2)	Power to consent or decline prior consent to an administering body granting a lease of recreation reserve for afforestation where the reserve is vested in the administrating body, and consent or decline prior consent to an administering body granting a lease of recreation reserve for afforestation purposes in all other cases. Exercise all powers of the Minister referred to in the First Schedule that pertain to leases under s.73(2).	As above.

Section	Power	Rationale for delegation
	Provided any decision is not inconsistent with the management plan for that reserve.	
73(3)	Form an opinion as to whether recreation reserve is not likely to be used for purposes of a recreation reserve. Power to consent or decline consent to administering body granting leases of whole or part of reserve vested in administering body. Grant of decline to grant leases of whole or part of a reserve held under an appointment to control and manage. Exercise all powers of the Minister referred to in the First Schedule that pertain to leases under s.73(3). Provided any decision is not inconsistent with the management plan for that reserve. Note the provisions of Part 3B Conservation Act apply (s.73(3A)(b)). Note s.73(3A)(a) applies.	As above.
73(5)	Power to consent or decline consent in writing to a member of an administering body becoming the lessee of any land under the control of that body. Provided any decision is not inconsistent with the management plan for that reserve and any procedures for leasing of reserves.* *Council to pass over duty when conflict of interest, independent hearings commissioner to step in.	Operational agility.
73(6)	Power to consent or decline consent to surrender of lease. Only exercisable where the original approval for the lease was given by the territorial authority under this delegation.	Operational agility.
74(1)(b)(ii) (proviso)	Power to consent or decline consent to granting of a licence to occupy a historic, scenic or scientific reserve. Provided any decision is not inconsistent with the management plan for that reserve.	Operational agility.
75(1) and (2)	Power to consent or decline to consent to the afforestation of a recreation or local purpose reserve. Provided any decision is not inconsistent with the management plan for that reserve.	Operational agility. This will allow us to plant new areas of land as per the reserve management plan.

13 APPENDIX C

Additional request for delegations to the Chief Executive are outlined below and highlighted in red.

1. Power to buy land

The Chief Executive is delegated to make land purchases up to the value of $50,000 (section 2.10 of the staff delegations manual). This includes the negotiation to acquire land and to negotiate sale and purchase agreements and the instruction of professionals which may be necessary to effect the purchase and sale process. All purchases must be reported to Council or an appropriate committee at the next available meeting.

The Chief Executive requests that this amount be increased to $250,000 to reflect the inflation in land prices.

2. Write-off

Under financial and accounting delegations the Chief Executive has the authority to write-off any debt up to $20,000 in value where recovery is impracticable, or not in Council's interests to pursue (section 6.5.10.2 of the staff delegations manual).

The Chief Executive asks that this be increased to $100,000 to better reflect inflationary costs.

3. Leases and licenses

Currently the Chief Executive has the power to (section 6.6.2 staff delegations manual):

- approve the renewal of any lease, licence to occupy or tenancy (other than elderly persons housing tenancy) or to vary the terms and conditions of any lease, licence to occupy or tenancy, in respect of all properties, where a prospective tenant fits the criteria determined by Council.
- terminate any lease, licence to occupy or tenancy in respect of all property excluding elderly persons housing where non-compliance with the terms of the licence or lease exist.
- act under an Order of the Tenancy Tribunal.
- approve the allocation of tenancies for elderly persons flats with any issues outside policy being referred to the Community Housing Working Party.

The Chief Executive requests that the Council also delegate the authority to:

- enter into a lease agreement, licence to occupy or tenancy agreement (where the land or building use is the same or similar as existing).
- approve the granting and acceptance of an easement.
- The renewal of leases or the establishment of new leases where the use is similar to past use is seen as an operational matter. This delegation would reduce operational reporting.

4. Tenancies

Currently the Chief Executive is authorised to (section 6.6.2 staff delegations manual):

- set the rentals from time to time for housing, other than elderly persons housing, based on prevailing market rate.

- Authorise the eviction of any tenant from any elderly persons housing.

The Chief executive requests that this be extended to commercial, industrial and rural property as well.

5. Development Agreements

The Chief Executive can enter development agreement up to the value of $500,000 (section 6.10.18).

The Chief Executive requests this value is increased to $1,000,000 due to inflationary costs.

It is requested that the Chief Executive can also amend or terminate a development agreement in accordance with section 207F of the Local Government Act 2002.

14 DELEGATIONS TO THE COUNCIL MANAGEMENT COMMITTEE

There is one proposed amendment to delegations as noted in red in the table below.

Membership	Mayor (Chair) Deputy Mayor (Deputy Chair) Two other Councillors
Meeting frequency	Bi-monthly - the last Tuesday of the month, starting January 2026, commencing at 9:00am and any additional meetings as required and set by the Mayor.
Quorum	Three members present.
Purpose	The Council Management Committee has responsibility for: ▪ Monitoring of the Chief Executive Officer's performance and renumeration review. ▪ Support of Elected Member conduct, performance and remuneration. ▪ Oversight of Council Controlled Organisations, including exempt organisations. ▪ Allocation of funding for community grants and community funding schemes. ▪ Agreeing on sale price and conditions for sale and purchase agreements for Council, under specific conditions.
Delegations	The Council delegates to the Council Management Committee the following responsibilities in relation to the Chief Executive performance: ▪ Agree with the Chief Executive the annual performance objectives. ▪ Undertake a 6 monthly review of progress against the annual performance objectives, providing feedback, ongoing monitoring and agreeing to any modifications to the annual performance objectives with the Chief Executive. ▪ Conduct the performance review required in the employment agreement between the Council and the Chief Executive. ▪ Undertake the annual remuneration review and make decisions regarding remuneration. ▪ Represent the Council regarding any issues which may arise in respect to the Chief Executive's job description, agreement, performance objectives or other similar matters. ▪ Conduct and complete a review of employment under clause 35 schedule 7 Local Government Act 2002, and make a recommendation to Council as to continued appointment or vacancy under clause 34 schedule 7 Local Government Act 2002 ▪ Undertake any recruitment and selection process for a Chief Executive (noting that a decision on appointment must by law be made by the Council). ▪ Employ independent expertise to assist with the above listed delegations, if desired. The Council delegates to the Council Management Committee the following responsibilities: ▪ Making recommendations to the Council for any changes to the Code of Conduct Policy and investigating any complaints made in accordance with the Policy. If the complaint relates to a member of this Committee that member must recuse themselves. ▪ Making recommendations to the Council on the remuneration of Elected Members in accordance with the Remuneration Authority Determinations. ▪ Oversight of Council Controlled Organisations, including exempt organisations, such as the Hauraki Rail Trail, Destination Hauraki Coromandel and Waikato Waters Ltd. (excluding unbudgeted

	funding decisions or final response to a statement of intent, which must go to the Council). ▪ Making recommendations to the Council on appointments and changes to appointments to Council Organisations and Council Controlled Organisations in accordance with the Appointment and Remuneration of Directors for Council Organisations Policy. ▪ Agreeing on sale prices and conditions for sale and purchase agreements when they fall outside +/- 10%, of the marketed value and/or standard sale conditions. In relation to community grants and schemes the Council delegates to the Council Management Committee the following responsibilities (after consultation with the Māori Ward Councillors and Ward Councillors for the Ward in which the application applies): ▪ Approval of grants of up to $2,000 from the respective Ward Community Assistance Funds. Anything above this amount will go to the Council. ▪ Approval of grants towards hall hire. ▪ The allocation of the district event funds and community development grants up to a total value of $2,000. ▪ The approval of grant funding for traffic management for community events, in addition to those annual civic and cultural events noted in the Long Term Plan. ▪ All applications for grants must be a written request. The Council Management Committee may not delegate any of its responsibilities, duties or powers.

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor and Councillors
Author	Group Manager – Service Delivery
Meeting date	13 May 2026
File reference	Document: 4074403 Appendix A: Delegations of Land Drainage Committee
Subject	**Confirmation of Land Drainage Committee Membership and Delegations - 2026-29 Term**

1 TE WHAIKUPU | RECOMMENDATIONS

That Council:

a) Receives the report titled Confirmation of Land Drainage Committee Membership 2026-29 Term, (document number 4074033).

b) That Council confirms and approves the membership of the Land Drainage Committee for the 2026-29 term as detailed in Table 1.

c) That Council approves the changes to the delegations to the Land Drainage Committee, as per appendix 1.

d) That Council approves the remuneration for Committee members at $500 per annum plus mileage rates as per the Elected Members' Remuneration, Allowances and Expenses Policy 2025.

2 PURPOSE | TE ARONGA

To advise elected members of the newly established Land Drainage Committee following the receipt of nominations for community representatives that was open from 9 March to 27 March 2026.

3 SUMMARY | TE WHAKARĀPOPOTANGA

The nomination process has been completed to establish membership of the Hauraki District Land Drainage Committee.

4 BACKGROUND | TE KŌRERO Ā MUA

The role of the Land Drainage Committee is to oversee the land drainage operations to provide for the effective and efficient discharge of Council's land drainage responsibilities on the Hauraki Plains and around Paeroa.

The principal purposes of the Committee are to be a local focus and ratepayer contact for land drainage issues. The Committee will facilitate the flow of information between landowners and staff; provide input to the capital and maintenance programmes, asset management plans and

rating systems for land drainage. The Committee will consider and recommend (to Council) on strategic matters relevant to land drainage in their areas.

The process to form the Committee was undertaken in accordance with the Local Government Act 2002.

Formal notice of the call for nominations was advertised publicly on Monday, 9 March 2026. Information packs, including maps of the drainage districts and nomination forms were posted out to all drainage ratepayers and were made available at Council offices in Paeroa and Ngātea.

Each candidate had to be a drainage ratepayer in one of the respective subdivisions and be nominated by a resident drainage ratepayer within that subdivision. The members will serve for a three-year term. As there were no more than the required number of candidates for each drainage area, an election was not required.

The remuneration for Committee members will be paid at a rate of $500 per annum ($83 per meeting attended), plus mileage allowance (paid at the IRD rate) as per the Elected Members' Remuneration, Allowances and Expenses Policy 2025.

The table below shows each drainage district and the member that will represent that district on the Committee.

Table 1:

District	Name of Member
Western Plains	Brian Pirie Noel Challis Gavin Laurich Peter Paterson
Eastern Plains	Roger Hunter Rodney Edwards Conall Buchanan Keven Caddy
Paeroa Rural	Craig Zydenbos Kevin Gillingham
Taramaire	John Gasson

The Chairperson and Deputy Chairperson of the Committee are elected members; Councillor Neil Gray and Councillor Stephen Crooymans.

The first meeting of the Committee will be held on Thursday, 28 May 2026 commencing at 9.30am in the Council Chamber, Paeroa Council office.

5 AMENDMENT TO THE LAND DRAINAGE COMMITTEE DELEGATIONS

The Mayor proposes that an additional delegation be given to the Land Drainage Committee to make decisions on land drainage operational programmes and budgets approved in the Annual Plan or Long-Term Plan. This will allow the Committee to provide input to the maintenance programmes without needing Council ratification.

The proposed amendments to the delegations are highlighted in Appendix A in red underlined text.

6 APPROVAL

Prepared by	Carol Black **Council Secretary**
Reviewed by	Michelle Cuttance **Democracy and Customer Experience Manager**
Approved by	Adrian de Laborde **Group Manager – Service Delivery**

APPENDIX A

The Council delegates to the Land Drainage Committee the following powers, duties and responsibilities:

Membership	Two Councillors (one of which is appointed as Chair and another as Deputy Chair). Eleven members of the community that reside in and are elected to represent the following Drainage Areas: ■ Western Plains Drainage Area – 4 community members ■ Eastern Plains Drainage Area – 4 community members ■ Paeroa Rural Drainage Area – 2 community members ■ Taramaire Drainage District – 1 community member
Meeting frequency	Last Thursday bi-monthly, starting in April 2026, commences at 9.30am.
Quorum	Half the members present.
Purpose	To provide oversight and input on land drainage operational budgets and strategic land drainage matters to the Council.
Delegations	The Council delegates to the Land Drainage Committee the following powers, duties and responsibilities: ■ To make decisions on operational changes to agreed drainage programmes and budgets where these are proposed by staff to address unforeseen issues and events or for operational efficiency in delivering the agreed annual programme. ■ To make recommendations to the Council on strategic matters relating to land drainage within the district. ■ To make recommendations to Council on strategic matters relating to urban stormwater matters within the Western and Eastern Drainage Areas. ■ To make recommendations to the Council on operational and capital estimates for Council's draft Long Term Plan and draft Annual Plan. ■ To provide input into land drainage activity planning matters, related Council bylaws, and land drainage rating reviews. ■ To facilitate the flow of information between ratepayers and Council staff.

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor and Councillors
Author	Ruth Kriechbaum Project Manager
Meeting date	13/05/2026
File reference	Document:4074604 Appendix A: Deed of Trust Appendix B: Deed of variation of the Trust Deed
Subject	**2026 Martha Trust Re-appointment of Council Representatives**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled **2026 Martha Trust Re-appointment of Council Representatives**, (4074604)

b) Approves Option 1 Reappointment of Basil Morrison and John Tregidga as Trustees of the Martha Trust for the next 3 years.

2 TE ARONGA | PURPOSE

The purpose of this report is for Hauraki District Council to reappoint two representatives to the Martha Trust.

3 WHAKAPAPA | BACKGROUND

Resource consents for the Extended Martha Mine Application (EMMA) were granted, subject to conditions, by the Hauraki District Council and Waikato Regional Council in 1997. The consents were subsequently appealed to the Environment Court and amended consents were issued by the Court in 1999.

Through the consenting process the need to make provision for the long-term management, monitoring, maintenance and use of the mine site after closure of the mine was recognised. The concept of an independent Trust was conceived and provided for in the conditions of consent.

The Martha Trust was subsequently established in 2001 to take legal title of identified areas of land after completion of closure and to monitor and maintain facilities in perpetuity – to ensure that these facilities (in particular the tailings storage facilities and proposed pit lake) remain in a stable, self-sustaining, rehabilitated state.

The other purposes of the Martha Trust as set out in the consent conditions were to provide an entity to obtain and maintain any resource consents that may be required after completion of the closure of the Mine site and to hold insurance cover against unexpected risks.

Hauraki District Council has the power to appoint two trustees to the Martha Trust. Equally, Waikato Regional Council also has the power to appoint two trustees, in accordance with the Trust Deed, attached as Appendix A to this report.

For the previous period, Basil Morrison and John Tregidga were the Hauraki District Council appointed trustees.

The Council's Directors of Council Organisations Policy outlines that appointments are generally for a three year term, and appointments, or reappointments be made following the local government elections.

4 NGĀ TAKE | ISSUES

Martha Trust had been inactive until 2019, when Oceana Gold provided $50,000 to Hauraki District Council for the purposes of activating the Trust.

As mentioned above, the appointees for the previous period were Basil Morrison and John Tregidga. These appointments were made as Council considered these representatives to have the necessary skills, knowledge and experience to fulfil the roles.

Staff are not aware of any reason not to reappoint the current representatives to the Trust.

The Waikato Regional Council have two appointees which are sitting Councillors on the Trust. Currently Councillors Ben Dunbar-Smith (Waihou) and Warren Maher (Thames-Coromandel) are their appointed Martha Trustees. Their process dictates that unless Councillors are not returning there is no need to re-appoint so their position stands for the next 3 years.

Section 6.2. 'Appointment of Trustee and Special Trust Advisor to Represent Tangata Whenua' of the original deed also allows for the appointment of two iwi trustees. They have not yet been appointed

It should also be noted that the Trust will also need to appoint its next Chair; this is not the role of Council.

4.1 2025 Martha Trust – Update

The Trust held it's AGM in May 2025, primarily for the purposes of receiving its financial statements, signing off the annual performance report and setting the level of remuneration of the Trustees.

In 2025 the Trust Deed was updated to allow for resource consents being granted under the Fast Track Approvals Act.

A capitalisation bond that will eventually fund Trust activities, once rehabilitation and closure works are completed, is currently set by Hauraki District and Waikato Regional Councils at $10.4m (reviewed annually).

The next AGM will be held between May and July 2026 – date to be determined.

5 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

5.1 Strategy, Planning, Policy and bylaw alignment

Strategy, Planning, Policy, and bylaws applicable to the issue include:

- Directors of Council Organisations Policy

The preferred option, Option 1, is consistent with Council's Directors of Council Organisations Policy. This policy outlines that appointments are generally for a three year term, and appointments, or reappointments be made following the local government elections.

5.2 Strategic matters

6 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- Option 1: Retaining the status quo.
- Option 2: Appoint alternative trustees to Martha Trust.

6.1 Option 1

Option 1: Retaining the status quo	
Provide a summary of option:	This option involves the Council agreeing to reappoint the current trustees – Basil Morrison and John Tregidga.
Advantages:	Reappointment of the trustees is sought to satisfy the requirements of Council's Directors of Council Organisations Policy. This policy outlines that appointments are generally for a three year term, and appointments, or reappointments be made following the local government elections. Reappointing the existing HDC representatives to the Martha Trust will have the advantage of retaining the knowledge, skills and experience since the Trust was activated in 2019.
Disadvantages:	There are no known disadvantages to reappointing the current trustees.
Financial costs:	Not applicable

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No

Option 1: Significance Assessment - Criteria	**Level of significance**
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 1 is considered to be of overall **low** significance.	

6.2 Option 2

Option 2: Appoint alternative trustees	
Provide a summary of option:	This option involves the Council seeking and appointing alternative trustees to represent Council on the Martha Trust.
Advantages:	It is presumed that alternative trustees could provide an alternative perspective to the Trust.
Disadvantages:	The knowledge, skills and experience of the current Council representatives would be lost.
Financial costs:	Any minor costs associated with the appointment of alternative trustees will come from existing budgets.
Rates Impact:	Not applicable
Debt Impact:	Not applicable

Option 2: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No

Option 2: Significance Assessment - Criteria	**Level of significance**
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 2 is considered to be of overall **low** significance.	

7 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with option one – Reappoint Basil Morrison and John Tregidga as HDC Martha Trustee Representatives

Consideration has been made against Council's peer review criteria, and it has been determined that an external peer review will not be sought.

After the consideration of options, the recommendation is considered to be of overall low significance and as such the recommended form of engagement is to: inform the community.

8 KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

Based on the recommended form of engagement being inform the community, the proposed engagement and communication approach is: No specific communication and engagement is required.

9 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When
Advise trustees of their reappointment if Council agrees to this approach, or seek and appoint new trustees.	Ruth Kriechbaum	May 2026

10 WHAKAPAI | APPROVAL

Prepared by	Ruth Kriechbaum **Project Manager**
Reviewed by	Lisa Moore **Manager - Projects**
Approved by	Peter Thom **Group Manager Community Development and Regulatory**

Appendix A

DEED OF TRUST OF THE MARTHA TRUST

incorporating consolidation of variations

of

THE MARTHA TRUST

And approved by

HAURAKI DISTRICT COUNCIL

WAIKATO REGIONAL COUNCIL

OCEANA GOLD (NEW ZEALAND) LIMITED

THIS DEED made the 31st day of May 2021

PARTIES

Signed by the Trust Board

1. **THE MARTHA TRUST** a charitable trust duly incorporated under the Charitable Trusts Act 1957 with registration number 2740672 (the Trust)

Approved by

2. **HAURAKI DISTRICT COUNCIL** (HDC)

3. **WAIKATO REGIONAL COUNCIL** (WRC)

4. **OCEANA GOLD (NEW ZEALAND) LIMITED** (OGL)

BACKGROUND

A. The Settlor, the **WAIHI GOLD COMPANY** being an unincorporated joint venture comprised of Welcome Goldmines Limited, Martha Mining Limited, Waihi Mines Limited and AUAG Resources Limited (WGCL), and being the owner and operator of the Martha Mine at Waihi, established the Martha Trust on terms recorded by deed dated on or about 26 January 2001. The Settlor has since assigned its rights, responsibilities, and operations to Oceana Gold (New Zealand) Limited who is now signing this Deed of Variation in their stead.

B. Hauraki District Council is the Territorial Authority for the land on which the mine is situated.

C. Waikato Regional Council is the Regional Council for the land on which the mine is situated.

D. Resource Consents under the Resource Management Act 1991 for the Martha Mine Extended Project were granted subject to conditions by the Hauraki District Council and the Waikato Regional Council and amended by the Environment Court on appeal.

E. Through the consenting process, the parties recognised the need to make provision for the long-term management, monitoring, maintenance and use of the mine site after closure of the Mine.

F. The Martha Trust was established in 2001 on terms recorded by deed pursuant to the Resource Consent conditions to take legal title of land after completion of closure of the mine; to monitor and maintain facilities in perpetuity and to ensure that these facilities (in particular the tailings storage facilities and proposed pit lake) remain in a stable, self-sustaining, rehabilitated state.

G. The other purposes of the Trust as initially set out in the Resource Consents were to provide an entity to obtain and maintain any Resource Consents that may be required after

completion of the closure of the Mine site and to hold insurance cover against unexpected risks.

H. Pursuant to the Resource Consent conditions, after completion of closure, a capitalisation sum will be transferred to The Martha Trust, sufficient to fund its long-term land management and maintenance activities.

I. Although The Martha Trust was established in 2001, the Parties acknowledge that the core purposes and responsibilities will take effect upon the completion of closure of the Martha Mine and upon satisfaction of all applicable Resource Consent conditions.

J. In anticipation of future mine expansion and the prospect that additional areas might by Resource Consent conditions become included in the land to be transferred to The Martha Trust after completion of closure of the mine, on 26 April 2019 Oceana Gold (New Zealand) Limited furnished $50,000 to the Hauraki District Council for the purposes of making The Martha Trust operational, as per clause 4.1.2 of the original Martha Trust Deed.

K. On 17 July 2019 The Martha Trust was incorporated under the Charitable Trusts Act 1957 with registration number 2740672

L. Throughout 2019-2020, The Martha Trust Trustees, in consultation with Oceana Gold (New Zealand) Limited, the Hauraki District and the Waikato Regional Council undertook a review of the original Trust Deed and made amendments to appropriately modernise the Deed. This resulting Deed is the output of that review and incorporates the requisite amendments.

NOW THIS DEED WITNESSES as follows:

1. INTERPRETATION

In this deed unless the context otherwise requires:

1.1. Definitions:

"Assets" includes all facilities, infrastructure and physical structures upon the Trust Land for which the Trust will have responsibility in perpetuity and which will pass to the Trust pursuant to the Resource Consent conditions. For avoidance of doubt, Assets includes the two tailings storage facilities known as Storage 2 and Storage 1A, and also includes the proposed Pit Lake insofar as it overlies land vested in the Trust;

"Balance Date" means 31 March or any other date adopted from time to time by the Trustees as the end of the Trust's Financial Year;

"Capitalisation Sum" means the capitalisation sum as provided for under the Resource Consents;

"Chairperson" means the Trustee appointed in accordance with subclause 7.5;

"Charities Services" means the Commission established under section 8 of the Charities Act 2005, including any variation or replacement thereof;

"Charitable Purposes" or **"Purposes"** means those purposes or objects for which this Trust was formed, as further recorded in Section 3 below being a purpose or purposes which, in accordance with the laws of New Zealand are defined as charitable;

"Councils" means the Waikato Regional Council and the Hauraki District Council and their successors or assigns;

"Financial Year" means any year or other accounting period ending on the Balance Date;

"HDC" means Hauraki District Council and its successors;

"Major Transaction" means a major transaction as defined by Section 129(2) of the Companies Act 1993, but adjusted so as to apply to:

(a) the acquisition of, or an agreement to acquire, whether contingent or not, assets the value of which is more than twenty percent of the value of the Trust's assets before the acquisition; or
(b) The disposition of, or an agreement to dispose of, whether contingent or not, assets of the company the value of which is more than twenty percent of the value of the Trust's assets before the disposition; or
(c) A transaction that has or is likely to have the effect of the Trust acquiring rights or interests or incurring obligations or liabilities, including contingent liabilities, the value of which is more than twenty percent of the value of the Trust's assets before the transaction.

"OGL" means Oceana Gold (New Zealand) Limited and its successors and assigns which holds the land use consents transferred to and/or granted by HDC in relation to the activities carried out at the Martha Mine and to which the Resource Consents granted by WRC have been granted or transferred. OGL may also be referred to as the **"consent holder"**;

"Resource Consents" means the land use consents (as amended or replaced from time to time) granted by HDC and the Resource Consents (as amended or replaced from time to time) granted by WRC in relation to activities carried out at the Martha Mine and other mines operated by OGL in and in the vicinity of Waihi, and as set out in Schedule 1;

"Regional council" means regional council as defined by the Local Government Act 2002 including any successors and assigns;

"Secretary" means the person appointed in accordance with subclause 7.6;

"Special Trust Adviser" means the special trust adviser or advisers for the time being appointed pursuant to clauses 6.1 and 6.2;

"Territorial authority" means territorial authority as defined by the Local Government Act 2002 including any successors and assigns;

"Trust" means the trust constituted by this deed and subsequently incorporated under the Charitable Trusts Act 1957 on or about 17 July 2019;

"Trust Fund" means the initial amount of **TEN DOLLARS** ($10.00) transferred by the Settlor to the Trustees, and all moneys, property and investments of whatever nature and kind hereafter transferred to the Trust and directed to be held on the trusts of this deed and any further moneys, property and investments of whatever nature and kind which may hereafter be otherwise paid to or held under the control of or vested in or acquired by the Trust from any source whatsoever and whether by way of gift, bequest, devise, purchase, exchange or otherwise howsoever for the purposes of the said trusts and the moneys, property and investments of whatever nature and kind from time to time representing the same and the income therefrom;

"Trustees" means (a) pending incorporation of the Trustees as a Board, the Trustees herein described (being together the Initial Trustees); and (b) following incorporation, the Trust Board itself and not its individual members; or where appropriate the Trustees who are members of the Trust Board;

"Trust Land" means all the land which is required to be transferred to the Trust pursuant to the Resource Consent conditions as shown cross-hatched on the plans attached in Schedule 2; and

"WRC" means Waikato Regional Council and its successors.

1.2. **Headings:** clause and other headings are for ease of reference only and shall not be deemed to form any part of the context or to affect the interpretation of this deed;

1.3. **Parties:** references to parties are references to parties to this deed;

1.4. **Persons:** references to persons include references to individuals, companies, corporations, firms, partnerships, joint ventures, associations, organisations, trusts, estates, agencies of state, government departments, state-owned enterprises and municipal authorities in each case whether or not having separate legal personality;

1.5. **Defined Expressions:** expressions defined in the main body of this deed bear the defined meaning in the whole of this deed including the recitals;

1.6. **Clauses, Subclauses and Recitals:** references to clauses, subclauses and recitals are references to clauses, subclauses and recitals of this deed;

1.7. **Plural and Singular:** references to the singular include the plural and vice versa;

1.8. **Negative Obligations:** any obligation not to do anything shall be deemed to include any obligation not to suffer, permit or cause that thing to be done;

1.9. **Gender:** references to one gender include the other gender;

1.10. **Statutes and Regulations:** references to a statute include references to any regulations, orders or notices for the time being in force made under or pursuant to such statute, and references to a statute include references to all amendments to that statute for the time being in force whether effected by subsequent statute or otherwise, and references to a statute or provision thereof include references to any statute or provision for the time being in force passed in substitution for that statute or provision thereof.

2. NAME

The name of the Trust constituted by this deed is The Martha Trust provided that the Trustees may by deed change the name of the Trust to such other name as they may determine from time to time.

3. TRUSTEES TO STAND POSSESSED OF THE TRUST FUND

3.1. Throughout 2019-2020, The Martha Trust Trust Board, in consultation with Oceana Gold (New Zealand) Limited, the Hauraki District and the Waikato Regional Council undertook a review of the original Trust Deed and made amendments to appropriately modernise the Deed. This resulting Deed is the output of that review and incorporates the requisite amendments.

3.2. **Charitable Purposes:** The Trustees shall hold the Trust Fund UPON TRUST for any of the following Charitable Purposes in New Zealand, each being independent of any other, and each being purposes beneficial to the community including to:

3.2.1. **Environment benefit purposes:**

a) maintain the Trust Land and Assets in a safe, stable and self-sustaining state; and
b) monitor the Trust Land and Assets to ensure they remain in a safe, stable and self-sustaining state.

3.2.2. **Recreational benefit purposes:**

a) maintain the Trust Land and Assets thereon in a stable, safe and self-sustaining rehabilitated state with a view to providing the general public with recreational or leisure time facilities; and

b) shall, in pursuit of the provisions of sub-clause 3.2.2 be guided by any rehabilitation plan or post-closure directions set in the Resource Consents.

3.3. **General Directions:** In pursuit of and to best advance its Charitable Purposes, the Trust may support local government and tangata whenua initiatives that protect or enhance the Trust Land and Assets.

3.4. **Taking Title to the Trust Land:** Subject to the provisions of Clause 4 and the terms of the Escrow Deed signed by the parties and accepted as dated on or about 17 December 2019, the Trustees shall take title to the Trust Land as soon as practicable after closure of the site (as defined in the relevant Resource Consents) and after the relevant certificates of title become available. The Trustees shall do all things reasonably necessary to complete the transfer of the Trust Land to the Trust.

3.5. **No Limitation:** The objects and purposes of the Trust shall not, except where the context specifically or expressly requires it, be in any way limited or restricted by reference to or inference from the terms of any other clause or subclause or from the name of the Trust.

3.6. **Objects and Purposes Independent:** The Trustees shall be empowered to carry out any one or more of the objects or purposes of the Trust independently of any other object or purpose of the Trust.

4. COMMENCEMENT OF TRUSTEES FUNCTIONS AND POWERS

4.1. **Exercise of functions or powers:** The Trustees are not required to exercise any of their powers or functions set out in clauses 5 until:

4.1.1. **Completion of closure of the site:** the closure of the site (as defined in the relevant Resource Consents); and

4.1.2. **Capital Sum:** the Settlor or the HDC and WRC settles the Capitalisation Sum upon the Trust.

4.2. Notwithstanding 4.1, the Trustees may exercise such administrative and compliance functions or powers as to enable them to modify the Deed as provided for in clause 8, and enter into any funding agreement necessary to undertake such administrative and compliance powers.

5. TRUSTEES' GENERAL POWERS

5.1. **Promotion of Charitable Purposes:** The Trustees shall promote the Charitable Purposes of the Trust described in clause 3 and shall act on the Trust's behalf in particular and, subject to subclause 5.2, in addition to all other powers conferred by law the Trustees shall have the same powers as a natural

person acting as beneficial owner of the Trust Fund and such powers shall not be limited or restricted by any principle of construction or rule of law or statutory power or provision except to the extent that such is obligatory.

5.2. **No Power to Sell, Transfer or Mortgage the Trust Land:** Notwithstanding anything else contained in this deed or any powers that may be conferred otherwise on the Trustees, the Trustees shall have no power to sell, transfer or mortgage the Trust Land.

5.3. **Major Transaction:** The exercise of any power that constitutes a Major Transaction requires the prior consent of HDC and WRC.

5.4. **Specific Powers:** Without limiting the generality of subclause 5.1 (and subject always to subclause 5.2) the Trustees shall have the power, which may be exercised either alone or jointly with any other person or persons, to:

5.4.1. **Monitoring and Maintenance:** carry out the monitoring and maintenance of the Trust Land and Assets to ensure that they remain in a stable, safe and self-sustaining rehabilitated state;

5.4.2. **Monitoring and Maintenance:** subject to the prior approval of the Crown (or its successor and assigns) as part owner of the open pit, monitor and maintain the proposed lake, and its surrounds, to be formed in the open pit post closure of the site;

5.4.3. **Consultation with the Crown:** consult with the Crown (or its successor and assigns) as the part owner of the open pit, to:

(a) ensure that the Crown recognises the responsibilities that the Trust has in relation to the pit under the Resource Consents.

(b) consult on any other matters that relate to the Trust's responsibilities under the Resource Consents that relate to the Crown-owned land.

5.4.4. **Advertise and Inform:** make known and further the Charitable Purposes of the Trust and to advertise the manner in which the Trust Fund or any part thereof has been or is being or will be applied both by working with representatives of the established media and by advertising in any medium and to disseminate whether by written publication or otherwise information and material of any nature whatsoever relating to the Trust and its activities, needs, objects and purposes;

5.4.5. **Collect Funds:** collect funds and raise money by all lawful means and to receive, accept, encourage and enlist financial and other contributions, subscriptions, donations, legacies, endowments or bequests from any source and to conduct fund raising campaigns in order to further the Charitable Purposes of the Trust;

5.4.6. **Receive Grants and Subsidies:** receive from the New Zealand Government or any council, board or body under the jurisdiction thereof or any other government, state or national body or any international organisation, any grant, subsidy or payment whatsoever in order to further the objects and purposes of the Trust;

5.4.7. **Specified Trust:** carry out any specified trust attaching or relating to any contribution, subscription, donation, legacy, endowment, bequest, grant, subsidy, or payment received to the extent such specified trust conforms with the objects and purposes of the Trust;

5.4.8. **Apply Funds:** apply any money forming part of the Trust Fund to the promotion and advancement and development of the objects and purposes of the Trust;

5.4.9. **Invest Funds:** (and as limited under clause 9.2) invest any money forming part of the Trust Fund in any of the ways authorised by law for the investment of trust funds.

5.4.10. **Further Land:** acquire, hold, develop or divest the Trust Fund of further land (but not Trust Land), particularly where that is in furtherance of the powers under Sub-Clause 5.4.9 above or pursuant to the provisions under Section 8;

5.4.11. **Additional Trust Land:** acquire, hold, develop any additional Trust Land particularly where that is in furtherance of the powers under Sub-Clause 5.4.9 above or pursuant to the provisions under Section 8 below;

5.4.12. **Lease:** let or lease or bail to any person or persons any freehold or leasehold property or any plant and chattels or interest therein forming part of the Trust Fund either from year to year or for any term of years or otherwise at such rent and subject to such covenants and conditions as the Trustees shall think fit (including if the Trustees shall think fit an optional or compulsory purchasing clause) and also to accept surrenders of leases and tenancies and generally to manage them as the Trustees shall think fit;

5.4.13. **Pay Debts:** apply any income or capital of the Trust Fund in, for or towards payment of any fees, costs, disbursements, debts or other liabilities or any part thereof, owing by or in respect of the Trust Fund or incurred in connection with the trusts of this deed, whether nor or not the fees, costs, disbursements, debts or other liabilities are charged upon the Trust Fund or on any part thereof and whether or not the Trustees are contractually liable for payment of the fees, costs, disbursements, debts or other liabilities;

5.4.14. **Acquire or Carry on Business:** acquire any business or venture of any nature whatsoever (including without limitation any forestry or farming or similar business) or interest therein from any person,

or to commence, enter into, carry on or be engaged or concerned in any business or venture of any nature whatsoever (including without limitation any forestry or farming or similar business), whether or not carried on at the time of execution of this deed for such time or times and in such a manner as the Trustees shall think fit, either alone or in partnership or otherwise with any other person or persons, with power to do or join in doing all things which the Trustees shall consider necessary, expedient or desirable in connection with such business or venture including without limitation:

(a) employing such managers, agents, servants, workmen and others as the Trustees shall think fit;

(b) using and employing in any such business or venture the whole or any part of the capital or income or both of the Trust Fund and from time to time advancing to or employing in any such business or venture (with or without taking security therefor) any additional capital or income of the Trust Fund which the Trustees may deem advisable for the effectual carrying on of the business;

(c) managing or joining in the management of any such business or venture;

(d) withdrawing money from any such business or venture;

and the Trustees shall not be liable for any loss caused to the Trust Fund or the income thereof through carrying on any such business or venture and the Trustees shall be absolutely indemnified by and out of either or both of the capital and income of the Trust Fund for and in respect of any loss or liability which the Trustees may sustain or incur by reason of the Trustees so commencing, entering into, carrying on, or being engaged or concerned in any such business or venture;

5.4.15. **Build:** erect, construct and maintain any buildings and or works of every kind and description on any land forming part of the Trust Fund or upon any other land or property and to pull down, rebuild, enlarge, alter or improve existing buildings and or works thereon and to expend any sums out of the capital or income of the Trust Fund the Trustees shall think desirable or expedient in so doing;

5.4.16. **Establish Reserve Fund:** start and subscribe to any depreciation or reserve fund for any purpose the Trustees may deem advisable and to determine in their discretion whether that fund is income or capital;

5.4.17. **Join in Partition:** consent to and join in the partition of any assets in which the Trust Fund is interested and to take a transfer of a divided or undivided share or interest in any such assets;

5.4.18. **Maintain Property:** generally maintain, manage, repair, improve or develop any real or personal property which or an interest in which forms part of the Trust Fund in such manner as the Trustees shall think fit;

5.4.19. **Companies:** in respect of any company or companies in which the Trustees hold or are entitled to or propose to hold shares or debentures:

(a) to pay calls on shares;

(b) to act as an officer or officers, employee or employees of the company either alone or in conjunction with others;

(c) to appoint any person to act as a director of any company and if necessary to transfer to such person a sufficient number of shares to be held by him in trust for the Trustees to qualify him to act as a director;

(d) to provide out of the Trust Fund capital or further capital for the company whether by advances or loans (with or without security), by deposit on current account or otherwise, by guarantees (with or without security) or by taking up shares or further shares or in such other manner and on such terms as the Trustees shall think fit; and

(e) to concur on such terms as the Trustees shall think fit in the liquidation, reconstruction or amalgamation of the company or in the alteration or modification of the regulations thereof and to concur in the modification of or to surrender any of the rights attaching to all or any shares and to exercise in such manner as the Trustees shall think fit any powers which by the regulations of the company are vested in the Trustees as directors or members thereof or otherwise and on any liquidation, reconstruction or amalgamation to accept fully paid or partly paid up shares or debentures or other interest in or securities of any company as the consideration or part of the consideration for such liquidation, reconstruction or amalgamation and generally to act in relation to the company in such manner as the Trustees shall think fit;

5.4.20. **Guarantee:** enter into or join in entering into any guarantee by the Trustees alone or together with any other person or persons the giving of which the Trustees shall consider to be in the interest (direct or indirect) of the Trust Fund or of the promotion of the

Charitable Purposes of the Trust and to authorise any company in which the Trustees shall hold shares to enter into such a guarantee or to enter into any other arrangement which the Trustees shall deem to be in the interest of the Trust Fund or of the promotion of the Charitable Purposes of the Trust;

5.4.21. **Give Security:** give security alone or together with any other person or persons the giving of which the Trustees shall consider to be in the interest (direct or indirect) of the Trust Fund or of the promotion of the Charitable Purposes of the Trust and to authorise any company in which the Trustees shall hold shares to give such security;

5.4.22. **Settle Accounts:** agree and settle accounts with all persons liable to account to the Trustees and to comprise all questions relating to the Trust Fund and to grant effectual receipts, discharges and releases;

5.4.23. **Appoint Attorney:** at any time and for any period to appoint any person to act as an attorney for all or any of the Trustees anywhere in the world for all or any of the Charitable Purposes of the Trust as allowed under the Trusts Act 2019;

5.4.24. **Appoint Agents:** instead of acting personally to instruct and pay any person whatsoever to transact all or any business or do any act required to be transacted or done in the execution of the trusts of this deed including the receipt and payment of money and the Trustees shall not be responsible for the default of any such person appointed in good faith or for any loss occasioned by any such person's instruction;

5.4.25. **Bank Accounts:** open or maintain such current or other accounts at such banks or other institutions and in such manner as the Trustees may from time to time think fit;

5.4.26. **Incorporation:** apply for incorporation as a Board under the Charitable Trusts Act 1957; and following incorporation under the Charitable Trusts Act 1957, file an application for registration under the Charities Act 2005;

5.4.27. **Insure:** insure against loss or damage by any cause whatsoever any insurable property forming part of the Trust Fund, and to insure against any risk or liability against which it would be prudent to insure given the nature of the Trust Land and Assets, for such amounts and on such terms as the Trustees may from time to time think fit;

5.4.28. **Contributions:** contribute to any charitable trust having substantially similar objects and purposes as the objects and purposes of the Trust;

5.4.29. **Statutory Authorisation:** subject to this deed to do all or any of the things which the Trustees are authorised or required to do by the the Charitable Trusts Act 1957 the Charities Act 2004, the Income Tax Act 2007 and the Trusts Act 2019 (for example, file annual reporting to Charities Services); and

5.4.30. **General:** do all such other things as in the opinion of the Trustees are incidental or conducive to the attainment of the Charitable Purposes of the Trust.

