AGENDA | RĀRANGI TAKE

Council Meeting

Hui a te Kaunihera

Date: **Wednesday, 11 November 2026**
Time: **9.30am**
Venue: **Council Chambers, Hauraki House, 1 William Street, Paeroa**



Membership

Mayor | Koromatua
D A Adams

Councillor | Ngā Kaikaunihera
Cr. C Bates
Cr. R D T Broad
Cr. R M T Collier
Cr. S Crooymans
Cr. N Gray
Cr. S Howell
Cr. P A Milner
Cr. A Rattray
Cr. A M Ryan
Cr. A Spicer
Cr. J R Tilsley
Cr. D E A Tyler
Cr. R L Wilkinson

Executive Leadership | Te Rōpū whakahaere
D A Speirs
A de Laborde
P A Thom
N Ryburn
D Peddie

D A Speirs
Chief Executive | Tumuaki

Hauraki District Council, P O Box 17, William Street Paeroa, New Zealand
07 862 8609 or 0800 734 834 (within the district)
info@hauraki-dc.govt.nz
www.hauraki-dc.govt.nz

Ngà Karakia Timatanga (opening)

(1)

Kia tau te rangimarie
Kia whakapapa pounamu te moana
Hei huarahi ma tatou i te rangi nei
Aroha atu, aroha mai
Tatou i a tatou katoa
Hui e! Taiki e!

May peace be widespread
May the sea be like greenstone
A pathway for us all this day
Let us show respect for each other
For one another
Bind us all together!

(2)

Whakataka te hau ki te uru,
Whakataka te hau ki te tonga.
Kia mākinakina ki uta,
Kia mātaratara ki tai.
E hī ake ana te atākura he tio,
he huka, he hauhunga.
Haumi e! Hui e! Tāiki e!

Get ready for the westerly
and be prepared for the southerly.
It will be icy cold inland,
and icy cold on the shore.
May the dawn rise red-tipped on ice,
on snow, on frost.
Join! Gather! Intertwine!

Karakia Whakamutunga (closing)

Kia whakai-ria te tapu
Kia wātea ai te ara
Kia turuki whakataha ai
Haumi e. Hui e. Tāiki e!

Restrictions are moved aside
So the pathways is clear
To return to everyday activities
Join Gather Intertwine!

HAURAKI DISTRICT COUNCIL

COUNCIL AGENDA | Rārangi Take

Wednesday, 11 November 2026 – 9.30am

Order of Business

Pages

Meeting opening | Karakia timatanga | *Cr Spicer*

Procedural | Ā-Tikanga

1. **Apologies | Ngā Matangaro or Te hunga kāore I tae**

   The Chairperson will open the meeting and call for apologies.

2. **Declarations of Late Items | Whākī pānga**

   Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item.

3. **Declarations of Interests |Whakapuakitanga Whaipānga**

   Members are reminded to declare and stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they may have.

4. **Confirmation of Minutes | Te Whakaū i ngā Meneti**

4.1	Council Minutes – 13-10-2026 – unconfirmed	7
4.2	Extraordinary Council Minutes - 28-10-2026 – unconfirmed	24

5. **Receipt and Adoption of Committee Minutes | Ngā Meneti ki Komiti**

5.1	Policy Planning and Emergency Management Committee Minutes – 21-10-2026 – unconfirmed	28
5.2	Audit, Risk and Finance Committee – 06-10-2026 – unconfirmed	32
5.3	Regulatory Committee Minutes – 20-10-2026 – confirmed	44
5.4	Regulatory Committee Minutes – 15-09-2026 – confirmed	49

6. **Reporting (for decision) | Pūrongo me whakatau**

6.1	LGFA AGM Resolutions	56
6.2	Financial Report for the period to 31 August 2026	74
6.3	Community Development Grant Round 2	87
	Appendix A –Community Development Grant Guidelines	97

6.4 District Event Fund Applications 2026/27 – Round 1 162
6.5 Waihi Temporary Campsite Licence to Occupy Request 192
6.6 Waitawheta Bridge No. 1 Options 200

7. **Reporting (for information only) | Ngā Pūrongo Whakamārama**
7.1 Property and Facilities Quarterly Report - November 2026 211
7.2 Quarterly Report Com Dev, Regulatory, District Plan for July to Sept 2026 227
7.3 Chief Executive's Monthly Report – November 2026 240

8. **Public Excluded Business | Ngā Hui Kāore anō mō te Hāpori**
8.1 Item 1: In Committee Willows Road, Waihi - Road Agreement 245

Meeting closing | Karakia whakamutunga

Ngā take kia tū te hui o te Kaunihera anake | Reasons for Matters to be taken with the Public Excluded

The public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Willows Road, Waihi - Road Agreement	**Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

HAURAKI DISTRICT COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON TUESDAY, 13 OCTOBER 2026 COMMENCING AT 9.00 AM

PRESENT D A Adams (His Worship the Mayor), Cr P A Milner (Deputy Mayor), Cr C A Bates, Cr R D T Broad, Cr R Collier, Cr S Crooymans, Cr N Gray, Cr S Howell, Cr A Rattray (9.00-10.55am), Cr A M Ryan, Cr A M Spicer (9.00am-3.00pm), Cr D E A Tyler and Cr R L Wilkinson

IN ATTENDANCE C Wessels and M Koekemoer (Audit NZ), D A Speirs (Chief Executive), N Ryburn (Group Manager - Communication and Corporate Services), A de Laborde (Group Manager – Service Delivery), P Thom (Group Manager – Community Development and Regulatory), D Peddie (Head of Finance and Risk), H Hodges (Strategic Planner), A Hennessy (Assistant Strategic Planner), G Doherty (Project Manager), J Stuart (Project Manager), L Robcke (Senior Project Planner), R Wentzel (Waste Manager), L Moore (Project Manager-Team Leader), C Moore (Project Manager), T Casey (Project Manager), J McIver (Community Growth Manager), R Jenks (Community Development Advisor – Economic), K McLaren (Community Development Advisor - Social) and C Black (Council Secretary)

unconfirmed

Meeting opening | Karakia timatanga

Councillor Neil Gray opened the meeting with a karakia.

APOLOGIES | Te hunga kāore I tae

RESOLVED

THAT the apology of Cr. J Tilsley be received and sustained.

C26/263 Wilkinson/Collier **CARRIED**

LATE ITEMS | Whākī Pānga

There were no late items.

DECLARATIONS OF INTERESTS | Whakapuakitanga Whaipānga

Cr Spicer - Item 8.3: Proposed Sale of Land - Waihi Community Resource Centre Car Parking
Cr Rattray - Item 6.9: Vesting of the Waihi Art Centre and Museum Property

CONFIRMATION OF MINUTES | Te Whakaū i ngā Meneti

Council Minutes – 09-09-2026 - 4167197

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday, 09 September 2026 are received and confirmed as a true and correct record.

C26/264 Tyler/Gray **CARRIED**

RECEIPT AND ADOPTION OF COMMITTEE MINUTES | Ngā Meneti ki Komiti

Audit, Risk and Finance Committee (confirmed) Minutes – 25-08-2026 - 4147539

RESOLVED

THAT the minutes of the Audit, Risk and Finance Committee meeting held on Tuesday, 25 August 2026 be received and the recommendations therein adopted.

C26/265 Spicer/Ryan **CARRIED**

Land Drainage Committee (unconfirmed) Minutes – 27-08-2026 - 4150102

RESOLVED

THAT the minutes of the Policy, Planning and Emergency Management Committee meeting held on Thursday, 27 August 2026 be received and the recommendations therein adopted.

C26/266 Gray/Howell **CARRIED**

Reporting (for decision) | Pūrongo me whakatau

Adoption of 2027 Council and Committee Meeting Schedule - 4182147

Democracy staff provided the elected members with the Council and Committee Meeting schedule for the 2027 calendar year for approval and adoption.

RESOLVED

THAT Council receives the report on the Council and Committee Meeting Schedule for 2027 (document number 4182147).

C26/267 Tyler/Rattray **CARRIED**

RESOLVED

THAT Council approves and adopts the Council and Committee Meeting Schedule for the 2027 calendar year, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2020.

C26/268 Rattray/Crooymans **CARRIED**

2025/26 Financial Year Carry Forwards - 4181038

The Manager Projects provided Council with an overview of the 2025/26 capital programme delivery and sought approval for capital and operational budget carry forwards, overspends and budget adjustments. It also addressed project and budget changes identified by staff and elected members.

RESOLVED

THAT Council receives the report titled / Budget Carry Forwards – Capital and Operational, (document number 4181038).

C26/269 Milner/Collier **CARRIED**

unconfirmed

RESOLVED

THAT Council approves **Option 1:** approve the following as set out in the report:

a. 2025/26 capital carry forwards (Appendix A)
b. 2025/26 overspends (tables 1 and 2)
c. 2026/27 budgets brought forward into 2025/26 (table 3)
d. amalgamated project budgets (table 4)
e. 2025/26 operational carry forwards (table 9)
f. 2025/26 better off funding carry forwards (table 10), and

THAT Council approves project budget name changes, external funding amendments and budget amendments as set out in Appendix A, and

THAT Council approves the capital budget brought forward from the 2034 Financial Year into the 2027 Financial Year for 1105_001 - WPDD (D) - Rawerawe Pump Station, of $58,600 to a 2027 Financial Year budget of $110,550, as set out in Appendix A.

C26/270 Spicer/Ryan **CARRIED**

Endorsement of Tier 3 Local Controllers for the Hauraki District Council - 4181818

The Group Manager sought Council's endorsement to appoint two Emergency Management staff (Andy BuBear and Ryan Johnston) as Tier 3 Local Controllers for Hauraki District Council, in accordance with the Civil Defence Emergency Management Act 2002 and Waikato CDEM Group Policy.

RESOLVED

THAT Council receives the report titled Endorsement of Tier 3 Local Controllers for Hauraki District Council, (document number 4181818).

C26/271 Wilkinson/Tyler **CARRIED**

RESOLVED

THAT Council approves Option 1: endorse Andy BuBear and Ryan Johnston as Tier 3 Local Controllers for Hauraki District Council.

C26/272 Gray/Broad **CARRIED**

Mobile Trader Site Approvals - 4181820

The Community Development Advisor (Economic) provided Council with information on two proposed sites for mobile traders and sought the approval of the sites under the Traffic and Parking Bylaw.

RESOLVED

THAT Council receives the report titled Mobile Trader Locations, (document number 4181820).

C26/273 Rattray/Howell **CARRIED**

unconfirmed

RESOLVED

THAT Council approves **Option 1:** approve the use of the Karangahake Recreation and Ōhinemuri reserves for use by mobile traders in line with Council's Traffic and Parking Bylaw (in association with approved resource consent and Council's Reserve Management Plan).

C26/274 Crooymans/Tyler **CARRIED**

The meeting adjourned at 10.01am
The meeting was reconvened at 10.21am

Quanta of OceanaGold Waihi Mining Bonds for 2026/27 - 4179922

The Senior Project Planner provided information to the Council to enable it to set quanta for the Rehabilitation and Closure Bond and the Capitalisation Bond associated with OceanaGold (NZ) Limited (OceanaGold) mining activities at Waihi for the 2026/27 year.

RESOLVED

THAT Council receives the report titled Quanta of Waihi Mining Bonds for 2026/27, (document number 4179922).

C26/275 Adams/Spicer **CARRIED**

RESOLVED

THAT Council approves **Option 1:** confirm the outcome of the annual review of the bond quanta and increase the bonds accordingly', and

THAT the Waihi Gold Mines Rehabilitation Bond quantum under the Extended Martha Mineral Area (EMMA) consent, subsequent underground mine consents, Project Martha and the Waihi North Project, be confirmed as $87.5 million for the 2026/2027 year, and

THAT the Waihi Gold Mines Capitalisation Bond quantum under the Extended Martha Mineral Area (EMMA) consent, subsequent underground mine consents, Project Martha and the Waihi North Project, be confirmed as $10.4 million for the 2026/2027 year, and

THAT the Council considers these decisions to be insignificant under its Significance and Engagement Policy 2023, and

THAT OceanaGold be advised of Council's resolutions.

C26/276 Bates/Howell **CARRIED**

Council Controlled Organisation Exemption - Destination Hauraki Coromandel - 4176212

The Strategic Planner presented the current exemption of Destination Hauraki Coromandel from Council Controlled Organisation (CCO) status for members to consider whether the exemption remains appropriate.

RESOLVED

THAT Council receives the report titled Council Controlled Organisation exemption for Destination Hauraki Coromandel Trust (2026), (document number 4176212).

C26/277 Tyler/Crooymans **CARRIED**

unconfirmed

RESOLVED

THAT Council, in accordance with section 7(3) of the Local Government Act 2002, exempt the Destination Hauraki Coromandel Trust from being a council-controlled organisation.

C26/278 Adams/Spicer **CARRIED**

Council Controlled Organisation Exemption – Hauraki Rail Trail Trust - 4176213

The Strategic Planner presented the current exemption of Hauraki Rail Trust from Council Controlled Organisation (CCO) status for members to consider whether the exemption remains appropriate.

RESOLVED

THAT Council receives the report titled 2026 Hauraki Rail Trail Council Controlled Organisation exemption, (document number 4176213).

C26/279 Broad/Milner **CARRIED**

RESOLVED

THAT Council, in accordance with section 7(3) of the Local Government Act 2002, exempt the Hauraki Rail Trail Trust from being a council-controlled organisation.

C26/280 Broad/Milner **CARRIED**

Paeroa Domain – Training Lighting - 4181044

The Project Manager presented Council with options for consideration regarding the future of the sports field lights at Paeroa Domain.

RESOLVED

THAT Council receives the report titled Paeroa Domain training lighting, (document 4181044).

C26/281 Wilkinson/Rattray **CARRIED**

Mayor Adams declared a conflict of interest in the following item and took no part in the decision.

RESOLVED

THAT Council approves **Option 3:** replace light heads on Paeroa Domain fields 1 and 2 and the netball courts with LEDs at a total cost of $200,700, jointly funded by Hauraki District Council up to $100,000, $50,000 from Sport Waikato (committed on the principle that the remaining funding is secured) and up to $50,700 through community contributions, and THAT any application for community funding be supported by a formal letter of support from the Chief Executive.

C26/282 Tyler/Broad **CARRIED**

unconfirmed

Councillor Rattray left the meeting at 10.55am.

Vesting of the Waihi Art Centre and Museum Property - 4181188

The Property Manager sought a Council decision on the request from Waihī Arts Centre and Museum Association Incorporated to take ownership of the entire property at 54 Kenny Street, Waihī. The report considers retaining Council ownership and transferring the land, buildings and improvements to the Association, and recommends transfer subject to appropriate legal and public-interest protections.

RESOLVED

THAT Council receives the report titled Vesting of the Waihī Arts Centre and Museum Property, (document number 4181188).

C26/283 Bates/Howell **CARRIED**

RESOLVED

THAT Council approves **Option 2:** transfer the land and all Council-owned buildings and improvements at 54 Kenny Street, Waihī, being Section 257 Block XV Ohinemuri Survey District (Record of Title SA28B/507), to Waihī Arts Centre and Museum Association Incorporated, subject to the conditions in this resolution, and

THAT Council requires the transfer documentation to provide, as appropriate, for continued public access and heritage use; compliance with the Heritage New Zealand Pouhere Taonga listing and District Plan controls; the Association's responsibility for future rates, insurance, maintenance, renewals and statutory compliance; restrictions on disposal or material change of use; and a suitable reversion or first-option mechanism if the Association ceases to exist or the approved community use ends.

THAT staff work with the Property Committee to the confirm that the terms and conditions of the agreement are fit for purpose in line with Council's discussions held on 13 October 2026.

C26/284 Spicer/Milner **CARRIED**

Presentation | Nga Whakawhiwhi: Fire and Emergency NZ – Waikato Local Advisory Committee (LAC)

Paula Southgate and Cameron Grylls, representatives from the Fire and Emergency NZ – Waikato Local Advisory Committee attended and spoke on the role of the Waikato Local Advisory Committee and sought feedback from the elected members on any concerns regarding volunteer resourcing and funding, rural brigade equipment needs (e.g., water tankers), peat fire specialist equipment, volunteer ACC coverage (including psychological harm), and the importance of maintaining localised volunteer stations in rural/isolated communities.

Elected members were also advised of the benefit in establishing an annual engagement process between the Waikato LAC and Hauraki District Council to maintain regular communication, raise FENZ volunteer resourcing and funding.

Audit, Risk and Finance Independent Chairman's Annual Update

Max Baxter, Independent Chair of Council's Audit, Risk and Finance Committee attended in support of the adoption of the 2025-26 Annual Report. Mr Baxter also provided Council with the Audit, Risk and Finance Committee's annual update on activities, highlighting the Committee's focus on ensuring appropriate policies and procedures are in place for health, safety and wellbeing, while identifying and minimising risks and potential risk exposure to Council.

unconfirmed

2025/26 Annual - Report Adoption - 4183705
(copy of Annual Report document was distributed prior to the meeting)

Audit NZ representatives - Carl Wessels and Mariska Koekemoer attended via audio visual link in support of the Annual Report audit.

RESOLVED

THAT Council receives the report titled Adoption of the 2025/26 Annual Report, (document number 4183705).

C26/285 Crooymans/Ryan **CARRIED**

RESOLVED

THAT Council approves **Option 1**: adopt the draft 2025/26 Annual Report, and

THAT Council receives the Audit Opinion from Audit New Zealand, and

THAT Council adopts the Audit Opinion for inclusion in the 2025/26 Annual Report, and

THAT Council adopts and makes publicly available, as amended, the audited 2025/26 Annual Report (including the Audit Opinion) for the year ended 30 June 2026, in accordance with Section 98 of the Local Government Act 2002, and

THAT Council notes that a Summary Annual Report will be prepared and made publicly available within one month of adoption of the Annual Report, in accordance with Section 98(4) of the Local Government Act 2002, and

THAT Council authorises staff to correct any minor administrative errors or omissions in the 2025/26 Annual Report prior to it being made publicly available, and
THAT Council convey their appreciation to the Chair of Audit Risk & Finance Committee, Audit NZ and all staff for their efforts in developing the Annual Report.

C26/286 Milner/Adams **CARRIED**

unconfirmed

Reporting (for information) | Ngā Pūrongo Whakamārama

Chief Executive's Monthly Report - 4184032

The Chief Executive presented his monthly report covering the month of October which highlighted matters of interest to elected members and provided an update on staffing activity within the organisation.

RESOLVED

THAT Council receives the report titled Chief Executive's Monthly Report for October 2026 (document number 4184032).

C26/287 Wilkinson/Crooymans **CARRIED**

The meeting adjourned for lunch at 12.11pm
The meeting was reconvened at 12.47pm

Bradford Street, Waihi – Road Reserve Legalisation - Lot 6 Deposited Plan South Auckland 87703 - 4181190

The Property and Facilities Manager provided Council with the opportunity to dedicate as a road the Local Purpose (Future Road) Reserve comprising 243m2 more or less and legally described as Lot 6 DPS 87703, held in Record of Title SA69C/135 pursuant to section 111(1) Reserves Act 1977.

RESOLVED

THAT Council receives the report titled Bradford Street, Waihi – Road Reserve Legalisation - Lot 6 Deposited Plan South Auckland 87703, (document number 4181190).

C26/288 Adams/Gray **CARRIED**

RESOLVED

THAT Council approves **Option 2**: dedicate the Local Purpose (Future Road) Reserve as a road under section 111(1) of the Reserves Act 1977, comprising 243 m², more or less, legally described as Lot 6 DPS 87703 and held in Record of Title SA69C/135.

C26/289 Gray/Broad **CARRIED**

Infrastructure and Operations Activity Report for Q1 2026 - 4181171

The Infrastructure and Operations Manager provided Council with an update on the Infrastructure and Operations performance for the quarter, including progress against approved work programmes, levels of service and budget.

RESOLVED

THAT Council receives the report titled Infrastructure and Operations Activity Report for Q1 2026, (document number 4181171).

C26/290 Ryan/Wilkinson **CARRIED**

Hauraki Gulf Forum Update – October 2026 - 4179982

The Community Development Advisor (Social) provided the elected members with an update on the focus points of the Hauraki Gulf Forum meetings held in June and September 2026.

RESOLVED

THAT Council receives the report titled Hauraki Gulf Forum Update – October 2026, (document number 4179982).

C26/291 Crooymans/Collier **CARRIED**

Community Growth Quarterly Update - 4181819

The Community Growth Manager provided Council with an update on Community and Economic Initiatives and Library Services Activity over the past quarter.

RESOLVED

THAT Council receives the report titled Community Growth Quarterly Update, (document number 4181819).

unconfirmed

C26/292 Tyler/Spicer **CARRIED**

Manaaki Toiora Strategy Action Plan Update - 4181817

The Community Growth Manager provided Council with an update on the actions within the Manaaki Toiora Strategy Action Plan.

RESOLVED

THAT Council receives the report titled Manaaki Toiora Strategy Action Plan Update, (document number 4181817).

C26/293 Spicer/Milner **CARRIED**

Strategic Planning Quarterly Update - 4180514

RESOLVED

THAT Council receives the report titled Community Development and Regulatory Activity Report Strategic Planning – June 2026 to August 2026, (document number 4180514).

C26/294 Howell/Gray **CARRIED**

Annual Report to ARLA (Alcohol Regulatory & Licensing Authority) - 4180098

The Group Manager Community Development and Regulatory provided information and statistics that is included in the Annual Survey required by Section 199 of the Sale and Supply of Alcohol Act 2012 that is submitted to the Ministry of Justice.

RESOLVED

THAT Council receives the report titled Annual Report to ARLA (Alcohol Regulatory and licensing Authority (document number 4180098).

C26/295 Crooymans/Collier **CARRIED**

RESOLVED

THAT the annual Hauraki District Licensing Committee report/survey for the period ending 30 June 2026 be submitted to the Alcohol Regulatory and Licensing Authority, Wellington, and the report/survey be uploaded to Council's website.

C26/296 Crooymans/Collier **CARRIED**

Annual Report to MCERT (previously DIA) – Section 10A Dog Report - 4177043

The Group Manager Community Development, under Section 10A of the Dog Control Act 1996 reported on Council's Dog Control Policy and Practices for the period 1 July 2025 to 30 June 2026. Once Council has received the report, the report is to be placed on Council's website, and a link of this sent to the Department of Internal Affairs.

RESOLVED

THAT Council receives the report titled Section 10A Dog Control Act 1996 Report on Dog Control Activity for the 2025/26 Year (document number 4177043).

unconfirmed

C26/297 Ryan/Broad **CARRIED**

RESOLVED

THAT the Section 10A Dog Control Act 1996 Report on Dog Control Activity for the 2025/26 Year be submitted to the Dept. of Internal Affairs and be uploaded to Council's website.

C26/298 Spicer/Collier **CARRIED**

2025/26 Residents' Satisfaction Survey and 2025/26 Building and Resource Consent Satisfaction Survey Results - 4181282

The Strategic Planner provided Council with a report and PowerPoint presentation explaining the results of the 2026 Resident Satisfaction Survey and the 2025/26 Building and Resource Consent Satisfaction Surveys. Also provided was a benchmarking report, comparing Hauraki District Council's results to those of other Councils who carried out similar surveys.

RESOLVED

THAT Council receives the report titled 2026 Resident Satisfaction Survey and 2025/26 Building and Resource Consent Satisfaction Surveys results, (document number 4181282).

C26/299 Adams/Milner **CARRIED**

The meeting adjourned for afternoon tea break at 2.27pm
The meeting was reconvened at 2.40pm.

unconfirmed

Ngā take kia tū te hui o te Kaunihera anake |
Reasons for Matters to be taken with the Public Excluded

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Con483 Road Maintenance Contract – Contract Price Increase	**Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	2025/26 Sealed Pavement Rehabilitation Programme – SP3 Site revision	**Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
3	Proposed Sale of Land - Waihi Community Resource Centre Car Parking	**Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

unconfirmed

4	Elderly Persons Housing Rental - 2026/27	**Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
5	MfE-funded Waihi Recycling Centre and Waihi Refuse Transfer Station Upgrade	**Section 7(2)(b)(i)** - Protect information where the making available of the information: (1) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C26/300 Gray/Bates **CARRIED**

unconfirmed

confidential pages 19-22 have been removed

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C26/312 Collier/Gray **CARRIED**

Meeting closing | Karakia whakamutunga

Councillor Gray closed the meeting with a karakia at 3.18pm.

CONFIRMED

D A Adams
Mayor

11 November 2026

unconfirmed

HAURAKI DISTRICT COUNCIL

EXTRAORDINARY MEETING

MINUTES OF AN EXTRAORDINARY MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 28 OCTOBER 2026 COMMENCING AT 9.30 AM

PRESENT D A Adams (His Worship the Mayor), Cr P A Milner (Deputy Mayor), Cr C A Bates, Cr R D T Broad, Cr R Collier, Cr S Crooymans, Cr N Gray, Cr S Howell, Cr A Rattray, Cr A M Ryan, Cr A M Spicer, Cr J R Tilsley, Cr D E A Tyler and Cr R L Wilkinson

IN ATTENDANCE D A Speirs (Chief Executive), N Ryburn (Group Manager - Communication and Corporate Services), A de Laborde (Group Manager – Service Delivery), P Thom (Group Manager – Community Development and Regulatory), D Peddie (Head of Finance and Risk), and C Black (Council Secretary)

unconfirmed

Meeting opening | Karakia timatanga

Councillor Collier opened the meeting with a karakia.

APOLOGIES | Te hunga kāore I tae

RESOLVED

THAT the apology of Cr. C. Bates and Cr. D. Tyler be received and sustained.

C26/313 Rattray/Gray **CARRIED**

LATE ITEMS | Whākī Pānga

There were no late items.

DECLARATIONS OF INTERESTS | Whakapuakitanga Whaipānga

There were no declarations of interests.

ngā take kia tū te hui o te Kaunihera anake |

Reasons for Matters to be taken with the Public Excluded

The public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Haszard Street, Waihi – Cross Lease	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C26/314 Adams/Milner **CARRIED**

unconfirmed

confidential page 26 has been removed

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C26/317 Collier/Gray **CARRIED**

Meeting closing | Karakia whakamutunga

The meeting closed at 9.44am.

CONFIRMED

D A Adams
Mayor

11 November 2026

unconfirmed

HAURAKI DISTRICT COUNCIL

POLICY, PLANNING AND EMERGENCY MANAGEMENT COMMITTEE

MINUTES OF A MEETING OF THE PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER, 1 WILLIAM STREET, PAEROA ON WEDNESDAY, 21 OCTOBER 2026 COMMENCING AT 11.00 AM

PRESENT Cr. A Spicer (Chair), Mayor D A Adams (Deputy Chair), Cr. P Milner Deputy Mayor, Cr. R Broad, Cr. S Crooymans, Cr. A Ryan and Cr. C Bates

IN ATTENDANCE P A Thom (Group Manager – Community Development), C. Moore (Emergency Management Local Controller), L Robcke (Planning Projects Manager), T Heera (Policy Planner), A Bubear (Manager, Emergency Management), B Otto (Emergency Management Officer) and G Wharerau (Council Secretary)

unconfirmed

Meeting opening | Karakia timatanga

Councillor Milner opened the meeting with a karakia.

APOLOGIES | Te hunga kāore I tae

RESOLVED

THAT the apology of Cr. Rattray and Cr. Tyler be received and sustained.

PPEMC26/35 Bates/ Ryan **CARRIED**

LATE ITEMS | Whākī Pānga

There were no late items.

DECLARATIONS OF INTERESTS | Whakapuakitanga Whaipānga

There were no declarations.

Confirmation of Minutes | Te Whakaū i ngā Meneti

Policy, Planning and Emergency Management Committee Minutes – 19-08-2026

RESOLVED

THAT the minutes of the Policy, Planning and Emergency Management Committee held on Wednesday, 19 August 2026 are confirmed and are a true and correct record.

PPEMC26/36 Adams/Broad **CARRIED**

Reporting (for decision) | Pūrongo me whakatau

Conservation and Heritage Fund Applications; Round 8 – 4185694

The Senior Project Planner provided the Committee with information on the 5 applications received for grants from Round 8 of the Conservation and Heritage Fund.

RESOLVED

THAT the Committee receives the report titled Conservation and Heritage Fund Applications; Round 8 (document number 4185694).

PPEMC26/37 Spicer/Ryan **CARRIED**

RESOLVED

THAT the Committee approves Option 2: distribute grants as recommended in the table below:

Applicant	Address	Purpose	Amount Requested	Amount Approved
Corey Berger	258 Top Road, Patetonga	Heritage: repairs and repainting	$6,893.83	$2,500.00
Hikutaia Sports Club	9 Alley Memorial Road, Hikutaia	Heritage: replace main gates and railings	$9,790.00	$0.00
Nehu Moana & Patricia Myra Williams Whanau Trust	41 Rotokohu Road, Paeroa	Heritage: repairs and restoration work	$17,000.00	$5,000.00
Vanessa Good	8 Featon Road Waihi	Significant trees: pruning of 3 trees	$3,335.00	$0.00
Anglican Parish St John Church	2 Gilmour Street, Waihi	Heritage: replace upper-level glass windows	$13,000.00	$3,000.00
			$50,018.83	**$12,500.00**

PPEMC26/38 Milner/Ryan **CARRIED**

Conservation Heritage Fund Grant Criteria Discussion

Committee members discussed accountability and communication strategies for heritage fund grants, with speakers expressing concerns about using ratepayer money for private property improvements. They debated criteria for heritage funding, particularly regarding older buildings and properties with heritage listings.

Unconfirmed

Reporting (for information) | Pūrongo me whakatau

Planning Act and Natural Environment Act 2026 Updates - 4184992

The Policy Planner provided a high-level summary of the upcoming transition from the Resource Management Act 1991 to the Planning Act 2026 and Natural Environment Act 2026, which received Royal Assent on 30 September 2026.

RESOLVED

THAT the Committee receives the report titled Planning Act and Natural Environment Act 2026: Updates, (document number 4184992).

PPEMC26/39 Spicer/Bates **CARRIED**

Emergency Management Manager Q1F27 Update - 4185591

The Emergency Management Manager provided an update on the new Emergency Management Act 2026 which came into force 4th September 2026 and a brief on the El Niño weather predictions for 2026-2027.

The report also provided information and awareness to support continuous improvement in Council's emergency management capability and preparedness.

RESOLVED

THAT the Committee receives the report titled Emergency Management Manager Q1F27 October 2026 Update, (document number 4185591).

PPEMC26/40 Crooymans/Broad **CARRIED**

Emergency Management Officer Q1F27 Update - 4182307

The Emergency Management Officer provided the Committee with an update on Civil Defence Community Response and weather-related activities carried out by the Emergency Management Officer (EMO) since the last Policy Planning and Emergency Management Committee meeting for quarter 1 financial year 2027.

RESOLVED

THAT the Committee receives the report titled "Emergency Management Officer Q1F27 Update" (document number 4182307).

PPEMC26/41 Adams/Spicer **CARRIED**

Unconfirmed

Meeting closing | Karakia whakamutunga

Councillor Milner closed the meeting with a karakia at 12.36pm.

CONFIRMED

Councillor A Spicer
Chairperson

16 December 2026

unconfirmed

HAURAKI DISTRICT COUNCIL

AUDIT, RISK AND FINANCE COMMITTEE

MINUTES OF A MEETING OF THE AUDIT, RISK AND FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBER, 1 WILLIAM STREET, PAEROA ON TUESDAY, 06 OCTOBER 2026 COMMENCING AT 9.00 AM

PRESENT M Baxter (Independent Chair), His Worship the Mayor D A Adams (Deputy Chair), Cr P Milner, Cr S Crooymans, Cr C Bates and Cr A Spicer

IN ATTENDANCE Cr. N Gray**,** C Wessels and M Koekemoer (Audit NZ – via Zoom), D A Speirs (Chief Executive), D Peddie (Head of Finance and Risk), C Moore (Acting Group Manager – Service Delivery), N Ryburn (Group Manager - Communications and Corporate Services), E Whittenham (Management Accountant), J Hughes (Revenue Manager), S McDonald (Health, Safety and Wellbeing Manager) and C Black (Council Secretary)

unconfirmed

Meeting opening | Karakia timatanga

Councillor Crooymans opened the meeting with a karakia.

APOLOGIES | Te hunga kāore I tae

RESOLVED

THAT the apology of Community Member, Carole Daley be received and sustained.

ARFC26/128 Baxter/Milner **CARRIED**

LATE ITEMS | Whākī pānga

There were no late items.

DECLARATIONS OF INTERESTS | Whakapuakitanga Whaipānga

There were no declarations of interests.

CONFIRMATION OF MINUTES | Te Whakaū i ngā Meneti

AUDIT AND RISK COMMITTEE MINUTES – 25-08-2026 - 4147539

RESOLVED

THAT the minutes of the meeting of the Audit and Risk Committee meeting held on Tuesday, 25 August 2026 are received and confirmed as a true and correct record.

ARFC26/129 Baxter/Bates **CARRIED**

Reporting (for decision) | Pūrongo me whakatau

Draft 2025/26 Annual Report Review - 4181098

The Head of Finance and Risk provided the Committee with the draft 2025-26 Annual Report for consideration and review.

RESOLVED

THAT the Committee receives the report titled Review DRAFT 2025/26 Annual Report, (document number 4181098).

ARFC26/130 Crooymans/Spicer **CARRIED**

Discussion:

Members discussed communication strategies to explain the financial results to the public, emphasising that while the deficit appeared concerning, it was due to factors beyond council's control including weather events, depreciation from new asset valuations, and delayed section sales.

Audit NZ representatives noted that the team is working on finalising performance reporting measures and financial statements ahead of the 13th of October Council meeting.

RESOLVED

THAT the Committee approves **Option 1:** recommends to Council that the Draft 2025/26 Annual Report plus amendments be adopted at its meeting of 13th October 2026.

ARFC26/131 Crooymans/Spicer **CARRIED**

Action:

Head of Finance and Risk:

- Add a building consent and resource consent revenue review item to the December or February Audit Risk and Finance Committee work programme (before LTP consultation document is adopted).

Audit, Risk and Finance Action Schedule - 4181064

The Head of Finance and Risk provided an update on progress against action requests made by the Committee.

RESOLVED

THAT the Committee receives the report titled Action Schedule, (document number 4181064).

ARFC26/132 Adams/Milner **CARRIED**

RESOLVED

THAT the report be updated and distributed to staff for action.

ARFC26/133 Adams/Milner **CARRIED**

Unconfirmed

Audit, Risk and Finance Work Programme - 4181060

The Head of Finance and Risk presented the forward work programme to the Committee for feedback and confirmation.

RESOLVED

THAT the Committee receives the report titled Proposed Work Programme, (document 4181060).

ARFC26/134 Spicer/Bates **CARRIED**

Discussion:

The Head of Finance and Risk highlighted that no Review Report topic was currently scheduled for December.

Action:

Group Manager – Communications and Corporate Services:

- Prepare and present a paper on LIM documentation risks in April 2027.

Corporate Risk Report - 4180346

The Head of Finance and Risk provided the opportunity to discuss various matters relating to Council Risk. The report included the Council Risk Register and further information relating to Riskpool.

RESOLVED

THAT the Committee receives the report titled Risk Report and Riskpool update – October 2026, (document number 4180346).

ARFC26/135 Bates/Milner **CARRIED**

Action:

No action required.

Leave Balance Report - September 2026 - 4180293

The Head of Finance and Risk provided the Committee with an update on the leave balance information previously provided and sought the committee feedback on possible other leave metrics for future reporting.

RESOLVED

THAT the Committee receives the report titled Leave Report September 2026, (document number 4180293).

ARFC26/136 Bates/Spicer **CARRIED**

unconfirmed

Action:

No action required.

Government Reforms Update – October 2026 - 4176997

The Group Manager - Development and Regulatory presented the Committee with updates on the identified risks for the Local Water Done Well (LWDW) programme, Resource Management Act and Local Government and Building reforms.

RESOLVED

THAT the Committee receives the report titled Local Government Reforms update, (document number 4176997).

ARFC26/137 Baxter/Crooymans **CARRIED**

Action:

Group Manager - Development and Regulatory:

- Ensure the Planning and Regulatory team is prepared for the Planning Act 2026 transition requirements effective 30th October, including updating processes for the narrowed scope of district land use consents.
- Monitor the expert review of the pit wall on 23rd November and report findings back to the Committee.

Treasury Report as at 30 September 2026 - 4179966

The Head of Finance and Risk provided an update on Council's treasury position and compliance with the Liability Management Policy as at 30 September 2026.

RESOLVED

THAT the Committee receives the report titled Treasury Report as at 30 September 2026, (document number 4179966).

ARFC26/138 Adams/Milner **CARRIED**

RESOLVED

THAT the Committee notes Council's continued non-compliance with certain treasury policy parameters, as outlined in section 5 of this report, relating to interest rate hedging and counterparty limits and that this position has been approved by Council as temporary during the transition to Waikato Waters Limited.

ARFC26/139 Adams/Milner **CARRIED**

Action

Head of Finance and Risk:

- Update the LTP interest rate forecasts to reflect current market movements.

unconfirmed

Overview of Council's Insurance Policies - 4180260

Aon Insurance, Matthew Wilson attended audio visually at 10.00am and provided a PowerPoint presentation on insurance industry activity.

RESOLVED

THAT the Committee receives the report titled Overview of Councils Insurance Policies, (document number 4180260).

ARFC26/140 Baxter/Bates **CARRIED**

The Head of Finance and Risk provided the Committee with a summary of Council's insurance policies.

Actions:

Head of Finance and Risk:

- Review options for increasing the material damage policy excess (e.g., from $25,000 to $40,000) and assess the potential premium savings, to be presented to the Audit, Risk and Finance Committee.

The meeting adjourned for morning tea break at 10.38am

Committee only time

The Chair and Committee members met for discussions with staff excluded.
The meeting reconvened at 11.25am

unconfirmed

Financial Report for the period ending 31 August 2026 - 4181105

The Management Accountant provided the Committee with the opportunity to review the Council Finance report together with a more detailed operating report.

RESOLVED

THAT the Committee receives the report titled Finance Reports for the period ending 31 August 2026, (document number 4181105).

ARFC26/141 Adams/Spicer **CARRIED**

Discussion:

The Finance report for the period ending August 31, was presented explaining that while there were some additional expenses on waste management and compliance measures, the net cost of service remained flat. The Committee discussed concerns about degassing fees for fridges and battery collection income.

Action:

Head of Finance and Risk/Management Accountant:

- Investigate how costs and income for degassing fees for fridges and battery collection are reflected in the financial reports.

Reasons for Matters to be taken with the Public Excluded
Ngā take kia tū te hui o te Kaunihera anake

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Action Schedule – October 2026	**Section 7(2)(f)(i) –** Maintain the effective conduct of public affairs through: (i) The free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.	**Section 48(1)(a)** That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	Rate Arrears and Revenue – October 2026	**Section 7(2)(b)(i) -** Protect information where the making available of the information: (1) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information**.**	**Section 48(1)(a)** That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
3	Current Capital and Operating Risks – October 2026	**Section 7(2)(f)(i) –** Maintain the effective conduct of public affairs through: (i) The free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.	**Section 48(1)(a)** That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

unconfirmed

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
4	Procurement internal audit update (to be distributed prior)	**Section 7(2)(f)(i) –** Maintain the effective conduct of public affairs through: (i) The free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.	**Section 48(1)(a)** That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
5	Health, Safety and Wellbeing Report	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons.	**Section 48(1)(a)** That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
6	Business Unit Assurance and Insights	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons. and **Section 7(2)C(i) –** The withholding the information us Necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source and is in the public interest that such information should continue to be supplied.	**Section 48(1)(a)** That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

ARFC26/142 Baxter/Crooymans **CARRIED**

unconfirmed

confidential pages 39-42 have been removed

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

ARFC26/154 Spicer/Crooymans **CARRIED**

Meeting closing | Karakia whakamutunga

The Chair closed the meeting with a karakia at 1.00pm.

CONFIRMED

M Baxter
Chairperson

01 December 2026

unconfirmed

HAURAKI DISTRICT COUNCIL

REGULATORY HEARINGS COMMITTEE

MINUTES OF A MEETING OF THE REGULATORY HEARINGS COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON TUESDAY, 20 OCTOBER 2026 COMMENCING AT 9.00AM

PRESENT Cr. P A Milner (Chairperson) and Mayor, D A Adams

IN ATTENDANCE P. A. Thom (Community Development and Regulatory), A. Harris (Administration Officer – Animal and Food Control), C. Hannah (Dog Control Officer), M Varga (Building Control Manager) and C. Black (Council Secretary)

APOLOGIES | Te hunga kāore I tae

RESOLVED

THAT the apologies of Cr. S Crooymans, Cr. A Spicer, Cr. R Broad and Cr. A Rattray be received and sustained.

RHC26/46 Milner/Adams **CARRIED**

LATE ITEMS | Whākī Pānga

There were no late items.

DECLARATIONS OF INTERESTS | Whakapuakitanga Whaipānga

There were no declarations.

confirmed

Ngā take kia tū te hui o te Kaunihera anake |
Reasons for Matters to be taken with the Public Excluded

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Objection to Menacing Classification – K Baranyai Ainsley	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	Objection to Menacing Classification - K Barron	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
3	Objection to Disqualification Classification – K Karu	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
4	Objection to Disqualification Classification - W Te Moananui	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
5	Decision for non-compliance with an issued Dangerous Building Notice – Golden Cross Hotel, Waihi	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

RHC26/47 Milner/Adams **CARRIED**

confirmed

confidential page 46-47 have been removed

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

RHC26/52 Adams/Milner CARRIED

The Chair closed the meeting at 9.20am.

CONFIRMED

P A Milner
Chairperson

03 November 2026

confirmed

HAURAKI DISTRICT COUNCIL

REGULATORY HEARINGS COMMITTEE

MINUTES OF A MEETING OF THE REGULATORY HEARINGS COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON TUESDAY, 15 SEPTEMBER 2026 COMMENCING AT 9.00AM

PRESENT Cr. P A Milner (Chairperson), Mayor - D A Adams and Cr. S Crooymans

IN ATTENDANCE E. Kroukam (Development Engineer), M. Matich (Regulatory Services Team Leader), A. Harris (Administration Officer – Animal and Food Control), D. Hannah and C. Hannah (Dog Control Officers) and C. Black (Council Secretary)

Meeting opening | Karakia timatanga

Chair Cr. Milner opened meeting.

APOLOGIES | Te hunga kāore I tae

RESOLVED

THAT the apology of Cr. A Spicer, Cr. A Rattray and Cr R. Broad be received and sustained.

RHC26/35 Milner/Adams **CARRIED**

LATE ITEMS | Whākī Pānga

There were no late items.

DECLARATIONS OF INTERESTS | Whakapuakitanga Whaipānga

There were no conflicts of interest.

CONFIRMATION OF MINUTES

RESOLVED

THAT the minutes of the Regulatory Hearing s Committee meeting held on Tuesday, 18 August 2026 are confirmed as a true and correct record.

RHC26/36 Milner/Adams **CARRIED**

confirmed

Ngā take kia tū te hui o te Kaunihera anake |
Reasons for Matters to be taken with the Public Excluded

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
2	Disqualification as Dog Owner – S Green	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
1	Objection to Disqualification as Dog Owner – P Smith	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
3	Development Contribution Reconsideration Request for ADAPT (Assisting Different Abilities People Trust)	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

RHC26/37 Crooymans/Adams **CARRIED**

confirmed

confidential pages 51-54 have been removed

RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

RHC26/45 Milner/Adams **CARRIED**

Cr Milner closed the meeting at 10.05am.

CONFIRMED

P A Milner
Chairperson

03 November 2026

confirmed

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor and Councillors
Author	Duncan Peddie Head of Finance and Risk
Meeting date	11 November 2026
File reference	Document: 4199078 Appendix B: LGFA Foundation Policies (marked up)
Subject	**LGFA AGM Resolutions 2026**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled LGFA AGM Resolutions 2026, (document number 4199078).

b) Approves Option 1 Vote for the LGFA Shareholders' Council recommendations **(the recommended option),**

OR

c) Approves Option 2 Vote against the LGFA Shareholders' Council recommendations,

OR

d) Votes to adopt the Financial Statements and Auditor's Report

e) Votes to re-appoint Philip Cory-Wright and David Rae, and appointing Ian Blair

f) Votes to re-elect New Plymouth District Council as a nominating council

g) Votes to appoint ~~Greater Wellington Regional Council or~~ Thames Coromandel District Council as nominating council

h) Votes to increase the directors' remuneration

i) Votes to change the LGFA Foundation Policies.

2 TE ARONGA | PURPOSE

The purpose of this report is to provide information to Council to enable a decision on how Council should vote on various LGFA AGM resolutions.

