HAURAKI
DISTRICT COUNCIL

AGENDA | Rārangi Take

Council Meeting
Hui a te Kaunihera

Wednesday, 9 September 2026

9.00am

Council Chamber
Hauraki House
1 William Street
PAEROA

Membership

Mayor | Koromatua

D A Adams

Councillors | Ngā Kaikaunihera

Cr. C Bates
Cr. R D T Broad
Cr. R M T Collier
Cr. S Crooymans
Cr. N Gray
Cr. S Howell
Cr. P A Milner
Cr. A Rattray
Cr. A M Ryan
Cr. A Spicer
Cr. J R Tilsley
Cr. D E A Tyler
Cr. R L Wilkinson

Executive Leadership | Te Rōpū whakahaere

D. A. Speirs
A. de Laborde
P. A. Thom
N. Ryburn
D. Peddie

Chief Executive | Tumuaki
D. A. Speirs

Hauraki District Council, P O Box 17, William Street Paeroa, New Zealand
P: 07 862 8609 or 0800 734 834 (within the District)
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Ngā Karakia Timatanga (opening)

(1)

Kia tau te rangimarie	May peace be widespread
Kia whakapapa pounamu te moana	May the sea be like greenstone
Hei huarahi ma tatou i te rangi nei	A pathway for us all this day
Aroha atu, aroha mai	Let us show respect for each other
Tatou i a tatou katoa	For one another
Hui e! Taiki e!	Bind us all together!

(2)

Whakataka te hau ki te uru,	Get ready for the westerly
Whakataka te hau ki te tonga.	and be prepared for the southerly.
Kia mākinakina ki uta,	It will be icy cold inland,
Kia mātaratara ki tai.	and icy cold on the shore.
E hī ake ana te atākura he tio,	May the dawn rise red-tipped on ice,
he huka, he hauhunga.	on snow, on frost.
Haumi e! Hui e! Tāiki e!	Join! Gather! Intertwine!

Karakia Whakamutunga (closing)

Kia whakairia te tapu	Restrictions are moved aside
Kia wātea ai te ara	So the pathways is clear
Kia turuki whakataha ai	To return to everyday activities
Haumi e. Hui e. Tāiki e!	Join Gather Intertwine!

COUNCIL AGENDA | Rārangi Take

Wednesday, 9 September 2026 – 9.00am

Order of Business — Pages

Meeting opening | Karakia timatanga | Councillor Collier

Procedural | Ā-Tikanga

<u>Ngā take kia tū te hui o te Kaunihera anake |</u>

<u>Reasons for Matters to be taken with the Public Excluded</u>

The public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Amendment for Payment Method - Baxter Road Waihi Road Stopping and Sale	**Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	Paeroa Wastewater Treatment Plant - Contract Price Increase	**Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
3	CEO Performance Review – 2025/26 Full Year Report	**Section 7(2)(a) –** Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

HAURAKI DISTRICT EXTRAORDINARY COUNCIL MEETING

MINUTES OF A MEETING OF THE HAURAKI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON WEDNESDAY, 12 AUGUST 2026 COMMENCING AT 9.30 AM

PRESENT D A Adams (His Worship the Mayor), Cr P A Milner (Deputy Mayor) Cr C A Bates, Cr R D T Broad, Cr R Collier, Cr S Crooymans, Cr S Howell, Cr A Rattray, Cr A M Ryan, Cr A M Spicer, Cr J R Tilsley, Cr D E A Tyler, Cr N Gray and Cr R L Wilkinson

IN ATTENDANCE D A Speirs (Chief Executive), N Ryburn (Group Manager - Communication and Corporate Services), A de Laborde (Group Manager – Service Delivery), P Thom (Group Manager – Community Development and Regulatory), C Mischewski (Senior Strategic Planner), L Tansey (Transportation Team Leader), L Moore (Manager Projects), J Sweeney (Human Resources Manager) and G Wharerau (Council Secretary)

Meeting opening | Karakia timatanga

Councillor Wilkinson opened the meeting with a karakia.

APOLOGIES | Te hunga kāore I tae

There were no apologies.

LATE ITEMS | Whākī Pānga

There were no late items.

DECLARATIONS OF INTERESTS | Whakapuakitanga Whaipānga

Conflict of Interest - Councillor Ryan declared a conflict of interest in Item 6.1 - Community Development Grant Application: Go Waihi

CONFIRMATION OF MINUTES | Te Whakaū i ngā Meneti

Council Minutes – 08-07-2026 - 4120798

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Wednesday, 08 July 2026 are received and confirmed as a true and correct record.

C26/213 Wilkinson/Rattray **CARRIED**

Extraordinary Council Minutes – 04-08-2026 - 4134389

RESOLVED

THAT the minutes of the meeting of the Hauraki District Council held on Tuesday, 04 August 2026 are received and confirmed as a true and correct record.

C26/214 Adams/Spicer **CARRIED**

Audit, Risk and Finance Committee (unconfirmed) – 30-06-2026 - 4116958

RESOLVED

THAT the minutes of the meeting of the Audit, Risk and Finance Committee held on Thursday, 30 July 2026 are received and the recommendations therein adopted.

C26/215 Adams/Milner **CARRIED**

Land Drainage Committee Minutes (unconfirmed) – 25-06-2026 - 4124980

RESOLVED

THAT the minutes of the meeting of the Land Drainage Committee held on Thursday, 25 June 2026 are received and the recommendations therein adopted.

C26/216 Gray/Crooymans **CARRIED**

Regulatory Hearings Committee – (unconfirmed) 19-05-2026 – 4092958

RESOLVED

THAT the minutes of the meeting of the Regulatory Hearings Committee held on Tuesday, 19 May 2026 are received.

C26/217 Milner/Tilsley **CARRIED**

Regulatory Hearings Committee – (unconfirmed) 17-03-2026 – 4126780

RESOLVED

THAT the minutes of the meeting of the Regulatory Hearings Committee held on Tuesday, 17 March 2026 are received.

C26/218 Milner/Spicer **CARRIED**

Reporting (for decision) | Pūrongo me whakatau

Conflict of Interest:

Councillors Ryan declared a conflict of interest in the following item and took no part in the discussion and decision.

Community Development Grant Application - 4134057

The Community Development Advisor (Economic) provided Council with the applications to the Community Development Grant from GO Waihī (Appendix B) and Paeroa Business Association (Appendix C), along with the staff assessment of the applications, and for Council to make a recommendation to staff on the allocation of the grant.

RESOLVED

THAT Council receives the report titled Community Development Grant Applications – FY 26/27 Round 1, (document number 4134057).

C26/219 Crooymans/Tyler **CARRIED**

Elected members discussed concerns about the applicants holding healthy bank balances while seeking additional funding. Council agreed to approve half the requested funding per application for this round and asked that the Community Development Advisor (Economic) work with the organisations to better understand the use of their surpluses and obtain more detailed financial information for future applications.

Cr Spicer moved the motion:

THAT Council approves **Option 1:** fully fund the initiatives:

$14,000 + GST for GO Waihī towards Christmas decorations, monthly BA5s, administrative support, and website update, and

$13,500 + GST for Paeroa Business Association towards administrative support for 12 months (conditional on receipt and approval of accountability report for FY 25/26 by staff) from the community and economic initiatives activity in the 2026/27 year.

Spicer/Rattray

Mayor Adams moved an amendment to the motion:

RESOLVED

THAT Council approves **Option 1 –** partially fund the Go Waihi and the Paeroa Business Association initiatives as follows:

- $7,000 + GST is granted to GO Waihī towards Christmas decorations, monthly BA5s, administrative support, and website update
- $6,750 + GST is granted to Paeroa Business Association towards administrative support for 12 months

THAT the budgeted expenditure be funded from the community and economic initiatives activity in the 2026/27 year from the 06023.0454.0608 budget line, and

THAT the Community Development Advisor (Economic) work with the organisations to better understand the use of their surpluses so that the organisations can provide more appropriate financial information for future applications.

C26/220 Adams/Broad **CARRIED**

The amendment was put to the vote on a show of hands with members unanimously voting in support of the amendment.

Substantive Motion:

The amendment having been carried became the substantive motion.

Noted: Cr. Spicer voted against the motion.

<u>Electoral System for 2028 and 2031 Elections - 4132572</u>

The Senior Strategic Planner provided to Council for consideration whether the First Past the Post electoral system is retained; or the Single Transferable Voting (STV) electoral system is Page 1 of 12 introduced; or a poll of electors is held on which electoral system is to be used for the next two triennial elections.

RESOLVED

THAT Council receives the report titled Electoral system for 2028 and 2031 elections, (document number 4132572).

C26/221 Tilsley/Ryan **CARRIED**

RESOLVED

THAT Council, in accordance with section 27 of the Electoral Act 2001, approves
Option 1: adopt 'First Past the Post' as the electoral system for the 2028 and 2031 local government elections.

C26/222 Milner/Adams **CARRIED**

The meeting adjourned at 10.30am
The meeting reconvened at 10.45am

2026/27 Meeting Room Hire Fees at Hauraki Plains Library and Community Centre - 4132849

The Property and Facilities Manager presented the proposed fees and charges for the hire of the meeting/community room at the Hauraki Plains Library and Community Centre for the 2026-27 year.

RESOLVED

THAT Council receives the report titled 2026/27 Meeting Room Hire Fees at Hauraki Plains Library and Community Centre, (document number 4132849).

C26/223 Tyler/Howell **CARRIED**

RESOLVED

THAT Council approves **Option 2:** for the hire of the meeting and community room at the Hauraki Plains Library and Community Centre be charged at the current rates of $25.00 (not-for profit) (business) $80.00 plus crockery charge ($10.00).

C26/224 Broad/Milner **CARRIED**

Approval to Recover Costs related to RMA Compliance Work – 4127561

The RMA Compliance Officer sought Council approval to recover costs incurred while undertaking RMA Compliance work.

RESOLVED

THAT Council receives the report titled Approval to Recover Costs related to RMA Compliance Work, (4127561).

C26/225 Wilkinson/Gray **CARRIED**

RESOLVED

THAT Council approves **Option 2:** allowing all costs incurred for RMA compliance, legal fees and document service fees relating to abatement notices to be fully recovered from the subject of the notice.

C26/226 Tilsley/Spicer **CARRIED**

Reporting (for information only) | Ngā Pūrongo Whakamārama

Destination Hauraki Coromandel Trust Response to Letter of Expectations and Updated Business Plan – 4133262

The Community Development Advisor (Economic) provided the Council with Destination Hauraki Coromandel Trust's (DHC) response to the Letter of Expectations (LOE) (Appendix A) and the updated DHC Business Plan for the 2026/27 financial year (Appendix B).

RESOLVED

THAT Council receives the report titled Destination Hauraki Coromandel Trust Response to Letter of Expectations and Updated Business Plan, (document number 4133262).

C26/227 Howell/Bates **CARRIED**

Community Development and Regulatory Activity Report Resource Consents, Regulatory/District Plan Q4 Report – April 2026 to June 2026 – 4134057

The Group Manager - Community Development provided Council with a quarterly update on the District Plan and Regulatory activities of Council within the Community Development and Regulatory department.

RESOLVED

THAT Council receives the report titled Community Development and Regulatory Activity Report Resource Consents, Regulatory/District Plan Q4 Report – April 2026 to June 2026, (document number 4134057).

C26/228 Gray/Collier **CARRIED**

Regional Spatial Planning – 4131673

The Group Manager – Community Development and Regulatory updated elected members on the Regional Spatial Plan (RSP) process and advised that Council should prioritise reaching agreement with neighbouring Councils on the RSP process.

RESOLVED

THAT Council receives the report titled Regional Spatial Planning, (document number 4131673).

C26/229 Spicer/Howell **CARRIED**

2025/26 Fourth Quarter and Year End Non-financial performance results – 4132871

The Strategic Planner presented Council with the 2025/26 non-financial performance results (including mandatory results) for the fourth quarter and year end, prior to these being included in the 2025/26 draft annual report document.

RESOLVED

THAT Council receives the report titled 2025/26 Fourth quarter and year end non-financial performance results – (document number 4132871).

C26/230 Wilkinson/Rattray **CARRIED**

Water Services Activity Report – Second Quarter 2026 - 4132597

The Water Services Manager provided Council with an overview of the operational activities and compliance status for the Hauraki District Council (HDC) Water Services (water supply and wastewater) for the period April 2026 to July 2026.

RESOLVED

THAT Council receives the report titled Water Services Activity Report – Second Quarter 2026, (document number 4132597).

C26/231 Crooymans/Gray **CARRIED**

Ngā take kia tū te hui o te Kaunihera anake | Reasons for Matters to be taken with the Public Excluded

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Tender Evaluation for Contract HDC 1016-1017 and 24 Pavement Rehabilitation Package Barry Road and Kaihere Road	**Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	District Wide Pipe Renewal Programme (Service Continuity)	**Section 7(2)(i)** Prejudice to Commercial Position/Negotiations To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations.	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

C26/232 Wilkinson/Crooymans **CARRIED**

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RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

C26/237 Crooymans/Howell **CARRIED**

Meeting closing | Karakia whakamutunga

Councillor Wilkinson closed the meeting with a karakia at 12.58pm.