5.5. **Exercise Powers Independently:** None of the powers or authorities conferred on the Trustees by this clause or otherwise shall be deemed subsidiary or ancillary to any other power or authority and the Trustees shall be entitled to exercise all or any of the said powers and authorities independently of any other or others of them. In the event of any ambiguity this provision shall be construed so as to widen and not restrict the powers of the Trustees provided however that at no time can any provision be construed so as to detract from the Charitable Purposes of the Trust.

6. APPOINTMENT AND REMOVAL OF TRUSTEES

6.1. General Power of Appointment

6.1.1. HDC shall have the power to appoint two trustees to represent HDC (and remove the same at any time) by written notice to all the Trustees.

6.1.2. WRC shall have the power to appoint two trustees to represent WRC (and remove the same at any time) by written notice to all the Trustees.

6.1.3. HDC and WRC shall have the power to jointly appoint at any time or times any additional trustee or trustees (and to remove the same at any time) up to the maximum number of trustees as provided for in clause 6.6.

6.1.4. HDC and WRC shall have the power to jointly appointment any person at any time or times as a Special Trust Adviser to the Trust, (and to remove the same at any time).

6.2. **Appointment of Trustee and Special Trust Adviser to Represent Tangata Whenua:** HDC and WRC shall jointly have the power to appoint (and to remove the same at any time), after consultation with Ngāti Tamaterā, one further trustee as an additional Trustee to represent Ngāti Tamaterā. In addition, Te Runanga A Iwi O Ngāti Tamaterā Incorporated shall have the power to appoint (and to remove the same at any time) a Special Trust Adviser to represent Ngāti Tamaterā.

6.3. **Powers and Functions of Special Trust Advisers:** Special Trust Advisers shall not take part in the management or administration of the Trust Fund nor in any resolution of the Trustees, and their role shall be limited to attending meetings of the Trustees and to providing advice to the Trustees, when requested. In addition clauses 6.7 and 6.8 shall apply to the Special Trust Advisers mutatis mutandis.

6.4. **Term of Office:** Each Trustee shall have term of office specified in the resolution of appointment of that Trustee in accordance with 6.1 and shall retire at the end of that term.

6.5. **Reappointment of Retiring or Retired Trustees:** The power to appoint a Trustee or a Special Trust Adviser shall also include a power to appoint any retiring or retired Trustee or Special Trust Adviser as a Trustee or a Special Trust Adviser, as appropriate.

6.6. **Number of Trustees:** The number of Trustees shall be not less than 4 nor more than 7 provided that if at any time there are less than 4 Trustees the person or persons having the power of appointment of Trustees shall increase the number of Trustees to 4 as soon as is reasonably practicable and the remaining Trustees shall be entitled to act until the number of Trustees is so increased and no act or decision of the Trustees shall be called into question on such account.

6.7. **Disqualification:** The following persons shall not be capable of being appointed or reappointed or continuing to hold office as a Trustee:

6.7.1. an undischarged bankrupt

6.7.2. a person who is under the age of 20

6.7.3. a person who has been convicted of a crime involving dishonesty (within the meaning of section 2(1) of the Crimes Act 1961);

6.7.4. a person who is prohibited from being a director or promoter of, or being concerned or taking part in the management of, a company under section 382, section 383, or section 385 of the Companies Act 1993;

6.7.5. a person who is disqualified from being an officer of a charitable entity under section 31(4) of the Charities Act 2005;

6.7.6. a person who is subject to a property order made under the Protection of Personal and Property Rights Act 1998, or whose property is managed by a trustee corporation under section 32 of that Act;

6.7.7. a mentally disordered person within the meaning of the Mental Health (Compulsory Assessment and Treatment Act) 1992; and

6.7.8. any other person disqualified from being an officer of a registered charity under the Charities Act 2005.

6.8. Cessation of Office: A Trustee shall cease to hold office if:

6.8.1. Resignation: the Trustee resigns by giving thirty (30) days written notice to the Secretary, who shall be obliged to circulate such written notice to the Trustees within ten (10) days of receipt;

6.8.2. Ineligibility: the Trustee is precluded from holding office as a Trustee pursuant to subclause 6.7;

6.8.3. Failure to Attend: the Trustee fails to attend a meeting of the Trustees for a period of twelve (12) months;

6.8.4. Death: the Trustee dies whilst holding office as a Trustee;

6.8.5. Dissolution: the Trustee, being a corporation, ceases to carry on business or is in liquidation or is dissolved;

6.8.6. Removal: the Trustee is removed by the person or persons having the power to remove Trustees.

6.9. Recording: Upon every appointment, reappointment, removal or cessation of office of any Trustee the Trustees shall cause an entry thereof to be recorded in the minute book of the Trust.

7. ADMINISTRATION

7.1. Meetings: The Trustees shall regulate and conduct meetings as follows:

7.1.1. Annual General Meeting: within four (4) months of the end of each Financial Year the Trustees shall hold an annual general meeting;

7.1.2. Notice: the Secretary shall give no less than thirty (30) days notice of the annual general meeting to the Trustees and to the Special Trust Adviser(s);

7.1.3. Observers: The Trustees at their discretion, may invite representatives from HDC, WRC and OGL (if applicable) to attend the annual general meeting in an observer capacity.

7.1.4. Business: the business to be transacted at the annual general meeting shall be the receipt of the financial statements, appointment of the auditor (if any) and the setting of the level of the remuneration of Trustees. Any other business shall be deemed special business and shall be dealt with in accordance with subclause 7.1.5;

7.1.5. **Special Business:** notice in writing of any special business shall be given to the Secretary no less than twenty one (21) days prior to the annual general meeting. The Secretary shall circulate a written agenda including all special business to the Trustees and the Special Trust Adviser(s) no later than fourteen (14) days prior to the annual general meeting;

7.1.6. **Other Meetings:** the Trustees shall otherwise meet at such times and places as they may agree, provided that any two (2) or more Trustees may at any time requisition a meeting of Trustees by giving notice to the Secretary. The Secretary shall, within ten (10) days of receipt of such notice, convene a special general meeting by giving, subject to subclause 7.1.7, not less than ten (10) days notice of the meeting to the Trustees and to the Special Trust Adviser(s);

7.1.7. **Particulars of Notice:** every notice of meeting given by the Secretary to the Trustees and the Advisory Trustees shall be in writing and shall state the date, time and place of the meeting, and every notice of a meeting requisitioned pursuant to subclause 7.1.6 shall state the matters to be discussed at that meeting. Notice of any meeting may be abridged or waived if all the Trustees consent in writing to such abridgment or waiver.

7.2. **Quorum:** A quorum at meetings of the Trustees shall be comprised of 3 Trustees and such quorum shall include at least one Trustee representing HDC and one Trustee representing WRC.

7.3. **Validity of Proceedings:** All acts done by any meeting of Trustees or by any person acting as Trustee shall, notwithstanding that it be afterwards discovered that there was some defect in the appointment of any such Trustee or Trustees or that any such Trustee or Trustees were for any reason disqualified from holding office as Trustee or that there was accidental failure to comply with subclause 7.1, be as valid as if such Trustee or Trustees had been duly appointed and were qualified to hold office as Trustee.

7.4. **Meetings by Videoconference:** The contemporaneous linking together of a quorum of the Trustees and the Secretary by videoconference (which may include a voice and visual link by video via internet or other electronic communication media) shall constitute a meeting of the Trustees and the provision of this clause as to meetings of the Trustees shall apply to such meetings provided the following conditions are met:

7.4.1. each Trustee, except in the case of urgency, shall be entitled to at least two days' notice of such a meeting by teleconference and to be linked by the applicable media for the purposes of the meeting;

7.4.2. each of the Trustees taking part in the meeting by videoconference must be able to hear each of the other Trustees taking part during the whole of the meeting;

7.4.3. at the commencement and conclusion of such meeting each Trustee must acknowledge his or her presence;

7.4.4. a Trustee may not withdraw from such a meeting unless that Trustee has previously obtained the express consent of the Chairperson to do so; and

7.4.5. a Trustee linked by the applicable media for the purposes of the meeting shall be conclusively presumed to have formed part of the quorum of such meeting throughout the meeting unless the Trustee obtains the express consent of the Chairperson to withdraw from such a meeting.

7.5. **Chairperson:** The Trustees shall appoint a Chairperson of the Trustees from among their number who shall hold office for a term of up to three years as set by the Trustees. Any retiring or retired Chairperson may be appointed as the Chairperson. The Trustees may at any time remove the Chairperson and appoint another person to that position.

7.6. **Secretary:** The Trustees shall from time to time appoint either one of their number or some other person to be Secretary to hold office at the Trustees' pleasure.

7.7. **Majority Decisions:** Except as otherwise provided, and subject to subclause 7.2, all resolutions passed at a meeting of the Trustees shall be by a majority of Trustees present at that meeting and any such resolution shall be binding on all Trustees. The Chairperson shall have a casting as well as a deliberative vote in the event of a tie and equality of votes.

7.8. **Resolutions in Writing:** A resolution in writing, signed by all the Trustees shall be as valid and effectual as if it had been passed at a meeting of the Trustees. Any such resolution may consist of several documents in like form each signed by one or more Trustee.

7.9. **Recission of Resolutions:** Any resolution of the Trustees may be rescinded or varied from time to time by the Trustees by the same majority as was necessary to pass the resolution being rescinded or varied.

7.10. **Minutes:** A minute book shall be provided and kept by the Trustees. Minutes of the proceedings of all meetings of the Trustees shall be prepared by the Secretary and entered in the minute book and if confirmed at a subsequent meeting of the Trustees shall be signed by the Chairperson as a true and correct record. Every such minute purporting to be so signed shall be prima facie evidence of the facts therein stated.

7.11. **Bank Accounts:** The Trustees shall keep an account or accounts at such bank or banks as they shall from time to time determine and payment orders to the Trust's bank shall be prepared, reviewed and authorised by such person or persons as the Trustees shall from time to time authorise in writing.

7.12. **Accounts and Audits:** The Trustees shall cause full and correct records and accounts to be kept of all their receipts, credits, payments, assets, liabilities and transactions and all other matters necessary for showing the true state and condition of the Trust and as soon as practicable after the end of each Financial Year cause to be prepared financial statements including a balance sheet, income and expenditure account and notes to those statements, giving a true and fair view of the financial position of the Trust for that Financial Year. If the Trustees so resolve, such financial statements shall be audited by a chartered accountant appointed for that purpose by the Trustees.

7.13. **Execution of Documents:** Subject to clause 7.13 all documents required to be executed by the Trustees shall be deemed to be validly executed and binding if those documents have been entered into and executed by the authority of the Trustees previously given and signed by at least two (2) Trustees or any other person appointed by the Trustees for the purpose.

7.14. **Affixing Seal:** Should the Trustees become incorporated as a Board under the Charitable Trusts Act 1957 they shall provide a common seal for the Board which shall be deposited with the Secretary for the time being and which shall be affixed by the authority of the Trustees previously given to any document requiring execution by the Board. Every such affixing shall be performed in the presence of and accompanied by the signatures of two (2) Trustees each of whom shall have been appointed by a different authorised party and shall be sufficient evidence of the authority to affix such seal and no person dealing with the Trustees shall be bound or concerned to see or inquire as to the authority under which any document is sealed or in whose presence.

7.15. **Tax Returns:** The Trustees shall cause to be prepared or filed with the Inland Revenue Department and or Charities Services all necessary tax accounts, returns, reports, declarations, notices, certificates, reconciliations and other information required to be prepared or filed so as to allow the Trust to retain its charitable status for taxation purposes.

7.16. **Notices:** Any notice to be given to the Secretary pursuant to this deed shall be in writing signed by the person or persons giving the notice and served at the office of the Trust. Any notice or document so served shall be deemed to be duly given:

7.16.1. **By Hand:** if delivered by hand, when so delivered;

7.16.2. **By Electronic Mail:** if delivered by electronic mail, when receipt is confirmed;

7.16.3. **By Post:** if delivered by post, on the fifth working day after posting;

7.16.4. **By Other Methods:** if delivered in accordance with any other method authorised by any relevant statute or regulation.

8. MODIFICATION OF TERMS OF THIS DEED

8.1. With the consent of HDC and WRC the Trustees may from time to time by resolution of all the Trustees modify or amend any or all of the terms of this deed provided however that no such modification shall at any time be made which detracts from the Charitable Purposes of the Trust and that no such modification is inconsistent with the requirements of the Resource Consents as set out in Schedule 1.

8.2. The Trustees shall upon the request of HDC and WRC amend this deed and Schedule 1 and 2 as required to incorporate the terms of any new or amended Resource Consents granted by HDC and WRC that relate to the Charitable Purposes of the Trust. The Trustees shall not unreasonably withhold consent of such amendment upon evidence from HDC, WRC that:

8.2.1. if concerning additional Trust Land, the consent holder has executed irrevocable transfer documents to enable the Trust to complete the transfer of any additional Trust Land.

8.2.2. that the transfer documents mentioned in 8.2.1 be held in Escrow subject to conditions as set out in the Resource Consents.

8.2.3. if concerning activities to be undertaken on land that is not to be transferred to the Trust, that executed irrevocable land access arrangements are in place.

8.2.4. the Trust will be appropriately capitalised for the entirety of its responsibilities and the Trustees indemnified out of the Trust Fund.

9. TRUSTEES' LIABILITY

9.1. **Liability for Loss:** In the professed execution of the trusts of this deed no Trustee shall be liable for any loss to the Trust Fund arising:

9.1.1. **Investment:** by reason of any improper or imprudent investment made by any Trustee in good faith;

9.1.2. **Agent:** from the negligence or fraud or delay of any agent instructed by any Trustee in good faith (notwithstanding that the instruction of such agent was not necessary or expedient and notwithstanding any statutory provision or rule of law to the contrary);

9.1.3. **Mistake:** by reason of any mistake or omission made by any Trustee in good faith;

9.1.4. **Delay:** by reason of any delay caused by any Trustee;

9.1.5. **Deposit of Funds:** by reason of all or part of the Trust Fund being lawfully deposited in the hands of any banker or solicitor;

9.1.6. **Security:** by reason of the insufficiency or deficiency of any security upon which all or part of the Trust Fund may be invested;

9.1.7. **General:** any other act or omission of any other Trustee;

unless the loss arises from dishonesty, wilful misconduct (known by that Trustee to be a breach of trust), or gross negligence.

9.2. **Trusts Act 2019:** Subject to clauses 9.1 and 5.2, notwithstanding the provisions of sections 29 to 37 (inclusive) and section 59 of the Trusts Act 2019, when exercising any power to invest the Trust Fund (or part thereof), the Trustees must act honestly and in good faith, with ordinary prudence and may consider:

(a) the Purposes; and

(b) whether there is a need for expert advice from an adviser such as a lawyer, accountant, actuary, investment adviser, valuer, surveyor, other subject advisor or a Special Trust Adviser, or consent under clause 5.3.

9.3. **Proceedings:** No Trustee shall be bound to take, or be liable for failure to take, any proceedings against another Trustee or other Trustees for any breach or alleged breach of trust committed by such other Trustee or Trustees.

9.4. **Receipt of Monies:** Subject to subclauses 9.1 and 9.2, a Trustee shall be chargeable only for such monies as shall have actually been received by that Trustee. For the purposes of this subclause a Trustee shall be deemed to have received monies even if not actually paid to that Trustee if those monies have been credited in account, reinvested, accumulated, capitalised, carried to any reserve, sinking or insurance fund, or otherwise dealt with on that Trustee's behalf.

10. RESTRICTIONS ON BENEFIT FROM THE TRUST

10.1. **No Determination of Income:** Notwithstanding anything contained or implied in this deed, where the Trustees carry on or engage in any business by or on behalf of or for the benefit of the Trustees upon the trusts of this deed, no person within the ambit of paragraphs 5(b) (i), or (iv) of Section CW42 of the Income Tax Act 2007 shall, by virtue of that capacity and within the ambit and scope of the said section CW42, paragraphs5(b) (i), (ii), (iii) or (iv), and with the exceptions therein contained, in any way (whether directly or indirectly) determine, or materially influence in any way the determination of, the nature or the amount of any benefit or advantage (whether or not convertible into money) or any income of any of the kinds referred to in section CW42 of the Income Tax Act 2007able to be received, gained, achieved, afforded or derived

by that person from that business, or the circumstances in which that benefit or advantage or income is or is to be so received, gained, achieved, afforded or derived.

10.2. **No Non-Exempt Derivation:** Nothing in this deed shall authorise the derivation of income to which paragraphs 5(b) (i), (ii), (iii) or (iv) of Section CW42 of the Income Tax Act 2007applies and which is excluded from exemption from income tax by the said CW42 of the Income Tax Act 2007.

11. TRUSTEES' REMUNERATION AND EXPENSES

11.1. **Professional Remuneration:** Any Trustee being a lawyer, accountant or other person engaged in any profession, business or trade shall be entitled to be paid all usual professional, business and trade charges for business transacted, time expended and all acts done by him or her or any employee or partner of his or hers in connection with the trusts of this deed including acts which a Trustee not being in any profession, business or trade could have done personally

11.2. **General Remuneration:** Each Trustee (other than a Trustee remunerated pursuant to subclause 11.1 to the extent that such remuneration covers services to which this subclause 11.2 applies) shall be entitled to remuneration for their services.

11.2.1. The setting of the level of the remuneration of Trustees shall be undertaken at the Annual General Meeting as per 7.1.3, and having reasonable regard to the duties and responsibilities of Trustees, and subject to agreement of HDC and WRC. Such agreement shall not be unreasonably withheld.

11.3. **Expenses:** Each Trustee shall be entitled to be indemnified against, and reimbursed for, all travelling, hotel and other expenses properly incurred by them in attending and returning from meetings of the Trustees or in connection with the trusts of this deed.

12. INDEMNITY

Each Trustee shall be indemnified out of the Trust Fund for and in respect of any loss or liability which such Trustee may sustain or incur by reason of the carrying out or omission of any function, duty or power of the Trustees under this deed subject only to section 9 above.

13. NO PRIVATE PECUNIARY PROFIT

Nothing expressed or implied in this deed shall permit the activities of the Trustees, or any business carried on by or on behalf of or for the benefit of the Trustees, upon the trusts of this deed to be carried on for the private pecuniary profit of any individual.

14. GOVERNING LAW

The Trust shall be governed by and construed in accordance with the laws of New Zealand.

IN WITNESS WHEREOF this deed has been executed.

THE COMMON SEAL of **THE MARTHA TRUST** was affixed in the presence of two trust board members:

THE MARTHA TRUST
The Common Seal Of
2740672

Signature of witness | Trust Board Member

Signature of witness | Trust Board Member

APPROVED BY

SIGNED on behalf of **OCEANA GOLD (NEW ZEALAND) LIMITED** by:

Signature of director

Signature of director

Matthew Hine
Name of director

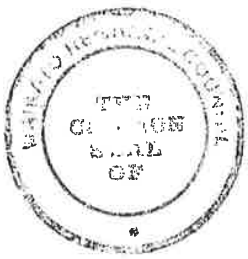
David Way
Name of director



THE COMMON SEAL of **HAURAKI DISTRICT COUNCIL** was affixed in the presence of:

Mayor

Chief Executive



THE COMMON SEAL of **WAIKATO REGIONAL COUNCIL** was affixed in the presence of:

Chairperson

Chief Executive

Schedule 1. Resource Consent conditions of WRC and HDC

WRC

Each of the Waikato Regional Council resource consents as finalised by the Environment Court decision A114/99 dated 13 October 1999 is subject to each of the conditions set out in Schedule 1 of those consents as modified by subsequent consenting processes. Conditions 10.13 to 10.26 of Schedule 1 currently provide as follows:

10.13 As soon as practicable after the grant of this consent and in any event prior to the placement of PAF waste into Storage 1A, the consent holder, in consultation with the Councils, shall establish a trust ("the Trust") (charitable if possible) whose purposes and powers shall be :

- after completion of the closure of the Site to take legal title to the land on which Storage 2 and Storage 1A are located, (as shown in Appendix A). The Trust shall have no power of sale of the land;
- after completion of the closure of the Site to take legal title to the park to be formed at Junction Road (as shown in Appendix A);
- after completion of the closure of the Site to take legal title to the land upon which the Water Treatment Plant is located (as shown in Appendix A);
- to monitor and maintain these facilities in perpetuity, and to be responsible for such monitoring and maintenance as to ensure that Storage 2 and Storage 1A and the park (and proposed pit lake if acceptable to LINZ) remain in a stable, self- sustaining, rehabilitated state;
- to obtain any resource consents that may be required after completion of the closure of the Site and the expiration or surrender of this consent;
- without limiting the above, to take out insurance cover against unexpected risks;
- to reimburse the Councils for any costs incurred by them in monitoring or maintaining Storage 2 and Storage 1A, the park, and proposed pit lake;
- to invest any funds held to generate the necessary income to pay for the above purposes.

These purposes and powers shall be recorded in a Trust Deed approved by the Councils.

The Trust Deed shall provide:

- that the Councils shall have the power to appoint two trustees each to the Trust;
- for the appointment by the Councils, after consultation with Ngati Tamatera, of one additional trustee representing Ngati Tamatera; and

- for the appointment by Te Runanga a Iwi o Ngati Tamatera Incorporated of one advisory trustee representing Ngati Tamatera.

10.14 The consent holder shall be responsible for all costs associated with the establishment of the Trust. The solicitor appointed to act for the Trust shall be independent of the solicitors acting for the consent holder and shall be approved of by the Councils.

10.15 The consent holder shall execute irrevocable transfer documents to enable the Trust to complete the transfer of land described in Appendix G, and these transfer documents are to be held in escrow subject to condition 18 by the solicitor acting for the Trust.

~~10.16 The consent holder shall execute an irrevocable deed of transfer in favour of the Trust of the land upon which the park at Junction Road is to be sited, and shall provide the executed transfer together with the certificates of title (as soon as they are issued) to be held in escrow subject to condition 10.18 by the solicitor acting for the Trust.~~

~~10.17 The consent holder shall execute an irrevocable deed of transfer in favour of the Trust of the land upon which the Water Treatment Plant is sited and shall provide the executed transfer together with the certificates of title (as soon as they are issued) to be held in escrow subject to condition 10.18 by the solicitor acting for the Trust.~~

10.18 The Trust Deed shall provide that upon the completion of closure of the Site to the satisfaction of the Councils, the transfers of land will be completed by the trustees registering the transfers on the relevant certificates of title, and the trustees shall undertake their responsibilities with respect to the park, proposed pit lake and surrounds, and tailings storage facilities. The Water Treatment Plant shall be in good working condition at the time the transfer of it to the Trust is completed.

10.19 Prior to the exercise of this consent the consent holder shall provide and maintain in favour of the Councils a capitalisation bond to secure the settlement on the Trust of the required capital sum to fund the Trust to carry out its obligations.

10.20 The capitalisation bond shall be in a form approved by the Councils and, subject to these conditions, shall be on the terms and conditions required by the Councils.

10.21 Unless the capitalisation bond is a cash bond, the performance of all of the conditions of the capitalisation bond shall be guaranteed by a guarantor acceptable to the Councils.

10.22 The amount of the capitalisation bond shall be fixed annually by the Councils and shall cover:

- the estimated costs of dealing with any adverse effect on the environment which may become apparent after the surrender or expiry of this consent. This sum may include (without limitation) provision to deal with structural instability or failure, land and/or water contamination, and failure of rehabilitation. Such estimated costs shall include the costs of investigation, prevention, and remediation of any adverse effect
- the estimated costs of monitoring for and of any adverse effect and of measures taken to avoid, remedy, or mitigate any adverse effect

- the estimated costs of long-term monitoring and maintenance of the area to be owned or managed by the Trust, following completion of closure of the Site
- provision for contingencies
- provision for the reasonable remuneration of the trustees having regard to their duties and responsibilities as trustees and be based on the residual risk assessment dated 20 July 1998 prepared by the consent holder and provided to the Councils. Such residual risk assessment shall be updated annually.

The amount of the reviewed bond shall be advised to the consent holder at least one month prior to the annual review date.

The amount of the bond shall be reduced by the capital amounts settled on the Trust from time to time by the consent holder.

10.23 Should the consent holder not agree with the amount of the capitalisation bond fixed by the Councils then the matter shall be referred to arbitration in accordance with the procedures set out in conditions 10.7 and 10.8. Subject to condition 10.8, that sum shall be adjusted in accordance with the arbitration determination. The consent holder shall not exercise this consent if the variation of the existing capitalisation bond or new capitalisation bond is not provided in accordance with this condition.

10.24 The capitalisation bond may be varied, cancelled, or renewed at any time by agreement between the consent holder and the Councils.

10.25 The capitalisation bond shall expire upon the settlement on the Trust by the consent holder of the required capital sum.

10.26 All costs relating to the capitalisation bond shall be paid by the consent holder.

HDC

The Hauraki District Council land use consent as finalised by the Environment Court decision A114/99 dated 13 October 1999 and as modified by subsequent consenting processes, included condition 3.31 clauses 13 to 24 of the Martha Extended Project (EMMA) consent. The EMMA consent expired on 18 October 2019 and on its expiry was incorporated into the Council's Operative District Plan as a permitted activity, as follows:

13. As soon as practicable after the grant of this consent and in any event prior to the placement of PAF waste into Storage 1A, the consent holder, in consultation with the Councils, shall establish a Trust ("the Trust") (charitable if possible) whose purposes and powers shall be:

- to take legal title after completion of the closure of the site to the land on which Storage 2 and Storage 1A are located (as shown in Appendix G). The Trust shall have no power of sale of the land;

- to take legal title after completion of the closure of the site to the park to be formed at Junction Road (as shown in Appendix G);
- to take legal title after completion of the closure of the site to the land upon which the Water Treatment Plant is located (as shown in Appendix G);
- to monitor and maintain these facilities in perpetuity and to be responsible for such monitoring and maintenance as to ensure that Storage 2 and Storage 1A and the park (and proposed pit lake if acceptable to LINZ) remain in a stable, self- sustaining, rehabilitated state;
- to maintain and monitor the proposed pit lake (subject to agreement with LINZ);
- to obtain any resource consents that may be required after completion of the closure of the site and the expiration or surrender of this consent;
- without limiting the above, to take out insurance cover against unexpected risks;
- to reimburse the Councils for any costs incurred by them in monitoring or maintaining Storage 2 and Storage 1A, the park, and proposed pit lake;
- to invest any funds held to generate the necessary income to pay for the above purposes.

These purposes and powers shall be recorded in a Trust Deed approved by the Councils.

The Trust Deed shall provide:

- that the Councils shall have the power to appoint two trustees each to the Trust;
- for the appointment by the Councils, after consultation with Ngati Tamatera, of one additional trustee representing Ngati Tamatera; and
- for the appointment by Te Runanga a Iwi o Ngati Tamatera Incorporated of one advisory trustee representing Ngati Tamatera.

14. The consent holder shall be responsible for all costs associated with the establishment of the Trust. The solicitor appointed to act for the Trust shall be independent of the solicitors acting for the consent holder and shall be approved of by the Councils.

15. The consent holder shall execute irrevocable transfer documents to enable the Trust to complete the transfer of land described in Appendix G, and these transfer documents are to be held in escrow subject to condition 18 by the solicitor acting for the Trust.

~~16. The consent holder shall execute an irrevocable deed of transfer in favour of the Trust of the land upon which the park at Junction Road is to be sited, and shall provide the executed transfer together with the certificates of title (as soon as they are issued) to be held in escrow subject to condition 18 by the solicitor acting for the Trust.~~

~~17. The consent holder shall execute an irrevocable deed of transfer in favour of the Trust of the land upon which the Water Treatment Plant is sited and shall provide the executed transfer together with the certificates of title (as soon as they are issued) to be held in escrow subject to condition 18 by the solicitor acting for the Trust.~~

18. The Trust Deed shall provide that upon the completion of closure of the site, the transfers of land will be completed by the trustees registering the transfers on the relevant certificates of title, and the trustees shall undertake their responsibilities with respect to the park, proposed pit lake and tailings storage facilities. The Water Treatment Plant shall be in good working condition at the time the transfer of it to the Trust is completed.

19. Prior to the exercise of this consent, the consent holder shall provide and maintain in favour of the Councils a capitalisation bond to secure the settlement on the Trust of the required capital sum to fund the Trust to carry out its obligations.

20. The capitalisation bond shall be in a form approved by the Councils and, subject to these conditions, shall be on the terms and conditions required by the Councils.

21. Unless the capitalisation bond is a cash bond, the performance of all of the conditions of the capitalisation bond shall be guaranteed by a guarantor acceptable to the Councils.

22. The amount of the capitalisation bond shall be fixed annually by the Councils and shall cover:

- the estimated costs of dealing with any adverse effect on the environment which may become apparent after the surrender or expiry of this consent. This sum may include (without limitation) provision to deal with structural instability or failure, land and/or water contamination, and failure of rehabilitation. Such estimated costs shall include the costs of investigation, prevention, and remediation of any adverse effect.
- the estimated costs of monitoring for and of any adverse effect and of measures taken to avoid, remedy, or mitigate any adverse effect.
- provision for contingencies.
- the estimated costs of long-term monitoring and maintenance of the area to be owned or managed by the Trust, following completion of closure of the site,
- provision for the reasonable remuneration of the trustees having regard to their duties and responsibilities as trustees

and be based on the residual risk assessment dated 20 July 1998 prepared by the consent holder and provided to the Councils. Such residual risk assessment shall be updated annually.

The amount of the reviewed bond shall be advised in writing to the consent holder at least one month prior to the annual review date.

The amount of the bond shall be reduced by the capital amounts settled on the Trust from time to time by the consent holder.

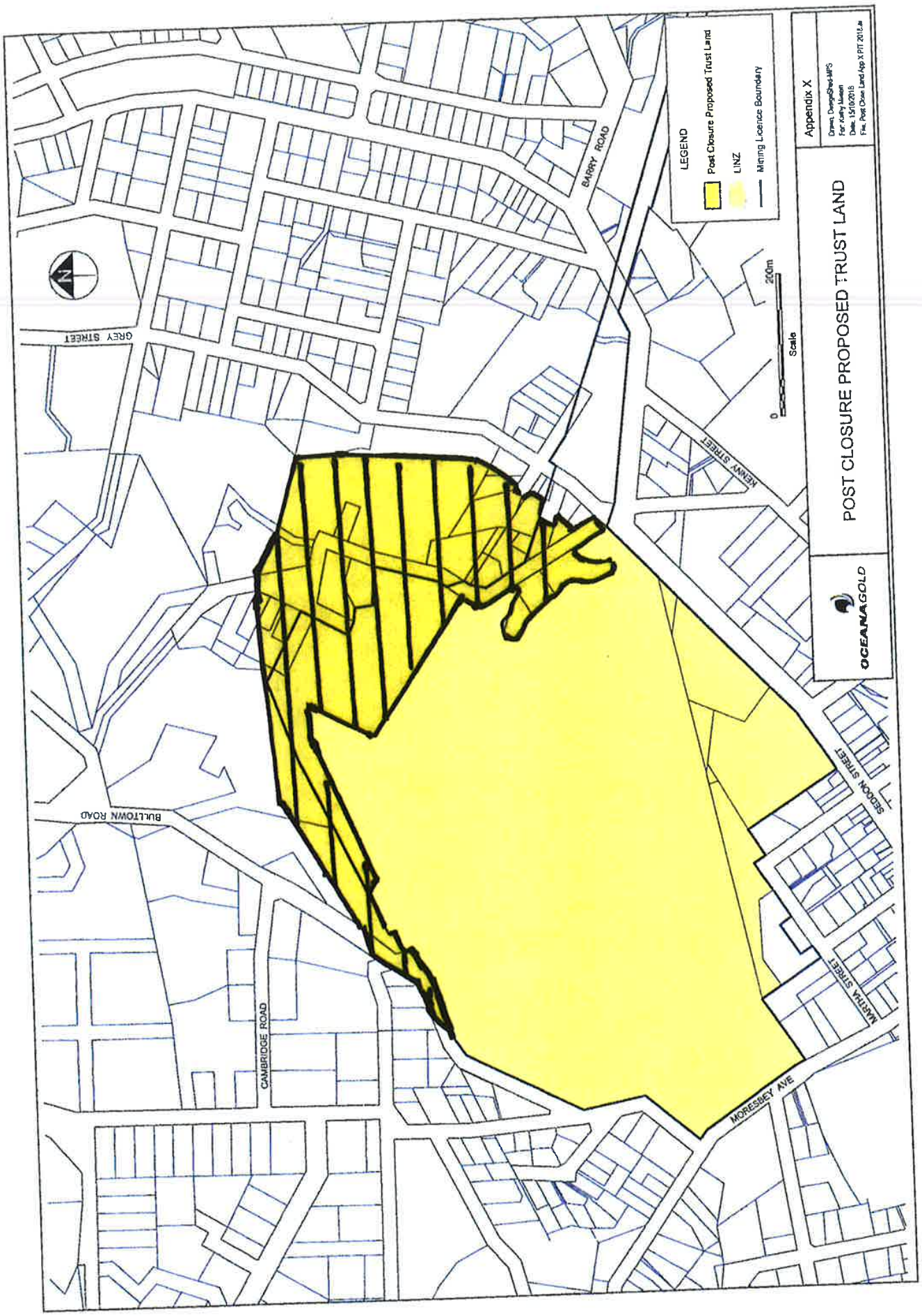
23. Should the consent holder not agree with the amount of the capitalisation bond fixed by the Councils then the matter shall be referred to arbitration in accordance with the procedures set out in conditions 7 and 8 above. Subject to condition 8, that sum shall be adjusted in accordance with the arbitration determination. The consent holder shall not exercise this consent if the variation of the existing capitalisation bond or new capitalisation bond is not provided in accordance with this condition.