3 TE WHAKARĀPOPOTANGA | SUMMARY

The Local Government Funding Agency (LGFA) are holding their Annual General Meeting and there are a number of resolutions.

One resolution alters the amount that can be loaned to councils that have CCO's. This change affects the Net Interest to Rates Revenue limit and is being made to reflect the change arising from many councils providing Waters activities via CCO's. As Council is a guarantor it is important to understand the impact of these resolutions.

The other resolutions are the normal annual appointment of directors, the appointment of nominating councils, setting remuneration and adopting the financial statements and audit opinion.

The shareholder's council has recommended that the change to the Interest to Rates limit be made.

4 WHAKAPAPA | BACKGROUND

Council has a credit rating from Fitch. Fitch is one of three internationally recognised credit rating agencies. In October Fitch publicly announced that council's 'AA-' rating is confirmed as unchanged. This is comparable with other recent council ratings, and is two steps above 'A'.

The LGFA is the principal lender to Council, and to the local government sector. It was set up to allow councils to borrow at more favourable interest rates.

Information on the AGM and the various resolutions is included as Appendix A. Further information on the foundation Policy changes is included in Appendix B.

5 NGĀ TAKE | ISSUES

As a shareholder, Council should vote at the LGFA AGM.

The Financial Statements show a surplus of $26M.
The Shareholders' Council recommend adopting the Financial Statements and Auditor's Report.

There are three nominations for three director positions. Two of these are current directors.
The shareholder's council recommend re-appointing Philip Cory-Wright and David Rae, and appointing Ian Blair.

The Shareholders' Council currently includes representatives from Tauranga CC, Wellington CC, Bay of Plenty RC, Tasman DC, Hamilton CC, Auckland CC, Christchurch CC, Western Bay of Plenty DC and New Plymouth DC.

There are three nominations for the two positions on the Shareholders' Council.
Staff recommend re-electing New Plymouth District Council and, either Greater Wellington Regional Council or Thames Coromandel District Council, as nominating councils.

The shareholders' council make no recommendations regarding the nominating council nominations.

The directors' remuneration is proposed to be increased to be at 85% of the market median.

The shareholders' Council support the resolution to increase director remuneration.

Foundation Policy changes:

The credit risk section of the foundation policies covers how much councils can borrow.

A tracked change version of the foundation policies is attached as Appendix B.

The Board recommends that Shareholders approve the proposed changes to the Foundation Policies.

Firstly, the changes remove the Alternative Net Debt / Total Revenue covenant ("Alternative Covenant") that was approved by Shareholders at the 30 June 2020 Special General Meeting. The Alternative Covenant was intended to provide relief to Councils following the 2020 pandemic for a five year period until 30 June 2025. The Alternative Covenant is no longer relevant, so it is proposed to remove it from the Foundation Policies.

Secondly, if a council decides to undertake a significant amount of activities through its subsidiaries, a large part of the revenue of the group is not rates revenue. This other revenue can service debt obligations of the group and therefore a higher Net Interest to Annual Rates Income covenant could be appropriate when tested at the group level.

In these cases a council can apply to the LGFA board to have a higher Net Interest / Annual Rates Income covenant (when tested at the group level).

It should be noted that if the Board agrees to permit a council to have a higher Net Interest / Annual Rates Income covenant (when tested at the group level), that council would still be required to comply with the Net Interest / Annual Rates Income covenant that applies at the council level.

Shareholder approval is sought to allow the Board to approve a request from a council for a bespoke Net Interest / Annual Rates Income covenant when tested at the group level of up to 50%.

Thirdly, in relation to the conditions for an approved CCO to borrow from the Company, there is a clarification to reflect that the Board may also require the CCO's subsidiaries (in addition to the CCO) to grant security in favour of the Company. This reflects LGFA's current practice.

6 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

6.1 Mana Whenua/Māori

There is a potential impact on bodies of water, in that councils increased borrowings are primarily related to water and wastewater activities, and the quality of wastewater treatment often impacts upon the quality of bodies of water. The foundation policy changes have the potential to favourably affect water quality.

6.2 Strategic alignment

The proposals do not significantly impact any current Council strategies.

6.3 Policy and bylaw consistency

The proposal is in line with liability and investment management policy

6.4 Climate change implications

The decision is unlikely to have any direct impact on climate change.

The decision will result in a no or negligible change in greenhouse gas emissions.
The decision will not be impacted by a changing climate.

6.5 Issue risks and mitigations

Risk		**What is being done about the risk?**
Financial/economic	The risk is that a council will default on its LGFA borrowing and Council (together will all the other councils) will have to borrow to fund this debt for a period. The risk is expected to be of moderate impact. The likelihood of the risk occurring is rare.	The LGFA board monitors all borrowing councils. There are still limits, but they are set higher than currently. It also seems likely that central government would step in in these circumstances.

6.6 Financial and resource implications of issue

There is no expected significant impact on financing or resourcing.

7 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- Voting for the changes (**the recommended option**)

- Retaining the status quo

Other options that have not been included for special consideration:

- Voting for some resolutions and against others. The pros and cons of the above two options would apply to the individual decisions.

- Not voting. There are no particular benefits seen to this option.

7.1 Option 1

Option 1: Voting for the changes	
Provide a summary of option:	This option is for Council to vote for the changes. It is unlikely that Council's vote will be the deciding vote.
Advantages:	In certain circumstances councils will be able to borrow at a lower cost.
Disadvantages:	If the vote goes for the changes there will be very slightly more short term risk of Council's guarantee being called upon.
Risk mitigation:	There is slightly more risk of a default but that is mitigated by LGFA board oversight, plus likely government intervention before a default, and the likelihood of a government bail-out in the event of a default.
Financial costs:	Nil
Rates Impact:	There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.
Debt Impact:	There is no change to forecast debt.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	High
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low

Option 1: Significance Assessment - Criteria	**Level of significance**
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 1 is considered to be of overall **low** significance.	

7.2 Option 2

Option 2: Voting against the changes	
Provide a summary of option:	This option is for Council to vote against the changes. It is unlikely that Council's vote will be the deciding vote.
Advantages:	If the vote goes against the changes there will be very slightly less short term risk of Council's guarantee being called upon.
Disadvantages:	Long term, some councils are likely to have to borrow through more expensive special purpose entities.
Risk mitigation:	The risk is lower because only less risky lending can be undertaken
Financial costs:	Nil
Rates Impact:	There is no expected change to forecast rates.
Debt Impact:	There is no change to forecast debt.

Option 2: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	High
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low

Option 2: Significance Assessment - Criteria	**Level of significance**
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 2 is considered to be of overall **low** significance.	

8 TE KOWIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with option 1 – Voting for the changes.

On assessing against the Council's peer review criteria, the does not trigger an external peer review as the decision is not considered to carry a high/extreme level of risk, no peer review has been requested by leadership, the matter aligns with Council's risk appetite, no conflicts of interest identified, and it does not meet the threshold for high significance.

After the consideration of options, the recommendation is considered to be of overall low significance and as such the recommended form of engagement is to: not carry out any specific consultation or engagement.

9 KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

Based on the recommended form of engagement being inform the community, the proposed engagement and communication approach is: Include the decisions of Council in the meeting minutes.

10 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	**Responsibility**	**By When**
Arrange for Council's proxy to cast Council's votes as directed by Council	Head of Finance and Risk	November

11 WHAKAPAI | APPROVAL

Prepared by	Duncan Peddie **Head of Finance and Risk**
Reviewed by	Elizabeth Whittenham **Management Accountant**
Approved by	Duncan Peddie **Head of Finance and Risk**

Appendix A – Notice of AGM

LGFA
New Zealand Local Government Funding Agency
Te Pūtea Kāwanatanga ā-rohe

NEW ZEALAND LOCAL GOVERNMENT FUNDING AGENCY LIMITED NOTICE OF ANNUAL MEETING

Notice is given that the 2026 annual meeting of shareholders of New Zealand Local Government Funding Agency Limited ("**Company**" or "**LGFA**") will be held at the **Intercontinental Hotel**, **2 Grey Street, Wellington** on **25 November 2026** commencing at **3:00pm**.

For those shareholders unable to attend in person you can attend via Teams. **Jane Phelan will provide the Teams link upon request at jane.phelan@lgfa.co.nz.**

BUSINESS

1. **FINANCIAL STATEMENTS AND REPORTS**: To receive and consider the financial statements of the Company for the year ended 30 June 2026 together with the directors' and auditor's reports to shareholders.

2. **ELECTION OF COMPANY DIRECTORS**

   In accordance with clause 3.3 of the Shareholders' Agreement dated 7 December 2011 (as amended and restated on 10 December 2024, taking effect on and from 19 November 2024) ("**SHA**"), **Philip Cory-Wright retires** by rotation and being eligible, offers himself for re-election as an Independent Director for a two year term.

   In accordance with clause 3.3 of the SHA, **David Rae** retires by rotation and being eligible, offers himself for re-election as an Independent Director for a three year term.

   In accordance with clause 3.5 of the SHA, **Ian Blair** has been nominated by **Tauranga City Council** to the Independent Director position made available by the retirement of Craig Stobo.

   Accordingly, to:

   (a) Re-elect **Philip Cory-Wright** as an Independent Director of the Company for a two year term, by way of Ordinary Resolution;

   (b) Re-elect **David Rae** as an Independent Director of the Company for a three year term, by way of Ordinary Resolution;

   (c) Elect **Ian Blair** as an Independent Director of the Company for a three year term, by way of Ordinary Resolution.

   (See Explanatory Note 2)

3. **ELECTION OF NOMINATING LOCAL AUTHORITIES TO THE SHAREHOLDERS' COUNCIL**

   In accordance with clause 4.6 of the SHA, **Wellington City Council** and **New Plymouth District Council** retire as Nominating Local Authorities by rotation. Wellington City Council is not seeking re-election while **New Plymouth District Council**, being eligible, offers themselves for re-election.

Thames-Coromandel District Council and **Greater Wellington Regional Council**, each being eligible, have also offered themselves for election.

Accordingly, to re-elect or elect (as appropriate) as a Nominating Local Authority, by way of Ordinary Resolution two of the following:

(a) **New Plymouth District Council** as a Nominating Local Authority;

(b) **Greater Wellington Regional Council** as a Nominating Local Authority

(c) **Thames-Coromandel District Council** as a Nominating Local Authority

(See Explanatory Note 3)

4. **DIRECTORS' REMUNERATION**

(a) In accordance with clause 3.6 of the SHA, to approve, by way of Ordinary Resolution, the Directors' fees payable with effect from 1 July 2026, as set out in the table below.

(b) Conditional on Resolution 4(a) being approved, in accordance with clause 3.6 of the SHA, to approve, by way of Ordinary Resolution, the Directors' fees payable with effect from 1 July 2027 "as set out in the table below.

	Fee as at 30 June 2026	**Proposed Fee effective 1 July 2026**	**Proposed Fee effective 1 July 2027**
Board Chair	$127,720	$140,000	$158,800
Director	$72,100	$75,000	$79,400
Chair - Audit and Risk Committee	$8,240	$10,000	$12,900
Member - Audit and Risk Committee	$3,090	$5,000	$6,500
Chair - People, Performance and Culture Committee	Nil	$4,000	$4,100
Member - People, Performance and Culture Committee	Nil	$2,000	$2,100
Chair - Water Committee	Nil	$4,000	$4,100
Member - Water Committee	Nil	$2,000	$2,100
Chair - Sustainability Committee	Nil	$4,000	$4,100

(See Explanatory Note 4)

5. **CHANGES TO FOUNDATION POLICIES**

In accordance with clause 5.1(c) of the SHA, to approve, by way of Ordinary Resolution, the amendments to the foundation policies of the Company ("**Foundation Policies**") as explained in Explanatory Note 5.

6. **QUESTIONS AND COMMENTS FROM SHAREHOLDERS**

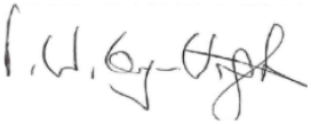
Opportunity for shareholders to comment or question directors, Shareholders' Council or management.

7. **GENERAL BUSINESS**

To consider such other business as may properly be raised at the meeting.

Please refer to the explanatory notes that accompany this notice of meeting.

By order of the board:



Philip Cory-Wright, LGFA Board Chair
29 September 2026

***ORDINARY RESOLUTIONS**: Ordinary resolutions are resolutions approved by a simple majority of more than 50% of the votes of the shareholders entitled to vote and voting at the annual meeting.*

***SHAREHOLDERS ENTITLED TO ATTEND AND VOTE**: Pursuant to section 125 of the Companies Act 1993, for the purposes of voting at the annual meeting, those registered shareholders of the Company as at 9.00am on Monday 23 November 2026 shall be entitled to exercise the right to vote at the meeting.*

***CAPITALISED TERMS**: Unless otherwise defined in this notice, capitalised terms have the meanings given to them in the SHA.*

EXPLANATORY NOTES

EXPLANATORY NOTE 1 - PROXY VOTE

A shareholder entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of the shareholder. The proxy need not be a shareholder. To be effective, a copy of the proxy form must be received by the Company at **Level 8, Grant Thornton House, 215 Lambton Quay, Wellington 6145 or via email to** jane.phelan@lgfa.co.nz not later than 48 hours before the start of the meeting.

A corporation may appoint a person to attend the meeting as its representative in the same manner as that in which it could appoint a proxy.

EXPLANATORY NOTE 2 - ELECTION OF DIRECTORS

Clause 3.3 of the SHA was amended by Ordinary Resolution at the 2021 annual meeting of Shareholders to state that a director must not hold office (without re-election) past the third annual meeting of the Company following the Director's appointment or three years, whichever is longer. A retiring Director shall be eligible for re-election.

In this case, **Philip Cory-Wright** who was re-elected on 22 November 2023 shall retire at this annual meeting. Philip, being eligible, offers himself for re-election as an Independent Director of the Company for a two year term.

David Rae who was re-elected on 22 November 2023 shall retire at this annual meeting. David, being eligible, offers himself for re-election as an Independent Director of the Company for a three year term.

Ian Blair offers himself as an Independent Director of the Company for election for a three year term.

In accordance with the Ordinary Resolution passed by Shareholders at the 2021 annual meeting of Shareholders, and clause 3.1 of the SHA, the size of the Board shall be no less than five and no more than seven Directors, including no less than five Independent Directors. The Board currently consists of six Directors (being Alan Adcock (non-Independent Director), Philip Cory-Wright (Independent Director), David Rae (Independent Director), Helen Robinson (Independent Director), Elena Trout (Independent Director) and Paul Anderson (Independent Director)). As Craig Stobo retired during the year and both Philip Cory-Wright and David Rae are retiring at this meeting, the Shareholders will need to appoint at least two Independent Directors and up to three Directors in total to the Board.

The following biographies have been provided by the candidates and are attached at Appendix One to this notice of meeting:

- **Philip Cory-Wright**
- **David Rae**
- **Ian Blair**

If none of the candidates' appointments are approved by an Ordinary Resolution the Board will be inquorate (as it will have too few Directors and/or too few Independent Directors). In that case, a further meeting of Shareholders will need to be called to either amend the Board composition provisions in the SHA or to fill the relevant vacancy or vacancies.

EXPLANATORY NOTE 3 - ELECTION OF NOMINATING LOCAL AUTHORITIES TO THE SHAREHOLDERS' COUNCIL

Clause 4.3 of the SHA provides that a Principal Shareholder may be appointed or removed as a nominator to the Shareholders' Council ("**Nominating Local Authority**") at any time by an Ordinary Resolution, provided that no more than nine Nominating Local Authorities may be so appointed. Each Nominating

Local Authority, and the New Zealand Government (for so long as it is a Shareholder), may appoint one member of the Shareholders' Council, and remove and replace any member so appointed, in accordance with clause 4.4 of the SHA.

Clause 4.6 of the SHA provides that, beginning at, and including, the annual meeting for 2013, the Shareholders shall ensure that two Nominating Local Authorities retire from office at the annual meeting of the Company in each year. The Nominating Local Authorities to retire shall be those who have been longest in office since their last election, and if two or more of those Nominating Local Authorities were last elected on the same day, the Nominating Local Authority to retire shall (unless they otherwise agree among themselves) be determined by lot. A retiring Nominating Local Authority is eligible for re-election.

In this case, New Plymouth District Council having been re-elected on 23 November 2021, Bay of Plenty Regional Council having been re-elected on 23 November 2022, and Hamilton City Council having been re-elected on 23 November 2022 are the Nominating Local Authorities who have been longest in office since their last election (Tauranga City Council having been re-elected on 23 November 2023, Western Bay of Plenty District Council having been elected on 23 November 2023, Auckland Council having been re-elected on 21 November 2024, Wellington City Council having been re-elected on 21 November 2024, Christchurch City Council having been re-elected on 18 November 2025, and Tasman District Council having been re-elected on 18 November 2025). **Wellington City Council** resigned as a Nominating Local Authority on 13 August 2026. Accordingly, being the longest in office since their last election, **New Plymouth District Council** shall retire by rotation at this annual meeting.

Pursuant to clause 4.1 of the SHA, the Shareholders' Council is comprised of between five and ten members. The New Zealand Government can appoint a member, and the remaining members are nominated by up to nine Nominating Local Authorities. Following the resignation of **Wellington City Council** and the retirement of **New Plymouth District Council** there are currently two positions available.

New Plymouth District Council, being eligible, offers themselves for re-election as a Nominating Local Authority.

Greater Wellington Regional Council, being eligible, offers themselves for election as a Nominating Local Authority.

Thames-Coromandel District Council, being eligible, offers themselves for election as a Nominating Local Authority.

EXPLANATORY NOTE 4 – DIRECTORS' REMUNERATION

This resolution seeks Shareholders' approval for an increase in Directors' remuneration with effect from 1 July 2026 and 1 July 2027 (as applicable). The proposed fee increases for Directors (as set out in the notice of meeting) have been calculated based on an external independent benchmarking review undertaken by Ernst & Young ("**EY Review**").

The proposed fee increases have been recommended by the Shareholders' Council and Director fees if approved are approximately 85% of the market median outlined in the EY Review. A copy of the Shareholders' Council letter of recommendation accompanies this Notice of Meeting.

The proposed fee increases recognise the change in the size and complexity of the business over the past two years and the increased Director duties relating to Water Reform, sustainability and the formation of the people, performance and culture committee.

The Director remuneration was last adjusted in November 2024 with effect from 1 July 2024.

EXPLANATORY NOTE 5 – CHANGES TO FOUNDATION POLICIES

The Foundation Policies of the Company are set out in Schedule 1 to the SHA. Clause 5.1(c) of the SHA provides that neither the Board nor any Shareholder shall take or permit any action to cause any alteration to any of the Foundation Policies unless it is approved by Ordinary Resolution of the Company's shareholders (or, if required by law or clause 5.1(k), a Special Resolution). The Company has confirmed that none of the changes to the Foundation Policies are required to be approved by Special Resolution.

The Board recommends that Shareholders approve the proposed changes to the Foundation Policies. Firstly, the changes remove the Alternative Net Debt / Total Revenue covenant ("**Alternative Covenant**") that was approved by Shareholders at the 30 June 2020 Special General Meeting. The Alternative Covenant was intended to provide relief to Councils following the 2020 pandemic for a five year period until 30 June 2025. The Alternative Covenant is no longer relevant, so it is proposed to remove it from the Foundation Policies.

Secondly, if a council decides to undertake a significant amount of activities through its subsidiaries, a large part of the revenue of the group is not rates revenue. This other revenue can service debt obligations of the group and therefore a higher Net Interest to Annual Rates Income covenant could be appropriate when tested at the group level. It should be noted that if the Board agrees to permit a council to have a higher Net Interest / Annual Rates Income covenant (when tested at the group level), that council would still be required to comply with the Net Interest / Annual Rates Income covenant that applies at the council level. Shareholder approval is sought to allow the Board to approve a request from a council for a bespoke Net Interest / Annual Rates Income covenant when tested at the group level of up to 50%.

Thirdly, in relation to the conditions for an approved CCO to borrow from the Company, there is a clarification to reflect that the Board may also require the CCO's subsidiaries (in addition to the CCO) to grant security in favour of the Company. This reflects LGFA's current practice.

A tracked change version of the proposed amendments to the Foundation Policies is attached at Appendix Two to this notice of meeting. Following the meeting and assuming the amendments to the Foundation Policies are approved by Ordinary Resolution, LGFA intends to record the approved amendments in an amendment and restatement of the SHA.

APPENDIX ONE: PHILIP CORY-WRIGHT, DAVID RAE AND IAN BLAIR BIOGRAPHIES

PHILIP CORY-WRIGHT - BIOGRAPHY

Philip is a full-time non-executive director focused on building long-life businesses in New Zealand. He was previously a solicitor and corporate adviser and capital markets specialist for more than 30 years. He was a member of the Local Government Infrastructure Expert Advisory Group tasked with advising the Minister of Local Government on improvements in local government infrastructure efficiency.

Philip is the Chair of Papa Rererangi i Puketapu (New Plymouth Airport) and South Port New Zealand Limited. He is a director of Matariki Forests and Powerco Limited and sits on the Advisory Board of United Civil Construction Ltd.

Philip holds an LLB (Hons), BCA Business Management INFINZ (Cert), and C.F.Inst.D.

DAVID RAE - BIOGRAPHY

David is an investment consultant and company director. He is a co-owner of Māpua Wealth, an investment consulting business that advises institutional investors including charitable trusts and iwi.

He is a director of Galileo Green Energy GmbH (a European wind and solar developer), a trustee of The New Zealand Refining Company staff pension scheme and is a member of the investment committees of the Public Trust and the Māori-backed Te Puia Tāpapa private equity fund. He has had past chair and director roles in a range of sectors including energy, infrastructure, finance and aviation training.

David spent eight years at the New Zealand Superannuation Fund, much of it as Head of Investment Analysis. He had a range of private market and direct investing experience, being involved in the infrastructure, forestry, farmland and insurance mandates. He was a member of the Fund's investment committee and led the Responsible Investment team.

He has previously worked in the Economics Department at the OECD in Paris, the National Bank of New Zealand and the Reserve Bank of New Zealand. He holds a Master of Science (Distinction) from the London School of Economics and is a Chartered Member of the Institute of Directors.

IAN BLAIR - BIOGRAPHY

Ian has led WSP in New Zealand since 2017. Prior to this, he spent most of his career in banking and consultancy. Ian has led very large teams in Australia and New Zealand, responsible for annual revenues in excess of $1bn and thousands of people. He has also worked in the banking industry in USA and Asia.

With a career characterised by growth, a client focus and innovation, Ian thrives in fast paced environments. Ian is also passionate about creating diverse and inclusive work environments where his teams can thrive.

During his time at WSP the business has experienced exponential growth. Ian has enjoyed building an exceptional team that is driven to help clients deliver innovative solutions for the benefit of Aotearoa New Zealand. Ian also sits on the Global Leadership Team of WSP guiding a business of 83,000 professionals across over 40 countries.

Ian’s governance career includes three, three year terms as a Director of KiwiBank, including several years as Chair of Risk.

Appendix B

Russell McVeagh

SCHEDULE 1
Foundation Policies
(Clause 5.1 of the Shareholders' Agreement)

These foundation policies may only be changed by a resolution of shareholders in accordance with clause 5.1 of the Shareholders' Agreement

Credit Risk

Lending Policy

All Local Authorities that borrow from the Company will:

- Provide debenture security in relation to their borrowing from the Company and related obligations, and (if relevant), equity commitment liabilities to the Company and (if relevant) guarantee liabilities to a security trustee approved for the Company's creditors.
- Issue securities (bonds / FRNs / CP) to the Company and/or enter into facility arrangements with the Company.
- Comply with their own internal borrowing policies.
- Comply with the financial covenants outlined in the following table, provided that:
  - Local Authorities without a long-term credit rating can have bespoke financial covenants that exceed the:
    - Lending policy covenants outlined in the following table with the approval of the Board;
    - Foundation policy covenants outlined in the following table with the approval of an Ordinary Resolution.
  - Local Authorities with a long-term credit rating:
    - will not be required to comply with the lending policy covenants in the following table; and
    - can have bespoke financial covenants that exceed the foundation policy covenants outlined in the following table:
      - with the approval of an Ordinary Resolution; or
      - in respect of the Net Debt / Total Revenue covenant, with the approval of the Board, can have a bespoke Net Debt / Total Revenue covenant of up to 350%; or~~:~~

        ~~➢ with the approval of the Board, can have a bespoke Net Debt / Total Revenue covenant of up to 350%.; or~~

        ~~until the financial year ending 30 June 2026, will not be required to comply with the Net Debt / Total Revenue foundation policy covenant outlined in the following table. Until that date, such Local Authority must comply with the Net Debt / Total Revenue~~

Russell McVeagh

~~covenant set out in the table entitled "Alternative Net Debt / Total Revenue Covenant" below.~~

- in respect of the Net Interest / ~~Total~~Annual Rates Income covenant, when tested on a consolidated group basis, with the approval of the Board, can have a bespoke Net Interest / Annual Rates Income covenant of up to 50% in addition to the Net Interest / Annual Rates Income covenant that applies to the Local Authority individually.~~:~~

  ~~with the approval of the Board, a council that is measured at group level, can have a bespoke Net Interest / Total Rates covenant of up to 50%.~~

- Any Board or Ordinary Resolution approval of bespoke financial covenants will only be provided after a robust credit analysis and any approval must also include bespoke reporting and monitoring arrangements.

- If the principal amount of a Local Authority's borrowings, or the Company's commitment under a facility agreement with a Local Authority, is at any time greater than NZD 20 million, be a party to a deed of guarantee and an equity commitment deed (in each case in a form set by the Company).

Financial covenant	Lending policy covenants	Foundation policy covenants
Net Debt / Total Revenue	<175%	<280%
Net Interest / Total Revenue	<20%	<20%
Net Interest / Annual Rates Income	<25%	<30%
Liquidity	>110%	>110%

~~Alternative Net Debt / Total Revenue Covenant~~	
~~Financial Year ending~~	~~Net Debt / Total Revenue~~
~~30 June 2020~~	~~<250%~~
~~30 June 2021~~	~~<300%~~
~~30 June 2022~~	~~<300%~~
~~30 June 2023~~	~~<295%~~
~~30 June 2024~~	~~<290%~~
~~30 June 2025~~	~~<285%~~

Total Revenue is defined as cash earnings from rates, grants and subsidies, user charges, interest, dividends, financial and other revenue and excludes non government capital contributions (e.g. developer contributions and vested assets).
Net debt is defined as total debt less liquid financial assets and investments.
Liquidity is defined as external debt plus committed loan facilities plus liquid investments divided by external debt.
Net Interest is defined as the amount equal to all interest and financing costs less interest income for the relevant period~~.~~.
Annual Rates Income is defined as the amount equal to the total revenue from any funding mechanism authorised by the Local Government (Rating) Act 2002 together with any revenue received from other local authorities for services provided (and for which the other local authorities rate).

Russell McVeagh

Financial covenants are measured on Council only basis and not consolidated group basis, unless requested by a Local Authority and approved by the Board.

Auckland Council will be limited to a maximum of 40% of the Company's total Local Authority (including CCO) assets.

Subject to implementation of any amendments or other actions considered necessary, advisable or expedient by the Board and the approval of the Board in relation to the relevant CCO (as defined below) (which may be a council-controlled trading organisation, as defined in the Local Government Act), an approved CCO may borrow from the Company provided that:

- The CCO is a "council-controlled organisation" as defined in section 6 of the Local Government Act, where the CCO is a company in which equity securities carrying at least 51% or more of the voting rights at a meeting of the shareholders of the CCO are held or controlled, directly or indirectly, by one or more Local Authorities (respectively, a "CCO" and each such Local Authority being a "CCO Shareholder");
- Each CCO Shareholder provides a guarantee in respect of the CCO in favour of the Company and/or there is sufficient uncalled capital in respect of the CCO to meet the financial obligations of the CCO;
- Each CCO Shareholder provides equity commitment liabilities to the Company, guarantees liabilities to a security trustee approved for the Company's creditors, and provides debenture security for its equity commitments to the Company and guarantee liabilities to the security trustee;
- Each CCO Shareholder complies with Lending policy financial covenants, Foundation policy financial covenants or other financial covenants required by the Board (if any).
- The CCO complies with any covenants required by the Board; and
- If required by the Board, the CCO and any of its subsidiaries will grant security in favour of the Company (which may be subject to any intercreditor arrangements acceptable to the Board).

Where the Company agrees to provide funding to the CCO, it must within 90 days of receiving annual financial covenant reporting from a CCO Shareholder (in its capacity as a borrower) report to the Shareholders' Council, holders of ordinary shares in the Company and any Local Authority guarantors of the Company's liabilities as to whether that CCO Shareholder has complied with its financial covenants on an individual and consolidated group basis.

Notwithstanding the definition of "CCO" set out above, the Board may not approve a CCO to borrow from the Company unless 100% of the equity securities carrying voting rights at a meeting of shareholders of the CCO are held or controlled, directly or indirectly, by one or more Local Authorities and the Crown (if applicable).

FOR INFORMATION
NGĀ MŌHIOTANGA

To	Mayor and Councillors
Author	Elizabeth Whittenham Management Accountant
Meeting date	11 November 2026
File reference	Document: 4197732
Subject	**Financial Report for the period to 31 August 2026**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Financial Report for the period to 31 August 2026, (document number 4197732).

b) Notes the temporary non-compliance with certain treasury parameters under the Liability Management and Investment Policy arising from the Waikato Waters Limited transition; and

c) Approves the temporary non-compliance with counterparty exposure limits, noting that these positions are being actively managed and are expected to rebalance as the debt transfer to Waikato Water Limited is implemented.

2 TE ARONGA | PURPOSE

The purpose of this report is to:

- Provide Council with cumulative financial information for the year to 31 August 2026 to enable monitoring of organisational financial performance.
- Inform Council of any expenditure approvals made under delegated financial authority.
- Seek approval for any additional budget requests where required; and
- Advise Council of any emerging financial risks or policy compliance matters.

3 WHAKAPAPA | BACKGROUND AND CONTEXT

Under the Local Government Act 2002, a local authority must manage its revenues, expenses, assets, liabilities, investments, and general financial dealings prudently and in a manner that promotes the current and future interests of the community.

Regular financial reporting enables Council to discharge this responsibility by monitoring financial performance, ensuring adherence to policy parameters, and identifying emerging issues.

Council amended the financial delegations to the Chief Executive on 29 January 2020. The delegation requires regular reporting to Council of approvals made under the Chief Executive's delegated authority.

4 APPROVALS MADE UNDER CHIEF EXECUTIVE DELEGATIONS

No additional expenditure requests have been submitted for approval under the Delegation Policy to the Chief Executive for the period to 31 August 2026.

5 FINANCIAL REPORT

5.1 Financial Performance to 31 August 2026

Summary Position

- Non-rates revenue is $195,000 (9.5%) favourable to budget.
- Operational expenditure is $270,000 (2.5%) above budget.
- The overall year-to-date position is an unfavourable variance of $75,000 (0.8%).

Revenue
Non-rates revenue is tracking favourably, primarily due to:

- $164k favourable in regulatory income, due to additional income received from dog registrations, building control and resource consents.

Expenditure
Operational expenditure is $270,000 (2.5%) above budget year to date. The principal variances are:

- Water - $211k over budget for painting the Waihī membrane room to achieve location compliance certificate, and for UV repair services required at Waitakaruru to continue safe drinking water compliance.

- Regulatory – $48 over budget for building services costs which is due to BCA consolidation and building consent processing costs and are offset by the corresponding income.

While expenditure is above budget year to date, several variances relate to timing.

5.2 Borrowing and Policy Compliance

Annual Financial Strategy Debt Caps

Based on the audited 30 June 2026 financial statements, Council remains compliant with all annual Financial Strategy debt caps:

Measure	Limit	Actual	Compliance
Net external debt / total revenue (30 Jun 2026)	≤ 280%	199%	**Compliant**
Net interest / rates revenue (30 Jun 2026)	≤ 30%	12%	**Compliant**
Net interest / total revenue (30 Jun 2026)	≤ 20%	9%	**Compliant**

Council remains well within its long-term prudential limits.

Loan Maturity Profile

The following information is the Council's position as at the 30th September 2026.

Council's loan maturity profile is compliant however, concentrated at the upper end of the 0–3-year policy band.

- 0–3 years: **58%** (within 15%–60% band)
- 3–7 years: **42%** (within 25%–85% band)
- 7+ years: **0%** (within 0%–60% band)

This position reflects a deliberate funding strategy adopted to support the transition to WWL, including:

- Shorter-dated borrowing ahead of the planned transfer of water-related debt
- Prefunding of upcoming debt maturities to manage refinancing risk and liquidity
- Avoidance of long-dated debt that may require novation at transition

As at 30 September 2026, Council had prefunded the full $38 million of debt maturing on 15 April 2026.

Liquidity Ratio

Council's liquidity ratio is 118%, exceeding the minimum policy requirement of 110%.

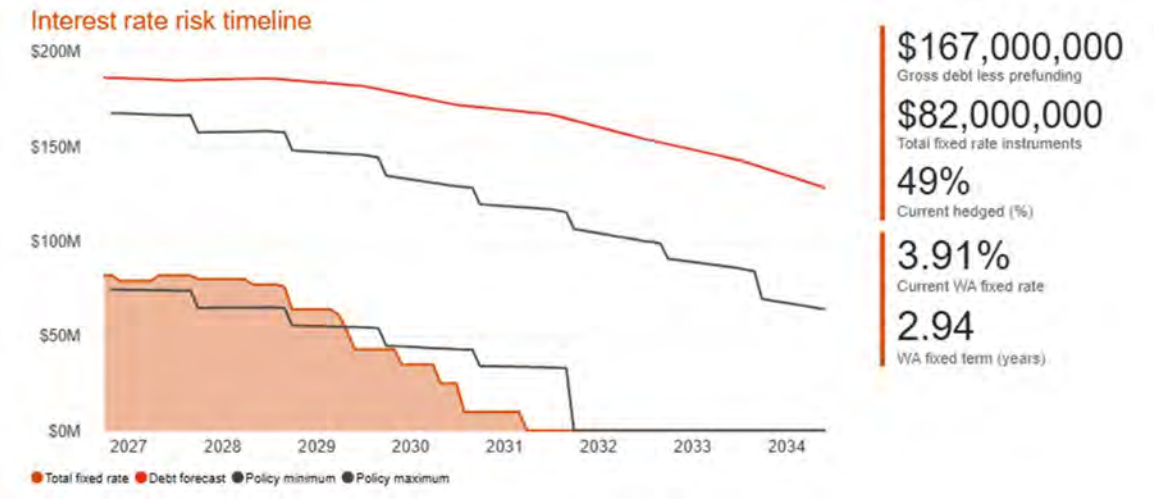
Policy Liquidity Ratio	Compliance with policy
>=110%	**Yes – 118%**

This indicates that external loans, committed facilities and short-term investments are sufficient to meet forecast debt requirements.

Fixed/Floating Interest Rate Parameters

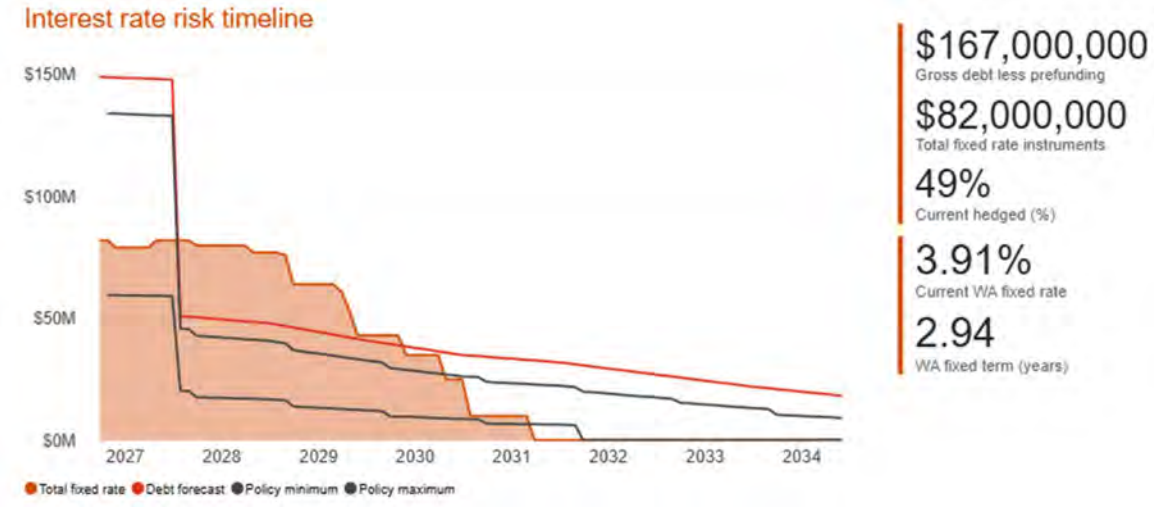
Council remains outside certain interest rate policy parameters under its Liability Management and Investment Policy due to the transitional debt strategy adopted in anticipation of the transfer of water-related debt to Waikato Waters Limited (WWL). Council has previously approved this temporary non-compliance.

Prior transition to WWL



Note: The orange line at the top of the orange area should be between the black lines.

Post transition to WWL



As water-related debt is transferred to WWL, Council is expected to move from a slightly under-hedged position to an over-hedged position, relative to its remaining debt portfolio, as illustrated in the graphs.

In managing interest rate risk during this transition period, Council has:

- Considered WWL's stated preference not to actively utilise interest rate swaps within its treasury framework (except where necessary)
- Maintained flexibility rather than increasing hedge cover ahead of the debt transfer; and
- Preserved the ability to rebalance hedge positions once the final debt allocation is confirmed.

In summary:

- Council is not currently over-hedged; however, an over-hedged position is expected post-transfer
- The hedge profile reflects pre-reform swap positions, limiting flexibility

- Council has not increased hedge cover and is managing its existing position through transition
- Work is ongoing with WWL and PwC to agree the treatment of existing swaps

Counterparty exposure limits

Council is currently outside the counterparty exposure limits set in its Liability Management and Investment Policy.

Counterparty	Investment (cash + TD)	Derivatives exposure	Total exposure	Limit	Compliant
ANZ	$20,000,000	$351,134	$351,134	$20,000,000	**No**
BNZ	$17,417,000	$70,000	$17,487,000	$20,000,000	**Yes**
Westpac	$18,697,807	$0	$15,347,807	$20,000,000	**Yes**

Council is currently outside counterparty exposure limits due to the short-term investment of prefunding borrowings raised ahead of debt maturities.

The ANZ estimated derivatives exposure of $351,134 is causing the ANZ to be non-compliant as a $20M term deposit has been made for prefunding future debt. This non-compliance will remain until maturity of the deposit in April 2027 if the derivatives remain valued above $0.

In March 2026, Council formally approved this temporary non-compliance with counterparty exposure limits, recognising that:

- exposures remain with approved, investment-grade counterparties
- the position is driven by prudent liquidity and funding management
- the concentration is expected to unwind as prefunded balances are applied to debt maturities and as the WWL transition progresses

Management continues to actively monitor counterparty exposures and liquidity positions.

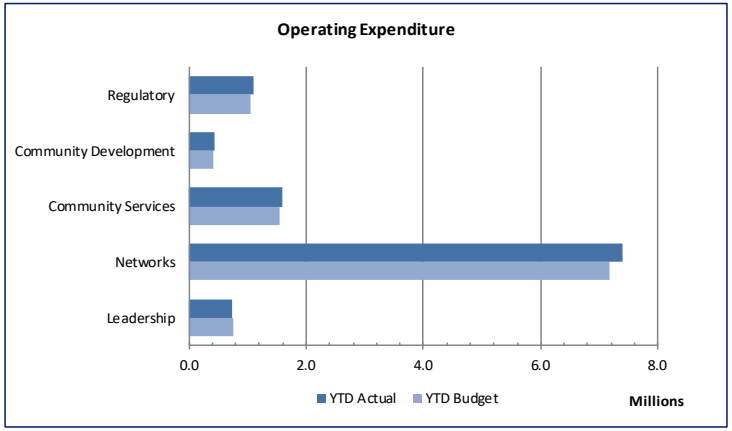
Groups of activities overview - Financial Measures

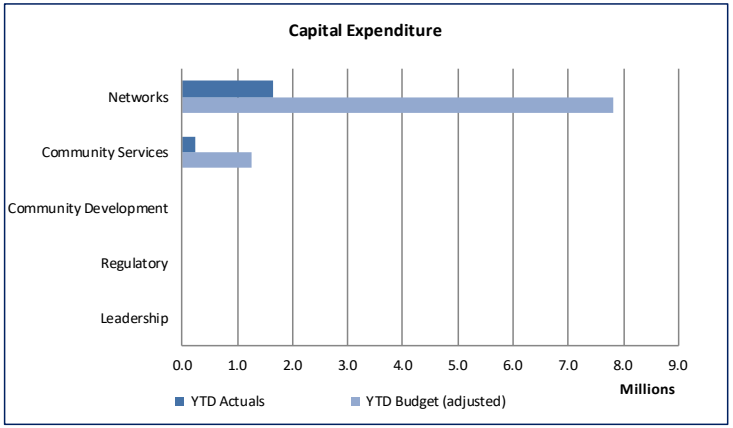
Key Indicators for the 2 months ended 31 August 2026

Operating Revenue (excluding Rates & Roading capital funding from NZTA)	
	$2,239,369
Favourable YTD	**$194,600**
YTD budget	**$2,044,769**
Full year budget	**$10,817,204**

Operating Expenditure	
	$11,256,122
Unfavourable YTD	**$(269,842)**
YTD budget	**$10,986,280**
Full year budget	**$79,356,049**

Capital Expenditure	
	$1,888,057
Forecast spend to go	**$63,395,601**
Full year budget (Annual Plan)	**$29,447,575**
Full year forecast	**$65,283,658**





Revenue

Regulatory - $164k favourable in total. $41k in animal control due to proactive approaches in dog registration fees, $72k in building services from consent processing and $53k from resource consent income.

Networks - $96k favourable in total. Favourable $66k from roading income received from NZTA, which is reflected by the adverse expenditure in work done. Favourable $30k in waste management due to the waste levy income, reflected by the adverse expenditure in the activity.

Leadership - Favourable $9k from policy development revenue.

Community services - Adverse ($76k) due to grants and donations not received for sports fields and development contributions not received for recreation reserves.

Operating Expenditure

Network - ($213k) unfavourable in total. ($274k) in water due to painting of Waihī membrane room to achieve compliance and waitakaruru UV renewal to achieve safe standards in drinking water. Adverse ($82k) in roading due to the scale of work done, which is reflected by the favourable income. Favourable $99k in waste water due to Paeroa plant not yet being fully operational.

Community services - Adverse ($31k) due to HRT expenditure.

Regulatory - Adverse ($52k) due to BCA consolidation costs and building consent processing expenses which are reflected by the favourable income received.

Leadership - $13k favourable due to small variances across the activity.

Environmental Initiatives - $14k favourable due to small favourable variances across the activity.

Capital Expenditure

Capital expenditure forecast is higher than annual plan budget due to the Council's approval of carry forwards from last financial year.

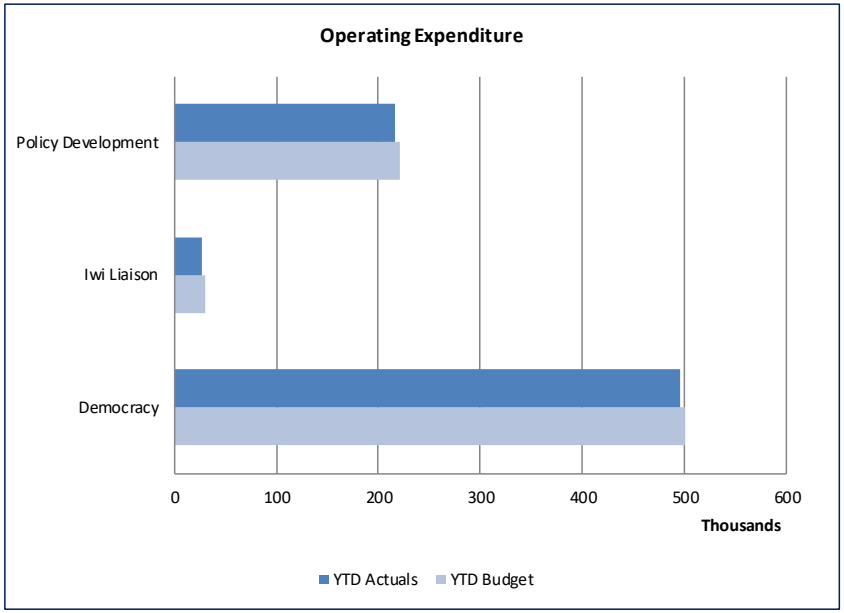
Leadership Financial Measures

Key Indicators for the 2 months ended 31 August 2026

Operating Revenue (excluding Rates)	
	$9,586
Favourable YTD	**$9,586**
YTD budget	**$0**
Full year budget	**$233,953**

Operating Expenditure	
	$738,857
Favourable YTD	**$13,186**
YTD budget	**$752,043**
Full year budget	**$5,111,108**

Capital Expenditure	
	$0
Forecast spend to go	**$0**
Full year budget (Annual Plan)	**$0**
Full year forecast	**$0**



Operating Revenue (Excluding Rates)

Actual revenue tracking slightly ahead of budget.