CONFIRMED

D A Adams
Mayor

09 September 2026

HAURAKI DISTRICT COUNCIL

POLICY, PLANNING AND EMERGENCY MANAGEMENT COMMITTEE

MINUTES OF A MEETING OF THE PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER, 1 WILLIAM STREET, PAEROA ON WEDNESDAY, 19 AUGUST 2026 COMMENCING AT 9.00 AM

PRESENT Cr. A Spicer (Chair), Mayor D A Adams (Deputy Chair) 9.00am-9.49am, Cr. P Milner Deputy Mayor, Cr. R Broad, Cr. D Tyler via zoom, Cr. A Rattray and Cr. A Ryan.

IN ATTENDANCE P A Thom (Group Manager – Community Development/Recovery Manager), C Moore (Emergency Management Local Controller), M Clive (Strategic Planner), A Bubear (Manager, Emergency Management), B Otto (Emergency Management Officer), J McIver (Response Manager), L Robcke (Senior Project Planner) and G Wharerau (Council Secretary)

Meeting opening | Karakia timatanga

Councillor Spicer opened the meeting with a karakia.

APOLOGIES | Te hunga kāore I tae

RESOLVED

THAT the apology of Cr. Bates and Cr. Crooymans is received and sustained.

PPEMC26/28 Milner/Ryan **CARRIED**

LATE ITEMS | Whākī Pānga

There were no late items.

DECLARATIONS OF INTERESTS | Whakapuakitanga Whaipānga

There were no declarations.

Confirmation of Minutes | Te Whakaū i ngā Meneti

Policy, Planning and Emergency Management Committee Minutes – 17-06-2026 - 4110079

RESOLVED

THAT the minutes of the Policy, Planning and Emergency Management Committee held on Wednesday, 17 June 2026 are confirmed and are a true and correct record document number 4110079).

PPEMC26/29 Ryan/Rattray **CARRIED**

Reporting (for decision) | Pūrongo me whakatau

REVIEW OF DOG CONTROL POLICY AND BYLAW - 4136588

The Strategic Planner provided an update and sought direction from the Policy, Planning and Emergency Management Committee regarding the timing for review of the Dog Control Policy and Bylaw (document number 4136588).

RESOLVED

THAT the Committee receives the report titled Review of Dog Control Policy and Bylaw (document number 4136588).

PPEMC26/30 Broad/Adams **CARRIED**

RESOLVED

THAT the Committee approves **Option 1:** continue to defer the review of the Dog Control Policy and Bylaw.

PPEMC26/31 Adams/Milner **CARRIED**

Reporting (for information) | Pūrongo me whakatau

LOCAL CONTROLLER Q1F27 UPDATE – 4019840

The Local Controller provided the Committee with an overview of Civil Defence activities carried out by the Civil Defence Emergency Management Group and the Local Controller Team.

RESOLVED

THAT the Committee receives the report titled Local Controller Q1F27 Update (document number 4019840).

PPEMC26/32 Spicer/Broad **CARRIED**

EMERGENCY MANGEMENT MANAGER Q1F27 UPDATE - 4134108

The Emergency Management Manager provided the Committee with an update on the Emergency Management Bill (No 2), the National Assurance Project and summarised the regional implementation of the Waikato CDEM Group Strategic Plan 2025–2030.

RESOLVED

THAT the Committee receives the report titled Emergency Management Manager's Q1F27 Update (document number 4134108).

PPEMC26/33 Rattray/Ryan **CARRIED**

EMERGENCY MANAGEMENT OFFICER Q1F27 UPDATE - 4131303

The Emergency Management Officer provided the Committee with an update on Civil Defence Community Response and weather-related activities carried out by the Emergency Management Officer (EMO) since the last Policy Planning and Emergency Management Committee meeting.

RESOLVED

THAT the Committee receives the report titled "Emergency Management Officer Q1F27 Update" (document number 4131303).

PPEMC26/34 Spicer/Adams **CARRIED**

The Emergency Management Manager presented slides entitled "Emergency Management, Tools for Governance, building our capability, version 1." During the presentation a number of amendments were suggested which were noted and the Emergency Management Manager would make the agreed changes.

The Committee discussed the roles of mayor and controller during emergency events, focusing on governance leadership versus operational command.

The Committee emphasised the importance of clear communication channels, with the mayor serving as a single point of contact for elected members and connecting them with the controller's team.

The discussion highlighted the need to clarify that governance activities occur before and after emergencies, but not during the response phase, which should remain purely operational with information sharing.

Action:

That the Emergency Management, 'Tools for Governance, Building our Capability, Version 1' slides be updated and sent through to the P P & E M Committee members to review and approve.

Meeting closing | Karakia whakamutunga

Cr. Spicer closed the meeting at 11.43am.

CONFIRMED

Councillor A. Spicer
Chairperson

21 October 2026

HAURAKI DISTRICT COUNCIL

REGULATORY HEARINGS COMMITTEE

MINUTES OF A MEETING OF THE REGULATORY HEARINGS COMMITTEE HELD IN THE COUNCIL CHAMBERS, WILLIAM STREET, PAEROA ON TUESDAY, 18 AUGUST 2026 COMMENCING AT 9.00AM

PRESENT Cr. P A Milner (Chairperson) and Cr. R Broad and His Workshop the Mayor, D A Adams (9.05am- 9.30am)

IN ATTENDANCE P A Thom (Community Development and Regulatory), M. Matich (Regulatory Services Team Leader), A. Harris (Administration Officer – Animal and Food Control), D. Hannah and C. Hannah (Dog Control Officers), I Taylor (RMA Compliance Officer) and C Black (Council Secretary

APOLOGIES | Te hunga kāore I tae

RESOLVED

THAT the apologies for absence of Cr. A Rattray (Deputy Chairperson), Cr. A Spicer, Cr. S Crooymans, and for the lateness of His Worship the Mayor D. A. Adams, be received and sustained.

RHC26/23 Milner/Broad **CARRIED**

LATE ITEMS | Whākī Pānga

There were no late items.

DECLARATIONS OF INTERESTS | Whakapuakitanga Whaipānga

There were no conflicts of interest.

CONFIRMATION OF MINUTES | Te Whakaū i ngā Meneti

Regulatory Hearings Committee Minutes – 19-05-2026 - 4092958

RESOLVED

THAT the minutes of the meeting of the Regulatory Hearings Committee held on Tuesday 19 May 2026 received and confirmed as a true and correct record.

RHC26/24 Milner/Broad **CARRIED**

Regulatory Hearings Committee Minutes – 17-03-2026 - 4060521

RESOLVED

THAT the minutes of the meeting of the Regulatory Hearings Committee held on Tuesday 17 March 2026 received and confirmed as a true and correct record.

RHC26/25 Milner/Broad **CARRIED**

Ngā take kia tū te hui o te Kaunihera anake |
Reasons for Matters to be taken with the Public Excluded

RESOLVED

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) Under Section 48(1) for the Passing of this Resolution
1	Notice under Section (25) Dog Control Act (1996): Notice to Classify as Disqualified Dog Owner	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
2	Notice under Section (25) Dog Control Act (1996): Notice to Classify as Disqualified Dog Owner	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
3	Notice under Section 322(1)(b)(i) and (ii) of the RMA 1991: Request for approval to seek Enforcement Order: Rand property, Crown Hill Road, Karangahake	**Section 7(2)(a)** – Protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. `

RHC26/26 Broad/Milner **CARRIED**

The mayor attended the meeting at 9.05am

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RESOLVED

THAT the public be re-admitted to the meeting and that the business in committee discussed be confirmed.

RHC26/34 Milner/Broad **CARRIED**

The Chair closed the meeting at 9.40am.

Confirmed

P A Milner
Chairperson

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor and Councillors
Author	Rebecca Jenks Community Development Advisor (Economic)
Meeting date	9 September 2026
File reference	Document: 4145538
Subject	**Destination Hauraki Coromandel Trustee Remuneration**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Destination Hauraki Coromandel Trustee Remuneration, (document number 4145538),

b) Approves Option 1 – Retaining the status quo – total remuneration of $35,000 + GST if any,

OR

c) Approves Option 2 – approve proposed increase in trustee remuneration for the 2026/27 financial year of $1,575 + GST if any (total remuneration $36,575 – Chair: $1,306.25 per month and trustees (4): $1,306.25 per meeting each, up to four meetings per year) – to be met from within existing Destination Hauraki Coromandel budgets and to be backdated to the start of the financial year (recommended option),

AND

d) Approves, going forward, a CPI increase being added to trustee remuneration annually,

OR

e) Approves Option 3 - propose <<TBD>> level of increase in trustee remuneration for the 2026/27 financial year – to be met from within existing Destination Hauraki Coromandel budgets and to be backdated to the start of the financial year,

AND

f) Approves, going forward, a <<TBD>> increase being added to trustee remuneration annually,

AND

g) Both settlor councils (Hauraki District Council and Thames-Coromandel District Council) need to agree to the increase for it to be applied.

2 TE ARONGA | PURPOSE

The purpose of this report is to seek Council approval for the proposed remuneration increase for the Destination Hauraki Coromandel Trust (DHC) Board.

3 TE WHAKARĀPOPOTANGA | SUMMARY

This report outlines the current remuneration for DHC trustees and seeks Council's decision on a request for a minor increase in trustee remuneration going forward to align with inflation, which includes:

- Total Chair remuneration - $1,306.25 per month (up from $1,250)
- Total trustee remuneration per trustee (four trustees) – $1,306.25 per meeting (maximum four meetings per year and up from $1,250)

The proposed increase requested by the DHC board (included as the recommended option) will contribute to keeping the remuneration level competitive into the future and assist in maintaining and attracting trustees.

4 WHAKAPAPA | BACKGROUND

Five new trustees were appointed to the DHC Board in February 2025 by the two settlor councils - Hauraki District Council and Thames-Coromandel District Council.

At the 29 January 2025 Council meeting it was resolved:

> THAT Council approve the Trustee remuneration as; $1,250 + GST if any, per meeting per Trustee other than the Chair, up to four meetings per year, and an annual fee of $15,000 per annum for the Chair, Notes that remuneration is paid by the Trust from within existing funding provided by Thames-Coromandel District Council and Hauraki District Council to Destination Hauraki Coromandel for their activities.

Currently, there is no planned remuneration adjustments for the Board.

5 NGĀ TAKE | ISSUES

At the 25 May 2026 DHC Board meeting, the trustees determined to increase Trustee remuneration for the 2026/27 financial year by 4.5%, in line with the weighted increase in Settlor funding for the year. The increase will be paid from within existing DHC funding from settlor councils.

At the DHC AGM on 17 August 2026, it was resolved, that:

> *Subject to Council approval, the Trustee remuneration pool for the 2027 financial year be confirmed at $36,575, comprising $1,306.25 per month for the Chairperson and a meeting attendance fee of $1,306.25 for other Trustees; and propose to both Settlors Councils to include an annual CPI adjustment to Trustee remuneration going forward.*

This is equivalent to a $1,575 in total and is made up as follows:

- Total Chair remuneration - $1,306.25 per month (up from $1,250)
- Total trustee remuneration per trustee (four trustees) – $1,306.25 per meeting (maximum for meetings per year and up from $1,250)

In accordance with Hauraki District Council's *Directors of Council Organisations Policy:*

10.5. For council-controlled organisations, remuneration will be set in accordance with the Terms of Reference, Constitution, Trust Deed or other relevant rules and regulations for that organisation.

10.6 On reaching a view on the appropriate level of remuneration for directors the Council will consider the following factors:

- the need to attract and retain appropriately qualified people to be directors;
- the level and movement of salaries in comparable organisations;
- the past performance of the organisation;
- the financial position of the organisation;
- the objectives of the council-controlled organisation and in particular whether or not it operates on a charitable basis.

10.7 The Council delegates decisions on the remuneration of directors of council-controlled organisations where Council holds less than 20% of the shares, or voting rights, to the Mayor and Chief Executive.

How these clauses relate to DHC Trustee remuneration:

- Clause 10.5 - there is no specific clause relating to remuneration in the Trust Deed, but the Deed does state:

  Power of Appointment and Removal

  6.2 The power of appointment and removal of Trustees shall be vested jointly in the Councils being Thames Coromandel District Council and Hauraki District Council. The Councils shall appoint Trustees pursuant to the "Appointment of Directors" policies in effect from time to time.

- Clause 10.6 - the Trustees have requested an increase to keep up with inflation. This is also to allow the remuneration to continue to increase year-on-year, allowing the remuneration level to stay competitive into the future and assist in maintaining and attracting appropriately qualified trustees.

- Clause 10.6 - the two settlor councils would be considered the majority 'shareholders' and have the authority over trustee appointment and remuneration. This is why this request requires a decision of Council.

Trustees only receive their meeting fee for the board meetings they attend. The increase will be paid from within existing DHC funding.

The increase in remuneration will need to be approved by both settlor councils for it to be applied.

6 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

6.1 Mana Whenua/Māori

This decision doesn't have a specific impact on mana whenua/Māori.

Mana whenua and iwi engagement is specifically noted in DHC's Business Plan:

> *Build trust-based relationships with mana whenua and iwi entities to support shared tourism and economic development goals.*
> *KPIs:*
> - *Clear reporting of engagement activity*
> - *Opportunities identified to support iwi tourism development*

6.2 Strategic alignment

The details of the trustee remuneration explain how a portion of the funding from the Long Term Plan for DHC will be spent.

