

APPLICATION TO REGISTER DOG/S
WITH HAURAKI DISTRICT COUNCIL

FOR THE YEAR 1 JULY 2023 TO 30 JUNE 2024

THIS IS NOT A TAX INVOICE



HAURAKI
DISTRICT COUNCIL
William Street, Paeroa 3600
PO Box 17, Paeroa 3640, NZ
P (07) 862-8609 or
0800 734 834 (*within district*)
E info@hauraki-dc.govt.nz
www.hauraki-dc.govt.nz

Owners full name and postal address

Owner's date of birth:

Phone (mobile):

Phone (residential):

Owner ID number:

Owner code:

Email address:

Address at which the dogs is ordinarily kept

Step 1: Check the details for you and your dog/s on this form

- If all the details on this form are correct – go to Step 2
- If you need to make any changes to this form – give us call on 0800 734 834 (within the District) or 07 862 8609 or email info@hauraki-dc.govt.nz. We'll update the information and send you a new form so you can pay the correct registration fee.

Dog name			
Dog ID number			
Breed			
Colour			
Dog type eg. working			
Sex			
Neutered/spayed			
Microchip ID number			
Dog date of birth			
Dog classification			
Fee type			
Current fee			
New tag number			

Step 2: Sign the application form (only if paying by internet banking or in person)

I declare that the information shown
on this form is correct

Signed: *
(Dog owner to sign)

Date:

Step 3: Pay the registration fee by 31 July 2023 (late payment will incur a penalty fee)

New payment options now available – see reverse for options

Total fee payable (incl GST) by 31 July 2023 \$

Paid by internet banking? You will need to return this form to Council

You can post this form to us at PO Box 17, Paeroa 3640 or email a copy to info@hauraki-dc.govt.nz, or drop it off to one of our offices. Once payment is confirmed, your dog/s tag will be posted to you.

☐ Please tick if you paid by internet banking.

OFFICE USE ONLY

Owner ID: [data]
Name: [data]

Amount paid: \$
Receipt number:

Do it Online

Council has a new website where you can complete various dog forms without leaving the comfort of your home! Check out <https://my.hauraki-dc.govt.nz/do-it-online/animals>

Payment options

If you have any CHANGES to make to your existing dogs or you have a NEW dog to register, please visit our website and 'Do it Online' or contact Council first before making an electronic payment.

Payment via our website

- Visit Hauraki District Council website and 'Do it Online' via *Renew Dog Registration*.
- You can pay by Credit or Debit Card; online using *Real Time Debit* or online using *Poli*.
- If paying via our website, you **do not need to return** the hard copy registration form to Council as you are agreeing online that the information on your form is up to date and correct for you and your dog/s.
- A convenience fee of 1% of your payment amount (including GST) applies. This applies to payments by Credit or Debit Card.

Paying at the counter

You can pay by Eftpos, credit card or cash at the following Council offices during normal working hours which are Monday to Friday 8.00am to 4.30pm. *Please note that a convenience fee of 1.5% of your payment amount (including GST) applies to all credit card payments.*

Paeroa office	Plains office	Waihi office
William Street Paeroa	84 Orchard Road Ngātea	40 Rosemont Road Waihi

Online electronic/internet payment

- You can pay by electronic banking for EXISTING dogs registered with us. Full payment must be made.
- If you're paying for more than one dog, please make separate payments to capture individual dog details.
- **To help us identify your payment**, please use the following identification (ID) details when paying via internet banking. Your Dog ID and Owner ID numbers are on the front of this form. An example is shown below.
- **Return your signed dog registration form to Council:**
 - Email: info@hauraki-dc.govt.nz
 - Post: Hauraki District Council, PO Box 17, Paeroa 3600
 - Deliver to one of the Council offices.

Our bank account details: **02-0396-0064018-04**

Particulars:	Dog Reg
Code:	Owner ID number
Reference:	Dog ID number

The Information supplied will be kept by Hauraki District Council and may only be used for lawful purposes and will not be generally made available to the public. However, Section 35 of the Dog Control Act 1996 allows the name and address of the owner of any specified dog to be made available to any person who has made a written application for that information. Hauraki District Council must be satisfied of the identity of the applicant and that the information is required for one of a limited number of specified purposes, such as returning a lost dog to its owner or seeking compensation for damages.

Section 36, Dog Control Act 1996

For the purposes of the Dog Control Act 1996, you are the owner of a dog if:

- you own the dog; or
- you have the dog in your possession (otherwise than for a period not exceeding 72 hours for the purpose of preventing the dog causing injury, or damage, or distress, or for the sole purpose of restoring a lost dog to its owner); or
- you are the parent or guardian of a person under 16 who is the owner of the dog and who is a member of your household living with and dependent on you.

Notes for dog owners

- Failure to supply any of the information requested in the form that is relevant to your application, including your **date of birth**, may prevent the registration of your dog. You will commit an offence and be liable for an infringement fee of \$750.00. You are encouraged to request the Hauraki District Council to correct or amend any of these details if you discover a mistake or if the relevant circumstances change.
- Your date of birth is required to enable you to be distinguished from other persons with the same name. Certainty of identification is required in the enforcement of the provisions of the Dog Control Act 1996.
- All dog owners with dogs ordinarily kept in the Hauraki District must register their dogs with the Hauraki District.
- All dogs over the age of three (3) months must be registered. It is an offence to keep a dog over three months old which is unregistered. Failure to register will incur an infringement fine of \$300.00 being issued.
- You are required to notify the Hauraki District Council of any change of address or change in the ownership of the dog.
- It is an offence in making an application for registration of a dog, to make any statement knowing that statement to be false. You will commit an offence and be liable for an infringement fee of \$750.00.
- Replacement discs and collars may be obtained from the Hauraki District if the current disc or collar has been lost or stolen.
- Any dog not wearing a collar having a current registration label or disc attached will, until the contrary is proved, be treated as unregistered.
- If any dog over the age of 3 months is found not wearing a collar with a current registration label or disc attached, on land or premises other than its owner's land or premises, or in any public place, the dog may be seized and impounded.
- If any dog is transferred to and kept in the district of another territorial authority, other than the one in which it has been kept, for 1 month or more, the owner must, within 6 weeks of the transfer, give written notice of the transfer to both territorial authorities, setting out the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine of up to \$500.
- If the fee for the registration of a dog is paid and that dog dies, a refund will be made on request as follows;
 - Where a dog dies before the commencement of the year, the full fee will be refunded;
 - Where a dog dies during the year, 1/12th of the annual fee for each complete month remaining in the registration year after the date of application for a refund will be refunded.