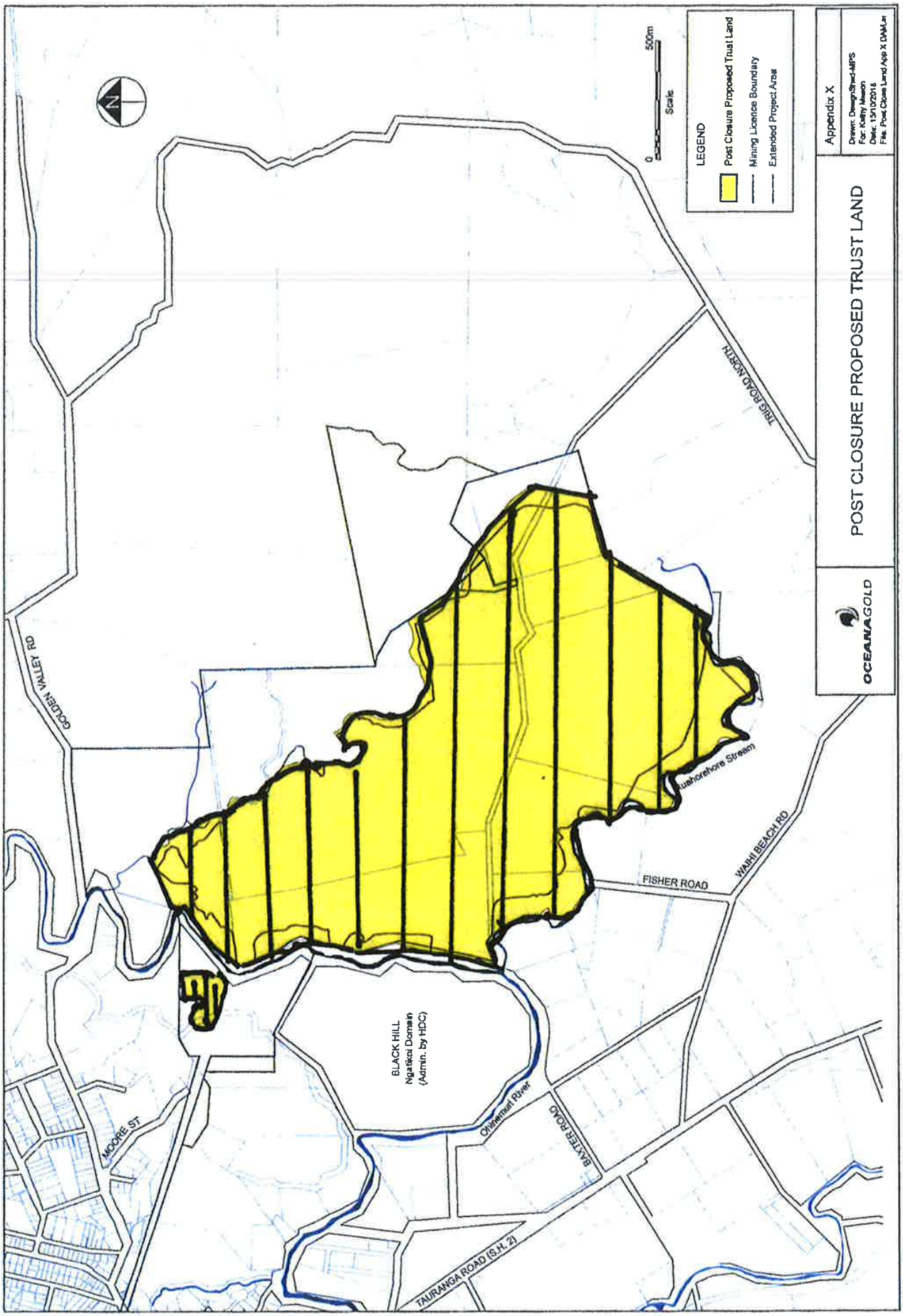
24. The capitalisation bond may be varied, cancelled, or renewed at any time by agreement between the consent holder and the Councils.

25. The capitalisation bond shall expire upon the settlement on the Trust by the consent holder of the required capital sum.

26. All costs relating to the capitalisation bond shall be paid by the consent holder.

Schedule 2. Plan of Trust Land


POST CLOSURE PROPOSED TRUST LAND
Appendix X
LEGEND
Post Closure Proposed Trust Land
LINZ
Mining Licence Boundary
Scale
0
200m
OCEANAGOLD
BARRY ROAD
GREY STREET
KENNY STREET
SEDDON STREET
MARTHA STREET
MORESBEY AVE
CAMBRIDGE ROAD
BULLTOWN ROAD


POST CLOSURE PROPOSED TRUST LAND
OCEANAGOLD
Appendix X
LEGEND
Post Closure Proposed Trust Land
Mining License Boundary
Extended Project Area
0
500m
Scale
N
GOLDEN VALLEY RD
TRIG ROAD NORTH
FISHER ROAD
WAIHI BEACH RD
BLACK HILL
Ngaitikoi Domain
(Admin. by HDC)
MOORE ST
Ohinemuri River
BAXTER ROAD
TAURANGA ROAD (S.H. 2)

Appendix B

The Martha Trust, a duly incorporated charitable trust board incorporated under the Charitable Trusts Act 1957
(Trustees)

DEED OF VARIATION OF THE TRUST DEED OF THE MARTHA TRUST

BROOKFIELDS
LAWYERS

DEED OF VARIATION OF THE TRUST DEED OF THE MARTHA TRUST

DEED dated the 27 day of November 2025

PARTIES

1. **THE MARTHA TRUST** a duly incorporated charitable trust board incorporated under the Charitable Trusts Act 1957,
("**Trustees**")

INTRODUCTION

A. The Settlor, the **WAIHI GOLD COMPANY** being an unincorporated joint venture comprised of Welcome Goldmines Limited, Martha Mining Limited, Waihi Mines Limited and AUAG Resources Limited, and being the owner and operator of the Martha Mine at Waihi, established the Martha Trust on terms recorded by deed dated on or about 26 January 2001. The Settlor has since assigned its rights, responsibilities, and operations to Oceana Gold (New Zealand) Limited ("**OGL**") which is now signing this Deed of Variation in their stead.

B. Hauraki District Council ("**HDC**") is the Territorial Authority for the land on which the mine is situated.

C. Waikato Regional Council (**"WRC")** is the Regional Council for the land on which the mine is situated.

D. The Martha Trust was established in 2001 on terms recorded by deed pursuant to the Resource Consent conditions to take legal title of land after completion of closure of the mine; to monitor and maintain facilities in perpetuity and to ensure that these facilities (in particular the tailings storage facilities and proposed pit lake) remain in a stable, self- sustaining, rehabilitated state.

E. Thc other purposes of the Trust as initially set out in the Resource Consents were to provide an entity to obtain and maintain any Resource Consents that may be required after completion of the closure of the Mine site and to hold insurance cover against unexpected risks.

F. On 17 July 2019 The Martha Trust was incorporated under the Charitable Trusts Act 1957 with registration number 2740672.

G. The Martha Trust Trustees, in consultation with OGL, the HDC and the WRC undertook a review of the original Trust Deed and made amendments to appropriately modernise the Deed, signing an amended Trust Deed on 31 May 2021 ("**2021 Trust Deed**").

H. On 23 December 2024 the Fast-track Approvals Act 2024 came into force to facilitate the delivery of infrastructure and development projects with significant regional or national benefits. The Martha Trust Trustees, in consultation with OGL, the HDC and the WRC were required to consider whether the 2021 Trust Deed requires amendment to take into consideration the provisions of the Fast-track Approvals Act 2024 and possible further legislative changes in respect of the Resource Management Act 1991.

I. Clause 8.1 of the 2021 Trust Deed provides that:

> "8.1. With the consent of HDC and WRC the Trustees may from time to time by resolution of all the Trustees modify or amend any or all of the terms of this deed provided however that no such modification shall at any time be made which detracts from the Charitable Purposes of the Trust and that no such modification is inconsistent with the requirements of the Resource Consents as set out in Schedule 1.

J. The Trustees wish to modify the 2021 Trust Deed to take into consideration:

a) an approval granted under the Fast-track Approvals Act 2024, and

b) to provide for the land use and resource consents granted by decision makers under any other Act to accommodate new and proposed activities in and in the vicinity of Waihi.

The proposed modifications do not detract from the exclusively Charitable Purposes and objects of The Martha Trust.

THIS DEED RECORDS that:

1. The 2021 Trust Deed be amended by:

(a) The addition of the following definitions in clause 1.1:

"Act" means legislation enacted by the Parliament of New Zealand.

"Fast-track Approvals Act 2024" means the Fast-track Approvals Act 2024 including any amendments, modifications, or updates to that Act, regulation, or statutory provision and any statute, regulation, or statutory provision enacted in substitution for, or incorporating, the relevant provisions of that Act.

"**Resource Management Act 1991**" means the Resource Management Act 1991 including any amendments, modifications, or updates to that Act, regulation, or statutory provision and any statute, regulation, or statutory provision enacted in substitution for, or incorporating, the relevant provisions of that Act.

(b) The amendment and replacement of the following definitions in clause 1.1:

"OGL" means Oceana Gold (New Zealand) Limited and its successors and assigns which holds the land use consents transferred to it and/or granted by HDC or pursuant to an approval granted under the Fast-track Approvals Act 2024, in relation to the activities carried out at the Martha Mine and other mines operated by OGL in and in the vicinity of Waihi as set out in Schedule 1 (as may be amended or replaced from time to time) and for which the Resource Consents have been granted or transferred. OGL may also be referred to as the "**consent holder**";

"Resource Consents" means the land use consents (as amended or replaced from time to time) granted by HDC under the Resource Management Act 1991 or under any other Act and the Resource Consents (as amended or replaced from time to time) granted by WRC under the Resource Management Act 1991 or under any other Act, or that corresponds to an approval granted under the Fast-track Approvals Act 2024, in relation to activities carried out at the Martha Mine and other mines operated by OGL in and in the vicinity of Waihi as set out in Schedule 1 (as may be amended or replaced from time to time);

(c) The amendment of Clause 8.1 with the insertion of the words "(as may be amended or replaced from time to time)" at the end of the clause, with effect that clause 8.1 shall read as follows:

"8.1. With the consent of HDC and WRC the Trustees may from time to time by resolution of all the Trustees modify or amend any or all of the terms of this deed provided however that no such modification shall at any time be made which detracts from the Charitable Purposes of the Trust and that no such

modification is inconsistent with the requirements of the Resource Consents as set out in Schedule 1 (as may be amended or replaced from time to time)."

(d) The amendment of Clause 8.2 as follows:

(i) the deletion of the words "granted by HDC and WRC" in the first sentence of Clause 8.2,

(ii) the deletion of the word "that" at the beginning of Clause 8.2.2, and

(iii) the addition of the word "enforceable" after the word "executed" in Clause 8.2.3.

with effect that clause 8.2 shall read as follows:

"8.2. The Trustees shall upon the request of HDC and WRC amend this deed and Schedule 1 and 2 as required to incorporate the terms of any new or amended Resource Consents that relate to the Charitable Purposes of the Trust. The Trustees shall not unreasonably withhold consent to such amendment upon evidence from HDC, WRC that:

8.2.1. if concerning additional Trust Land, the consent holder has executed irrevocable transfer documents to enable the Trust to complete the transfer of any additional Trust Land.

8.2.2. the transfer documents mentioned in 8.2.1 be held in Escrow subject to conditions as set out in the Resource Consents.

8.2.3. if concerning activities to be undertaken on land that is not to be transferred to the Trust, that executed, enforceable irrevocable land access arrangements are in place.

8.2.4. the Trust will be appropriately capitalised for the entirety of its responsibilities and the Trustees indemnified out of the Trust Fund."

2. The 2021 Trust Deed in all other respects remains in full force and effect except to the extent expressly modified and varied by this deed.

3. Definitions in the Introduction to this deed, the 2021 Trust Deed and the body of this deed are read as part of this deed and shall have the defined meaning in the whole of this Deed.

SIGNED:

The Common Seal of **THE MARTHA TRUST** was affixed in the presence of its Trust Board Members:

Signature of witness / Trust Board Member

B.J. MORRISON

Signature of witness / Trust Board Member

JOHN TRESIDDA

Signature of witness / Trust Board Member

Signature of witness / Trust Board Member

THE MARTHA TRUST The Common Seal Of 2740672

SEAL

CONSENT AFFIRMED BY

HAURAKI DISTRICT COUNCIL

The Common Seal of the **HAURAKI DISTRICT COUNCIL** in the presence of:

Mayor

Chief Executive

THE HAURAKI DISTRICT COUNCIL THE Common Seal OF

SEAL

WAIKATO REGIONAL COUNCIL

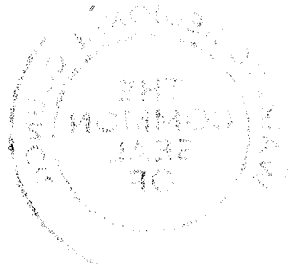
The Common Seal of the **WAIKATO REGIONAL COUNCIL** in the presence of:



SEAL

Chairperson

Chief Executive



MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor and Councillors
Author	Michelle Clive Strategic Planning
Meeting date	13 May 2026
File reference	Document: 4062161 Appendix A: Draft Privacy Policy - 3930587
Subject	**Privacy Policy for adoption**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Privacy Policy for adoption, (document number 4062161

b) Approves Option 1 – Adopts the Privacy Policy as included as Appendix A of this report (with/without amendments),

OR

c) Approves Option 2 – Does not adopt the Privacy Policy.

2 TE ARONGA | PURPOSE

The purpose of this report is to present the Policy, Planning and Emergency Management Committee's recommendation to adopt the Privacy Policy, as included as Appendix A.

3 WHAKAPAPA | BACKGROUND

3.1 The Privacy Act

The Privacy Act 2020 (the Act) governs how personal information must be handled by agencies, which includes councils. The overarching purpose of the Act is to promote and protect individual privacy in the collection, use, storage, and disclosure of personal information.

Key requirements and obligations for Council include:

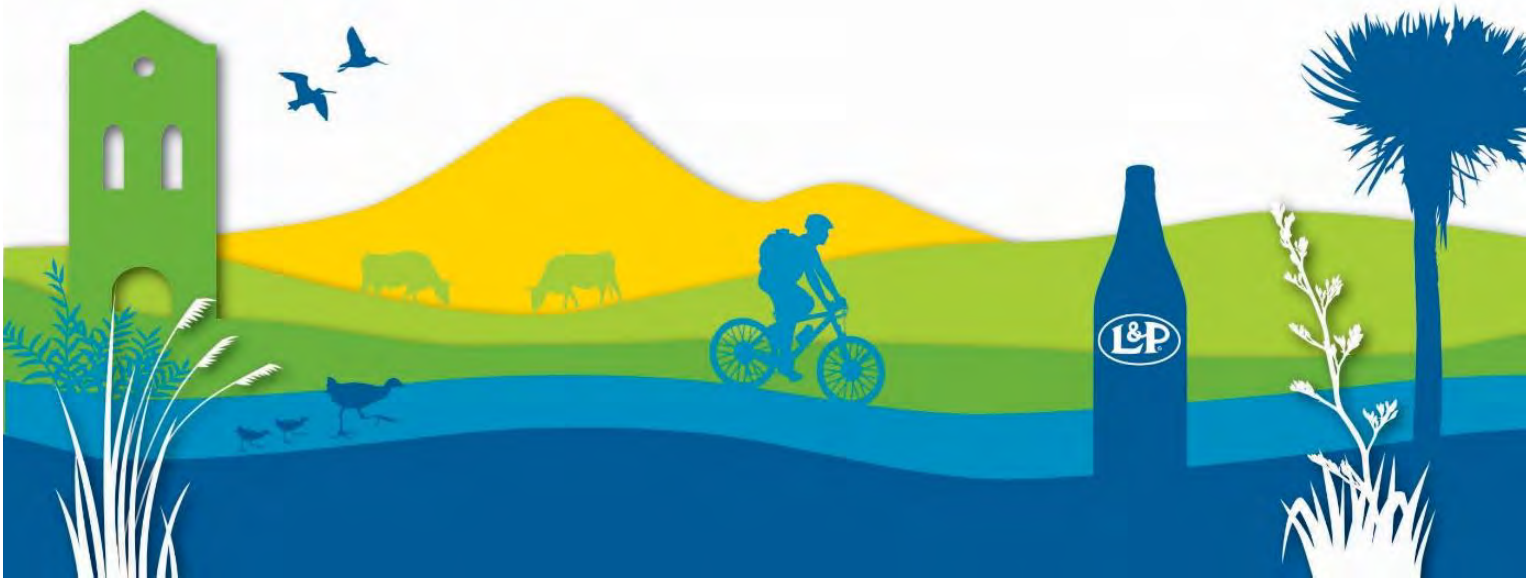
HAURAKI
DISTRICT COUNCIL

2026

Privacy Policy

Poupou Matatapu

our home, our future
tō tātou rohe kāinga, tō tatou ao tūroa



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1. Timatanga Kōrero | Introduction

1.1. Your privacy is important to Hauraki District Council. This Privacy Policy covers our collection, use and disclosure of your personal information as well as our obligations and rights as set out in the Privacy Act 2020..

1.2. In this Privacy Policy, the Council is referred to as "we", "our" or "us".

1.3. We may change this Privacy Policy from time to time. The most current version will be available online.

2. Related information

2.1. There is related information in comment boxes in this policy. Related information does not form part of this policy and may be inserted, changed or removed without any formality.

This is what the comment boxes look like – they're to help explain the more technical bits, or refer you to information that is somewhere else.

3. What kind of personal information we collect

3.1. The personal information we collect may include your name, date of birth, address or area you live in, email address, telephone numbers, age, gender, household arrangement, prior criminal convictions, and pictures or video footage of you.

3.2. It may also include information on your use of our services or facilities and any other information provided by you or through your communications with us.

4. When we collect your information

4.1. We may collect personal information about you when you, or someone authorised to act on your behalf, provides information to us directly. For example, when you:

- apply for employment with us,
- correspond with us, whether in person, by letter, phone, text, email, instant messages or other means of electronic communication, including in relation to any payment you make to us,
- complete and submit forms we provide for applications for consents, licences, approvals, permits, funding or other authorisations,
- use of any of our services or facilities, including signing up for and using our online services and apps, such as our online payment services,
- submit a written submission, request or other feedback in relation to applications for consents, licences, approvals, permits, funding or other authorisations, or in relation to any form of draft or proposed plan, policy, bylaw or other document,
- subscribe to any of our newsletters or update services, or
- follow or post comments in response to our social media or other facilities such as Facebook, Twitter, LinkedIn, and YouTube.

4.2. We may keep a record of any information that you acquire from us.

4.3. We may monitor and record phone calls made to or by us for quality control or staff training purposes. If a call you make to us, or that we may make to you, is to be monitored and recorded, you will be informed of this at the time of the call.

4.4. We may collect personal information about you from another organisations or persons, such as:

- Our related organisations including Council Controlled Organisations.
- Our suppliers which include organisations such as:
  - Government organisations such as Land Information New Zealand and the New Zealand Police
  - QV (Quotable Value)
  - Solicitors/conveyancers
  - Our website hosting or internet service providers
  - Consultation providers (e.g. for surveys)
  - Credit reporting agencies.

4.5. If we have collected personal information from another organisation or persons as per section 4.4 we are required to take reasonable steps (unless an exception applies) to make sure you are aware of the following matters:

Exceptions for 4.5 can be found in the Privacy Amendment Act 2025, Part 1, Section 22.

- the fact that the information has been collected,
- the purpose of the collection,
- the intended recipients of the information,
- the name and address of the agency that is collecting the information and the agency that holds the information,
- if the collection is authorised or required by law, which particular law, and
- your rights of access to, and correction of, your information.

4.6. Requirements for section 4.5 applies to information collected on or after of 1 May 2026.

5. When and where we collect still or video footage

5.1. We may collect still or video footage through various means, including:

5.1.1. **Closed Circuit Television (CCTV)** may be used in accordance with our CCTV Policy; including to monitor traffic and pedestrian movements, and secure facilities such as service centres, libraries, and recreation facilities. Public places are monitored in order to help reduce crime and anti-social behaviour (these are monitored by the Police). Only authorised people will be able to watch the CCTV footage for the purposes mentioned above or to regularly check the system is working. We will not actively attempt to identify individuals from the CCTV footage unless a reported or suspected incident needs investigation.

5.1.2. Council compliance and enforcement staff may wear **body cameras** only where the collection of footage is necessary and directly related to a lawful function of Council, including compliance, enforcement, investigation, or health and safety purposes. Footage will be collected in a fair and reasonable manner and only to the extent necessary for those purposes. Recorded information will be accessed, used, or disclosed only for the purpose for which it was collected, unless an exception under the Privacy Act 2020 applies or the use or disclosure is

otherwise authorised or required by law for the purpose which it was collected, after which it will be securely deleted in accordance with Council retention schedules.

5.1.3. Public sessions of **Council meetings** may be broadcast live online, and then made available on our website. Signage will clearly state the meeting is being filmed before you enter the online or physical meeting room. Elected members will mostly be filmed as they speak and debate at the meeting. However, the filming may include shots of the public in the background and anyone speaking in a public session.

5.1.4. Council may use **drones** in connection with our work and delivery of services. This may include conducting condition assessments of our assets, undertaking surveys of our property and capturing other property work under development. If we fly over private property for the purpose of survey works, we do so only with the relevant land owner's consent. We do not use any footage of privately-owned properties without this consent. If any drone footage identifies an individual, privacy enhancing technology is used to distort that individual's identity.

5.1.5. The Council may collect personal information in the form of other visual media, for use: in various documents of the Council and on the Council's website, including but not limited to planning documents, maps and promotional material; to monitor the state of Council assets and facilities; to monitor and respond to civil defence emergencies and health and safety situations at Council owned assets and facilities; and to monitor compliance with Council regulations and central government legislation.

5.2. The general public and the media shall not have access to any visual media held by the Council, unless a person is requesting to access footage of themselves. These requests will be handled in accordance with the Council CCTV Policy.

5.3. Other visual media will be stored in the Council's document management system which can only be accessed by employees of the Council.

5.4. Our use of drones is conducted in accordance with Civil Aviation Authority's rules and Council's Remotely piloted aircraft policy, and data is processed in accordance with this Policy.

6. Website use of cookies

6.1. When we provide services, we want to make them easy, useful and reliable. Where services are delivered on the internet, this sometimes involves placing small amounts of information on your device (for example, your computer or mobile phone). These small files are known as cookies. They cannot be used to identify you personally. These pieces of information are used to improve services for you.

6.2. There are two types of cookies you may encounter when using this site:

- First party cookies: these are our own cookies, controlled by us and used to provide information about usage of our site.
- Third party cookies: these are cookies found in other companies' internet tools which we are using to enhance our site.

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6.3. Some third-party tools used on our website, such as Google Maps, may set additional cookies. Council has no control over cookies set by third parties and assumes no responsibility for them.

6.4. You may refuse the use of cookies and delete any cookies that are already stored on your computer by selecting the appropriate settings in your browser. However, if you select this setting you may be unable to access certain parts of our site. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you visit our site.

6.5. Instructions on how to delete and refuse cookies for various web browsers are available at www.allaboutcookies.org. This is not part of our website, and Council is not responsible for its content.

7. Meta Pixel analytics tool

7.1. We use the Meta Pixel analytics tool to measure the performance of our digital campaigns and understand how users interact with our website. The primary purpose of it is to measure the effectiveness of our ads. The tool collects information such as pages visited or actions taken (such as clicking a link).

For more information visit Meta's Privacy Policy

7.2. If you are logged into Facebook or Instagram while browsing, Meta may associate this activity with your profile.

8. How we use your information

8.1. The personal information we collect from you, or someone acting on your behalf, may be used for any of the following purposes:

- To confirm your identity. This is to ensure we are interacting with and delivering services and information to the right person and to avoid inappropriate release or use of your information.
- To contact organisations regarding you, such as reference checks for job applications.
- To process any consent, licence, approval, permit, or other authorisation for which you have applied.
- To provide you with services or facilities you have requested, and those our related organisations provide to you.
- To process your application to use or register for any of our services or facilities, including our online services.
- To process payments received or made by the Council, and to provide you with the services or facilities for which you have applied or registered to use.
- To respond to your correspondence, requests, enquiries, feedback, or for customer care-related activities.
- To update any information that we currently hold about you, or in connection with you, in our existing records, database or systems.
- To assist us in analysing and further developing and improving our products and services.
- To comply with relevant laws and regulations.
- For any specific purpose that we notify you of at the time when your personal information is collected.

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- To provide you with information about our (or our related organisations) events, news, services, or facilities that we think may interest you.
- For general administrative and business purposes, and to carry out activities connected with the running of our business or operations such as personnel training, or testing and maintenance of computer and other systems.
- For any other purposes that you authorise.

9. Sharing your information

9.1. Information will only be shared with your consent, or where there is a statutory requirement to share it.

9.2. We may disclose personal information about you to:

- Any person engaged by the Council to provide products or services to you on our behalf, where your personal information is necessary for the provision of those products or services.
- Our related organisations, in order to assist with the functions and services they provide.
- A third party, such as government agencies or industry bodies, if we are required to do so to meet regulatory and reporting requirements and to comply with laws or regulations, or in the course of legal proceedings or other investigations.
- Any person we may notify you of at the time we collect your information, and any person to whom you authorise us to disclose your personal information.

9.3. Some information we hold about, or in relation to, you may be made available to the public, such as:

- Any submission you make in relation to bylaws, annual plans and long term plans, district plans, strategies, plans and policies. Submissions may be made available in full (including the submitter's name and contact details) on our website and at our main office;
- Information held on property files, resource consent applications, our rating information database; and
- Video footage of Council meetings that are intended for broadcast or to be otherwise available for public viewing.

9.4. Where an individual is clearly identifiable in other visual media (excluding CCTV footage) collected by the Council, staff will endeavour, where practicable, to seek permission of the individual to collect that footage/image.

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10. How long do we hold personal information

10.1. We may retain personal information we collect (on both our active systems and our archives) for as long as administratively necessary or required by law. This is in accordance with the Council's Disposal Schedule or applicable statutory requirements.

10.2. The Public Records Act 2005 requires us to retain protected records indefinitely. In some circumstances, your personal information may be included within a protected record, including submissions you make in relation to bylaws, annual plans, and district planning instruments.

To see all types of protected records visit List of protected records for local authorities - Notes – Archives New Zealand

11. If you do not provide requested personal information

11.1. If you do not provide all the personal information that we request, we may not be able to adequately respond to your correspondence, process any applications you have submitted, provide the services or facilities you have requested or registered for, process payments, or otherwise deal with any requests or enquiries you have submitted.

11.2. In some circumstances, you are legally obligated to provide information and the Council is fulfilling a statutory requirement.

12. Security and accuracy

12.1. We have strict security procedures covering the storage of your information in order to prevent unauthorised access and to comply with the terms of the Privacy Act. We do not sell, trade or rent your personal information to others.

12.2. All data is stored behind corporate firewalls and only specific employees are able to access your personal data.

12.3. Hauraki District Council attempts to protect against the loss, misuse and alteration of your personal information. Our servers are protected by reasonable physical and electronic security measures.

12.4. We will also undertake reasonable measures to ensure personal information is accurate, current and relevant.

13. Accessing and correcting your personal information

13.1. You can ask us to confirm whether we hold any personal information about you, and you may request access to your personal information by emailing us at info@hauraki-dc.govt.nz.

13.2. Once we have verified your identity, we will provide you with confirmation and access within 20 working days after the request, unless we believe we can withhold the information under the Privacy Act of which you will be advised.

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13.3. You can ask us to correct the personal information we hold by emailing us at info@hauraki-dc.govt.nz. If we agree that your personal information needs to be corrected, we will do so and provide you with an amended record, if requested.

13.4. Your right to access and correct any personal information we hold is subject to the Privacy Act.

13.5. Any fee or charges sought will be done so in accordance with the annually updated Fees and Charges Schedule.

14. Questions or complaints

14.1. If you feel we have breached any of the principles set out in the Privacy Act or have a privacy issue you wish to discuss, please contact us via:

Email: info@hauraki-dc.govt.nz

Phone: 07 862 8609
By post: Hauraki District Council, PO Box 17, Paeroa 3640, New Zealand

14.2. If you believe there is a privacy dispute we cannot resolve, you can make a complaint to the Privacy Commissioner, who can investigate potential breaches of the privacy principles. You can contact the Privacy Commissioner by:

Phone: 0800 803 909 (Monday to Friday, 10:00am to 3:00pm)

Email: enquiries@privacy.org.nz

By Post: Office of the Privacy Commissioner, PO Box 10094, Wellington 6143

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15. Arotakenga | Review

15.1. The policy will be reviewed within five years after the first policy is adopted by the Council and then at intervals determined by the Council.

16. Te Tiaki pai o ngā pukapuika Kaunihera | Document management and control

Title	Hauraki District Council Privacy Policy 2026
Sponsor	Communications and Corporate Services Group
Approved by:	Hauraki District Council
Adoption date:	13 May 2026
Review by:	13 May 2031
File ref:	3930587

Property of Hauraki District Council

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HAURAKI
DISTRICT COUNCIL

For more information:

- **W** www.hauraki-dc.govt.nz
- **E** info@hauraki-dc.govt.nz
- **P** 07 862 8609 or 0800 734 834 (from within District)

Visit us at one of our offices:

- Paeroa: 1 William Street
- Ngatea: 84 Orchard West Road
- Waihi: 40 Rosemont Road

- Information Privacy Principles (IPPs): Council must comply with the 13 IPPs that set out how personal information must be collected and used, including principles of lawfulness, necessity, accuracy, retention, and security.
- Notifiable privacy breaches: Council must notify both affected individuals and the Privacy Commissioner when a privacy breach occurs that causes or is likely to cause serious harm.
- Appointment of Privacy Officer: While the Act does not explicitly mandate a privacy officer, appointing one is best practice for ensuring compliance with privacy obligations. Our Group Manager of Communications and Corporate Services is the current HDC Privacy Officer.
- Access and correction rights: Individuals have the right to access personal information held about them and request corrections, with binding decisions on complaints made by the Privacy Commissioner.
- Compliance powers: The Privacy Commissioner can issue compliance notices requiring action or cessation of non-compliant practices and can make binding decisions on access complaints.
- Cross-border and security obligations: When disclosing personal information overseas, reasonable steps must be taken to ensure it is subject to acceptable privacy protections.

Council must integrate privacy considerations into our systems and processes (e.g., service delivery, digital systems, LGOIMA-related disclosures) to manage risk, uphold individual rights, and mitigate harm from data incidents.

3.1.1 Recent Amendments

The Privacy Amendment Act 2025 received Royal Assent on 23 September 2025 and introduces significant changes that have since been included in the draft policy in Appendix A:

- New Information Privacy Principle 3A (IPP 3A): From 1 May 2026, Council must take reasonable steps to notify individuals when collecting personal information indirectly (i.e., from third-party sources), with requirements like direct collection notifications.
- Technical amendments: A range of minor technical changes came into force on 24 September 2025 to address issues identified since the Act's commencement.

Further implications for Council

- Enhanced transparency obligations: Council must revise policies and procedures to ensure indirect collection (e.g., from other agencies or databases) triggers appropriate notification and transparency measures.
- Policy and documentation updates: Council privacy policies, consent forms, and operational practices will need updating to reflect IPP 3A requirements and ensure staff are aware of indirect collection duties.
- Training and systems readiness: Systems that collect or receive personal information—especially through integration or data sharing with third parties—must be assessed to ensure compliance with new notification duties by May 2026.

3.2 Committee recommendations

The Policy, Planning and Emergency Management Committee (the committee) received the draft Privacy Policy at its 18 February 2026 meeting. Its recommendation is that Council adopts the Privacy Policy with one minor amendment. The amendment is to include a link to the Council's webpage on Council Controlled Organisations (CCOs), in section 4.4 of the draft policy. This has been added to the draft policy in Appendix A.

4 NGĀ TAKE | ISSUES

4.1 Additional amendments

4.1.1 Meta Pixel analytics tool

One of the additional amendment that staff are proposing, that was not included in the Draft Policy that was taken to the committee. Staff have recently been trialling the use of Meta Pixel, analytics tool, to improve our digital advertising. To ensure transparency in our policy we recommend the following inclusion in the policy:

7. Meta Pixel analytics tool

7.1 We use the Meta Pixel to measure the performance of our digital campaigns and understand how users interact with our website. The primary purpose of it is to measure the effectiveness of our advertising. The tool collects information such as pages visited or actions taken (such as clicking a link).

7.2 If you are logged into Facebook or Instagram while browsing, Meta Pixel may associate this activity with your profile.

This amendment has been included in the draft policy in Appendix A.

4.1.2 Body cameras

The other additional amendment that staff are proposing, that was not included in the Draft Policy that was taken to the Committee is around the use and retention of video footage from body cameras. Staff have been discussing the need for body cameras due to the increase of abuse (and the increasing potential for more threatening situations). This is across all compliance and enforcement staff including animal/noise control, building inspectors, Resource Management Act (RMA) Compliance and Environmental Health Officers. It is proposed therefore that the following clause be included in the policy so that staff may wear body cameras that are activated if required.

5.1.2 Council compliance and enforcement staff may wear **body cameras** only where the collection of footage is necessary and directly related to a lawful function of Council, including compliance, enforcement, investigation, or health and safety purposes. Footage will be collected in a fair and reasonable manner and only to the extent necessary for those purposes. Recorded information will be accessed, used, or disclosed only for the purpose for which it was collected, unless an exception under the Privacy Act 2020 applies or the use or disclosure is otherwise authorised or required by law for the purpose which it was collected, after which it will be securely deleted in accordance with Council retention schedules.

This amendment has been included in the draft policy in Appendix A.

5 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

5.1 Strategy, Planning, Policy and bylaw alignment

Strategy, Planning, Policy, and bylaws applicable to the issue include:

- Closed Circuit Television Policy 2023
- Remotely piloted aircraft systems policy 2025

5.2 Strategic matters

During the review of this policy and the review of the LGOIMA processes staff considered the implications of Māori data sovereignty which has been a recent and ongoing topic of importance to the Iwi, Privacy Commissioner and other central government agencies.

- Data Sovereignty: typically refers to the understanding that data is subject to the laws of the nation within which it is stored.
- Indigenous Data Sovereignty: perceives data as subject to the laws of the nation from which it is collected.
- Māori Data Sovereignty: recognises that Māori data should be subject to Māori governance. Māori data sovereignty supports tribal sovereignty and the realisation of Māori and Iwi aspirations.

Given it is still early days for how this impacts Council's management of Māori data it is suggested that the Privacy Officer and Iwi Liaison team monitor any progress on this in the local government sector to consider its implications on our processes in the future.

6 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- Adopts the Privacy Policy as included as Appendix A of this report (with/without amendments).

- Does not adopt the Privacy Policy.

6.1 Option 1

Option 1: Adopts the Privacy Policy as included as Appendix A of this report (with/without amendments)	
Provide a summary of option:	This option seeks the adoption of an external Privacy Policy by Council.
Advantages:	This ensures we maintain a clear, accessible privacy policy which is considered best practice and is strongly expected by the Privacy Commissioner. This policy provides clear guidance to people on how we collect, use and disclose their personal information.
Disadvantages:	No disadvantages identified
Risk mitigation:	This option ensures we are meeting the Privacy Commissioner's expectations of our obligations under the Privacy Act 2020. This reduces any reputational risk to the Council in not having an external Privacy Policy.

Financial costs:	There are no financial implications outside of existing budgets.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Medium
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be moderate
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Medium
Option 1 is considered to be of overall **low** significance.	

6.2 Option 2

Option 2: Does not adopt the Privacy Policy	
Provide a summary of option:	This option retains the status quo in not having an external Privacy Policy.
Advantages:	No advantages have been identified.
Disadvantages:	We would not be maintaining a clear, accessible privacy policy which is considered best practice and is strongly expected by the Privacy Commissioner.
Risk mitigation:	This option does not mitigate the risk of meeting the Privacy Commissioner's expectations. This option does not mitigate the reputational risk of not having an external privacy policy.

Financial costs:	There are no financial implications outside of existing budgets.

Option 2: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Medium
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be moderate
Are the likely consequences controversial?	Expected to be moderate
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Medium
Option 2 is considered to be of overall **medium** significance.	

7 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with option 1 - Adopts the Privacy Policy as included as Appendix A of this report (with/without amendments).

After the consideration of options, the recommendation is considered of overall low significance and not requiring any specific consultation or engagement. Instead, we recommend that the Privacy Policy be made publicly available on Council's website and in customer service centres and libraries.