Operating Expenditure

Small favourable variances across the activity.

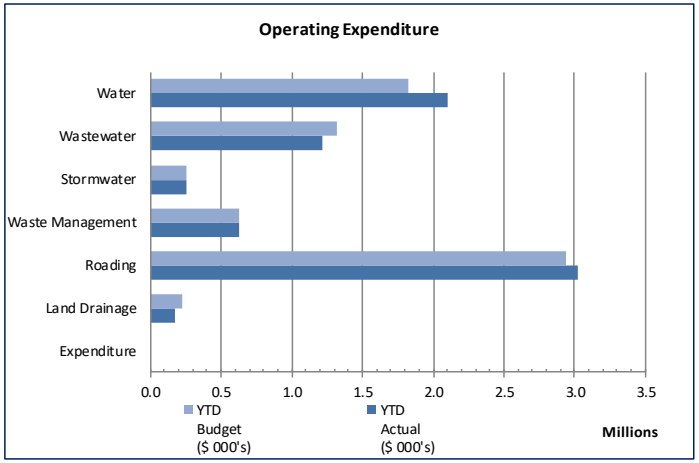
Capital Expenditure

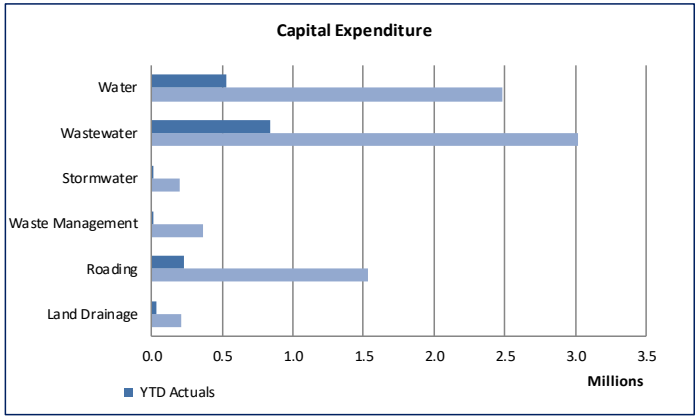
No capital spend or budget for this group of activities.

Networks Financial Measures

Key Indicators for the 2 months ended 31 August 2026

Operating Revenue (excluding Rates & capital funding)		Operating Expenditure		Capital Expenditure	
	$1,247,268		**$7,393,591**		**$1,646,893**
Favourable YTD	**$95,751**	**Unfavourable YTD**	**$(212,510)**	**Forecast spend to go**	**$49,554,724**
YTD budget	**$1,151,517**	**YTD budget**	**$7,181,081**	Full year budget (Annual Plan)	**$23,807,881**
Full year budget	$6,858,654	Full year budget	$54,180,636	Full year forecast	**$51,201,617**





Operating Revenue (Excluding Rates)

Roading income $66k favourable, related to the work programme.

Waste management revenue is favourable by $30k due to the waste management levy income received, reflected by the adverse expenditure in the activity.

Operating Expenditure

Land Drainage - Favourable $48k for mechanical cleaning and drain inspection since the team is awaiting more favourable ground and weather conditions.

Roading - ($82k) adverse due to emergency works done for the 21st January weather event. This spend was approved carried forward from last fiscal up to $210k..

Water - ($274k) unfavourable due to painting of Waihī membrane room to achieve compliance and UV repair services at Waitakaruru to achieve dinking water compliance.

Wastewater - Favourable $99k as the Paeroa wastewater treatment plant is not yet fully operational.

Capital Expenditure

The capital expenditure forecast is equal to the annual plan, adding approved carry forwards of $27m, and additional council resolutions of $300k. As the Wastewater treatment plant nears completion that forecast will be finalised at an estimated $10m under what is included in this carry forward figure. Half of the spend to date has been in the wastewater activity.

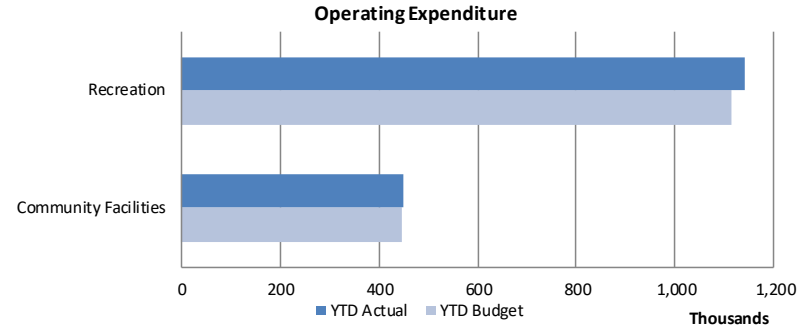
Community Services Financial Measures

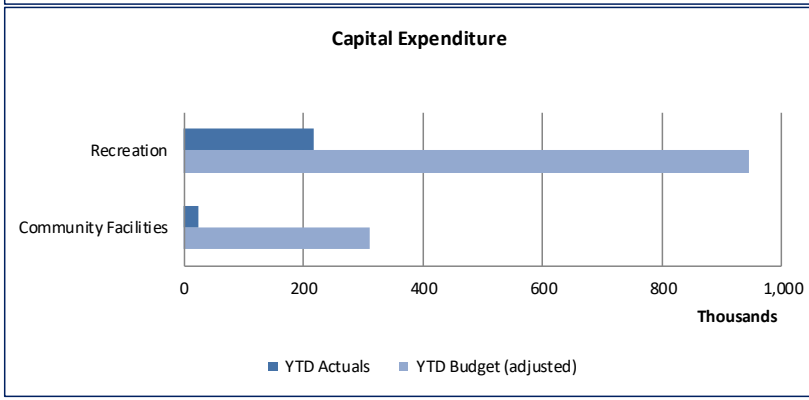
Key Indicators for the 2 months ended 31 August 2026

Operating Revenue (excluding Rates)	
	$143,809
Unfavourable YTD	**$(75,698)**
YTD budget	**$219,507**
Full year budget	**$1,340,364**

Operating Expenditure	
	$1,587,584
Unfavourable YTD	**$(30,519)**
YTD budget	**$1,557,065**
Full year budget	**$11,714,710**

Capital Expenditure	
	$241,164
Forecast spend to go	**$8,909,069**
Full year budget (Annual Plan)	**$2,139,325**
Full year forecast	**$9,150,233**





Operating Revenue (Excluding Rates)

($74k) adverse in recreation, due to grants and donations income not received for sports fields and development contributions not received for recreation reserves.

Operating Expenditure

($21k) adverse due to cycleway works in line with work programme

Capital Expenditure

The capital expenditure forecast is equal to the annual plan, adding approved carry forwards of $6.5m, and additional council resolutions of $488k. The largest spend year to date has be at Morgan Park at $86k.

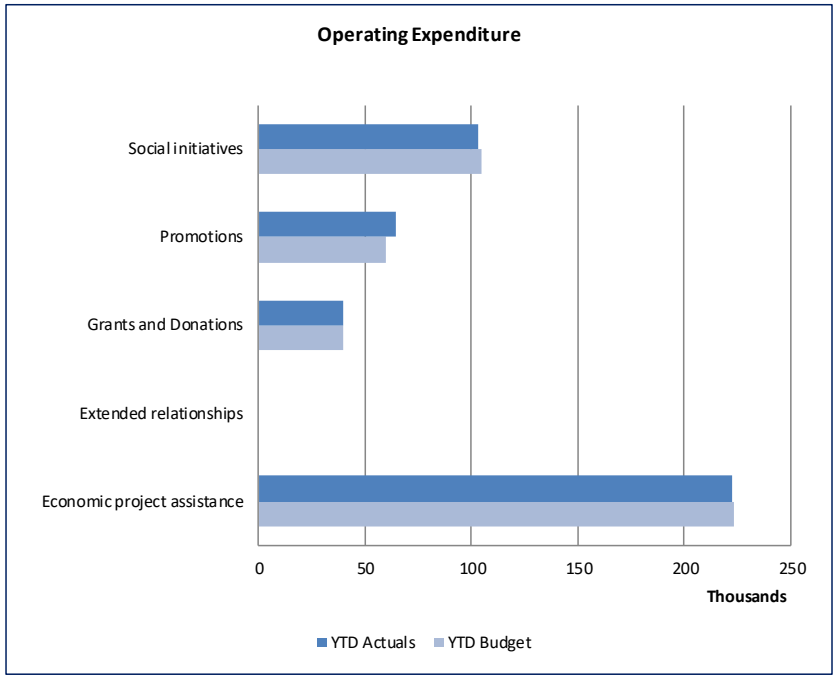
Community Development Financial Measures
Manaaki Toiora

Key Indicators for the 2 months ended 31 August 2026

Operating Revenue (excluding Rates)	
	$45,303
Favourable YTD	**$891**
YTD budget	**$44,412**
Full year budget	$362,564
Full year forecast	$363,455

Operating Expenditure	
	$429,005
Unfavourable YTD	**$(1,996)**
YTD budget	**$427,009**
Full year budget	$1,761,378
Full year forecast	$1,763,374

Capital Expenditure	
	$0
Favourable YTD	**$0**
Full year budget (Annual Plan)	**$0**
Full year forecast	$0
0	$0



Operating Revenue (Excluding Rates)

Actual revenue tracking in line with the budget.

Expenditure

Actual expenditure tracking in line with the budget.

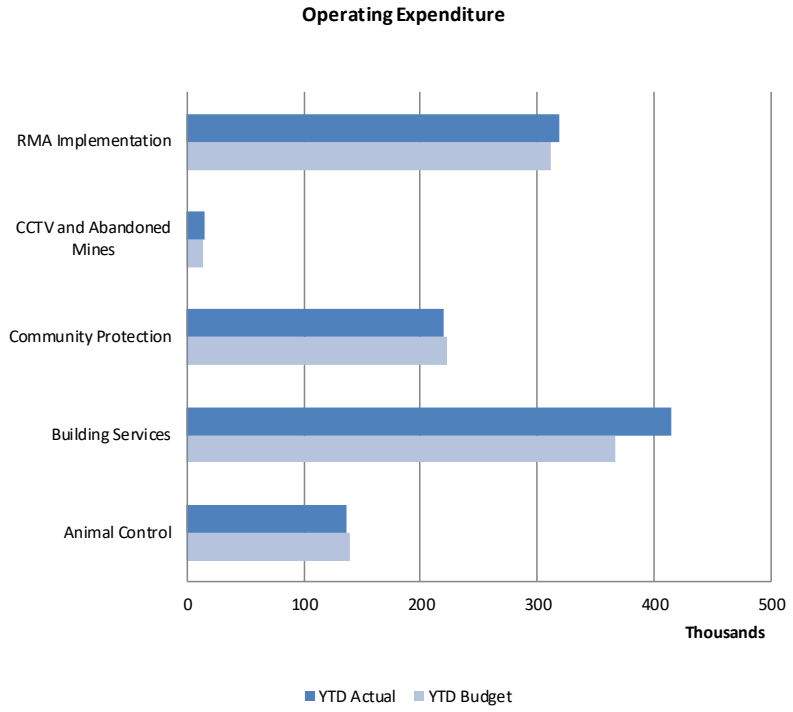
Capital Expenditure

No capital spend or budget for this group of activities.

Regulatory Financial Measures

Key Indicators for the 2 months ended 31 August 2026

Operating Revenue (excluding Rates)		Operating Expenditure		Capital Expenditure	
	$793,403		**$1,105,423**		**$0**
Favourable YTD	**$164,070**	**Unfavourable YTD**	**$(51,703)**	**Forecast spend to go**	**$0**
YTD budget	**$629,333**	**YTD budget**	**$1,053,720**	**Full year budget (Annual Plan)**	**$0**
Full year budget	**$2,021,669**	**Full year budget**	**$6,416,699**	**Full year forecast**	**$0**



Operating Revenue (Excluding Rates)

RMA Implementation - $53k favourable due to resource consent income from subdivisions and for land use.

Building Services - $72k favourable. Increased income from building consent processing.

Animal Control - $41k favourable due to increased dog registrations.

Operating Expenditure

Building Services - ($48k) unfavourable due to BCA consolidation and building consent processing costs which are offset by the corresponding favourable income.

Capital Expenditure

No capital spend or budget for this group of activities.

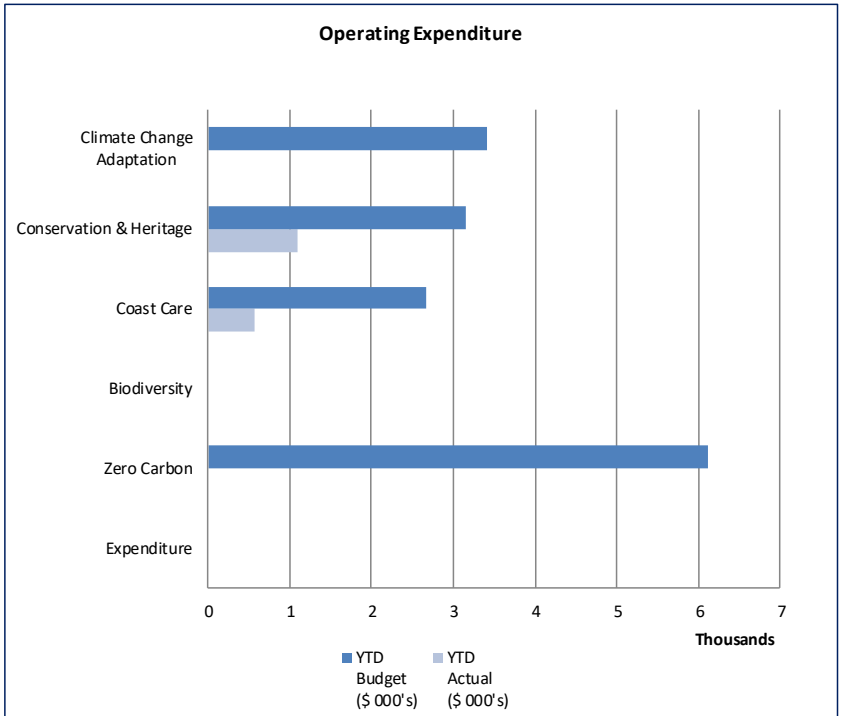
Environmental Initiatives Financial Measures

Key Indicators for the 2 months ended 31 August 2026

Operating Revenue (excluding Rates)	
	$0
Favourable YTD	**$0**
YTD budget	**$0**
Full year budget	**$0**

Operating Expenditure	
	$1,662
Favourable YTD	**$13,700**
YTD budget	**$15,362**
Full year budget	**$171,518**

Capital Expenditure	
	$0
Forecast spend to go	**$0**
Full year budget (Annual Plan)	**$0**
Full year forecast	**$0**



Operating Revenue (Excluding Rates)

No revenue budgeted or received.

Operating Expenditure

Little expenditure has been incurred across most of the activities hence $13k favourable YTD. Due to the smaller size of the budgets it is expected to be more efficient to undertake projects every few years.

6 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When
Updated financial report	Management Accountant	Next Council Meeting

7 WHAKAPAI | APPROVAL

Prepared by	Elizabeth Whittenham **Management Accountant**
Reviewed by	Duncan Peddie **Head of Finance and Risk**
Approved by	Duncan Peddie **Head of Finance and Risk**

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor and Councillors
Author	Rebecca Jenks Community Development Advisor (Economic)
Meeting date	11 November 2026
File reference	Document: 4126549 Appendix A: 3891876 - Community Development Grant Guidelines Appendix B: 4184253, 4186616 & 4193477 - GO Waihī Application Appendix C: 4184490 - Paeroa Business Association Application Appendix D: 4184558 & 4198349 - Connecting the Plains Application Appendix E: 4184471 & 4192261 - P3 Application Appendix F: 4188798 - CD Grant Application Assessment
Subject	**Community Development Grant Applications – FY 26/27 Round 2**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Community Development Grant Application – FY 26/27 Round 2, (4126549).

b) Approves Option 1 - fully fund the initiatives in the applications to the value of $30,140 - $6,390 + GST for GO Waihī towards BA5s, administrative support, and website update, $6,750 + GST for Paeroa Business Association towards administrative support for the current financial year, $12,000 (ex GST) for Connecting the Plains towards operational costs, advertising, networking, promotional initiatives and placemaking and $5,000 for P3 Trust towards the Monitor Farms programme from the community and economic initiatives activity in the 2026/27 year, and the budgeted expenditure be funded from the 06023.0454.0608 budget line.

OR

c) Approves Option 2 - fund parts of the applications and/or fund with conditions [ ], up to the total value of $30,140 – up to $6,390 + GST for GO Waihī towards [ ], up to $6,750 + GST for Paeroa Business Association towards [ ], up to $12,000 (ex GST) for Connecting the Plains towards [ ], and up to $5000 for P3 Trust towards [ ] from the community and economic initiatives activity in the 2026/27 year, and the budgeted expenditure be funded from the 06023.0454.0608 budget line (recommended option).

OR

d) Approves Option 3 - don't fund the initiatives in the applications.

2 TE ARONGA | PURPOSE

The purpose of this report is to provide the Council with the applications to the Community Development Grant from GO Waihī, Paeroa Business Association, Connecting the Plains and P3 Trust, along with the staff assessment of the applications, and for Council to make a recommendation to staff on the allocation of the grant.

3 TE WHAKARĀPOPOTANGA | SUMMARY

This report provides the Council with four applications to the Community Development Grant from GO Waihī, Paeroa Business Association, Connecting the Plains and the P3 Trust. Information has also been provided to support Council's decision making on the recommendation they make on how to distribute the grants. There is currently $30,333.52 in the Community Development Grant. This includes $22,250 from the current financial year and $8,083.52 of unused funds that have been returned by Connecting the Plains.

The recommendation is that Council approves Option 2 – fund parts of the initiatives and/or with conditions, up to the total value of $30,140 – up to $6,390 + GST for GO Waihī, up to $6,750 + GST for Paeroa Business Association, up to $12,000 (ex GST) for Connecting the Plains and up to $5000 for P3 Trust towards the Monitor Farms programme.

4 WHAKAPAPA | BACKGROUND

The Community Development Grant was established as part of the 2024-34 Long Term Plan process and is a new way of supporting the districts 'town promotions organisations' to have a positive impact on the communities they operate in. The idea is that the grant opens up to other community groups if funds remain.

On 11 October 2023, the Community Partnership Committee made the following resolution:

- To establish a funding pool from existing budgets for organisations to apply to, initially including Positive Paeroa (now Paeroa Business Association), GO Waihī, and Positively Promoting the Plains (now Connecting the Plains), with a total value of $36,000 per annum plus GST.

- This budget will be sourced from the Manaaki Toiora – Promotions – Town Promotions (District) budget (06023.0454.0608).

The objectives for the Community Development Grant are to:

a) As priority, support the projects/initiatives and operations of the town promotions organisations operating within the Hauraki District (GO Waihī, Paeroa Business Association and Connecting the Plains),

b) Support business growth/connection in the Hauraki District (or a specific town) and/or,

c) Support projects/initiatives that contribute to developing a vibrant community or a sense of pride in the community and/or,

d) Support the operations of the group applying for funding e.g. website hosting costs, phone costs, lease costs (town promotions organisations only).

The full guidelines for the Grant can be found in Appendix A.

In the 2025/26 financial year, $57,700 was distributed to 'town promotions organisations' and other community groups. This included $24,000 of carry-over funds from the 2024/25 financial year.

5 NGĀ TAKE | ISSUES

Four applications have been received for round 2 of the Community Development Grant this financial year: $6,390 + GST requested from GO Waihī towards monthly BA5s, administrative support, and website update (Appendix B), $6,750 + GST requested from Paeroa Business Association towards administrative support for the current financial year (Appendix C), $12,000 requested from Connecting the Plains towards operational costs, advertising, networking, promotional initiatives and placemaking, and P3 Trust requested $5,000 + GST towards the Monitor Farms programme (including bi-weekly newsletter and two field days annually, as well as project manager costs). The total funds requested are $30,140 (excluding GST).

5.1 Application details

The summary of the applications and staff comments is in Appendix F and the full applications from each organisation are in - GO Waihī - Appendix B, Paeroa Business Association - Appendix C, Connecting the Plains - Appendix D and P3 Trust - Appendix E.

5.2 Financial position of organisations

GO Waihī

GO Waihī currently has working capital of $20,832. They have budgeted expenses in this financial year of $30,708 and an anticipated income of $16,393.48 (the current funding request is not included in this figure), leaving a shortfall of $14,314.52. If this grant is approved, they will have a shortfall of $7,924.52, bringing working capital down to $12,907.48.
GO Waihī have noted that they have to keep some reserves for their events, especially the Waihī Warm Up Party, having made a loss in recent years (approximately $11,500 in 2026).

Paeroa Business Association

Paeroa Business Association currently has a bank balance of approximately $13,500 as at October 2026. Their budgeted expenditure is sitting at $51,595.78, with an anticipated income of $36,830 (including the current funding request), leaving a shortfall of $13,476.78 (after the add back of non-cash depreciation).

Connecting the Plains

Connecting the Plains has a bank balance of $24,458.38 as at 30 September 2026. Their budgeted expenses for the year are sitting at $55,604.75. The budgeted expenditure includes the Hauraki Plains Mural, which the organisation has already received funding for through the Creative Communities Scheme, the Hauraki District Council Public Arts Fund and other external funders. They are seeking funding for the Santa Parade through the District Event Fund. Connecting the Plains plans to seek additional external funding or use their existing funds to cover shortfalls.

P3 Trust

Until recently, Dairy NZ was the main funder of the P3 Monitor Farms programme, but their funding direction has recently changed, meaning they no longer fund this project. As a result of

this, the Trust is looking to diversify their funding streams. As a result of funding no longer coming from Dairy NZ, even with the funds already confirmed, they have a current $19,431 funding deficit (not including funds requested from Council). They are going to continue seeking additional external funding and may also seek funding directly from the farming community. If sufficient funds are not received, the Trust will need to review the viability of the project.

5.3 Staff comments on applications

The applications from all organisations align closely with the criteria of the Community Development Grant, with the projects/initiatives/operational expenditure supporting both the business and wider community.

The projects in the Connecting the Plains application around event signage and town centre enhancements/placemaking initiatives will require collaboration with Council teams. This will be facilitated by staff if approved.

If the P3 Trust are unable to secure sufficient external funds towards their Monitor Farms programme, they will have to review the viability of the project going forward. Staff recommend only providing funding once sufficient funds have been secured to progress the project.

6 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

6.1 Mana Whenua/Māori

The applications focus on community initiatives that have the potential to benefit all residents, including mana whenua and Māori.

6.2 Strategic alignment

The Community Development Grant was confirmed through funding in the 2024-34 Long Term Plan. It supports the Manaaki Toiora Strategy priority areas of ‘vibrant creative spaces’ and ‘business attraction and supporting local’, and the community outcomes ‘connected people’, ‘vibrant and safe communities’ and ‘strong economy’, by supporting community groups operating within the Hauraki District to run initiatives/projects. It also aligns with the Placemaking Plans for the district.

6.3 Policy and bylaw consistency

If projects or initiatives included in the applications could have potential impacts on bylaws, this will be discussed with the applicant.

6.4 Climate change implications

The decision will result in no or neglible change in greenhouse gas emissions.

The decision will not be impacted by a changing climate.

6.5 Issue risks and mitigations

Risk		What is being done about the risk?
Financial/economic	The risk is that funds are not used, or not for the specified project in the application – meaning no or different benefit to the community. The risk is expected to be of minor impact. The likelihood of the risk occurring is possible.	If the funds are not used or not for the requested purpose (unless discussed with Council staff prior to their use), the funds need to be returned to Council.
Political reputation	The risk is that community members may have an issue with the funding that was approved. The risk is expected to be of minor impact. The likelihood of the risk occurring is unlikely.	Guidelines, including criteria are publicly accessible on the Council website.

6.6 Financial and resource implications of issue

The budget for this grant has been approved in the Long Term and Annual plans.

7 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

Option 1 - Fully fund the initiatives in the applications - $30,140 (ex GST).

Option 2 - Fund parts of the applications and/or fund with conditions.

Option 3 - Don't fund the initiatives in the applications.

7.1 Option 1

Option 1: Fully fund the initiatives in the applications	
Provide a summary of option:	In this option, Council approves $6,390 + GST requested from GO Waihī towards monthly BA5s, administrative support, and website update, $6,750 + GST requested from Paeroa Business Association towards administrative support for the current financial year, $12,000 requested from Connecting the Plains towards operational costs, advertising, networking, promotional initiatives and placemaking, and $5,000 + GST requested from P3 Trust towards the Monitor Farms programme (including bi-weekly newsletter and two field days annually, as well as

	project manager costs). The total funds requested are $30,140 (excluding GST).
Advantages:	• All applicant organisations are supported to complete all submitted activities. • Local businesses are supported to connect and learn. • It is an opportunity to support the agriculture industry in the Hauraki District, one of our biggest industries and contributors to GDP.
Disadvantages:	• There is uncertainty around whether the P3 Trust will be able to secure sufficient funds to continue to the programme.
Risk mitigation:	The guidelines of the grant should address the identified risks.
Financial costs:	Funds of up to $36,000 per annum have been approved in the current Annual Plan and there is currently $30,333.52 in the budget (including the funds returned from Connecting the Plains). The cost of this option would be $30,140. $193.52 would remain in the budget and no further rounds have been planned for this year. This comes from the 06023.0454.0608 (Town Promotions (District)) budget line.
Rates Impact:	There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.
Debt Impact:	There is no change to forecast debt, as funding for this option is provided for in existing budgets.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance

Option 1: Significance Assessment - Criteria	Level of significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Medium
Option 1 is considered to be of overall **low** significance.	

7.2 Option 2

Option 2: Fund parts of the applications and/or fund with conditions	
Provide a summary of option:	In this option, the Council approves parts of the applications up to $30,140 and/or approves the applications with conditions e.g. fund the P3 Trust's Monitor Farms programme once evidence of sufficient funds to continue programme is received.
Advantages:	• Depending on the split of funding, organisations may be able to fully or partially achieve their objectives in the 2026/27 financial year. • It is an opportunity to support the agriculture industry in the Hauraki District, one of our biggest sectors and contributors to GDP.
Disadvantages:	• Some initiatives may not be able to progress, which could impact business collaboration and growth, as well as community vibrancy.
Risk mitigation:	The guidelines of the grant should address the identified risks.
Financial costs:	Funds of up to $36,000 per annum have been approved in the current Annual Plan. The cost of this option would be up to $30,140. At least $193.52 would remain in the budget and no further rounds have been planned for this year. This comes from the 06023.0454.0608 (Town Promotions (District)) budget line.
Rates Impact:	There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.
Debt Impact:	There is no change to forecast debt, as funding for this option is provided for in existing budgets.

Option 2: Significance Assessment - Criteria	Level of significance
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Medium
Option 2 is considered to be of overall **low** significance.	

7.3 Option 3

Option 3: Don't fund the initiatives in the applications	
Provide a summary of option:	In this option, Council decides not to fund any of the initiatives/projects from the applications.
Advantages:	
Disadvantages:	• It is unlikely that the organisations will be able to provide their desired level of service to their members/communities and it will put significantly more pressure on the volunteers. • Initiatives may not be able to progress, which could impact business collaboration and growth (including farmers), as well as community vibrancy.
Risk mitigation:	The identified risks will not be relevant, as no funds will be spent.
Financial costs:	No financial costs, as funds are not granted.

Rates Impact:	There is no expected change to forecast rates, as funding has not been granted this time.
Debt Impact:	There is no change to forecast debt, as funding has not been granted this time.

Option 3: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No (low)
Is there a legal requirement to engage with the community?	No (low)
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be moderate
Are the likely consequences controversial?	Expected to be moderate
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No (low)
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Medium
Option 3 is considered to be of overall **low** significance.	

8 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with Option 2 – Fund parts of the applications (to round 2 of the Community Development Grant in the 2026/27 financial year) and/or fund with conditions.

Consideration has been made against Council's peer review criteria, and it has been determined that an external peer review will not be sought.

After the consideration of options, the recommendation is considered to be of overall low significance and as such the recommended form of engagement is to: inform the community.

9 KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

Based on the recommended form of engagement being inform the community, the proposed engagement and communication approach is: the community is informed via the publication of the minutes of the Council meeting. The applicants will be informed of the decision by Council staff.

10 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When
Inform applicants of decision	Rebecca Jenks	20 November 2026

11 WHAKAPAI | APPROVAL

Prepared by	Rebecca Jenks **Community Development Advisor (Economic)**
Reviewed by	John McIver **Community Growth Manager**
Approved by	Peter Thom **Group Manager Community Development and Regulatory**

Appendix A

HAURAKI
DISTRICT COUNCIL

Community Development Grant Guidelines

our home, our future
tō tātou rohe kāinga, tō tatou ao tūroa



1. Introduction

1.1 The Community Development Grant is open for projects/initiatives that align with the grant objectives and guidelines.

1.2 The budget for this grant is set every three years through the Long Term Plan process. The annual budget for this grant is currently $36,000.

1.3 There is no maximum or minimum application value, but the contribution value will depend on the project/initiative and available funds.

2. Objectives of the Grant

The objectives for the Community Development Grant are to:

2.1 As priority, support the projects/initiatives and operations of the town promotions organisations operating within the Hauraki District (GO Waihi, Paeroa Business Association and Connecting the Plains),

2.2 Support business growth/connection in the Hauraki District (or a specific town) and/or,

2.3 Support projects/initiatives that contribute to developing a vibrant community or a sense of pride in the community and/or,

2.4 Support the operations of the group applying for funding e.g. website hosting costs, phone costs, lease costs (town promotions organisations only).

3. Guidelines for Funding

The guidelines that apply to Community Development Grant funding are as follows:

3.1. The applicant is operating within the Hauraki District and the project/initiative is based in the Hauraki District.

3.2. All applications must be accompanied by a statement of financial position for the previous financial year (if available) and a budget projection for the next financial year for the organisation making the application.

3.3. All applications must be accompanied by a project/initiative budget. The project's/initiative's cost effectiveness/financial viability will be taken into consideration.

3.4. All applications must declare any conflict of interest that may exist with the Council, if relevant (for example, if a Councillor or staff member is a Trustee of the Incorporated Society or Trust). Applications cannot come from Councillors - these will need to come from the applicant directly.

3.5. All successful applicants must acknowledge the support of the Hauraki District Council on any correspondence, advertising or other material relating to this project/ initiative.

3.6. Applications must be made by way of online application form to Hauraki District Council.

3.7. Any Community Development Grant funds that have not been spent by completion of the project/initiative for which the funds were applied for, must be returned to the Hauraki District Council, unless written approval to retain the funds is obtained from Council.

3.8. Any recipient of Community Development Grant funds over $2,000 must report back to Council on the project/initiative by way of a funding accountability report (template provided by Council).

3.9. An accountability report for previous projects/initiatives over $2000 must be received before further funds are granted.

4. What we will not Fund

4.1. Funding for private gain and commercial enterprises.

4.2. Applications for purposes that do not directly relate to the grant.

4.3. Applications for projects taking place outside of the Hauraki District.

4.4. Subscriptions to memberships.

4.5. Projects/programmes and related costs which have already occurred.

4.6. Political organisations.

4.7. Repayment of debt, loan, mortgage payments or investments.

5. Reporting on Funding

All grants provided must be used for the purpose for which they were given. Community Development grants are provided to applicants on the grounds that the recipient, where appropriate:

5.1. Is willing to acknowledge Council's contribution in any written documentation/ advertising etc. associated with the project/initiative using Council's logo.

5.2. Writes to Council within two months of the conclusion of the project/initiative to indicate the outcome, including any relevant photographs and press clippings (this will be in the form of an accountability report if over $2000).

5.3. Returns any unused funds to Council upon completion of the project/initiative.

Please feel free to contact us at info@hauraki-dc.govt.nz if you have any questions.

6. Timeframes

6.1. Applications will open for town promotions organisations in the Hauraki District in the first week of July and will close three weeks later.

6.2. If funds remain after initial applications from the town promotions organisations, the fund will be opened to other community organisations (on a date specified on the Council website) that align with the objectives and terms of the Community Development Grant. Funds will be assessed as they are received. Applications will close once funds are exhausted or by the closing date notified on the Council website, whichever comes first.

7. Review

These guidelines can be reviewed or updated at any time following their initial adoption.

8. Document Management and Control

Title:	Hauraki District Council Community Development Grant Guidelines
Sponsor:	Community Development Advisor (Economic) Group Manager Community Development and Regulatory
Approved by:	The Council
Review by:	10 December 2028
File ref:	3891876

Property of Hauraki District Council

Appendix B

Hauraki District Council
PO Box 17
Paeroa 3640
New Zealand

Telephone +64 07 862 8609
Email info@hauraki-dc.govt.nz
Website www.hauraki-dc.govt.nz

Community Development Grant

Reference	CDG261528921	**Submitted**	08 Oct 2026 12:49 p.m.

Before you begin

You may wish to create a Log In to our Do It Online portal, if you haven't already. You'll see the Log In option at the top right of this window. By logging in you will be able to save part way through filling in the application form, if needed, and return to complete later. This can be helpful if you need to gather supporting information.

Grant Application

NOTE: All fields in this application form are mandatory.

Incomplete applications or applications that don't include all required supporting documents as set out in the checklist, will not be considered for funding.

If you would like to meet with one of our staff to check your application for completeness prior to submitting it, we are happy to do so. Please phone 07 862 8609 to book an appointment.

Before applying we recommend that you read the HDC Community Development Grant Guidelines.

Declaration

I have the authority to make an application on behalf of my organisation and the information supplied here is correct.	Yes
I understand and agree that contact details, rating and all other information included with this application will be presented to Council in a public meeting and will be accessible by the public.	Yes

Applicant Details

1. Applicant details

Name of applicant/community group	Go Waihi Incorporated
Name of contact person	Liam Ryan
Email	
Postal address:	
Phone	

2. Organisation details

Briefly describe your organisation and the service it provides	To promote the Waihi area, successfully and professionally, as an attractive and unique place to live, work and visit. Go Waihi organises events and initiatives for our local community.
Number of paid employees	0
Number of volunteers	8
What is your organisation's primary source of funding? e.g. grants, donations, fees or charges, or government funding	Grants
Is your organisation a registered Incorporated Society?	Yes
Incorporation number	68521866
Is your organisation a registered Charity?	No
Is your organisation registered for GST?	Yes
GST Registration Number	68521866

Please attach evidence of:

- Your organisation's statement of financial position for the previous financial year (if available) and/or a bank statement less than three months old;
- Budget projection for the next financial year (if available);

</li

Upload documents	GO Waihi GST Return.pdf (132 kb)

Project Details

3. Project/initiative details

In which area will the project/s/initiative/s take place? (Tick all that apply)	• Waihī
Describe the project/s/initiative/s your organisation is requesting funding for and how it meets the grant guidelines/criteria: (Can include more than one).	Support for our monthly Business After 5 events providing networking opportunities and engaging speakers for the local retailers and businesses. Financial support to continue to contract paid part time administrator to manage the growing Waihi Business Association and membership. Go Waihi needs to build a new website to provide us with a professional and user-friendly online presence showcasing Waihi and our business community. The new website will have a business directory functionality and we have a quote from Admin&Design Co fro $3890+GST.
Describe how your project/s/initiative/s will benefit the	Go Waihi's growing business association brings

community.	businesses, professionals, and community leaders together building strong business connections and supporting economic growth in Waihi. An updated website will ensure our community knows what events are happening, it will showcase businesses and what Waihi has to offer, and be a key resource in promoting Waihi as a great place to live and work.
Have you applied to any other external funding providers? If so, for how much and were you successful? (Please list)	We have not applied to any other external funding for these projects. We apply for funding grants for our events: Christmas at the Lake, Waihi Warm Up Party. We have received funding for the Christmas at the Lake event from OceanaGold. We have applied to One Foundation for funding towards cost of marquee and sound for Christmas at the Lake. We have applied to Karamu Trust for funding for bouncy castles for Christmas at the Lake.
What is the timeframe for your project/s/initiative/s?	We would like to have the website up and running in December.
Describe how your organisation will contribute to this project, either financially or through volunteer time or other.	Volunteer time: The Go Waihi committee will meet with web designer to confirm website requirements. We organise the BA5 events and liaise with businesses and source guest speakers. Financially: We have committed to contracting Zoe Shepherd for the year and will use own funds to top up. We will pay for ongoing monthly webhosting fee.
Please upload a project/initiative budget.	Budget Go Waihi Updated 2026-2027 08.10.26.pdf (57 kb)
Amount requested from Council	6390.00
Have you previously been given assistance by Council or other agencies for this or a similar project?	Yes
Please supply details, who, when and what type of assistance.	HDC Development Grant Round 1 we received $2500 towards administration costs, $500 towards BA5 and $1500 towards website upgrade.
Name	Liam Ryan
Signature	
Date	08/10/2026

Explanation of Financial Accounts and Budget

Go Waihi has working capital of $20,832, which will be needed to cover our expenses.

We have expenses of $30,708 and anticipated income of $16,393.48, leaving a shortfall of $14,314.52.

Our event income fluctuates from year to year. Most recently, we incurred a significant loss due to the cost of delivering the Waihi Warm Up Party. We are endeavouring to secure additional grant funding and local sponsorship to ensure the event makes a small profit this year. Our main difficulty is finding volunteers who are willing and able to assist us.

Go Waihi has committed to contracting an administrator while we grow the business association. Our aim is to increase business membership. As well as contributing financially to Go Waihi, members will support our events through volunteering and in-kind sponsorship, helping Go Waihi become sustainable in the future.

Go Waihi P& L	Actual 2025	Actual 2026	Budget 2027	ACTUAL 30/09/26	HDC Round 2 reque
Income					
Events	-$ 17,308.00	-$ 7,769.00	$ 3,093.48	$ -	
Membership fee		$ 130.00	$ 2,000.00	$ 217.00	
HDC Grant	$ 8,000.00	$ 12,000.00	$ 7,000.00	$ 7,000.00	$ 6,390.00
Investment Interest	$ 980.00	$ 575.00	$ -		
Donations		$ -	$ -		
Grant - HDC flags		$ -	$ 4,300.00		
Total income	**-$ 8,328.00**	**$ 4,936.00**	$ 16,393.48	$ 7,217.00	$ 6,390.00
Operating Costs					
ACC Levies	$ -	$ -			
Admin			$ 8,040.00	$ 1,340.00	$ 3,000.00
Social Media/website coordinator			$ -		
Accounting Fees	$ 2,340.00	$ 2,420.00	$ 2,500.00	$ 403.00	
BA5 Meeting Expense:	$ 483.00	$ 681.42	$ 1,200.00	$ 231.00	$ 1,000.00
Xmas Decorations			$ 2,500.00		
Depreciation	$ 1,857.00	$ 1,810.00	$ 1,500.00	$ 148.00	
Flags	$ 3,785.00	$ -	$ 4,300.00		
General Expenses	$ 327.00		$ 500.00	$ 26.00	
Insurance	$ 1,368.00	$ 3,388.00	$ 1,368.00		
Marketing	$ 929.00		$ 1,000.00	$ 30.00	
Storage Costs	$ 2,265.00	$ 2,035.00	$ 2,300.00	$ 548.00	
Telephone, Internet Ex	$ 657.00	$ 630.00	$ 500.00		
Website & Update	$ 1,123.00	$ 1,008.00	$ 5,000.00	$ 300.00	$ 2,390.00
Total Expenses	**$ 15,134.00**	**$ 11,972.42**	$ 30,708.00	$ 3,026.00	
TOTAL Profit/Loss	**-$ 23,462.00**	**-$ 7,036.42**	**-$ 14,314.52**	$ 4,191.00	$ 6,390.00

Financial Statements

Go Waihi Inc
For the month ended 30 September 2026

Prepared by PKF Tauranga Limited

Contents

3 Compilation Report

4 Statement of Financial Performance

5 Events Schedules

6 Operating Expense Schedule

7 Statement of Financial Position

8 Fixed Assets and Depreciation Schedule

Compilation Report

Go Waihi Inc
For the month ended 30 September 2026

Compilation Report to the Committee of Go Waihi Inc.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Go Waihi Inc for the month ended 30 September 2026. These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Committee are solely responsible for the information contained in the financial statements and have determined that the Special Purpose Reporting Framework used is appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

PKF New Zealand Ltd is a member of PKF Global, the network of member firms of PKF International Limited, each of which is a separate and independent legal entity and does not accept any responsibility or liability for the actions or inactions of any individual member or correspondent firm(s).

PKF Tauranga Limited

PKF Tauranga Limited
Chartered Accountants
Waihi

Dated: 5 October 2026

Statement of Financial Performance

Go Waihi Inc

For the month ended 30 September 2026

	SEPT 2026	YEAR TO DATE	2026
.			
Income			
Hauraki District Council Grant	7,000	7,000	12,000
Membership Fee	130	217	130
Investment Income	-	-	575
Total Income	**7,130**	**7,218**	**12,706**
Expenses			
Events (Nett)	-	-	7,769
Operating Costs	1,435	2,878	10,162
Depreciation	148	445	1,810
Total Expenses	**1,584**	**3,324**	**19,740**
Net Surplus/(Deficit)	5,547	3,894	(7,035)

The above statement should be read in conjunction with the Complilation Report

Events Schedules

Go Waihi Inc

For the month ended 30 September 2026

	SEPT 2026	YEAR TO DATE	2026
Events			
Beach Hop			
Income			
Sponsorships	-	-	21,128
Market Day Stalls	-	-	5,630
Total Income	**-**	**-**	**26,758**
Expenses			
Beach Hop Inc Cost	-	-	4,348
Prizes Costs	-	-	2,100
Marketing Costs	-	-	1,257
Running Costs	-	-	27,599
Total Expenses	**-**	**-**	**35,304**
Net Surplus/(Deficit)	**-**	**-**	**(8,546)**
Christmas Late Night Shopping/Decorations			
Expenses			
Christmas Tree	-	-	331
Christmas Late Night Expenses	-	-	808
Total Expenses	**-**	**-**	**1,139**
Net Surplus/(Deficit)	**-**	**-**	**(1,139)**
Christmas at the Park			
Income			
Donations/Sponsorships	-	-	12,233
Christmas in the Park Stalls	-	-	737
Total Income	**-**	**-**	**12,970**
Expenses			
Running Costs	-	-	11,054
Total Expenses	**-**	**-**	**11,054**
Net Surplus/(Deficit)	**-**	**-**	**1,916**
Total Events Surplus/(Deficit)	-	-	(7,769)

The above statement should be read in conjunction with the Compilation Report

Operating Expense Schedule

Go Waihi Inc

For the month ended 30 September 2026

	SEPT 2026	YEAR TO DATE	2026
.			
Operating Costs			
Accounting & Xero Fees	202	403	2,420
Administrator Contractor	670	1,340	-
BA5 Meeting Expenses	213	231	681
General Expenses	26	26	-
Insurance	-	-	3,388
Marketing	-	30	-
Storage Costs	235	548	2,035
Telephone, Internet Expenses	-	-	630
Website & Update	90	300	1,008
Total Operating Costs	**1,435**	**2,878**	**10,162**

The above statement should be read in conjunction with the Compilation Report

PKF Tauranga

Statement of Financial Position

Go Waihi Inc

As at 30 September 2026

	30 SEPT 2026	30 JUN 2026
Equity		
Opening Balance	25,205	32,240
Current Year Earnings	3,894	(7,035)
Total Equity	**29,099**	**25,205**
Current Assets		
Westpac -00 Account	20,766	14,667
Westpac -01 Account	168	168
Westpac -25 Account	485	455
Petty Cash	66	66
GST	-	1,369
Total Current Assets	**21,485**	**16,725**
Current Liabilities		
GST	652	-
Sundry Creditors	-	232
Total Current Liabilities	**652**	**232**
Working Capital	**20,832**	**16,493**
Non-Current Assets		
Property, Plant and Equipment	8,267	8,712
Total Non-Current Assets	**8,267**	**8,712**
Net Assets	**29,099**	**25,205**

The above statement should be read in conjunction with the Compilation Report

PKF Tauranga

Fixed Assets and Depreciation Schedule

Go Waihi Inc

For the month ended 30 September 2026

NAME	RATE	METHOD	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Furniture & Fittings									
2 Door Cupboard	11%	DV	212	15	-	-	-	197	15
Christmas Tree	10%	SL	7,436	4,647	-	-	62	2,850	4,585
Computer Software	50%	DV	490	1	-	-	-	489	1
Gazebo Payment	10%	SL	2,104	1,350	-	-	18	772	1,333
HP 11.6" Touch Screen	67%	DV	519	-	-	-	-	519	-
HP 20" Desktop	50%	DV	956	5	-	-	-	950	5
HP Pro Book	50%	DV	1,420	22	-	-	1	1,399	21
Maps/Brochure Boards	12%	DV	1,580	551	-	-	6	1,034	546
Marquee	26%	DV	8,305	12	-	-	-	8,293	12
Signs	12%	DV	1,600	123	-	-	1	1,478	122
Signs	20%	SL	3,620	1,689	-	-	60	1,991	1,629
Total Furniture & Fittings			**28,241**	**8,417**	**-**	**-**	**148**	**19,973**	**8,268**
Total			**28,241**	**8,417**	**-**	**-**	**148**	**19,973**	**8,268**

The accompanying notes form part of these financial statements. These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

QUOTE

GO Waihi

Date
8 Oct 2026

Quote Number
QU-0001

Reference
GO Waihi Quote

GST Number
132301948

Trust Made Limited

Trading as Midnight Fox Admin

Description	Quantity	Unit Price	Amount NZD
Monthly Admin Support	6.00	670.00	4,020.00
		Subtotal	4,020.00
		TOTAL GST 15%	603.00
		TOTAL NZD	**4,623.00**

Terms

Expires March 31st 2027

Admin& DesignCo.