6.3 Policy and bylaw consistency

The *Directors of Council Organisations Policy* is taken into consideration in this report.

6.4 Climate change implications

The decision will result in a no or neglible change in greenhouse gas emissions.

The decision will not be impacted by a changing climate.

6.5 Issue risks and mitigations

Risk		**What is being done about the risk?**
Operations	The risk is that if the remuneration doesn't increase to keep up with inflation, the remuneration level could become uncompetitive, and it could be challenging to retain existing and attract appropriately qualified new trustees in the future. This could impact the ability for DHC to operate. The risk is expected to be of minor impact. The likelihood of the risk occurring is possible.	The proposed alignment of remuneration increases with inflation should help address this issue.

6.6 Financial and resource implications of issue

The proposed remuneration increase will come out of existing DHC budgets and will not require additional funding from the settlor councils. It will reduce the level of funding that can be used for other DHC activity, but this is minimal, as the proposed increase totals $1,575. Going forward, the increases will continue to align with CPI or inflation increases applied to DHC funding.

7 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- Retaining the status quo.
- Approve proposed increase in trustee remuneration.
- Propose different level of increase in trustee remuneration.

7.1 Option 1

Option 1: Retaining the status quo	
Provide a summary of option:	In this option, Council decides to keep the remuneration levels as is (decline an increase) – and retain the status quo remuneration of $1,250, per meeting per Trustee other than the Chair, up to four meetings per year, and an annual fee of $15,000 per annum for the Chair ($1,250 per month).
Advantages:	Funds can be used for other DHC activity.
Disadvantages:	Funds for trustees don't increase year-on-year, which could lead to discontentment and does not future proof the remuneration.
Risk mitigation:	This option does not mitigate the risk identified in 6.5.
Financial costs:	There are no changes to current funding.
Rates Impact:	There is no expected change to forecast rates, as this option doesn't change funding levels.
Debt Impact:	There is no change to forecast debt, as this option doesn't change funding levels.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance

Option 1: Significance Assessment - Criteria	**Level of significance**
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 1 is considered to be of overall low significance.	

7.2 Option 2

Option 2: Approve proposed increase in trustee remuneration	
Provide a summary of option:	In this option, Council approves the requested DHC trustee remuneration increase – up to a total value of $36,575, comprising of $1,306.25 per month for the Chairperson and a meeting attendance fee of $1,306.25 for other trustees (4) for up to four meetings per year; and that both settlor councils include an annual CPI adjustment to trustee remuneration going forward. This increase will be backdated to 1 July 2026. Both settlor councils will need to approve this path forward for the increase to be applied.
Advantages:	Trustee remuneration levels remain competitive, so DHC are able to attract and maintain appropriately qualified trustees.
Disadvantages:	These funds cannot be used for other DHC activity.
Risk mitigation:	This option addresses the risk identified in 6.5 by aligning the trustee remuneration to CPI annually.
Financial costs:	This will not directly impact councils, as the increase will be met from within existing funding amounts (which are already adjusted yearly to account for inflation).
Rates Impact:	There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.
Debt Impact:	There is no change to forecast debt, as funding for this option is provided for in existing budgets.

Option 2: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low

Option 2: Significance Assessment - Criteria	Level of significance
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 2 is considered to be of overall low significance.	

7.3 Option 3

Option 3: Propose different level of trustee remuneration	
Provide a summary of option:	In the option, Council decide to change the level of remuneration increase to be either higher or lower than the proposed amount. This increase will be backdated to 1 July 2026. Both settlor councils will need to approve this path forward for the increase to be applied.
Advantages:	Will depend on the level of increase proposed. A higher than proposed increase would result in a greater reduction in DHC spend on other activities.
Disadvantages:	If remuneration increase is lower than proposed, it may impact the competitiveness of the remuneration going forward.
Risk mitigation:	Any increase would help address the risk noted in 6.5, just at different levels.
Financial costs:	This will not directly impact councils, as the increase will be met from within existing funding amounts.
Rates Impact:	There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.
Debt Impact:	There is no change to forecast debt, as funding for this option is provided for in existing budgets.

Option 3: Significance Assessment - Criteria	Level of significance
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No (low)

Option 3: Significance Assessment - Criteria	**Level of significance**
Is there a legal requirement to engage with the community?	No (low)
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No (low)
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 3 is considered to be of overall low significance.	

8 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with Option 2 – Approve proposed increase in trustee remuneration. This option allows the remuneration levels to remain competitive into the future by aligning with inflation. This will support settlor councils to attract and maintain appropriately qualified trustees on the DHC Board.

On assessing against the Council's peer review criteria, the does not trigger an external peer review as the decision is not considered to carry a high/extreme level of risk, no peer review has been requested by leadership, the matter aligns with Council's risk appetite, no conflicts of interest identified, and it does not meet the threshold for high significance.

After the consideration of options, the recommendation is considered to be of overall low significance and as such the recommended form of engagement is to: inform the community.

9 KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

Based on the recommended form of engagement being inform the community, the proposed engagement and communication approach is: Inform the community via the Council minutes.

10 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When
Inform TCDC staff of decision	Rebecca Jenks	9 September 2026
Inform DHC Chair and GM of joint settlor decision	Joint letter from HDC and TCDC	30 September 2026

11 WHAKAPAI | APPROVAL

Prepared by	Rebecca Jenks **Community Development Advisor (Economic)**
Reviewed by	John McIver **Community Growth Manager**
Approved by	Peter Thom **Group Manager Community Development and Regulatory**

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor and Councillors
Author	Hillary Hodges Strategic Planner
Meeting date	9 September 2026
File reference	Document: 4141650 Appendix A: Freedom camping map Hauraki Plains Library and Community Centre 4145819
Subject	**Freedom Camping Bylaw Schedule amendment – Hauraki Plains Library and Community Centre**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Freedom Camping Bylaw Schedule update – Hauraki Plains Library and Community Centre (document number 4141650)

b) Approves Option 1 Status Quo – Do nothing

OR

c) Approves Option 2 – Amend the schedule, including the description and map for Hauraki Plains Library and Community Centre.(recommended)

2 TE ARONGA | PURPOSE

The purpose of this report is to approve the changes recommended to the bylaw schedule for the Hauraki Plains Library and Community Centre He Pātaka Kōrero.

3 WHAKAPAPA | BACKGROUND

The completion of the Hauraki Plains Library and Community Centre has resulted in changes to the area where freedom camping is permitted due to the relocation of the building. While the permitted freedom camping area remains generally in the same location, the current map and schedule contained in the Freedom Camping Bylaw no longer accurately reflect the site layout.

It is therefore recommended that the map and associated schedule be updated to reflect the current configuration of the site.

The Freedom Camping Bylaw currently permits freedom camping at the Hauraki District Council office car park on Orchard West Road, Ngātea, for a maximum of two consecutive nights. Freedom camping is restricted to certified self-contained vehicles.

The Freedom Camping Act 2011 requires that a bylaw made under the Act identifies an affected area by a map, a description of its locality (other than solely by legal description), or both. Where both a map and description are provided and there is any inconsistency between them, the description prevails

4 NGĀ TAKE | ISSUES

The current bylaw schedule no longer accurately reflects the location where freedom camping is permitted at the Hauraki Plains Library and Community Centre site following the completion of the new facility.

Maintaining an out-of-date schedule creates an inconsistency between the bylaw and the physical site. This may cause confusion for freedom campers and could undermine enforcement activities, as the bylaw does not accurately reflect the area intended to be available for freedom camping.

The bylaw currently states, "*The carpark area is behind the Council building. Freedom camping is restricted to designated carparks. Note: Freedom camping is not permitted on the adjacent grass area. Freedom camping is restricted to the designated car parks*."

However, since the completion of the new building and carpark area the permitted area is now adjacent to the front of the building in the carpark area. The area is not defined by individual line-marked parking spaces. Instead, the map identifies a broader area within which freedom camping may occur.

To better reflect the intended restriction and remove ambiguity, it is recommended that the description be amended to:

"The carpark area of the Hauraki Plains Library and Community Centre. Freedom camping is restricted to designated area. Note: Freedom camping is not permitted on the adjacent grass area."

This amendment would align the written description with the map and provide greater certainty regarding where freedom camping is permitted. It would also reduce the potential for dispute should any inconsistency arise between the map and the wording of the schedule.

Failure to update the schedule may create uncertainty regarding the location where freedom camping is permitted and increase the risk of enforcement action being challenged. Updating the map and description will ensure the bylaw accurately reflects the current site layout and supports effective administration and enforcement of the bylaw.

The Freedom Camping Act 2011 enables councils to make minor amendments to freedom camping bylaws where the changes do not alter the substantive effect or intent of the bylaw. The proposed amendments are administrative in nature, updating the schedule map and associated description to reflect the current layout of the Hauraki Plains Library and Community Centre site. The amendments do not change the policy intent of the bylaw, introduce new restrictions, or materially alter the location where freedom camping is currently permitted. Rather, they ensure that the bylaw accurately reflects the area intended for freedom camping and provides greater clarity for both freedom campers and enforcement officers.

As the changes are minor and relate solely to the schedule and description of the designated freedom camping area, they may be made by Council resolution.

5 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

5.1 Mana Whenua/Māori

There is no impact on mana whenua.

5.2 Strategic alignment

The bylaw is intended to support Council’s Community outcomes

- Healthy environment | Te Mauri o te Taiao and
- Vibrant and safe communities | Te Oranga pai o te Hapori.

5.3 Policy and bylaw consistency

Policies and bylaws applicable to the issue include:

- Freedom camping bylaw.

5.4 Climate change implications

The decision will result in a no or neglible change in greenhouse gas emissions.

The decision will not be impacted by a changing climate.

5.5 Issue risks and mitigations

Risk		**What is being done about the risk?**
Legal compliance	The risk is that if the schedule contains outdated maps, descriptions, or site references, enforcement action may be challenged because the bylaw does not accurately reflect the actual area being regulated. The risk is expected to be of minor impact. The likelihood of the risk occurring is unlikely.	Amending the schedule to reflect the correct permitted area.

5.6 Financial and resource implications of issue

There are no financial and resource implications.

6 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- Retaining the status quo.
- Amend the freedom camping bylaw schedule.

6.1 Option 1

Option 1: Retaining the status quo – Do not make any changes to the schedule.	
Provide a summary of option:	Keep the schedule as it is and do not make any changes to the map or description.
Advantages:	No further action is required
Disadvantages:	The bylaw may not be enforceable, freedom camping may occur outside the designated area.
Risk mitigation:	This option does not mitigate the risk.
Financial costs:	There are no financial costs.
Rates Impact:	There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.
Debt Impact:	There is no change to forecast debt, as funding for this option is provided for in existing budgets.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low

Option 1: Significance Assessment - Criteria	Level of significance
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 1 is considered to be of overall **low** significance.	

6.2 Option 2

Option 2: Amend the schedule and description for Ngatea Library and Community Centre.	
Provide a summary of option:	Amend the schedule to accurately show where freedom camping is permitted.
Advantages:	The bylaw is up to date
Disadvantages:	There are no disadvantages identified.
Risk mitigation:	Bylaw is enforceable
Financial costs:	There are no financial costs.
Rates Impact:	There is no expected change to forecast rates, as funding for this option is provided for in existing budgets.
Debt Impact:	There is no change to forecast debt, as funding for this option is provided for in existing budgets.

Option 2: Significance Assessment - Criteria	Level of significance
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low

Option 2: Significance Assessment - Criteria	Level of significance
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 2 is considered to be of overall **low** significance.	

7 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with option two – amend the freedom camping bylaw schedule for the Hauraki Plains Library and Community Centre.

On assessing against the Council's peer review criteria, the does not trigger an external peer review as the decision is not considered to carry a high/extreme level of risk, no peer review has been requested by leadership, the matter aligns with Council's risk appetite, no conflicts of interest identified, and it does not meet the threshold for high significance.

After the consideration of options, the recommendation is considered to be of overall low significance and as such the recommended form of engagement is to: not carry out any specific consultation or engagement.

8 KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

Based on the recommended form of engagement being not to carry out any specific consultation or engagement. The proposed engagement and communication approach is to update the signage at the site that clearly sets out the designated area.