8 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When
Privacy Policy is made available on the Council website and in customer service centres and libraries.	Staff	May 2026
Staff continue to review internal policy and processes	Staff/Privacy Officer/ELT	May 2026

9 TUHUTORO | REFERENCES

Parliamentary Counsel Office, Privacy Act 2020, Privacy Act 2020 No 31 (as at 27 November 2025), Public Act Contents – New Zealand Legislation, 12 January 2026.

Parliamentary Counsel Office, Privacy Act 2020, Local Government Official Information and Meetings Act 1987, Local Government Official Information and Meetings Act 1987 No 174 (as at 22 October 2025), Public Act Contents – New Zealand Legislation, 12 January 2026.

Te Mana Raraunga, Our Data, Our Sovereignty, Our Future, Te Mana Raraunga, 12 January 2026.

10 WHAKAPAI | APPROVAL

Prepared by	Michelle Clive **Strategic Planner**
Reviewed by	Nina Murphy **Strategic Planning Manager**
Approved by	Natasha Ryburn **Group Manager Communications and Corporate Services**

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor & Councillors
Author	Liam Tansey Transportation Manager
Meeting date	Wednesday 13th May 2026
File reference	Document: M: 4063154
Subject	**Pavement Renewals prioritised program for 2026/27**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Hauraki District Council – Pavement Rehabilitation Projects 2026/27, (document number M:4063154)

b) Approves Option 1 on the agreed priority rehabilitation programme for the 2026/27 Construction season,

2 TE ARONGA | PURPOSE

The purpose of this report is to provide the prioritised program of pavement rehabilitations for the 2026/27 construction season.

3 TE WHAKARĀPOPOTANGA | SUMMARY

This report seeks approval for the 2026/27 Pavement Rehabilitation Programme for Hauraki District Council. The programme addresses the ongoing need to maintain and restore the district's 519 km sealed road network, which is critical for safe and efficient transport. A growing backlog of 59 km of roads requiring renewal highlights the importance of prioritising works effectively.

Projects have been ranked using a weighted prioritisation matrix focused on condition, safety, road classification, and lifeline importance. Based on this, a list of six priority sites has been identified for the 2026/27 construction season.

With a total budget of $2.6 million, not all identified projects can be completed. Therefore, works will be delivered in order of priority as funding allows, meaning some lower-priority projects may be deferred.

The recommended approach (Option 1) is to proceed with this prioritised programme, ensuring that the most critical road renewals are addressed first. This option aligns with Council's strategic goals, has low financial and community impact, and can be delivered within existing budgets without affecting rates or debt.

4 WHAKAPAPA | BACKGROUND

Sealed pavement renewals in an annual programme of works completed by Hauraki DC. These works contain the replacement and restoration of strength to our sealed pavement network.

Hauraki has 519km of a sealed pavement network and is vital to keeping our roading network being safe and moving good and services efficiently. We currently have 59km now on our forward works programme that there only treatment in a pavement renewal, require heavy maintenance which is operational expenditure or require change in level of service.

A summary of the type the roads and ward are split below:

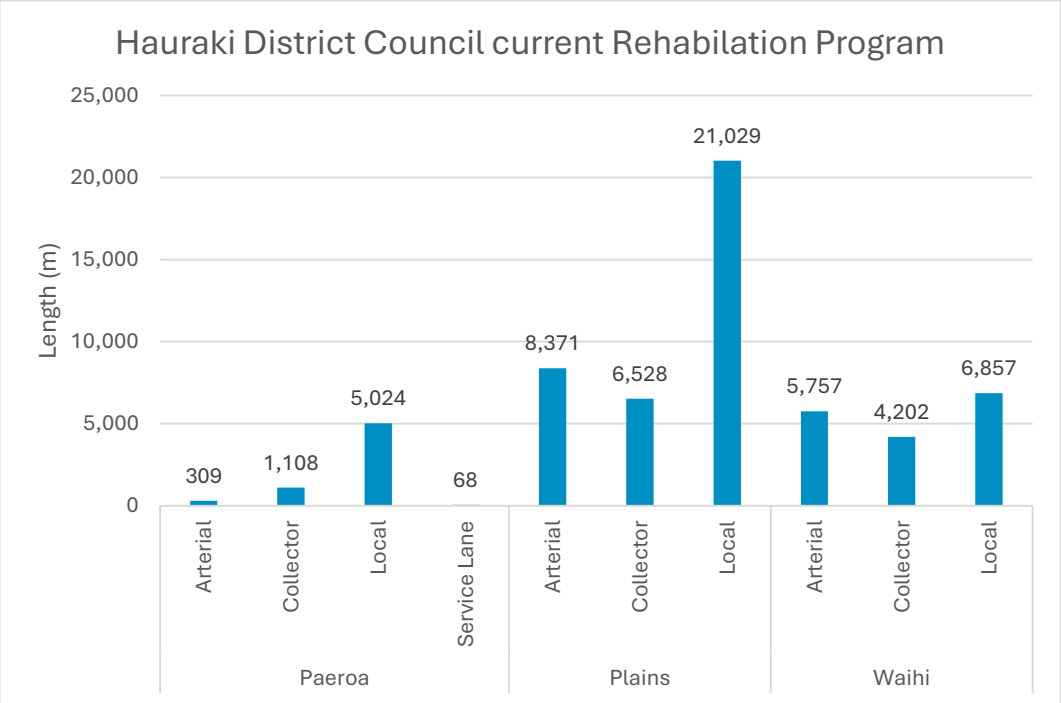


Figure 1: Hauraki District Council Current Rehab Program

In the year prior we go through and prioritise the next pavement rehabilitation project to undergo investigation, design and prepared for open market tender.

Then every year we have a several pavement renewals prepared to go to the market in May & June for the upcoming construction season. The following report is to confirm the budget and the priorities for the 2026/27 construction season which starts the 1st of October 2026.

The priorities were determined using the following matrix:

Influence	Weighting
Safety	20%
Condition	50%
Classification	20%
Lifeline route	10%

Table 1: Prioritisation matrix for pavement renewals

- **Safety** is assessed using the Infrastructure Risk Rating (IRR) framework adopted by New Zealand Transport Agency. This approach evaluates risk by considering both the likelihood of infrastructure failure or disruption (e.g. flooding, pavement deterioration) and the associated consequences, including impacts on safety, network accessibility, and overall level of service.
- **Condition** is the based on the number of faults that are present within the project site.
- **Classification** is using the Average Annual Daily Traffic (AADT) for the project site
- **Lifeline Route** is set out by Civil Defence that indicates the criticality for maintains a road corridor so essential services and emergency response during and after a disaster.

Using the above matrix the priorities for the 2026/27 construction season as follows:

Priority	Road	Ward	Length (m)
1	Barry & Golden Valley Road	Waihi	953
2	Kaihere Road	Plains	246
3	Front Miranda Road	Plains	4,363
4	Pukekauri Road	Waihi	833
5	Trig Road North	Waihi	766
6	Kaihere Road Stage 2	Plains	464

Table 2 – Rehabilitation priorities

Using the above matrix the following priorities will be completed above. The total budget for 2026/27 FY is $2.6 million, therefore unable to complete all 6 sites. The team will complete these renewals in order as budget allows us to do so.

5 NGĀ TAKE | ISSUES

There is a growing concern that the current renewals programme is not keeping pace with network deterioration, resulting in an increasingly unsustainable backlog of pavement assets requiring renewal.

6 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

6.1 Mana Whenua/Māori

This decision does not impact on to land/whenua or a body of water.

6.2 Strategic alignment

The continually renewal of out sealed network support the outcomes outlined in the Long Term Plan by creating a vibrant and safe communities through keeping roads and bridges in safe working order.

6.3 Policy and bylaw consistency

There are no Policies and bylaws applicable to the issue.

6.4 Climate change implications

The decision will result in a low increase in greenhouse gas emissions.

The decision will not be impacted by a changing climate.

6.5 Issue risks and mitigations

No issues and risks with the following decision.

6.6 Financial and resource implications of issue

No impacts on current financials and resources.

7 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- Approves Option 1 on the agreed priority rehabilitation programme for the 2026/27 Construction season

7.1 Option 1

Option 1: Approves Option 1 on the agreed priority rehabilitation programme for the 2026/27 Construction season	
Provide a summary of option:	Prioritised list using the above matrix to determine the priorities for the 2026/27 construction season.
Advantages:	Prioritised list completing the most critical pavement renewals for the upcoming construction season
Disadvantages:	Not enough budget to complete all work in the 2026/27 financial year
Risk mitigation:	N/A
Financial costs:	The 2026/27 draft annual plan budget for Pavement Renewals is 2.6 million. The priorities will be completed as budget allows.
Rates Impact:	There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.
Debt Impact:	There is no change to forecast debt, as funding for this option is provided for in existing budgets.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Medium
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 1 is considered to be of overall **low** significance.	

8 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with option 1 for the agreed priority rehabilitation programme for the 2026/27 Construction season

Consideration has been made against Council's peer review criteria, and it has been determined that an external peer review will be sought.

The forward works programme is completed by field validation from external consultant and the Hauraki District Council Transport Team.

After the consideration of options, the recommendation is considered to be of overall low significance and as such the recommended form of engagement is to: inform the community.

9 KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

Based on the recommended form of engagement being inform the community, the proposed engagement and communication approach is: to provide early notice to the community on the rehabilitation projects that will be going ahead.

Consideration has been made against Council's Peer Review Criteria and it has been determined that an external peer review will not be sought.

10 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When
Appoint Contractor	Project Team	September 2026
Complete Rehabilitation program	Project Team	February 2026

11 WHAKAPAI | APPROVAL

Prepared by	**Transportation Team**
Reviewed by	Liam Tansey **Transportation Manager**
Approved by	Adrian de Laborde **Group Manager of Service Delivery**

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor & Councillors
Author	Liam Tansey Transportation Manager
Meeting date	Wednesday 13th May 2026
File reference	Document: M: 4063119 Appendix A: Seddon Street – Proposed Parking Layout
Subject	**Seddon Street, Waihī – Parking Strategy**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Waihī main street, Parking Strategy, (document number M:4063119)

b) Approves Option 1 to retain the status quo,

OR

c) Approves Option 2 implement new time restricted and mobility parking for Seddon Street, Waihī,

AND

d) Approves Option 2 to update schedule 3 of the Traffic and Parking Bylaw to reflect these changes.

e) Approves unbudgeted capital expenditure of $34,800 in the Land Transport activity in the 2025/2026 year/s, and that the unbudgeted expenditure be funded from debt.

2 TE ARONGA | PURPOSE

The purpose of this report is to provide options on whether to implement a new time restricted parking strategy for Seddon Street, Waihī.

3 TE WHAKARĀPOPOTANGA | SUMMARY

This report outlines options to address long-stay parking on Seddon Street, Waihī, which is limiting parking turnover and access to the town centre.

Option 1 retains the status quo with no cost but does not resolve existing issues. Option 2 proposes time-restricted and mobility parking to improve availability, with an estimated cost of $34,800 (unbudgeted).

Option 2 is recommended as it improves parking turnover and supports local businesses, despite limited enforcement capability.

4 WHAKAPAPA | BACKGROUND

Late 2025 it was requested by the Waihī business community and supported by the Waihī Ward to investigate a parking strategy for Seddon Street, Waihī. With intention to prevent long term stay from using the main street and potentially preventing visitors to the main street.

The transport team meet with Waihī Ward to come up with Option 2 with ranging parking restrictions on Seddon Street ranging from short term parking of 15 minutes through to long term being 2-hour parking restriction. During the works an additional mobility park is to be established outside the Waihī Medical centre on Seddon Street.

Cost to complete these works will be:

Item	Quantity	Rate	Amount (Estimate)
P15 signs (RP4)	16	$700	$11,200
P120 signs (RP4)	20	$700	$14,000
Mobility Parking Signs*	3	$700	$2,100
New Mobility Park	1	$7,500	$7,500
		Total (Excl GST)	$34,800

Table 1 – Costs to implement Seddon Street parking strategy
**Provisional items to repair or replace existing signage*

5 NGĀ TAKE | ISSUES

The implementation of time-restricted parking may lead to an increase in complaints from users parking outside the designated hours. Currently, enforcement of such restrictions is not funded by Council, and any increase in complaints will not result in enforcement action under existing resourcing levels.

6 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

6.1 Mana Whenua/Māori

This decision does not impact on to land/whenua or a body of water.

6.2 Strategic alignment

This decision is not relevant to any plans or strategies.

6.3 Policy and bylaw consistency

Policies and bylaws applicable to the issue include **Traffic and Parking Bylaw section 6.1:**

a) *prohibit or restrict the stopping, standing or parking of vehicles on any car park, public place, road, reserve, reserved parking place or other places controlled by the Council; or*
b) *limit the stopping, standing or parking of vehicles on any car park, public place, road, reserve, reserved parking place or other places controlled by the Council to vehicles of any specified class or description; or*
c) *prescribe the use of parking places including:*
    i. *specifying the vehicles or classes of vehicles that may or may not use any parking place;*
    ii. *prescribe the conditions under which any parking place may be used including the permitted duration and manner of use of the parking place;*
    iii. *fix opening and closing times for off-street parking places;*
    iv. *prescribe the times when vehicles may or may not use any parking place;*
    v. *prescribe fees, whether annual, hourly or otherwise, for any parking space or parking place controlled by the Council, and may prescribe the methods of displaying appropriate receipts for payments, or other authority to use or park in such areas, and/or the methods of payment.*

6.4 Climate change implications

The decision will not be impacted by a changing climate and will not have affect on greenhouse gas emissions.

6.5 Issue risks and mitigations

Risk		**What is being done about the risk?**
Health and safety	The risk is increase traffic movements could result an increase in minor accidents The risk is expected to be of insignificant impact. The likelihood of the risk occurring is rare.	To monitor reporting systems to establish if a trend is occurring.
Political reputation	The risk is having people ignore the time restricted parking and Council is unable to enforce it. The risk is expected to be of insignificant impact. The likelihood of the risk occurring is possible.	When complaints arise manage expectations by informing this is not currently funded by HDC.

6.6 Financial and resource implications of issue

This requires unbudgeted non-subsidised expenditure to install parking restriction on Seddon Street, Waihī.

Resource implications will be that current funding does not allow for persons to enforce the bylaw restrictions.

7 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- Retaining the status quo.
- Approves Option 2 implement new time restricted parking strategy for Seddon Street, Waihī

7.1 Option 1

Option 1: Retaining the status quo	
Provide a summary of option:	No change to existing parking in Waihī CBD.
Advantages:	No increase in unbudgeted capital expenditure.
Disadvantages:	Does not address concerns from businesses around the all-day parking on the Waihī main street.
Risk mitigation:	This decision does not increase the current vehicle movements
Financial costs:	N/A
Rates Impact:	There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.
Debt Impact:	There is no change to forecast debt, as funding for this option is provided for in existing budgets.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low

Option 1: Significance Assessment - Criteria	**Level of significance**
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 1 is considered to be of overall **low** significance.	

7.2 Option 2

<table>
<tr><td colspan="2">Option 2: implement new time restricted parking strategy for Seddon Street, Waihī</td></tr>
<tr><td>Provide a summary of option:</td><td>To install time restricted parking in the Waihi main street as per appendix A</td></tr>
<tr><td>Advantages:</td><td>- Time restricted parking preventing people parking there all day preventing regular turn over on the main street.</td></tr>
<tr><td>Disadvantages:</td><td>- No allowance for on-going enforcement of the time restricted parking.
- Increase in unbudgeted capital expenditure.</td></tr>
<tr><td>Risk mitigation:</td><td>This decision does not remove risks from section 6.5.</td></tr>
<tr><td>Financial costs:</td><td>
<table>
<tr><th>Item</th><th>Quantity</th><th>Rate</th><th>Amount (Estimate)</th></tr>
<tr><td>P15 signs (RP4)</td><td>16</td><td>$700</td><td>$11,200</td></tr>
<tr><td>P120 signs (RP4)</td><td>20</td><td>$700</td><td>$14,000</td></tr>
<tr><td>Mobility Parking Signs*</td><td>3</td><td>$700</td><td>$2,100</td></tr>
<tr><td>New Mobility Park</td><td>1</td><td>$7,500</td><td>$7,500</td></tr>
<tr><td></td><td></td><td>Total (Excl GST)</td><td>$34,800</td></tr>
</table>
2737: Road Cap Waihi Non-sub Streetscapes
</td></tr>
<tr><td>Rates Impact:</td><td>This option results in a 0.01% increase in non-water rates.

This option results in a $0.38 increase per district ratepater.</td></tr>
<tr><td>Debt Impact:</td><td>This option results in a $34,800 increase in debt.</td></tr>
</table>

Option 2: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 2 is considered to be of overall **low** significance.	

8 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with option 2 to time restricted and mobility parking on Seddon Street, Waihi and to update schedule 3 of the traffic and parking bylaw with new restrictions.

Consideration has been made against Council's peer review criteria, and it has been determined that an external peer review will not be sought.

After the consideration of options, the recommendation is considered to be of overall low significance and as such the recommended form of engagement is to: inform the community.

9 KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

Based on the recommended form of engagement being inform the community, the proposed engagement and communication approach is to complete messaging on the project prior to installation

Consideration has been made against Council's Peer Review Criteria and it has been determined that an external peer review will not be sought.

10 TE ARA KI MUA | NEXT ACTIONS

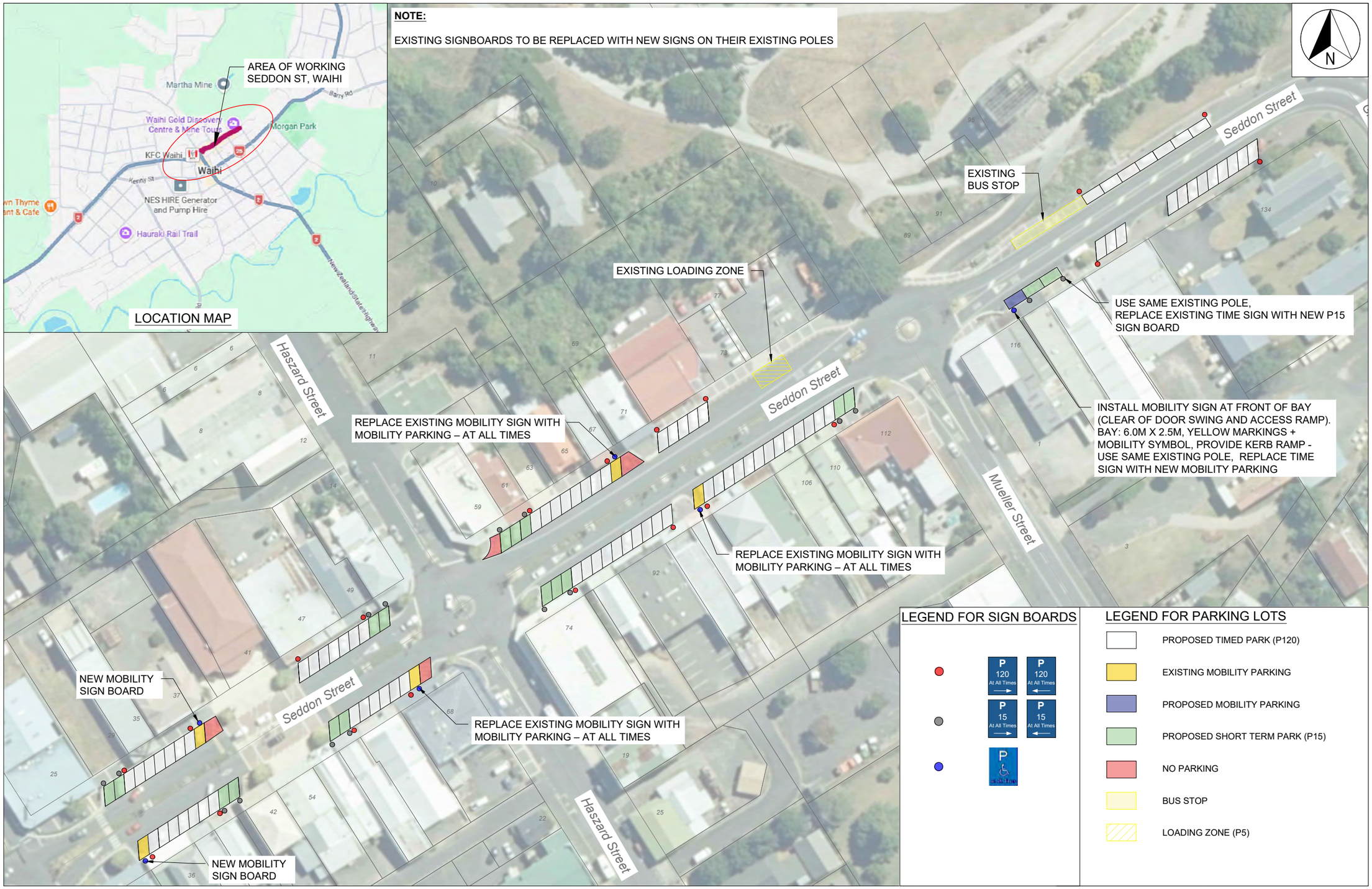
The table below sets out the next key steps:

Action	Responsibility	By When
Install Parking Restriction	Transport Team	June 2026

11 WHAKAPAI | APPROVAL

Reviewed by	Liam Tansey **Transportation Manager**
Approved by	Adrian de Laborde **Group Manager of Service Delivery**

APPENDIX A



CAD File Path: G:\0. DESIGN TEAM\Amit\Seddon st. Waihi\Seddon St. Waihi V3.dwg

Plot Date: 24/03/2026 2:17:19 pm

COORDINATE SYSTEM
HORIZONTAL DATUM: NZTM
VERTICAL DATUM: NZVD16

1:100 @ A1
1:200 @ A3
0 1 2 3 4 5 6 7 8 9 10 m

PRELIMINARY

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REV	AMENDMENTS	ENG.	CAD	DATE
P1	Preliminary Plan (Scope)			
P2	Design Plan (Pre-Investigation)			
D1	Design Plan (Post-Investigation)			
D2	Design Plan (Post Value-Engineering)			
C1	Issued For Construction			
A	As-built			

HAURAKI DISTRICT COUNCIL

PROJECT TITLE
Seddon st, Waihi Street Parking Upgrade

SHEET TITLE
Proposed parking layout

APPROVED	CHECKED	DESIGNED			PROJECT NUMBER	PAGE NUMBER
Transport Team Leader	Design Team Leader				0000	01 of 01
	DISCIPLINE: Transport	APPROVED: Group Manager Service Delivery			SCALE (A1 ORIGINAL): 1:500	REVISION: P1

Hauraki District Council

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor & Councillors
Author	Liam Tansey Transportation Manager
Meeting date	Wednesday 13th May 2026
File reference	Document: M: 4063130 Appendix A: Layout of Proposed flag poles
Subject	**Seddon Street, Waihī – Flag poles funding**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Seddon Street, Waihī – Flag Poles, (document number M:4063130)

b) Approves Option 1 to transfer $210,000 capital budget from Traffic Services Renewals (project 1019_001 - Traffic Services Renewal) to Recreation Reserves Waihi (project 1604_001 – Waihi Main Street Flag Poles) in the 2025/2026 financial year and install 8 flag poles as per Appendix A,

AND

c) Approves to reduce the capital budget of project 1019_001 - Traffic Services Renewal by $538,462 ($210,000 HDC share transferred to Recreation Reserves and $328,462 NZTA share that will no longer be spent) in the 2025/2026 financial year.

2 TE ARONGA | PURPOSE

The purpose of this report is to move funds from the land transport activity to the recreation reserves Waihi budget as a result of previous Council decision.

3 TE WHAKARĀPOPOTANGA | SUMMARY

This report seeks approval to reallocate $210,000 from the Traffic Services Renewals budget to the Waihi Recreation Reserves budget to deliver up to eight flag poles on Seddon Street, Waihi, in line with Council's earlier decision.

The reallocation is necessary as existing streetlights are not suitable for supporting flags, requiring a standalone flagpole solution and this alignment of the asset is in line with community facilities activity.

The financial impact is minimal, with no change to overall debt and only minor adjustments to rates. The proposal is considered low significance and contributes to enhancing the vibrancy of Waihi's town centre.

4 WHAKAPAPA | BACKGROUND

In the August 2025 Council meeting the report Waihi main street streetlight renewals project was presented to Council around the future of the Waihi streetlights. The report highlighted that the streetlights in their current state cannot handle to the wind loading when flags are attached to the poles and therefore flags are not allowed to be attached. But the lights without the flags can remain as there are still life remaining in these structures.

At the August Council the option that was decided was the following:

WAIHI MAIN STREET STREETLIGHT RENEWALS PROJECT OPTIONS - 3922994

The Group Manager – Service Delivery provided the Council with an update on the Waihi main street streetlight renewal project and outlined the options available to Council for this project.

RESOLVED

THAT Council receives the report titled Waihi Main Street Streetlight Renewals Project – Options report, (document number 3922994).

C25/268 *Daley/Holmes* ***CARRIED***

Since the initial estimate for the Waihi main street streetlight renewals project in the 2024 LTP, further investigations have been completed and NZTA funding confirmed. In response to elected members' requests, project options were updated to include both flagpole-only and streetlight replacement options. Members were invited to provide feedback and direction on the project.

RESOLVED

THAT Council approve ***Option 3*** *(as amended): to install up to 12 flag poles within existing budgets in Seddon Street, Waihī in consultation with the Waihī Ward.*

Due to the amended outcome this requires funds from the Land Transport Activity to be moved into Recreation Reserves Activity in Waihī Ward (GL 5648).

The location and number of flag pole have been determined by the Waihī Ward as per appendix A

The following HDC portion of traffic Services renewals needs to be moved for the construction of 8 flag poles along Seddon Street, Waihī.

Budgets	$ (Excl GST)
Total Budget (Including HDC & NZTA) (GL 1019)	$860,875
HDC Share (39%)	$335,741
Budget moved to (GL 5648)	$210,000
Remaining HDC Share	$125,741
Total Adjusted budget (Including NZTA & HDC Share) (GL 1019)	$322,410

Table 1: Required budgets moves

The remaining budget in traffic services renewals budget will be used this FY and carried over into next FY.

5 NGĀ TAKE | ISSUES

As a result of the decision in August it would mean this is a community facilities asset would not sit again a land transport activity debt.

6 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

6.1 Mana Whenua/Māori

This decision does not impact on to land/whenua or a body of water.

6.2 Strategic alignment

This outcome is creating a vibrant and safe community by supporting the development of making public spaces fun and inviting for Seddon Street, Waihī.

6.3 Policy and bylaw consistency

There are no Policies and bylaws applicable to this issue.

6.4 Climate change implications

The decision will result in a no or neglible change in greenhouse gas emissions.

The decision will not be impacted by a changing climate.

6.5 Issue risks and mitigations

No issue risks for this decision.

6.6 Financial and resource implications of issue

This does have any financial or resource implications.

7 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- Approves Option 1 to move funding from Traffic Services Renewals to Waihi Recreation Level of Service capital budget.

7.1 Option 1

Option 1: move funding from Traffic Services Renewals to Waihi Recreation Level of Service capital budget

Provide a summary of option:	Move budget from roading debt in community facilities debt
Advantages:	This will be a community facilities asset to maintain
Disadvantages:	N/A
Risk mitigation:	N/A
Financial costs:	Moving $210,000 of renewals capital budget in the land transport activity (GL2715) to the level of service capital budget in the Recreation Reserves activity in the Waihi Ward (GL 5648). This will decrease the Traffic Services Renewal budget by a total of $538,462 ($210,000 HDC share and $328,462 NZTA share).
Rates Impact:	Note that this will be moving the budget from a renewal to a level of service budget. This will increase the cost to the ratepayer as a level of service project creates additional depreciation to be incurred. This is also moving the budget from a capital value roading rate to a Waihi ward rate. This will create a savings for capital value roading ratepayers but increase the Waihi ward targeted rate. This option results in a 0.02% increase in non-water rates. This is due to the increase in depreciation as noted above. This option results in a $4.49 increase per ratepayer funding the Waihi Ward Recreation Reserves activity and a $0.94 decrease per ratepayer in the Land Transport Streetlights activity.
Debt Impact:	There is no change to forecast debt, as the overall capital budget does not change.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low

Option 1: Significance Assessment - Criteria	**Level of significance**
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 1 is considered to be of overall **low** significance.	

8 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with option 1 to move budget from the Traffic services renewal budget too xxxx budget

Consideration has been made against Council's peer review criteria, and it has been determined that an external peer review will not be sought.

After the consideration of options, the recommendation is considered to be of overall low significance and as such the recommended form of engagement is to: not carry out any specific consultation or engagement.

9 KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

Based on the recommended form of engagement being inform the community,

Consideration has been made against Council's Peer Review Criteria and it has been determined that an external peer review will not be sought.

10 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	**Responsibility**	**By When**
Install up to 8 Flag Poles on Seddon Street, Waihi	Project Team	September 2026

11 WHAKAPAI | APPROVAL

Prepared by	Liam Tansey **Transportation Manager**
Approved by	Adrian de Laborde **Group Manager of Service Delivery**

APPENDIX A


1
2
3
4 (maybe)
5
6
7
8
Seddon St
Herriott St
Hurstville Ave
Waihi
Flag Pole Location Map
PROPERTY MAP
13-April-2026
Scale 1:1000
Original Print Size: A3 Landscape
HAURAKI
DISTRICT COUNCIL

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor and Councillors
Author	David Locke Project Manager
Meeting date	13 May 2025
File reference	Document: 4071388
Subject	**HDC1017_003.1 Annual Resurfacing 2024-25-26 contract extension**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled HDC1017_003.1 Annual Resurfacing 2024-25-26 contract extension, (4071388).

b) Approves Option 2 Extend the current contract HDC1017_003.1 for an additional year for 2026/27 up to the relevant available budgets.

c) THAT Council delegate the authority to increase the contract scope to within the available budgets to the Group Manager – Service Delivery up to the estimated contract value of $8,070,000.00.

2 TE ARONGA | PURPOSE

The purpose of this report is to seek approval for an extension to contract HDC1017-003.1 Annual Resurfacing 24-25-26 and to increase the contract value to include an additional year of renewals and maximise the available project budgets in 2026/2027.

3 WHAKAPAPA | BACKGROUND

In September 2024 Council approved the award of preferred tenderer to Higgins Group Ltd for the contract HD1017-003.1 Annual Resurfacing 2024-25-26.

The scope of the tender was the delivery of Councils annual road resurfacing programme for two financial years and various non-subsidised programmed carpark renewals. The tender was made up of three separable portions: SP1 annual resurfacing 2024/25, SP2 annual resurfacing

2025/26 and SP3 non-subsidised carparks with the opportunity to add an additional year (2026/27) at the discretion of Hauraki District Council.

The contract was awarded to Higgins for road resurfacing only (SP1 & 2) for a value of $4,133,988.60 with Carparks (SP3) added in 2025/26 financial year and with additional programme increased the contract to $5,350,000 (resolution C25/338).

The resealing work completed this season has been delivered to a high standard with the contractor performing very well having delivered the increased in length of reseals to utilise the additional budgets approved in 2025/26 financial year. The contract was delivered within quality and budget parameters.

Customer Service Requests were responded to promptly, and the majority related to loose chip and requests for additional sweeping which is typical for the early bedding-in period of new seals. A small number of issues were exacerbated by rainfall and storm events, but these were managed effectively to maintain network safety and performance.

4 NGĀ TAKE | ISSUES

Uncertainty over the bitumen price and availability will have an impact on any new contract value but with existing contract in place we have fixed rates with escalation clauses included which may mitigate some the risk regarding price and supply in current market conditions.

Our current resurfacing contract offers efficiencies of scale and expertise to deliver the programme into the 26-27 financial year. With the additional year included in the contract, the contract value is estimated to increase as tabled below:

Contract HDC1017_003.1	Amount	Budget/Notes
SP1 2024/25 resurfacing	$2,050,471.05	
SP2 & SP3 2025/26 resurfacing	$3,018,283.13	
Total contract SP1 and SP2 resurfacing including Silverton and railway carparks	$5,068,754.36	Current contract expenditure
Plus, the estimate for contract extension 2026/27	**$3,000,000**	This includes an expected carry over of $400,000 from 2025/26
New contract forecast with one year extension applied	$8,068,754.36	
	$8,070,000.00	rounded

5 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

5.1 Strategy, Planning, Policy and bylaw alignment

Strategy, Planning, Policy, and bylaws applicable to the issue include:

- The LTP is our strategic document that relevant to delivering the annual resurfacing capital programme and capital projects.

5.2 Strategic matters

- It is crucial for the protection of the road integrity over the long term not to interrupt the resurfacing programme for the sealed road network.

6 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- Retaining the status quo, complete contract HDC1017_003.1 triggering a new tender for annual resealing contract.
- Extend the current contract HDC1017_003.1 for an additional year to include the programme for 2026/27 up to the relevant budgets.

6.1 Option 1:

Option 1: Retaining the status quo, complete HDC1017_003.1	
Provide a summary of option:	Complete HDC1017_003.1 SP1 2024/25, SP2 2025/26 resurfacing and SP3 carparks. Procurement for new contract will follow existing procedures
Advantages:	Open tendering can support our market and suppliers in the industry
Disadvantages:	We do not make use of the provision indicated in the contract for an extension. There is significant cost uncertainty relating to fuel costs at present returning to the market with this programme of work may result in significantly high prices received than our estimate. This would result in delivery of a reduced programme. The performance of the current contractor has been very good, and this may be reduced re-tendering.
Risk mitigation:	The potential for cost increases due to fuel prices will be managed through NZTAs bitumen and construction indices. The programme can be managed within our available budgets
Financial costs:	The expected value of a new resurfacing contract for 2026/27 is approximately $3,000,000.00. There is no change to the current annual plan budgets

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental or cultural well-being of the district?	Low

Option 1: Significance Assessment - Criteria	**Level of significance**
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of significance in relation to land or a body of water?	Low significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Medium
Extent of community views already known on this recommended approach	Low
Option 1 is considered to be of overall **low** significance.	

6.2 Option 2

Option 2: Extend the current contract HDC1017_003.1 for an addition year to include the programme for 2026/27 up to the relevant budgets	
Provide a summary of option:	Extend contract HDC1017_003.1 for an additional year up to the relevant budgets for which is approximately $3,000,000 for 2026/27. With this option the total contract scope is increased to an estimated contract value of $8,070,000.00
Advantages:	Our programmed resurfacing is delivered in the 2026/27 financial year utilising the efficiencies of scale and expertise of our current resurfacing contract. We have current contract rates that are known for similar quantities. The contract has performed well over the previous two years, delivered quality workmanship and met our programme requirements. The cost and time required to procure a new contract is not required this financial year, effectively this cost is returned to the budget to deliver the assist in delivering the programmed works.
Disadvantages:	The current fuel price uncertainties may affect our negotiations for a contract extension.
Risk mitigation:	Efficiencies of scale within the current resurfacing contract will assist in managing the risk of exceeding these project budgets. The potential for cost increases due to fuel prices will be managed through NZTAs bitumen and construction indices. Our programme for resurfacing can be managed within our available budgets.
Financial costs:	The expected increase to the current resurfacing contract for 2026/27 is approximately $3,000,000.00. There is no change to the current annual plan budgets.

Option 2: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of significance in relation to land or a body of water?	Low significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Medium
Extent of community views already known on this recommended approach.	Low
Option 2 is considered to be of overall **low** significance.	

7 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with Option 2 Extend the current contract HDC1017_003.1 for an additional year to include the programme for 2026/27 up to the relevant budgets.

After the consideration of options, the recommendation is considered to be of overall low significance and as such the recommended form of engagement based on the recommended option is to: inform the community.

8 KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

Based on the recommended form of engagement being inform the community, the proposed engagement and communication approach is utilise our existing communication platforms to inform the community of the contract works.

9 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When
Negotiate contract extension with Contractor	Project Manager	June 2026
Confirm programmes and budgets	Project Manager	July/August 2027
Complete resurfacing	Project Manager	31 March 2027

10 TUHUTORO | REFERENCES

Nil

11 WHAKAPAI | APPROVAL

Prepared by	David Locke **Project Manager**
Reviewed by	Liam Tansey **Transportation Manager**
Approved by	Adrian de Laborde **Group Manager Service Delivery**

FOR INFORMATION
NGĀ MŌHIOTANGA

To	Mayor and Councillors
Author	David Speirs Chief Executive
Meeting date	13 May 2026
File reference	Document: 4075488
Subject	Chief Executive's Monthly Report – May 2026

1 TE WHAIKUPU | Recommendations

Recommendation:

a) THAT Council Receives the report titled Chief Executive's Monthly Report,(document number: 4075488)

2 TE ARONGA | Purpose

The purpose of this report is to provide an update on staff changes and matters that the Chief Executive wishes to bring to the attention of elected members.