QUOTE

GoWaihi

Date
11 Sep 2026

Expiry
11 Oct 2026

Quote Number
QU-0512

GST Number
146-138-020

DASH Trading Ltd

Waikato
NEW ZEALAND

Description	Quantity	Unit Price	GST	Amount NZD
Core Website: (WordPress with Elementor) -Custom design aligned with your branding -Up to 5 core pages (e.g. Home, About, News & Events, Contact, etc.) -Mobile responsive design -Basic SEO setup (meta titles/descriptions) -Security & backup plugin setup -Basic training on how to edit content	1.00	3,050.00	15%	3,050.00
Business Directory Functionality: -Directory listings with categories -Search and filter functionality -Individual business profile pages with photos, links, contact information and more -Submission form for new listings	1.00	840.00	15%	840.00
			Subtotal	3,890.00
			TOTAL GST	583.50
			TOTAL NZD	**4,473.50**

Terms

Monthly or Annual website hosting additional
50% deposit on commencement
Events can be built into news to save additional cost

Appendix C

Hauraki District Council
PO Box 17
Paeroa 3640
New Zealand

Telephone +64 07 862 8609
Email info@hauraki-dc.govt.nz
Website www.hauraki-dc.govt.nz

Community Development Grant

Reference	CDG261530758	**Submitted**	09 Oct 2026 06:36 a.m.

Before you begin

You may wish to create a Log In to our Do It Online portal, if you haven't already. You'll see the Log In option at the top right of this window. By logging in you will be able to save part way through filling in the application form, if needed, and return to complete later. This can be helpful if you need to gather supporting information.

Grant Application

NOTE: All fields in this application form are mandatory.

Incomplete applications or applications that don't include all required supporting documents as set out in the checklist, will not be considered for funding.

If you would like to meet with one of our staff to check your application for completeness prior to submitting it, we are happy to do so. Please phone 07 862 8609 to book an appointment.

Before applying we recommend that you read the HDC Community Development Grant Guidelines.

Declaration

I have the authority to make an application on behalf of my organisation and the information supplied here is correct.	Yes
I understand and agree that contact details, rating and all other information included with this application will be presented to Council in a public meeting and will be accessible by the public.	Yes

Applicant Details

1. Applicant details

Name of applicant/community group	Paeroa Business Association
Name of contact person	Rosie Scott
Email	enquiries@paeroa.org.nz
Postal address:	
Phone	

2. Organisation details

Briefly describe your organisation and the service it provides	Business and Community Growth and Support
Number of paid employees	0
Number of volunteers	9
What is your organisation's primary source of funding? e.g. grants, donations, fees or charges, or government funding	Grants
Is your organisation a registered Incorporated Society?	Yes
Incorporation number	1166363
Is your organisation a registered Charity?	No
Is your organisation registered for GST?	Yes
GST Registration Number	80982402

Please attach evidence of:

- Your organisation's statement of financial position for the previous financial year (if available) and/or a bank statement less than three months old;
- Budget projection for the next financial year (if available);

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Upload documents	2026 Accounts.pdf (415 kb)
Upload documents	PBA HDC Budget 2026-27).pdf (67 kb)

Project Details

3. Project/initiative details

In which area will the project/s/initiative/s take place? (Tick all that apply)	• Paeroa
Describe the project/s/initiative/s your organisation is requesting funding for and how it meets the grant guidelines/criteria: (Can include more than one).	We are continuing to request funding to have an external contracting administrator to help with our day-to-day admin. As the majority of the committee are working full-time, we are finding it hard to have the capacity to keep up with everything. This meets clause 2.4 of the guidelines, which supports operations of town promotions organisations, and clause 2.1, which prioritises Paeroa Business Association as a named town promotions organisation. Administrative support helps to keep our community informed and connected to everything the business association is working on. This includes social media, newsletters, emails, organising and promoting events like

	Business After Five, Women's Breakfasts, and the Santa Parade, - Liaising with members, guest speakers, and council - Maintaining our website once the build is complete - Keeping on top of the bookkeeping and financial administration. Membership management is also necessary for effective onboarding and consistent communication with faster response times and having a central point of contact makes it easier for the members and for reporting to the committee.
Describe how your project/s/initiative/s will benefit the community.	The administrator helps us to communicate our wider initiatives on improving Paeroa's town presentation and pride (such as signage improvements, lighting, murals, main street cleanliness, and planting and presentation upgrades), so the community understands what's being done and why. The administration also helps to promote shop local initiatives and campaigns to encourage the community to support local businesses . Having admin support also means we have more capacity to follow up and collaborate with other community groups or businesses working towards similar goals. We have found that having this administrative support helps our message become more clear and more well known. Our awareness has grown for businesses, community groups, and the whole town. They now know who we are, what we're doing to strengthen the town, and how we can help them through stronger digital presence and more consistent communication. Without this support, the level of connection wouldn't be possible.
Have you applied to any other external funding providers? If so, for how much and were you successful? (Please list)	No
What is the timeframe for your project/s/initiative/s?	12 months ongoing throughout the 2026-27 financial year. While individual events and celebrations are seasonal, the admin and bookkeeping workload behind them is not. Business After Five and Women's Breakfast events run regularly across the calendar, alongside weekly social media updates, monthly newsletters, ongoing bookkeeping and financial admin, website updates, and other initiatives and celebrations that arise throughout the year (each requiring promotion and coordination as they come up). The support required is continuous rather than tied to a single project or season.
Describe how your organisation will contribute to this project, either financially or through volunteer time or other.	Our contribution is our volunteer committee time, given largely to guiding strategy, event delivery, and representing the association, alongside covering any shortfall between the funding requested and the actual cost of administrative support. Our members pay a membership fee, and this is an additional fund to our association
Please upload a project/initiative budget.	PBA HDC Budget 2026-27).pdf (67 kb)
Amount requested from Council	6750.00
Have you previously been given assistance by Council or other agencies for this or a similar project?	Yes

Please supply details, who, when and what type of assistance.	The Paita Business Association received the first round of 2026 of the Community Development Grant of $6,750 for administrative support.
Name	Zoe Shepherd
Signature	
Date	09/10/2026

PO Box 17, Paeroa 3640, New Zealand | www.hauraki-dc.govt.nz | info@hauraki-dc.govt.nz | +64 07 862 8609

Coombe & Associates LIMITED
CHARTERED ACCOUNTANTS

PAEROA BUSINESS ASSOCIATION INCORPORATED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2026

CONTENTS

Notes to the Accounts

Statement of Financial Performance

Statement of Movements in Equity

Statement of Financial Position

Schedule of Fixed Assets and Depreciation

Compilation Report

Coombe & Associates LIMITED
CHARTERED ACCOUNTANTS

PAEROA BUSINESS ASSOCIATION INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2026

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1 **STATEMENT OF ACCOUNTING POLICIES**

In accordance with the Chartered Accountants Australia and New Zealand Statements of Standard Accounting Practice we report that:

These financial statements are a special purpose report intended only for the use of the Society. The accounting policies adopted are not in accordance with generally accepted accounting practice.

Accordingly the financial statements should only be relied on for the expressly stated purpose by those whom the financial statements are intended.

Positive Paeroa Incorporated is an Incorporated Society under the Incorporated Societies Act 1908.

Measurement Base

The accounting policies appropriate for the measurement and reporting of earnings and financial position on a historical cost basis have been applied. Reliance is placed on the fact that the entity is a going concern. Accrual accounting is used to match revenues and expenses.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied.

Credit Card

Positive Paeroa Incorporated have a credit card with an approved limit of $1,000.

Fixed Assets & Depreciation

The entity has the following classes of fixed assets:

- Plant and Equipment

All Fixed Assets are stated at cost less accumulated depreciation. Depreciation has been calculated using the rates considered appropriate by the committee. The particular rates and method of depreciation applied are as recorded on the Schedule of Fixed Assets that form part of these Financial Statements.

Unsecured Advance

Sundry Debtors comprise an advance made to a former committee member which was being paid weekly. Total repayment in this period were $0.00. The advance owing $1,161.75 has been written off.

Goods and Services Tax (GST)

These Financial Statements have been prepared on a GST exclusive basis with the exception of Accounts payables,and prepayments which are recorded inclusive of GST.

Coombe & Associates LIMITED
CHARTERED ACCOUNTANTS

PAEROA BUSINESS ASSOCIATION INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2026

Changes in Accounting Policies
There have been no changes in Accounting Policies. All policies have been applied on a basis consistent with those used in previous years.

2 **INCOME**
Income is recognised when it is received. When donation or grant income is received and the conditions attached to the donation or grant are not met at balance date, the unspent portion is recognised as Income in Advance in the Statement of Financial Position.

3 **AUDIT**
These Financial Statements have not been audited.

4 **RELATED PARTY TRANSACTIONS**
Transactions with committee members of Paeroa Business Association Incorporated are not disclosed as they occur on terms and conditions no more or less favourable then those that it is reasonable to expect Paeroa Business Association would have adopted if dealing with these entities at arms length.

5 **CONTINGENT LIABILITIES**
There are no contingent assets or contingent liablities. (2025- Nil)

6 **CAPITAL EXPENDITURE COMMITMENTS**
There were no commitments for capital expenditure at year end. (2025 -Nil)

Coombe & Associates LIMITED
CHARTERED ACCOUNTANTS

PAEROA BUSINESS ASSOCIATION INCORPORATED
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 30 JUNE 2026

2025			2026
	INCOME		
12,000.00	HDC Grant		12,000.00
218.20	Interest Received		63.77
-	Donations		1,700.00
10,581.32	Christmas Parade		9,396.91
-	Community Lighting		6,977.25
-	Other Revenue		2,473.91
-	Woman's Breakfast		434.75
-	Mural Art Funding		17,604.35
4,150.00	Membership Fee		4,050.00
26,949.52	**TOTAL INCOME**		54,700.94
	LESS EXPENDITURE		
-	Mural Art Expenses	18,847.98	
949.38	Promo BA5	1,078.85	
11,711.62	Promo Christmas	11,631.25	
-	Women's Breakfast Expenses	521.73	
3,578.00	Flags	5,288.50	
6,175.19	Community Lighting	7,300.42	
236.39	Committee Expenses	136.80	
980.00	Accounting Fees	965.00	
-	ACC Levies	-84.33	
1,253.66	Advertising	156.00	
-	Administrative Services	7,000.00	
19.11	Printing & Stationery	-	
225.00	Bank Charges	135.00	
86.96	General Expenses	-	
760.75	Subscriptions	1,456.50	
188.32	Telephone & Tolls	111.35	
420.00	Insurance	1,534.00	
26,584.38			56,079.05
	DEPRECIATION		
1,249.00	Plant & Equipment		1,112.00
-	Loss on Sale of Asset		177.00
27,833.38	**TOTAL EXPENDITURE**		57,368.05
-883.86	**EXCESS EXPENDITURE OVER INCOME**		-2,667.11

The above information has been prepared without performance of audit or review engagement.

Coombe & Associates LIMITED
CHARTERED ACCOUNTANTS

PAEROA BUSINESS ASSOCIATION INCORPORATED
STATEMENT OF MOVEMENTS IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2026

2025		2026
	EQUITY ACCOUNT	
33,433.29	Opening Balance	31,387.68
-883.86	**EXCESS EXPENDITURE OVER INCOME**	-2,667.11
32,549.43		28,720.57
	LESS	
1,161.75	Unsecured Advance Written Off	-
31,387.68	**CLOSING BALANCE**	28,720.57

The above information has been prepared without performance of audit or review engagement.

Coombe & Associates LIMITED
CHARTERED ACCOUNTANTS

PAEROA BUSINESS ASSOCIATION INCORPORATED
STATEMENT OF FINANCIAL POSITION
AS AT THE 30 JUNE 2026

2025		2026	
	CURRENT ASSETS		
34,753.76	ANZ Bank	14,182.14	
0.02	ANZ Savings 46	-	
0.20	ANZ Savings 47	0.20	
20,240.00	Accounts Receivable	632.50	
-	GST Receivable	2,004.25	
54,993.98			16,819.09
	FIXED ASSETS		
13,326.33	As per Schedule		12,037.33
68,320.31	**TOTAL ASSETS**		28,856.42
	LESS		
	CURRENT LIABILITIES		
3,364.57	GST Payable	-	
-	ANZ Credit Card	135.85	
649.15	Accounts Payable	-	
32,918.91	Income In Advance	-	
36,932.63			135.85
36,932.63	**TOTAL LIABILITIES**		135.85
31,387.68	**NET ASSETS**		28,720.57
	REPRESENTED BY :		
	EQUITY ACCOUNT		
31,387.68	Equity Account	28,720.57	
31,387.68			28,720.57

.....
(Chairman)
.....
(Date)

.....
(Treasurer)
.....
(Date)

The above information has been prepared without performance of audit or review engagement.

Coombe & Associates LIMITED
CHARTERED ACCOUNTANTS

PAEROA BUSINESS ASSOCIATION INCORPORATED
SCHEDULE OF FIXED ASSETS AND DEPRECIATION
AS AT THE 30 JUNE 2026

Asset	Cost Price	Book Value 01/07/2025	Additions Disposals	Gain/Loss on Disposal	Capital Profit	---- Depreciation ---- Mth	Rate	$	Accum Deprec 30/06/2026	Book Value 30/06/2026
PLANT & EQUIPMENT										
Cabinet	89	3	0	-3						0
Office Furniture	444	10	0	-10						0
Tables x 8	457	41	0	-41						0
Chairs x 40	511	46	0	-46						0
Board Room Table	430	77	0	-77						0
Flag Track System	22,740	10,164				12	8.0% DV	813	13,389	9,351
ACM Signs 3000x1350x3	2,535	1,268				12	10.0% DV	127	1,394	1,141
ACM Sign 3000x2000x1	1,335	668				12	10.0% DV	67	734	601
Events Signs 3000x900x4	2,100	1,050				12	10.0% DV	105	1,155	945
TOTAL PLANT & EQUIPMENT	30,641	13,327		-177				1,112	16,672	12,038

The above information has been prepared without performance of audit or review engagement.

Coombe & Associates LIMITED
CHARTERED ACCOUNTANTS

PAEROA BUSINESS ASSOCIATION INCORPORATED
COMPILATION REPORT
FOR THE YEAR ENDED 30 JUNE 2026

COMPILATION REPORT TO THE COMMITTEE

Reporting Scope

On the basis of information you have provided we have compiled, in accordance with the New Zealand Institute of Chartered Accountants Service Engagement Standard No 2 - Compilation of Financial Information, the financial statements of Paeroa Business Association Incorporated for the year ended 30 June 2026.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared. The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Disclaimer of Liability

A compilation engagement requires us to apply compilation procedures in accordance with SES-2: Compilation of Financial Information, to compile financial statements from information which you provide to us. Those compilation procedures do not include the performance of an audit or review in respect of either the information you provide or the financial information which is compiled from it. Accordingly, neither we nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the information from which the financial information has been compiled.

The financial information is provided at your request and exclusively for your benefit. Neither we nor any of our employees accept any liability of any kind whatsoever, including liability by reason of negligence, to either yourself or any other person for losses incurred as a result of placing reliance on the compiled financial information.

COOMBE & ASSOCIATES LIMITED
CHARTERED ACCOUNTANTS

PAEROA

14th August 2026

Paeroa Business Association Inc: budget table for HDC Community Development Grant (round 2)

All figures excl GST. 2025 and 2026 Actuals are from Financial Statements prepared extemally by Coombes and Associates and were approved and filed following to the September 2026 PBA AGM.

Line	Actual 2025	Actual 2026	Budget 2027	HDC CDG (this application)	Basis for 2027 figure / notes
Income					
Membership fees	$4,150.00	$4,050.00	$3,900.00		Member growth is slow significant need demonstrate value of membership beyond Positive Paeroa years
HDC grant: admin support (CDG)	$12,000.00	$12,000.00	$13,500.00	$6,750.00	The HDC grant is not enough to cover the basic running costs of the association. Needs to increased to ensure sustainability. See note below.
HDC lighting cost reimbursement	-	$6,977.25	$8,500.00		Council reimburses veranda lighting power costs in arears. Association can't continue to take the risk on delivering this unless we receive a multi year commitment of support from the council. Need this indication ASAP as we can't continue to carry this risk.
Santa Parade income (Council)	$8,500.00	$8,500.00	$8,500.00		Assumes same as last year: Council covers the road closure
Santa Parade income (Donations, sponsors, site fees)	$2,081.35	$896.91	$1,500.00		Rotary confirmed support 2026. Hoping for $500 business sponsorship
Mural funding (HDC, Rotary, Hairmecanix)	-	$17,604.35	-		Mural complete. No 2027 funding assumed.
Women's Breakfast income	-	$434.75	$870.00		4 events at the 2026 per-event income (2 events were held in 2026).
Koha / donations	-	$1,700.00	-		No expected donations Koha outside of Mural projects
Interest income	$218.20	$63.77	$60.00		Roughly 2026 level.
Other revenue		$2,473.91	-		
Total income	**$26,949.55**	**$54,700.94**	**$36,830.00**	**$6,750.00**	
Operating costs					
Administration services	-	$7,000.00	$13,500.00	$6,750.00	Contracted admin and bookkeeping: 18 hrs/month x 12 months. This is mission critical to our ongoing viability.
Accounting fee	$980.00	$965.00	$980.00		2026 level.
Advertising	$1,253.66	$156.00	$200.00		Small allowance.
BA5 meeting expenses	$949.38	$1,078.85	$900.00		Monthly events
Bank fees	$225.00	$135.00	$135.00		2026 level.
Committee meetings	$236.39	$136.80	$140.00		2026 level.
Community lighting (power and repairs)	$6,175.19	$7,300.42	$8,400.00		Mercury power power has increased again this year average $650-$700pm
Depreciation (non-cash)	$1,249.00	$1,289.00	$1,289.00		Non cash: Relates to Flag tracks
General expenses, printing and stationery	$106.07	-	$200.00		Nominal level
Insurance	$420.00	$1,534.00	$1,687.40		2026 level. Nominal 10% uplift
Mural art expenses	-	$18,847.98	-		Mural complete.
Santa Parade costs (2025: Promo Christmas)	$11,711.62	$11,631.25	$12,794.38		Budgeted the same 2026 +10% contingency/uplift - including road closure, traffic management etc.
Street flags	$3,578.00	$5,288.50	$3,500.00		Conservative and only will cover limited maintenance. No new flags budgeted.
Subscriptions	$760.75	$1,456.50	$1,500.00		Xero Software, Mail Database/Microsoft etc
Telephone and internet	$188.32	$111.35	$120.00		
Website (build)	-	-	$4,110.00		Admin & Design Co Build $4,110 excl GST.
Website (Maintain and Hosting)	-	-	$750.00		Hosting $250 a year plus Domain Subscriptions and basic maintenance.
Women's Breakfast expenses	-	$521.73	$1,390.00		4 events at the 2026 per-event cost.
ACC levies	-	($84.33)	-		
Total expenses	**$27,833.38**	**$57,368.05**	**$51,595.78**	**$6,750.00**	
Net surplus / (deficit)	**($883.83)**	**($2,667.11)**	**($14,765.78)**	**-**	
Add back depreciation (non-cash)	$1,249.00	$1,289.00	$1,289.00		
Estimated cash result	**$365.17**	**($1,378.11)**	**($13,476.78)**		*Total current bank balance is approx $13,500 as at October 2026.*

Note – Financial Position and Funding Sustainability

The Paeroa Business Association (PBA) operates a lean, delivery-focused financial model, with funding directed towards initiatives, activities and services that support Paeroa's community. The Association does not hold significant cash reserves or maintain a dedicated contingency fund. Our approach is to ensure that funding received from Council and external providers is used responsibly and for its intended purpose, delivering tangible benefits to the community rather than accumulating unnecessary reserves.

Any residual funds remaining from Positive Paeroa to the PBA have been, or are expected to be, fully utilised by the end of 2027 income year.

This steady-state budget reflects the ongoing cost of operating the Association and highlights the importance of Council's continued financial support. Without this investment support, the PBA would be unable to sustain its current operating model or deliver the same level of support, advocacy, events and activity for Paeroa's community.

Council funding is not simply a contribution towards the Association's operating costs; it is an investment in the ongoing vitality, promotion and economic wellbeing of Paeroa.

We acknowledge and sincerely appreciate Council's ongoing support. Alongside external grants and other funding opportunities, this partnership remains critical to the Association's continued operation and its ability to deliver meaningful outcomes for our town. PBA would like to propose to council that there is an increase in the funding to PBA for 2027-2029 CDG Admin Support $25,000 PA plus continued support of $8,500 pa for specific community events (xmas parade).

Appendix D

Hauraki District Council
PO Box 17
Paeroa 3640
New Zealand

Telephone +64 07 862 8609
Email info@hauraki-dc.govt.nz
Website www.hauraki-dc.govt.nz

Community Development Grant

Reference	CDG261531219	**Submitted**	09 Oct 2026 10:14 a.m.

Before you begin

You may wish to create a Log In to our Do It Online portal, if you haven't already. You'll see the Log In option at the top right of this window. By logging in you will be able to save part way through filling in the application form, if needed, and return to complete later. This can be helpful if you need to gather supporting information.

Grant Application

NOTE: All fields in this application form are mandatory.

Incomplete applications or applications that don't include all required supporting documents as set out in the checklist, will not be considered for funding.

If you would like to meet with one of our staff to check your application for completeness prior to submitting it, we are happy to do so. Please phone 07 862 8609 to book an appointment.

Before applying we recommend that you read the HDC Community Development Grant Guidelines.

Declaration

I have the authority to make an application on behalf of my organisation and the information supplied here is correct.	Yes
I understand and agree that contact details, rating and all other information included with this application will be presented to Council in a public meeting and will be accessible by the public.	Yes

Applicant Details

1. Applicant details

Name of applicant/community group	Connecting the Plains
Name of contact person	Shelley Spilsbury
Email	
Postal address:	
Phone	

2. Organisation details

Briefly describe your organisation and the service it provides	We are Connecting the Plains, the Hauraki Plains Business Association.
Number of paid employees	0
Number of volunteers	10
What is your organisation's primary source of funding? e.g. grants, donations, fees or charges, or government funding	Grants and Council funding
Is your organisation a registered Incorporated Society?	Yes
Incorporation number	50253487
Is your organisation a registered Charity?	No
Is your organisation registered for GST?	No

Please attach evidence of:

- Your organisation's statement of financial position for the previous financial year (if available) and/or a bank statement less than three months old;
- Budget projection for the next financial year (if available);

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Upload documents	Bus_First_Transact-2026-09-30.pdf (32 kb)
Upload documents	Connecting the Plains 26 27 budget.xlsx (9 kb)

Project Details

3. Project/initiative details

In which area will the project/s/initiative/s take place? (Tick all that apply)	• Plains
Describe the project/s/initiative/s your organisation is requesting funding for and how it meets the grant guidelines/criteria: (Can include more than one).	We are applying for various funds - Operational costs of $2004.75. This helps pay our insurance, our accountant fees and much needed walkie talkies for our events - as we have had to borrow comms devices before now and they don't always work the best. Advertising of $1600.00. Our main target audience is through Facebook but we would like to widen this by using signs at each entrance into town, but have them adaptable for certain events that the community is holding. Business networking of $4000.00, this is to include 4 BA5 events. We are just about to have our first one, hoping it will be successful and we can build on that for the next ones. Township support of $6000.00, $1500 per town. We send

	out a survey asking the communities about ideas or things they would like in their area and then have a meeting from there to discuss the focuses. Town centre enhancements/Placemaking support - $5500.00. We are looking at 2 barbeque tables with seating, 1 by NT bakery where the broken table is and 1 in the Dudding reserve - nice central part of town. We are also planning to light up the tree at Dudding reserve - by lighting up the bottom. Community event support of $2000.00.
Describe how your project/s/initiative/s will benefit the community.	Our township support will directly benefit the towns as it will be from ideas that they put forward. The lighting will be able to be changed with specific awareness months such as cancer, prostrate etc, showing we as a community show support when its needed. BA5's will help to connect the businesses in our areas together for valuable networking opportunities. Barbeque tables are much needed for people stopping to have food, a break.
Have you applied to any other external funding providers? If so, for how much and were you successful? (Please list)	We applied for funding for our Mural project, yes we were successful.
What is the timeframe for your project/s/initiative/s?	12 months
Describe how your organisation will contribute to this project, either financially or through volunteer time or other.	You will see we have quite a bit of money in our account. We have to return just over $8000.00 from last year's funding round of unspent money. We are going to use some of our surplus funds to help with our shortfall of our projects. We are all going to volunteer our time for the Santa parade and Ba5 events.
Please upload a project/initiative budget.	Connecting the Plains 26 27 budget.xlsx (9 kb)
Amount requested from Council	12000.00
Have you previously been given assistance by Council or other agencies for this or a similar project?	Yes
Please supply details, who, when and what type of assistance.	we applied for money last year for some of these initiatives but we did not have enough time to complete everything so we are returning the money and applying again.
Name	shelley Spilsbury
Signature	
Date	09/10/2026

2026/2027 Connecting the Plains Budget

Budget Category	Item / Purpose	Details	Budget Amount	HDC Grant
Operational Costs	8 Walkie talkies for events		$378.00	$378.00
Operational Costs	Insurance		$626.75	$626.75
Operational Costs	Accountant		$1,000.00	$1,000.00
Advertising	Facebook & local papers		$1,200.00	$1,200.00
Advertising	Reusable Event Signage	upgrades to existing township signs adding upcoming event slot for easy repurposing - owned by CTP	$1,000.00	$1,000.00
Business Networking	4 x BA5		$4,000.00	$2,000.00
Township Event Promotion and Shop Local Initiatives	Ngatea, Kaiaua, Turua & Kerepehi	$1,500 per town - Drive event promotions such as Ngatea Car Show (Aid with promotion and flyers) and location shopping - shop and win promo	$6,000.00	$1,650.00
Town Centre Enhancements / Placemaking Support	Tree Lights	Quotes still coming - bottom lit tree lighting on Pauls Drive Ngatea - Colour changing for events	$2,500.00	$2,500.00
Town Centre Enhancements / Placemaking Support	Barbeque tables x 2	NT Grass & Dudding Reserve currently. Aiming to work with council to see more suitable options within the Plains Ward	$3,000.00	$1,000.00
Community Event Promotion and Marketing	Such as Lions Family Fun Day	Promotion partnership for Lions family fun day and NZMCA caravan event	$2,000.00	$645.25
Santa Parade	Have applied for separate funding		$8,900.00	
Hauraki Plains Mural	Creative Communities grant & separate funding		$25,000.00	
TOTAL BUDGET (calculated)			$55,604.75	
Funding Requested				$12,000.00

sum

BNZ
Thames Store
Telephone 0800 800 468
Facsimile 07 868 8051

THE MEMBERS, CONNECTING THE PLAINS, 16 Orchard West Rd, Ngatea, 3503

Bus First Transact

ACCOUNT NAME

ACCOUNT NUMBER
02-0456-0191909-000

STATEMENT NO. 25
FOR THE PERIOD
31 AUGUST 2026 TO 30 SEPTEMBER 2026

OPENING BALANCE 24,458.38

Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance

*** NO TRANSACTIONS FOR THE PERIOD ***

CLOSING BALANCE 24,458.38

Current interest rate percent per annum applicable to this account in respect of overdrawn balances is 20.950. There is no required payment applicable to this statement period provided the limit has not been exceeded.

Appendix E

Hauraki District Council
PO Box 17
Paeroa 3640
New Zealand

Telephone +64 07 862 8609
Email info@hauraki-dc.govt.nz
Website www.hauraki-dc.govt.nz

Community Development Grant

Reference	CDG261530436	**Submitted**	08 Oct 2026 07:45 p.m.

Before you begin

You may wish to create a Log In to our Do It Online portal, if you haven't already. You'll see the Log In option at the top right of this window. By logging in you will be able to save part way through filling in the application form, if needed, and return to complete later. This can be helpful if you need to gather supporting information.

Grant Application

NOTE: All fields in this application form are mandatory.

Incomplete applications or applications that don’t include all required supporting documents as set out in the checklist, will not be considered for funding.

If you would like to meet with one of our staff to check your application for completeness prior to submitting it, we are happy to do so. Please phone 07 862 8609 to book an appointment.

Before applying we recommend that you read the HDC Community Development Grant Guidelines.

Declaration

I have the authority to make an application on behalf of my organisation and the information supplied here is correct.	Yes
I understand and agree that contact details, rating and all other information included with this application will be presented to Council in a public meeting and will be accessible by the public.	Yes

Applicant Details

1. Applicant details

Name of applicant/community group	P3 Trust
Name of contact person	Nigel Rogers
Email	
Postal address:	
Phone	

2. Organisation details

Briefly describe your organisation and the service it provides	P3 Trust is established to increase the wealth, sustainability and satisfaction of dairy farmers on the Hauraki Plains and uplifting the wellbeing of the wider community via: Monitor farms; Newsletters; Field days; connecting with Hauraki Plains College for student education
Number of paid employees	0
Number of volunteers	8
What is your organisation's primary source of funding? e.g. grants, donations, fees or charges, or government funding	Grants
Is your organisation a registered Incorporated Society?	No
Is your organisation a registered Charity?	No
Is your organisation registered for GST?	Yes
GST Registration Number	107-749-217

Please attach evidence of:

- Your organisation's statement of financial position for the previous financial year (if available) and/or a bank statement less than three months old;
- Budget projection for the next financial year (if available);

</li

Upload documents	Draft 2026 P3 Trust Annual Report.pdf (541 kb)

Project Details

3. Project/initiative details

In which area will the project/s/initiative/s take place? (Tick all that apply)	• Whole District
Describe the project/s/initiative/s your organisation is requesting funding for and how it meets the grant guidelines/criteria: (Can include more than one).	Key Program includes 3 monitor farms with bi-weekly newsletters and 2 Field days per year aimed at improving profitable, progressive and sustainable best practice for farming on the Hauraki Plains. Specific purpose for the funds is to cover Monitor Farms costs and Project Manager reimbursement
Describe how your project/s/initiative/s will benefit the community.	P3 Monitor Farms and Field days directly educate farmers and community stakeholders as well as students via education series in association with Hauraki Plains College. This includes 340+ herds located on the Hauraki Plains as

	well as farm staff student and other rural professionals that work in the area as well as other community stakeholders. Improved profitability of farms on the Hauraki Plains leads to sustainability and satisfaction of dairy farmers on the Hauraki Plains and uplifting the wellbeing of the wider community.
Have you applied to any other external funding providers? If so, for how much and were you successful? (Please list)	Haurakian Charitable Trust - $10000 Waikato Farmers Trust - $10000 Hauraki Plains College - $5000
What is the timeframe for your project/s/initiative/s?	P3 Trust is an ongoing project that has been running for a number of years and is looking to continue.
Describe how your organisation will contribute to this project, either financially or through volunteer time or other.	Current proposed funding model for the P3 Trust is to secure funding from 3 trusts whose values align with the P3 trust, contributing $10,000 each per year with the remaining raised via other local funding or donations from local farmers who value the information and wish to contribute back to the local community. We have currently secured $10,000 from the Haurakian Charitable trust and $10000 from Waikato Farmers Trust with other support from Nick Hoogeveen and associates and Perrin Ag consultants. P3 Committee members are made up of local farmers and rural professionals who volunteer their time to ensure the ongoing success of the P3 Trust.
Please upload a project/initiative budget.	P3 Trust Annual Budget 26-27.docx (78 kb)
Amount requested from Council	5000.00
Have you previously been given assistance by Council or other agencies for this or a similar project?	No
Name	Nigel Rogers
Signature	
Date	08/10/2026

Nick Hoogeveen & Associates
CHARTERED ACCOUNTANT

Annual Report

P3 TRUST
For the year ended 31 March 2026

Prepared by Tessa Fisher

DRAFT

Nick Hoogeveen & Associates
CHARTERED ACCOUNTANT

Contents

3 Compilation Report

4 Approval of Financial Report

5 Statement of Profit or Loss

6 Balance Sheet

7 Statement of Changes in Equity

8 Notes to the Financial Statements

DRAFT

Nick Hoogeveen & Associates
CHARTERED ACCOUNTANT

Compilation Report

P3 TRUST
For the year ended 31 March 2026

Compilation Report to the Trustees of P3 TRUST.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of P3 TRUST for the year ended 31 March 2026.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Trustees are solely responsible for the information contained in the financial statements and have determined that the Special Purpose Reporting Framework used is appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

Independence

I am currently a Trustee and the Treasurer of the P3 TRUST, and therefore can not be considered independent of the P3 TRUST.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

DRAFT

_____

Tessa Fisher CA

Dated: 17 June 2024

Nick Hoogeveen & Associates
CHARTERED ACCOUNTANT

Approval of Financial Report

P3 TRUST
For the year ended 31 March 2026

The Trustees are pleased to present the approved financial report including the historical financial statements of P3 TRUST for year ended 31 March 2026.

APPROVED

For and on behalf of the Trustees.

_____

Ilyse Jennens

Date 17th June 2024

_____

Tessa Fisher

Date 17th June 2024

DRAFT

Nick Hoogeveen & Associates
CHARTERED ACCOUNTANT

Statement of Profit or Loss

P3 TRUST

For the year ended 31 March 2026

	NOTES	2026	2025
Gross Profit of Project		-	-
Trading Income			
DairyNZ - P3 Funding		34,725	24,950
Total Trading Income		**34,725**	**24,950**
Other Income			
Interest Income		208	1,117
Total Other Income		**208**	**1,117**
Total Income		**34,933**	**26,067**
Expenses			
P3 Administration			
P3 Trust - Administrative Costs		-	300
P3 Trust - Bank Fees		120	120
P3 Trust - Consulting & Accounting		-	150
P3 Trust - Entertainment		-	738
P3 Trust - Gifts		-	297
P3 Trust - Subscriptions		948	804
Total P3 Administration		**1,068**	**2,408**
Spider / Focus Farm			
Spider / Focus Farm - Farm Software		840	1,680
Spider / Focus Farm - External Consultant		31,799	18,093
Spider / Focus Farm - Gifts		322	-
Spider / Focus Farm - Soil Analysis		298	2,588
Total Spider / Focus Farm		**33,258**	**22,361**
Total Expenses		**34,326**	**24,769**
Profit (Loss) Before Taxation		**607**	**1,298**
Trustees Income Before Tax		**607**	**1,298**
Taxation and Adjustments			
P3 Trust - Income Tax Expense		170	428
Total Taxation and Adjustments		**170**	**428**
Net Trustees Income for the Year		**437**	**870**

DRAFT

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Nick Hoogeveen & Associates
CHARTERED ACCOUNTANT

Balance Sheet

P3 TRUST
As at 31 March 2026

	NOTES	31 MAR 2026	31 MAR 2025
Assets			
Bank			
Cheque Account		41,738	74,748
Total Bank		**41,738**	**74,748**
Current Assets			
GST		12,886	12,963
Provision for Tax Payable		40	141
Total Current Assets		**12,926**	**13,105**
Total Assets		**54,664**	**87,853**
Liabilities			
Current Liabilities			
Accounts Payable		39,368	72,993
Total Current Liabilities		**39,368**	**72,993**
Total Liabilities		**39,368**	**72,993**
Net Assets		**15,296**	**14,859**
Equity			
Retained Earnings		15,296	14,859
Total Equity		**15,296**	**14,859**

DRAFT

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Nick Hoogeveen & Associates
CHARTERED ACCOUNTANT

Statement of Changes in Equity

P3 TRUST

For the year ended 31 March 2026

	2026	2025
Trust Capital		
Opening Balance	14,859	13,990
Increases		
Trustees Income for the Period	437	870
Total Increases	**437**	**870**
Total Trust Capital	**15,296**	**14,859**

DRAFT

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Nick Hoogeveen & Associates
CHARTERED ACCOUNTANT

Notes to the Financial Statements

P3 TRUST
For the year ended 31 March 2026

1. Reporting Entity

P3 TRUST is a trust established by a trust deed dated 12th of November 2012, and subject to the Trusts Act 2019. P3 TRUST is engaged in the business of dairy farming promotion.

This special purpose financial report was authorised for issue in accordance with a resolution of trustees dated 17 June 2024.

2. Statement of Accounting Policies

The accounting principles recognised as appropriate for measuring and reporting earnings and financial position on a historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Basis of Preparation

These financial statements have been prepared in accordance with the Special Purpose Framework for use by For-Profit Entities (SPFR for FPEs) published by Chartered Accountants Australia and New Zealand.

The financial statements have been prepared for taxation purposes.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Revenue Recognition

Funding received that requires specified future conditions to be met is recognised as a liability on receipt. The grants are recognised as income over the period that the specified conditions are complete and the associated costs are recognised.

Income Tax

Income tax is accounted for using the taxes payable method. The income tax expense in profit or loss represents the estimated current obligation payable to Inland Revenue in respect of each reporting period after adjusting for any variances between estimated and actual income tax payable in the prior reporting period.

Goods and Services Tax

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

DRAFT

P3 Trust Annual Budget Funding Required is as follows – 2026/27

Expenses:

Administration	$ 8,000
Monitor Farm Costs	$ 6,000
Project Manager	$38,996
Total Funding Requirements	**$52,996**

Income: -Funded via Support from Business

Haurakian Trust	$10000
Waikato Farmers Trust	$10000
Hauraki College	$ 5000
Funding in Kind	
- Nick Hoogeveen & Associates	$ 3,000
- Perrin Ag	$ 5,565
Total Income/Funding	**$33,565**

Balance of Cash Funding Required	**$19,431**

P3 Field Day

Wearable Technology

THURSDAY 28TH NOVEMBER 2024 | 10.45AM

Hosts: James and Shannon Burke

Location: 1142 Hauraki Road, Paeroa

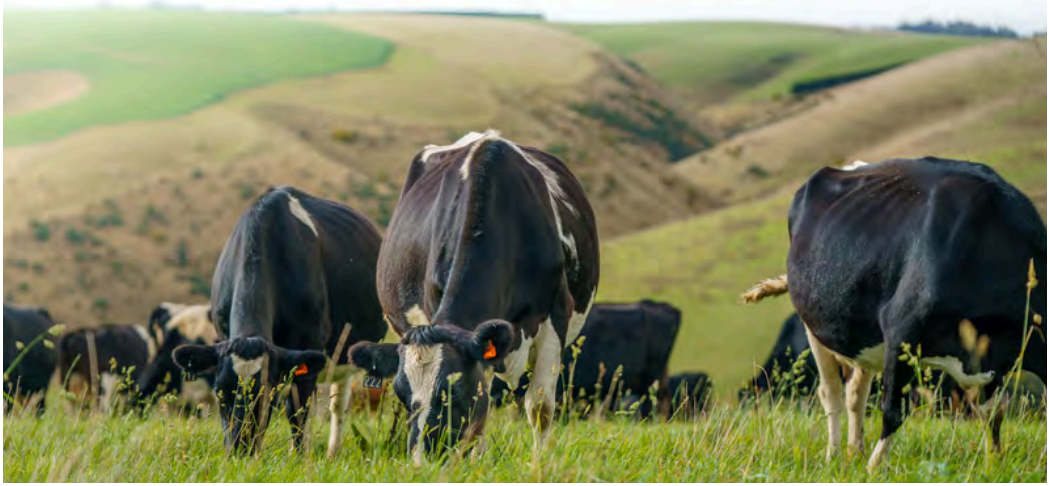
The following wearable suppliers will be in attendance

Event Overview

Join us for an informative day on the Burkes' farm, where we'll dive into technology driven farming, animal health advancements, and practical insights of cow monitoring systems from our monitor farmers.

What we'll cover:-

- **Season-to-date Overview:** Updates from the monitor farms.
- **Cow Monitoring Technology:** A closer look at why the Burkes chose **CowManager** benefits, challenges, costs, and what the future holds.
- **Animal Health Insights:** Learn how the technology enables live herd health and nutrition decision making and is transforming relationships with vets.
- **Shared Experiences:** Insights from the Burtons **(Allflex SenseHub)** and Grays **(Halter)** on how cow monitoring systems are reshaping their farming practices.



P3 Dairy
Profitable, Progressive Plains

DairyNZ

AGENDA

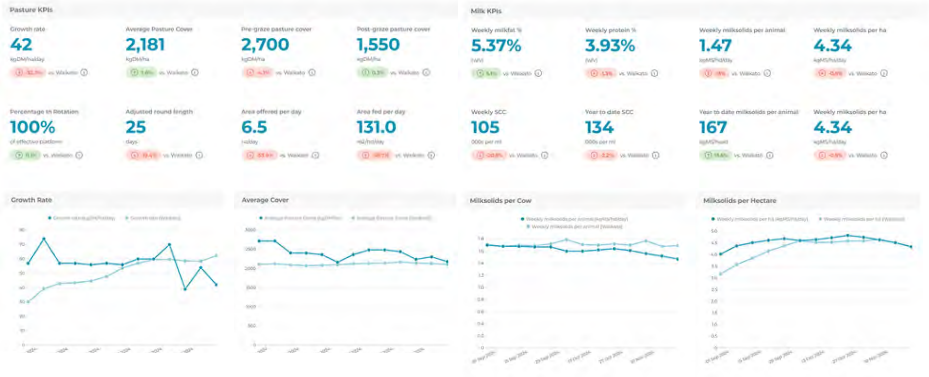
28th November 2024 at Burkes

Time	Topic	Speakers
10.50am	Introduction, Health & Safety and Housekeeping Presentation to Craig	Ilyse Jennens (P3 Chair)
11.00am	Monitor Farm Updates • Mating Results & Intervention • Cost control and projected farm working expenses for the season • Learnings from this season • Plans for next 3 months • Capital Investment plans	John Garrett and Monitor Farms - Grays: Neil and Teagan Gray Haurakian Charitable Trust: Ciaran Tully and Donald Mclean Burtons: John and Ryan Burton
11.20am	An outline of Cow Manager Technology specifications and pricing	John Garrett and Cow Manager Reps
11.30am	The decision to Install CowManager • Considerations • Financial Factors • Why CowManager • Drafting Gate • What's Changed? • Trusting the Data	John Garrett and host farm: James and Shannon Burke
11.50am	How does wearables technology enable live herd health and nutrition decision making, and how does this transform the relationships between farmers and vets.	John Garrett and Greg Lindsay (Franklin Vets)
12.00pm	An outline of Allflex SenseHub technology specifications and pricing	John Garrett and Allflex Reps
12.10pm	The impact that Allflex SenseHub has had on their farming system over the past 4 years.	John Garrett and John and Ryan Burton
12.25pm	An outline of Halter technology specifications and pricing	John Garett and Halter Reps
12.35pm	The impact that Halter has had on their farming system over the past 2.5 years.	John Garrett and Neil and Teagan Gray
12.50pm	Drafting Gate - review of the Burkes drafting gate and placement in the cowshed	John Garrett, James Burke and Nick van Baar
12.55pm	Summary and lunch provided by CowManager	

Monitor Farm Update

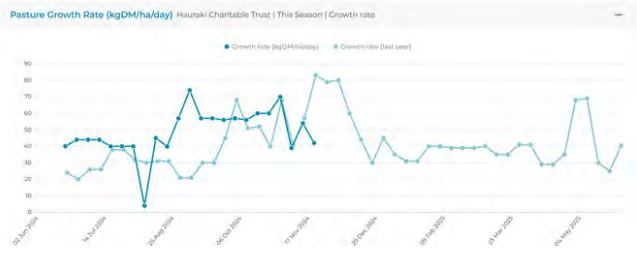
The Haurakian Charitable Trust

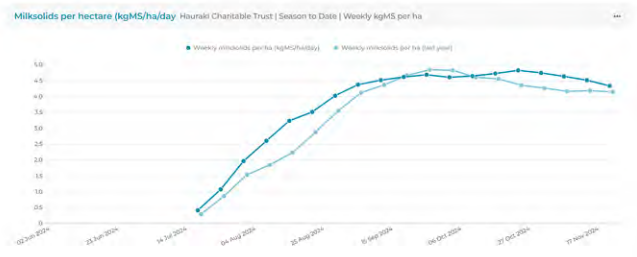
Report from 19th of November



Year to Date comparisons vs last season







FARM KPI's

Peak Cows: 500
Projected KGMS: 173,380
Effective Ha: 170
Estimated Total Feed:
110T of PK
265T of Grass Silage

FINANCIAL KPI's

FWE Actual plus forecast for 2024/25 is $641,514 or $3.70/kgMS, excluding labour.