9 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

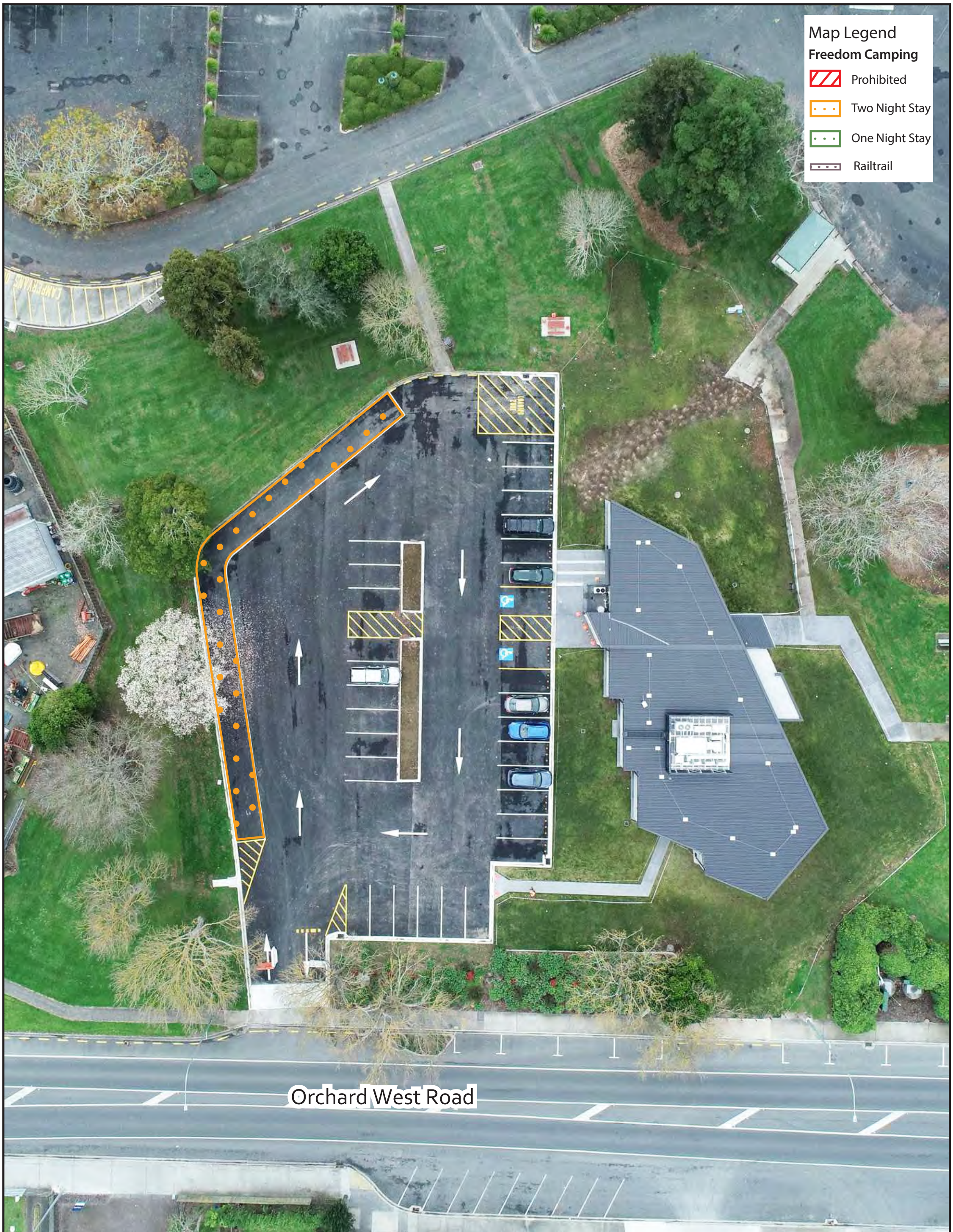
Action	Responsibility	By When
Update the bylaw schedule	Strategic Planning	September 2026
Install signage	Project Management	September 2026

10 TUHUTORO | REFERENCES

n/a

11 WHAKAPAI | APPROVAL

Prepared by	Hillary Hodges **Strategic Planner**
Reviewed by	Nina Murphy **Strategic Planning Manager**
Approved by	Peter Thom **Group Manager Community Development and Regulatory Group**



FREEDOM CAMPING BYLAW
Designated Area Two Night Stay

NGĀTEA
HDC Carpark Hugh Hayward Domain

HAURAKI DISTRICT COUNCIL

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor and Councillors
Author	Lou Beer Event and Business Support Coordinator
Meeting date	9 September 2026
File reference	Document: 4147509
Subject	**Proposed Changes to District Event Fund**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled **Proposed Changes to District Event Fund**, (document number 4147509), and

b) Approves Option 1 - Retain the status quo with ring-fenced traffic management funding and applications accepted at any time.

OR

c) Approves Option 2 - Approve fixed annual allocations for named events and four application rounds (Recommended option).

2 TE ARONGA | PURPOSE

The purpose of this report is to seek Council approval to amend the District Event Fund allocation and application process.

3 TE WHAKARĀPOPOTANGA | SUMMARY

The District Event Fund was established on 1 July 2024 by combining existing budgets for community event traffic management, promotions and civic functions. A portion of the fund was ring-fenced to provide traffic management funding for specific longstanding events, with the remaining funding available to other qualifying events through an application process.

The current funding arrangement is creating two issues:

- Firstly, traffic management costs for the identified events vary from year to year, which creates uncertainty about the amount of funding available for other events. The funding is also specifically tagged to traffic management, limiting event organisers' ability to use Council funding for other eligible costs and potentially reducing their flexibility when seeking external funding.
- Secondly, since funding decisions were transferred to Council from 1 July 2026, the time from application to decision is longer to allow for Council consideration and processing. The current open application process does not provide applicants with clear timeframes for when they need to apply.

Staff recommend amending the current funding approach to traffic management costs by providing fixed annual allocations for the identified events. This would allow funding to be used for eligible general event purposes, rather than being restricted to traffic management, which may be eligible for other external funding. Staff also recommend introducing four funding rounds each year, aligned with scheduled Council meetings. These proposed changes are summarised in the tables below.

4 WHAKAPAPA | BACKGROUND

The District Event Fund was formed on 1 July 2024 by amalgamating two budget lines as per the table below:

Activity	Budget	Existing $	Proposed $
Road Transport	Subsidising Community Events – Traffic Management (02252.0575.0900)	$50,930	$Nil
Manaaki Toiora	Promotions budget (06021.0454.0608)	7,216	$43,146
Governance	Civic Functions (01000.0544.0402)	$Nil	$15,000[(1)]
TOTAL		$58,146	$58,146

(1) *The $15,000 Civic Functions allocation was separated from the District Event Fund and tagged for ANZAC parades but was subsequently removed.*

As part of this amalgamation, it was resolved at Council Meeting on 23 February 2024:

> *THAT funds towards traffic management for the GO Waihi Warm Up Party, Paeroa Highland Games and Tattoo, ward Christmas parades and the Rotary Paeroa Classic and Vintage Car Show are ring fenced at a level sufficient to cover expected costs, and*
>
> *THAT if traffic management is not required for these events, that those funds can be used for the general event fund, and THAT the general event fund be open to all other event organisers running events in the Hauraki District*

This resolution reflected the historic nature of traffic management support over many years for the named events and the continued contribution they make to community participation, local identity and the local economy.

The changes proposed in this report would amend the 2024 funding arrangement for traffic management established by this resolution. Council's agreement to the proposed changes is therefore required.

From 1 July 2026, funding decisions have been referred to Council, in line with other grant funding decisions. This has increased the lead time required between application, Council consideration and payment of funding.

The proposed changes would provide a fixed annual allocation for identified events, allowing funding to be used for general event purposes rather than being limited to traffic management. It also seeks to introduce four set funding rounds each year for the contestable portion of the fund. The changes are intended to reduce administrative time, provide greater certainty for event organisers, and support the ongoing sustainability of key Hauraki District events.

5 NGĀ TAKE | ISSUES

5.1 Traffic management funding

Traffic management funding has historically been provided to support the delivery of the GO Waihī Warm Up Party, Paeroa Highland Games and Tattoo, ward Christmas parades, and the Rotary Paeroa Classic and Vintage Car Show. The Vintage Car Show has since changed format and no longer requires the same traffic management arrangement. The Waihī Christmas Parade has only been organised once in recent years (in 2023) but remains eligible for ring-fenced funds.

The original funding arrangement reflected the historical practice of Council staff undertaking traffic management for these events. However, traffic management is now provided through external contractors, and event organisers have a range of other costs that need to be met to deliver sustainable, high-quality events.

Event organisers can generally seek external funding for traffic management costs. The current District Event Fund arrangement specifically allocates Council funding to traffic management for the named events. This limits the flexibility for event organisers to use Council funding towards other eligible event costs.

In addition, the cost of traffic management varies between events and from year to year. This means the amount of the District Event Fund available for other qualifying events is uncertain until the actual traffic management costs for the ring-fenced events are known.

Staff consider that the sustainability of the identified events would be better supported if Council funding was not specifically tagged to traffic management. It is proposed that Council instead provide a fixed annual allocation for each identified event, which could be used for eligible general event purposes. This would provide event organisers with greater certainty over the level of Council support and greater flexibility to allocate funding where it is most needed.

The proposed approach would also provide greater clarity when event organisers seek funding from other sources, while maintaining Council's existing overall level of financial support for the District Event Fund.

Event	**TMP cost average 2023 -2025**	**Recommended Fixed Amount**
GO Waihī Warm Up Party	$8,295 (highest: $8,705 in 2024)	$8,500
Paeroa Highland Games and Tattoo	$9,898 (highest: $11,850 in 2023)	$10,500
Ngātea Santa Parade	$4,250 (highest: $4,646 in 2025)	$5,000
Paeroa Santa Parade	$7,968 (highest: $8,434 in 2025)	$8,500

Waihī Santa Parade	$4860 – run once in 2023	$5000*

The remaining $20,646 of the District Event Fund would remain available for other eligible community events through the four annual funding rounds.

*If the Waihī Santa Parade is not reinstated the allocated amount would be added to the contestable fund.

5.2 Funding rounds and application timeframes

From 1 July 2026, funding decisions for the District Event Fund have been referred to Council, in line with the decision-making process for other Council grants. This has increased the time between an application being submitted and funding being made available to the applicant.

The current arrangement allows applications to be submitted throughout the year. While this provides flexibility for applicants, it does not provide clear or consistent timeframes for when applications need to be submitted to ensure funding can be considered and made available before an event takes place. It also requires staff to manage and process applications individually as they are received.

Staff therefore propose introducing four funding rounds each year, aligned with scheduled Council meetings. The proposed dates are shown below. Funding-round dates would be published in advance, allowing event organisers to plan their applications and providing sufficient lead time for Council consideration and payment of approved funding. As funding would be distributed on a first come basis, the first two rounds cover the busiest event periods.

Application Deadline	**Council Meeting**	**Event dates**
12 October	November	December, January, February, March
11 January	February	March, April, May, June
11 April	June	July, August, September
11 August	September	October, November, December, January

This approach would retain access to the District Event Fund while providing applicants with greater certainty about when they need to apply and when funding decisions can be expected.

6 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

6.1 Mana Whenua/Māori

The proposed changes are not expected to have a specific adverse impact on mana whenua or Māori. The District Event Fund is available to eligible community events, including events led by or involving mana whenua/Māori.

6.2 Strategic alignment

The proposal is aligned with the Manaaki Toiora Strategy, which sets out Council's approach to working alongside communities and stakeholders to enhance the wellbeing of people and communities.

The District Event Fund supports community participation, local identity and culture, vibrant places, and local economic activity. The proposed changes will strengthen this support by providing greater certainty and flexibility for event organisers.

Regular community events contribute to the outcomes of Connected people | Tūhono, Vibrant and safe communities | Te Oranga pai o te Hapori, and Strong economy | Oranga Ōhanga.

6.3 Policy and bylaw consistency

No specific Council policy or bylaw has been identified as directly applicable to the proposed changes. The Significance and Engagement Policy has been considered in determining the appropriate level of engagement.

6.4 Climate change implications

The proposed changes are administrative and are not expected to result in a material change in greenhouse gas emissions. The proposal does not directly alter the scale, location or frequency of the events supported by Council.

6.5 Issue risks and mitigations

Risk		**What is being done about the risk?**
Financial/economic	The risk is that changing to fixed allocations could result in an underspend by the event. The risk is expected to be of insignificant impact. The likelihood of the risk occurring is unlikely.	A report of expenditure is required to be submitted, with proof of expenditure. Unspent funds are required to be returned. Fixed allocations have been based on recent historical expenditure, and allocations can be reviewed in future if circumstances change.
Political reputation	The risk is that changes to the funding arrangement could be perceived by event organisers or the wider community as a reduction in Council support making the funding process less flexible. The risk is expected to be of minor impact. The likelihood of the risk occurring is possible.	The changes would be clearly communicated and explained to provide certainty around the new allocations and application process
Operations	The risk is that introducing funding rounds may result in some events missing a funding round or being unable to access Council funding in time. The risk is expected to be of	Application deadlines will be published in advance, promoted each round and guidance provided to regular event organisers impacted by the change.

Risk		What is being done about the risk?
	minor impact. The likelihood of the risk occurring is possible.	

6.6 Financial and resource implications of issue

There is no change to the overall District Event Fund budget allocation (06021.0454.0608). The proposed changes are expected to reduce staff administration associated with processing applications throughout the year. No additional ongoing staff resources are required.

7 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

The following options have been identified for consideration:

- Retaining the status quo.
- Approve fixed annual allocations for named events and introduce four application rounds.

7.1 Option 1

Option 1: Retaining the status quo	
Provide a summary of option:	No change to ring-fenced funding nor application process.
Advantages:	• Maintains the existing funding arrangements and provides continuity for event organisers. • Ensures the identified events have their traffic management costs supported by Council. • Applications can be submitted at any time, providing flexibility for event organisers. • Does not require changes to the current funding process or allocation model.
Disadvantages:	• Traffic management costs remain variable, creating uncertainty about the funding available for other qualifying events. • Council funding remains restricted to traffic management for the named events, limiting organisers' ability to use Council funding for other eligible event costs. Event organisers may have less flexibility when seeking and allocating external funding. • Does not address the increased lead time required for Council consideration of applications. • Applications throughout the year require staff to manage and process individual applications as they are received, which may be less efficient.
Risk mitigation:	Reduces risk of underspend by events
Financial costs:	There are no changes to costs or budgets in this option.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 1 is considered to be of overall low significance.	