3 FOR INFORMATION

3.1 Waikato Waters Transition progress update

Following my last report to council regarding the WWL Stage 1 Transfer Agreement we have agreed final wording with WWL on an agreement. The agreement will be signed prior to the 13 May Council meeting enabling the transfer of staff from Hauraki District Council to Waikato Water Limited to take place.

3.2 Sport Waikato – Funding Opportunity

David and Terri Casey, met with Sport Waikato on 16 April to discuss potential funding opportunities for projects that align with their priorities or those of co-funding organisations that they work with. Sport Waikato were very encouraging and requested details of all relevant projects that we have planned or underway in the district so that they could discuss the projects with other partner funding agencies as well as considering projects relevant to their outcomes through their funding process.

We have not had any feedback since providing the project details on 20 April. We will update Council on progress as we are able.

3.3 Simplifying Local Government

On 5 May Government announced a new initiative in the Simplifying Local Government process.

After receiving well over 1100 submissions on the Simplifying Local Government Proposal Government has now proposed an alternative approach which ostensibly provides Local Government with more flexibility and control over the reform program. In summary:

- Government has introduced a "Head Start" pathway to fast-track parts of the *Simplifying Local Government* reforms and in response to council feedback seeking more flexibility and the ability to move quickly where ready.
- At this stage this is a voluntary, streamlined option for territorial and/or unitary authorities that want to combine to form new unitary authorities now rather than waiting for wider compulsory reform after the 2028 local elections.
- There is no proposal to change the core business of local government - regardless of Head Start, councils must keep delivering the new planning system and Regional Councils will remain in place (including elected members) until the 2028 elections.
- There will be no Regional Council elections in 2028.
- To move on the Head Start option councils must submit an outline proposal focused on structural change (instead of a full regional reorganisation plan) which can cover all or part of a region and which must propose one or a small number of unitary authorities within an existing region.
- These proposals are due to be submitted by 9 August 2026, with government approval for proposals to go to detailed design provided by September 2026 and an expectation that final approval of detailed proposal will occur in 2027 and be implemented ahead of the 2028 local elections.
- Councils who choose not to utilise the Head Start process will be subject to reforms after 2028 elections via a compulsory "backstop" process.
- Link to Ministerial press statement Councils invited to fast-track local reform | Beehive.govt.nz
- Link to the updated policy documents on the DIA website including the Head Start pathway document, and questions and answers Simplifying Local Government - dia.govt.nz

As I have previously reported, the Waikato CE's and the Mayoral Forum have been working on a range of options to respond to Governments original Simplifying Local Government proposal and so are well placed to carry on with this work, albeit in a very short timeframe should Council wish to do so.

FOR INFORMATION
NGĀ MŌHIOTANGA

To	Mayor and Councillors
Author	Elizabeth Whittenham Group Manager Business Support
Meeting date	11 March 2026
File reference	Document: 4086539
Subject	**Financial Report for the period to 31 March 2026**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Financial Report for the period to 31 March 2026, (document number 4086539).

b) Notes the temporary non-compliance with certain treasury parameters under the Liability Management and Investment Policy arising from the Waikato Waters Limited transition; and

c) Approves the temporary non-compliance with counterparty exposure limits, noting that these positions are being actively managed and are expected to rebalance as the debt transfer is implemented.

2 TE ARONGA | PURPOSE

The purpose of this report is to:

- Provide Council with cumulative financial information for the year to 31 March 2026 to enable monitoring of organisational financial performance.
- Inform Council of any expenditure approvals made under delegated financial authority.
- Seek approval for any additional budget requests where required; and
- Advise Council of any emerging financial risks or policy compliance matters.

3 WHAKAPAPA | BACKGROUND AND CONTEXT

Under the Local Government Act 2002, a local authority must manage its revenues, expenses, assets, liabilities, investments, and general financial dealings prudently and in a manner that promotes the current and future interests of the community.

Regular financial reporting enables Council to discharge this responsibility by monitoring financial performance, ensuring adherence to policy parameters, and identifying emerging issues.

Council amended the financial delegations to the Chief Executive on 29 January 2020. The delegation requires regular reporting to Council of approvals made under the Chief Executive's delegated authority.

4 APPROVALS MADE UNDER CHIEF EXECUTIVE DELEGATIONS

No additional expenditure requests have been submitted for approval under the Delegation Policy to the Chief Executive for the period to 31 March 2026.

5 FINANCIAL REPORT

5.1 Financial Performance to 31 March 2026

Summary Position

- Non-rates revenue is $243,000 (3.0%) behind budget.
- Operational expenditure is $3,643,000 (7%) above budget.
- The overall year-to-date position is an unfavourable variance of $3,885,000 (8.9%).

Revenue
Non-rates revenue is tracking unfavourably, primarily due to:

- $468k behind in roading due to timing of NZTA claims and awaiting the approval of emergency works for subsidy. This has now been approved, and claims will be made in May. Offset somewhat by a grant received for the Patetonga toilet.

This additional funding offsets related project expenditure.

Expenditure
Operational expenditure is $3,643,000 above budget year to date. The principal variances are:

- Roading - $3,697k over budget: Due to increased depreciation expense as a result of the roading revaluation.
- Water – $650,000 over budget: This relates primarily to reticulation repairs, associated traffic management costs, and costs associated with the transition to Waikato Waters Limited (WWL).
- Regulatory – $218,000 over budget: Additional costs in RMA implementation, including legal services and planning consultants, and costs sitting in emergency management from the January weather event.
- Waste Management – $82,000 unfavourable: Variance relates to waste minimisation activities.
- Community Services – $269,000 over budget: Additional work on the Rail Trail and recognition of costs relating to the Kaihere/Patetonga toilet block project.

While expenditure is above budget year to date, a few variances relate to timing differences or externally funded projects.

5.2 Borrowing and Policy Compliance

Annual Financial Strategy Debt Caps

Based on the audited 30 June 2025 financial statements, Council remains compliant with all annual Financial Strategy debt caps:

Measure	Limit	Actual	Compliance
Net external debt ≤ 280% of total revenue	280%	155%	Compliant (55% of cap utilised)
Net interest ≤ 30% of rates revenue	30%	9.5%	Compliant (32% of cap utilised)
Net interest ≤ 20% of total revenue	20%	7%	Compliant (35% of cap utilised)

Council remains well within its long-term prudential limits.

Loan Maturity Profile

Council's loan maturity profile is concentrated at the upper end of the 0–3-year policy band.

- 0–3 years: **73%** (outside 15%–60% band)
- 3–7 years: **27%** (within 25%–85% band)
- 7+ years: **0%** (within 0%–60% band)

This position reflects a deliberate funding strategy adopted to support the transition to WWL, including:

- Shorter-dated borrowing ahead of the planned transfer of water-related debt
- Prefunding of upcoming debt maturities to manage refinancing risk and liquidity
- Avoidance of long-dated debt that may require novation at transition

As at 31 March 2026, Council had prefunded the full $30 million of debt maturing on 15 April 2026.

Temporary non-compliance with loan maturity parameters has been approved by Council.

Liquidity Ratio

Council's liquidity ratio is 118%, exceeding the minimum policy requirement of 110%.

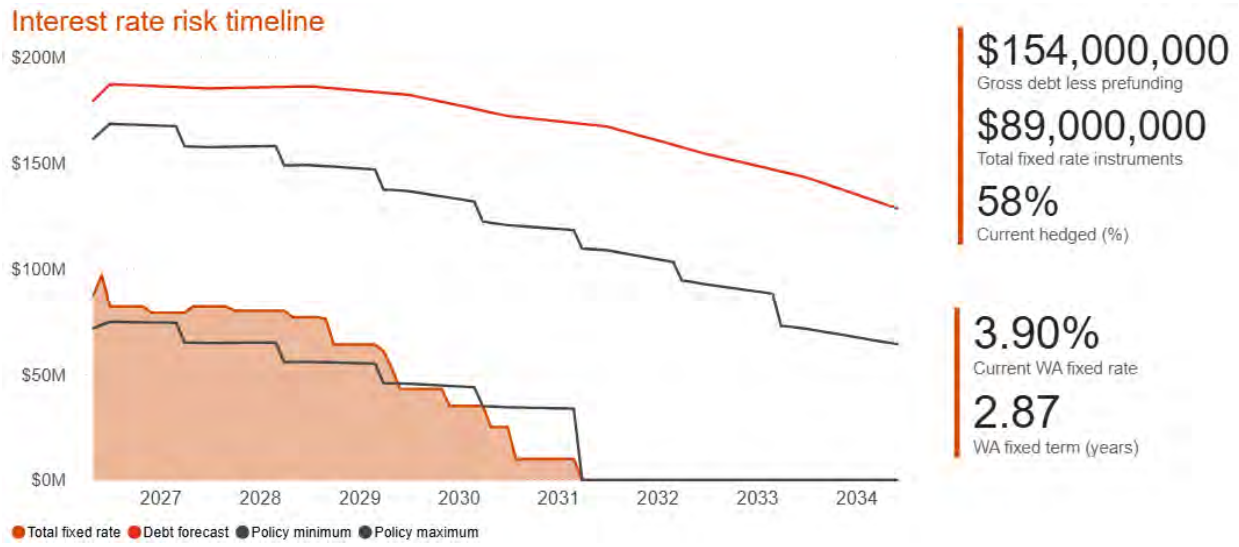
Policy Liquidity Ratio	Compliance with policy
>=110%	Yes – 118%

This indicates that external loans, committed facilities and short-term investments are sufficient to meet forecast debt requirements.

Fixed/Floating Interest Rate Parameters

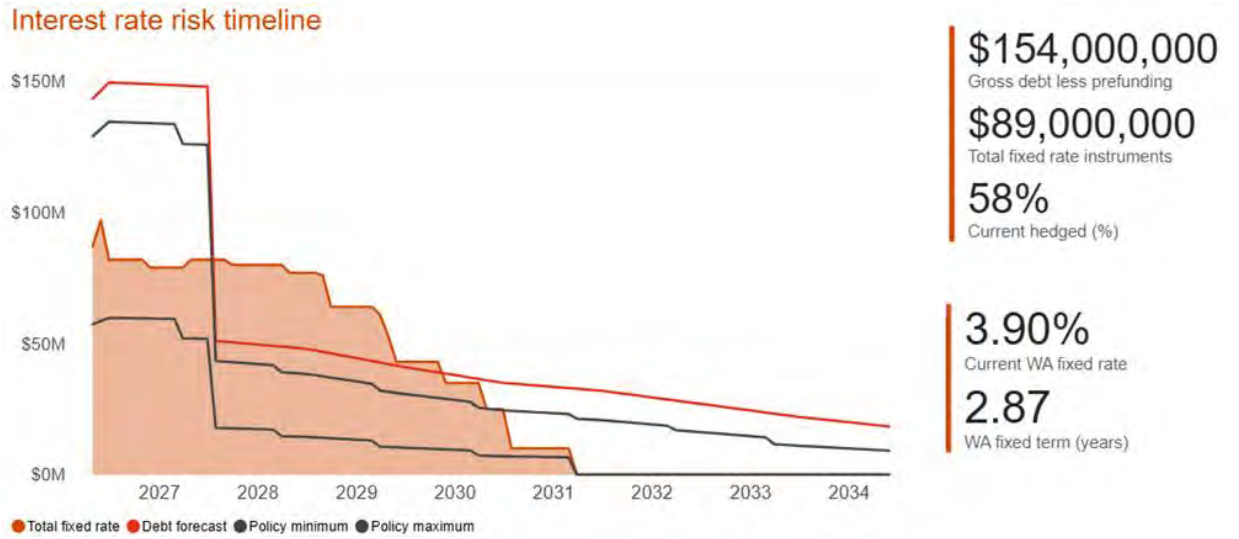
Council remains outside certain interest rate policy parameters under its Liability Management and Investment Policy due to the transitional debt strategy adopted in anticipation of the transfer of water-related debt to Waikato Waters Limited (WWL). Council has previously approved this temporary non-compliance.

Prior transition to WWL



Note: The orange line at the top of the orange area should be between the black lines.

Post transition to WWL



As water-related debt is transferred to WWL, Council is expected to move from a slightly under-hedged position to an over-hedged position, relative to its remaining debt portfolio, as illustrated in the graphs.

In managing interest rate risk during this transition period, Council has:

- Considered WWL's stated preference not to actively utilise interest rate swaps within its treasury framework (except where necessary)
- Maintained flexibility rather than increasing hedge cover ahead of the debt transfer; and
- Preserved the ability to rebalance hedge positions once the final debt allocation is confirmed.

In summary:

- Council is not currently over-hedged; however, an over-hedged position is expected post-transfer
- The hedge profile reflects pre-reform swap positions, limiting flexibility

- Council has not increased hedge cover and is managing its existing position through transition
- Work is ongoing with WWL and PwC to agree the treatment of existing swaps

Counterparty exposure limits

Council is currently outside the counterparty exposure limits set in its Liability Management and Investment Policy.

Counterparty	Investment (cash + TD)	Derivatives exposure	Total exposure	Limit	Compliant
ANZ	$0	$6,592,279	$6,592,279	$20,000,000	**Yes**
BNZ	$30,993,700	$2,083,532	$33,077,232	$20,000,000	**No**
Westpac	$15,241,923	$0	$15,241,923	$20,000,000	**Yes**

Council is currently outside counterparty exposure limits due to the short-term investment of prefunding borrowings raised ahead of debt maturities.

In March 2026, Council formally approved this temporary non-compliance with counterparty exposure limits, recognising that:

- exposures remain with approved, investment-grade counterparties
- the position is driven by prudent liquidity and funding management
- the concentration is expected to unwind as prefunded balances are applied to debt maturities and as the WWL transition progresses

Management continues to actively monitor counterparty exposures and liquidity positions.

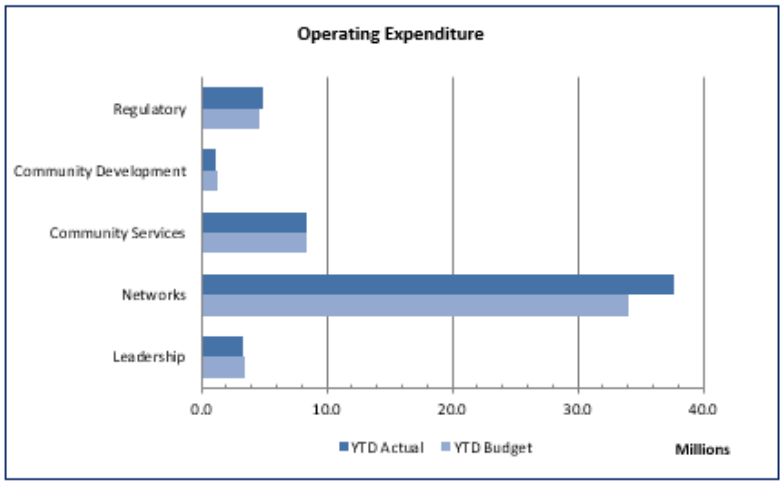
Groups of activities overview - Financial Measures

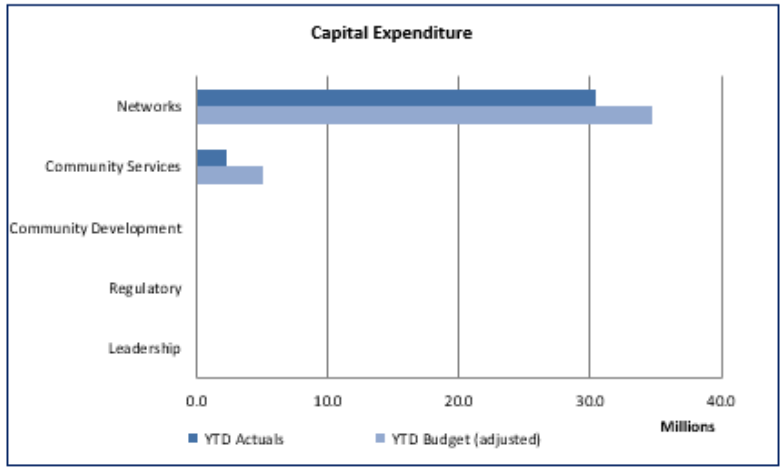
Key Indicators for the 9 months ended 31 March 2026

Operating Revenue (excluding Rates & Roading capital funding from NZT	
	$7,947,643
Unfavourable YTD	$(242,863)
YTD budget	$8,190,505
Full year budget	$11,306,117

Operating Expenditure	
	$55,562,205
Unfavourable YTD	$(3,642,535)
YTD budget	$51,919,670
Full year budget	$72,134,594

Capital Expenditure	
	$32,710,663
Forecast spend to go	$5,790,926
Full year budget (Annual Plan)	$53,846,373
Full year forecast	$38,501,589





Revenue

Roading - ($468k) unfavourable. Waka Kotahi operating revenue is under budget by ($468k), this is due to timing of claims and awaiting emergency works subsidy approval.

Community Services - $268k favourable. Grants received for the Patetonga toilet and work on the foreshore parts of the Rail Trail.

Operating Expenditure

Leadership - $196k favourable due to budgeted contingencies not being utilised and scaling back of work on Plan Changes.

Roading - ($3,697k) largely due to the roading revaluation increasing depreciation. Additional costs for emergency works are expected to result in an overall overspend at the end of the year.

Water - ($650k) unfavourable. Increased water breaks leading to more works and traffic mangement costs, unbudgeted water meter reading costs and WWL transition costs.

Waste Management - ($82k) unfavourable, most of which linked to waste minimisation where the budget was lower due to uncertainty of the size of the grant. The grant has come in higher and the expenditure will match that.

Regulatory- ($218k) unfavourable spend in RMA implementation for additional legal and planning consultants, and some costs in emergency management for the January weather event yet to be allocated out to the activities.

Capital Expenditure

Capital expenditure is trackling behind an evenly phased forecast. Full year forecast has come down from budget as the Wastewater costs are being realised, the Hauraki Rail Trail resurfacing project not going ahead and some external funding in recreation not being secured.

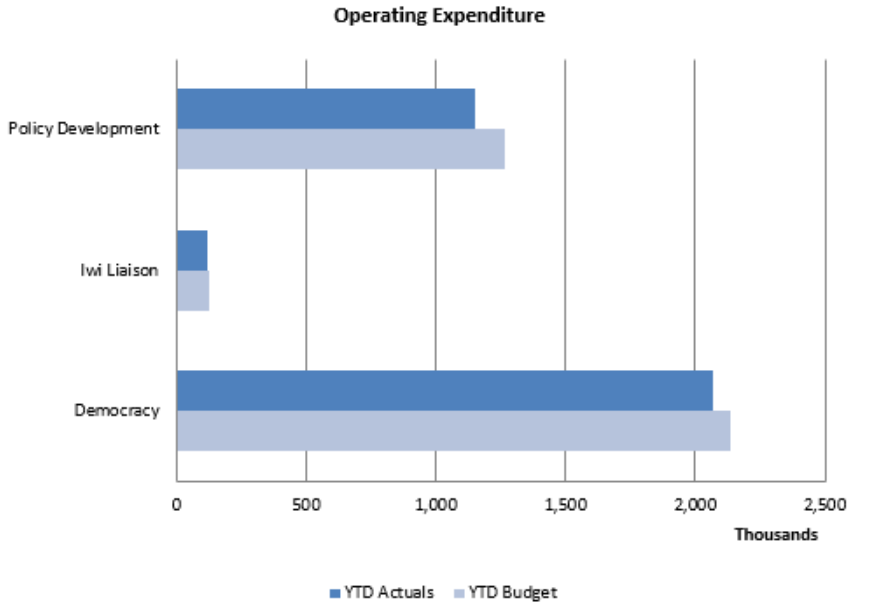
Leadership Financial Measures

Key Indicators for the 9 months ended 31 March 2026

Operating Revenue (excluding Rates)	
	$5,213
Favourable YTD	**$5,213**
YTD budget	**$0**
Full year budget	$224,420

Operating Expenditure	
	$3,335,003
Favourable YTD	**$195,952**
YTD budget	**$3,530,955**
Full year budget	$4,855,823

Capital Expenditure	
	$0
Forecast spend to go	**$0**
Full year budget (LTP)	$0
Full year forecast	$0



Operating Revenue (Excluding Rates)

In line with budget

Operating Expenditure

Democracy: $69k favourable. The contingencies budget has been fully utilised. Councillor renumeration budgeted before renumeration authority set rates.

Policy Development: $118k favourable. The level of work on Plan Changes has scaled down while we work on the appeals to the Plan Changes and lower than anticipated use of external contractors.

Capital Expenditure

No capital spend or budget for this group of activities.

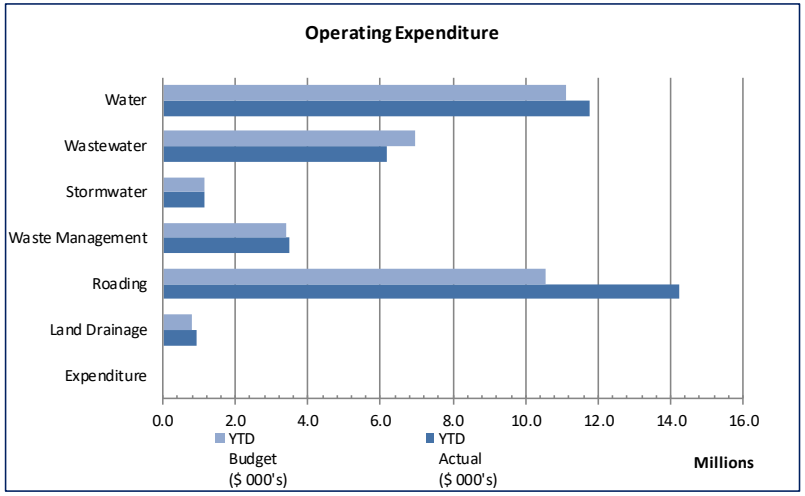
Networks Financial Measures

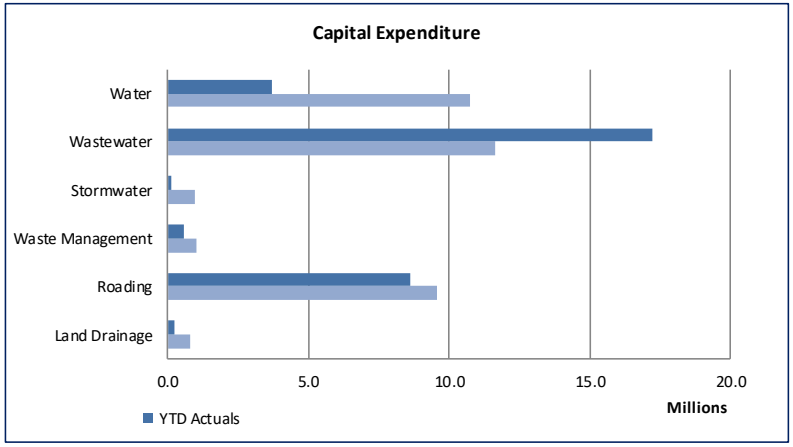
Key Indicators for the 9 months ended 31 March 2026

Operating Revenue (excluding Rates & capital funding)	
	$4,505,222
Unfavourable YTD	**$(502,322)**
YTD budget	**$5,007,544**
Full year budget	**$6,920,358**

Operating Expenditure	
	$37,718,943
Unfavourable YTD	**$(3,744,375)**
YTD budget	**$33,974,568**
Full year budget	**$47,774,200**

Capital Expenditure	
	$30,455,554
Forecast spend to go	**$4,701,895**
Full year budget (Annual Plan)	**$44,887,396**
Full year forecast	**$35,157,449**





Operating Revenue (Excluding Rates)

Waka Kotahi operating revenue is under budget by ($468k), this is due to timing of claims and emergancy works not yet approved for subsidy. These have subsequently been approved and will be claimed in May.
Waste management revenue is ($50k) lower due to lower kerbside collection presentation rates being at 50%, although offset an additional $74k in revenue at the transfer station now the weighbridge is operational.

Operating Expenditure

Water - ($650k) unfavourable. Increased water breaks leading to more works and traffic mangement costs, and unbudgeted water meter reading costs and WWL transition costs.

Waste Management - ($82k) unfavourable, most of which linked to waste minimisation where the budget was lower due to uncertainty of the size of the grant. The grant has come in higher and the expenditure will match that.

Roading - ($3,697k) largely due to the roading revaluation increasing depreciation.

Land Drainage - ($128k) unfavourable due to additional pumping required for weather events, partially offset by lower spend on vegetation control.

Capital Expenditure

Capital expenditure is trackling behind an evenly phased budget. As the wastewater treatment plant nears completion forecasts are suring up coming in under budget as expected. Water will be ahead of annual plan budget, due to the approved Kerepehi raw water main and carry forwards from 2024/25.

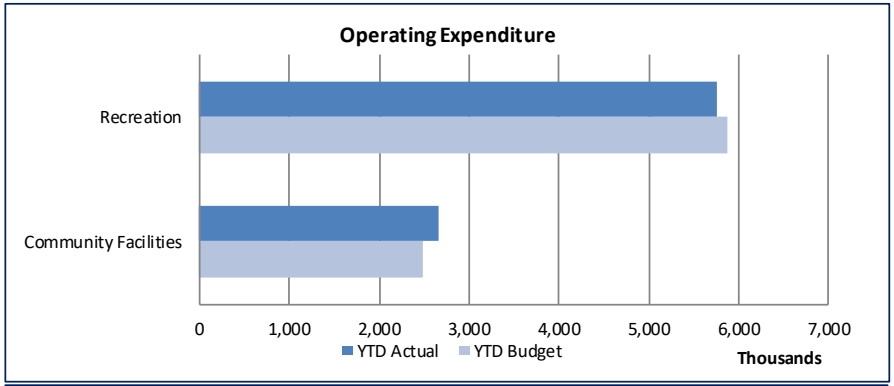
Community Services Financial Measures

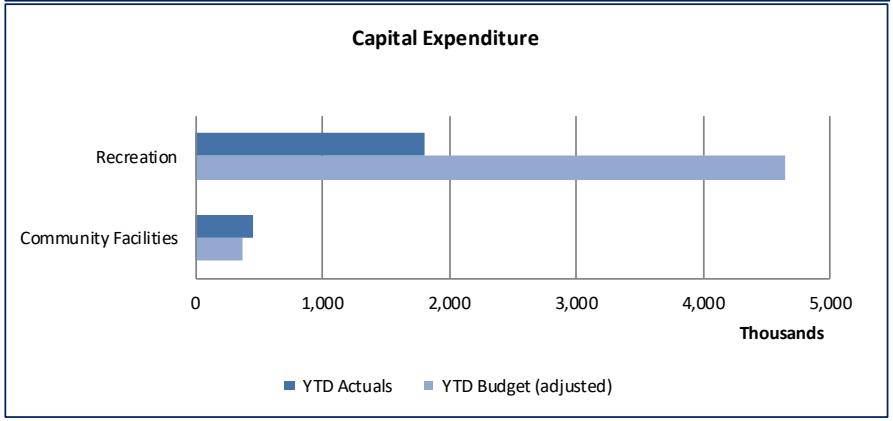
Key Indicators for the 9 months ended 31 March 2026

Operating Revenue (excluding Rates)	
	$1,442,450
Favourable YTD	**$268,228**
YTD budget	**$1,174,222**
Full year budget	**$1,507,364**

Operating Expenditure	
	$8,416,001
Unfavourable YTD	**$(40,035)**
YTD budget	**$8,375,966**
Full year budget	**$11,365,478**

Capital Expenditure	
	$2,255,109
Forecast spend to go	**$295,984**
Full year budget (Annual Plan)	**$4,890,578**
Full year forecast	**$2,551,093**





Operating Revenue (Excluding Rates)

$268k favourable. Grants received for the Patetonga toilet and work on the foreshore parts of the Rail Trail.

Operating Expenditure

Recreation: $128k favourable. Recreation reserves works not carried out as budgeted, although arborist work is scheduled to take place in the coming months.

Community Facilities: ($168k) unfavourable. The largest unbudgeted cost is the recognition of costs from prior years on the plans for an additional toilet at Kaihere then at Patetonga. Other unfavourable variances related to cemeteries and painting the interior of the Paeroa War Memorial Hall.

Capital Expenditure

Capital expenditure is tracking behind an evenly phased budget across all of the activities. Recreation forecast is under budget by $2.4m due primarily to external funding that has not been secured and the Hauraki Rail Trail resurfacing being not progressing as oer Council decision.

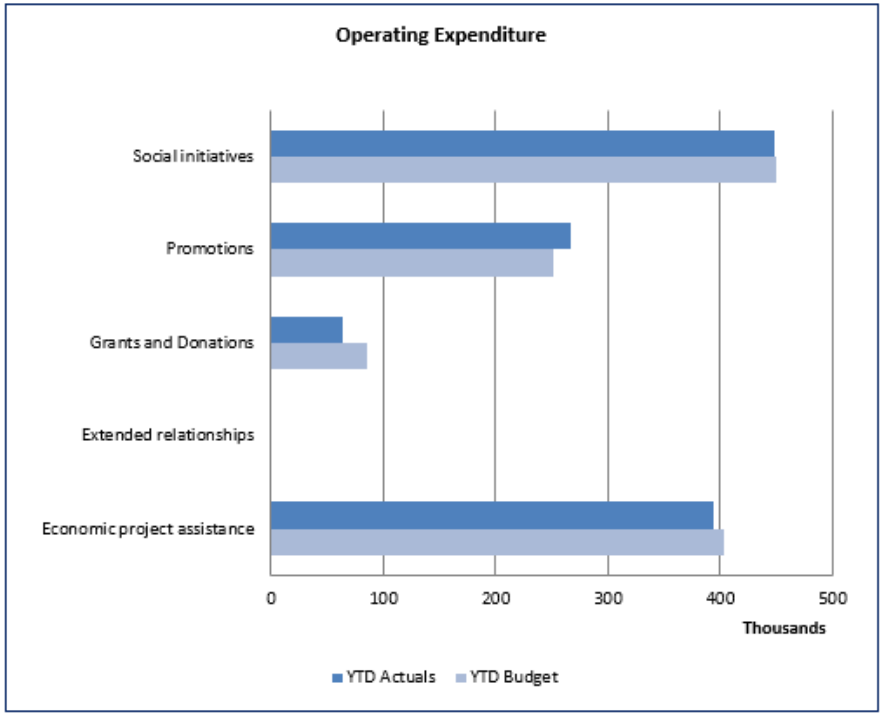
Community Development Financial Measures
Manaaki Toiora

Key Indicators for the 9 months ended 31 March 2026

Operating Revenue (excluding Rates)	
	$170,152
Unfavourable YTD	**$(9,858)**
YTD budget	**$180,010**
Full year budget	$343,607
Full year forecast	$333,749

Operating Expenditure	
	$1,173,550
Favourable YTD	**$15,288**
YTD budget	**$1,188,838**
Full year budget	$1,705,863
Full year forecast	$1,690,575

Capital Expenditure	
	$0
Favourable YTD	**$0**
Full year budget (LTP)	**$0**
Full year forecast	$0
0	$0



Operating Revenue (Excluding Rates)

Slightly under budget by ($10k), ($4k) of which in grants and ($6k) in Social Initiatives

Expenditure

$15k favourable, due to a credit note from Paeroa Business Association.

No capital spend or budget for this group of activities.

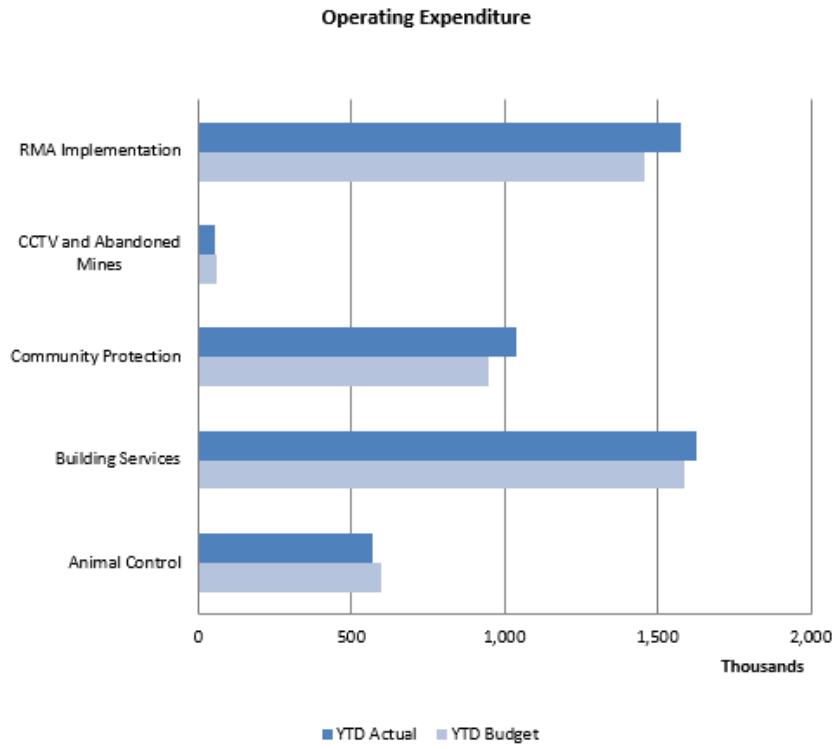
Regulatory Financial Measures

Key Indicators for the 9 months ended 31 March 2026

Operating Revenue (excluding Rates)	
	$1,824,606
Unfavourable YTD	**$(4,123)**
YTD budget	**$1,828,729**
Full year budget	$2,310,368

Operating Expenditure	
	$4,863,610
Unfavourable YTD	**$(218,256)**
YTD budget	**$4,645,354**
Full year budget	$6,260,939

Capital Expenditure	
	$0
Forecast spend to go	**$0**
Full year budget (LTP)	**$0**
Full year forecast	$0



Operating Revenue (Excluding Rates)

RMA Implementation: ($163k) unfavourable driven by reduced revenue from fewer resource consents.

Building Services: $152k favourable. Increased income from commercial consents. The additional income is not expected to continue.

Operating Expenditure

RMA Implementation: ($122k) unfavourable. Additional expenditure for legal fees and planning consultants where there are vacancies in the overhead.

Community Protection: ($90k) unfavourable. Due to the costs related to the January weather event not yet being allocated out to the activities.

Building Services: ($36k) unfavourable. Due to additional legal fees and engineering team charges related to consents.

Capital Expenditure

No capital spend or budget for this group of activities.

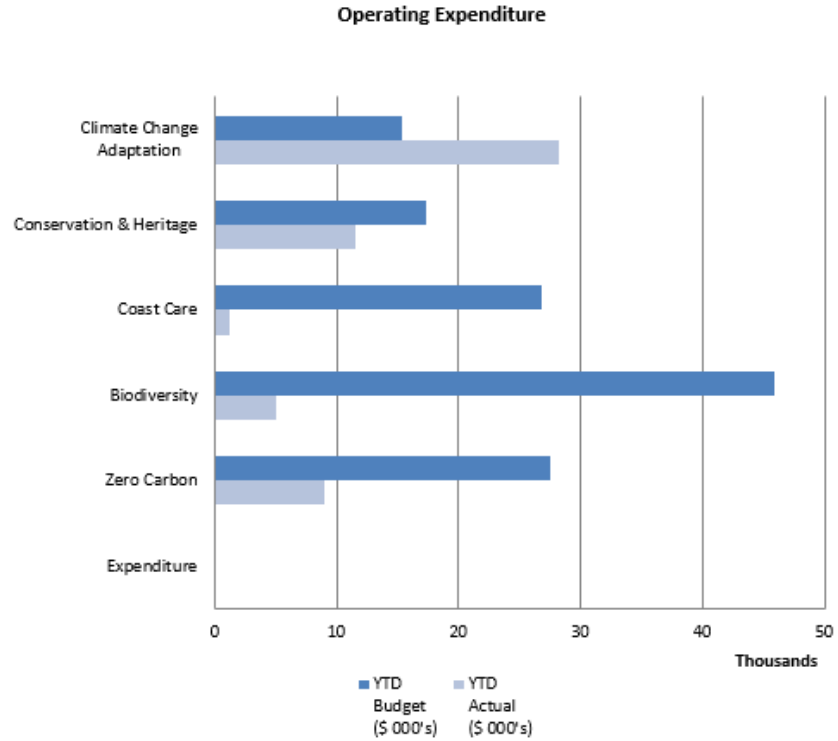
Environmental Initiatives Financial Measures

Key Indicators for the 9 months ended 31 March 2026

Operating Revenue (excluding Rates)	
	$0
Favourable YTD	**$0**
YTD budget	**$0**
Full year budget	$0

Operating Expenditure	
	$55,098
Favourable YTD	**$77,891**
YTD budget	**$132,989**
Full year budget	$171,528

Capital Expenditure	
	$0
Forecast spend to go	**$0**
Full year budget (LTP)	**$0**
Full year forecast	$0



Operating Revenue (Excluding Rates)

No revenue budgeted or received.

Operating Expenditure

Little expenditure has been incurred across most of the activites so $78k favourable. Due to the smaller size of the budgets it is expected to be more efficient to undertake projects every few years.