Based on an annual $9.50 payout, the following seasonal performance per Ha is expected -

Gross Income per Ha
$ 8,377

FWE Expenses per Ha
$ 3,772

Cash Farm Operating Surplus per Ha
$ 4,605

Actuals to Oct - Budget for remainder of season

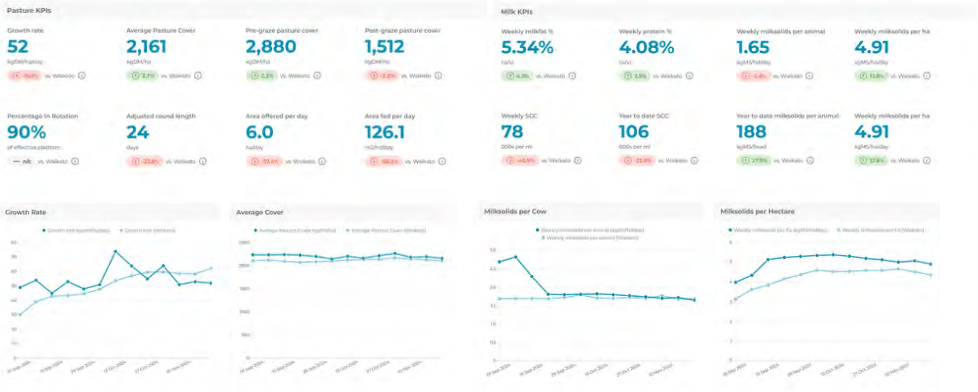
Note: no adjustments for the following have been made -

1. Labour as all paid via CM
2. Support block, as young stock are grazing
3. Depreciation, as non cash
4. Feed on hand, as expected to be similar to opening

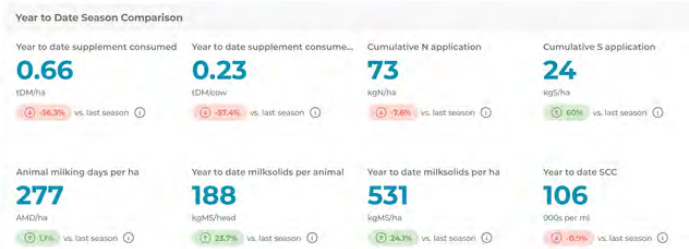
Monitor Farm Update

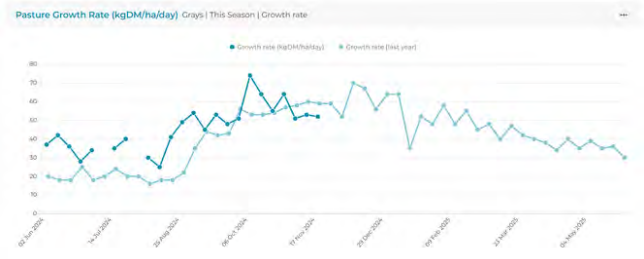
Grays Farm

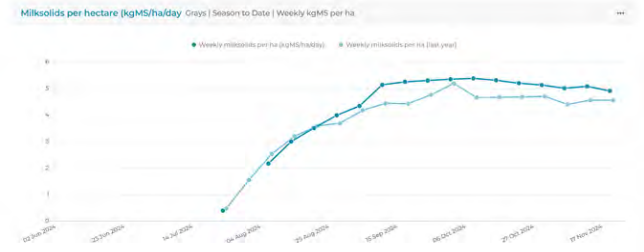
Report from 19th of November



Year to Date comparisons vs last season







FARM KPI's

Peak Cows: 475
Projected KGMS: 175,993
Effective Ha: 163
Estimated Total Feed:
- 75T Maize
- 200T of PK
- 90T of Grass Silage

FINANCIAL KPI's

FWE Actual plus forecast for 2024/25 is $858,318 or $4.90/kgMS, excluding labour.

Based on an annual $9.50 payout, the following seasonal performance per Ha is expected -

Gross Income per Ha

$ 11,994

FWE Expenses (incl Labour and adjustments) per Ha

$ 7,327

Cash Farm Operating Surplus per Ha

$ 4,667

Actuals to Oct Budget for remainder of season

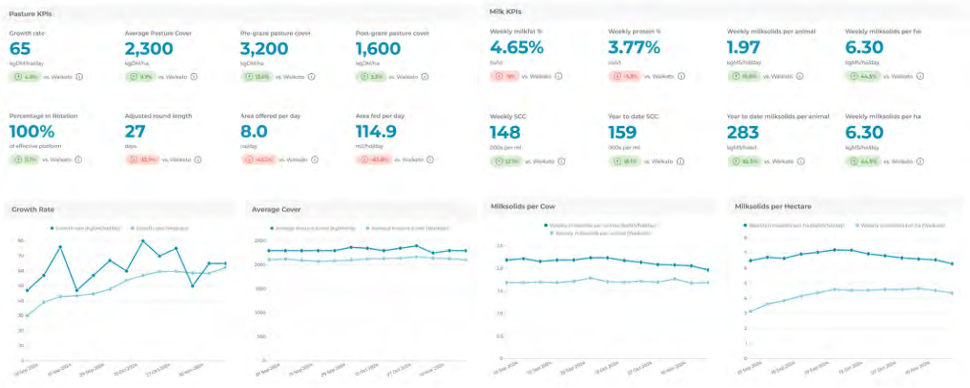
Note: the following adjustments have been made -

1. 0.4 FTE labour adjustment
2. Support block adjustment
3. No Depreciation, as non cash
4. No feed on hand, as expected to be similar to opening

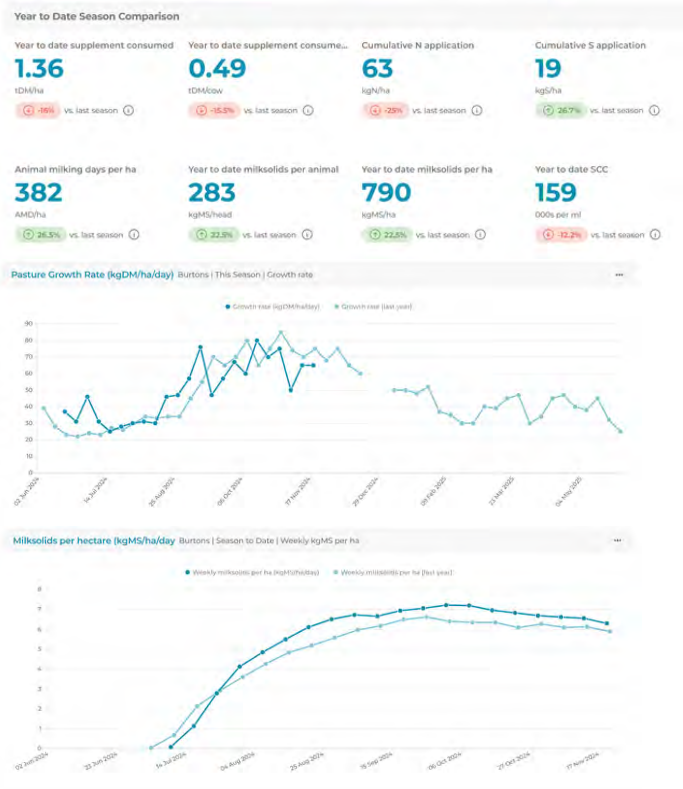
Monitor Farm Update

Burtons Farm

Report from 19th of November



Year to Date comparisons vs last season



FARM KPI's

Peak Cows: 700
Projected KGMS: 323,447
Effective Ha: 215
Estimated Total Feed:
- 150T Maize
- 700T of In Shed
- 300T of Grass Silage

FINANCIAL KPI's

FWE Actual plus forecast for 2024/25 is $1,422,162 or $4.39/kgMS, excluding labour.

Based on an annual $9.50 payout, the following seasonal performance per Ha is expected -

Gross Income per Ha

$ 12,559

FWE Expenses (and adjustments) per Ha

$ 7,242

Cash Farm Operating Surplus per Ha

$ 5,317

Actuals to Oct - Budget for remainder of season

Note: the following adjustments have been made -

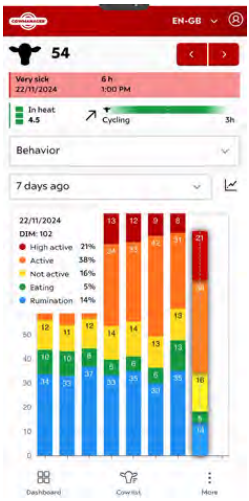
1. 0.4 FTE labour adjustment
2. Support block adjustment
3. No Depreciation, as non cash
4. No feed on hand, as expected to be similar to opening

Wearables

James and Shannon Burke

COWMANAGER

Installed Aug / Sept 2024



Why?

- Cost
- The data captured
- Future developments
- type of wearable
- various payment options

Financial Assessment

- Improved animal health costs, due to early detection
- Reduced labour costs with 'milkers' required for relief work
- Reduced mating costs
- Improved efficiencies, and therefore savings amongst running costs
- Best value for money for data provided
- Owning the product at the end of the term
- Will provide time for James

FARM KPI's

Peak Cows: 432
Projected KGMS: 170,000
Effective Ha: 140
Estimated Total Feed:
10HA Maize
200T of In Shed
300-400 bales on farm
200 bales bought in

FINANCIAL KPI's

FWE Actual plus forecast for 2024/25 is $909,055 or $5.35/kgMS, excluding labour.

Based on an annual $9.50 payout, the following seasonal performance per Ha is expected -

Gross Income per Ha

$ 12,857

FWE Expenses (and labour adjustments) per Ha

$ 7,207

Cash Farm Operating Surplus per Ha

$ 5,650

Actuals to Oct - Budget for remainder of season

Note: the following adjustments have been made -

1. 1 FTE labour adjustment
2. No support block adjustment
3. No Depreciation, as non cash
4. No feed on hand adjustment has been made.

Examples of Practical Use

PRE-CALVING / DRY PERIOD:
Feed intakes and rumination data can be monitored to identify cows with significantly below-average intake. This is often seen in R3s or older cows whose feeding behaviour isn't aggressive enough to meet their intake requirements. These cows can be removed and placed in a preferentially fed mob to ensure they receive adequate nutrition.

CALVING:
Milk Fever Risk Detection: Health alerts triggered by a drop in feed intake can help identify cows in the early stages of milk fever. Early intervention ensures quicker recovery and reduces complications.
Calving Indicators: Heat alerts provide a reliable indication of cows that have calved. This allows you to check the springer mob in the morning with a clear understanding of which cows should have calved overnight.

"Forward thinking and future development"

Modules
Animal Health
Mating
Rumination

What has changed on farm so far?

No tail painting for mating.
Time for senior staff, as not required to be in the cowshed drafting for mating as cows on heat are being detected and automatically drafted.
Time has been invaluable for James - as he can continue with additional income earning tasks, and more time available for strategic thinking.

Install...

Homework was completed by discussing with other farmers who had installed CowManager or similar tech. There was nothing unexpected, and the drafting gate cost expectations were outlined upfront.

MATING:

Pre-Mating Monitoring: Pre-mating data provides insights into which cows have cycled by Planned Start of Mating (PSM), eliminating the need for tail painting to identify pre-heats.

Optimising Breeding Programmes: Breeding programmes can be utilised more effectively. For example, administered PG shots to cows that cycle the week before PSM, bringing them forward into Week 2 of mating. All required data for such strategies is readily available from CowManager.

Sexed Semen Timing: CowManager assists in optimising the timing for sexed semen use, improving conception rates. This has multiple benefits, including producing more heifer calves, reducing the need for bulls, and minimising bobbies.

All AI Programme Management: Can run an all-AI programme, with CowManager and Easy Dairy drafting system ensuring all cows due for AI are drafted automatically every morning post-milking. The system is flexible, allowing adjustments for morning and afternoon AI timings.

Reduced Reliance on Visual Aids: Not having to rely on tail paints or other visual cues significantly reduces stress, especially during an 11-week all-AI programme.

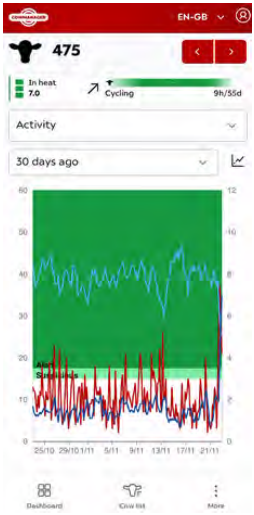
REMAINDER OF THE SEASON:

Health Monitoring: Health alerts are generated when rumination and eating numbers drop, signalling potential issues like mastitis, gut infections, or lameness. This enables earlier intervention, with sick cows identified automatically, removing the need to manually examine the herd for mastitis or other conditions.

Cost Structure vs Waikato DairyNZ 2024 Estimate

Benchmark kgMS per Ha: 1,235 vs Burkes projected of 1,214kgMS per Ha

	Per KG/MS		Per Cow		Per Ha	
	Burkes	Benchmark	Burkes	Benchmark	Burkes	Benchmark
Labour Expenses (Incl Unpaid)	1.19	1.24	470	505	1,450	1,481
Stock Expenses						
Animal Health/Bloat	0.29	0.32	115	130	353	382
Breeding & Testing	0.33	0.19	130	76	400	223
Dairy Shed Expenses	0.08	0.08	33	32	102	94
Electricity - Farm	0.14	0.14	53	56	165	164
Total Stock Expenses	0.84	0.73	331	294	1,020	863
Feed Expenses						
Supplements & Crops	1.26	1.95	495	797	1,528	2,341
Grazing	0.61	0.46	238	190	736	557
Total Feed Expenses	1.86	2.41	734	987	2,264	2,898
Other Farm Working Expenses						
Fertiliser	0.53	0.53	210	224	647	655
Cartage & Freight	0.08	0.08	32	34	100	99
Weed & Pest Control	0.00	0.04	1	17	3	49
Vehicle Expenses	0.28	0.27	111	107	342	317
Repairs & Maintenance	0.36	0.48	144	196	443	576
Total Other Farm Working Expenses	1.26	1.40	497	578	1,534	1,696
Overheads						
Administration	0.17	0.17	66	71	204	208
Insurance	0.10	0.08	41	33	126	98
ACC	0.02	0.03	9	13	29	38
Rates	0.43	0.12	171	50	527	148
Total Overhead Expenses	0.73	0.40	287	167	886	492
TOTAL DAIRY OPERATING EXPENSES	**5.89**	**6.18**	**2,318**	**2,531**	**7,154**	**7,430**

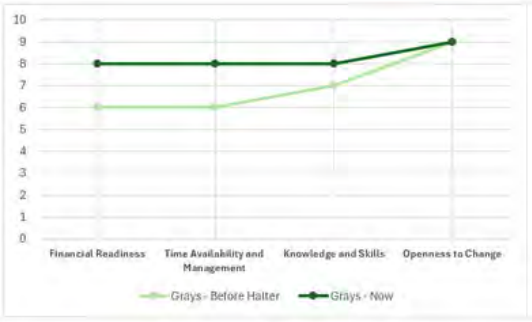


Considerations for Installing Wearable Technology

Farm Goals: Define objectives (e.g., health monitoring, production optimisation) and key metrics to track.
Technology Compatibility: Ensure system integration and connectivity (Wi-Fi, cellular).
Farm Environment: Check durability for farm conditions and transmission range for grazing areas.
Ease of Use: Evaluate ease of installation, maintenance, and user-friendly dashboards.
Animal Welfare: Ensure wearables are comfortable, properly sized, and stress-free for animals.
Staff Training: Provide necessary training and assess labour impacts.
Cost and ROI: Consider upfront and ongoing costs, and assess economic benefits.
Data Privacy: Clarify data ownership and ensure strong security measures.
Supplier Support: Choose suppliers offering reliable technical support and warranties.
Regulatory Compliance: Adhere to animal welfare standards and data protection laws.
Scalability: Plan for future herd expansion or additional functionality.
Backup Systems: Ensure data backup and reliable power supply for remote areas.

Personal Evaluation for Tech Investment

Personal evaluation is as critical as assessing the farm's operational aspects. Change requires reflection on personal readiness, skills, and mindset, as these directly impact decision-making and implementation.
The below line chart is a simple way to visualise trends and relative strengths across the categories that impact the value each farm would gain from investing in technology.



Financial Readiness: Evaluate the financial performance and position of both you and your business. Use tools like DairyBase benchmarks to assess your standing, with a score of 5 indicating performance at benchmark.
Time Availability and Management: Reflect on your ability to allocate sufficient time for implementing, learning, and utilising the technology effectively.
Knowledge and Skills: Assess your technical expertise and ability to adapt to new systems or processes.
Openness to Change: Evaluate your attitude towards innovation and adaptability in response to new information or circumstances.

"Working on your business, not in your business"

STRATEGIC THINKING

We Value Your Feedback and Involvement

We're currently planning next season's activities and want your input! **Do you have feedback** on our activities? We'd love to hear from you. **Know of innovative practices** to showcase? Share your ideas with us. **Want to contribute** your time and expertise to the P3 Trust? Let's chat! Speak with one of our Trustees or reach out to us on **Facebook.**

Information has been prepared by:

Nick Hoogeveen & Associates
CHARTERED ACCOUNTANT

Supported by:

DairyNZ

Karl Farms Limited

P3 Trust Field Day Event



SMART SHELTER COMPOSTING BARN

Looked at options to replace four soon to be non-compliant wintering pads.

A Smart Shelter composting barn didn't require an upgrade to effluent, as effluent is at capacity currently.

Finance was a restriction; therefore, one barn was constructed which caters for 360 cows, and allows a second barn to be constructed at a later date to ensure all stock are able to be catered for.

Life span of the shed, and the durability of the roof were an important factor in determining this solution.

The master plan is to build a second, slightly smaller shed.

No major changes to the second shed, other than ensuring the water system is the correct size at the start.

SYSTEM CHANGE FOR 2023/24 SEASON

OAD through to beginning of August. All cows calving after had minimum of 3 weeks on OAD. Heifers and lights on OAD all season. OAD on whole herd beginning of January.

Benefits – Staff requirements and work balance, just under 10% empty rate with 10 weeks mating, and no intervention. 15% 2022/23 season and $7K of CIDR's costs. Cows in better condition. Largest financial savings are made in reduction in feed.

Impact	2022/23	2023/24	Dollar Value
Production	235,400kgMS	230,000kgMS	$ (32,670)
In Shed Feed	221T	160T	$ 36,600
PKE	116T	47T	$ 31,050

STATS

Current Farming Practice

Approx runoff silage 200 Bales

Inshed Meal 160T

PKE (calves also) 47T

Maize grown – 15.8Ha on Milking Platform

Replacements and Carryovers at Runoff, 5Ha Maize grown at runoff.

3.2 FTE's

190 Ha Effective Milking platform

600 Cows

Target Production 230,000kgMS

Average production from 2018 – 2022 – 218,709kgMS

230,000kgMS is an achievable target without the barn, and was achieved in 2020/21 season.

Best production –

2016/17 244,005kgMS

2017/18 236,213kgMS



PROJECT COST

ESTIMATE
$360,000

ACTUAL
$390,000

Shed & Rip	$325,000
Concrete	$ 20,000
Clay	$ 40,000
Drainage	$ 5,000
TOTAL	**$390,000**
Initial Chip	*$ 45,000*

TODAYS PRICE??



CONSIDERATIONS

1. Environmental Sustainability, standoff areas were non-compliant.
2. Animal welfare – heat stress | no concrete – feet health

ECONOMICS ASSESSMENT

Project estimate - $360,000
Estimated that 50% of value would add to farm value, balance to be recovered over 25 year period (roof warranty period).

Annual Financial Benefit Required –

Depreciation	$180,000 / 25 years	$ 7,200
Interest on $360,000 at 7%		$25,200
Additional Annual Woodchip costs		$15,000
TOTAL		**$47,400**

Increased productivity –
Lower energy loss (heat stress)
15% increase over 90 days for 300 cows
5,940kgMS at $8.00 $47,520

Total Benefits Achievable $ 120

Small net result – but compliance and environmental sustainability is achieved.

Benefit of additional pasture growth due to pasture management will be achieved each season, to different extents. Additional benefit of feed utilization and reduction of wastage also to be achieved.

Hard to quantify the value for this assessment.

Farm owners shareholders and directors include **Mike & Brenda Karl**.
Kieran Taaffe has operated the farm since 1st of June 2022, currently in 2nd season, he previously operated the farm 7 years ago.

POST EVALUATION

- ☑ Increased Pasture Growth – residual management and minimizing pugging.
- ☑ Retaining chip for crop paddocks
- ☑ Utilized as a feedlot during droughts.
- ☑ Peace of mind in wet conditions
- ☑ Split shed to use for Springers to calve – more options for management.
- ☑ Cows calving out of the weather, in better conditions.
- ☒ Staff time requirements for ripping
- ☒ Ideally, another tractor is required.
- ☑ Increased water consumed by cows. Replaced troughs to a bigger size.

FINANCIAL ASSESMENT

Production target achieved	**230,000 kgMS**
Feed savings	$ 77,000
Less:	
Interest cost on $390,000 at 7%	$ 27,300
Depreciation – 25 years on 50%	$ 7,800
Additional annual woodchip	$ 15,000
Total Costs	$ 50,100
Net Financial Benefit	**$ 26,900**

Represents –
Increased feed efficiency
Increased pasture growth

OAD system change impacts better cow condition, reduced staff work hours, decreased empty rate. OAD change largely offsets any production gains to be made. Unable to exactly quantify this.

Physical Data Summary

Combined Performance Owners and LOSM

Karl Farms Limited | Taaffe Farming Limited
Dairy Season ended: 2023 Printed: 28 April 2024

Dairy Co Supplied	Fonterra		
Production System	3 Feed imported to extend lactation 11-20%		
Business Type	Owner Operator		
Calving Season	Spring Only	**Balance Month**	May
Winter Milk	No	**Milking Interval**	Twice a day
Region	Waikato	**Organic**	No
% Milking Area Irrigated	Not Irrigated	**District**	Hauraki

Stock	
Predominant dairy breed	Crossbred
Peak Cows Milked	620
Stocking rate (Cows/ha)	3.2

Land Area (Ha)	
Total Dairying areas	196
Less: ungrazable area	6
Effective dairy area	190
Support block effective area	63

Labour	
Full time paid labour equivalents	2
Full time unpaid labour equivalents	0
FTE unpaid management	1.2
Total FTEs	3.2

Production	**Total**	**Per Ha**	**Per cow**	**Composition**
Milk Litres	2,621,123	13,795	4,228	
Fat kg	131,609	693	212	5.0%
Protein kg	103,791	546	167	4.0%
Financial year - Milk solids kg	235,400	1,239	380	9.0%
Production year - Milk solids kg	235,400	1,239	380	9.0%

Number in Benchmark Group 37
Benchmark Group Selected By: Farm business type (1-Owner operator) | District groups (North Waikato)

BENEFITS OF BENCHMARKING

- Performance Evaluation
- Identifying Efficiency and Improvement Opportunities
- Data-Driven Decision Making
- Enhanced and Standardised Communication

HAURAKI VS NORTH WAIKATO BENCHMARK

- Tatua Milk Price, and fixed milk price contracts impacts Milk Average for Waikato
- Fertiliser and Rates benchmark costs are not comparable.
- Return on Capital being key benchmark as this considers capital invested.

20 FARMS = BENCHMARK

FARM PHYSICAL KPI's

	Farm	*Benchmark*
Cows/Ha	*3.2*	*2.8*
KGMS/Ha	*1,201*	*1,182*
KGMS/Cow	*380*	*416*
Cows/FTE	*193*	*136*
KGMS/FTE	*73,563*	*56,449*

Hauraki Plains Benchmark currently has 10 owner-operator farms.
P3 Trust will pay Dairy Base fee for Contract Milker to create more owner-operator farms with the farm owner in the Hauraki region.

FINANCIAL KPI'S

- Benchmark Milk Income to Fonterra Seasonal Payout
- Milk Income Adjusted to Season, as FWE are driven by seasonal payout not Financial Year

	Total $		$ Per kg MS		$ per Ha		$ Per Cow	
GROSS FARM REVENUE	**Farm**	**% of GFR**	**Farm**	**Benchmark**	**Farm**	**Benchmark**	**Farm**	**Benchmark**
Net Milk Sales	1,935,826	93.57%	8.22	8.22	9,877	9,716	3,122	3,420
Net Dairy Livestock Sales	106,378	5.14%	0.45	0.59	543	698	172	246
Value of Change in Dy Livestock	13,860	0.67%	0.06	-	71	4	22	1
Other Dairy Revenue	12,843	0.62%	0.05	0.08	66	96	21	33
DAIRY GROSS FARM INCOME	2,068,907	100.00%	8.79	8.89	10,556	10,514	3,337	3,700
OPERATING EXPENSES	**Farm**	**% of GFR**	**Farm**	**Benchmark**	**Farm**	**Benchmark**	**Farm**	**Benchmark**
Labour Expenses								
Wages	118,931	5.75%	0.51	0.86	607	1,020	192	360
Labour Adjustment - Unpaid	-	0.00%	-	0.11	-	132	-	46
Labour Adjustment - Management	93,254	4.51%	0.40	0.39	476	464	150	163
Total Labour Expenses	212,185	10.26%	0.90	1.36	1,083	1,616	342	569
Stock Expenses								
Animal Health	79,769	3.86%	0.34	0.36	407	421	129	149
Breeding & Herd Improvement	30,456	1.47%	0.13	0.18	155	216	49	76
Farm Dairy	20,783	1.00%	0.09	0.08	106	99	34	35
Electricity	25,856	1.25%	0.11	0.13	132	157	42	35
Total Stock Expenses	156,864	7.58%	0.67	0.75	800	893	253	295
Feed Expenses								
Supplement Expenses								
Net Made, Purchased, Cropped	371,740	17.97%	1.58	2.02	1,897	2,301	600	811
Less: Feed Inventory Adjustment	(35,018)	-1.69%	(0.15)	(0.13)	(179)	(159)	(56)	(56)
Calf Feed	-	0.00%	-	0.03	-	126	-	44
Total Supplement Expenses	336,723	16.28%	1.43	1.92	1,718	2,268	543	799
Grazing & Support Block Expenses								
Young & Dry Stock Grazing	-	0.00%	-	0.22	-	254	-	90
Winter Cow Grazing	-	0.00%	-	-	-	2	-	1
Support block Lease	-	0.00%	-	0.08	-	97	-	34
Owned Support block Adjustment	75,000	3.63%	0.32	0.13	383	152	121	54
Total Grazing & Support Block Ex.	75,000	3.63%	0.32	0.43	383	505	121	179
Total Feed Expenses	411,723	19.90%	1.75	2.35	2,101	2,773	664	978
Other Working Expenses								
Fertiliser	37,054	1.79%	0.16	0.46	189	543	60	191
Nitrogen	77,897	3.77%	0.33	0.17	397	198	126	70
Irrigation	-	0.00%	-	-	-	-	-	-
Regrassing	14,641	0.71%	0.06	0.12	75	141	24	50
Weed & Pest	1,035	0.05%	0.00	0.04	5	50	2	17
Vehicles & Fuel	51,222	2.48%	0.22	0.25	261	302	83	106
R&M land & Buildings	100,928	4.88%	0.43	0.40	515	473	163	167
R&M plant & Equipment	58,764	2.84%	0.25	0.12	300	138	95	49
Freight and General	10,471	0.51%	0.04	0.09	53	102	17	36
Total Other Working Expenses	352,012	17.01%	1.50	1.65	1,796	1,947	568	686
Overheads								
Administration	29,328	1.42%	0.12	0.17	150	205	47	72
Insurance	25,374	1.23%	0.11	0.09	129	108	41	38
ACC	6,776	0.33%	0.03	0.03	35	39	11	14
Rates	87,308	4.22%	0.37	0.21	445	243	141	86
Depreciation	134,502	6.50%	0.57	0.39	686	463	217	163
Total Overheads	283,288	13.69%	1.20	0.89	1,445	1,058	457	373
Total Dairy Operating Expenses	1,416,072	68.45%	6.02	7.00	7,225	8,287	2,284	2,901
DAIRY OPERATING PROFIT	**652,835**	**31.55%**	**2.77**	**1.89**	**3,331**	**2,227**	**1,053**	**799**
BENCHMARK - Top 20% per Ha (North Island) - as at 28/4/24								
DAIRY OPERATING PROFIT	**652,835**	**31.55%**	**2.77**	**2.98**	**3,331**	**3,898**	**1,053**	**1,244**

OPERATING COMPOSTING BARN

WINTER	*Stand off facility – up to 21hrs* *Feedpad*
SPRING	*Stand off and Feedpad Facility* *Calving facility for cows*
SUMMER	*Shade & Water Delivery* *Pasture Protection* *Feedpad*
AUTUMN	*Stand off and Feedpad Facility* *Shade if necessary, Dry cows off*



Feed utilization
Shade and water
Close to shed
Production protection from droughts
Pasture Care
Consistent Diet



Specialised tractor driving
Additional workload – Ripping & Feeding out
Time off pastures
Cleaning woodchip

Appendix F

Community Development Grant Application Assessment

The objectives for the Community Development Grant are to:

a) As priority, support the projects/initiatives and operations of the town promotions organisations operating within the Hauraki District (GO Waihī, Paeroa Business Association and Connecting the Plains),

b) Support business growth/connection in the Hauraki District (or a specific town) and/or,

c) Support projects/initiatives that contribute to developing a vibrant community or a sense of pride in the community and/or,

d) Support the operations of the group applying for funding e.g. website hosting costs, phone costs, lease costs (town promotions organisations only).

Applicant	Project/initiative	Details	Alignment with Objectives	Cost	Staff recommendation	Recommended grant amount
GO Waihī	BA5s, administration support and website update.	GO Waihī are seeking funding towards monthly BA5s, administration assistance and a website update. Approximately half of the funds for this were paid to GO Waihī in the previous round.	These projects align with objectives a, b, c and d.	BA5s - $1,000 Administration assistance - $3,000 Website update - $2,390 **Total: $6,390.00 + GST**	Staff recommend funding these projects as they align with the grant criteria and will have positive impacts on the business community of Waihi. The administration support will help GO Waihī make the most of volunteer time.	Up to $6,390.00 + GST

Paeroa Business Association	Administrative support	The Paeroa Business Association is seeking funding to continue contracting administrative support. This includes keeping the community informed through social media, newsletters, and emails, organising and promoting events like Business After 5 and the Santa Parade, liaising with members, guest speakers, and Council, maintaining the website once the build is complete, and keeping on top of the Association's bookkeeping and financial administration. Approximately half of the funds for this were paid to the Paeroa Business Association in the previous round.	This project aligns with objectives a, b, c and d.	Admin support - $6,750 **Total: $6,750.00 + GST**	Staff recommend funding this project, as the administrative support has proven to be a success in the past year and a bit and frees up capacity of volunteers to complete non-administrative tasks.	Up to $6,750 + GST
Connecting the Plains	Operational costs, advertising, networking, promotional initiatives, placemaking and community event promotions	Connecting the Plains are requesting operational funds towards insurance, accountant fees and walkie talkies for events, funds towards advertising and event promotional signs, quarterly BA5s, township event promotion and shop local initiatives, town centre enhancement/placemaking incl. BBQ tables by NT	These projects aligns with a, b, c and d.	Operational costs - $2,004.75 Advertising and signage - $2,200 Quarterly BA5s - $2,000 Township event promotion and shop local initiatives - $1,650	Staff recommend funding these initiatives. Instead of distributing Council funds to other groups as has been requested previously, CtP are identifying ways they can support other community groups through	Up to $12,000

		bakery and Dudding Reserve and tree lighting at Dudding Reserve, and community event promotion and marketing which CtP would provide to raise awareness of and participation in community events.		Town centre enhancements/ Placemaking support - $3,500 Community event promotion and marketing - $2,000 **Total: $12,000.00 ex GST**	services such as promotion and marketing. Some projects will require collaboration with Council teams. This will be facilitated by staff.	
P3 Trust	Monitor farms programme	P3 Trust are seeking funding towards their Monitor Farms programme which includes bi-weekly newsletters and two field days per year aimed at improving profitable, progressive and sustainable best practice for farming on the Hauraki Plains. The request is also to project manager reimbursement for the programme.	This project aligns with b.	Monitor Farms and project manager costs - $5,000 + GST **Total: $5,000.00 + GST**	Staff recommend funding this programme. This programme is aimed at improving profitable, progressive and sustainable best practice for farming on the Hauraki Plains. This is significant with agriculture being one of the key industries in our district. Due to the current funding deficit for the programme, staff recommend transferring the funds once	Up to $5,000 + GST

					evidence of sufficient funds to continue programme is received.	
TOTAL REQUESTED				**$30,140**		**Up to $30,140**

MŌ TE WHAKATAUNGA
FOR DECISION

To Mayor and Councillors

Author Katie McLaren
Event and Business Support Coordinator

Meeting date 11 November 2026

File reference Document: 4174165
Appendix A: 4171289 - Hauraki Christmas Table Application
Appendix B: 4184091 - Echo Walking Festival Application
Appendix C: 4184580 - Connecting the Plains Application

Subject **District Event Fund Applications 2026/27 – Round 1**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled District Event Fund Applications 2026/27 – Round 1, (document number 4174165).

b) Approves Option 1: Retain status quo – don't make any grants this funding round.

OR

c) Approves Option 2: That grant funds for the District Event Fund 2026/27 – Round 1 be distributed as outlined below (**recommended option**):

Applicant	Event	Amount Requested	Amount Approved
Christl McMillan	Hauraki Christmas Table	$750.00	$750.00
Jo Heath	Echo Walking Festival	$2,000.00	$2,000.00
Connecting the Plains	Hauraki Plains Community Santa Parade	$8,842.95	$6,332.95

OR

d) Approves Option 3: That grant funds for the District Event Fund 2026/27 – Round 1 be distributed differently among current applicants and/or as different amounts than recommended, as outlined below:

Applicant	Event	Amount Requested	Amount Approved
Christl McMillan	Hauraki Christmas Table	$750.00	TBC
Jo Heath	Echo Walking Festival	$2,000.00	TBC
Connecting the Plains	Hauraki Plains Community Santa Parade	$8,842.95	TBC

2 TE ARONGA | PURPOSE

The purpose of this report is to present Council with the applications received for Round 1 of the 2026/27 District Event Fund and seek a decision on the allocation of available funding.

3 TE WHAKARĀPOPOTANGA | SUMMARY

The District Event Fund was established in July 2024 through the consolidation of several event-related budgets. In September 2026, Council updated the funding model by replacing ring-fenced traffic management funding with fixed annual allocations for identified events and introducing scheduled funding rounds.

For the 2026/27 financial year, there is a total budget of $45,822.37 available, including $2,676.37 carried forward from the previous year. After accounting for Council's fixed annual allocations to major events, $8,322.37 remains available for allocation through the application process.

Staff have assessed all three applications against the District Event Fund Guidelines and consider them to be a strong strategic fit.

If Council adopts the recommended Option 2, $4,239.42 will remain available for the remaining two funding rounds this financial year (January and April 2027). This amount could increase to $9,239.42 if the Waihi Santa Parade does not proceed in 2026 and its allocated funding becomes available for redistribution.

Staff consider the proposed funding allocations to support Council's community outcome of "Connected People" by encouraging participation, inclusion, community pride, and social wellbeing. The report notes that the decision is of low significance, carries low financial and reputational risk, and will have no impact on rates or debt. Accordingly, no additional consultation is considered necessary.

Staff therefore recommend that Council approve Option 2 and distribute funding as proposed, ensuring support for a range of community-focused events while retaining funding for future applications later in the year.

4 WHAKAPAPA | BACKGROUND

The District Event Fund was established on 1 July 2024 through the consolidation of existing budgets for community event traffic management, event promotion, and civic functions. A portion of the fund was initially ring-fenced to provide traffic management assistance for specific longstanding events, with the remaining funding available to other qualifying events through an application-based process.

In September 2026, Council resolved to amend the funding approach by replacing the annual ring-fenced traffic management allocations with fixed annual allocations for identified events. This change enables the funding to be used for a broader range of eligible event-related expenses, rather than being restricted solely to traffic management costs.

Council also resolved to replace the previous ad hoc application process with four funding rounds per year, scheduled for August, October, January, and April. Due to the timing of the implementation, the 2026/27 financial year will include only three funding rounds.

The first funding round for 2026/27 closed on 12 October 2026, with the following applications received:

Applicant	Event	Event Location	Requested
Christl McMillan	Hauraki Christmas Table	Hugh Hayward Domain (Pioneer Park) and Ngatea War Memorial Hall	$750.00
Jo Heath	Echo Walking Festival	Coromandel to Te Puke	$2,000.00
Connecting the Plains	Hauraki Plains Community Santa Parade	Ngatea Main Street and Hugh Hayward Domain	$8,842.95

5 NGĀ TAKE | ISSUES

The following issues have been identified by staff:

5.1 Financial Assistance

Council's provision of financial support to events through public funds is subject to public scrutiny. As such, Council seeks to ensure that any investment aligns with the outcomes and priorities established through its strategic, annual, and long-term planning documents, and that funding is used for the purpose for which it has been granted. Staff consider the events seeking funding through this round to be a strong strategic fit with the objectives of the District Event Fund.

At the conclusion of the 2025/26 financial year, a total of $2,676.37 remained unspent within the District Event Fund. On 13 October 2026, Council approved the carry-forward of these unspent funds into the 2026/27 financial year, resulting in a total available budget of $45,822.37.

5.2 Fixed Annual Allocations

After accounting for the fixed annual allocations approved by Council for identified events, a balance of $8,322.37 remains available for allocation through the District Event Fund application process, as outlined in the table below.

Organisation | Activity	Amount Granted
C26/247: Paeroa Santa Parade	$8,500.00
C26/247: Paeroa Highland Games and Tattoo	$10,500.00
C26/247: Waihi Warm Up Party	$8,500.00
C26/247: Waihi Santa Parade	$5,000.00
C26/247: Ngatea Santa Parade	$5,000.00
TOTAL COMMITMENTS	$37,500.00
UNALLOCATED	**$8,322.37**

Waihi Santa Parade

At the time of writing this report, staff understand that the Waihi Santa Parade is unlikely to proceed in 2026, with Christmas at the Lake expected to take place instead. If no funding request is received for the Waihi Santa Parade, the fixed annual allocation of $5,000 may be able to be reallocated through future District Event Fund funding rounds, subject to Council's approval and any subsequent funding decisions.

Paeroa Santa Parade

The Paeroa Business association have provided staff with a full budget for the Paeroa Santa Parade. They have secured some sponsorship for the event and have applied to Akarana Community Trust for their traffic management costs. If their application is successful, they may not require the full amount of their allocated fixed annual grant. However, if unsuccessful they will require the full grant amount to cover traffic management costs.

5.3 Eligibility

5.3.1 Hauraki Christmas Table (*Appendix A*)

The application demonstrates strong alignment with the objectives of the District Event Fund Guidelines by proposing a new volunteer-led community event focused on social connection, inclusion and community wellbeing. The event is accessible, non-fundraising in nature, and provides clear benefit to Hauraki District residents. The applicant has supplied a budget and demonstrated efforts to secure external funding.

This application demonstrates several strengths that align with the objectives of the Fund, including:

- New community event with clear community benefit.
- Supports social inclusion and community connectedness.
- Volunteer-led and not a fundraising event.
- Other funding sources have been sought.
- Budget provided and funding request is modest ($750).

Note: Some costs relate to gifts and Christmas treats, which Council may wish to consider when assessing funding priorities. I.e Council may wish to specify that any agreed funding goes towards other costs.

Recommendation: Council provide funding for the full requested amount - $750.

5.3.2 Echo Walking Festival (*Appendix B*)

The application demonstrates a strong alignment with the objectives and assessment criteria of the District Event Fund Guidelines. The festival is an established community event that promotes recreation, community participation, environmental awareness, tourism, and economic benefits across the Hauraki District. The application is well supported with a Health and Safety Plan, previous financial information, and a 2027 budget. This event:

- Has strong alignment with Fund purpose and Community Outcomes.
- Encourages active lifestyles, community participation and social connection.
- Has significant volunteer contribution.
- Has well-developed Health and Safety planning.
- Has a positive environmental focus.
- Has potential economic benefits through visitor attraction.
- Has a demonstrated history of event delivery.

Note: Declared staff connection to Council should be managed as a potential conflict of interest.

Recommendation: Council provide funding for the full requested amount - $2,000.

5.3.3 Hauraki Plains Community Santa Parade (*Appendix C*)

The application demonstrates a good level of alignment with the objectives of the District Event Fund. The event provides a free community Christmas celebration, encourages participation from local groups and businesses, and creates opportunities for residents to connect in a family-friendly environment. The event appears well-established, now entering its third year.

Summary of Strengths:

- Well-established community event entering its third year.
- Strong social and community connection outcomes.
- Free and accessible event for local families.
- Demonstrated volunteer involvement.
- Safety management measures identified.
- Encourages participation from community groups and local organisations.
- Activates the Ngatea town centre and community spaces.

Areas for Consideration:

- Prize cheques are covered by sponsorship, but no other alternative funding sources have been sought.
- Request represents a substantial proportion of total event costs.
- Limited demonstration of environmental outcomes.
- $5,000 of Council funding already ring-fenced towards the event.

Note: Santa Parade Helpers portion of budget cannot be funded as it is fundraising.

Recommendation: Council provide the already agreed to $5,000 plus an additional $1,332.95. This will ensure cover for the two largest event costs – traffic management and inflatables.

6 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

6.1 Mana Whenua/Māori

This matter does not impact mana whenua/Māori.

6.2 Strategic alignment

This request is not relevant to the current Long-term plan and does not support current Council strategies. This request contributes to Council's Community Outcomes – Connected People - We look after each other, we collaborate with our communities, we're proud to live here.

6.3 Policy and bylaw consistency

The proposed events are primarily guided by Council's District Event Fund objectives which include supporting new and existing local events, encouraging community participation, enhancing diversity and inclusion, and creating vibrant, family-friendly experiences that benefit the Hauraki District community.

6.4 Climate change implications

The decision will not be impacted by a changing climate.

6.5 Issue risks and mitigations

Risk		**What is being done about the risk?**
Financial/economic	The risk is funding is given but the event must be cancelled due to unforeseen circumstances e.g. weather.	Conditions of funding include a refund of unspent funds.

Risk		What is being done about the risk?
	The risk is expected to be of minor impact. The likelihood of the risk occurring is possible.	
Health and safety	The risk is accidents, injuries or public health issues during the event. The risk is expected to be of insignificant impact. The likelihood of the risk occurring is possible.	A condition of funding events is that event organisers provide evidence of risk management and health and safety measures.
Legal compliance	The risk is breach of permits or other regulatory requirements. The risk is expected to be of insignificant impact. The likelihood of the risk occurring is unlikely.	Ensuring that the organisers are aware of any necessary permits and requirements specific to their event.
Political reputation	If not funded, then perception could be lack of support for cultural events. The risk is expected to be of minor impact. The likelihood of the risk occurring is possible.	• Promote inclusive participation and maintain transparent communication. • Should Council decline the request for funding, Council staff will continue to work with the group to help source external funding for the project.

6.6 Financial and resource implications of issue

The only financial implication of this issue is that should Council decide to fund the requests; it would be committing funds that could be otherwise utilised elsewhere. There are no resource implications regarding this issue.