7.2 Option 2

Option 2: Approves fixed annual allocations for named events and introduce four application rounds.	
Provide a summary of option:	Ring-fenced funding will change to fixed untagged amounts for named events and four application rounds per annum will be introduced.
Advantages:	• Provides certainty for named events through fixed annual Council allocations. Allows Council funding to be used for eligible general event costs rather than being restricted to traffic management. • Gives event organisers greater flexibility to combine Council funding with external funding and direct funding to areas of greatest need. • Provides a clear and predictable application process through four funding rounds each year. • Allows sufficient time for applications to be assessed and considered by Council before funding is required. • Reduces uncertainty about the amount of funding available for other qualifying events.

	• Provides an opportunity to reduce staff administration associated with applications being received throughout the year. • Supports the ongoing sustainability of key District events without increasing the overall District Event Fund budget.
Disadvantages:	• Requires a change to the current funding arrangement. • Event organisers will need to plan ahead. • Fixed allocations may not always match the actual costs incurred. • Some applicants may need to wait for the next funding round if they miss the relevant application deadline.
Risk mitigation:	Publication of dates and increased promotion of rounds would reduce risk of events missing out on funding.
Financial costs:	This option does not change the overall budget, so there are no additional costs.

Option 2: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low
What is the proportion of the community affected?	Low
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 2 is considered to be of overall low significance.	

8 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend proceeding with option 2 - Approve fixed annual allocations for named events and introduce four application rounds.

Following consideration of the options, the recommendation is considered to be of overall low significance and as such the recommended form of engagement is to: inform the community.

9 KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

Based on the recommended form of engagement being inform the community, the proposed engagement and communication approach is: Update the Council website, advise affected event organisers directly, and promote the District Event Fund and application-round dates through Council's regular communication channels.

10 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When
Advise affected organisers	Lou Beer	30 Sep 26
Update website and publish funding round dates	Lou Beer	31 Oct 26
Update District Event Fund guidance material	Lou Beer	31 Oct 26

11 WHAKAPAI | APPROVAL

Prepared by	Lou Beer **Event and Business Support Coordinator**
Reviewed by	Rebecca Jenks **Community Development Advisor (Economic)**
Approved by	Peter Thom **GM Regulatory and Community Development**

MŌ TE WHAKATAUNGA
FOR DECISION

To	Mayor and Councillors
Author	Ben Fantom - Project Manager
Meeting date	To be Confirmed
File reference	Doc #: 4144123
Subject	**Treatment Plant Chemical Compliance**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council:

a) Receives the report titled "*Treatment Plant Chemical Compliance", and*

b) Endorses the construction work required to achieve Location Compliance Certification, noting that:

   i. The work is necessary to meet our Health & Safety obligations as a PCBU; and
   ii. We are required by Worksafe NZ to carry out the necessary work under the notices they have issued to Hauraki District Council.
   iii. The cost of the physical works is expected to total $141,388.50 across three Treatment Plants, to come from the parent budget 1059_001 - District Wide Reactive Renewals Plants Pumpstations.

c) Approves the amalgamation and carry forwards of the following capital budget / project lines into the 1059_001 - District Wide Reactive Renewals Plants Pumpstations outlined in table 1:
   - 1320_001 - Paeroa meters
   - 1460_001 - New rising main and pumpstation for Wellington SsPS
   - 1558_001 - Waihi WW Effluent Flowmeter Install

2 TE ARONGA | PURPOSE

The purpose of this report is to summarise the HSNO compliance issues requiring physical works to be carried out at Kerepehi WTP, Waihi WTP and Waihi WWTP, and to seek Council endorsement to progress the required building works to achieve Location Compliance Certification.

3 TE WHAKARĀPOPOTANGA | SUMMARY

Engineers specialising in Treatment Plant operations completed an engineering assessment for five treatment plants following a site visit on 25 June 2026. At three of the treatment plants, the assessment found compliance issues relating mainly to chemical separation, fire-rated barriers, vapour sealing and secondary containment. Two out of the five treatment plants had no significant issues other than administrative improvements and corrosion protection/painting tasks.

The work at the three plants where engineering issues were identified is required to address high-priority items identified in the compliance summary reports produced by the compliance assessor and to achieve certification under the Health and Safety at Work (Hazardous Substances) Regulations 2017.

4 WHAKAPAPA | BACKGROUND

During the normal Location Compliance Certificate renewal cycle, the certifier's compliance summary reports identified high-priority hazardous substance items at Kerepehi WTP, Waihi WTP and Waihi WWTP. These items need to be addressed before certification can be achieved or maintained.

An engineering consultancy was engaged to inspect the sites, review the available information and confirm the main physical works needed for compliance. The initial assessment included a combined site visit, bunding and separation checks, and input from structural engineers. Detailed design and construction planning will be progressed separately before the physical works are undertaken.

5 NGĀ TAKE | ISSUES

The main issue is that several chemical storage areas do not fully meet HSNO separation, containment or imperviousness requirements. The matters are practical and can be addressed through targeted building and coating works. The site issues are:

- **Kerepehi WTP**: Chlorine is too close to incompatible chemicals and the basement stairway, fire rated and vapour sealed separation is required.
- **Waihi WTP**: Chlorine separation from the office, stairwell and treatment chemicals is insufficient.
- **Waihi WWTP**: Bund capacity is adequate, physical barrier is needed between chemicals, and the chemical bund requires recoating.

<u>Budget</u>

As part of the carry forward reporting process; expected to be reported to Council in October; the following budgets will be proposed to be amalgamated. This budget will be required in order to deliver on the compliance work, and other district wide renewals work. Hence the reason to include the resolution in this report.

Table 1: District Wide Reactive Renewals Plants Pumpstations – amalgamation of budgets to be included in carry forward reporting

Project Budget	2025/26 Budget	2025/26 Actual	Carry Forward	2026/27 Budget	2026/27 Budget + Carry Forward	Notes for Carry Forward Reporting
1059_001 - District Wide Reactive Renewals Plants Pumpstations	479,871	378,530	101,341	212,161	313,502	There is a programme of work plus unknowns this budget is required for, including compliance outlined within this report.

1320_001 - Paeroa meters	94,500	0	94,500	0	94,500	This is to be undertaken at the WWTPs, move the budget to the district wide renewals budget.
1460_001 - New rising main and pumpstation for Wellington SsPS	0	0	0	100,225	100,225	Not required, can we utilise this in the district wide renewals for compliance?
1558_001 - Waihi WW Effluent Flowmeter Install	251,370	0	251,370	0	251,370	Work was completed using the 1059_001 budget, so amalgamating.
Total	**825,741**	**378,530**	**447,211**	**312,386**	**759,597**	**Budget to be amalgamated into 1059_001**

6 WHAIWHAKAARO RAUTAKI O NGĀ TAKE | STRATEGIC CONSIDERATIONS

6.1 Mana Whenua/Māori

The works are minor within the existing buildings or directly outside the buildings and relate to safe management of hazardous substances at Council water and wastewater sites. No direct adverse effects on Māori have been identified at this stage.

6.2 Strategic alignment

The work supports Council's obligation to provide safe water and wastewater services and to meet hazardous substance compliance requirements.

The recommended approach supports safe operation of Council's treatment plants by addressing identified hazardous substance compliance gaps in a practical and targeted way.

The works also reduce risk to staff, contractors and the public by improving chemical separation, containment and emergency management controls.

6.3 Policy and bylaw consistency

Relevant frameworks include the Health and Safety at Work (Hazardous Substances) Regulations 2017, HSNO location compliance requirements, and Council's health and safety obligations as a PCBU. No specific bylaw changes are required for the recommended approach.

6.4 Climate change implications

There are no significant climate change implications from the decision. The works are mainly building, coating and containment improvements at existing treatment plant sites.

6.5 Issue risks and mitigations

Risk		What is being done about the risk?
Financial/economic	The risk is cost escalation if detailed design identifies additional fire-rating, bunding or access requirements. The risk is expected to be of **high** impact. The likelihood of the risk occurring is **Low**.	Mitigation is to progress detailed design, confirm scope with the certifier, and obtain contractor pricing before committing to construction.
Health and safety	The risk is continued exposure to non-compliant hazardous substance storage arrangements if the works are delayed. The risk is expected to be of **moderate** impact. The likelihood of the risk occurring is **possible**.	Mitigation is to upgrade fire rated walls, vapour sealing, bunding and coating systems as identified in the HSNO compliance assessment.
Legal compliance	The risk is failure to achieve or maintain Location Compliance Certification for affected hazardous substance locations. The risk is expected to be of **high** impact. The likelihood of the risk occurring is **likely**	Mitigation is to complete the identified physical works and retain supporting evidence, risk assessments and manufacturer compatibility statements for the certification file.
Political reputation	The risk is reputational impact if Council does not address known hazardous substance compliance issues in a timely way. The risk is expected to be of **high** impact. The likelihood of the risk occurring is **possible**.	Mitigation is to act on the compliance assessment, seek certifier confirmation, and progress design and construction through normal project controls.
Operations	The risk is operational disruption during construction or while existing chemical storage areas are modified. The risk is expected to be of **moderate** impact. The likelihood of the risk occurring is **Low**.	Mitigation is to plan works around plant operations, confirm temporary access and storage requirements, and complete works in stages where needed.

6.6 Financial and resource implications of issue

Implementation will require staff time to manage the construction of the required engineered solutions. Investigation and design works is being completed under existing Operational Budgets.

Capital investment will be required for construction of the fire rated walls and doors, sealing works, new or upgraded bunds, stainless steel screening & bund coatings.

7 NGĀ KŌWHIRINGA A MĀTOU | OPTIONS AVAILABLE

Two practical options have been identified for consideration:

- Option 1: Do nothing and retain the current arrangements.
- Option 2: Progress the HSNO compliance works identified in the engineer's assessment.

Option 2 is recommended because it addresses the known compliance gaps and supports us in achieving Location Compliance Certification.

7.1 Option 1

Option 1: Retaining the status quo	
Summary of option:	Do not complete the recommended HSNO compliance works at this stage.
Advantages:	Avoids immediate capital expenditure. Avoids introducing new operational complexity associated with our assets in the short term.
Disadvantages:	Does not address known HSNO compliance gaps and will prevent Location Compliance Certification. Higher likelihood of compliance breaches and potential for serious harm if and event occurs.
Risk mitigation:	Existing operational controls would remain, but the underlying compliance issues would not be resolved.
Financial costs:	No immediate capital cost, but potential future compliance and remedial costs remain.
Rates Impact:	There is no expected change to forecast rates, as this option does not require new capital expenditure.
Debt Impact:	There is no change to forecast debt, as this option does not require new capital expenditure.

Option 1: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	Low
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	High (fines)

Option 1: Significance Assessment - Criteria	Level of significance
What is the proportion of the community affected?	Low (not a community issue)
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low (not a community issue)
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be high
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 1 is considered to be of overall **high** significance, because “doing nothing” is a highly significant decision that does not address the problem of non-compliance with the H&S regulations.	

7.2 Option 2

Option 2: Progress HSNO compliance works	
Summary of option:	Complete the required physical works at Kerepehi WTP, Waihi WTP and Waihi WWTP to address the identified HSNO compliance issues and support Location Compliance Certification.
Advantages:	Addresses the known HSNO compliance gaps and supports certification. Reduces health and safety risk by improving chemical separation, bunding, vapour sealing and containment.
Disadvantages:	Requires capital expenditure for design, certification and construction works. May cause some short-term operational disruption while works are completed at live treatment plant sites.
Risk mitigation:	Risks will be managed through detailed design, certifier confirmation, contractor pricing, staged construction planning and coordination with operations staff.
Financial costs:	Capital funding will be required for fire-rated walls and doors, vapour sealing, bund upgrades, stainless steel screening and coatings. • Kerepehi WTP: $55,148.50 • Waihi WTP: $66,550.00 • Waihi WWTP: $19,690.00 **Total: $141,388.50** *(ex GST incl 10% contingency)*

Rates Impact:	There is no expected change to forecast rates.
Debt Impact:	There is no change to forecast debt.

Option 2: Significance Assessment - Criteria	**Level of significance**
Does the recommendation involve a transfer of ownership or control, or abandonment of a strategic asset?	No
Is there a legal requirement to engage with the community?	No
What is the level of financial consequence?	Low capital cost
What is the proportion of the community affected?	Low (not a community issue)
What is the impact on the current and future social, economic, environmental, or cultural well-being of the district?	Low (not a community issue)
What is the level of community interest?	Expected to be low
Are the likely consequences controversial?	Expected to be low
What is the level of consequence in relation to land or a body of water?	No significance
Does this recommendation trigger a break of one or more of Councils rates caps or debt caps?	No
What is the impact on the ability for Council to carry out any activity in the LTP?	Low
Extent of community views already known on this recommended approach.	Low
Option 2 is considered to be of overall **low to moderate** significance, because the work is compliance-driven, occurs within existing Council treatment plant sites, and does not involve a change in ownership or level of service. However, is considered to be of overall **High** regulatory and legislative significance because it addresses the current non-compliances preventing us achieving Location Compliance Certification for our treatment plants.	

