

Hauraki District Council

HISTORIC STRUCTURE RECORDING FORM & INSTRUCTION SHEET

FOR HERITAGE ITEMS THAT WILL BE DEMOLISHED OR RELOCATED FOR CATEGORY C ITEMS
LISTED IN SECTION 6.1 OF THE PROPOSED DISTRICT PLAN

Name of Structure: _____ HAU No: _____

Location: _____
(street or rural address, town/vicinity)

Owner: _____

Structure will be: Demolished on _____ (enter date)

or Relocated on _____ (enter date)

relocated to: _____

DOCUMENTATION OF THE STRUCTURE

The HDC inventory sheet and the information requested below provide a record of the structure being demolished or relocated. This record assists in mitigating the effects of demolition or removal. Please provide the following information.

1. Photographs

Attach photographs that record how the building or structure looks. Photographs of the building should show:

- a) Exterior elevations (building from a distance; closer views of the front, rear, and sides; as possible)
- b) Exterior and interior details that make the building special or unusual.

Photographs of the structure (bridge, mining equipment, etc.) should show:

- a) The structure from various view points (showing the structure from a distance, close up, and from each direction).
- b) Details that make the structure special or unusual.

2. Other information or records (if available)

- a) Any additional information or records (if readily available) that might be relevant to the building's history and/or
- b) Floor plan(s) of the building, or if another type of structure a site plan.

For a building - attach a hand drawn sketch or mechanically drawn plan that shows the building's interior layout. For other structures (like a bridge, machinery, etc) provide a site plan showing the object in relation to streets, roads, rivers or other landscape features.