7 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- Approves Option 1: Retain status quo – don't make any grants this funding round.
- Approves Option 2: That grant funds for the District Event Fund 2026/27 – Round 1 be distributed as outlined.
- Approves Option 3: That grant funds for the District Event Fund 2026/27 – Round 1 be distributed differently among current applicants and/or as different amounts than recommended.

7.1 Option 1

Retaining the status quo – don't make any grants this funding round.	
Provide a summary of option:	Council would not provide any financial support towards the requests.
Advantages:	• No direct cost to Council. • Avoids financial risk from low attendance, adverse weather, or event overruns.
Disadvantages:	• Missed opportunity to support community engagement and celebration. • Could be perceived negatively by the community, affecting Council reputation and relationships - Council could be seen as unsupportive of community events. • The group may have insufficient funds available to carry out the project.
Risk mitigation:	Options for risk mitigation are outlined in Section 6.5.
Financial costs:	Nil
Rates Impact:	There is no expected change to forecast rates.
Debt Impact:	There is no change to forecast debt.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be moderate
Are the likely consequences controversial?	Expected to be moderate
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low

Option 1: Significance Assessment - Criteria	**Level of significance**
Extent of community views already known on this recommended approach.	Medium
Option 1 is considered to be of overall **low** significance.	

7.2 Option 2

That grant funds for the District Event Fund 2026/27 – Round 1 be distributed as outlined.	
Provide a summary of option:	Council provides financial support to the event applications from the District Event Fund as below: • Hauraki Christmas Table - $750.00 • Echo Walking Festival - $2,000.00 • Hauraki Plains Community Santa Parade - $6,332.95. Following this allocation, $4,239.42 will remain available for distribution over the final two funding rounds. This would increase to $9,239.42 should the funds allocated to the Waihi Santa Parade remain unused.
Advantages:	• Aligns with District Event Fund Guidelines, Council strategies, and Long-Term Plan goals. • Strengthens relationships with local communities by supporting community engagement and celebration. • Contributes to social cohesion, inclusion, and community vibrancy. • Council seen as supportive of community events. • The groups will have sufficient funds available to carry out the events.
Disadvantages:	• Financial exposure if events do not proceed as planned or costs exceed budget. Requires staff oversight for monitoring, reporting, and risk mitigation. Partial funding may create expectations or disappointment if costs are not fully covered. • Council will have to commit to funds, which will then not be available to utilise for future applications.
Risk mitigation:	Options for risk mitigation are outlined in Section 6.5.
Financial costs:	One-off operating cost of $7,750.00 from existing District Event Fund budgets (06021.0454.0608).
Rates Impact:	There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.
Debt Impact:	There is no change to forecast debt, as funding for this option is provided for in existing budgets.

Option 2: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No

Option 2: Significance Assessment - Criteria	**Level of significance**
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be moderate
Are the likely consequences controversial?	Expected to be moderate
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Medium
Option 2 is considered to be of overall **low** significance.	

7.3 Option 3

Option 3: That grant funds for the District Event Fund 2026/27 – Round 1 be distributed differently among current applicants and/or as different amounts than recommended.	
Provide a summary of option:	Council provides financial support to the event applications from the District Event Fund as allocated at the meeting.
Advantages:	• Aligns with District Event Fund Guidelines, Council strategies, and Long-Term Plan goals. • Strengthens relationships with local communities by supporting community engagement and celebration. • Contributes to social cohesion, inclusion, and community vibrancy. • Council seen as supportive of community events.
Disadvantages:	• Financial exposure if events do not proceed as planned or costs exceed budget. Requires staff oversight for monitoring, reporting, and risk mitigation. Partial funding may create expectations or disappointment if costs are not fully covered. • Council will have to commit to funds, which will then not be available to utilise for future applications. • The groups may not have sufficient funds available to carry out the events.
Risk mitigation:	Options for risk mitigation are outlined in Section 6.5.

Financial costs:	One-off operating cost of [$amount to be determined] from existing District Event Fund budgets (06021.0454.0608).
Rates Impact:	There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.
Debt Impact:	There is no change to forecast debt, as funding for this option is provided for in existing budgets.

Option 3: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be moderate
Are the likely consequences controversial?	Expected to be moderate
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Medium
Option 3 is considered to be of overall **low** significance.	

8 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with option 2: That grant funds for the District Event Fund 2026/27 – Round 1 be distributed as outlined.

On assessing against the Council's peer review criteria, the decision does not trigger an external peer review as the decision is not considered to carry a high/extreme level of risk, no peer review has been requested by leadership, the matter aligns with Council's risk appetite, no conflicts of interest identified, and it does not meet the threshold for high significance.

After the consideration of options, the recommendation is considered to be of overall low significance and as such the recommended form of engagement is to: not carry out any specific consultation or engagement.

9 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When
Advise the applicants of the decision.	Community Development Advisor (Social)	Within a week of the meeting
Organise payment of grants, should they be approved.	Community Development Advisor (Social)	Within a month of the meeting

10 TUHUTORO | REFERENCES

District Event Fund Guidelines - https://www.hauraki-dc.govt.nz/repository/libraries/id:2jpo4nuxg17q9srdjc4b/hierarchy/Grants-Funding/District-Event-Fund/District%20Event%20Fund%20Guidelines.pdf

11 WHAKAPAI | APPROVAL

Prepared by	Katie McLaren **Community Development Advisor (Social)**
Reviewed by	John McIver **Community Growth Manager**
Approved by	Peter Thom **Group Manager – Community Development and Regulatory**

Appendix A - Hauraki Christmas Table

Event Fund Application

HAURAKI DISTRICT COUNCIL

Applications will be considered quarterly whilst funds last with cut off dates for applications being 15 March, June, September and December.
* *required*

Event Details	
Event name: *	Hauraki Christmas Table
Event location: *	Hugh Hayward Domain (Pioneer Park) and Ngatea War Memorial Hall
Event date and times: *	December 20, 2026, 5pm – 8pm
Event organiser/ contact person: *	Christl McMillan
Email:	[redacted]
Phone: *	
Amount applied for*	$750.00

What is the purpose of the funding and how does it fit the Guiding Principles for Applicants? *

We are a small group of Ngatea residents inspired to turn an idea into reality. Our wish is to stage a **Hauraki Christmas Table**, a new community event intended to connect people through the spirit of Christmas. We are seeking funding to support this initiative.

The purpose of the event is simple: to create a welcoming, inclusive gathering where the Hauraki Plains community can come together to share a meal, meet others and enjoy some genuine Christmas cheer. Our goal is for the event to reflect the warmth, generosity and community spirit that makes the Hauraki such a special place to live.

We aim to bring together a maximum of 150 people, including volunteers, and hope to attract people who are new to the community, may be under financial pressure, or simply do not have family or friends nearby with whom to celebrate Christmas.

Because this is our first such event we are planning a simple format. Basically, the Christmas Table will be a massive 'pot-luck' dinner. We will provide the venue, Christmas atmosphere, punch and water, starters (e.g. grazing platters), dessert and a small gift (e.g. chocolate) per guest. In turn, guests will be asked to contribute a dish for a shared main course. In this way guests will participate in the success of the event. (Note, some ham and chicken will be provided to supplement the contributed food. It will be a non-alcoholic event.)

We have budgeted for three expense areas: Venue & set up ($1085); Food and drinks ($1660); Xmas cheer -gifts, lolly scramble & cake ($1000). See attached Budget

Additional financial support will be sought from large businesses who have clients and customers living in Hauraki, e.g. real estate companies, 4 Square, to contribute toward the costs as well.

Your support would make a significant difference in helping us establish the Hauraki Christmas Table. We welcome any ideas or suggestions you may wish to offer. Thank you for considering our application and for the important contribution you make to supporting and strengthening our local community.

All financial transactions will be managed through the Hauraki Plains Community Hub.

What other funding will you apply for? *
We have applied for a contribution toward costs for the sum of $2,000 from Thrifters Charitable Trust.

Please confirm the following:	***Yes***	***No***
Do you have a Safety Management Plan for the event?	■	○
Have you attached your financial information for the previous years event?	○	N/A
Have you attached your budget for this event?	■	○
Will you ensure that any funding received is acknowledged on correspondence, advertising and other publicity material?	■	○

I agree to comply with all the criteria for this funding (tick all boxes)

N/A ☐ All applications must be accompanied by a statement of financial position for the previous financial year (if applicable) and a budget projection for the event.

☑ All applications must declare any conflict of interest that may exist with the Council, if relevant (for example, if a Councillor, or staff member is a Trustee of the Incorporated Society or Trust).

☑ All successful applicants must acknowledge the support of the Hauraki District Council on any correspondence, advertising or other publicity material.

☑ Any grant amount not spent on the project for which the funds were applied for by the close of the Council's financial year must be returned to Hauraki District Council unless written approval to retain the funds is obtained from the Community Partnerships Committee.

☑ A report on the success of the event and evidence that the grant was spent appropriately to be provided to the Community Partnerships Committee within three months of the event

Is there anything else we need to know?
Staff Member, Julie Stephenson is a member of the organising committee.

Signature [redacted] Date 11/09/2026

You can submit your completed application form by the any of the following:

- Email : info@hauraki-dc.govt.nz
- By hand :
  Paeroa Office: 1 William Street, Paeroa, 3600
  Ngatea Office: 84 Orchard West Road, Ngatea, 3503
  Waihi Office: 40 Rosemont Road, Waihi, 3610
- Post: Hauraki District Council, 1 William Street, Paeroa, 3600

Office use:	
Doc No:	File: HDC\
Licence No:	Task:
Approved / Declined Authorised by:	

HAURAKI CHRISTMAS TABLE - 150 pax

	Est $	
EXPENSES		
Venue		
Hall hire		200
Furniture		
Table décor & crackers		250
Table cloths - hire for food tables		100
Crockery & cutlery	In Kind	
Glasses		200
Jugs / punch bowl	In Kind	
Bain Marie		100
Serving dishes	In Kind	
Serviettes		35
Xmas tree(s) & decorations		200
AV set up		
		1085
Food		
Grazing platter		500
Chicken		100
Ham		100
Condiments		40
Desserts - 3 ?		750
		1,490
Drinks		
Punch		150
Water		
Tea and Coffee and Milk		25
Ice		20
		195
Guest gifts		
Favourites/Scorched Almonds		800
Lolly Scramble		100
Christmas Cake		100
		1,000
Marketing		
Design /artwork	In Kind	
Flyers & posters printing		
Promotion		
Entertainment		
Music / games TBC	Background Music	
Miscellaneous		

Waste disposal	
Clean up	
CONTINGENCY	100
TOTAL	3845
INCOME	
Sponsorship*	1095
Grants (e.g. Thrifters)	2750

Appendix B - Echo Walking Festival

Event Fund Application

Applications will be considered quarterly whilst funds last with cut off dates for applications being 15 March, June, September and December.
* *required*

Event Details			
Event name: *	Echo Walking Festival		
Event location: *	Coromandel to Te Puke		
Event date and times: *	27th March - 18th April 2027		
Event organiser/ contact person: *	Jo Heath - Treasurer		
Email:	ewalkfest@gmail.com		
Phone: *	(day)	(after hours)	Mobile No: 021 223 7295
Amount applied for*	$2,000		

What is the purpose of the funding and how does it fit the Guiding Principles for Applicants? *

Safe and Inclusive

The ECHO Walking Festival is committed to providing a safe, welcoming and inclusive experience for everyone. Our programme includes walks across a range of distances, environments and fitness levels, providing opportunities for people with different abilities and experience to participate. Safety is central to our planning, with experienced walk leaders, appropriate risk management, clear participant information and communication, and practices aligned with the Event Toolkit guidelines. We aim to create an environment where people feel confident, supported and encouraged to explore the outdoors.

Financial Propriety

ECHO is a community-led, not-for-profit initiative. Any surplus generated through the festival is reinvested into the ongoing development and delivery of future festivals. This approach supports the long-term sustainability of ECHO and enables us to continue offering a diverse and accessible programme that benefits both the local community and visitors to the region.

Environmental Impact

Respect for the environment is fundamental to the ECHO Walking Festival. Walking provides a low-impact way for people to experience and connect with the natural environment, and we take care to ensure our activities have minimal impact on the places we visit. Routes are planned with consideration for the surrounding environment, participants are encouraged to leave no trace, and we minimise waste through the use of reusable materials and responsible event practices. Through the festival, we encourage people not only to enjoy Hauraki's natural places, but to value and help protect them.

Community Outcomes / Tupu Hauraki

ECHO contributes to the wellbeing of the Hauraki community by encouraging people to be active, spend time outdoors, connect with others and discover the places on their doorstep. The festival brings together people of different ages, backgrounds and abilities and creates opportunities for connection, participation and shared experiences. It also provides a platform to showcase Hauraki's natural, cultural and community assets, helping build pride in the place we call home.

Vision and Community Outcomes

The ECHO Walking Festival strongly aligns with Hauraki District Council's vision of **"Our home, our future."**

ECHO celebrates what makes Hauraki special – its landscapes, waterways, communities, history and people – while encouraging people to experience and appreciate these places in an active and sustainable way.

By bringing people together to explore the district, the festival creates meaningful opportunities for connection and builds a greater sense of pride and belonging. It encourages both residents and visitors to discover parts of Hauraki they may not otherwise experience, while promoting a shared responsibility to care for these places for future generations.

ECHO continues to evolve each year, responding to feedback, developing new experiences and working with local communities and organisations to grow the festival's reach and impact. This ongoing development reflects Council's vision for a vibrant, connected and sustainable future and ensures ECHO continues to provide value to the Hauraki community.

Healthy Environment | Te Mauri o te Taiao

ECHO supports a healthy environment by encouraging people to build a positive relationship with the natural world. Walking is a low-carbon form of recreation and provides an opportunity to experience Hauraki's rivers, streams, wetlands, coastlines and landscapes first-hand.

Environmental considerations are incorporated into the planning and delivery of the festival, including careful route selection, waste minimisation and a leave-no-trace approach. By helping people experience and understand the natural environment, ECHO encourages greater appreciation of the need to protect these places and supports a more sustainable approach to recreation and tourism.

Connected People | Tūhono

Connection is at the heart of the ECHO Walking Festival. Walking alongside others creates a simple but powerful opportunity for people to meet, share stories, learn about their surroundings and build relationships.

The festival brings together local residents, visitors, volunteers, community groups, landowners, walk leaders and partner organisations. It provides opportunities for people to participate in ways that suit them – whether that is joining a walk, volunteering, sharing local knowledge or helping deliver an experience.

ECHO also celebrates the unique character, stories and landscapes of Hauraki, helping strengthen people's connection to their community and fostering a sense of pride in our home.

Vibrant and Safe Communities | Te Oranga pai o te Hapori

ECHO contributes to vibrant and safe communities by encouraging people to get out, get active and make use of the wonderful public and natural spaces throughout Hauraki.

The festival creates positive, welcoming experiences that bring people together and encourage participation across generations and ability levels. Safety is a key consideration in every aspect of the festival, from route selection and risk management through to experienced walk leaders and participant communication.

By encouraging people to be active, connected and engaged in their community, ECHO contributes to individual and community wellbeing and helps create places where people feel welcome and connected.

Strong Economy | Oranga Ōhanga

The ECHO Walking Festival contributes to Hauraki's local economy by attracting visitors to the district and encouraging participants to spend time in local communities before, during and after their walks. Visitors have the opportunity to explore local attractions, hospitality, retail and accommodation, extending the economic benefit beyond the festival itself.

The festival also creates opportunities for local businesses, community organisations, guides and other contributors to showcase what they offer and be part of a wider visitor experience.

By promoting Hauraki as a place to explore, walk and connect with nature, ECHO contributes to the district's reputation as an attractive destination for active and nature-based tourism. Its continued growth provides an opportunity to build on these benefits while maintaining a community-focused and sustainable approach.

What other funding will you apply for? *
Tauranga Western Bay Community Event Fund $10,000 applying for 12th October 2026 – Unconfirmed as at 8/10/26.

Please confirm the following:	***Yes***	***No***
Do you have a Safety Management Plan for the event?	√	○
Have you attached your financial information for the previous years event?	√	○
Have you attached your budget for this event?	√	○
Will you ensure that any funding received is acknowledged on correspondence, advertising and other publicity material?	√	○

I agree to comply with all the criteria for this funding (tick all boxes)

- ☐ All applications must be accompanied by a statement of financial position for the previous financial year (if applicable) and a budget projection for the event.
- ☐ All applications must declare any conflict of interest that may exist with the Council, if relevant (for example, if a Councillor, or staff member is a Trustee of the Incorporated Society or Trust).
- ☐ All successful applicants must acknowledge the support of the Hauraki District Council on any correspondence, advertising or other publicity material.
- ☐ Any grant amount not spent on the project for which the funds were applied for by the close of the Council's financial year must be returned to Hauraki District Council unless written approval to retain the funds is obtained from the Community Partnerships Committee.
- ☐ A report on the success of the event and evidence that the grant was spent appropriately to be provided to the Community Partnerships Committee within three months of the event

Is there anything else we need to know?
Please note for Tuhua/Mayor Island we have funds held over for April 2027 tour for the sum of $291.30. We will have all the Echo Walking Festival Programme confirmed by November and will be opening registration bookings in December 2026. Brochures will also be ready for distribution in December 2026. Jo Heath is employed direct by Hauraki District Council, instead of contracting Sport'n'Action Waihi, Jo sits on the Committee of Echo Walking Festival with her role at the HDC.

Signature [redacted] Date 8th October 2026

You can submit your completed application form by the any of the following:

- Email : info@hauraki-dc.govt.nz
- By hand :
  Paeroa Office: 1 William Street, Paeroa, 3600
  Ngatea Office: 84 Orchard West Road, Ngatea, 3503
  Waihi Office: 40 Rosemont Road, Waihi, 3610
- Post: Hauraki District Council, 1 William Street, Paeroa, 3600

Office use:	
Doc No:	File: HDC\
Licence No:	Task:
Approved / Declined Authorised by:	

ECHO Walking Festival 2027 Health and Safety Plan

Coromandel, Hauraki, Matamata-Piako, Western Bay of Plenty

Introduction:
The Echo Walking Festival is a series of guided walks and activities of varying levels of difficulty across the Districts listed above.

This plan relates all activities included as part of the Festival between 20th March and 19th April 2027 and includes:

- Group travel to and from walk starts e.g. car pooling
- The actual activity.

This plan applies to:

- Event Organisation Staff
- Volunteers
- Participants
- Contractors to any of the above

Contents

1) Walk Specific Actions

- A pre-event risk assessment for each walk is to be undertaken, to identify physical hazards. These are to be shared with registered walkers prior to the event
- DOC information pages and local i-SITES will be contacted just prior to the activity date to check for any warnings or additional hazard notifications.
- Note that individuals should also be on alert for other hazards they may encounter
- All other hazards will be identified in pre-walk brief given by the walk guide
- A pre-walk brief to include safety practices i.e. staying together as a group, maintaining sight/sound contact, waiting at any junctions and regular head counts, notifying someone in the group if taking a toilet stop. Reminder to advise the walk guide of any medical conditions and ensure the medical form is complete if already not done so.

2) Weather Suitability

- The weather reports up to and including event date are to be considered carefully prior to the walk/ activity going ahead.

3) Route

- A description of the planned route and a map if necessary should be included with the walk specific risk assessment.
- Guides should be fully familiar and confident to lead the walk/activity.

4) Walk/Activity Management

A contact person, who is not participating in the walk, is to be nominated as an emergency contact and is to be available by phone throughout the period of the walk. An estimated time of return should be notified and the walk guide should contact them on return to confirm that the group has returned safely. If this does not happen then the contact person must inform authorities to initiate a search.

5) Toilets

Toilet locations should be notified to participants and information provided re bush toilet etiquette as applicable.

6) Emergency Procedures

All event staff, volunteers and contractors are to be provided with a copy of this plan and advised of the following emergency procedures.

- Take immediate action as required to keep yourself and the attendee’s safe from further harm.
- Staff, volunteers and contractors are to report any incidents as soon as possible to event management.
- Volunteers and contractors are to return immediately to a safe location if they feel that their own safety or that of the public is in danger.

ACCIDENT

In the event of a member of public sustaining serious injury; event staff, volunteers and contractors are to:

- Ensure their own safety first.
- Contact emergency services and follow their directions.
- Stay with the patient if it is possible to do so safely
- Administer First Aid if able to do so
- Ensure the patient is kept warm, dry and calm.

EVACUATION

In the event of an evacuation, volunteers and contractors are to:

- Direct all activity participants and spectators to the nearest vehicle access point designated evacuation area.
- Ensure their own safety if circumstances deteriorate

7) First Aid

- First Aid kits are to be carried by both the walk guide and assistant. Any participant with a medical condition that may affect them whilst on the walk should complete a medical form. In the event of an accident or incident the guide should complete the Incident/Accident report attached.
- First Aid kits are supplied by the ECHO Committee and are to be checked before each walk. They will include survival blankets, oral anti-histamine, pain and anti-inflammatory medication, blister treatment as well as all standard contents.

8) Employees/Contractors of Event Organisation, Entertainment, Stall Holders or Volunteers

For the purpose of this document:

- The term “Volunteer” refers to all unpaid personal working at Echo Walking Festival
- The Term “contractors” refers to all employees/contractors working at Echo Walking Festival

General

- Volunteers are being used to guide walks who are familiar with the track and are experienced at leading people in the outdoors.
- An event briefing for volunteers is to be distributed by each centre Coordinator.
- Volunteers will be provided with high Vis vests to ensure clear identification on the day.
- Volunteers and contractors should be prepared for all weather conditions
- Volunteers and contractors shall be provided with this health and safety plan and other relevant information for this event.
- There is to be NO consumption of alcohol by contractors or volunteers whilst at the event.

General Rules

- Any organisation conducting activities at the event must notify the Event Management of any specific hazard associated with their operations

All Volunteers and contractors are to:

- Report hazards or incidents
- Observe and obey all warning signs/instructions
- Only go where authorised to go
- Report all injuries
- Get first aid promptly
- Report all fires and emergency situations
- Ensure appropriate meal breaks and rest periods are taken to ensure individual(s) is/are not adversely affected
- Only use equipment they are certified trained or have the skill to use
- Dispose of waste in accordance with site rules
- Wear and use safety equipment when required, including appropriate clothing and footwear

9) PERSONAL LOCATOR BEACONS (PLBs)

- Personal Locator Beacons (PLBs) are dedicated rescue devices that are designed to get you out of trouble in an emergency. When activated, they send out a GPS signal to satellites orbiting the earth, which pinpoints your location and sends it to emergency services.
- All of our grade 4 and 5 walks will have a PLB with one of the guides for the day.

ECHO Walking Festival

Statement of Profit & Loss with Budget

	Actuals 2023	Actuals 2024	Actuals 2025	Actuals 2026	Budget 2027
INCOME					
Donations - Cash/Online	$ 3,245.54	$ 1,552.32	$ 4,372.76	$ 3,116.09	$ 4,000.00
Funding Western Bay of Plenty District Council	$ -	$ -	$ 1,000.00	-	-
Funding Hauraki District Council	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 2,000.00
Funding Tauranga Western Bay Combined Events Fund	$ 3,000.00	$ 3,000.00	$ 10,000.00	$10,000.00	$ 15,000.00
Funding Tourism Bay of Plenty/Western Bay of Plenty District Council Event Fund Last year 2026	$ -	$ -	$ 17,415.00	$ 6,113.45	-
Potential New Grant funding for 2027 - Valder Ohinemuri Trust & James Searle Sayer Foundation					4,000.00
Sponsors	$ 3,600.00	$ 3,600.00	$ 5,859.98	600.00	600.00
Sundry Income			$ 100.00	200.00	-
Interest	$ 25.68	$ 134.11	$ 291.17	80.35	50.00
Merchandise sales	$ 179.16	$ 256.31	$ 40.00	-	-
Ticket Sales	$ 2,984.85	$ 2,798.37	$ 5,096.17	$ 4,082.06	$ 5,000.00
Total Income	**$ 14,035.23**	**$ 12,341.11**	**$ 45,175.08**	**$25,191.95**	**$ 30,650.00**
EXPENSES					
Website (includes Booking Platform fees)	$ 1,784.06	$ 1,639.73	$ 8,534.16	$ 2,546.23	$ 3,500.00
Brochure	$ 999.35	$ 1,187.38	$ 2,183.85	$ 2,490.90	$ 2,500.00
Design	$ 3,000.00	$ 3,000.00	$ 3,460.00	$ 2,991.15	$ 2,000.00
Marketing Campaign & Support	$ -	$ -	$ 6,442.96	$ 6,431.14	$ 6,500.00
Walks Coordinator	$ -	$ -	$ 2,587.50	$ 2,000.00	$ 2,000.00
Tear Drop Flags	$ -	$ 1,409.67	$ 291.87	$ -	$ -
Corflute Signage	$ 396.41	$ 262.20	$ 271.40	$ 247.25	$ 300.00
Targeted National Advertising - social media			$ 2,237.90	$ 1,619.91	$ 2,000.00
National Billboard Media Campaign				$ 3,500.00	$ -
Lizard News			$ 500.00	$ 600.00	$ 600.00
Valley Profile			$ 575.00	$ 356.50	$ 400.00
Waihi Whangamata News			$ -	$ -	
Weekend Sun (kaitkati insert)	$ 862.52	$ 989.00	$ -	$ 540.50	$ 600.00
Posters				$ 48.76	$ 50.00
NZ Walking Mag	$ 569.25	$ 569.25	$ 569.25	$ 569.25	$ 600.00
Its About Time Quartley Publication	$ 345.00	$ 517.50	$ 920.00	$ 920.00	$ 920.00
Walk Expenses - Third Party	$ 1,776.00	$ 3,898.10	$ 5,414.50	$ 6,981.11	$ 4,500.00
Photo Comp	$ 100.00	$ 100.00	$ 200.00	$ 150.00	$ 200.00
Merchandise	$ 552.00		$ -	$ -	$ -
Volunteer Expenses		$ 327.92	$ 606.09	$ -	$ 500.00
Postage	$ 39.80	$ 18.00	$ 7.50	$ 20.60	$ 50.00
Xero		$ 228.21	$ 193.20	$ 244.31	$ 250.00
Health & Safety	$ 68.72	$ 32.49	$ 2,632.33	$ 362.94	$ 350.00
Interest			$ 0.03	$ 0.03	$ 0.03
R&M			$ 8.00	$ -	$ 250.00
Bank Fees			$ 5.00	$ 5.20	$ 5.00
Insurance	$ 600.00	$ 600.00	$ 600.00	$ 600.00	$ 600.00
Total Expenses	**$ 11,093.11**	**$ 14,779.45**	**$ 38,240.54**	**$33,225.78**	**$ 28,675.03**
NET BUSINESS INCOME/ (LOSS)	**$2,942.12**	**-$2,438.34**	**$6,934.54**	**-$8,033.83**	**$1,974.97**

Appendix C - Connecting the Plains

Event Fund Application

Applications will be considered quarterly whilst funds last with cut off dates for applications being 15 March, June, September and December.
* *required*

Event Details			
Event name: *	Hauraki Plains Community Santa Parade		
Event location: *	Ngatea Main street and Hugh Hayward Domain		
Event date and times: *	Thursday 10th December, 5.45pm onwards		
Event organiser/ contact person: *	Shelley Spilsbury - [redacted]		
Email:	connectingthehaurakiplains@gmail.com		
Phone: *	(day)	(after hours)	Mobile No: [redacted]
Amount applied for*	$8842.95 ($5000 of this is already ring fenced with the council?)		

What is the purpose of the funding and how does it fit the Guiding Principles for Applicants? *
The purpose of this funding is to hold the Christmas Parade. This year we are looking at buying a few extra things to set us up, now that this is our 3rd year. We have previously borrowed a Santa suit, this is now getting a bit weathered and we are wanting to buy a new one for Santa to have for the parade and his other community events (Kindy xmas, playcentre Christmas, Ngatea Markets just to name a few). We need a seat for Santa. We have had feedback other years that people only see the event if they are on facebook, so we are wanting to put up signs to advertise it at each end of town for wider visibility. We pay for a fundraising group (each year is different) to help us man the main street, this is a very important task as lots of children try and cross the white lines to go get lollies. We strategically place the volunteers down the street and also leading into the domain to help with the float parking. We provide bouncy castles with free entry on the day for kids to jump and enjoy, this means parents can mix and mingle, get food from the plenty of food carts. As extra incentives for float to enter we have prizes for categories, we use local judges to help choose the winners.

What other funding will you apply for? *
We will use some of our funds in our bank account.

Please confirm the following:	***Yes***	***No***
Do you have a Safety Management Plan for the event?	YES	○
Have you attached your financial information for the previous years event?	YES	○
Have you attached your budget for this event?	YES	○
Will you ensure that any funding received is acknowledged on correspondence, advertising and other publicity material?	YES	○

I agree to comply with all the criteria for this funding (tick all boxes)

- ☐ All applications must be accompanied by a statement of financial position for the previous financial year (if applicable) and a budget projection for the event.
- ☐ All applications must declare any conflict of interest that may exist with the Council, if relevant (for example, if a Councillor, or staff member is a Trustee of the Incorporated Society or Trust).
- ☐ All successful applicants must acknowledge the support of the Hauraki District Council on any correspondence, advertising or other publicity material.
- ☐ Any grant amount not spent on the project for which the funds were applied for by the close of the Council's financial year must be returned to Hauraki District Council unless written approval to retain the funds is obtained from the Community Partnerships Committee.
- ☐ A report on the success of the event and evidence that the grant was spent appropriately to be provided to the Community Partnerships Committee within three months of the event

Is there anything else we need to know?

Signature __Shelley Spilsbury_____ Date 9/10/2026

You can submit your completed application form by the any of the following:

- Email : info@hauraki-dc.govt.nz

- By hand :
  Paeroa Office: 1 William Street, Paeroa, 3600
  Ngatea Office: 84 Orchard West Road, Ngatea, 3503
  Waihi Office: 40 Rosemont Road, Waihi, 3610
- Post: Hauraki District Council, 1 William Street, Paeroa, 3600

Office use:	
Doc No:	File: HDC\
Licence No:	Task:
Approved / Declined Authorised by:	

			Hauraki Pl
Description	**2025**	**2026**	
Road Closures	3646.36	$3,832.95	
Prizes	500	$500	
Santa Parade Helpers	300	$500	
Misc - Spray paint, tape, Cable ties, p	44.19	$70	
Prize Cheques	87.4	$90	
Lollies	331.7	$500.00	
Santa Thank you	41.49	$50.00	
Santa Suit	0	$500.00	
Santa Chair	0	$200.00	
Christmas Parade Reusable sign	0	$100.00	
Bouncy Castles	$1,730	$2,500.00	
	6681.14	8842.95	

ains Christmas parade Budget 2026

NOTES

Coast Civil as used last year
$100 per category and $200 Overall
Group of College kids to help man the street, money goes to their Korea trip fundraising ($50 pp)
Marking out vendor spaces & Tying numbers to floats, printing judges sheets & Float numbers
Winners big signs
Purchased through Candy Co

Currently borrow Kindys one, One off cost
One off cost as will store and re use each year
One off cost as will make it resuable

FOR DECISION
MŌ TE WHAKATAUNGA

To	Mayor and Councillors
Author	Kim Donnelly Property and Facilities Manager
Meeting date	11 November 2026
File reference	Document: 4197747 Appendix A: *Ours Not Mines Limited v Hauraki District Council* [2026] NZCA 138 *(link only)* Appendix B: 3026335 - 2021 Report Licence to Occupy Oceana Gold
Subject	**Waihī Temporary Campsite Licence to Occupy Request**

TE WHAIKUPU | RECOMMENDATIONS

THAT the Council:

a) Receives the report titled Waihī temporary campsite Licence to Occupy request (4197747).

b) Approves Option 1: declines a new Licence to Occupy and directs the GM Service Delivery to instruct Oceana Gold New Zealand Ltd to remove the camp and reinstate the site;

OR

c) Approves Option 2 (recommended): approves a renewable five-year Licence to Occupy in favour of Oceana Gold New Zealand Ltd based on the current footprint for the existing campsite;

OR

d) Approves Option 3: approves a renewable five-year Licence to Occupy in favour of Oceana Gold New Zealand Ltd based on a reduced footprint for the existing campsite.

TE ARONGA | PURPOSE

The purpose of this report is to consider entering into a Licence to Occupy (LTO) for a staff campsite currently located on an unformed paper road with Oceana Gold New Zealand Limited (OGNZL)

The campsite was constructed under the previous LTO, which was overturned by the Court of Appeal in its judgement dated 21 April 2026.

The Council is being asked to consider one of 3 options – to decline the LTO and require OGNZL to remediate the site, to grant the LTO for the existing structure for a period of 5 years (renewable) or to grant the LTO for a reduced footprint for a period of 5 years (renewable). The renewing of the LTO would be upon request by OGNZL and the associated approval by the Council.

TE WHAKARĀPOPOTANGA | SUMMARY

The campsite was constructed under the previous LTO and is already in place and operational. That agreement no longer provides authority following the Court of Appeal ruling (Appendix B). This is therefore a decision about existing occupation, not a development awaiting construction. When considering the Court of Appeal's decision, the proposed LTO is less likely to constitute a public nuisance than the LTO considered in *Ours Not Mines Ltd*, the distinction is relatively narrow and the position remains nuanced.

Option 2 is recommended and further extensions will be based on the Licensee submitting a formal request and the Council going through a formal resolution process to accept or decline.

WHAKAPAPA | BACKGROUND

Council granted the earlier LTO on 15 September 2021 (Appendix B); the Court of Appeal set aside that grant on 21 April 2026 (Appendix A). The campsite was built under the former LTO. A new LTO over Parcel ID 4586844 requires a fresh decision; existing investment does not revive the former authority.

The campsite houses 10–15 staff and is occupied approximately 95% of the time. The structure is a 12 m × 12 m platform with accommodation units and facilities for the staff (figure 1). The camp is encircled with a 20 m × 20 m frog fence. OGNZL reports that the barrier is approximately 600 mm high and its dimensions reflect conditions applied from the adjacent DOC access arrangement. The existing camp area was cleared at time of construction. The installation of this camp is not contrary to the previous LTO (Appendix B).

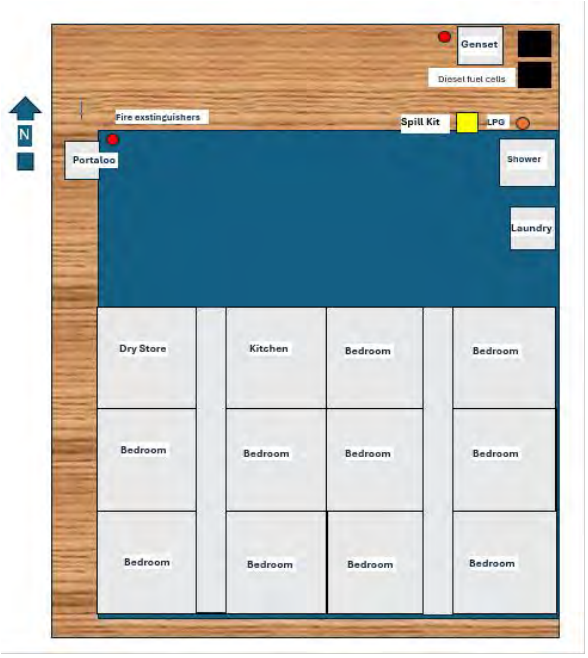


Figure 1 Supplied campsite layout.

Ā TAKE | ISSUES

The judgment by the Court of Appeal does not close the door on future LTOs. However, it does not automatically deem a shorter term or smaller footprint automatically acceptable.

The Court confirmed that Council can grant licences over roads, including for private or commercial purposes, provided the occupation does not appreciably interfere with the public's right of passage. It assessed the particular licence before it—not every possible future proposal.

Question	What the judgment means
Could a shorter period help?	Yes. Duration is relevant, but the Court did not establish an acceptable maximum term.
Could a smaller footprint help?	Yes. Scale is relevant, but it did not establish an acceptable area or percentage of road width.
Is leaving a corridor alongside sufficient?	Not necessarily. The Court expressly found that retaining some pedestrian passage does not rule out a public nuisance. What makes this more complicated is the fact that the area is dense bush in an isolated area of the Coromandel Forest Park. Public nuisance was not explicitly defined.
Are removable cabins more favourable than permanent shafts?	Potentially. The scale, duration and semi-permanence of the previous structures were decisive. The actual effects of the new arrangement still require assessment.

These principles appear particularly in paragraphs [32]– [36] and [43]– [48] of the judgment by the Court of Appeal.

The relevant footprint is the area effectively excluded from public use, including the fence and ancillary facilities. The fence encloses 400 m², compared with the 144 m² camp. The road reserve at this location is assumed to be 35 m wide and thus the footprint would allow a 15 m corridor for access. These dimensions and the practicality of that passage require verification.

A fixed five-year contract would limit the agreed duration and exclude a contractual renewal entitlement. Such renewal will be possible through a Council resolution if the Lessee were to apply for such renewal at the end of the five-year period. It would nevertheless authorise continuous occupation for a substantial period. Five years is materially shorter than the 40-year term considered by the Court, but the Court did not set an acceptable maximum term, so a shorter term cannot be assumed to be immune from challenge.

For a reduced footprint, the work would likely require some further ecological disturbance as the existing site has been established for some time and changing this would cause some damage.

WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

Mana Whenua/Māori

Mana whenua interests include the forest, native fauna and public access. Their current views on this campsite are not recorded and should have been addressed by OGNZL allowing reasonable participation and recognising their relationship with the land and role as kaitiaki.

Strategic alignment

This decision neither determines the wider merits of mining nor replaces statutory approvals. No LTP capital commitment is proposed.

Policy and bylaw consistency

The decision has no bearing on the Council's Policy or Bylaw's.

Climate change implications

The camp does not have any material impact on climate change.

Issue risks and mitigations

Risk		What is being done about the risk?
Financial/economic	Further advice, monitoring and litigation may cost Council; exposure is unquantified. The risk is expected to be of moderate impact. The likelihood of the risk occurring is possible.	The LTO will include appropriate mechanisms to protect the Council.
Legal compliance	An LTO may authorise appreciable interference or operate as exclusive possession. The risk is expected to be of moderate impact. The likelihood of the risk occurring is possible.	Limit LTO to 5 years with the right to terminate or extend provided to the Council.
Political reputation	A further dispute may undermine confidence in Council's environmental stewardship but at the same time enhance the confidence for the Councils support for economic development in the Waihī Community. The risk is expected to be of major impact. The likelihood of the risk occurring is likely.	Give proposal-specific reasons, consider affected views and explain the decision accurately.
Environment	Redesign requires further ecological disturbance; fence changes may affect frogs. The risk is expected to be of moderate impact. The likelihood of the risk occurring is possible.	Require ecological assessment and relevant approvals before any physical work.

Financial and resource implications of issue

To mitigate any financial cost to the Council, litigation by a third party would be included as a reason to terminate and any legal fees incurred by Council as a result of granting this LTO will be borne by the Licensee and stipulated in the LTO

NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

Option 1: declines the new LTO and directs the GM Service Delivery to instruct OGNZL to remove the camp and reinstate the site; OR

Option 2 (recommended): approves a renewable five-year Licence to Occupy in favour of Oceana Gold New Zealand Ltd based on the current footprint for the existing campsite. OR

Option 3: approves a renewable five-year Licence to Occupy in favour of Oceana Gold New Zealand Ltd based on a reduced footprint for the existing campsite.

Option 1

Option 1: Declines the new LTO and directs the Chief Executive to implement a legally reviewed, prompt cessation, removal and reinstatement process	
Provide a summary of option:	Council declines the new LTO and instructs OGNZL to remove the existing camp and remediate the site appropriately.
Advantages:	Avoids granting a new LTO.
Disadvantages:	Staff accommodation must be relocated. Refusal and enforcement may also be challenged.
Risk mitigation:	Give the applicant a fair opportunity to respond. Settle notices, reasonable cessation/removal timeframes, surviving obligations and enforcement with Legal. Require safe ecological reinstatement; refusal does not authorise immediate physical eviction.
Financial costs:	There will be limited exposure for the Council.
Rates Impact:	No rates impact.
Debt Impact:	No new borrowing or capital expenditure is proposed;

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be high
Are the likely consequences controversial?	Expected to be moderate
What is the level of consequence in relation to land or a body of water?	Low significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	High
Option 1 is considered to be of overall medium significance.	

Option 2

Option 2 (recommended): approves a renewable five-year Licence to Occupy in favour of Oceana Gold New Zealand Ltd based on the current footprint for the existing campsite	
Provide a summary of option:	Council approves a five-year Licence to Occupy with OGNZL. The Licence to Occupy contract will have a 3-month termination clause, litigation by a third party would be included as a reason to terminate. Oceana could apply for an extension after 5 years which Council will consider at the time of such application. Any legal fees incurred by Council as a result of granting this LTO to be borne by the Licensee;

Advantages:	Provides authority for the operational camp. Avoids immediate dismantling and relocation, and the additional disturbance associated with the contemplated redesign. The area in question is only accessible by helicopter and then a trek on foot. One would not expect more than a handful of people, if any, trekking past the camp in a 5-year period.
Disadvantages:	There could be a legal challenge to this position.
Risk mitigation:	Require access priority, no exclusive possession, no expansion, inspection and termination rights, removal security and reinstatement. Cost recovery will be included in the LTO.
Financial costs:	Licence fee and cost recoveries require agreement. Legal, monitoring, enforcement, removal and challenge exposure remain unquantified however cost recovery will be included in the LTO.
Rates Impact:	No quantified impact is established; depends on agreed fees, recoveries and residual Council costs.
Debt Impact:	No capital work or borrowing is sought. Any unfunded obligation requires separate approval.

Option 2: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	High
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be high
Are the likely consequences controversial?	Expected to be high
What is the level of consequence in relation to land or a body of water?	Low significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	High
Option 2 is considered to be of overall medium significance.	

Option 3

Option 3: approves a renewable five-year Licence to Occupy in favour of Oceana Gold New Zealand Ltd based on a reduced footprint for the existing campsite	
Provide a summary of option:	Council approves a five-year Licence to Occupy with OGNZL on the basis of a reduced footprint. The Licence to Occupy contract will have a 3-month termination clause, litigation by a third party would be included as a reason to terminate. Oceana could apply for an extension after 5 years which Council will consider at the time of such application. Any legal fees incurred by Council as a result of granting this LTO to be borne by the Licensee;

Advantages:	May achieve a less obstructive camp while retaining some accommodation in the longer term. Provides an active reduction pathway rather than open-ended deferral.
Disadvantages:	There could be a legal challenge to this position.
Risk mitigation:	Agree a prompt redesign programme and a legally reviewed cessation response. Require mapped disturbance, ecological and access evidence, applicable approvals and final legal review. Cost recovery will be included in the LTO.
Financial costs:	Licence fee and cost recoveries require agreement. Legal, monitoring, enforcement, removal and challenge exposure remain unquantified however cost recovery will be included in the LTO.
Rates Impact:	No quantified impact is established; depends on agreed fees, recoveries and residual Council costs.
Debt Impact:	No new borrowing or capital expenditure is proposed. Further funding decisions return if needed.

Option 3: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	High
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be high
Are the likely consequences controversial?	Expected to be high
What is the level of consequence in relation to land or a body of water?	Low significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	High
Option 3 is considered to be of overall medium significance.	

TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend Option 2: approves a renewable five-year Licence to Occupy in favour of Oceana Gold New Zealand Ltd based on the current footprint for the existing campsite.

KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

Based on the recommended form of engagement being inform the community, the proposed engagement and communication approach is: inform the community of the decision.

Advise OGNZL promptly and settle implementation timeframes.

TE ARA KI MUA | NEXT ACTIONS

Action	Responsibility	By When
Confirm decision	Mayor and Councillors	11 November 2026
Implement selected option	GM Service Delivery	Following resolution

TUHUTORO | REFERENCES

[1] Ours Not Mines Limited v Hauraki District Council [2026] NZCA 138, 21 April 2026,

WHAKAPAI | APPROVAL

Prepared by	Kim Donnelly **Property and Facilities Manager**
Reviewed by	Adrian De Laborde **Group Manager – Service Delivery**
Approved by	Adrian De Laborde **Group Manager – Service Delivery**

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor and Councillors
Author	Liam Tansey **Transportation Manager**
Meeting date	Wednesday 11th November 2026
File reference	Document: 4188793
Subject	**Waitāwheta Bridge No 1 – Options report**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Waitāwheta Bridge No.1, (document number M: 4188793)

b) Approves Option 1 Do minimum and move to Long Term Plan (LTP) discussion,

OR

c) Approves Option 2 To install external post tensioning for safety and risk management and move to Long Term Plan (LTP) discussion,

AND

d) Approves the reallocation of $1M from the Waitāwheta Bridge No.1 (Minor Improvement (Renewals)) project to the Kaiaua Costal works project (Minor Improvements (Level of Service)),

2 TE ARONGA | PURPOSE

The purpose of this report is to provide Council an update of the bridge investigation and condition assessment completed to date, the options available and seek direction and decision on the preferred option.