8 TE KOWHIRINGA MATUA | RECOMMENDED OPTION

Staff recommend progressing the HSNO compliance works identified in the engineering assessment. This includes fire rated and vapour-sealed separation for chlorine areas, stainless steel screening at Waihi WWTP, and polyurea coating of bunds where required.

The recommendation is practical and targeted. It addresses the known compliance issues without changing the overall treatment process at each site.

Detailed design, certification confirmation and contractor pricing will be completed before construction proceeds.

9 KIA UIA KI TE HAPORI WHĀNUI ME NGĀ PĀPAHO | ENGAGEMENT AND COMMUNICATION

No public engagement is required for these works. The works are compliance driven and will occur within existing Council treatment plant sites.

Targeted communication will be undertaken with operators, contractors and any directly affected parties during design and construction planning.

10 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	**Responsibility**	**By When**
Confirm proposed works with the HSNO certifier, including controlled zones, risk assessments and required evidence.	Project team / HSNO certifier / Engineer	Before detailed design is finalised
Progress Phase 2 detailed design, obtain contractor pricing, and prepare construction staging for the required site works.	Project team / design consultant / operations	Next project phase

11 TUHUTORO | REFERENCES

Lutra Limited (31 July 2026). *HSNO Compliance Assessment* (HaurDC025-TM01).

12 WHAKAPAI | APPROVAL

Prepared by	Ben Fantom **Project Manager**
Reviewed by	Patricia Calvert **Treatment Team Leader**
Reviewed by	Adam Munro **Water Services Manager**
Approved by	Adrian de Laborde **Group Manager Service Delivery**

FOR INFORMATION
NGĀ MŌHIOTANGA

To	Mayor and Councillors
Author	David Speirs Chief Executive
Meeting date	9 September 2026
File reference	Document: 4145716
Subject	**Chief Executive's Monthly Report – September 2026**

1 TE WHAIKUPU | Recommendations

Recommendation:

a) THAT Council Receives the report titled Chief Executive's Monthly Report (document number: 4145716)

2 TE ARONGA | Purpose

The purpose of this report is to provide an update on staff changes and matters that the Chief Executive wishes to bring to the attention of elected members.

3 FOR INFORMATION

3.1 Hauraki Rail Trail review

Following direction from Council in 2025, an independent review of the Governance, Management and Delivery of the Hauraki Rail Trail was commissioned. The review was undertaken in a similar vein to a section 17A service delivery review under the Local Government Act 2002. The intention of the review was to evaluate options relating to governance, funding, and delivery of the service, recognising the investment made by the community and the three Councils towards the operation and maintenance of the trail. It was considered beneficial that independent industry experts contribute to this assessment.

To help inform the review, a range of stakeholders and wider community feedback was sought through targeted emails and interviews.

The draft report has been completed and is currently being reviewed by staff prior to completion. Once complete the report will be discussed with the Cycle trail Trust and with the three stakeholder councils.

3.2 **Ramarama Bridge SH25**

NZTA have confirmed that construction will begin in September 2027 on a new two-lane bridge on State Highway 25 (SH25), just north of Whiritoa, to replace the current single-lane Ramarama Stream Bridge.

This bridge is in the Hauraki District and carries more than 2,500 vehicles per day, thirteen percent of which are heavy vehicles. The current single lane bridge is nearly a century old and has reached the end of its serviceable life.

The construction contract has been awarded to Brian Perry Civil at an expected cost of around $10 million. The new bridge will be built immediately east of the existing bridge, allowing traffic to continue using the current crossing to minimise disruption during construction.

Traffic is expected to begin using at least one lane of the new bridge by August 2027 with full use by the end of 2027.

3.3 **Reporting on Martha Trust**

As per Council resolution C24/137/1 the Martha Trust is a Council Controlled Organisation but is exempt from the accountability and reporting regime in Part 5 of the Local Government Act. However, in accordance with the Directors of Council Organisations Policy (2025), the Trust has a minimum annual reporting requirement to update the Council on its activities and responsibilities.

At the present time the nature and scope of the activities undertaken by the Trust are administrative and very limited. Council representatives on the Trust are ex mayors Basil Morrison (Chair) and John Tregidga. The Trust meets annually to complete the Annual General Meeting (AGM), a requirement listed within the Trust Deed. The yearly financials are collated and presented at the AGM and used for the filing of the Annual Charities Services Return.

The financial position of the Trust account as at year ending 31st March, for the four years from 2023 to 2026, is as below:

Year	Funds as at end of 31st March
2023	$16,426
2024	$14,325
2025	$10,859
2026	$5,189

In the 2025 and 2026 financial years there was additional expenditure incurred as a result of the Trust considering the Waihi North Fast-track application and, subsequently, submitting comments to the Panel.

Full activation of the Trust, with commensurate capitalisation to enable activities and functions to be undertaken to achieve the Trust purposes, will not occur until mining has ceased in and around Waihi (currently consented to around 2030). Then there is a further 14-15 years to complete rehabilitation of the site, prior to 'closure'. Until this time the activities of the Trust will remain limited.

3.4 Emergency Management Bill Update

The Emergency Management Bill has passed its third reading and will now proceed to Royal assent in the coming week.

The Emergency Management Act 2026 will replace the Civil Defence Emergency Management Act 2002 and create the new legal framework for emergency management.

The new Act retains New Zealand's existing philosophy for emergency management, which is based on three key principles:

- **consideration of all hazards** – natural and man-made
- **taking an end-to-end approach to managing risks** – that means taking action across the "4 Rs" of risk reduction, readiness, response, and recovery
- **all parts of society have a role to play** – risks should be managed by those who are best placed to manage them, at the lowest appropriate level.

However, the key differences and improvements in the new Act are:

- Clearer Roles, Responsibilities and definitions of duties across national, regional, and local levels.
- Enhanced Community and Iwi Engagement including mandated collaboration with Māori and local communities during the development of regional, local, and national emergency plans.
- Stronger protections and operational coordination for critical infrastructure and lifeline utility services.
- New compliance order mechanisms (taking effect 6 months after Royal assent) to address systemic gaps.
- Improved provisions for resource sharing and coordination outside of active states of emergency or transition periods.

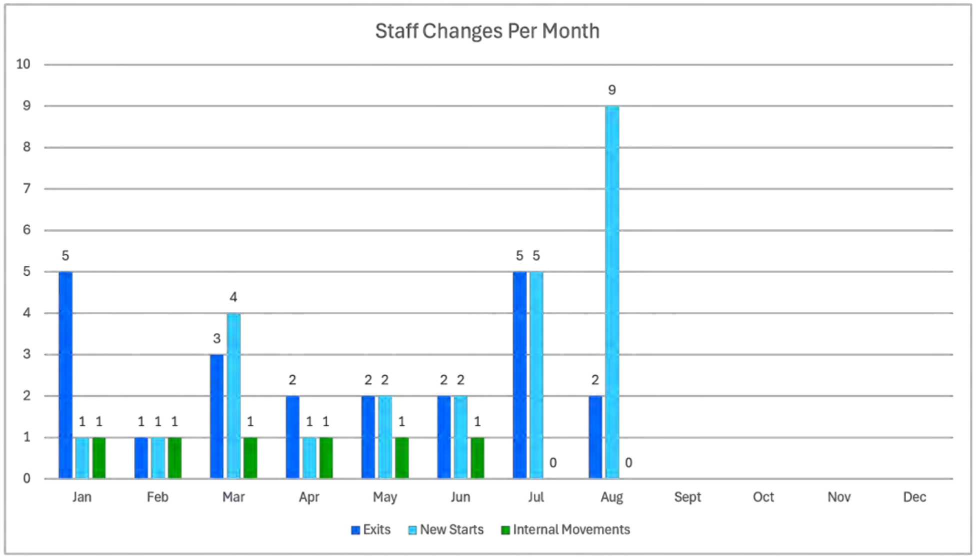
The associated Emergency Management (Forms and Related Matters) Rules 2026 come into force after the Emergency Management Act. These rules update and replace the declaration forms that are currently in the Civil Defence Emergency Management Regulations 2003 and allow for the use of electronic signatures for declarations.

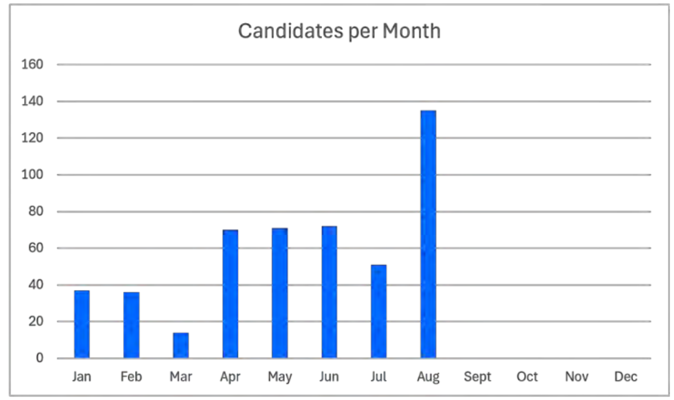
It is likely that the Minister will sign these Rules the day after Royal assent but until they are signed, declarations can be made under the CDEM Act. When the Rules are signed and in force, declarations for states of emergency and transition periods will be made under the new Act.

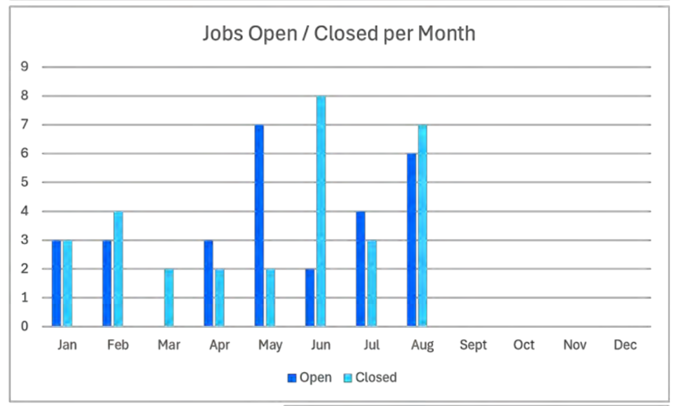
The rules also provide a form for mayors-elect to be temporarily sworn in from the day they take office, for the limited purpose of declaring, extending, or terminating a state of local emergency or local transition period.

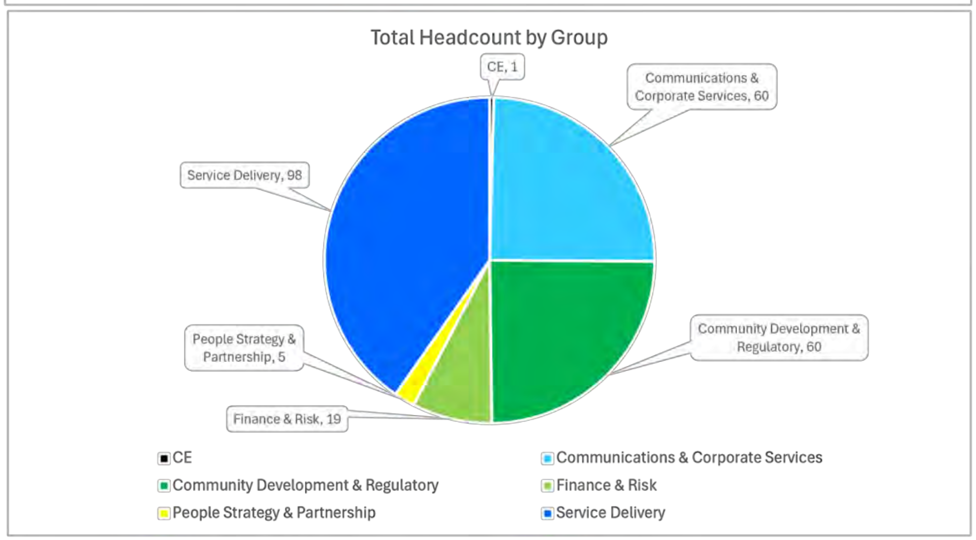
3.5 **Council staff Update September 2026**

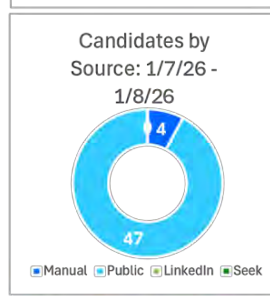
As at 1 August 2026, Council's workforce comprised 235 employees, an increase of 3 employees since the beginning of the year, representing growth of 1.25 per cent. Staffing levels remain stable across the organisation. During July there were five employee exits, five new starters and one internal movement. Recruitment activity continued, with four positions opened and three positions closed during the month, while candidate volumes remained steady.