6 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When

7 WHAKAPAI | APPROVAL

Prepared by	Elizabeth Whittenham **Management Accountant**
Reviewed by	Duncan Peddie **Head of Finance and Risk**
Approved by	Duncan Peddie **Head of Finance and Risk**

FOR INFORMATION
NGĀ MŌHIOTANGA

To The Mayor and Councillors

Author Group Manager Community Development

Meeting date 13 May 2026

File reference Document: 4061406

Subject **Community Development and Regulatory Activity Report Resource Consents, Regulatory/District Plan Q3 Report – January 2026 to March 2026**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Community Development and Regulatory Activity Report Resource Consents, Regulatory/District Plan Q3 Report – January 2026 to March 2026 (document number 4061406).

2 TE WHAKARĀPOPOTANGA | SUMMARY

The Council decision for Plan Change 2 Waihi is now awaiting the appeal period as any appeals to the decision would hold up the process of making Plan Change 2 operative. Plan 6 for the Martha Mineral zone is still in mediation. The Shortt appeal for the Maratoto Road subdivision decision is also under mediation. The Food Safety IANZ audit for our Verification agency status was successful in receiving no compliances. There are updates on Animal Control and the Waihi Mine mine activity.

3 TE ARONGA | PURPOSE

The purpose of this report is to provide a quarterly update on the District Plan and Regulatory activities of Council within the Community Development and Regulatory department.

4 WHAKAPAPA | BACKGROUND AND CONTEXT

This report identifies what is occurring in part of the Community Development and Regulatory department for the last quarter. This report used to be presented monthly to Council in previous years and has been changed to every quarter. This report will show trends and statistics in the various Regulatory Services and District Plan activities including our Consent activities.

5 DEVELOPMENT

January 2026 to March 2026

Consents Issued	Total Q1, Q2 and Q3 2024/25	Total Q1, Q2 and Q3 2025/26	YTD % Change vs Same Period Last Year	
Building Consents (including amendments)	248	257	3.63%	↑
Code of Compliance Certificate under the Building Act	186	171	-8.06%	↓
Subdivisions	16	21	31.25%	↑
Land Use	33	31	-6.06%	↓
Designations	-	-		
Variations	7	10	42.86%	↑
Outline Plans	3	1	-66.67%	↓
Certificate of Compliance (RMA)	1	2	100%	↑
Permitted Boundary Activity Certificates	10	6	-40%	↓
LIMs	400	425	6.25%	↑

Resource consents are up slightly on last year with most demand being for residential purposes (titles for existing farm-houses, rural-residential and urban residential developments. The building consents, subdivision applications and LIMs are showing a slight increase compared to the same quarter last year.

6 DISTRICT PLAN CHANGES

Proposed Plan Change 2: Waihi (PPC2)

'Proposed Plan Change 2: Waihi – Residential and Industrial Re-zoning' has been developed by Council staff with consultant inputs over a number of years and seeks to implement directions signalled in the 'Hauraki District Growth Strategy Te Rautaki Whakatipu 2050'.

The Council resolved to approve PPC2 for public notification 18 December 2024 and this occurred on 18 February 2025 (27 submissions were received). The relief requested in submissions was summarised and further submissions called for (3 further submissions were received).

A Panel of the Council's Policy, Planning and Emergency Management Committee was subsequently appointed to hear, consider and recommend decisions on submissions. The hearing was held in Council Chambers on 25 November 2025, and representations were made from 8 people representing either an individual submitter or a group of submitters.

The Hearing Panel subsequently prepared a Recommended Decision that was 'adopted' by the Council at its 11 March 2026 meeting. The Council's decision was notified to submitters on 24 March with the appeal period running until 8 May 2026.

Possible Proposed Plan Change 3: Paeroa (PPC3)

Council has previously engaged Veros (a property development/advisory consultancy) to scope the work required to assess the feasibility of a possible Paeroa Gateway Zone (at the intersection of Opukeko Road/State Highway 2, Paeroa) and, more recently, Stantec to undertake a detailed flood assessment, and identify potential flood mitigations.

Flood modelling work has now been completed for the relevant land area in relation to a baseline scenario, a pre-development solution scenario and a post development scenario (Option 2 from the Veros report). The results from the modelling and the associated memorandum from Stantec, will be presented to the interested landowners, with feedback to be reported to the next meeting of the Policy, Planning and Emergency Management Committee.

Proposed Plan Change 6: Extension of Martha Mineral Zone (PPC6)

As previously reported, Council decisions on PPC6 were publicly notified on 1 April 2025 and an appeal by Ngati Porou ki Hauraki was subsequently filed with the Environment Court.

There has been an exchange of affidavits and Court assisted mediation between the parties (Ngati Porou ki Hauraki, Council and OceanaGold) occurred on 20 February 2026, in Auckland. Work is ongoing between the parties to try and resolve the appeal without the need for a hearing.

Other

The private plan change application in relation to a site in William Street (Paeroa) has not yet been received.

There are still occasional enquiries about private plan change applications being made in various parts of the District.

7 PLANNING IMPLEMENTATION

7.2 Processing

Resource Consents:

	January	February	March
Consents Issued:			
Non-Notified Land-use	-	1	4
Non-Notified Subdivision	1	4	-
Combined subdivision and land-use	1	1	-
Non-notified subdivision variation	1	-	-
Non-notified to Land-use variation	1	1	-
Variation to consent notice condition of subdivision	1	-	-
Right of Way	-	-	-
Certificate of Compliance	-	-	-
PBA Certificate	4	-	1
Designations and Outline Plan approval	-	-	-
TOTAL	9	7	5
Withdrawn			

Applications Lodged:			
Non-notified subdivision	2	2	1
Non-notified land-use	3	2	8
Variation to combined subdivision and land-use	1	-	1
Combined subdivision and land-use	2	4	2
Variation to subdivision conditions	1	-	-
Variation to Land Use Consent	-	-	-
Variation to consent notice condition of subdivision	-	1	2
Right of Way	-	-	1
Outline Plan	-	-	-
Alteration to Designation	-	-	-
Certificate of Compliance	0	1	-
PBA Certificate	4	1	1
Outline Plan Waiver			
TOTAL	13	11	16

Resource consents are continuing to be processed using a combination of staff and consultants, with most decisions made under delegated authority. Processing of complex and large-scale applications are outsourced reflecting a lack of senior time and experience available within Council.

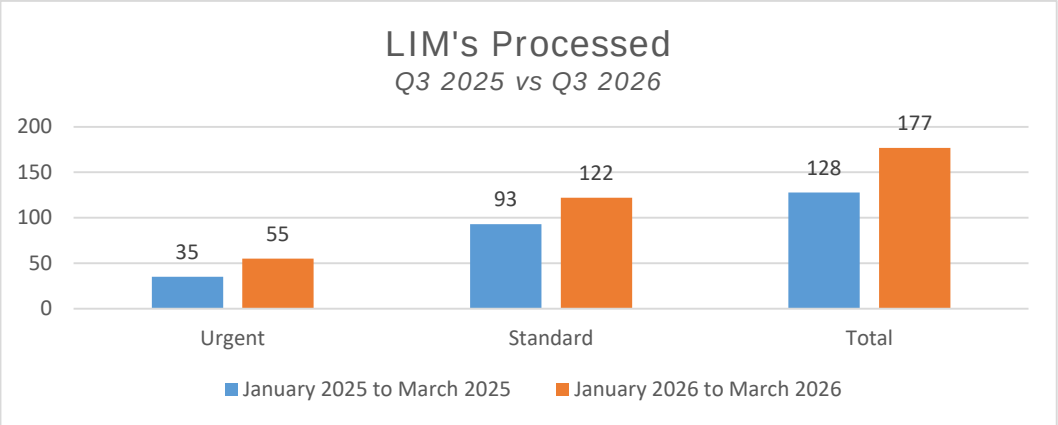
One resource consent hearing was held this quarter – Top Notch Wedding and Event Venue at Patetonga. The hearing is adjourned awaiting further information.

Large scale residential developments requiring significant planning input are continuing including 128 Piako Road Turua, Paeroa Hills (Paeroa Racecourse developments including ADAPT), and Longridge (retirement village). Council currently has accepted applications for three solar farms which are being processed.

There is noticeable development pressure in the Kaiaua coast area. While the activity may be simple the planning context is complex involving cultural, servicing, natural hazards issues and related policy and national direction. We are likely to notify more of these. On the plains, we have a steady workload of subdivisions related to farm consolidation and sale of existing housing stock on farms. As these are in areas of modelled inundation and on highly productive land they are complex and may require determination by Council in some instances.

We are progressing through the mediation process of an appeal lodged with the Environment Court (Shortt, Maratoto Road) and mediation may occur this coming quarter.

Land Information Memorandum:



All LIMS were issued within the statutory timeframes within the months January 2026 to March 2026.

RMA Monitoring and Compliance

Compliance activities are primarily focussed on land use consent conditions (18 consents monitored in the period), including on-going large-scale developments such as Longridge (Paeroa), Smith Street earthworks (Waihi) and the Paeroa racecourse. We continue to monitor the operations at Agright chicken farms as they are expecting their first round of chickens in the next few months. Formal Warning was also issued to a property in Paeroa due to repeated dirt tracking on the road complaints.

There is heavy demand for compliance driven by complaints, with interventions based on Council's compliance policy. Landowners and operators are encouraged to apply for resource consent and building consents when necessary, or to cease the unlawful components of their activities. This approach of encouraging consent applications frustrates complainants who want unconsented activities to cease. We are looking to begin enforcement actions earlier on to encourage quicker resolution.

Abatement notices relating to unlawful earthworks and non-compliance with resource consent conditions have been served.

8 REGULATORY SERVICES

8.1 Building Team

Building Consents Lodged 01 January to 31st March 2026:
(Figures taken from Objective Build Reports/Global)

	Jan-2026						Feb-2026						Mar-2026						Total
Building Consents and PIM Only	1-4	5-11	12-18	19-25	26-31	total	1	2-8	9-15	16-22	23-28	total	1	2-8	9-15	16-22	23-29	30-31	total	
Building Consent Amendments Lodged (Vetting complete)	0	1	2	1	0	4	0	2	4	1	2	9	0	1	2	1	0	0	4	17
BC Apps Lodged (Vetting complete)	0	3	3	3	4	13	0	2	8	7	10	27	0	5	6	8	10	1	30	70
PIM Only Apps Lodged (Vetting complete)	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	1
Total	0	4	5	4	4	17	0	5	12	8	12	37	0	6	8	9	10	1	34	88

Building Consents Processed 01 January to 31st March 2026:
(Figures taken from Objective Build Reports/Global)

BC Apps processed with decision to grant/refused	0	4	4	4	7	19	0	5	6	10	2	23	0	5	10	3	10	5	33	75
Decision to grant/refuse within 20 stat days	0	4	4	4	7	19	0	5	6	9	2	22	0	5	9	3	10	5	32	73
Percentage	0%	100%	100%	100%	100%	100%	0%	100%	100%	90%	100%	95.7%	0%	100%	90%	100%	100%	100%	97%	97.3%
Decision to grant/refuse over 20 stat days	0	0	0	0	0	0	0	0	0	1	0	1	0	0	1	0	0	0	1	2
Percentage	0%	0%	0%	0%	0%	0%	0%	0%	0%	10%	0%	4.3%	0%	0%	10%	0%	0%	0%	3%	2.7%

Code of Compliance Applications: 01 January to 31st March 2026:
(Figures taken from Objective Build Reports/Global)

	Jan-2026						Feb-2026						Mar-2026							Total
CCC	1-4	5-11	12-18	19-25	26-31	total	1	2-8	9-15	16-22	23-28	total	1	2-8	9-15	16-22	23-29	30-31	total	
Apps with decisions made for CCC	0	1	4	1	3	9	0	2	1	5	2	10	0	2	11	4	8	1	26	45
Decision within 20 stat days	0	1	4	1	3	9	0	1	1	4	0	6	0	2	7	3	7	1	20	35
Percentage	0%	100%	100%	100%	100%	100%	0%	50%	100%	80%	0%	60%	0%	100%	63.6%	75%	87.5%	100%	76.9%	77.8%
Decision over 20 stat days	0	0	0	0	0	0	0	1	0	1	2	4	0	0	4	1	1	0	6	10
Percentage	0%	0%	0%	0%	0%	0%	0%	50%	0%	20%	100%	40%	0%	0%	36.4%	25%	12.5%	0%	23.1%	22.2%

Building Consent Inspections: 01 January to 31st March 2026:
(Figures taken from Objective Build Reports/Global)

	Jan-2026						Feb-2026						Mar-2026							Total
Inspections	1-4	5-11	12-18	19-25	26-31	total	1	2-8	9-15	16-22	23-28	total	1	2-8	9-15	16-22	23-29	30-31	total	
Bookings created	0	7	29	23	20	79	0	35	26	33	21	115	0	29	25	25	32	11	122	316
Inspection reports	0	0	28	23	8	59	0	35	42	28	25	130	0	27	38	28	28	10	131	320

Building Consent Inspections completed on time: 01 January to 31st March 2026
(Figures taken from Objective Build Reports/Global)



Building Service Requests – 01 January to 31 March 2026:

6 Service Requests.

0 complaints received and 2 compliments received.

Building Infringements:

0 building infringements were issued in this quarter.

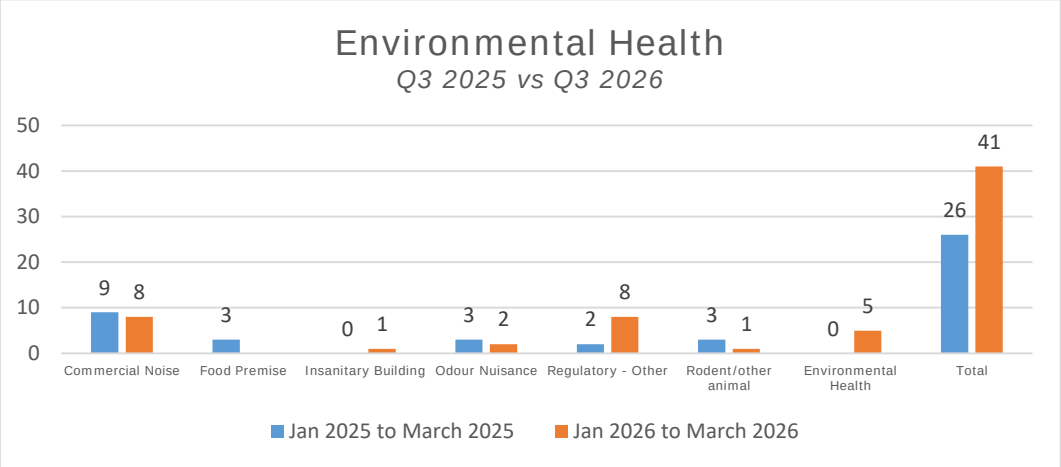
8.2 Food Control / Environmental Health

Food Premise Verifications – 1 January 2026 to 31 March 2026: 24

Health Related Complaints:

There were 41 Health related complaints 1 January 2026 to 31 March 2026. There wa ssignificant increase compared to the same quarter in 2024.

Note – Regulatory Other Category includes: Rubbish (health) hazard on property; overgrown section; homeless persons; query regarding roosters; and rubbish being dumped from one neighbours property onto another.



Food Verifiers Recognition:

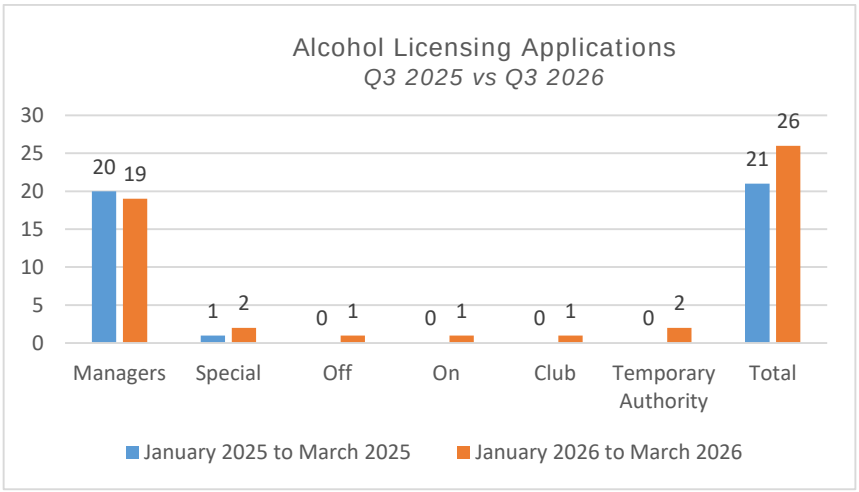
Our two Food Act Verifiers audit food businesses within our district. To be able to do this they need to undergo an MPI (Ministry for Primary Industries) Recognition Assessment every three years. Both verifiers have now had Recognition Assessments done and gained recognition for another three years.

IANZ Audit

To maintain recognition as a Verification Agency, the Ministry for Primary Industries (MPI)engages IANZ to undertake a full audit every 3 years in order to make a recommendation to MPI whether or not Hauraki District Council (HDC) continues to meet the requirements for recognition as an agency to conduct Registration, Verification, Compliance and Monitoring activities. IANZ undertook an Audit of HDC on 11 February 2026. The Audit result was very successful with no non-compliances.

8.3 Alcohol Licensing Applications Lodged– 01 January – 31 March 2026:

Figures for the quarter ended 31 March 2026 have remained fairly consistent with the previous year quarter.



District Licensing Committee (DLC) Hearings:
There were no DLC hearings for the quarter ended 31 March 2026.

Alcohol Regulatory and Licensing Authority (ARLA) Hearings:
No ARLA Hearings were held in the quarter 1 January 2026 to 31 March 2026.

8.4 Animal and Noise Control

As of 31 March 2026, there is a total of 2,963 dog owners with a total 4,250 dogs recorded in Authority. Out of the 4,250 dogs, 4,199 are registered and there were 51 unregistered.

The 4,250 known dogs are broken down into area/type as follows:

Kaiaua	144
Paeroa Urban	680
Paeroa Rural	536
Plains Urban	377
Plains Rural	946
Waihi Urban	1,010
Waihi Rural	557
Total	**4,250**

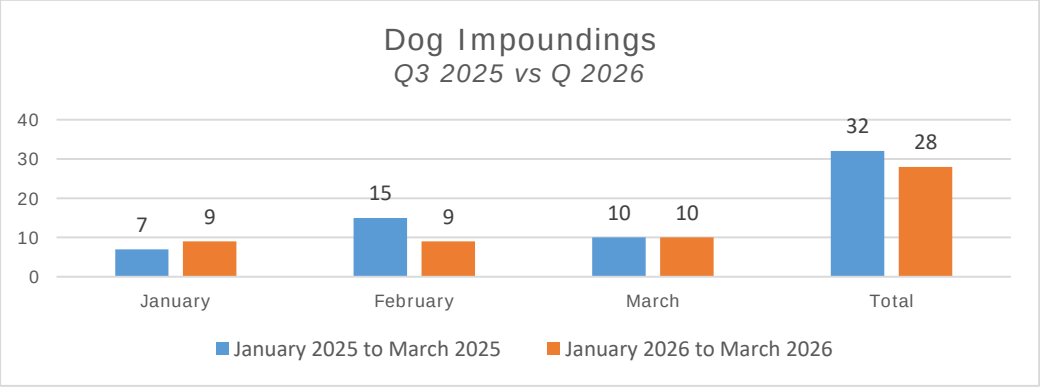
Pet	3,774
Working	465
Assist	9
SPCA	2
Total	**4,250**

Of the 51 unregistered dogs, 13 were due for payment 31 July 2025 with the balance being new dogs loaded this registration year. Various action has/will be taken such as 50% penalty fee applied, infringements issued for non-registration and uplift letters being issued. In some cases where an uplift letter has been delivered, Police assistance will be required to uplift the dogs due to safety concerns.

This year there has been an increase with the number of dog owners requesting a payment plan. 169 tags have been issued from Dogs in Advance as of 31 March and this is a mixture of dog owners who have paid in advance and also arranged for a payment plan since 1 July 2025. We currently have 23 dog owners making regular payments for overdue registration fees and four dog owners making regular payments for next year's registration fees

This registration period, we have encouraged dog owners to sign up to receive their future registration renewals by email and 670 dog owners are signed up.

IMPOUNDINGS:



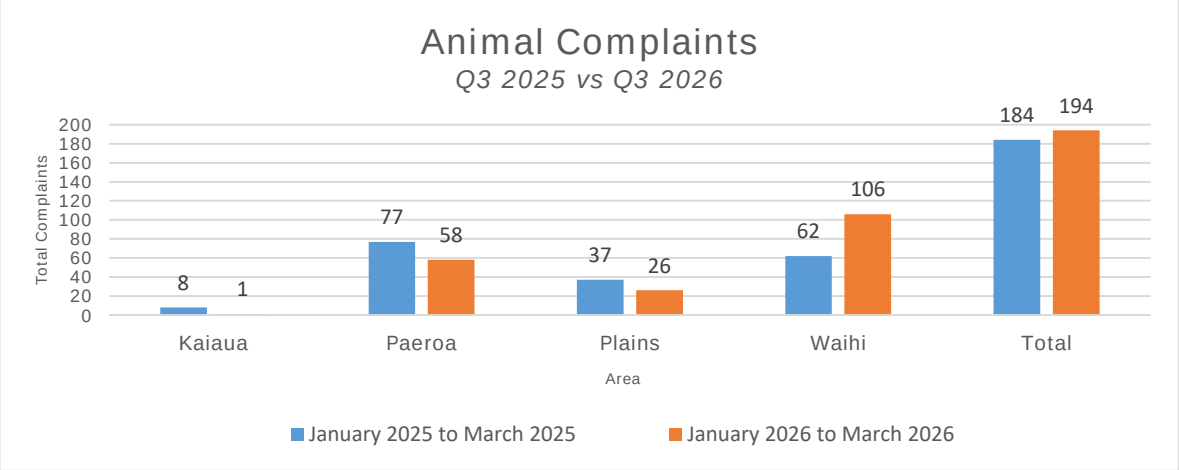
Of the 28 impounded, 16 were returned to owner, four were euthanised, four were adopted/rehomed and four are currently up for adoption.

ANIMAL COMPLAINTS:

There was a total of 191 animal complaints for the period 1 January 2026 to 31 March 2026, broken down as follows:

	January	February	March
Abandoned Dog	0	1	0
Dog acting aggressively	7	7	8
Attack/Bite by dog to Animal	8	2	2
Attack/Bite by dog to Person	2	2	2
Barking Dog Complaint	11	9	12
Breach of Bylaw – Dog	1	0	3
Cruelty to Animal/Dog	1	0	0
Lost Stock	0	0	0
Missing Dog (missing from owner)	9	3	2
Dog Roaming	29	25	28
Dog Rushing Out	0	1	1
Stock Wandering on Road	5	3	1
Surrendering dog for Destruction	0	1	0
Classified Dog – Unmuzzled	1	0	0
Unregistered Dog	1	0	2
Dog(s) worrying other animals	0	1	0
Total	**75**	**55**	**61**

These 191 complaints were then broken down into areas as follows, showing the biggest increase was in Waihi:



INFRINGEMENTS ISSUED:

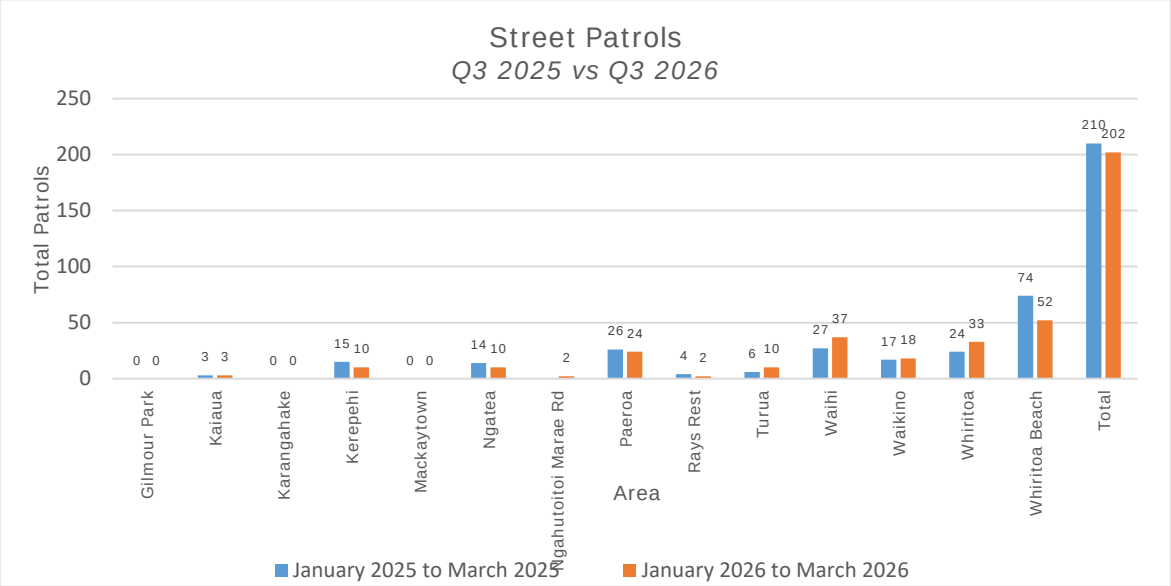
In the period 1 January 2026 to 31 March 2026, 61 infringements were issued as follows:

- 1x Failed to comply with barking dog notice Section 55(7)
- 1x Failed to comply with Bylaw Section 20(5)
- 3x Failed to comply with effects of Dangerous Classification Section 32(2)
- 23x Failed to comply with effects of Menacing Classification Section 33EC(1)
- 22x Failed to keep dog under control/confined Section 52A
- 11x Failed to Register Dog Section 42

55 infringements were e-filed to Court in January, 11 infringements were e-filed to Court in February, and one infringement was e-filed to Court in March.

STREET PATROLS:

For the period 1 January 2026 to 31 March 2026 a total of 202 street patrols were completed as follows:

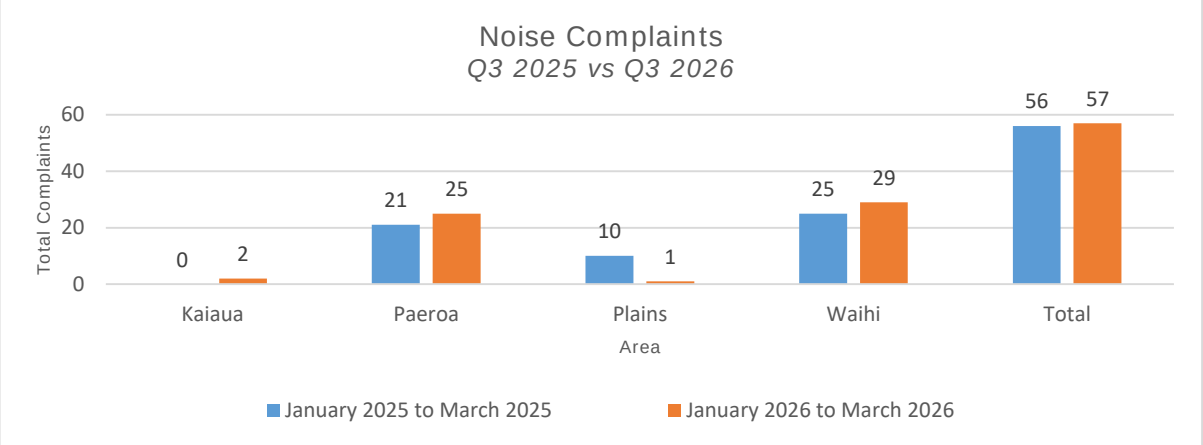


HEARINGS:

One hearing was held in the quarter which was for an Objection to Menacing Classification.

NOISE COMPLAINTS:

There were 57 noise complaints for the period 1 January 2026 to 31 March 2026 which are then broken down into areas as follows:



9 MINING MATTERS

9.1 Current Mining Activity

Mining activity in Waihi is currently focussed around the Martha Underground mine, although some remnant narrow vein mining is still occurring in the Correnso and SUPA areas.

Although an appeal to the High Court has been filed by Royal Forest and Bird on the Waihi North Project decision (made by the Environmental Protection Authority), work in relation to the services trench, the processing plant upgrade, and site preparation earthworks at Willows Road are proceeding at pace.

Staff and experts are actively engaged in reviewing a number of management plans that are required to be certified prior to various Waihi North works commencing.

There is also ongoing proactive monitoring and communication between Council and OceanaGold staff regarding other consent and ongoing monitoring matters.

10 WAKAPAI | APPROVAL

Prepared by	Gayleen Staunton **Executive Assistant (Group Manager, Community Development & Regulatory)**
Reviewed by	Peter Thom **Group Manager Community Development and Regulatory**
Approved by	Peter Thom **Group Manager Community Development and Regulatory**

NGĀ MŌHIOTANGA
FOR INFORMATION

To Mayor and Councillors

Author Marion Kroukam
Library Services Team Leader

Meeting date Wednesday, 13 May 2026

File reference Document: 4079395

Subject **Library Services Report – Q3 2025-26**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

Receives the report titled Library Services Report – Q3 2025-26 (Document number 4079395).

2 TE WHAKARĀPOPOTANGA | SUMMARY

The Community Development and Regulatory Group presents an update of activities carried out during the previous Quarter to Council (January, February and March 2026).

3 TE ARONGA | PURPOSE

The purpose of this report is to provide to Council the Community Growth activities that involve the District and Community Libraries. The report on these activities will include goals as well as quarterly statistics and trends and will be presented to Council on a quarterly basis.

4 WHĀINGA | GOAL

4.1 Goal: Library services are provided in a customer focused and effective way to support the recreational needs of the community
Below are the highlights of our fun-filled activities and programmes that were run in the Libraries in Quarter 3.

Activity	Description	Comments
Summer Holiday Programme	• Scavenger Hunt around the District • Art Board: create a piece, take someone else's piece • Pen Pal programme	**125** tamariki took part in the various activities offered over the holidays. We focus on fun-filled 'takeaway' activities during this holiday, so that participants can enjoy working on them at home or while on holiday. The Scavenger Hunt was set up so that our participants could choose their town and learn about historical sites within it. It was pleasing to note that **12** children took part from Ngātea, as we do offer these activities to all three libraries.
Displays	• Some of our dynamic Adult Reading Challenge displays included: • Highlights of our non-fiction collection: • Children's: • Special displays:	• Themes of a family reunion; a road trip; a remote place; a bad weather event. • Culture & diversity; money & investment; crime & justice; the natural world & earth. • Back to School; SPCA Colouring-in competition; Children's Day • Cycling & the outdoors; Waitangi Day; Winter Olympic Games; Echo Walking Festival; National Pet Day; International Women's Day
Reading Challenges	• Adult • Teen • Children's	• The Adult Challenge is now quarterly (aligned with the seasons) and is proving popular, with a significant increase in the number of readers signing up. • This year's Teen Challenge is in a new format to promote engagement, with appealing prompts: e.g. Jocular January and Mysterious March! • The Children's Challenge continues to be a fun-filled introduction to reading for enjoyment.

Regular Programmes	• Book Chats • Digital Assistance • Digital Volunteer • Senior Film Sessions • Story Time • Genealogy Help • Waihī Writers' Group • Read to Kūri	• The Waihī group continues to grow. • About **131** people were assisted by Staff which took approximately 24 hours. This is over and above the printing, scanning and photocopying service we offer. • The Waihī Resource Centre Volunteer helped about 17 people in the 7 sessions that were held in the Library in Q3. • Our monthly movies proved popular in both libraries this Quarter. • Tamariki and their caregivers from local kindergartens attend regularly and they love the stories on offer. • Volunteers had numerous attendees once they had restarted these sessions for the year. • Writers, poets and even musicians meet fortnightly to share their talents (and kai!). • Connie and her owner took a break over the summer school holidays but resumed in February. Most of the weekly sessions have been fully booked.
Once-off Programmes	• Dawn McMillan - 'I need a new bum' series • Kirsty Roby and Tania Pauling – 'Magic Jack' • 3D Printing Classes	• Award-winning local author Dawn, who is the recent recipient of the MNZM for services to children's literature, came to entertain tamariki at Paeroa library. About **50** people attended this event and many giggles were heard from the audience during her session. • We hosted this fabulous author and illustrator duo at Waihī Library for a fun-filled reading of their book 'Magic Jack'. **36** people attended this session. • Students from the After-School Programme at Waihī Resource Centre came to two 3D printing sessions at Waihī Library. It was a good learning opportunity for them.
Overall:	Programmes, Activities and Events	**64** sessions with **1028** people taking part this Quarter.

4.2 Goal: An appropriate range of print, audio visual and electronic resources are provided to ensure public access to learning materials

	Description	**Comment**
HDC Library Mobile App	2224 launches	Down by 12.9% since last Quarter but up 8.05% compared to the same period last year.
Ancestry	286 launches	The usage fluctuates according to the sessions and workshops offered by our genealogy volunteers. The usage this Quarter is significantly higher compared to previous periods – up by 76.92%.

Beamafilm	322 views	Down by 13.04% since last Quarter but up by 4.66% compared to the same period last year.
BorrowBox	We belong to a consortium with Rotorua, Western Bay of Plenty, Whakatāne, Ōpōtiki, Matamata-Piako, Tararua and Ōtorohanga Councils. We share items and costs. This results in savings.	• Consortium Active Users as at Q3 = 6240 • Hauraki District Active Users as at Q3 = 360 (up from 289 in Q2) • Consortium Circulation for Q3 = 33,754 • Hauraki District Circulation for Q3= 1,687 (up from 1,433 in Q2) Promotion of these items is ongoing, along with our other online platform.
Wheeler's e-Platform	We belong to a consortium with Rotorua, Tauranga City, Western Bay of Plenty, Whakatāne, Ōpōtiki, Taupo, Kawerau, South Waikato, Matamata-Piako, Waikato District, Thames-Coromandel and Ōtorohanga Councils. We share items and costs. This results in savings.	• Consortium Active Users as at Q3 = 2943 • Hauraki District Active Users as at Q2 = 407 (up from 384 in Q2) • Consortium Circulation for Q3 = 5441 • Hauraki District Circulation for Q3 = 1701 (up from 1524 in Q2) Promotion of these items is ongoing, along with our other online platform.

4.3 Goal: Libraries attract a wide audience

	Description	Comment
Newsletter	635 Subscribers to Library Connect	• Up from 596 last Quarter (up by 39) • Over 120 hard copies were printed for all three Libraries as needed • We mix the content with events that have happened and programmes coming up. Book reviews and other items of interest are included.
Website		• 43,339 users • 47,835 sessions • 17,511 engaged sessions • 68,603 views • The Library Catalogue (OPAC) was opened 3,752 times.
Facebook	Regular scheduled posts = 96 for Q3	• 1035 followers (was 1013 in Q2) • 24,951 overall reach (was 15,963 in Q2) • 83,063 views (was 45,684 in Q2) • Very pleasing increase in engagement this Quarter.
Instagram	Regular posts = 50 for Q3	• 268 followers (was 260 in Q2) • 218 accounts reached (was 107 in Q2) • 1192 views (new stat as Instagram changed the way it counts these).
School Visits to the Libraries	Only actual visits are recorded here (not every engagement with schools)	• Waihī Central School have resumed their usual visits to Waihī library. • Two classes from Te Wharekura from the Waihī Marae have booked regular visits. • During their visits, the tamariki and rangatahi spend time reading and taking part in the activities on offer. • Netherton School brought 61 tamariki and 15 kaitiaki for a visit to Paeroa Library.

		• Other schools that visited: Paeroa Tamariki Station; Paeroa Riverglade (for Story Time and Dawn McMillan); Paeroa St Joseph's (for Dawn McMillan).
Visits to Schools		• Waihī East School meeting with their new Librarian.

Other Community Engagement this Quarter included:

- **Community Libraries' Interest Group Meeting**
  The first meeting of the year was hosted by Kaiaua in February, and we met at the Pūkorokoro Shorebird Centre at Miranda. Updates from each library were given (Kaiaua, Turua and Whiritoa) and Keith Woodley gave us a short presentation about what the Centre does in our community. These bi-annual meetings are a wonderful opportunity for community engagement with our remote communities, who do a fantastic job running their small libraries.

- **Waihī Beach Hop Warm-Up Party**
  We had our table with promotional items planned and discarded books for sale outside the Library on Rosemont Road, but the weather was against us so we did not stay out for long!

- **Paeroa Children's Day**
  Unfortunately, this event was cancelled due to the weather, but we had our Library stall planned with our community outreach promotional material.

5 ATU MAHI | OTHER ACTIVITY

5.1 'A Friends Place' – Waihī Community Musical Group
The wonderful music group returned to Waihī Service Centre in February for a Valentine's treat. It was once again a lively event that was enjoyed by all!

5.2 Justice of the Peace at Paeroa Library
The weekly sessions of this service being offered in the Paeroa Library are very busy so the JPs are investigating an additional day to serve the community. Our Library Staff are able to assist with photocopying, printing and scanning for these customers.

