

# APPLICATION FORM RESPONSIBLE OWNER LICENCE (ROL)



PO Box 17 (William Street) Paeroa 3640, New Zealand • P (07) 862 8609 or 0800 734 834 (within district)  
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I, the undersigned hereby make an application for a Responsible Owner Licence. I certify that to the best of my knowledge I comply with the scheme requirements and undertake to, at all times, comply with the Responsible Owner Licence qualifying criteria.

I understand that an Animal Control officer will need to inspect the property/site where my dog/s are kept to ascertain compliance with Council's Bylaws as to suitable housing for dog/s, and that adequate secure fencing is in place to contain the dog/s so people may enter the premises and reach a door of the residence without coming in to contact with the dog/s.

I understand that the application fee is non-refundable.

**Applicant's name** \_\_\_\_\_

**Applicant's address** \_\_\_\_\_  
\_\_\_\_\_

**Phone number** Mobile: \_\_\_\_\_ Home: \_\_\_\_\_

**Email address** \_\_\_\_\_

**Property inspection** I want to be present when the property inspection takes place.  
 YES  NO

**Applicant's signature** \* \_\_\_\_\_

OFFICE USE ONLY			
<b>Does applicant meet criteria #1 (and is aware of fencing requirement)?</b> Criteria #1 – (Registration history/complaint history) <i>Note: Application declined and fee returned if criteria #1 not met</i>			<input type="radio"/> Yes <input type="radio"/> No
<b>Owner number:</b>			
<b>Fee paid \$32.00</b>	Receipt number	Date	
<b>Office to sit test:</b>	<input type="radio"/> Waihī	<input type="radio"/> Paeroa	<input type="radio"/> Ngātea
<b>Comments:</b>			
<b>Checklist:</b>	<input type="radio"/> Entered in ROL spreadsheet – MDN 2125050 <input type="radio"/> Form sent to Records		
	Signature of CSA:		
Animal Control Forms – Responsible Owner Licence Application Form			MDN# 2350674
Responsibility – AC Admin			Review date: 19/05/2023
File path: HDC/Environmental Management/Enviro Regulation/Animal Control/Dog Registration-incl ROL Document Name: Responsible Owner Licence Application – {Applicants first name and surname} Task: Animal Admin			