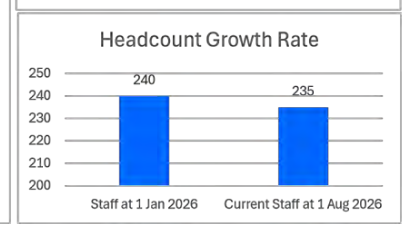








Growth Rate
1 Jan 2026 YTD = 1.25%



FOR INFORMATION
NGĀ MŌHIOTANGA

To	Mayor and Councillors
Author	Natasha Ryburn Group Manager Communication and Corporate Services
Meeting date	9th September 2026
File reference	Document: 4149922
Subject	**Communication and Corporate Services Group Customer Service and Communications Report – September 2026**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Communication and Corporate Services Group Customer Service and Communications Report – September 2026, (document number 4149922).

2 TE WHAKARĀPOPOTANGA | SUMMARY

This report is being presented to provide Council with a concise update on Customer Services and Communications activity for June to August 2026, including service demand, key initiatives, performance results, and community engagement activity across the district.

3 TE ARONGA | PURPOSE

The purpose of this report is to provide Council with an update on the Customer Service and Communication activities the previous three months (June 2026 to August 2026).

4 WHAKAPAPA | BACKGROUND and context

This report combines both Customer Services and Communication, within the Communications and Corporate Services Group.

5 CUSTOMER SERVICES

For last quarter statistics, refer, Pg 293 Council-Agenda-10062026-Part2.pdf

June 2026

Customer enquiries remained steady during June, with increased contact following the distribution of annual dog registration invoices and water invoices to parts of the district. The team also participated in a range of organisational and role-specific training opportunities to support ongoing professional development.

By the end of the rating year, the team had processed 1,766 rates rebate applications, compared with 1,552 in the previous year. This increase is likely to be partly attributed to changes in eligibility criteria for SuperGold Card holders, resulting in more residents qualifying for assistance.

Call Centre Performance

Metric	Target	Results 2025	Results 2026
Inbound calls received	n/a	2,421	2,154
First point of contact resolution	80%	76%	81%
Service level (calls answered within 20 seconds)	80%	76%	89%
Calls abandoned	6%	7%	2%

Call Topics

Category	% of Calls 2025	Subcategories breakdown	% of Calls 2026	Subcategories breakdown
Rates	22%	Land rates 16% Water rates 6%	22%	Land rates 10% Water rates 12%
Building	13%	Building inspections 5% General enquiries 8%	14%	Building inspections 6% General enquiries 8%
Animal control	8%	n/a	8%	n/a
Planning	5%	General enquiries 4% Subdivisions/Land use 1%	6%	General enquiries 4% Subdivisions/Land use 2%
Solid waste	7%	Refuse transfer station 3% Kerbside collection 4%	5%	Refuse transfer station 2% Kerbside collection 3%
Three waters	5%	Water 4% Wastewater/ stormwater 1%	5%	Water 3% Wastewater/ stormwater 2%
General enquiries	7%	n/a	4%	n/a
Other Council Services	Remaining balance	n/a	Remaining balance	n/a

July 2026

July was a busy month for the Customer Services team, with ongoing dog registration activities generating a steady volume of enquiries and payments ahead of the 31 July due date. Some team members participated in Civil Defence refresher training, first aid training, and other professional development opportunities, while also providing administrative support to other departments.

The Ngatea Service Centre was temporarily closed during its relocation to the new Hauraki Plains Library and Community Centre.
The new rating year commenced during the month, with rates being set and rates rebate applications opening for eligible residents.

Call Centre Performance

Metric	Target	Results 2025	Results 2026
Inbound calls received	n/a	2,558	2,141
First point of contact resolution	80%	77%	78%
Service level (calls answered within 20 seconds)	80%	81%	88%
Calls abandoned	6%	6%	4%

Call Topics

Category	% of Calls 2025	Subcategories breakdown	% of Calls 2026	Subcategories breakdown
Building	15%	Building inspections 6% General enquiries 9%	17%	Building inspections 8% General enquiries 9%
Rates	16%	Land rates 8% Water rates 8%	16%	Land rates 9% Water rates 7%
Animal control	8%	n/a	9%	n/a
Solid waste	11%	Refuse transfer station 7% Kerbside collection 4%	7%	Refuse transfer station 3% Kerbside collection 4%
Libraries	4%	n/a	6%	n/a
Planning	6%	General enquiries 4% Subdivisions/Land use 2%	4%	General enquiries 3% Subdivisions/Land use 1%
Three waters	5%	Water 4% Wastewater/ stormwater 1%	4%	Water 3% Wastewater/ stormwater 1%
Other Council Services	Remaining balance	n/a	Remaining balance	n/a

August 2026 (1st – 17th)

In August, the Customer Services team continued processing late dog registration renewals while supporting ratepayers through the annual rates rebate programme. As a new initiative, Council hosted rates rebate drop-in sessions across all three service centres to raise awareness and reach eligible ratepayers who may not otherwise have applied. The sessions were well received by the community and resulted in a significant number of applications being submitted.
The team also continued to assist ratepayers with rates rebate applications both in person and over the phone throughout the month.

Call Centre Performance

Metric	Target	Results 2025 (full month)	Results 2026 (1-17th)
Inbound calls received	n/a	2,339	1,431
First point of contact resolution	80%	91%	82%
Service level (calls answered within 20 seconds)	80%	85%	81%
Calls abandoned	6%	7%	6%

Call Topics

Category	% of Calls 2025	Subcategories breakdown	% of Calls 2026	Subcategories breakdown
Building	15%	Building inspections 6% General enquiries 9%	17%	Building inspections 8% General enquiries 9%
Rates	18%	Land rates 13% Water rates 5%	15%	Land rates 8% Water rates 7%
Animal control	7%	n/a	9%	n/a
Solid waste	8%	Refuse transfer station 3% Kerbside collection 5%	7%	Refuse transfer station 3% Kerbside collection 4%
Libraries	4%	n/a	6%	n/a
Planning	8%	General enquiries 6% Subdivisions/Land use 2%	4%	General enquiries 3% Subdivisions/Land use 1%
Three waters	5%	Water 4% Wastewater/ stormwater 1%	4%	Water 3% Wastewater/ stormwater 1%
Other Council Services	Remaining balance	n/a	Remaining balance	n/a

6 Communications

This section provides an update on communications activity from June to August 2026. The team focused on supporting Council priorities, sharing timely information with our communities, and helping people understand Council services, decisions and opportunities to have their say.

June 2026

In June, the Communications team welcomed the new Communications Team Lead. The first month focused on getting settled, completing onboarding, and learning more about Hauraki District Council's people, projects and processes.

Alongside day-to-day communications, the team supported Mātariki, promoted Antenno, shared dog microchipping information, supported Civil Defence with weather updates, celebrated the opening of Kerepēhi's new playground, and helped share refuse and recycling information about bin upgrades.

July 2026

July was a busy month, with a strong focus on helping teams celebrate the opening of He Pātaka Kōrero | Hauraki Plains Library and Community Centre. The team also shared information about Council decisions through the Government HeadStart process, promoted rates rebates, raised awareness of the Thames/Hauraki Business Awards, reminded dog owners about registrations, promoted the Hauraki Rail Trail survey, encouraged people to take part in the HeadStart survey, and supported communications about the move to Waikato Waters.

August 2026

In August, communications activity is focusing on helping people access support, understand Council services, and take part in local opportunities. This includes promoting rates rebate drop-in sessions, Creative Communities funding drop-ins, the Conservation and Heritage Fund, and citizenship celebration content.

The team is also working with several service areas to improve proactive communications. This includes strengthening internal processes for water-related updates, so the community receives timely, factual information and staff have consistent messages to share. The team is also supporting roading pre-works notices, promoting Recycle Right messages for kerbside recycling, and working with project teams to highlight work happening across the district.

Payble Update

Following the successful launch of Payble in May 2026, a second promotional campaign will run alongside the annual rates invoices in September. Since launch, 546 people have registered and connected their properties, and of those, 163 active payment plans have been set up through the platform.

The Communications team worked closely with the Rates and Customer Services teams to build staff knowledge and confidence in Payble. This helped staff provide clear and consistent support for the community. Face-to-face community engagement also helped raise awareness, answer questions and encourage people to use the platform.

Because this approach worked well, the same mix of staff training, cross-team support and community engagement will be considered for future projects where it would add value.

Statistics Highlights:

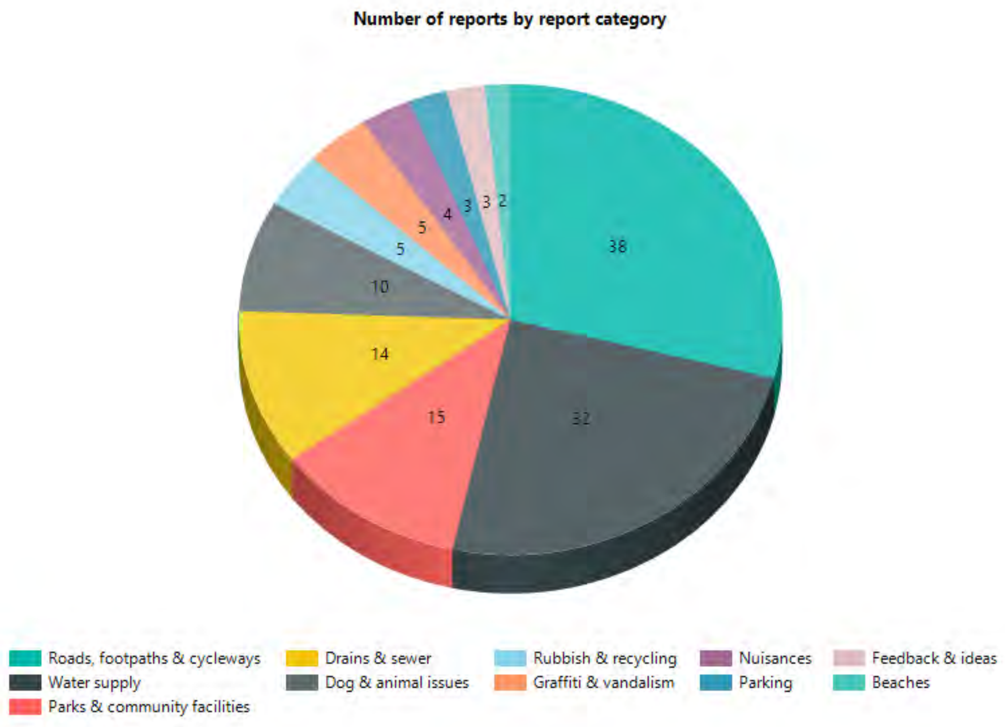
Antenno

At the end of July, 1,911 devices were signed up to Antenno. This was down from 1,999 at the end of May.

Devices signed by Ward:

Zone name	Devices – July	Devices – June
All of District	1,911	2,020
Ward – Paeroa	942	1,004
Ward – Plains	414	421
Ward - Waihi	737	786

Over the two months we have had 131 reports sent in via Antenno from our community. These reports cover a wide range of items including; graffiti, dog issues, parking, rubbish/recycling and feedback or ideas.



Over August, September and October, the team will focus communications to encourage more people to use Antenno as a quick and reliable way to receive Council updates that they need to know. A second focus will promote Antenno as an easy way for residents to report issues to Council.

Social Media

Social media continued to support timely community updates, event promotion, consultation opportunities and public information campaigns.

Metric	July 2026	June 2026
Facebook reach/views	201,263	153,970
Facebook engagement	11,344	8,807
Facebook followers	10,928	10,894

Overall, social media reach is increasing. We will be reviewing these results on a regular basis to help guide future content planning and how we use each channel.

Website

The Council website continues to be promoted as the main source of truth for public information.

Metric	Result	Commentary
Total website views	**80,982** for the months of June/July 2026 **78,807** for the months April/May 2026	Website traffic is increasing as we continue to encourage people to use the website as the main source of truth for Council information.

7 TE ARA KI MUA | NEXT ACTIONS

N/A.

8 TUHUTORO | REFERENCES

N/A.

9 WHAKAPAI | APPROVAL

Prepared by	Leanne Charteris **Customer Services Team Leader** Aandrea Murray **Communications Team Leader**
Reviewed by	Michelle Cuttance **Democracy and Customer Experience Manager**
Approved by	Natasha Ryburn **Group Manager Communications and Corporate Services**

FOR INFORMATION
NGĀ MŌHIOTANGA

To	Mayor and Councillors
Author	Hillary Hodges Strategic Planner
Meeting date	9 September 2026
File reference	Document: 4146041 Appendix A: 2025/26 Draft Annual Report (excl Financials) 4150274
Subject	**DRAFT 2025/26 Annual Report (excl financials)**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled DRAFT 2025/26 Annual Report (excl financials), (document number 4146041).

2 TE ARONGA | PURPOSE

The purpose of this report is to provide the Council with the opportunity to review the 2025/26 annual report as developed to date, excluding financial information.

3 WHAKAPAPA | BACKGROUND and context

The Annual Report is prepared each year in accordance with the requirements of the Local Government Act 2002. Its purpose is to report on Council's actual activities and performance for the financial year and compare these against the levels of service, performance measures, and financial information contained in the Annual Plan or Long-Term Plan.

The Annual Report is an important accountability document that provides transparency to the community on Council's performance, financial results, and the decisions made during the year.

The Annual Report must be adopted within four months of the end of the financial year, being no later than 31 October 2026.

