

Hauraki District Council

**Guidelines for flying remotely  
piloted aircraft systems  
over Council property**

2015



[www.hauraki-dc.govt.nz](http://www.hauraki-dc.govt.nz)

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## 1. INTRODUCTION

New rules introduced by the Civil Aviation Authority (CAA) requiring people to obtain council approval to operate Remotely Piloted Aircraft Systems (RPAS) on Council land came in to effect 1 August 2015.

Hauraki District Council (HDC) is currently awaiting a decision on whether or not a regional policy approach is possible to provide consistency throughout the region. In order to provide clarity for operators in the mean time, HDC has provides the following interim guidelines.

## 2. HAURAKI DISTRICT COUNCILS POSITION

**RPAS operators are permitted to fly over council parks and reserves, with the exception of council cemeteries, upon application to the Hauraki District Council Parks and Reserves Manager.**

Applications require the provision of the operators' details and a signatory on a disclaimer stating that the operator will abide by the conditions set out below.

## 3. SCOPE

These guidelines are applicable to RPAS as defined in the CAA rule 101:

*Remotely piloted aircraft means an unmanned aircraft that is piloted from a remote station and—*

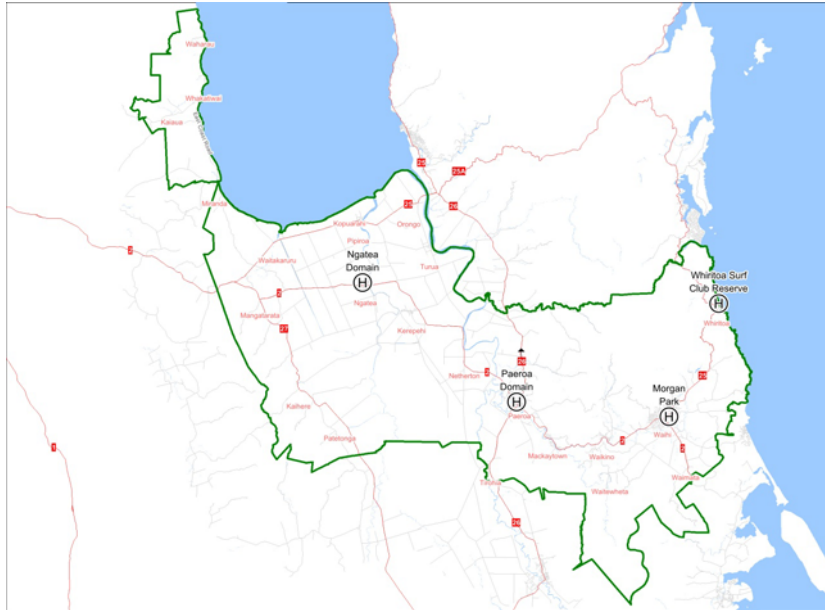
*(1) includes a radio controlled model aircraft; but*

*(2) does not include a control line model aircraft or a free flight model aircraft.*

## 4. CONDITIONS OF CONSENT

Flyers are permitted to fly above council parks (excluding cemeteries) but are requested to be aware of and abide by the following conditions. Operators must:

- Comply with the CAA rules relating to the mode of operating RPAS.
- Comply with the Office of the Privacy Commissioner guidance on preserving peoples' personal privacy by not flying over other people using the park or over adjoining private property.
- Be aware of helicopter pads and cease to operate their RPAS as soon as an audible or visual detection of a helicopter in flight is made. Helicopter pads are situated in Paeroa Domain, Ngatea Domain, Morgan Park and the Whiritoa Surf Club Reserve (see map below).



**Map: Hauraki District Map showing locations of Helipads (2015)**

- Be courteous of other park users, who often have visited the park for the quiet enjoyment of the park.
- Not operate over a sports field if in use by others unless prior authority from both Council and the event/sports organiser is given.
- Not fly over any parked vehicles or roads.
- Not operate within of 20 metres of or be flown over other users of the park or live stock.
- Not operate within 20 metres of a sensitive wildlife habitats, or, nesting or roosting birds, such as a NZ dotterel.
- Not overfly adjoining private property.
- Be in full view of the operator at all times (e.g. not visible through binoculars, or operated via monitor, or smartphone only).
- Be flown in daylight hours only, and
- Cease operation if requested by a member of the public or council staff or if you become aware of a helicopter in the area.

Any person proposing to use a RPAS for commercial purposes, such as filming, must state this in their application and obtain the appropriate permission from the councils Community Services Department.


Any breach of the above conditions could result in termination of the individual's permission to use public land for the above purposes.

For more information on operating RPAS and other aircraft please see:

- [www.caa.govt.nz](http://www.caa.govt.nz)
- [www.airshare.co.nz](http://www.airshare.co.nz)
- [www.modelflyingnz.org](http://www.modelflyingnz.org)

## 5. DOCUMENT MANAGEMENT AND CONTROL

Please use Form #1466349 to apply for permission to fly over Council property.

 H A U R A K I D I S T R I C T C O U N C I L	Title: <b><i>Interim Guidelines - Flying remotely piloted aircraft systems over Hauraki District Council property</i></b>			
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