3 TE WHAKARĀPOPOTANGA | SUMMARY

The detailed structural assessment on the Waitāwheta bridge No.1 was undertaken in February 2026 and identified significant deterioration within a beam (known as beam 2), including exposed and corroded post-tensioning strands that have lost effective prestress. Further

investigation was completed to better understand the extent and effect of this deterioration. These findings indicated a loss of structural capacity and uncertainty regarding the bridge's current load-carrying behaviour. As a precautionary measure, a temporary 30-tonne posting restriction was implemented following the discovery of the defects.

The following options were investigated for the bridge at a feasibility level considering the information gained during the condtion and capacity assessments:

1. Do minimum, continued operation of the existing bridge with ongoing maintenance;
2. Strengthening of the existing bridge to accommodate increased vehicle loading requirements;
3. Upgrading and widening of the existing bridge;
4. Full replacement of the bridge; and
5. Other practicable alternatives identified during the assessment process

Due to the existing condition of the bridge and the challenges associated with strengthening, the option for a bridge replacement has been recommended as the most feasible and long term option to provide operation of the bridge for full General Access, 50MAX and HPMV traffic. Strengthening the existing bridge will not accommodate increased vehicle loading but is recommended to manage safety and risk while a replacement project is planned for and implemented. Therefore the recommended option is to complete the required saftey works through external tensions and crack monitoring and moving the replacement works into the Long Term Plan (LTP).

As a result of this the current NZTA funding for replacement of the structure will not suffice to achieve the upgrade of the structure. Therefore, to make use of the remaining available approved low-cost low risk funding is to move portion of funding to the Kaiaua Coastal works project which is being completed under the Minor Improvements (Level of Service) budget.

4 WHAKAPAPA | BACKGROUND

Waitāwheta Road Bridge No. 1 provides a single-lane crossing of the Ōhinemuri River on Waitāwheta Road, immediately adjacent to the intersection with State Highway 2. The bridge is an ageing two-span post-tensioned concrete structure constructed in stages between approximately 1950 and 1959 and forms an important link within the local and national road network.



Image 1: Waitāwheta Bridge No.1 location

Hauraki District Council engaged consultants to undertake a bridge condition and capacity assessment for Waitāwheta Road Bridge No. 1 and identify potential options to remediate the structural defects and to consider upgrade it to be more accessible and viable detour route. The scope also included identifying and evaluating potential interventions that address the current and future needs of the bridge and road corridor, with consideration given to structural condition, functionality, resilience, safety, and long-term serviceability.

The inspection and investigation work identified significant deterioration within beam 2 of span 2 (southern span). Concrete spalling exposed the internal post-tensioning strands, with several strands found to be corroded and exhibiting little or no effective prestress. Subsequent investigations confirmed similar defects within additional strands of the same girder. Observation also revealed the presence of vertical cracking through the lower flange and web of beam 2 and the adjacent beam 3. These findings indicate a loss of structural capacity and create uncertainty regarding the bridge's current load-carrying behaviour.



Image 2 & 3 – approximate location of spalling and close picture of exposed post tensioning strands

As a result, the bridge is currently subject to a 30-tonne load restriction. While Span 1 was found to have adequate capacity, the longer southern span (span 2) governs the capacity of

the bridge and cannot be confidently demonstrated to satisfy unrestricted General Access or HPMV loading requirements. Significant uncertainty remains regarding the existing prestressing system, pier corbel capacity and substructure performance.

In addition to the structural deficiencies, the bridge presents several operational and network constraints. The existing single-lane configuration results in traffic delays and requires vehicles to queue in close proximity to the nearby State Highway 2 intersection.

The bridge is unable to accommodate 50MAX and HPMV vehicles and therefore cannot function as an effective detour route during State Highway closures. The bridge is also vulnerable to inundation during flood events, although opportunities to increase bridge freeboard are limited by the geometry of the adjacent State Highway intersection.

5 NGĀ TAKE | ISSUES

The following options were investigated for the bridge at a feasibility level considering the information gained during the condition and capacity assessments:



Image 4 – Orginal options for consideration

The assessments concluded that continued reliance on the existing structure without intervention presents an increasing risk due to the uncertainty associated with the deteriorated prestressing system in Span 2.

The investigation options 1, 2 and 3 have being ruled out as a long-term solution as they are not feasible due to the condition the structure is currently in.

There is risk of continued capacity deterioration should the bridge operation continue for an undetermined time, i.e. the do-minimum be continued, the likely outcome of this option is that further capacity restrictions would need to be implemented until bridge failure or removal.

Due to the uncertainty regarding the existing prestressing system, pier corbel capacity and substructure performance, a timeline for deterioration is uncertain and therefore a significant risk to be considered.

While strengthening may be technically feasible, the outcome of the investigation reports that any strengthening solution would be complex, intrusive and subject to significant uncertainty. Strengthening is unlikely to provide long term resilience for the structure. However, it is recommended to be implement in the short term to maintain the safety of the bridge and minimise risk of failure and/or further deterioration i.e. this will likely just maintain our current load restriction of 30T gross.

Of the above options, Bridge replacement is the only option that fully addresses the identified structural, operational, safety and resilience issues. A two-lane replacement as an option also provides, improve safety and enable the route to function as a strategic detour during State Highway 2 closures. The rough order cost estimates indicate that the replacement options range from approximately $15.4 million for a single lane structure and $19.6 million for a two-lane structure.

A preferred option has been recommended but current funding requirements for NZTA means this will need to be reviewed as part of the long-term plan and a business case approach will be required to be completed if an upgrade to the current structure is to occur.

Fully removing the bridge was not considered as part of this investigation.

Following completion of the investigation and assessment, staff now recommend the following option; complete temporary bridge strengthening and to move further optioning as part of the long term plan.

As a result of this the current NZTA funding for replacement of the structure will not suffice to achieve the upgrade of the structure. Therefore, to make use of the remaining available approved low-cost low risk funding staff recommend that the capital budget be adjusted by reallocating a portion of the funding to the Kaiaua Coastal works project which is being completed under the Minor Improvements (Level of Service) budget line.

The Kaiaua Costal works has undergone costal engineer’s assessment and the associated costs to complete the proposed works exceeds the current available budget allocated for these works.

6 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

6.1 Mana Whenua/Māori

The impact on Māori is not fully known at this time. The issue does require communication with Māori and this engagement has yet commenced.

The preferred option of advancing the project to the long-term plan will assist in identifying the level of significance in relation to the Ōhinemuri River and an extensive planning and consenting process will be required should a bridge renewal option ultimately be advanced and Māori will be part of this.

6.2 Strategic alignment

The preferred option will require alignment with our Long Term Plan. Strategies and outcomes will be considered with a business plan should the project be advanced.

6.3 Policy and bylaw consistency

Policies and bylaws applicable to the issue include:

- Traffic and parking bylaw, which includes bridge restrictions

6.4 Climate change implications

Climate change has not been considered at this stage.

6.5 Issue risks and mitigations

Risk		**What is being done about the risk?**
Financial/economic	The risk is further deterioration occurs and significant investment is required to maintain safety and access of the structure. The risk is expected to be of catastrophic impact. The likelihood of the risk occurring is possible.	Continual visual monitoring of the structure
Health and safety	The risk is significant deterioration of the structure to further weight restrictions or complete failure of the structure. The risk is expected to be of catastrophic impact. The likelihood of the risk occurring is likely.	Continual monitoring and further restriction will be implemented if required.
Political reputation	The risk is loss of confidence in Council if the structure were to fail. The risk is expected to be of catastrophic impact. The likelihood of the risk occurring is unlikely.	Continual monitoring and further restriction will be implemented if required.
Operations	The risk is reduction in available detour routes for state highway 2 traffic is section of road closes. And if further deterioration further restricted access or no access	Managing this by further restricting the structure if required through visual monitoring.

Risk		What is being done about the risk?
	for several months or years until deterioration. The risk is expected to be of catastrophic impact. The likelihood of the risk occurring is likely.	

6.6 Financial and resource implications of issue

This decision does not have any further financial and resource implications.

7 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- **Option 1**: Do minimum and move to Long Term Plan (LTP) discussion
- **Option 2:** To install external post tensioning for safety and risk management and move to Long Term Plan (LTP) discussion

7.1 Option 1

Option 1: Do minimum and move to Long Term Plan (LTP) discussion	
Provide a summary of option:	Do minimum, continued operation of the existing bridge with ongoing maintenance and installing of real time crack monitoring (strain guages). Move the replacement of the structure into the long term plan for consideration. AND Due to the current funding approved for Waitāwheta bridge not going be used to complete the bridge replacement. The utilisation of this funding would be reccomended to move too Kaiaua Costal project under the Minor Improvements (Level of Service).
Advantages:	- Lower cost option to monitor & maintain the structure.
Disadvantages:	- The bridge deterioration continues - Uncertainty around bridge capacity and safety concerns will remain - Current and potential further weight restrictions are likely to be required and continue to be reduced over time
Risk mitigation:	This does not reduce any risks identiifed in section 6.5
Financial costs:	Costs associated with this option are as follows: **Item** / **Cost** Ongoing maintenance / Managed within existing budgets Realtime crack monitoring device / $50k

	Monthly monitoring charges | $600 per month *Table 1: Option 1: cost to complete* These works are within current approved budgets
Rates Impact:	There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.
Debt Impact:	There is no change to forecast debt, as funding for this option is provided for in existing budgets.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	Yes
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Medium
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Medium
What is the level of community interest?	Expected to be high
Are the likely consequences controversial?	Expected to be high
What is the level of consequence in relation to land or a body of water?	Medium significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Medium
Option 1 is considered to be of overall **medium** significance.	

7.2 Option 2

Option 2: Install external post tensioning for safety and risk management and move to Long Term Plan (LTP) discussion	
Provide a summary of option:	Install post tensioning and strain gauges to the compromised beam on Waitawheta bridge No.1 to provide safety for the structure to operate

<table>
<tr><td></td><td>at 30 tonnes whilst planning and design are underway to renew the structure as per the long-term plan.

AND

Due to the current funding approved for Waitāwheta bridge not going be used to complete the bridge replacement. The utilisation of this funding would be reccomended to move too Kaiaua Costal project under the Minor Improvements (Level of Service).</td></tr>
<tr><td>Advantages:</td><td>- Reduces the risk and more certainty and safety to the structure to operate at 30 tonne capacity.
- Extends service life</td></tr>
<tr><td>Disadvantages:</td><td>- Significant capital investment for short life until bridge can be replaced.
- Will not increase the capacity from current weight restriction
- Risk of further damaging the structure through external post tensioning</td></tr>
<tr><td>Risk mitigation:</td><td>This decision will reduce the likelihood of the risks identified in option 6.5</td></tr>
<tr><td>Financial costs:</td><td>The cost to complete these works will come from existing Waitāwheta Bridge No.1 budget:
<table>
<tr><th>Item</th><th>Cost</th></tr>
<tr><td>Ongoing maintenance</td><td>Managed within existing budgets</td></tr>
<tr><td>Realtime crack monitoring device</td><td>$50k</td></tr>
<tr><td>Monthly monitoring charges</td><td>$600 per month</td></tr>
<tr><td>Bridge strengthen works</td><td>$450k</td></tr>
<tr><td>Total Cost</td><td>500k + $600 monthly charge</td></tr>
</table>
Option 2: cost to complete</td></tr>
<tr><td>Rates Impact:</td><td>There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.</td></tr>
<tr><td>Debt Impact:</td><td>There is no change to forecast debt, as funding for this option is provided for in existing budgets.</td></tr>
</table>

Option 2: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Medium

Option 2: Significance Assessment - Criteria	**Level of significance**
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Medium
What is the level of community interest?	Expected to be high
Are the likely consequences controversial?	Expected to be high
What is the level of consequence in relation to land or a body of water?	Medium significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Medium
Option 2 is considered to be of overall **medium** significance.	

8 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with option 2 to install external post tensioning for safety and risk management and move to Long Term Plan (LTP) discussion.

AND

To reallocate $1M from the Waitāwheta bridge No.1 project to Kaiaua Costal works project

On assessing against the Council's peer review criteria, the decision triggers an external peer review as the decision is considered to carry a high or extreme level of risk.

After the consideration of options, the recommendation is considered to be of overall medium significance and as such the recommended form of engagement is to: inform the community.

9 KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

Based on the recommended form of engagement being inform the community,

10 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When
Complete safety works	Project Management Team	March 2027
Move as part of Long Term Plan discussion	Transportation Manager	November 2026

11 TUHUTORO | REFERENCES

WSP, Waitāwheta Bridge No.1 options report, 2026

12 WHAKAPAI | APPROVAL

Prepared by	Janet Stuart **Senior Transport Engineer**
Reviewed by	Liam Tansey **Transportation Manager**
Approved by	Adrian de Laborde **Group Manager of Service Delivery**

FOR INFORMATION
NGĀ MŌHIOTANGA

To	Mayor and Councillors
Authors	Property and Facilities Team
Meeting date	11 November 2026
File reference	Document: 4186469
Subject	Property and Facilities Activity Report November 2026

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Property and Facilities Activity Report November 2026, (document number 4109022).

2 TE WHAKARĀPOPOTANGA | SUMMARY

The Property and Facilities team present an update of activities carried out during the second quarter of the financial year 26/27, August to November 2026.

3 TE ARONGA | PURPOSE

The purpose of this report is to provide the Council an update on the Property and Facilities activities for the third quarter of FY 2026/27. These include the district swimming pools, the Waihī Events Centre, memorial and rural halls, elderly persons housing, public toilets, and property portfolio.

4 COMMUNITY RECREATION | TĀKARO HAPORI

4.1 DISTRICT SWIMMING POOLS | HŌPUA KAUKAU Ā-ROHE

The 2026/27 swimming season opens on Saturday 31 October 2026 at Paeroa Pool operating on limited hours for the first couple of weeks.

From Saturday 14 November 2026, both Paeroa and Ngatea Pool will be open operating on normal school term hours with Waihi Pool opening early December pending completion of maintenance work.

The Pool Lifeguard team is set for the season with a team of 20 working across the district, made up of 9 returning lifeguards and 11 new members to the team. All new members and

those returning lifeguards due for revalidation will complete First Aid and Pool Lifeguard training during November.

Table showing work program at Hauraki District Council Pool facilities;

Pool	Completed work	Ongoing and scheduled work
Paeroa	Concrete repairs to concourse Lifting and widening of seats in both changing rooms New shade sail installed Balance tank float valve replaced Circulation pump serviced	Dosing system service Heat pumps service Sand filters service
Ngatea	Circulation pumps serviced Pool Liner project including ramp remedial work, new overflow channel and new concrete on concourse area	Painting of small pool Dosing system service Heat pumps service Sand filters service
Waihi		Pool Liner project Install of salt chlorination system to replace current chlorine gas dosing system Balance tank remedial work Dosing system service Heat pumps service

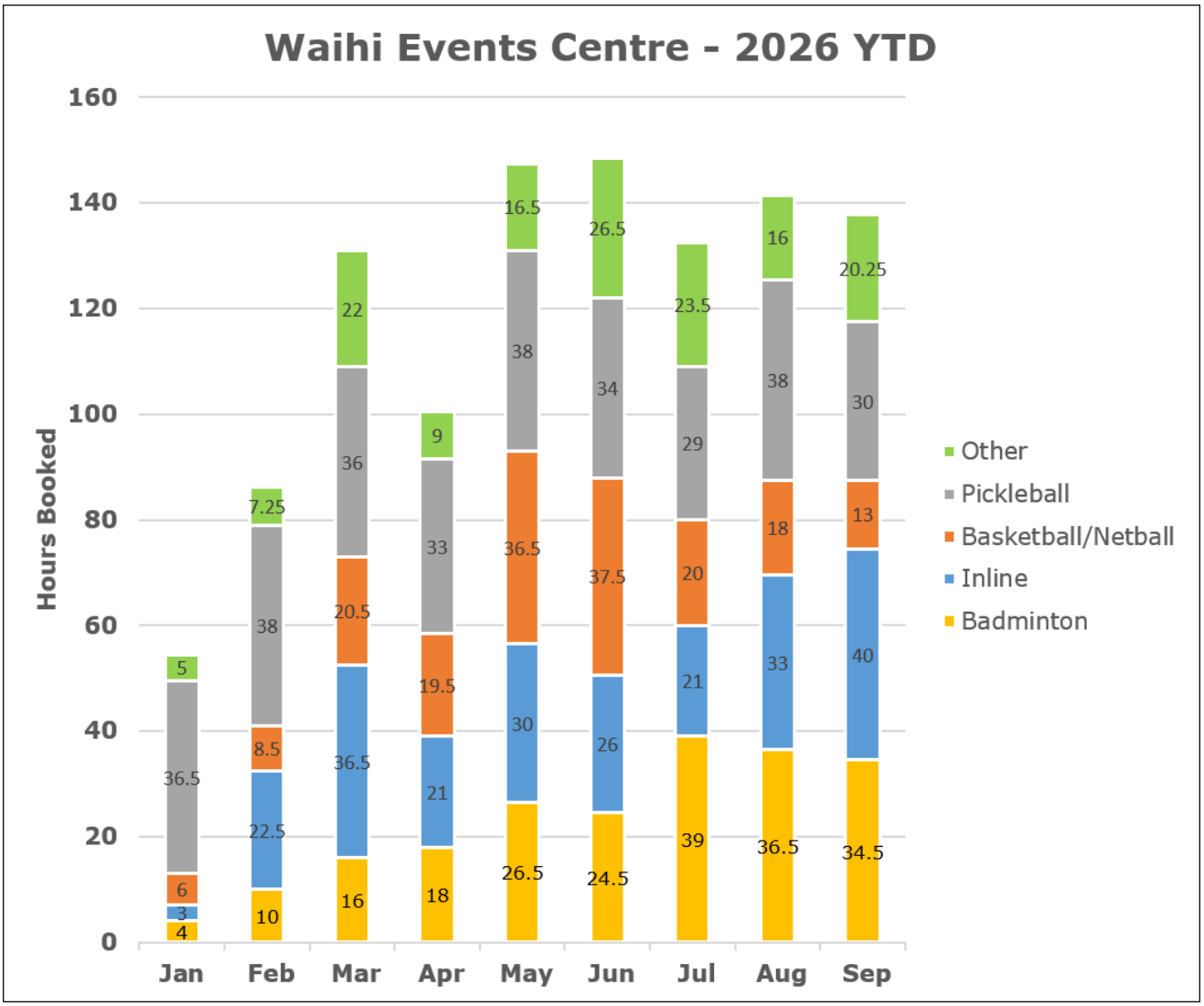


Installation of liner and overflow channel at Ngatea Pool

4.2 EVENTS CENTRE | POKAPŪ HUIHUINGA

The facility continued to be booked by our usual groups from inline hockey, badminton, basketball/netball and pickleball with multiple weekly bookings for each activity.

Other highlights include hosting the Thames Valley Badminton tournament, youth basket programme, roller skating, martial arts and a suicide prevention event.

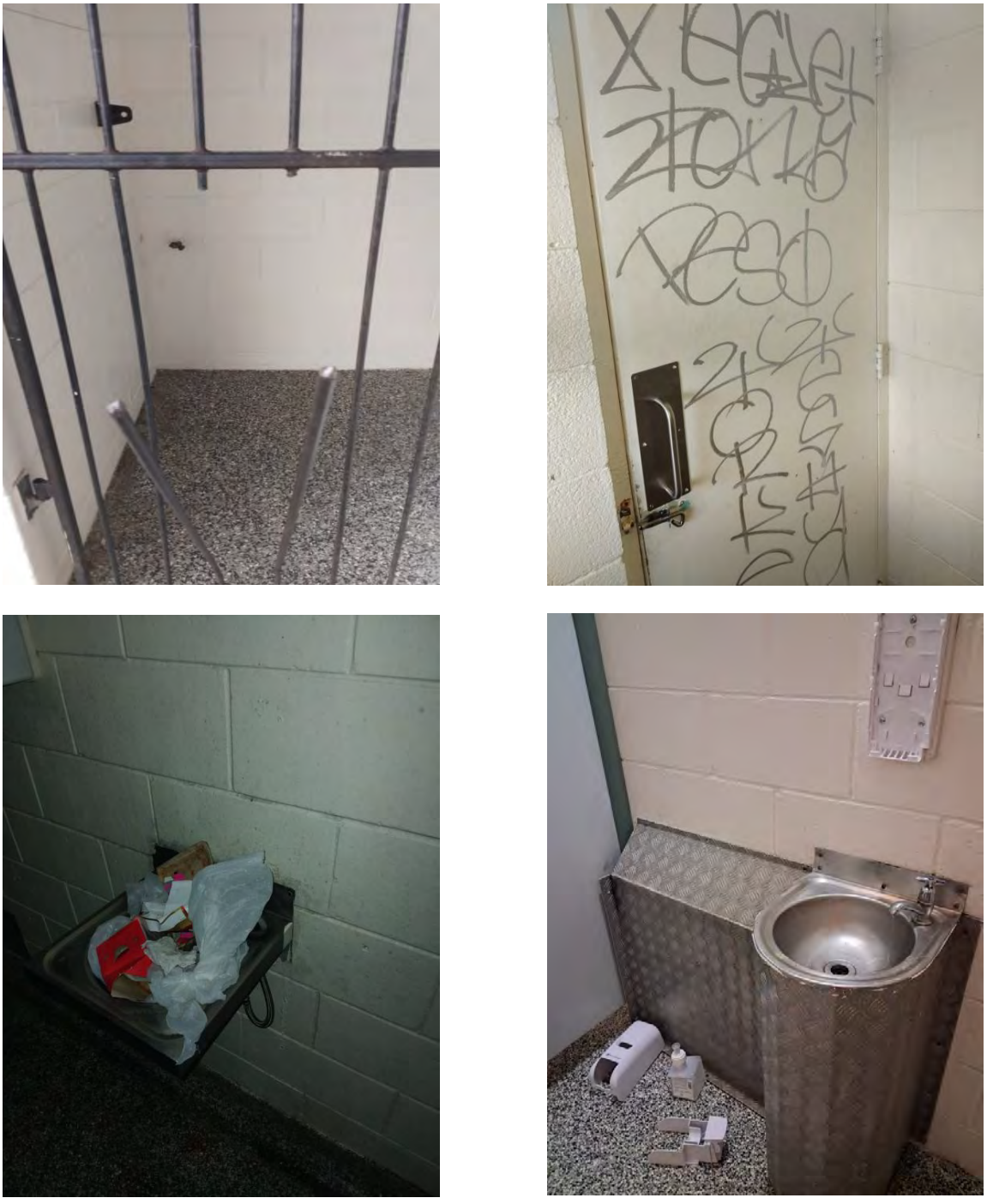


The number of hours booked for 2026 YTD is summarised above.

5 COMMUNITY FACILITIES | MATATAU HAPORI

5.1 PUBLIC TOILETS | HEKETUA

The past few months has seen an increase in anti-social behaviour at our Public Toilet facilities with many throughout the district targeted for property damage and graffiti.



Photos showing vandalism at Public Toilets

5.2 RURAL COMMUNITY HALLS | HŌRO TAIWHENUA

No items of significance for Rural Community Halls.

5.3 MEMORIAL HALLS | HŌRO HAPORI

Use of the 3 memorial halls covered a variety of activities and events over the last quarter including community markets, church groups, community groups, martial arts, birthdays, music groups, dance groups, concerts, spring ball, art exhibition, disco, trades event, industry training and indoor bowls.

Highlights from renewals and upgrades completed at the halls and upcoming work scheduled;

Location	Completed work	Upcoming work
Waihi Hall	Rear entrance ramp installed. Minor safety upgrades (handrails, doorframes) Lights all changed to LED	Staircase upgrades Main hall ceiling painting Carpet renewals Roof/gutter treatment
Paeroa Hall	Toilet vanity replacement	Window blinds renewals Carpet renewals Space heater replacement Roof/gutter treatment
Ngatea Hall		Window blinds renewals Carpet renewals Fridge replacement Renovate small hall to be a bookable space again Roof/gutter treatment





New ramp at Waihi Memorial Hall

The number of hours booked at each hall for 2026 YTD is summarised below.

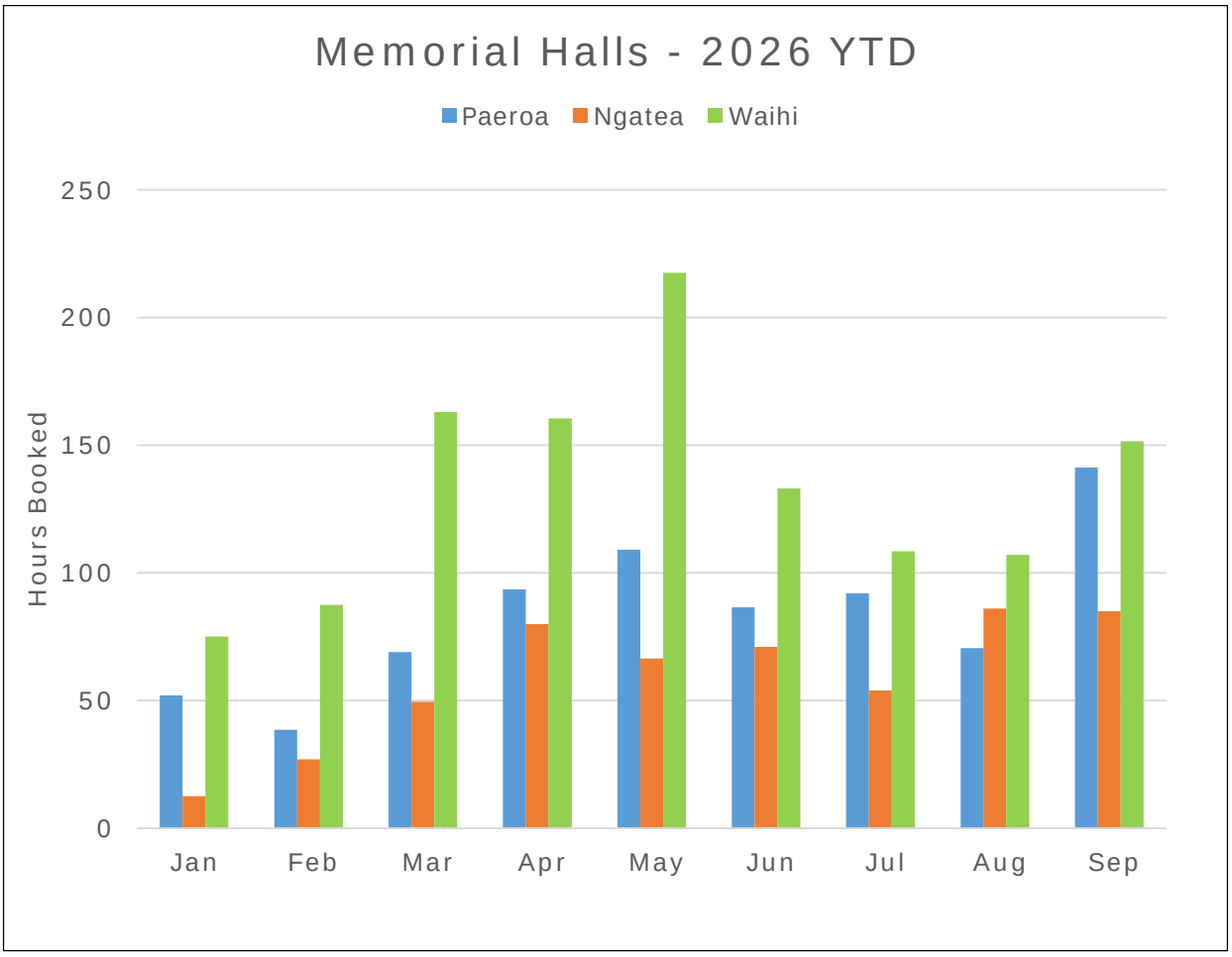


Table 3: Booked Hours of Usage for 2026 YTD

6 PROPERTY | ĀHUATANGA ŌKIKO

6.1 ELDERLY PERSONS HOUSING | TŪNOHUNOHU WHAREPUNI

Council currently has more than 50 applicants on the Elderly Persons Housing (EPH) waitlist, with applications continuing to be received on a regular basis.
Since June 2026, three EPH units have become vacant. Two have since been re-tenanted, while the remaining unit is still vacant pending the completion of necessary renovations.
Due to the significant cost of the required Healthy Homes remedial works and current budget constraints, no major EPH improvement projects are planned for the current financial year. The vast majority of the capital budget will go towards ceiling and underfloor insulation at each unit. The focus will remain on essential maintenance and urgent repairs to ensure the units remain safe, functional and suitable for tenants.

6.1.1 OFFICES

Over the past few months, Council has been progressing upgrades to several outdated air conditioning units in Hauraki House to improve staff comfort and the reliability of the systems. A significant upgrade is also planned for the Hauraki Room meeting room, which currently has no fresh air ventilation. The room can accommodate up to 20 people, so the installation of a new ventilation system will improve air circulation and comfort for all users. The works will also include replacing the existing air conditioning system with new ceiling-mounted units to provide even heating and cooling throughout the room.

Contractors have continued working through the snag and defects list at the Hauraki Plains Library and Community Centre. Works completed to date include upgrades to the playground-facing sensor door to improve health and safety, the installation of weather seals on the lobby doors, remedial work to the external toilet doors, and various other minor repairs and improvements.
A booking system has been implemented for the five available hot desks, allowing staff to work from the new office. This has been working well and is providing a flexible workspace for staff.

Staff and contractors have also been progressing updates to the building's security system, with the aim of enabling community members to access and use the community meeting room outside normal operating hours.

7 TRAIL TRILOGY & ENCORE ECHO WALKING FESTIVAL |

7.1 Trail Trilogy

This year's Event was on Sunday 11th October 2026. The marshalling briefing evening was held at the Waihi Events Centre. This brought 370 runners and walkers to the Hauraki District, with the courses being on the Hauraki Rail Trail, offering 5 distances 9km, 21km, 42km, 55km & 100km. Local community groups – Waihi Lions, Paeroa Lions and local volunteers a total of approx. 40 + were involved marshalling and at AID stations out on the course. Funds were donated back to these community groups.





7.2 Echo Walking Festival Encore

This year's Echo Walking Festival Encore walks, Move with you, has been held over the month of October 2026 to get the community out and moving, encourage people to get out in nature, get active and explore their local area. The festival has hosted 6 walks throughout the month. The ever so popular Waihi Cemetery walk guided by New Zealand Society of Genealogists, Waihi Branch, theme Mishaps and Misadventures was on Sunday 4th October, and was well attended.





8 WHAKAPAI | APPROVAL

Prepared by	Adam Chwesik Community Facilities Officer Sammy-Jo Rae Property Officer Jo Heath Sports, Property & Facilities Administrator
Reviewed by	Kim Donnelly Property and Facilities Manager
Approved by	Adrian de Laborde Group Manager Service Delivery

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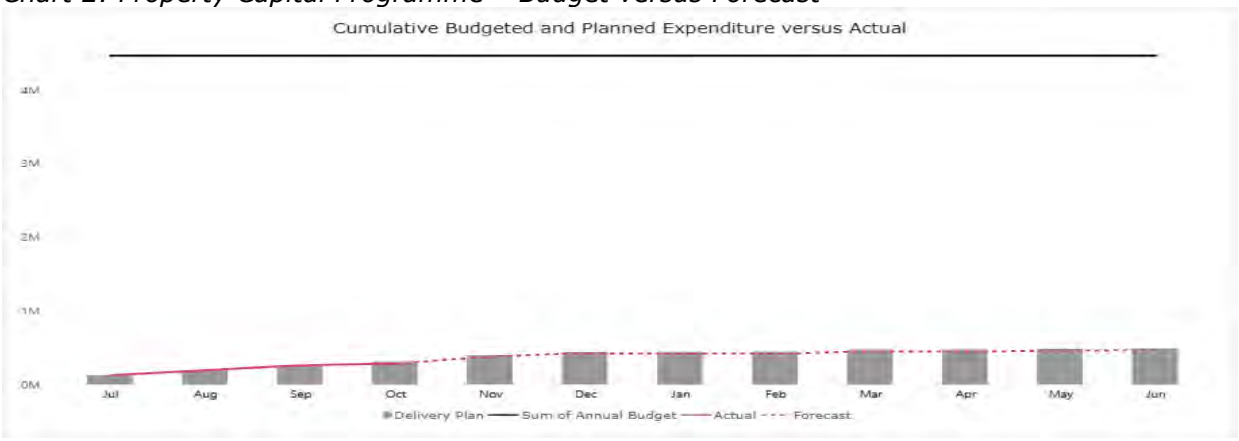
APPENDIX A – CAPITAL PROJECTS – PROPERTY AND FACILITIES

This appended report provides a summary of the capital programme with project summaries for Property and Facilities as at **November** for **2026/27 financial year**.

1.0 SUMMARY OF PROJECTS – PROPERTY

Overview
The Property budget for 2026/27 is $4.4M, with October month-end forecast of $0.46M. The delivery plan will be finalised by the end of November.

Chart 2: Property Capital Programme – Budget versus Forecast



1.1 PROJECTS – DISTRICT WIDE

1256_001 - Depot Upgrade and Rationalisation

Status: Procurement
26/27: Budget: $876,000

Paeroa

Refurbishment of the Depot - due to its dilapidation and age, extensive work is required to bring the building up to standard. A complete refurbishment would go over budget. So, either the scope is changed to fit the budget, or the budget is increased to fit the necessary works. While options are being considered, this project has not been forecasted out for the remainder of the year while the approach is decided.

1611_001 – H&S Fitouts and Repairs for Safe Roof Access

Status: Scoping
26/27: Budget: $200,000

To provide safe roof access for Council-owned buildings for regular maintenance. Installation of safety hardware for maintenance crews.

CAPITAL RENEWALS

These budgets will be used as and when required. As assets fail or require renewal, work is undertaken:

- 1163_001 – Plant Renewals
- 1171_001 – Miscellaneous Property Renewal
- 1545_001 – Elderly Peoples Housing Renewals – District

ON HOLD

- 1359_001 – Pools: Heat Pump renewals (District)

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1.2 PROJECTS BY WARD – PLAINS

1537_001 - Plains Community Hub FF&E

Status: Procurement
26/27 Budget: $229,000

Some minor work remaining, such as the procurement of the flagpole, and addressing health and safety issues with the doors and signage.

1602_001 – Tetley's Quarry Closure

Status: Scoping

Consent has now been issued, following application to Waikato Regional Council for the closure works of the quarry. The project scope is being developed.

8100_060 – Coromandel Gateway Development

Status: Start Up

Internal project management if required to support the land development at Old Barn Road, Waitakaruru.

ON HOLD

- 1285_001 - Ngātea South Subdivision
- 8100_067 – Tūrua Development – PM assistance

PROJECTS COMPLETED THIS FINANCIAL YEAR

- 1145_001 – Hauraki Plains Library & Community Centre / He Pātaka Kōrero
- 1538_001 – Plains Community Hub Carpark Renewal



1.3 PROJECTS BY WARD – PAEROA

1531_001 – Paeroa Library and Waihī Library and Service Centre Storage Space

Status: Start Up
26/27 Budget: $23,108

Storage needs being assessed and planned to address lack of storage at each library.

1536_001 – HVAC Work to Increase Fresh Air Supply to Hauraki House

Status: Close-Out
26/27 Budget: $8,571

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The renewal of the ventilation and air-conditioning systems at Hauraki House was completed in the 2026 financial year, except for the corridor to/from the main kitchen which is scheduled for completion this financial year.

1610_001 – Hauraki House Atrium Replacement

(Combined with 1171_010 – Hauraki House Atrium Investigation)

Status: Scoping

Investigating whether the roof structure requires construction work or the panels need sealing.

8100_055 – Road Stopping of Logan Road

Status: Scoping

In negotiations with Paeroa Hills regarding the stopping of Logan Road.

ON HOLD

- 1353_001 – Hauraki House – Internal Lift Upgrade

1.4 PROJECTS BY WARD – WAIHĪ

1171_006 – Waihī Library Security Upgrades

(Child project of 1171_001 – Miscellaneous Property Renewal)

Status: Procurement

26/27 Budget: $26,115

A procurement exemption has been approved for the work, and a contractor is being procured for the installation of a glass wall and door between the library and the lobby. Aiming for installation in November 2026.

1533_001 – Waihī Service Centre Outdoor Lunch Area

Status: Scoping

26/27 Budget: $21,840

Project to be investigated and scoped. Current location may not be suitable for an outdoor area. However, patio requires installation of sides.

While options are being considered, this project has not been forecasted out for the remainder of the year while the approach is decided.

1534_001 - Whīrītoa Emergency Centre Asphalt Carpark

Status: Close Out

The surface was stabilised in April 2026 and the first seal coat was applied, utilising the 2026 FY budget. A second seal coat is pending.

1618_001 - Willows Road Bridge Land Acquisition

Status: Scoping

26/27 Budget: $166,250

Investigation and scoping is underway.

ON HOLD

- 1168_001 – Waihī Chambers Restaurant Renewal

PROJECTS COMPLETED THIS FINANCIAL YEAR

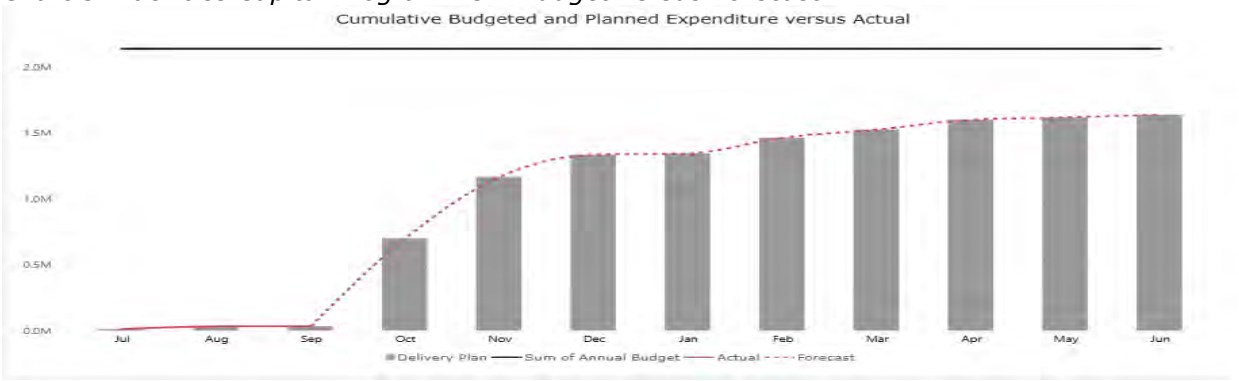
- 1231_001 – Waihī Museum Chimney and Electrical *(Budget and scope combined with 1231_002 – Waihī Museum Property Renewal and 1230_001 – Waihī Museum Replace Roof)*

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2.0 SUMMARY OF PROJECTS – COMMUNITY FACILITIES

Overview
The Community Facilities budget for 2026/27 is $2.2M, with October month-end forecast of $1.64M. The delivery plan will be finalised by the end of November.

Chart 3: Facilities Capital Programme – Budget versus Forecast



2.1 PROJECTS – DISTRICT WIDE

1620_001 – Community Resilience Programme – Installation of solar photovoltaic

Status: Start-Up
26/27 Budget: $330,000 *(partly externally funded)*
Project initialised.

Project involves the design, supply and installation of Solar Panel (PV) and battery energy storage systems for selected community resilience sites across the District – Paeroa War Memorial Hall, Ngatea War Memorial Hall, Ngahutoitoi Marae and Kerepehi Marae.

ON HOLD

- 1359_001 - Pools: Heat Pump renewals (District)

CAPITAL RENEWALS

These budgets will be used as and when required. As assets fail or require renewal, work is undertaken:

- 1159_001 – Pools: Miscellaneous renewals (District)
- 1428_001 – Miscellaneous Renewals – Public Toilets
- 1437_001 – Miscellaneous Renewals – Halls
- 1545_001 – Elderly Peoples Housing Renewals

2.2 PROJECTS BY WARD – PLAINS

1415 _001 - Ngātea Hall Carpet

Status: Start-Up
26/27 Budget: $27,144
This is planned for completion this financial year, along with other hall carpet projects.

1450_001 - Ngātea Hall - Fridge / Dishwasher Replacement

Status: Start-Up
26/27 Budget: $5,100
This is planned for completion this financial year.

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1468_001 – Double glazing Ngātea EPH

Status: Start-Up
26/27 Budget: $50,016

To be combined with other joinery work planned for this financial year (2027).

1548_001 – Tūrua Domain Carpark

Status: Scoping
26/27 Budget: $30,653

Pre-seal repairs and reseal of the Tūrua Domain Carpark to be undertaken as part of roading maintenance and annual reseal contracts.

1609_001 – Ngātea Pool: New Pool Membrane and Remedial Works

(Combined with 1546_001 – Ngātea Pool Remedial works)

Status: Construction
26/27 Budget: $373,817

The project includes installing a new pool liner and sparge lines, constructing an overflow channel on the western side, and decommissioning the existing pool and ramp overflow channels. Work is scheduled for completion before the swimming season. At the time of writing, the team planned to fill the pool week commencing 26 October.





CAPITAL RENEWALS

These budgets will be used as and when required. As assets fail or require renewal, work is undertaken:

- 1141_001 – Pensioner Housing Renewals – Plains
- 1449_001 – Ngātea Hall Replace Blinds

2.3 PROJECTS BY WARD – PAEROA

1139_001 – Pukerimu Cemetery Major Development

Status: Scoping
26/27 Budget: $59,477

The project scope is being developed, with potential solutions to the drainage issues being investigated.

1319_001 – Paeroa Ashes Garden

Status: Start Up
26/27 Budget: $17,386

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Work needs to be done on the lower-level flooding prior to installing the garden.

1436_001 – Pools: Paeroa – Sand Filter

Status: Close Out

Project is near completion. The contractor is scheduled to fix the second of two leaks in the pipework by the end of October. The remaining retention will be paid on completion of this work.

1438_001 – Paeroa Hall Carpet

Status: Start Up

26/27 Budget: $15,630

Replacement of the hall carpet. This will be done collectively with the other hall carpet replacements.

1439_001 - Paeroa Hall Heating

Status: Scoping

26/27 Budget: $20,000

Scheduled for completion around February/March 2027.

1442_001 – Paeroa Hall Replace Blinds

Status: Start Up

26/27 Budget: $3,647

Project initialised.

1461_001 – Paeroa Domain Grandstand steps

Status: Scoping

26/27 Budget: $31,618

Project to replace existing steps at the grandstand – funds carried over from previous financial years. To determine if further work on back steps is required.

1464_001 – 18 New decks at 2 Junction Road, Paeroa

Status: Start Up

26/27 Budget: $32,610

Investigating whether the budget is sufficient in relation to the scope.

1473_001 – New joinery and double glazing at 2 Junction Road, Paeroa

Status: Start Up

26/27 Budget: $75,024

To be completed in tandem with projects:
1466_001 - New joinery and double glazing Upper Moresby Ave Waihi,
1468_001 – Double glazing Ngātea EPH, and
1474_001 – New Joinery and double glazing 84 Kenny Street, Waihī.

1475_001 – Roof replacement at King Street EPH, Paeroa

Status: Start Up

26/27 Budget: $32,610

Project initialised for this financial year (2027).

1504_001 – Paeroa Grandstand Surface

Status: Scoping

26/27 Budget: $25,080

To be scoped in consultation with Ward Councillors.

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1547_001 – Paeroa Hall Carpark

Status: Scoping
26/27 Budget: $25,000
Scope to be determined.

1560_001 – Centennial Park Bollards

Status: Scoping
26/27 Budget: $27,667
This project is to review and rationalise the parking at Centennial Park's Tower Street carpark in Paeroa. Originally, the project was for the installation of bollards. However, this – and other options – are being reviewed by the Activity Manager to ensure the maximum number of parking spaces are instated. A report will be taken to Council for a decision on the recommended solution before being assigned back to the Project Management team for delivery.

CAPITAL RENEWALS

These budgets will be used as and when required. As assets fail or require renewal, work is undertaken:

- 1140_001 - Pensioner Housing Renewals – Paeroa

ON HOLD

- 1608_001 – Paeroa Pool: New Pool Membrane

2.4 PROJECTS BY WARD – WAIHĪ

1329_001 – Waihī Ashes Garden

Status: Procurement
26/27 Budget: $14,846
Site visits completed. Costs are being obtained to install the new garden. These are expected in November 2026.