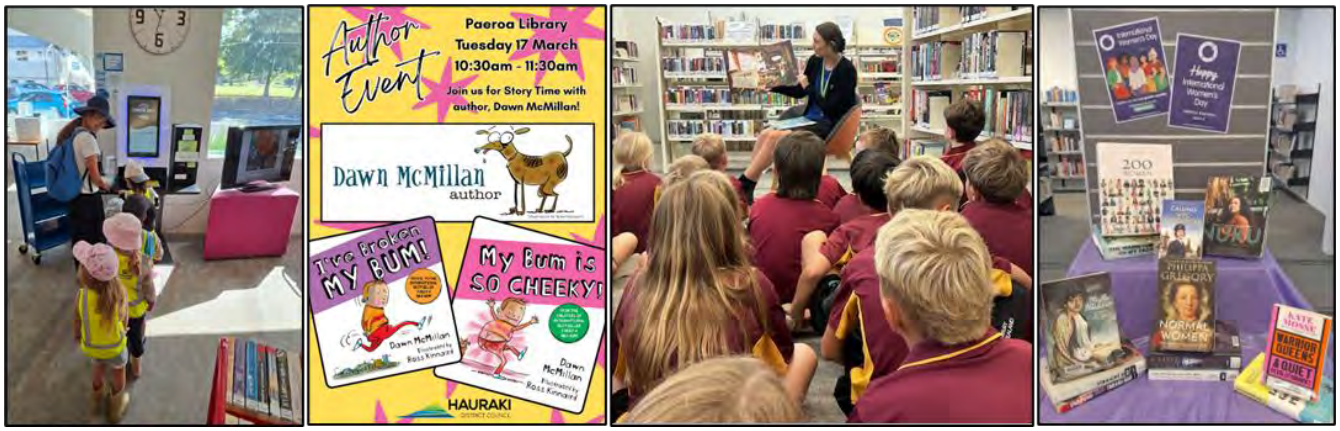
5.3 Citizens' Advice Bureau trial at Paeroa Library
The Paeroa CAB is hosting a clinic, in addition to their normal hours, once a week for 3 hours at Paeroa Library. This is a trial period with a view to a long-term arrangement in the future.

5.4 Skinny Jump modem distribution
Paeroa Library distributed **4** modems and Waihī Library **16** modems this Quarter. The service continues to be valuable for the community and our partnership with Digital Inclusion Alliance Aotearoa is positive.

6 AHU WHAKAMUA | FUTURE DIRECTION

6.1 Focus for Q4 2025-2026:
- Implementation of planned programmes and events
- Community Engagement activities, especially with schools
- New Ngātea Library planning for opening (staffing, layout, inaugural events).

6.2 Focus over the next year to two years:
- Collection development in all three Libraries
- Promotion of Library Services in our communities with engagement and programmes.



7 NGĀ TATAURANGA | STATISTICS

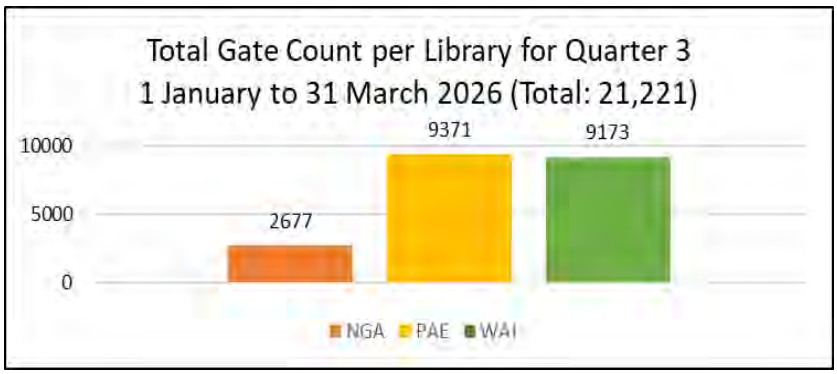
7.1 Gate Counts

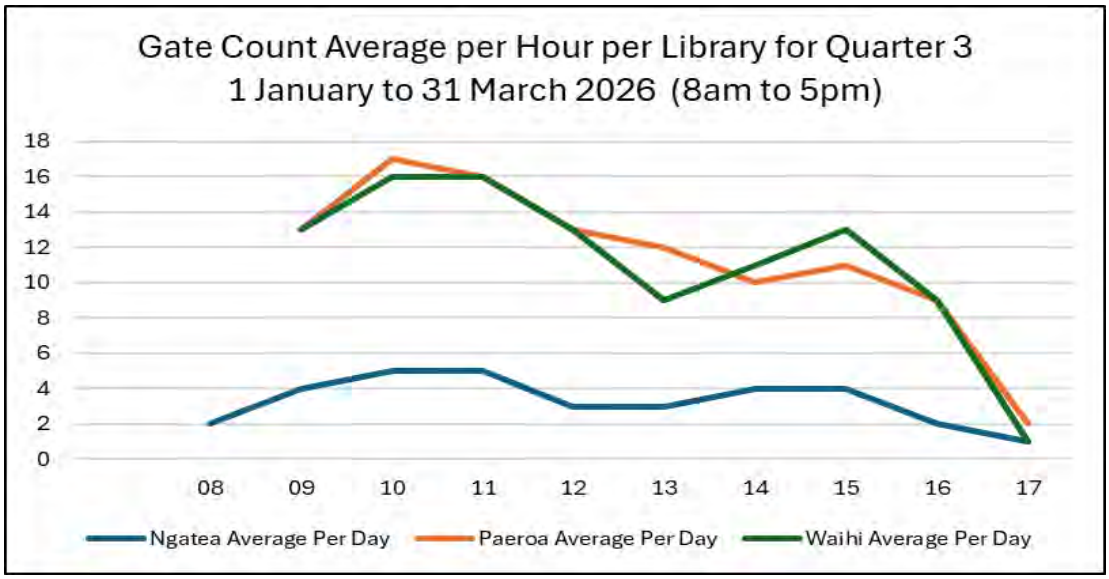
21,221 people in total used all three Libraries in Quarter 3. This is down by **578** visits since the same period last year but up by **228** since last Quarter.

Ngātea Library unfortunately had an unexpected **four-day** closure due to no electricity after the January weather event which adversely affected its numbers and the total visitors overall. In January, it only recorded 687 people through the gates. In contrast, January 2025 had 1072, and February and March 2026 had 919 and 1071 respectively.

Visitors to Paeroa Library have remained steady overall and Waihī's visitors have increased markedly since last Quarter.

Gate Counts for Quarter 3



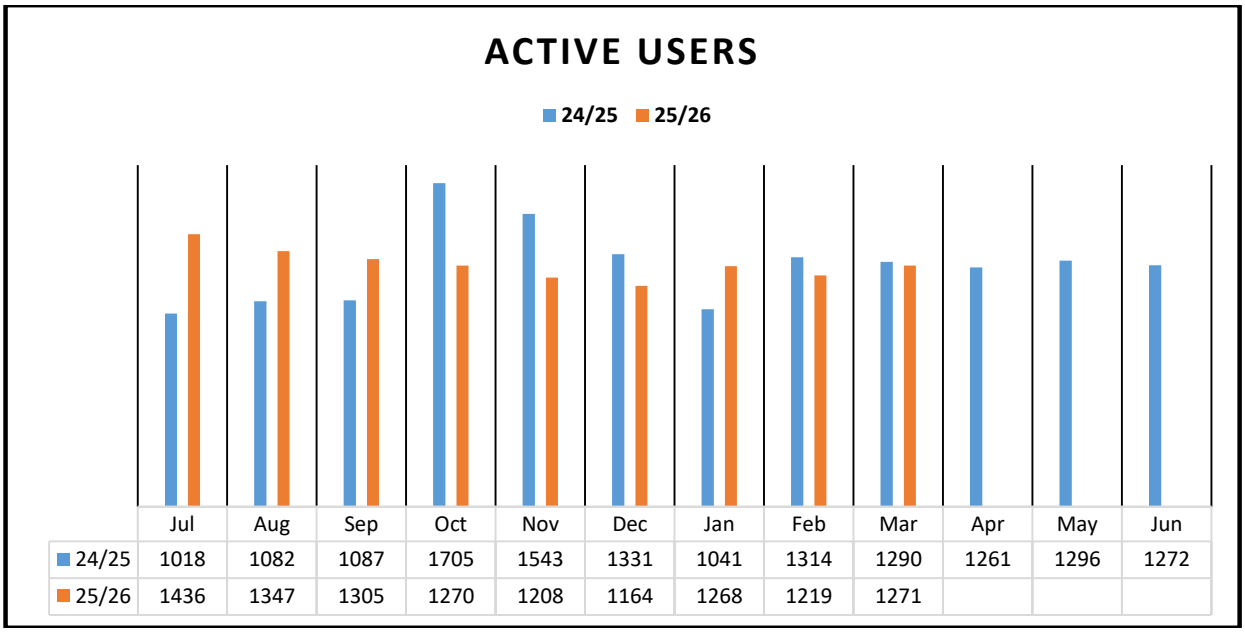


7.2 New members

176 people joined our Libraries as new members this Quarter. This is an increase of **63** people from **113** last Quarter, which is very positive.

7.3 Active users

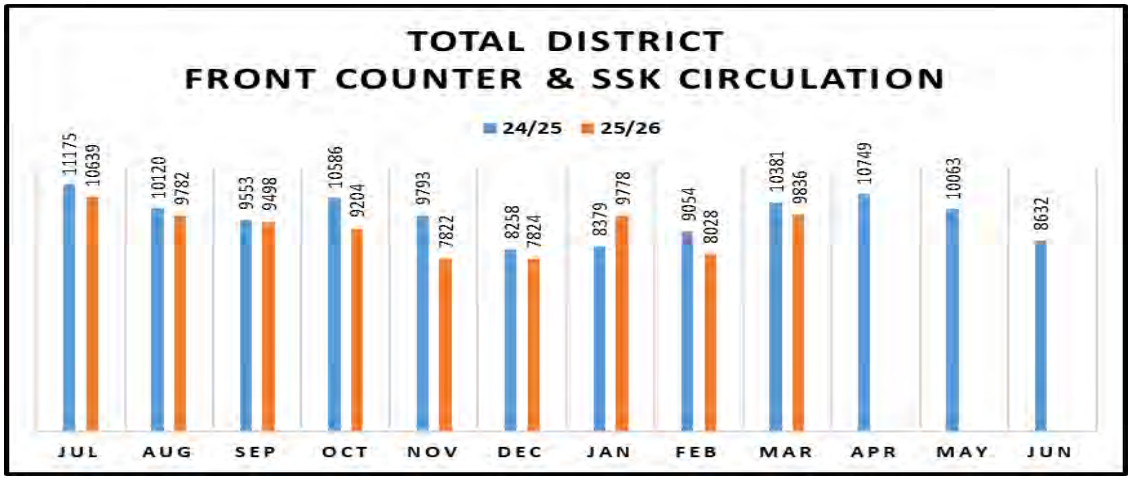
The number of active users increased by 3.09% compared to Quarter 2 and also increased by 3.01% compared to the same period last year. Please note that these figures ONLY count each individual user once (not how many times they visit during the Quarter nor how many items they borrow nor if they use the Libraries for other activities).

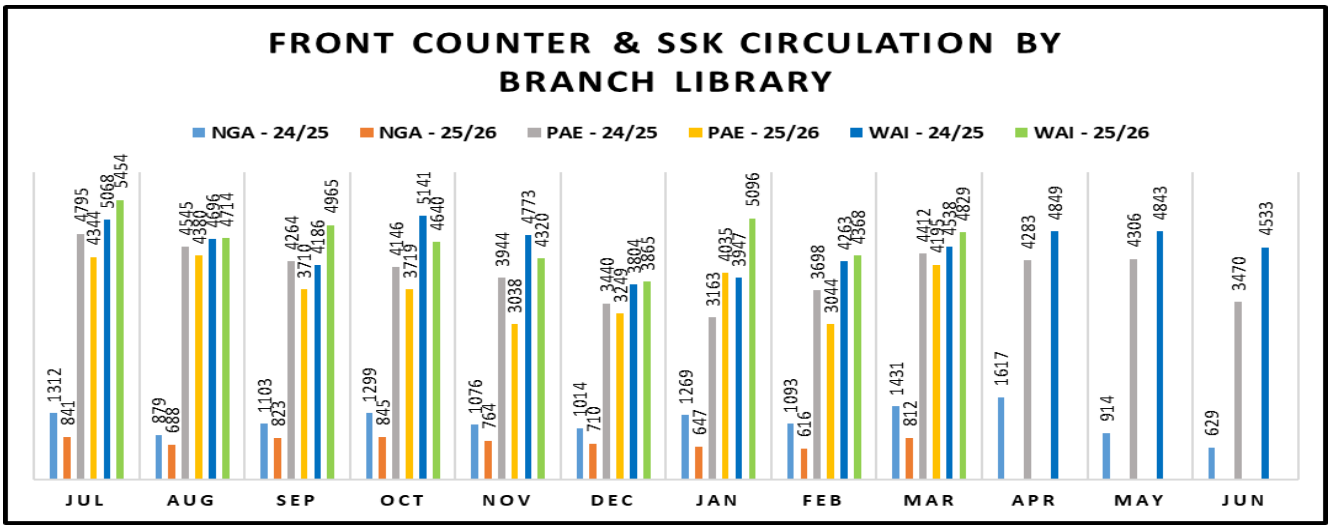


	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
24/25	1018	1082	1087	1705	1543	1331	1041	1314	1290	1261	1296	1272
25/26	1436	1347	1305	1270	1208	1164	1268	1219	1271			

7.4 Circulation – Total Physical Items

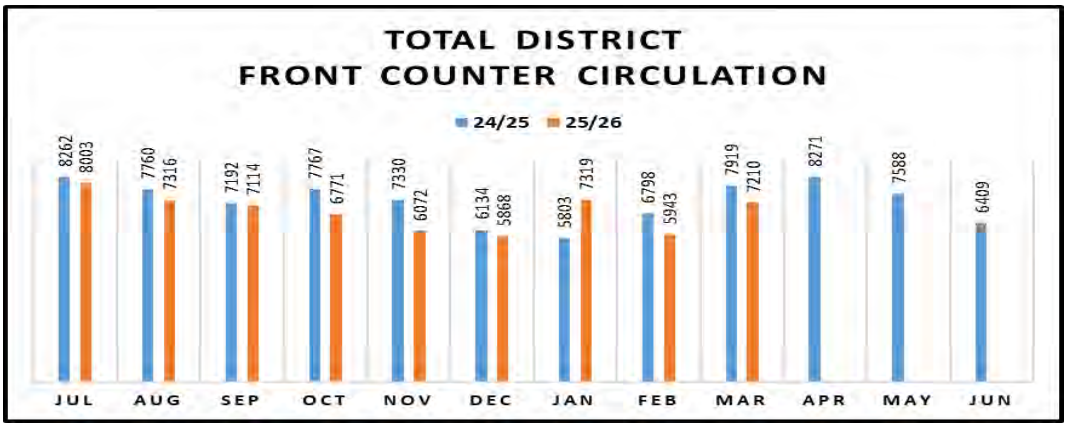
The total circulation of physical items increased by 10.1% compared to Quarter 2. This is pleasing considering Ngātea's 4-day closure. It decreased slightly by 0.62% compared to the same Quarter last year. A total of 27,642 books, magazines, audiobooks and DVDs were processed this Quarter.

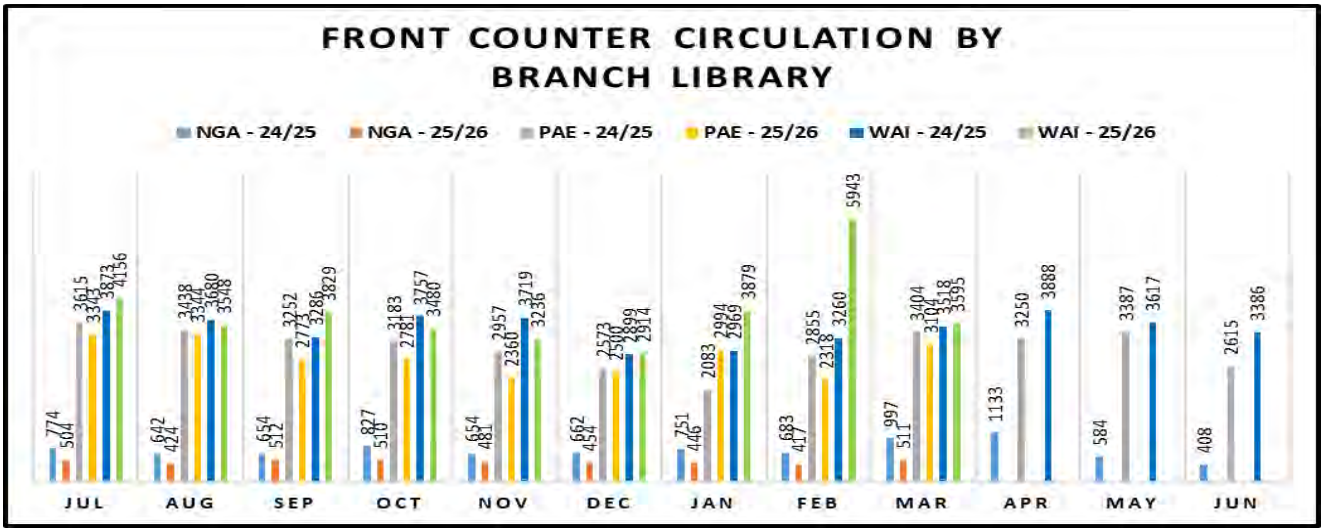




7.5 Circulation – Front Counter

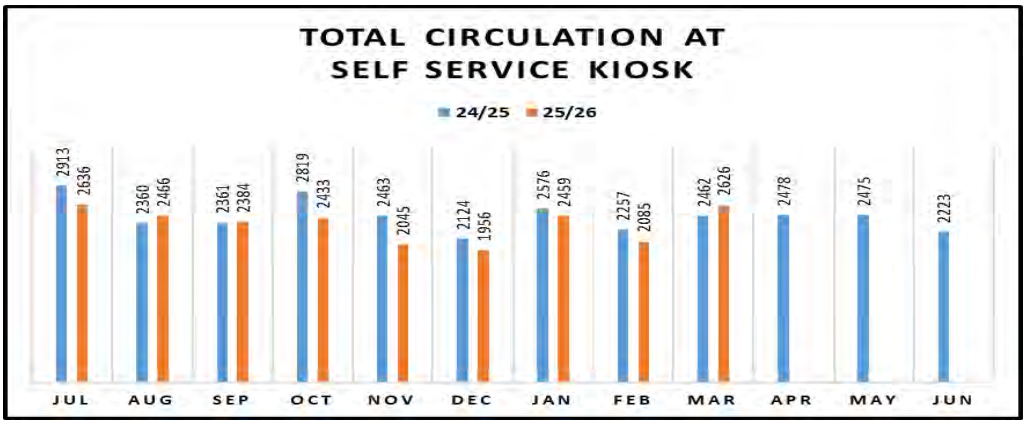
The circulation of physical items only at the Front Counters increased by 8.6% compared to Quarter 2. It decreased slightly by 0.23% compared to the same Quarter last year (48 fewer items).

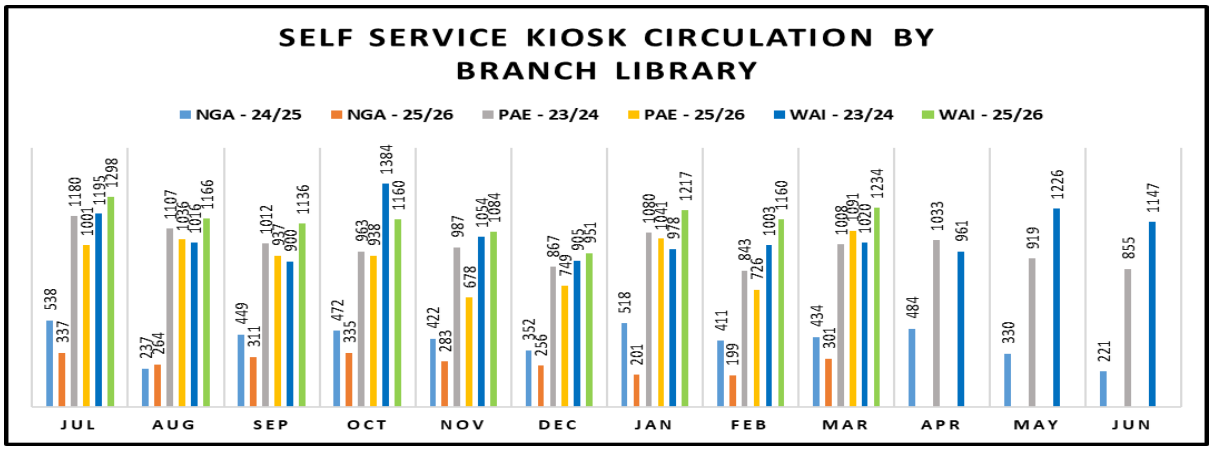




7.6 Circulation – Self Service Kiosk (SSK)

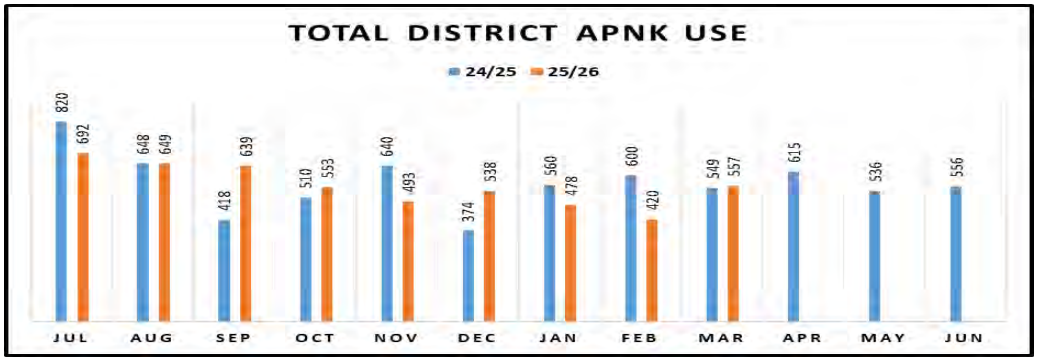
The circulation of physical items on the Self Service Kiosks increased by 10.26% compared to Quarter 2. It decreased by 1.74% compared to the same Quarter last year (125 fewer items).

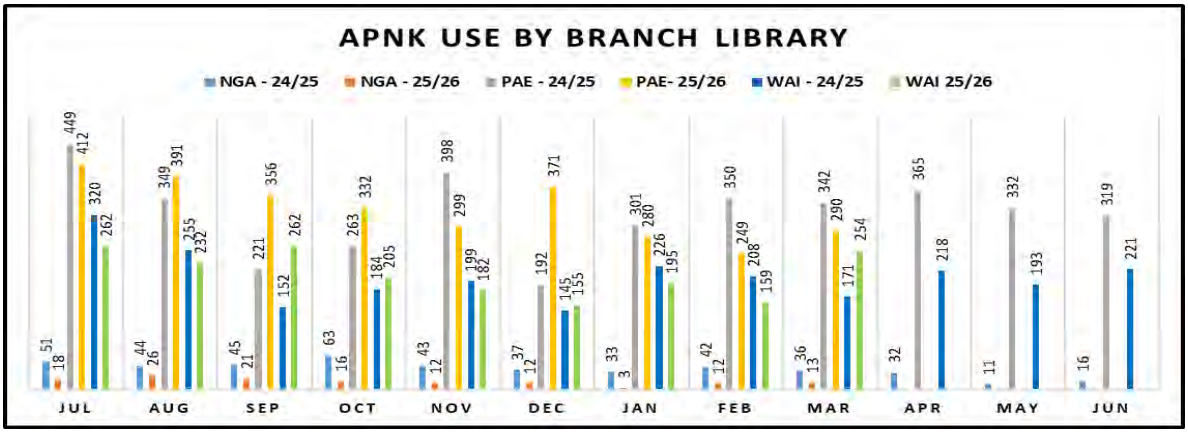




7.7 APNK (**Aotearoa People's Network Kaharoa)** Computer Use

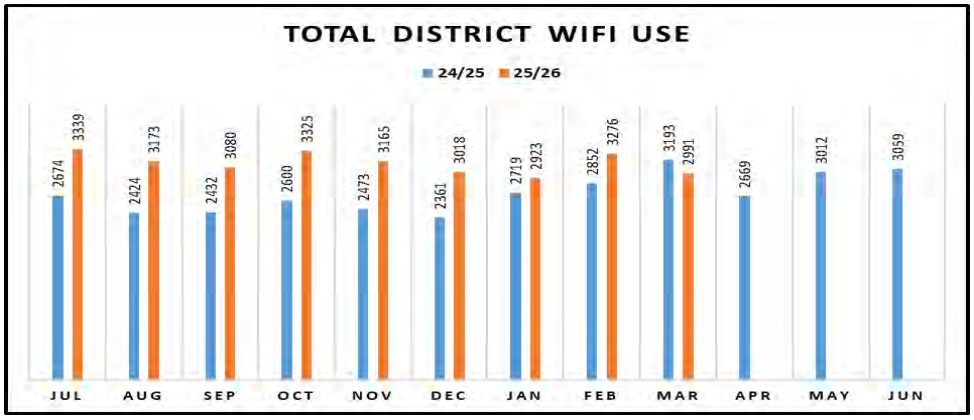
APNK computer use decreased by 8.87% compared to the previous Quarter. It also decreased by 17.46% compared to the same period last year. Note the difference in Ngātea's usage compared to Paeroa and Waihī.

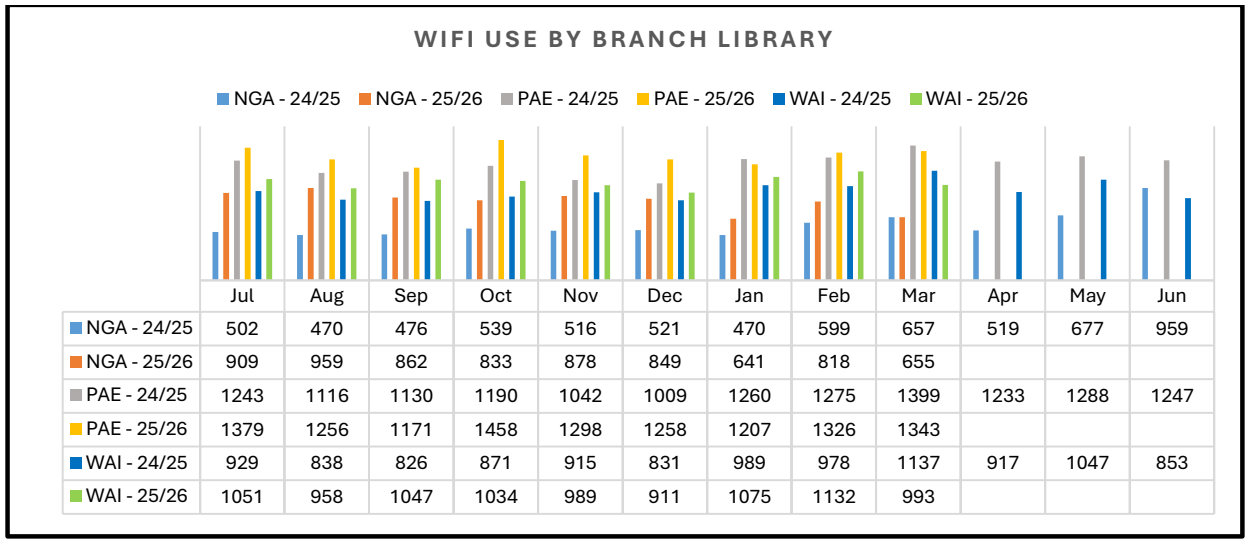




7.8 Wi-Fi Usage

Wi-Fi usage has decreased slightly by 3.46% since the previous Quarter. It has increased by 4.64% compared to the same period last year. Paeroa's usage is still significantly higher than the other two branches. Wi-Fi is available to the public 24 hours a day, outside the library buildings too.





	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
NGA - 24/25	502	470	476	539	516	521	470	599	657	519	677	959
NGA - 25/26	909	959	862	833	878	849	641	818	655			
PAE - 24/25	1243	1116	1130	1190	1042	1009	1260	1275	1399	1233	1288	1247
PAE - 25/26	1379	1256	1171	1458	1298	1258	1207	1326	1343			
WAI - 24/25	929	838	826	871	915	831	989	978	1137	917	1047	853
WAI - 25/26	1051	958	1047	1034	989	911	1075	1132	993			

7.9 Average number of Items ISSUED and RETURNED per hour per Library (NEW set of Graphs)

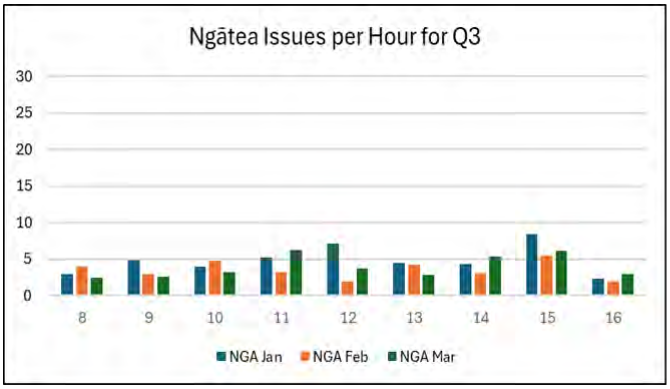
Our Libraries' basic BAU is issuing and returning items for customers. The following graphs show the average hourly rate of this type of work for the past Quarter. They show 8-9am, 9-10am etc. finishing with 4-5pm in most of the graphs.

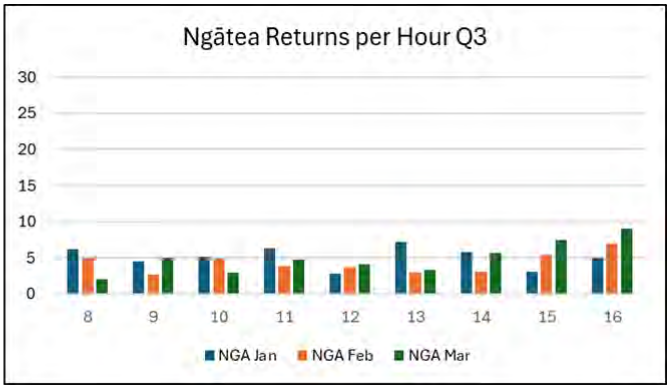
The 5-6pm outlier in Paeroa RETURNS in January was due to a computer delay in uploading transactions after a rare nationwide system outage. The 5-6pm outlier in the Waihī RETURNS is an amalgamation of the electronic After-Hours Returns bin transactions (these items get physically cleared by staff the next morning).

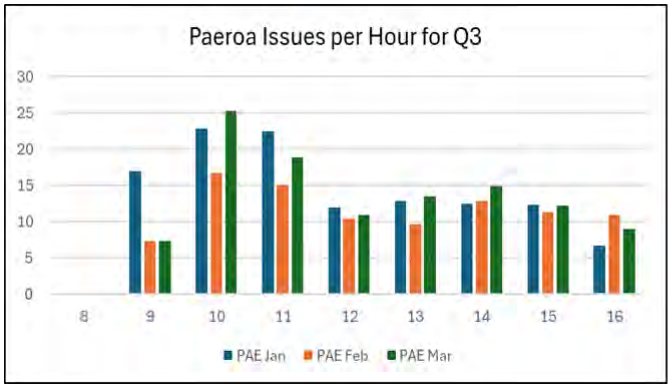
Ngātea opens at 8am and Paeroa and Waihī at 9:30am which is why there is no data for the latter two in the ISSUES graphs.

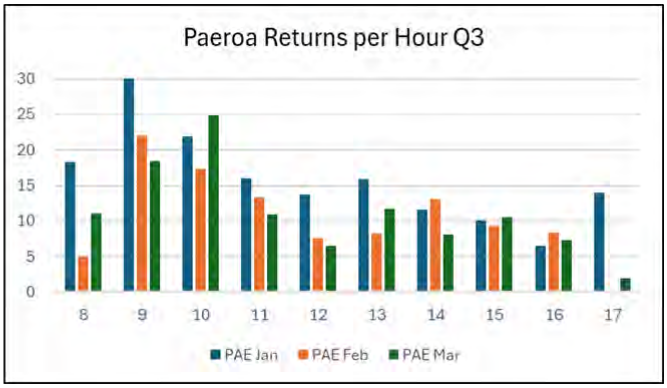
These graphs only show physical items that have been transacted. Electronic circulation (eBooks, eMagzines and eNewspapers) has been reported on page 4.

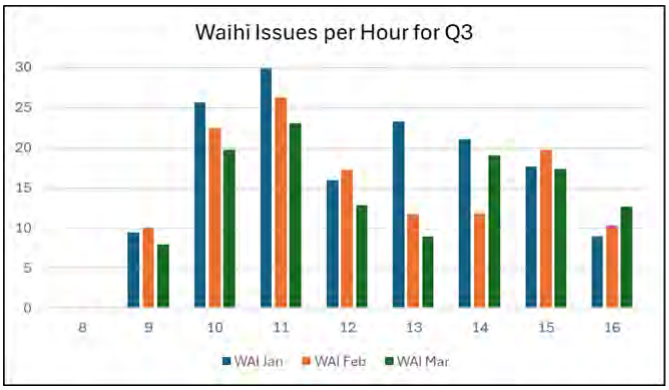
When these statistics are looked at in conjunction with the entire library programme, it shows that the libraries are a powerhouse of activity, vital to our community's daily engagement and success.

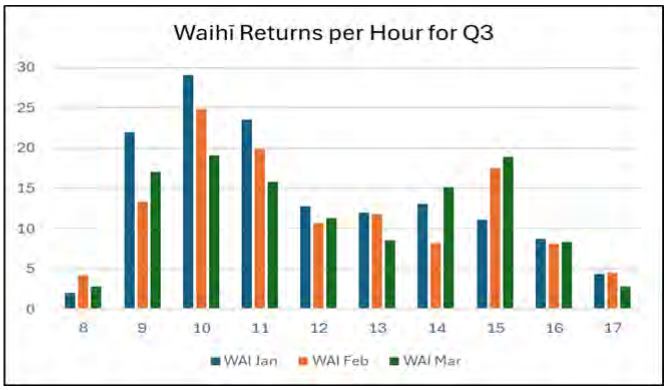












8 MUTUNGA | CONCLUSION

The third Quarter of the financial year and first of the calendar year was busy with fun-filled programmes, events and other activities. It has been a positive start to 2026!

9 WHAKAPAI | APPROVAL

Prepared by	Marion Kroukam **Library Services Team Leader | Kaiārahi Ratonga Ngā Pūtea Mātauranga**
Reviewed by	John McIver **Community Growth Manager | Kaiwhakahaere Whakatipu Hapori**
Approved by	Peter Thom **Group Manager – Community Development and Regulatory | Kaiwhakahaere Rōpū Kaupapa Hangarau Tāngata**

FOR INFORMATION
NGĀ MŌHIOTANGA

To	Mayor and Councillors
Author	Liam Tansey **Transportation Manager**
Meeting date	Wednesday 13th May 2026
File reference	Document: M: 4068639 Appendix A: Capex Report – Land Transport
Subject	**Land Transport Activity Report (January to March 2026)**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Land Transport Activity Report, (document number M:4068639).

2 TE ARONGA | PURPOSE

The purpose of this report is to provide an overview of the Land Transport activities during January 2026 to March 2026.

3 TE WHAKARĀPOPOTANGA | SUMMARY

This report provides an overview of land transport activities for the period January to March 2026. Overall, the transport network has continued to perform well, with key maintenance and operational targets largely being met despite significant disruption from the January storm event.

Service performance indicators show strong delivery, with 91% of potholes repaired within required timeframes and 63% addressed within 24 hours. Temporary Traffic Management costs have reduced across the financial year, reflecting the completion of major work programmes.

Financial performance is generally on track, with most budgets aligning with forecasts. However, unbudgeted emergency works following the January storm have resulted in additional costs of approximately $340,000, with further recovery works still required. Some pressure is also noted in unsealed road maintenance due to weather impacts, and in network management from increased development-related costs.

Key infrastructure risks remain, particularly with Waitawheta Bridge No. 1, where structural deficiencies have been identified in one span, requiring further investigation and options analysis. Weather-related events continue to pose ongoing risks to network resilience and maintenance demand.

Operationally, the transport team has progressed significant maintenance activities, including cyclic works, pavement stabilisation, drainage improvements, and emergency response works.

Customer service requests increased during the period, largely due to storm-related issues. Looking ahead, focus is shifting to the 2026/27 capital works programme, including pavement renewals, resurfacing, and structural replacements, alongside development of the Long Term Plan.