1412_001 – Waihī Hall Carpet

Status: Start Up
26/27 Budget: $25,500
Replacement of the hall carpet. This will be done collectively with the other hall carpet replacements.

1431_001 – Waihī Event Centre: Carpet

Status: Start Up
26/27 Budget: $81,600
This project will be combined as a programme of works at the event centre and a report taken to Council for a decision. This is currently programmed for 2027/28.

1444_001 – Waihī Hall Kitchen Benchtop

Status: Start Up
26/27 Budget: $12,754
Project initiated.

1453_001 – Waihī Event Centre: Replace Ventilation Fans

Status: Start Up
26/27 Budget: $40,800
This project will be combined as a programme of works at the event centre and a report taken to Council for a decision. This is currently programmed for 2027/28.

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1549_001 – Waihī Event Centre: Access/Carpark

Status: Start Up
26/27 Budget: $15,000
Scope to be determined.

1551_002 – Waihī Pool: New Pool Membrane – internal and external funding

(Child project of 1551_001 – Waihī Pool: New Pool Membrane)
Status: Construction
26/27 Budget: $266,480 (of which, $194,850 is external funding)
Project to install a pool liner and sparge line. Aiming for completion in late November, weather permitting.

1619_001 – Waihī Pool: Salt Water Chlorinator

Status: Construction
26/27 Budget: $100,000
Project to manufacture and install a salt water chlorinator and bi-carb tank if funding allows. Aiming for completion in November - to follow the liner.

8100_078 – Sport n Action transition to HDC

Status: Start Up
Project being scoped by consultant, in discussion with CE and GM.

CAPITAL RENEWALS

These budgets will be used as and when required. As assets fail or require renewal, work is undertaken:

- 1143_001 - Pensioner Housing Renewals –Waihī
- 1214_001 – Waihī Casket Berm
- 1445_001 – Waihī Hall Replace Fluorescent Lights

ON HOLD

- 1474_001 - New Joinery and Double Glazing 84 Kenny Street, Waihī

FOR INFORMATION
NGĀ MŌHIOTANGA

To The Mayor and Councillors

Author Group Manager Community Development

Meeting date 11 November 2026

File reference Document: 4181481

Subject **Community Development and Regulatory Activity Report Resource Consents, Regulatory/District Plan Q1 Report – July 2026 to September 2026**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Community Development and Regulatory Activity Report Resource Consents, Regulatory/District Plan Q1 Report – July 2026 to September 2026 (document number 4181481).

2 TE WHAKARĀPOPOTANGA | SUMMARY

The first quarter of this financial year reflects development activity increasing in some areas while slight decrease in Building. There are updates on two Private Plan Changes one for Paeroa and one for Mangatarata along with a progress update on the Regional Spatial Plan and Growth Strategy. RMA Compliance information and the latest on the Regulatory activity statistics including Dog Control. The Top Notch wedding and event venue Resource Consent decision remains under mediation. There are updates on the Waihi Mine activity. It is that time of the year again when we commence the next round of Swimming Pool fencing inspections.

3 TE ARONGA | PURPOSE

The purpose of this report is to provide a quarterly update on the District Plan and Regulatory activities of Council within the Community Development and Regulatory department.

4 WHAKAPAPA | BACKGROUND AND CONTEXT

This report identifies what is occurring in part of the Community Development and Regulatory department for the last quarter. This report used to be presented monthly to Council in previous years and has been changed to every quarter. This report will show trends and statistics in the various Regulatory Services and District Plan activities including our Consent activities.

5 DEVELOPMENT

YTD 2025/26 v YTD 2026/27

Consents Issued	Total Q1 2025/26	Total Q1 2026/27	YTD % Change vs Same Period Last Year	
Building Consents (including amendments)	96	87	-9.4%	↓
Code of Compliance Certificate under the Building Act	54	83	53.70%	↑
Subdivisions	5	9	80%	↑
Land Use	7	16	128.5%	↑
Designations	-	-		
Variations	3	1	-66.6%	↓
Outline Plans	-	1	100%	↑
Certificate of Compliance (RMA)	-	-		
Permitted Boundary Activity Certificates	5	2	-60%	↓
LIMs	116	129	11.21%	↑

While resource consent numbers are higher, the 'easy' land was subdivided and developed many years ago. The introduction of National Policy Statements on Natural Hazards and Highly Productive land is challenging for applicants and require additional assessment beyond district plan requirements. We continue to meet resistance from applicants to comply with infrastructure standards. While there is some correlation between resource consents and economic activity, it is the significance of individual projects that is most important. Significant projects such as solar farms and large-scale developments with economic and community impact are resourced more heavily to achieve positive outcomes. Landuse applications and LIMs are showing an increase compared to the same quarter last year as opposed to Building Consents.

6 DISTRICT PLAN CHANGES

Proposed [Private] Plan Change 5A: Paeroa Racecourse

A private plan change application to amend the Paeroa Racecourse Structure Plan in the Hauraki District Plan (Section 8.6.15) was lodged (by Paeroa Hills Ltd) with Council on 26 August 2026.

The main amendments that are proposed to be made to the Structure Plan (including the maps and diagrams) and Planning Maps relate to:

- Partial re-zoning of Reserve (Passive) Zone land to Residential Zone, retaining four areas of Reserve (Passive) Zone and stormwater management land;
- Amending the Street Hierarchy map to reflect a revised road network arising from the stormwater spillway requirement (and associated central swale), including the omission of the main road link in the north-eastern corner of the site (i.e. no longer propose to have a continuous ring road where the outer track of the racecourse used to be);

- Removing the Increased Amenity Area notation shown on the current Structure Plan Map with amended planning provisions to achieve high-quality landscape and urban design outcomes that reflect the site's history;
- Amending the Paeroa Racecourse Structure Plan Maps and Diagrams and Planning Maps (G2 and G4) to give effect to the changes.

An initial assessment of the application has been undertaken by staff and consultants (contract planner and transportation engineer) and a request for further information was made on 28 September 2026. There was follow-up communication with the applicant to make sure the need for the further information request was understood.

Once the further information is received and assessed a report will be taken to Council to either accept, reject, or adopt the plan change request.

Proposed [Private] Plan Change 9: Mangatarata

A private plan change application to introduce a structure plan over 240 hectares of Rural Zone land at Mangatarata was lodged (by Coromandel Gateway Ltd) with Council on 11 October 2026.

The proposal seeks to retain the Rural Zone for the site with a Structure Plan to guide future rural-residential development (with a mix of lot sizes from 2,500-3,500m2 and 1ha). It is also intended to establish a blue-green network including riparian reserves, wetlands, streams and walking/cycling connections.

An initial assessment of the application is being undertaken by staff and consultants (contract planner, transportation and geotechnical engineers, an ecologist, landscape architect, etc.) with a view to a possible request for further information.

Implementation of Planning Act 2026/District Growth Strategy

The Planning Act and the Natural Environment Act received royal ascent on 30 September 2026 and the Acts will gradually (over 4 years) replace the Resource Management Act 1991.

To help inform development of the Regional Spatial Plan - a key strategic tool to set the long-term direction (30+ years) for growth, infrastructure, and land use within a region - the District Growth Strategy is currently being refreshed. This will help address the district's growth demands and pressures, while considering the opportunities and challenges facing our communities.

Concurrently, we are reviewing our internal information and data to ensure it is accurate, up to date and fit for purpose to support development of the Growth Strategy, the Regional Spatial Plan and, ultimately, the Land Use Plan (which will replace the current District Plan). This work will also help ensure that our information and data are digitally accessible and spatially represented to support effective planning and decision-making.

7 PLANNING IMPLEMENTATION

7.1 Resource Consents:

	July	August	September
Consents Issued:			
Notified Land-use	1		
Non-Notified Land-use	5	6	5
Non-Notified Subdivision	2	3	4

Combined subdivision and land-use	3	2	1
Non-notified subdivision variation			
Non-notified to Land-use variation	1		
Variation to consent notice condition of subdivision			
Right of Way	1	1	
Certificate of Compliance			
PBA Certificate	1	1	
Designations and Outline Plan approval			1
TOTAL	14	13	11
Applications Lodged:			
Non-notified subdivision	7	2	7
Non-notified land-use	4	6	11
Variation to combined subdivision and land-use	-	-	-
Combined subdivision and land-use	1	1	2
Variation to subdivision conditions	2	1	-
Variation to Land Use Consent	-	-	-
Variation to consent notice condition of subdivision	-	-	-
Right of Way	-	-	2
Outline Plan	-	1	-
Alteration to Designation	-	-	-
Certificate of Compliance	-	-	-
PBA Certificate	2	1	-
Outline Plan Waiver			
TOTAL	16	12	22
Withdrawn	1		1 (activity was found to be permitted)

The Top Notch wedding and event venues and related matters application was granted by the Regulatory Hearings Committee and is subject to mediation.

Paeroa Hills (Paeroa Racecourse developments including ADAPT) is progressing implementing consents and making new applications. Council has accepted applications for four solar farms and granted one.

After six years the Twin Streams subdivision at Whakatiwai has been granted as has a Notice of Requirement for stopbank works. We continue to build relationships with iwi to ensure cultural impacts are considered where relevant.

We continue to receive 'push back' from applicants to comply with district plan standards. This has received more attention especially in relation to natural hazards and infrastructure compliance where assets may transfer or vest in Waikato Waters Limited.

The maintenance and upgrade of roads and vehicle crossings is often the subject of challenges based on fairness and reasonableness.

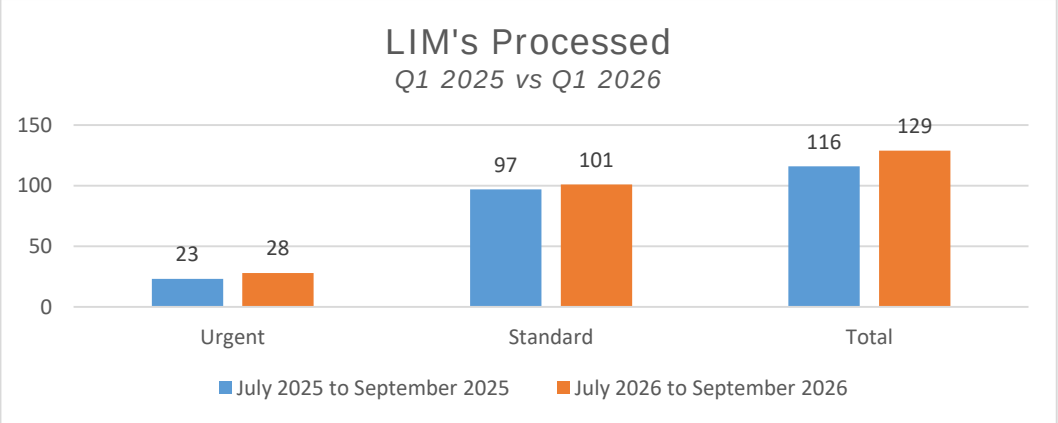
The Planning Consents and Compliance teams are continuing to work on preparing for the transitional consenting regime now the Planning Act has been enacted. Subdivision is not directly affected but consequential effects of land use may be relevant. The government has set expectations of fewer and faster consenting. As most of our applications do not relate to urban infill/urban design matters this does not have as much impact as in cities. 'Granny flats' and informal housing generally continues to be subject to consents for various reasons with a mismatch between expectations and planning law.

RMA Monitoring and Compliance

Compliance activities are primarily focussed on land use consent conditions, with 18 land-use consents monitored in the period. Classic Developments on Smith St is about to receive 223/224 approval for Stage 1. Paeroa Hills are moving along with their works, however compliance action has been recently issued for on-going dust management issues. Monitoring of Agright chicken farms has recently increased, finding non-compliance issues related to establishing the activity although 5 sheds, which now contain chickens.

There is heavy demand for compliance driven by complaints, with interventions based on Council's compliance policy. Landowners and operators are encouraged to apply for resource consent and building consents when necessary, or to cease the unlawful components of their activities.

Land Information Memorandum:



All LIMS were issued within the statutory timeframes within the months July 2026 to September 2026.

A new LIM system is currently being tested, with implementation anticipated in October 2026. The new system will replace the existing system, which is over 20 years old and has been unsupported for some time, resulting in ongoing inefficiencies and technical issues.

8 REGULATORY SERVICES

8.1 Building Team

Building Consents Lodged 01 July to 30th September 2026:
(Figures taken from Objective Build Reports/Global)

	Jul-2026						Aug-2026							Sep-2026						Total
Building Consents and PIM Only	1-5	6-12	13-19	20-26	27-31	total	1-2	3-9	10-16	17-23	24-30	31	total	1-6	7-13	14-20	21-27	28-30	total	
Building Consent Amendments Lodged (Vetting complete)	1	1	0	0	0	2	0	1	1	1	0	2	5	2	2	0	4	1	9	16
BC Apps Lodged (Vetting complete)	4	4	6	8	6	28	0	7	7	2	2	0	18	6	1	9	3	1	20	66
PIM Only Apps Lodged (Vetting complete)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1
Total	5	5	6	8	6	30	0	8	8	3	2	2	23	8	3	10	7	2	30	83

Building Consents Processed 01 July to 30th September 2026:

(Figures taken from Objective Build Reports/Global)

Building Consents granted / issued (including Amendments)	5	7	4	9	12	37	0	7	6	8	3	3	27	12	5	5	1	2	25	89
Building Consents granted / issued (including Amendments) within 20 Stat days	5	7	4	8	11	35	0	7	6	8	3	3	27	12	5	5	1	2	25	87
Percentage	100%	100%	100%	88.9%	91.7%	94.6%	0%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	97.8%
Building Consents granted / issued (including Amendments) over 20 Stat days	0	0	0	1	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Percentage	0%	0%	0%	11.1%	8.3%	5.4%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	2.2%

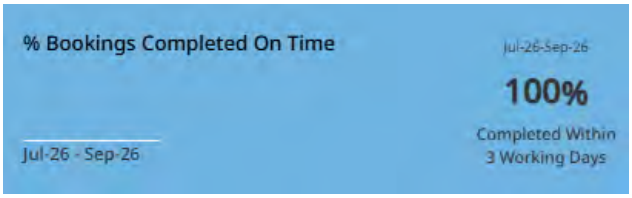
Code of Compliance Applications: 01 July to 30th September 2026:
(Figures taken from Objective Build Reports/Global)

	Jul-2026						Aug-2026							Sep-2026						Total
CCC	1-5	6-12	13-19	20-26	27-31	total	1-2	3-9	10-16	17-23	24-30	31	total	1-6	7-13	14-20	21-27	28-30	total	
Apps with decisions made for CCC	3	6	5	3	5	22	0	8	5	6	3	5	27	12	10	6	6	0	34	83
Decision within 20 stat days	3	5	5	3	4	20	0	8	5	5	3	5	26	12	8	4	6	0	30	76
Percentage	100%	83.3%	100%	100%	80%	90.9%	0%	100%	100%	83.3%	100%	100%	96.3%	100%	80%	66.7%	100%	0%	88.2%	91.6%
Decision over 20 stat days	0	1	0	0	1	2	0	0	1	1	0	0	2	0	2	2	0	0	4	8
Percentage	0%	16.7%	0%	0%	20%	9.1%	0%	0%	20%	16.7%	0%	0%	7.4%	0%	20%	33.3%	0%	0%	11.8%	9.6%

Building Consent Inspections: 01 July to 30th September 2026:
(Figures taken from Objective Build Reports/Global)

	Jul-2026						Aug-2026							Sep-2026						Total
Inspections	1-5	6-12	13-19	20-26	27-31	total	1-2	3-9	10-16	17-23	24-30	31	total	1-6	7-13	14-20	21-27	28-30	total	
Bookings created	13	25	31	24	24	117	0	26	25	36	18	9	114	22	32	36	27	15	132	363
Inspection reports	14	25	23	34	23	119	0	32	25	25	33	7	122	27	27	41	31	25	151	392

Building Consent Inspections completed on time: 01 July to 30th September 2026:
(Figures taken from Objective Build Reports/Global)



CCC and BC Extension of time – 01 July to 30th September 2026:
7 Applications.

Certificate of Acceptance - 01 July to 30th September 2026:
7 issued.

TA Exemptions - 01 July to 30th September 2026:
1 issued.

Small Stand-Alone dwellings - 01 July to 30th September 2026:
2 issued.

Building Infringements 01 July to 30th September 2026:
0 building infringement were issued in this quarter.

Notice to Fix 01 July to 30th September 2026:
8 issued.

BWOF inspections undertaken - 01 July to 30th September 2026:
25 inspections.

Certificate of Public Use issued - 01 July to 30th September 2026:
4 issued.

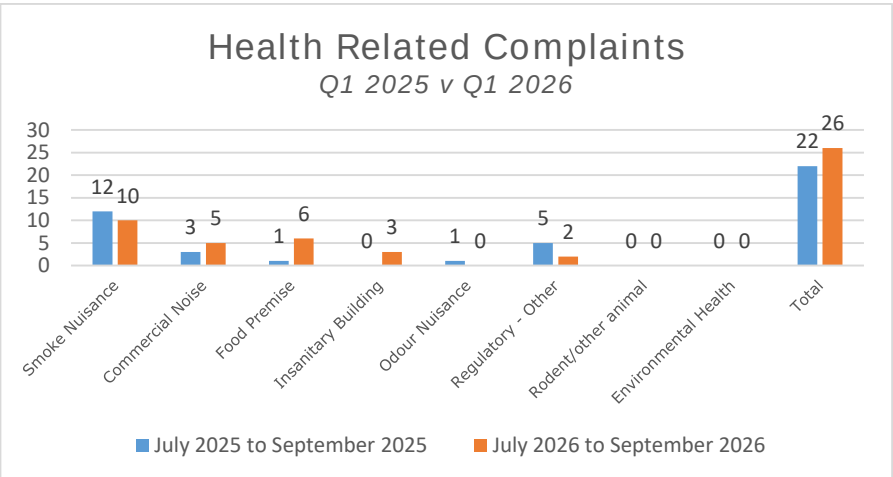
Building Service Requests – 01 July to 30th September 2026:
3 Service Requests.
0 complaints received and 0 compliments received.

8.2 Food Control / Environmental Health

Food Premise Verifications – 1 July 2026 to 30 September 2026: 24

Health Related Complaints:
There were 26 Health related complaints 1 July 2026 to 30 September 2026, an increase from last Quarter where there were 19 complaints, approximately a 36.84 % increase.

Note – The Regulatory Other Category includes: a complaint regarding a security light of a business pointing into their dwelling, and a complaint about hoarders and excessive rubbish accumulating on a property on their street.

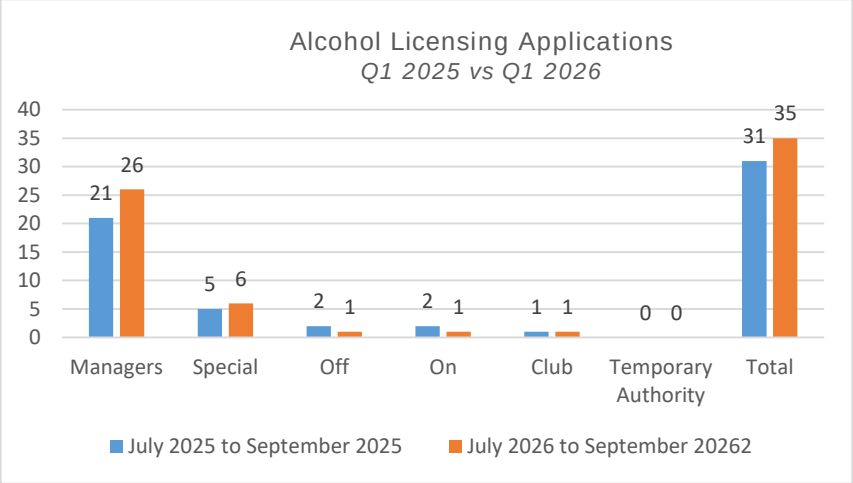


Emerging Trends:
Smoke complaints around this time of the year are consistently reported and represents a sustained pattern, particularly during the cooler winter months when smoke from heating and outdoor burning may be more prevalent.

Other Comments:
For the 26 health related complaints received, the majority were resolved through investigation and engagement with property owners or business operators.

8.3 Alcohol Licensing Applications Lodged– 01 July – 30 September 2026:

Figures for the quarter ended 30 September 2026 have remained fairly consistent with the previous year quarter, with a small increase in the number of Managers Licences.



District Licensing Committee (DLC) Hearings:
There was one DLC hearings for the quarter ended 30 September 2026 – on 14 September 2026 to hear two Manager Certificate Renewals.

DLC HEARING DECISION:

Having regard to s.222 of the Sale and Supply of Alcohol Act 2012, the Committee is not satisfied that the applicant is a suitable person to hold a manager's certificate. Accordingly, the application by Andrew James Rogers for a Manager's Certificate is **declined**.

Dated at Paeroa this 25th day of September 2026.

DLC HEARING DECISION:

The Hauraki District Licensing Committee is satisfied that the application for a Manager's Certificate can be approved subject to a time-limited training requirement.

Grant of Certificate:
The application is granted for a truncated period of **12 months** pursuant to s.222 of the Act.

Special Condition:

Mr Campbell must undertake and successfully complete **further professional training within 6 months** of the issuance of this certificate. This training must be formally recorded and submitted to the Inspectorate.

Commencement:
The certificate may issue **immediately**.

Dated at Paeroa this 25th day of September 2026.

Alcohol Regulatory and Licensing Authority (ARLA) Hearings:
No ARLA Hearings were held in the quarter 1 July 2026 to 30 September 2026.

8.4 Animal and Noise Control

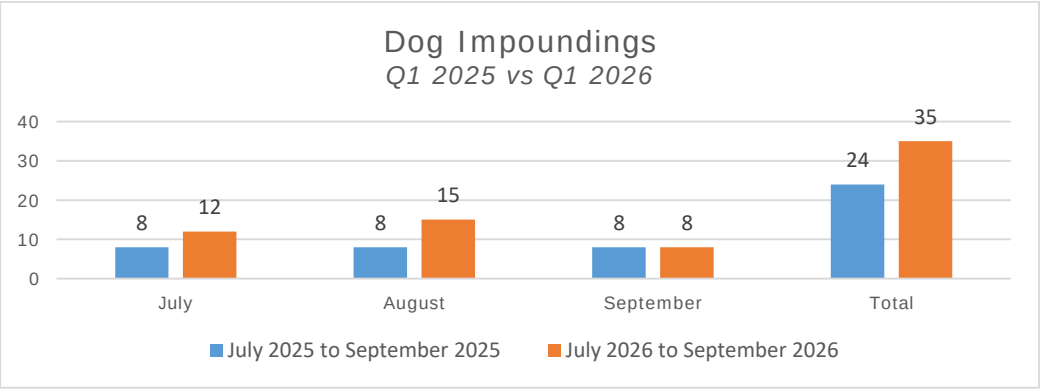
As of 30 September 2026, there is a total of 2,884 dog owners with a total 4,097 dogs recorded in Authority. Out of the 4,097 dogs, 3,934 are registered and there were 163 unregistered.

120 tags have been issued from Dogs in Advance as at 30 September 2026 which is up from 111 tags at 30 September 2025.

We now have 710 dog owners signed up to receive their dog related correspondence by email.

IMPOUNDINGS:

35 dogs were impounded for the period 1 July 2026 to 30 September 2026 which was increase an increase of 45%, the biggest change in August, with minimal/no change in July and September:



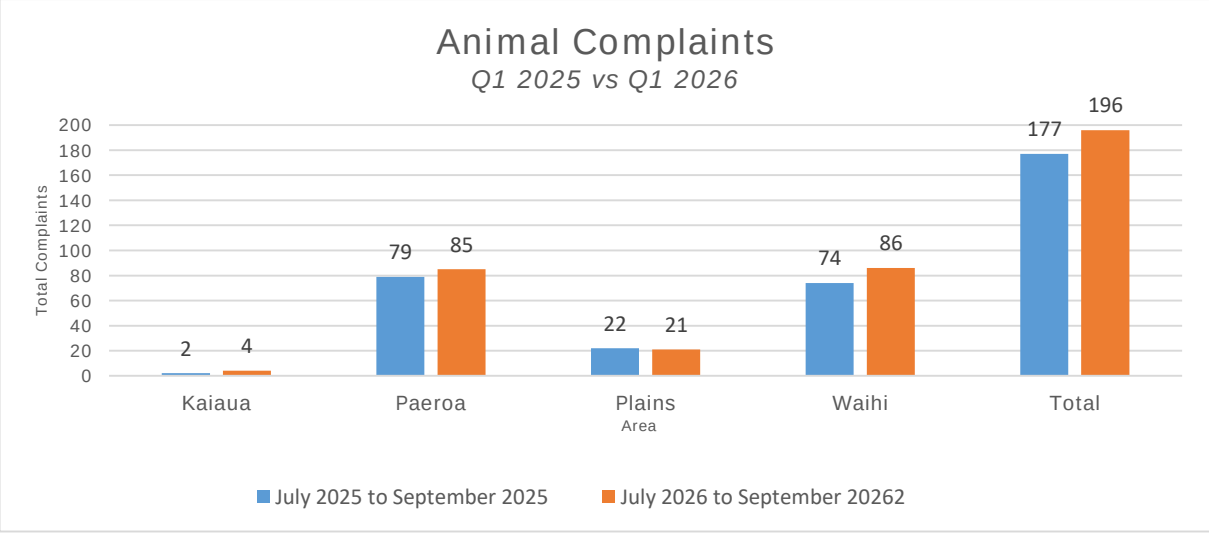
Of the 35 impounded, 14 were returned to owner, one was euthanised, 17 were adopted/rehomed and three are currently up for adoption.

ANIMAL COMPLAINTS:

There was a total of 196 animal complaints for the period 1 July 2026 to 30 September 2026, broken down as follows:

	July	August	September
Abandoned Dog	1	0	1
Dog acting aggressively	4	3	2
Attack/Bite by dog to Animal	6	6	3
Attack/Bite by dog to Person	0	0	1
Barking Dog Complaint	11	8	12
Breach of Bylaw – Dog	2	2	1
Cruelty to Animal/Dog	1	1	0
Historic Attack	2	0	0
Lost Stock	1	0	0
Missing Dog (missing from owner)	8	2	1
Dog Roaming	24	31	38
Dog Rushing Out	2	0	1
Secured Dog	1	5	4
Stock Wandering on Road	2	1	5
Surrendering dog for Destruction	0	0	0
Classified Dog – Unmuzzled	0	0	0
Unregistered Dog	1	0	2
Dog(s) worrying other animals	0	0	0
Total	**66**	**59**	**71**

These 196 complaints were then broken down into areas as follows:



INFRINGEMENTS ISSUED:

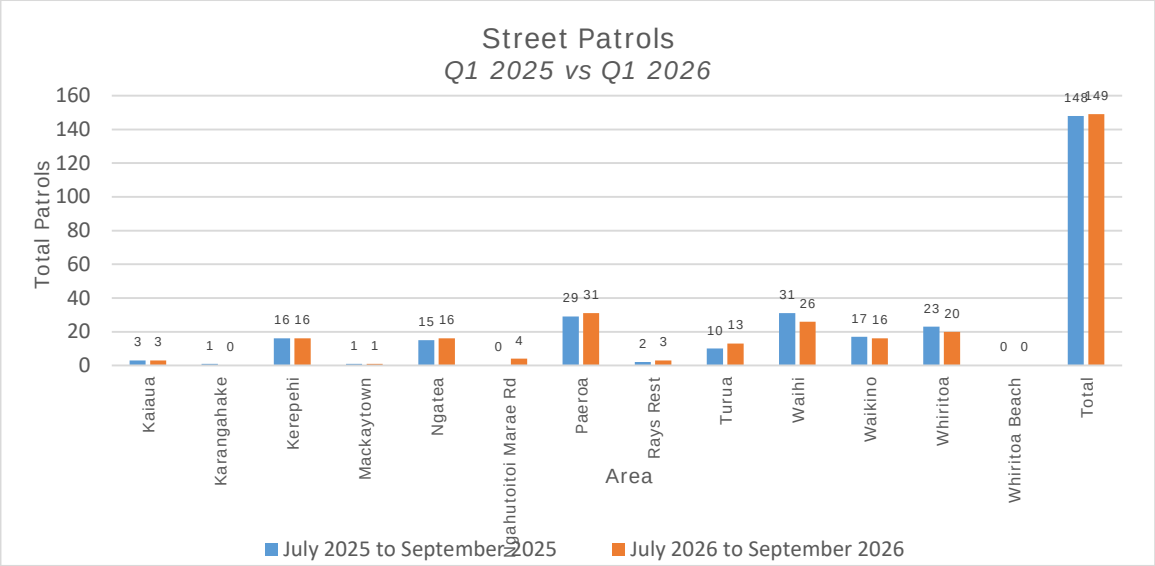
In the period 1 July 2026 to 30 September 2026, 228 infringements were issued as follows:

- 1x Failed or refused to supply information Section 19(2)
- 4x Failed to advise change of address Section 49(4)
- 1x Failed to comply with Bylaw Section 20(5)
- 3x Failed to comply with effects of Menacing Classification Section 33EC(1)
- 3x Failed to keep dog under control/confined Section 52A
- 20x Failed to keep dog under control Section 53(1)
- 194x Failed to Register Dog Section 42
- 2x Falsely notifying death of dog Section 41A(4)

33 infringements were e-filed to Court in September.

STREET PATROLS:

For the period 1 July 2026 to 30 September 2026 a total of 149 street patrols were completed as follows:

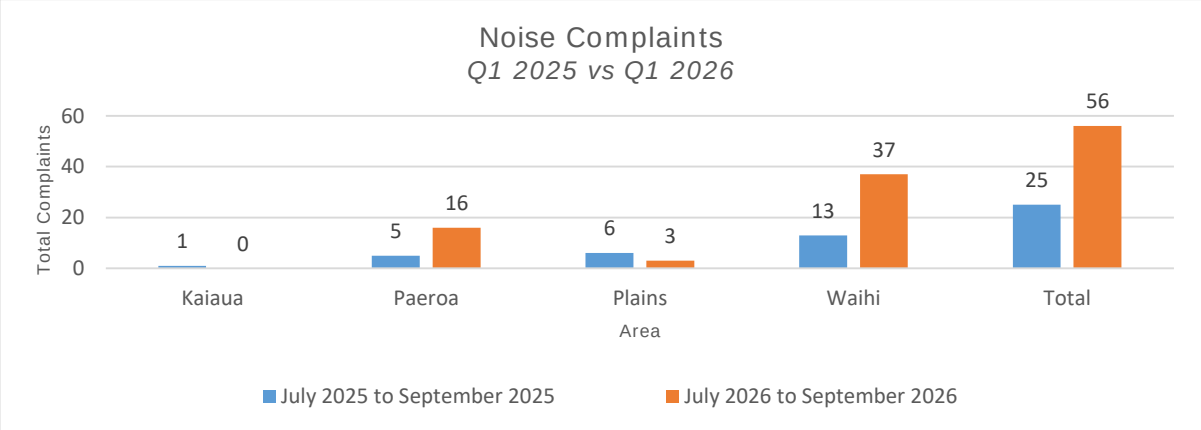


HEARINGS:

Five hearings were held in the quarter which were four requests for decisions to classify a dog owner as a Disqualified Owner and one objection to Disqualification Notice.

NOISE COMPLAINTS:

There were 56 noise complaints for the period 1 July 2026 to 30 September 2026 which are then broken down into areas as follows:



This quarter compared with the same quarter last year shows a 124% increase from 25 to 56 noise complaints. Several possible reasons may contribute to this increase including; warmer weather and longer evenings, changes in community behaviour, greater public awareness of

Council's noise complaint process and more willing to report issued, repeat complaints and specific ongoing noise issued.

9 MINING MATTERS

9.1 Mining and Mine Monitoring Activity

Mining activity in Waihi is currently focussed on the Martha Underground mine, although some remnant narrow vein mining is still occurring in the Correnso and SUPA areas.

In relation to the Waihi North Project, earthworks continue to proceed at pace at the Willows Farm (at the end of Willows Road) to establish roads, surface facilities/buildings, underground tunnels and associated infrastructure. An upgrade of the processing plant at Baxter Road is also well advanced.

Council staff and experts are actively engaged in reviewing a number of management plans that are required to be certified prior to various phases of the Waihi North works commencing.

There is ongoing proactive monitoring and communication between Council and OceanaGold staff regarding consent, compliance and ongoing monitoring matters. Recent monitoring information that has been submitted/reviewed relates to:

- mine development and location of underground workings (monthly)
- filled/unfilled underground stopes (voids), seismic and rock movement (monthly)
- noise (quarterly)
- vibration (quarterly)
- complaints and concerns (6 monthly)
- community meeting (6 monthly)
- land stability reports (annual)
- dewatering and ground settlement (annual)
- social impacts (biennial)

All of the above reports can be located on the Council's website at: www.hauraki-dc.govt.nz/community/mining-in-hauraki/monitoring reports

10 LOOKING FORWARD

For Q2 (October 2026 to December 2026) the team will be focussing on:

BCA/ TA

- Swimming Pool inspections are being carried out in November. MBIE confirmed on the 8th of September 2026 that the TA is currently meeting its legislative responsibilities and the expectations of the Compliance & Assurance team in relation to pool barrier functions for the reporting period in question. The next MBIE data survey will be carried out in July 2027 relating to residential swimming pools.

- BWOF audit inspections continue to be carried out weekly to achieve 1 in every 3 years to meet MBIE requirements. MBIE confirmed on the 15th of October that HDC are achieving good numbers with the BWOF Audit programme and will continue to request data for this function on an annual basis going forward.

District Plan

- Ongoing processing/assessment of the two private plan change applications that have recently been received.

- Continued review of the District Growth Strategy to help inform the Regional Spatial Plan and, ultimately, the Land Use Plan which will replace the Hauraki District Plan.

Mining

- Ongoing monitoring of existing consented mining operations in Waihi and implementation of the Waihi North land use consent.

Regulatory

- Continuing on the follow-up of unregistered dogs with Animal Control officer conductiong dog uplifts and impoundments.
- Business as usual in other regulatory areas – booking in Food Business verifications and reporting on alcohol licensing applications and processing LIMs.

11 WAKAPAI | APPROVAL

Prepared by	Gayleen Staunton **Executive Assistant (Group Manager, Community Development & Regulatory)**
Reviewed by	Peter Thom **Group Manager Community Development and Regulatory**
Approved by	Peter Thom **Group Manager Community Development and Regulatory**

FOR INFORMATION
NGĀ MŌHIOTANGA

To	Mayor and Councillors
Author	David Speirs Chief Executive
Meeting date	11 November 2026
File reference	Document: 4184460
Subject	**Chief Executive's Monthly Report – November 2026**

1 TE WHAIKUPU | Recommendations

Recommendation:

a) THAT Council Receives the report titled Chief Executive's Monthly Report (document number: 4184460)

2 TE ARONGA | Purpose

The purpose of this report is to provide an update on issues that are not contained in other reports but that the Chief Executive wishes to bring to the attention of elected members.

3 FOR INFORMATION

3.1 **Waikato Waters Transition update**

The Waikato Waters Significance and Engagement Policy was consulted on during October. Staff have provided feedback both formally and informally.

The Shareholder Representative Forum (SRF) will be presented with a drafted policy in November (updated based on the consultation process) and, subject to feedback from the SRF, this will come to councils for ratification in the new year.

Detailed planning is underway for the transition to Waikato Waters, with priority in the lead up to Christmas on due diligence and partial finalisation of the transferring assets, defining the transfer schedules and agreeing legal terms.

Asset Management and capital delivery is a current key stream. HDC is adhering to the major decision framework, submitting changes to the capital program that will transfer as required. Legal review will be required once the asset schedules are discussed at validation day to check that the legal terms of transfer are correct and Council risk is mitigated.

The team are involved in the Waikato Waters working group for the billing system and this is expected to be up and running by 1 July 2027. The transferring Councils' CFOs have pushed hard for the billing to transfer by this date however contingency plans have been developed as a precaution.

There will be GLT workshops in relation to the transferring of assets. Waikato Waters have conservatively scheduled them for early next year. The 1st workshop will be an overview and recap of the transfer agreement, Resource Consents, contracts, statutory responsibilities, management responsibilities and the 2nd workshop will be focused on transferring land.

3.2 Subnational Population Estimates for 2026

Stats NZ has released the subnational population estimates for 2026. The data shows that our district grew by 90 people in the year to 30 June 2026 which amounts to a 0.4% growth rate. Our natural increase (birth rate minus death rate) was -50 people, however that was offset by our net migration (more people moving to the district than leaving) of 140.

Once the population data at a "statistical area" (sub district) level is released on 25 November staff will run the figures required for the upcoming representation review.

I have included the other Waikato council's estimated population data below for comparison.

Table 1. Estimated Resident Population – At June 2024-2026

Territorial Authority	At 30 June			Population change, year ended 30 June 2025		Population change, year ended 30 June 2026	
	2024	2025	2026	Number	Percent	Number	Percent
Thames Coromandel	32,200	32,100	31,900	-90	-0.3	-170	-0.5
Hauraki	22,000	22,100	22,200	150	0.7	90	0.4
Waikato	90,400	91,600	92,800	1,200	1.3	1,300	1.4
Matamata-Piako	38,800	39,200	39,400	330	0.9	290	0.8
Hamilton City	189,000	191,100	193,000	1,800	1.0	1,900	1.0
Waipa	61,600	62,200	63,000	630	1.0	800	1.3
Otorohanga	10,750	10,800	10,850	50	0.5	50	0.4
South Waikato	25,900	25,900	26,000	0	0.0	130	0.5
Waitomo	9,880	9,920	10,000	40	0.4	80	0.8
Taupo	42,100	42,500	42,900	350	0.8	410	1.0

You can view the data and read more about what is happening around the country at Subnational population estimates: At 30 June 2026 | Stats NZ

3.3 Conflict De-escalation Introduction | Safety 'n Action

We are currently arranging de-escalation training for our staff who may be at higher risk from the public in their roles. The in-person course which will be provided locally early next year has limited numbers so we may run more than one session.

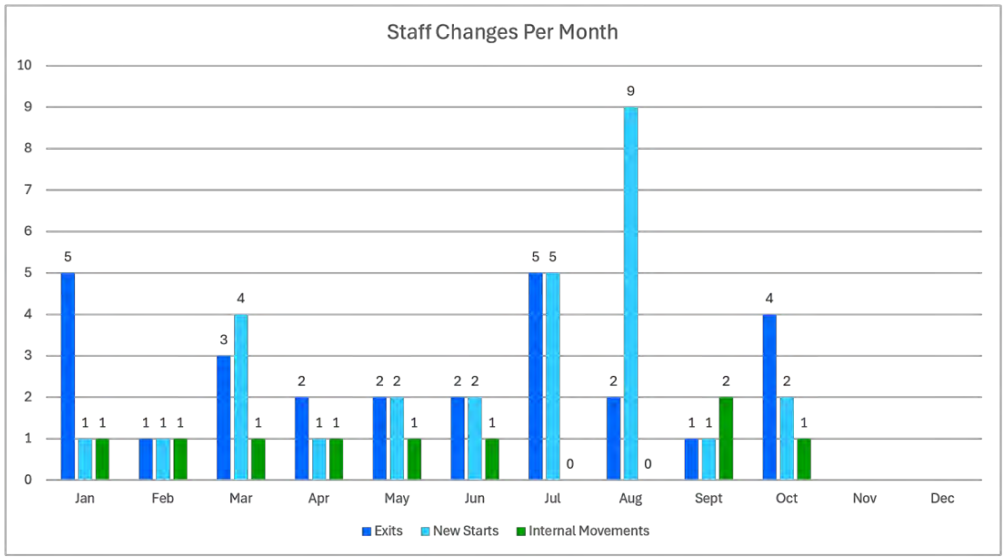
I am aware that Elected Members have expressed a desire for similar training and, subject to a review to the upcoming staff training, it is intended that this Training (or a version of it) would be provided to Elected Members later in the new year.

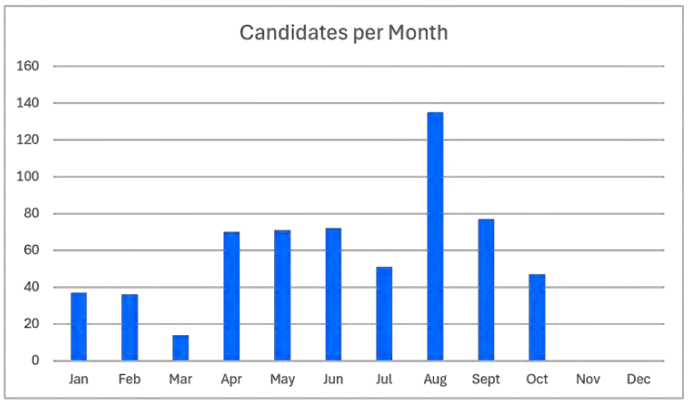
3.4 **Staffing Update**

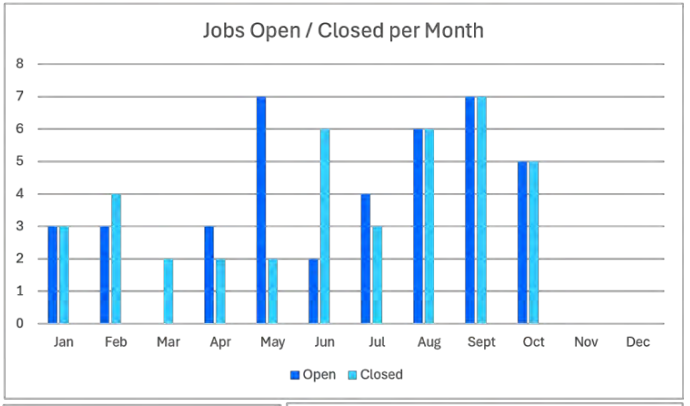
Overall, our workforce remains stable with modest growth of approximately 2% since the start of the calendar year. During October, Council recorded two new starters, four departures and one internal movement. Across January to October, there were 28 new starters, 27 departures and nine internal movements. Internal movements are being used where possible as they present excellent opportunities to advance staff into more senior roles, rewarding the effort our staff are putting into their professional development.

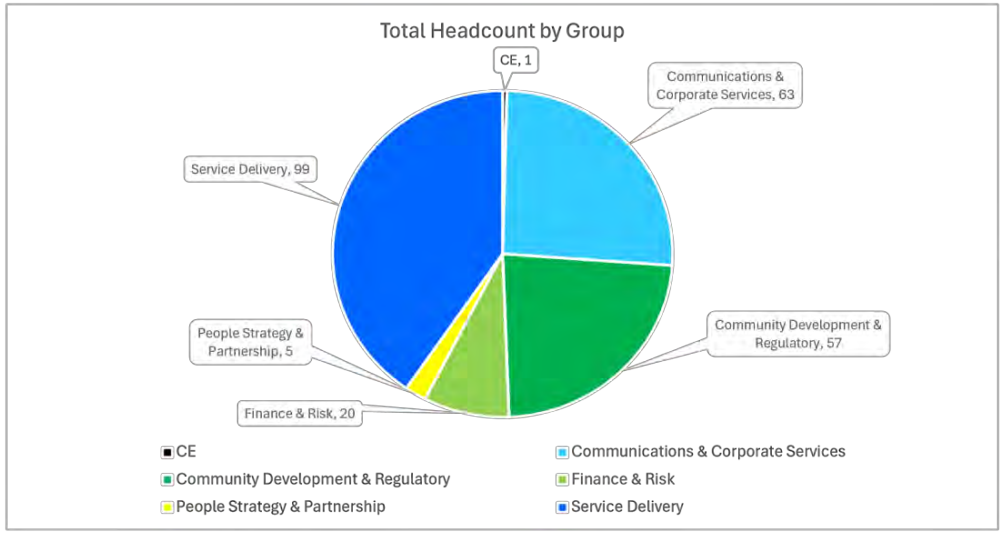
Recruitment activity continued in October, with five jobs opened and five closed. Candidate numbers have been lower than in the August peak but we are still seeing good numbers of applicants for most roles.

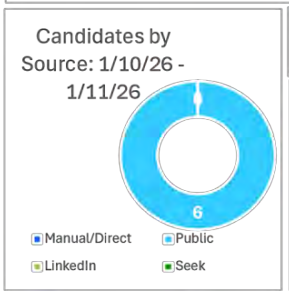
Council HR Report Nov 2026



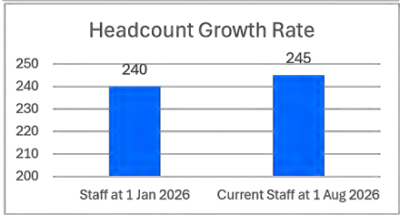








Growth Rate
1 Jan 2026 YTD = 2.08%



Public Excluded Business

confidential pages 245 - 273 have been removed