New risk that is currently being monitored is the ongoing increase in fuel and what this will mean for cost fluctuations to our maintenance contracts. Fortunately our major capital programmes resurfacing and rehabilitation largely wrapped up before these costs started to increase.

4 WHAKAPAPA | STRATEGIC ALIGNMENT

4.1 **Transport Insights**

Quarter 3 reporting was completed in transport insights which is a requirement of needing to be completed. This report sees the amount spent on Traffic Management and the response to Potholes on our network.

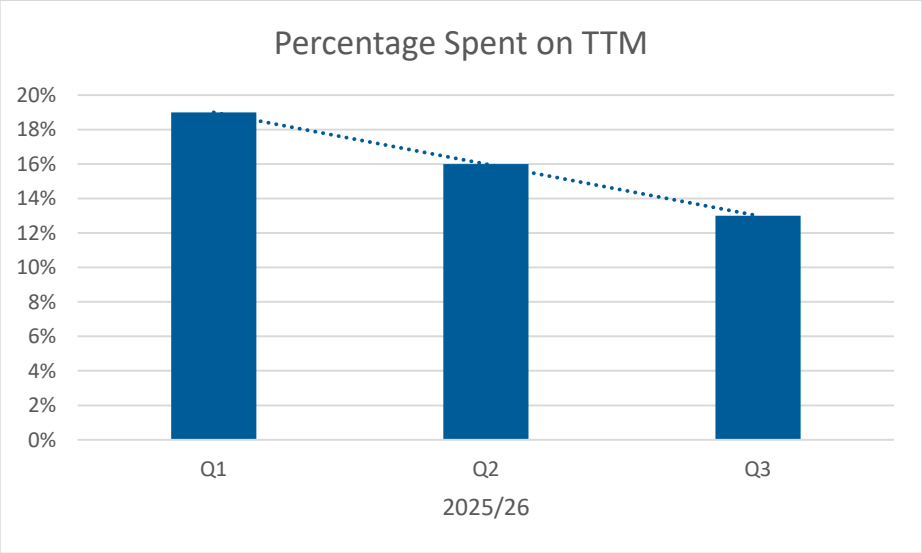


Figure 1: 2025/26 cumulative percentage cost spent on Temporary Traffic Management.

The following figure shows a consistent decrease in the percentage spent on traffic management from quarter 1 to quarter 3. This will largely be to our major programmes of work being conducted.

The other measure is the amount of potholes repaired within the required Level of Service from the time they were identified (By public and contractor) and the number of potholes repaired within 24 hours of the notification. The level of service statement that is used is as follows: *"85% within 5 days for Arterial and Collector roads and within 14 days for Access and Low Volume Roads".*

The latest quarter we reported **99** potholes on the network with 91% of them completed within the required level of service and of which 63% of them were completed within 24 hours of identification.

4.2 **Waitawheta Bridge No. 1 – Update**

Further investigations of Waitawheta Road Bridge No.1 found that the overall concrete condition is moderate too good for its age, with material strengths exceeding original design assumptions and low risk of corrosion. However, a significant defect was identified in one beam of the long span, where exposed and under-tensioned prestressing strands and associated cracking indicate reduced structural capacity.

Structural analysis shows that while the short span meets current load requirements, the long span capacity is significantly compromised. The affected beam performs as low as 24% of Class I capacity, although load sharing across adjacent beams likely improves overall performance.

A range of options have been identified but will require further investigation to recommend the most appropriate option. These options include but not limited too:

1. Do nothing	Legel posting of bridge
2. Do minimum	Bring to original design load capacity
3. To 100% HPMV	Strengthen all beams
4. Superstructure replacement	Utilise existing foundations
5. Independent single lane	Requires strengthens of existing bridge to be feasible
6.New two-lane bridge	

Further work, including cost estimation and net present value (NPV) analysis, is required to determine the most appropriate long-term solution. This will be occurring over the coming months and will be used to inform the LTP capital programme.

5 ĀHEITANGA RATONGA | SERVICE PERFORMANCE

5.1 **Financial Performance**

The financial performance of our maintenance and operations activities up to March 2026 for the current financial year.

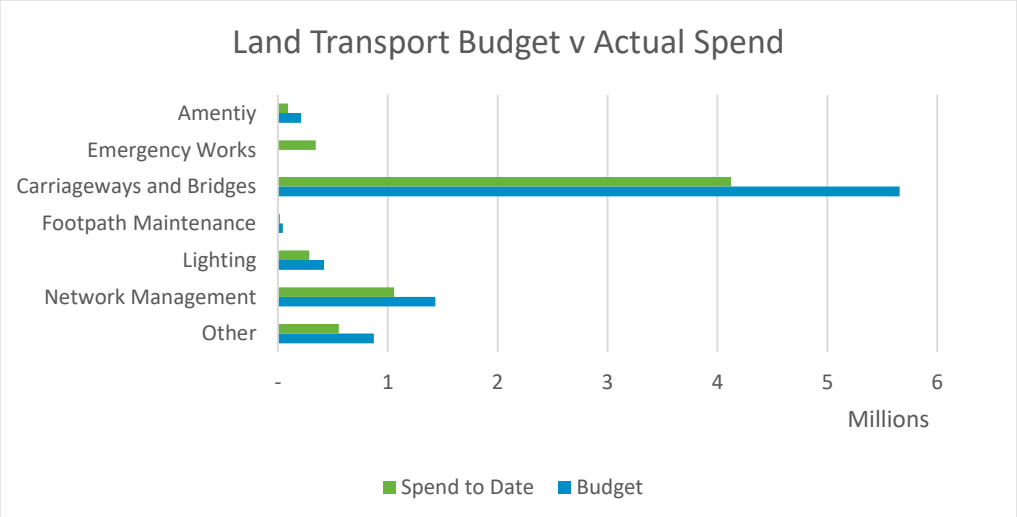


Figure 3 – Land Transport budget performance up to March 2025/26.

Unbudgeted emergency works as result of the January 21st event has resulted in 340k for the response to the event to get the network to an acceptable level but more works required to get back to appropriate level of service. This is still awaiting NZTA funding approval.

Carriageways and bridges are 73% spent with most major programmes being completed with and the last remaining pre reseals being completed and will continue into April 2026. Unsealed pavement maintenance will track over budget with frequent weather causing more frequent maintenance interventions on our unsealed network.

Network management is tracking at 74% spent. Overspend of unexpected development input costs. Forecasted to be on budget within Network management.

The remainder of the budgets are tracking as forecasted.

5.2 **Non-Financial Performance (NFPT's)**

The following NFPT's were reported on in May but summary can be found below of the Land Transport NFPT's against the targets set out in the Long Term Plan (LTP):

	Land Transport - Non-Financial Performance Targets Q3 2025/26			
	Achieved	On Track	Not Achieved	Not on Track
		Not Yet Measured	Not Applicable	
No.	Our Level of Service	How we will measure our performance	Target for 2024/25	Staff Results for Year to date
1	Customer can expect: A safe transport network provided for users and the community.	The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number.	Target 1: Reduce fatalities and serious injury crashes from the previous financial year. 1 fatality 7 serious injury crashes	On track: There were no fatalities and one serious injury crashes. This is currently three less than last year for this quarter. 0 Fatalities 1 Serious Injury
1.1			Target 2: Achieved Reduce fatalities and serious injury crashes attributable to council managed road conditions, to 0. 1 fatality 7 serious injury crashes	On track:There were no Fatalities or serious injuries as a result of the road conditions.
2	Customer can expect: Footpath assets are fit for purpose.	The percentage of footpaths within the district that fall within the level of service or service standard for the condition of footpaths that is set out in the Council's relevant documents (e.g. the annual plan, asset management plan, annual works program or long term plan).*	80% of trip hazards (>10mm displacement) on footpaths as identified in the triennial condition survey to be remedied over a three year period.	Not on track: ◦ 0% (0/313) of trip hazards (>10mm displacement) as identified in the triennial condition survey have been remedied at the end of the second quarter of the first year of the three year period.
2.1			All other trip hazards identified to be isolated for safety within 2 days and remedied within a month.	Target 2: Not achieved: 45% (5/11) of all other trip hazards identified to be isolated for safety within 2 days and 0% (0/11) remedied within a month.
3	Customer can expect: A roading network that addresses safety and amenity issues.	All reported potholes are repaired on District roads within specified timeframes.	85% within 5 days for Arterial and Collector roads and within 14 days for Access and Low Volume Roads.	On track: 93% (28/30) completed within time frames.
4	Customer can expect: The preservation of the pavement life of sealed roads.	The average quality of ride on a sealed local road network, measured by smooth travel exposure*.	85% for urban low speed roads,	Not Yet Measured
4.1			93% for rural high speed roads	Not yet Measured
5	Customer can expect: The preservation of the pavement life of sealed roads.	The percentage of the sealed local road network that is resurfaced.*	6% of the local road network resealed per year.	Achieved: 8.5% of the network was resealed in the 2025/26 season
6	Customer can expect: Customer service requests to be dealt with promptly and appropriately.	The percentage of customer service requests relating to roads and footpaths to which Council responds within the time frame specified in the long term plan.*	100% of maintenance related service requests are responded to within 10 working days.	Achieved: 100% (274/274) customer service requests were responded to within 10 working days. These have failed as they had gone to a different team and was not relallocated prior to the 10 workin days
7	Customer can expect: Access to be provided to the network of local roads.	Time for road access to be restored to communities following a 1 in 10 year climatic event.	100% of Arterial and Collector roads open within 24 hours, all other roads within 72 hours.	Not Achieved: 1 access road clsoed exceeding 72 hours as a reuslt of a 1:10 year event

Figure 4 – Land Transport NFPT Performance for Q3 205/26 FY year.

6 WHAKAHOU MAHI KŌRERO | ACTIVITY UPDATE

6.1 Forward Work Planning

The Transport Team has prioritised the major capital works programme's coming into the 2026/27 financial year. With these being

- Pavement Renewals
- Road Resurfacing programme
- Structural Component replacements.

These programmes of works are going through procurement or have contractors appoint ready to start in October of 2026/27.

The next focus in now for the Long Term plan working on proposed programmes and different funding levels and specific sites.

6.2 Customer Service

Over the last 4 months we have had a total of 372 customer service requests. This is up from last quarter largely as a result of the January 20th weather event.

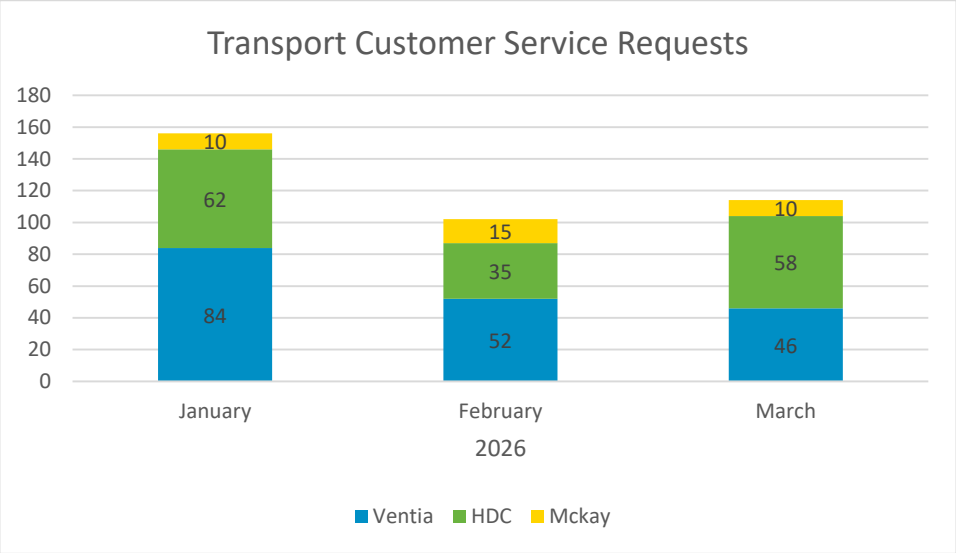


Figure 5 – Transport Service request for the last 3 months.

6.3 **Permitting**

The following graph shows the number of Corridor Access Request (CAR's), High Productivity Motor Vehicles (HPMV's) permits and Overweight (OW) permits issued for the past 3 months:

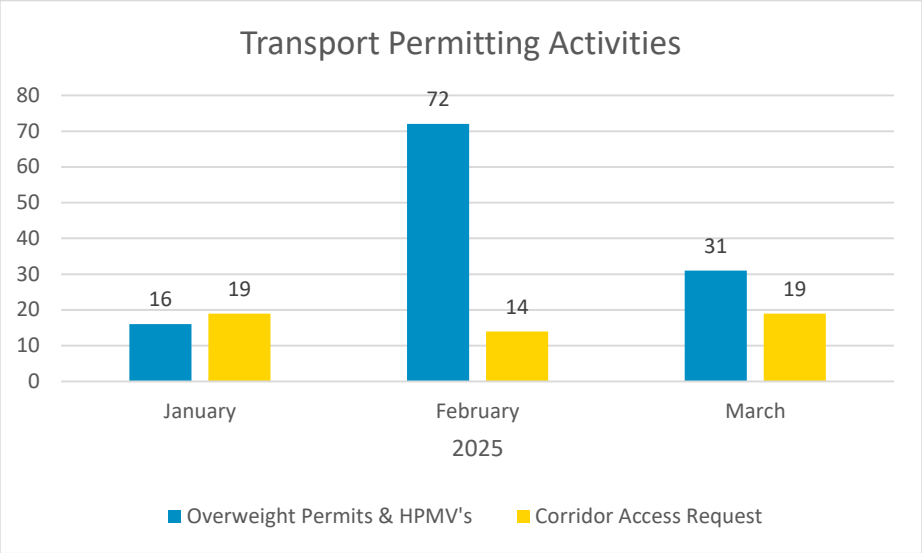
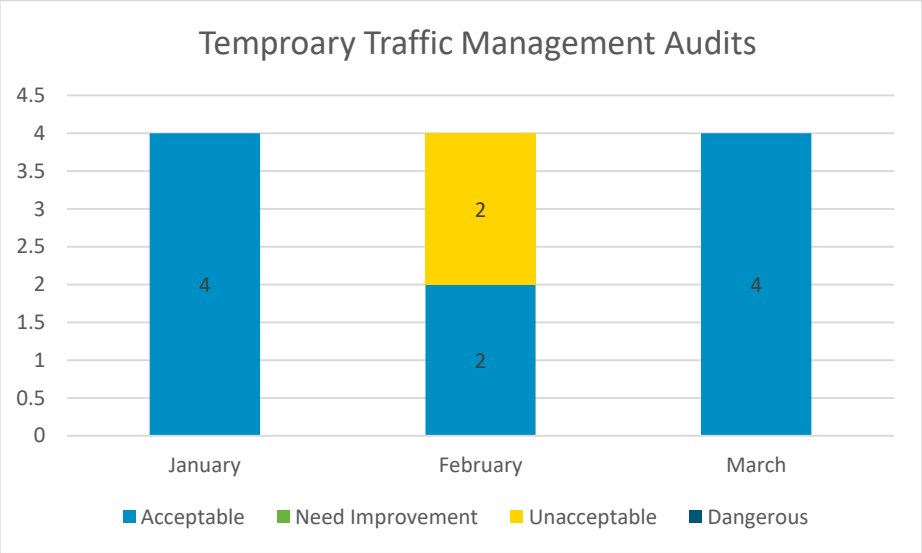


Figure 6 – Transport issued permits and corridor access requests.



6.4 **Temporary Traffic Management (TTM) Audits**

Figure 7 – TTM audits completed for the past 6 months.

12 audits were completed this quarter, with 2 sites being shut down due to unacceptable or dangerous audit scores.

The current requirement for the Code of Practice for Temporary Traffic Management (CoPTTM) is to complete 5% audits of works happening on the network, which we are achieving.

Future adoption of the NZGTTM will result in some changes to our approach and the team are working on this to inform the new level of auditing HDC will require.

6.5 **Road Maintenance**

6.5.1 Road Maintenance Contract

6.5.1.1 Cyclic Activities

Ventia have cyclic teams have been busy with completing 684 cyclic activities from January through to March. Ventia have had a large focus again on clearing debris on and within catchpits and clearing culverts ensuring these are working efficiently as possible when rainfall events occur. Potholes have also started to increase coming into March with 43 repairs just being completed this month.

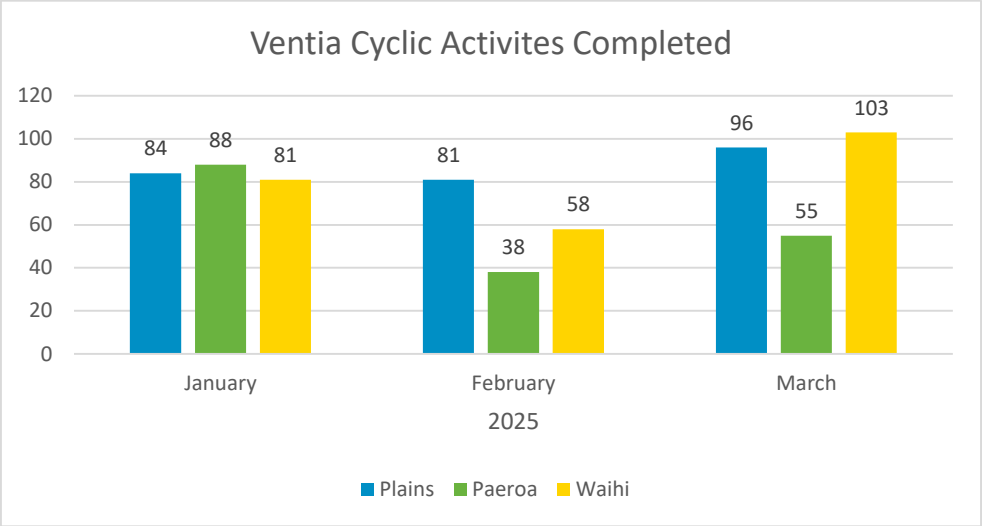


Figure 8 – Cyclic dispatches closed from January through to March 2026

6.5.1.2 20th January Storm and Recovery

Janaury was a busy month with the recovery of the storm event that hit in January with large amounts of works occuring. These works included trees falling onto the network, Wide spread flooding, pavement damaged from flowing and many slips needing to be cleared. Large amount of reactive works happening on the Waihi network.





Image 1 & 2 – 1 of many slips on Woodlands and flooding on Riverbank Terrace.

6.5.1.3 Sealed Pavement Maintenance

In February and March our stabilisation programme started preparing for the 2026/27 resurfacing programme with over 50% of the programme being completed and will continue into month of April.



Image 3 & 4 – Stabilisation patch in the Plains local road network

Further to the stabilisation programme three urgent repairs were required to be completed on Awaiti & Wani Road due to significant pavement heaves and shoves occurring presenting a large safety concern.

6.5.1.4 Drainage Maintenance

Ventia have been completing catch pit repairs and kerb and channel replacements to prepare for the 2026/27 resurfacing program.



Image 5 & 6 – Catchpit repair & Kerb and Channel

6.5.1.5 Unsealed Pavement Maintenance

Maintenance grading occurred on 16 unsealed roads, but this was down from what was programmed as a result of the January weather event. As a result of the weather event the network is lacking metal on our unsealed network which is increasing the needs to spot and bulk metal our network. The following roads were completed under the spot metalling programme:

- Toft Road
- Ohinwai Road
- Homunga Road
- Rifle Range Road
- Samson Road
- Maori Road
- Parakiwai Quarry Road



Image 7 & 8: Spot metalling works.

6.5.2 Streetlight Maintenance Contract

Mckay completed 56 jobs between January to March completing all priority maintenance jobs needing to be completed to ensure streetlight network is uninterrupted. We currently have 13 streetlights on our renewal program list which will be prioritised to repair within our available budgets.

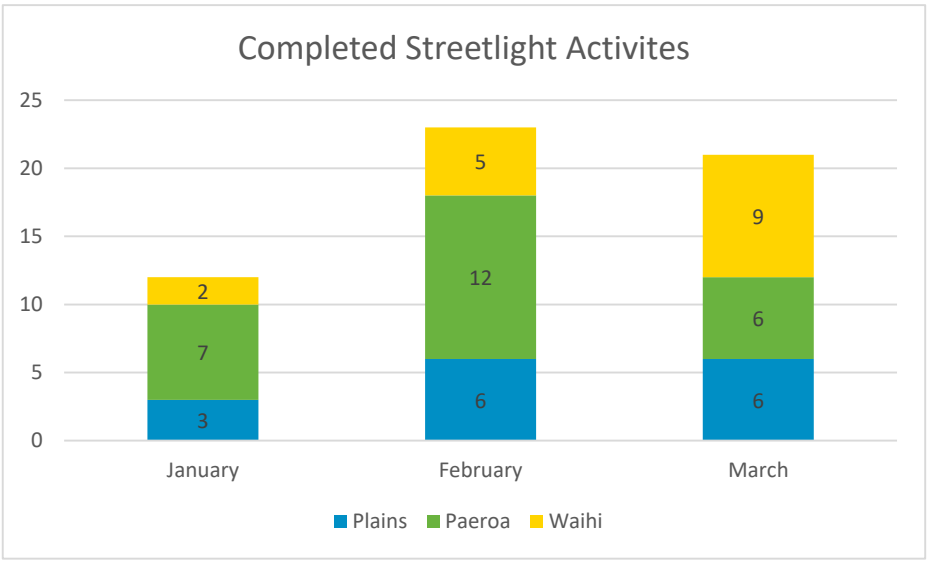


Figure 9 – Streetlight jobs completed from January to March

The new streetlight maintenance contract has been let to Mckay Ltd again and the new contract will commence on the 1st of July 2026

7 NGĀ TŪRARU ME NGĀ TAKE NUI | KEY ISSUES AND RISKS

Risk	Implications	Mitigation
Weather Events	• Costs to repair sites damaged to weather events. • Increased gradual long-term implications on assets. I.e. Streetlighting.	• Continue to monitor damaged sites and progress solutions. • Resilience upgrades to priority roads.

		• Have projects ready as funding becomes available from NZTA.
Increasing Costs	• Cost increases to materials and labour affecting maintenance, operations and renewal work.	• Regular budget monitoring.
Increasing Fuel Prices	• Cost increase in materials / fuels costs • Expecting large increase in cost fluctuations on maintenance contracts	• Continue to monitor costs. • Use NZTA CPI to value cost fluctuations
Footpath Maintenance Activities	• Budget cut due to significant reduction from NZTA in the Walking and Cycling activity • Increase in tripping hazard CSR's • Public seeing trip hazards not being removed • Possible failing of NFPT's	• Prioritise footpath renewals to target the most trip hazards • Work within available budget with regular monitoring of activities.
Streetlight Maintenance Contract renewal	• Increase in current rates	• Manage within available budget, with regular monitoring
New Zealand Guide to Temporary Traffic Management (NZGTTM)	• Unknown on what the extent of changes are and implications on Council • Changes to TTM will affect contractor with potential skill shortage.	• Generating road map on how the transition will occur • Working with the Waikato Councils to have a consistent transition
Drought no longer a qualifying activity for emergency works	• No longer being able to get further funding from NZTA for a drought. This needs to be allowed within existing maintenance budgets	• Potential to turn roads into unsealed will reduce whole of life costs. • Increasing sealed pavement maintenance

8 WHAIKUPU | RECOMMENDATION

That the quarterly report is received

9 WHAKAPAI | APPROVAL

Prepared by	Transportation Team
Reviewed by	Liam Tansey **Transportation Manager**
Approved by	Adrian de Laborde **Group Manager Service Delivery**

APPENDIX A – LAND TRANSPORT CAPITAL REPORT

APPENDIX - 2025/26 CAPEX REPORTING

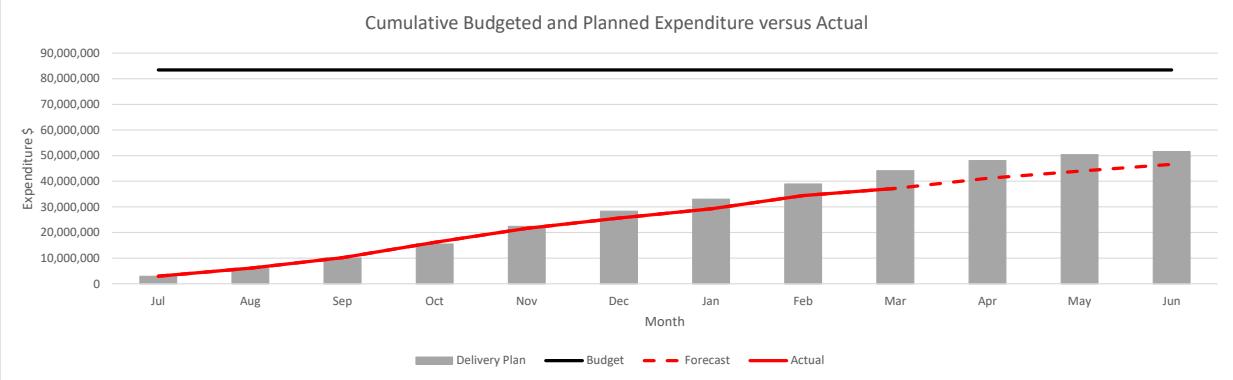
SUMMARY OF PROJECTS – LAND TRANSPORT

END OF MONTH – MARCH 2026

1 CAPITAL PROGRAMME

The 2025/26 capital programme (all Council activities) is $83M, of which, $2.4M is marked as external funding.

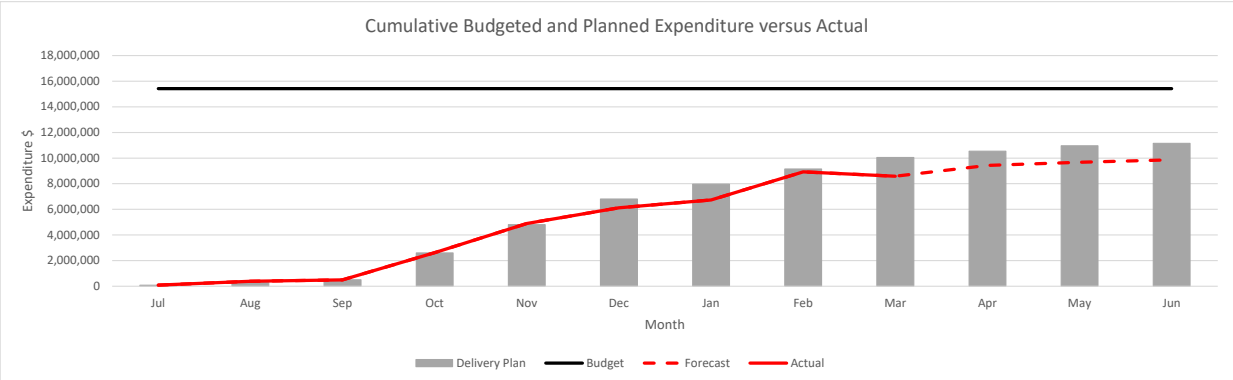
In November we locked down the forecast to set a delivery plan of $51.6M. The March month end forecast is $46M. We are forecasting to deliver 90% of the delivery plan.



2 LAND TRANSPORT OVERVIEW

The Land Transport budget as at March month end is $15.4M. The forecast is $9.9M. In November we locked down the forecast to set a delivery plan of $11M. We are on track to deliver 89% of the delivery plan.

Land Transport Capital Budget versus Forecast



3 PROJECTS BY WARD – DISTRICT WIDE

1001_010 – Speed Management Plan and Implementation
(Child project of 1001_001 – Minor Improvements (Levels of Service))
Status: Procurement
FY 25/26 Budget $166,750

This project is for school signs, speed management and restrictions around schools associated with the speed management plan. There were some delays due to wet weather but all signs are expected to be installed by the end of April.

1017_001 - Sealed Road Resurfacing

Status: Construction
FY 25/26 Budget: $3,357,488
Physical works are complete for this year. We have completed the work within budget. A Council report is in progress to extend the contract for 1 year.

1018_001 - Structures Component Replacement

Status: Construction
FY 25/26 Budget: $1,024,222
This project focuses on bridge maintenance and renewals. Bridges are prioritised annually to ensure their structural integrity is maintained. The Engineer's estimate is $1.62M to repair 13 bridges and culverts over a 2-year contract period.

An approval has been obtained from WRC to undertake winter works on 10 of the 13 structures between May and September (inclusive). This period was initially restricted for all structures as part of the Resource Consent conditions. Works on the Toft Road Bridge (structure 1 of 13) commenced and concluded during the month of March. A driveover is planned for May with WRC to visit the remaining 12 sites. The next structure is programmed to be maintained in June.

RENEWALS

These are done as and when required. This is treated as operational capex. As faults are found, work is undertaken.

- 1009_001 - Drainage Renewals
- 1019_001 - Traffic Services Renewal
- 1019_003 - Traffic Services Renewal
- 1020_001 - Unsealed Roading Renewals
- 1228_001 - Car Parks

4 PROJECTS BY WARD – PLAINS

1001_012 – Wharekawa Coast Improvements

(Child project of 1001_001 – Minor Improvements (Levels of Service))
Status: Design
This scope of work for this financial year is investigation and consenting.
A consultant has delivered the initial coastal erosion assessment, the report was received in January and presented in February 2026. An engineering options assessment is being carried out over March and April. The assessment is programmed to be finished by end of April and will include short term options to protect the key erosion areas along East Coast Rd, rough order cost estimates, net Present Value calculations and key risks.

1016_017 - Kaihere Road School AWT

(Child project of 1016_001 – Pavement Rehabilitation)
Status: Design
The HDC design team are working to complete the design, engineers estimate and procurement documentation within 2025/26. This road will be split into urban and rural sections. Design documentation will be ready for May 2026. This project will likely be put forward in the procurement phase for construction 2026/2027.

1016_018 - Hauraki Rd AWT (Tūrua urban intersection)

(Child project of 1016_001 – Pavement Rehabilitation)

Status: Close Out

This project has been completed with a second coat seal being worked towards for April 2026. This second coat seal will be tied in with the work on Hauraki Road at Orchard East Road intersection.

1016_020 - Hauraki Rd AWT (Orchard Rd intersection)

(Child project of 1016_001 – Pavement Rehabilitation)

Status: Construction

FY 25/26 Budget: $182,496

Kerb and channel works, along with several digouts, have been successfully completed to date. In light of recent weather conditions and a forecast of continued rainfall, a decision has been made to schedule the final completion of works for October 2026. This approach will ensure the site can be sealed under optimal conditions, reducing the risk of seal failure and supporting a high-quality outcome. In the interim, work will continue through April to prepare and seal the digouts, with final stabilisation and sealing activities deferred to October 2026.



1016_022 - Front Miranda Road – Stage 1 RP 1242 to 2943

(Child project of 1016_001 – Pavement Rehabilitation)

Status: Design

This road rehabilitation section has been split into 2 sections for completion. Typical cross sections and location maps have been completed for each, and further material testing results have been received.

1016_023 - Front Miranda Road – Stage 2 RP 2943 to 5642

(Child project of 1016_001 – Pavement Rehabilitation)

Status: Design

This road rehabilitation section has been broken into two sections. Typical cross sections and location maps have been completed for each section.

A section on Front Miranda Road is in need of urgent repair and procurement is underway to see if this section gets completed within 2025/2026 financial year. Approx 400m. Prices have been sought but decision needs to be made on timing of this work.

1519_001 – Plains Off Street Car Park Renewal

Status: Start Up

FY 25/26 Budget: $8,160

Scoping is currently underway. May need to group budgets in order to achieve more as individually the budgets are too small. There are no plans for this budget this financial year. This will be carried forward.

5 PROJECTS BY WARD – PAEROA

1011_001 - Footpath Renewal – Paeroa

Status: Merged

FY 25/26 Budget: $14,853

This budget is to address isolated footpath renewals where there are trip hazards.

1517_001 – Footpath Renewal – Paeroa – Western side of Arney Street *(budget and scope combined with 1011_003 – Arney St Footpath).*

Status: Design

FY 25/26 Budget: $220,380 + $14,853

The project's scope is from Willoughby Street to King Street, along Arney Street. The design options are currently being reviewed with footpath renewal cross sections being completed to go out to procurement (No kerb and channel replacement). At this stage work will be programmed for undertaking the footpath only as NZTA subsidy is unlikely for kerb and channel. Working to get procured and undertaken within this financial year if possible however it may be bundled with another concrete footpath.

1146_001 - Paeroa Urban Streetscape

Status: Scoping

FY 25/26 Budget: $1,560,686

The scope for the streetscape project includes footpath and drainage renewals and improvements, however this is currently being reviewed before the project can proceed. The detailed design of the footpath and carriageway renewals will be completed once the scope is defined. Placemaking features will be identified through stakeholder engagement and incorporated as budget allows.

This project includes Better Off Funding (BOF). If this funding is reduced further, only renewals or reduced scope will be possible.



1518_001 - Paeroa Off Street Car Park Renewals

Status: Start-up

FY 25/26 Budget: $54,775

For 2025/26, the scope for this project was to second coat seal the Railway Reserve Overflow Carpark which was included in the annual resurfacing contract. The work was completed in January 2026.

6 PROJECTS BY WARD – WAIHĪ

1004_003 – HRT Widening – Victoria & Silverton Streets

Status: Procurement

Silverton St footpath construction has been completed. The remaining funds will go towards the Victoria St footpath. Project below 1013_003.

1013_003 – Victoria Rd HRT widening

(Child project of 1013_001 – Footpath Renewal - Waihi)

Status: Design

FY 25/26 Budget: $252,931

Design work, estimate and schedule is being finalised for this footpath. Some drainage work will also be looked into separately on this stretch by the design team. From here a decision will be made if it goes into 2026/2027 construction with other footpath renewal works.

1016_024 – Barry Road, Waihī – RP 0 to 847

(Child project of 1016_001 – Pavement Rehabilitation)

Status: Design

A pavement design has been selected, and a draft geometric design has been done with feedback provided. Work will continue to finalise the design and associated tender documentation. Pending direction of construction projects for 2026 this will be ready to go out for tender by May 2026. A funding bid will be put to NZTA to try progress this work sooner.

1009_002 – Trig Road Culvert

(Child project of 1009_001 – Drainage Renewals)

Status: Close-Out
FY 25/26 Budget: $901,300
Works started mid-October under road closure, finish was initially programmed for 12 December 2025, however was delayed due to multiple weather events affecting the programme. The road reopened 19 December 2025 with remaining road works done in January under a lane closure and Stop-Go TTM. Private driveway repairs completed in April during the stabilisation works by Road Maintenance Contractor.
Project will be finalised in April once PS4 is issued by the Engineer.





1016_019 – Trig Rd North Stage 1 RP0.382 to 1.840.
(Child project of 1016_001 – Pavement Rehabilitation)
Status: Close-Out
Trig Road North has now been chip sealed and is complete.



1016_025 – Trig Road North Stage 2 RP1.840 to 2.698
(Child project of 1016_001 – Pavement Rehabilitation)
Status: Design
This is stage 2 of Trig Road North. Design work and a procurement package are being completed within 2025/26. Design is well advanced. Catchment assessment and culvert sizing is complete. There is likely to be several pole relocations and the potential need for land to be purchased to complete works. A draft design is currently being finalised.

1019_004 – Waihī Streetlight Renewals
(Child project of 1019_001 – Traffic Services Renewal)
Status: On Hold
This project is now on hold. A new project ID for the flag poles is 1604_001 (see below).

1604_001 – Waihi Main Street Flag Poles
Status: Start Up
A Council resolution allocated $210,000 from the Transport budget for the project, as a separate project to streetlight renewals. The Transport Manager has located funding and is preparing a report to Council. This will become a Community Services project and reported as a park and reserves project.
The Ward will provide a sketch indicating the positioning of the flag poles. Once received, a Project Charter will be drafted for approval.

1515_001 – Ridgeview Place Waihī – Urbanisation (utilizing FC's) project.

Status: Close-out
FY 25/26 Budget: $102,522



Remedial works on two driveways to address water flow issues has now been completed.

Several design variations – together with associated delays – have resulted in an approximate overspend of $20,000 which will be funded from the new footpaths budget.

1016_021 – Waitawheta Rd AWT

(Child project of 1016_001 – Pavement Rehabilitation)
Status: Close-Out



Works have been completed on Waitawheta Road with the road fully opened in December 2025.

1565_002 – Waitawheta Bridge No.1 – Upgrade

(Child project of 1565_001 – Minor Improvements (Renewals))
Status: Implementation

The structural inspection and concrete testing using a bridge inspection unit was completed in February. The initial inspection identified damage to one of the beams being identified leading to a reduction in the gross weight being implemented.

PROJECTS COMPLETED THIS FINANCIAL YEAR

- 1516_001 - Ngatitangata Rd Seal Extension RP 1221 – 1648
- 1004_003 – HRT Widening – Victoria & Silverton Streets
- 1520_002 – Silverton Carpark Renewal, AC resurfacing
- 1542_001 – Golden Valley Road Slip Works, final project wrap-up

Matters to be taken with the Public Excluded

confidential pages 225 to 273 have been removed