A summary of the Annual Report must also be prepared and publicly released. The summary is required to fairly represent the information contained in the full Annual Report and provide an accessible overview of Council's performance and financial position.

Circulating the draft Annual Report at this stage provides Councillors with an opportunity to review the document, seek clarification, and confirm that the information presented is accurate and appropriate prior to adoption.

The final draft Annual Report and Summary Annual Report will be presented to Council for consideration and adoption on 13 October 2026.

Audit New Zealand is currently undertaking its audit of the Annual Report. Further amendments may be required as a result of the audit process. Any changes will be incorporated into the final version and reported to Council at the 13 October 2026 meeting.

4 ANNUAL REPORT DOCUMENT

Staff have prepared the content of the draft annual report (refer Appendix A).

Due to the removal of the financial information and the document presented as draft there is still formatting to complete, and the page numbers may not be correct.

The Finance team are currently working on the end of year financial information, and this will be entered into the document for the consideration of the Audit and Risk Committee on 6 October 2026.

Staff are continuing to develop this material alongside the final audit process. The draft Annual Report is still subject to further formatting, design, and content development. In particular, the final document is intended to include separate messages from the Mayor and Chief Executive, with the overall structure refined to present a cohesive and engaging account of Council's achievements throughout the year. While the Annual Report is a statutory document that must meet financial reporting and audit requirements, it also provides an important opportunity to highlight the impact of Council's work, the successful delivery of projects and services, and progress against non-financial performance measures. The report aims to reflect the collective mahi undertaken during the year and the outcomes delivered for the communities of the Hauraki District.

At the time of writing, the following matters were still in progress:

- Progress against our financial strategy.
- All financial reporting
- Liability and Investment policy reporting statements.
- End of year performance for the CCO’s CoLab, LGFA and Waikato Waters Ltd.
- Non-financial measures for water loss and consumption.
- Customer satisfaction survey results will be emailed separately and tabled. They are expected shortly after the report deadline.
- Highlights – what we achieved over the year.
- Mayor and CE message.

5 TE ARA KI MUA | NEXT ACTIONS

The table below sets out the next key steps:

Action	Responsibility	By When
Finalise Annual Report document	Strategic Planning	September 2026
Adoption of Annual Report	Council	13 October 2026

6 TUHUTORO | REFERENCES

Not applicable.

7 WHAKAPAI | APPROVAL

Prepared by	Hillary Hodges **Strategic Planner**
Reviewed by	Nina Murphy **Strategic Planning Manager**
Approved by	Duncan Peddie **Head of Finance and Risk**

Appendix A

Hauraki District Council

Annual Report

2025/26

Contents

A message from the Mayor and Chief Executive - He pito kōrero nā te Koromatua me te Tumu Whakarae.

E ngā mana, e ngā iwi, e ngā karangatanga maha

Greetings to everybody,
Tēnā koutou katoa

Hauraki District Council Statement of compliance and responsibility as at 30 June 2026

Statement of Compliance

Statement of Responsibility

District Profile | Rohe Whakaritenga

The Hauraki District sits at the south of Te Tara o te Ika o Maui – the barb of the fish of Maui and contains a diversity of land, communities and economies. Our location puts us in the 'golden triangle' between Auckland, Tauranga and Hamilton, and provides for a number of potential business opportunities to within our district. Due to the flow on effects of the growth pressures facing Auckland, Hamilton and Tauranga, in the past five years we have seen more people moving into our district than previous years, and added demand for new houses. With our active support of economic development initiatives, we are expecting our local economy to continue to perform well and our local population to keep growing.

Our district is divided into three wards: Waihī, Paeroa, and the Plains. Each ward has a main town and surrounding rural land and smaller rural settlements[1]. These ward areas are shown on the map below. Our three most populated towns are Paeroa, Ngātea and Waihī.

Our total area is

1,269

square kilometres

Waihī the 'town with a heart of gold' features a large open cast gold mine and adjacent walking track right in the middle of town. The historic Cornish Pump House overlooks the main street where the annual Beach Hop warm-up party is held. The beach village of Whiritoa sits on the eastern coast of the Coromandel Peninsula.

Estimated population

21,900

At June 2024

Paeroa is 'world famous in New Zealand' as the home of the L&P soft drink and is also renowned as a great place to seek out antiques with many antique and op-shops lining the main street. Annual events such as the Highland Games and Tattoo attract thousands of visitors each year. The Ōhinemuri river flows through the Paeroa ward and joins to the Waihou river north of the town.

The Karangahake Gorge, is visited by over

130,000

people a year

The **Hauraki Plains** also have a unique recent history as the area was drained and cleared of swamp lands through a huge land drainage programme which started in the early 1900's. Ngātea is the centre of hockey in the Thames Valley and is packed with people once a year for the Ngātea garage sale. The Wharekawa Coast is on the western side of Tikapa Moana and is home to 'famous' tiny arctic tern, which makes the longest migration of any animal in the world.

[1] Statistics New Zealand use when grouping data.

A map of the Hauraki District

Introduction and overview

Your Elected Members 2025/26

The Hauraki District Council elected members include the Mayor and 13 Councillors – three elected from the Paeroa Ward, four from the Plains Ward and four from the Waihī Ward and two from the Te Pakikau o te Ika Māori Ward.

Mayor

District Mayor
Mr Toby Adams
027 808 4217
Toby.Adams@hauraki-dc.govt.nz

Paeroa Ward

Councillor
Paul Milner
Deputy Mayor
021 051 5799
Paul.Milner@hauraki-dc.govt.nz

Councillor
Jo Tilsley
027 330 3170
Jo.Tilsley@hauraki-dc.govt.nz

Councillor
Rino Wilkinson
021 937 138
Rino.Wilkinson@hauraki-dc.govt.nz

Plains Ward

Councillor
Stephen Crooymans
027 467 3209
Stephen.Crooymans@hauraki-dc.govt.nz

Councillor
Neil Gray
027 446 0067
Neil.Gray@hauraki-dc.govt.nz

Councillor
Ray Broad
027 222 6080
Raymond.Broad@hauraki-dc.govt.nz

Councillor
Cynthia Bates
022 429 6108
Cynthia.Bates@hauraki-dc.govt.nz

Te Pakikau o te Ika Māori Ward

Councillor
Des Tyler
0211 444 555
Des.Tyler@hauraki-dc.govt.nz

Councillor
Rereahu Collier
021 209 8819
Rereahu.Collier@hauraki-dc.govt.nz

Waihī Ward

Councillor
Anne Marie Spicer
021 0253 6559
Annemarie.Spicer@hauraki-dc.govt.nz

Councillor
Amanda Ryan
027 453 3425
Amanda.Ryan@hauraki-dc.govt.nz

Councillor
Sara Howell
027 740 1622
Sara.Howell@hauraki-dc.govt.nz

Councillor
Austin Rattray
021 060 1742
Austin.Rattray@hauraki-dc.govt.nz

Hauraki District Council's Executive Leadership Team

Chief Executive
David Speirs

- **Group Manager Service Delivery**
  Adrian de Laborde
- **Group Manager Community Development and Regulatory**
  Peter Thom
- **Group Manager Communications and Corporate Services**
  Natasha Ryburn
- **Head of Finance and Risk**
  Duncan Peddie
- **Head of People Strategy and Partnership**
  Julie Sweeney

Mission Statement

It is the Council's mission to:

- actively provide leadership to and advocate for, our communities
- provide good quality infrastructure, services and regulatory functions
- foster open-minded and two-way communication with our communities
- ensure the sustainable use and management of resources

...for the benefit of all who live in, work in and visit the Hauraki District.

Customer Charter

Your rights as a customer are:

- to be treated with respect
- to receive a timely and accurate response
- to have access to relevant information.

Our commitment to you:

- We will respond to you promptly.
- Our staff will identify themselves.
- We will provide knowledgeable staff at first contact.
- We will fairly interpret and apply the laws, by-laws and regulations.
- Our services standards will be freely available.
- We will review feedback from our customers.

Customer feedback:

- We welcome feedback about our service.
- The Council has formal feedback procedures. Ask for an information brochure, or check out the "Suggestions" section on the website - www.hauraki-dc.govt.nz - to submit your feedback.

Community Outcomes

Our **community outcomes** express in more detail about what we'd like to see happen in our District. These outcomes continue to stay at the forefront of the decisions we make. During the development of the 2024-34 Long Term Plan we updated these community outcomes.

Healthy environment | Te Mauri o te Taiao

- Ecosystems are protected, restored and respected.
- We minimise waste.
- Our rivers, streams and wetlands are healthy and we use water carefully.
- We reduce our carbon footprint to minimise climate change.

Connected people | Tūhono

- We look after each other.
- We are partners with Hauraki Iwi and Hapū.
- We collaborate with our communities and all levels of government.
- Youth are engaged and supported.
- We're proud to live here.

Vibrant and safe communities | Te Oranga pai o te Hapori

- Public spaces are fun, inviting and reflect our local culture and heritage.
- Everyone has access to safe, healthy and affordable homes.
- Roads and bridges are safe and well-maintained.
- We have a reliable drinking water supply.
- We plan for and adapt to the effects of climate change.

Strong economy | Oranga Ōhanga

- Local business is supported – we can get what we need locally.
- There is opportunity for paid work and employment, and training.
- We are skilled and educated.

Legislative framework

All local authorities are required to work within many statutory frameworks. The key empowering act for local authorities is the Local Government Act 2002.

Purpose of local government

Section 10 of the Local Government Act 2002 defines the purpose of local authorities as being:

- to enable democratic local decision-making and action by, and on behalf of, communities
- to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

Role of local government

Section 11 of the Local Government Act 2002 defines the role of local authorities as being to:

- give effect, in relation to its district or region, to the purpose of local government stated in section 10
- Perform the duties, and exercise the rights, conferred on it by or under this Act and any other enactment.

These legislative requirements set the broad framework within which every local authority must work.

Key principles

There is further direction for local authorities in relation to their status and powers, in particular the principles relating to local authorities, contained in sections 12-14 of the Local Government Act 2002. These can be viewed in full on the website https://legislation.govt.nz/. All of Council's policy and strategic frameworks are developed to comply with these requirements.

About this Annual Report and our planning cycle

In our key strategic planning document, the 2024-34 Long Term Plan (LTP), we set out what we aim to achieve each year for the next ten-year period and use measures and targets as a way of monitoring whether we are meeting our goals. The performance measures in the annual report are detailed in the 2024-34 Long term plan. These measures are developed to measure our progress against meeting our community outcomes. Some activities have mandatory performance measures these are intended to provide consistency across councils. The non-mandatory measures included cover all material aspects of performance and are developed based on judgements of public interest, community satisfaction levels, public safety and community wellbeing.

The LTP also details the projects we plan to undertake and when we expect those projects to be completed. We produce an annual report like this one every year, which we use to report back to the community the progress we've made towards achieving those targets. Our annual reports also outline some of the projects that we have completed during the year. Additionally, an annual plan is produced in years two and three of the LTP to update the projects and budgets for those years.

This annual report document presents our key achievements for the 2025/26 year (1 July 2025 to 30 June 2026).

Selection of measures

The performance measures were selected to provide both quantitative and qualitative feedback towards the key goals identified in the Long-Term Plan (LTP) 2024-34. The measures for the LTP were selected on a basis of reflecting the levels of service the community can expect to receive and how we measure if we are achieving these.

These measures include those mandated pursuant to the Local Government Act 2002.

What you'll find in this document

- An introduction and overview of this document, including a message from the Mayor and Chief Executive, the wider context, your current elected members, our community outcomes and more.
- Our progress against the goals we set in our Financial Strategy.
- For each of our activities, this annual report outlines:
  - What the activity cost and how it was funded
  - Our progress in 2025/26 against our intended level of service targets (including the results for the mandatory performance measures where applicable)
  - An outline of the projects that were completed in 2025/26
- Our financial statements for the 2025/26 year
- An overview of the achievements of our Council Controlled Organisations (CCOs) in the 2025/26 year.
- A list of all Council Committees and their members.
- A report from Audit New Zealand regarding this annual report.

Satisfaction survey

Annual Satisfaction survey was undertaken during 2025/26 and results are expected the first week of September. Staff will circulate these separately to Councillors prior to the 9 September meeting.

Our activities in this report

For each group of activities within this annual report document you will find:

- a brief overview of the group (where applicable).
- an explanation of the identified effects that the provision of the group of activities has on the community.
- the *effects on the community* section includes how the group of activity effects the social, economic, environmental or cultural wellbeing of the community.
- the community outcomes that the group primarily contributes to.
- an overview of what the group of activities cost and how it was paid for.

For every activity the following further information is provided:

<Activity name>

This section provides an overview of the activity where there is more than one activity within a group. It includes the purpose of the activity, the rationale for our involvement and what is involved in us delivering that activity.

Meeting our service targets

The levels of service, measures and targets for groups of activities or activities, as detailed in the 2024-2034 Long Term Plan for the 2025/26 year, are detailed in the 'meeting our service targets' table.
The table for each group of activities or activity also includes progress indicator icons to show the achievement of each measure. The icons are as follows:

Achieved   Not Achieved   Not Applicable

Within this table, the previous year's results are shown to provide a comparison between years. Additionally, the mandatory performance target results are also included for roads and footpaths, water supply, wastewater, stormwater, and flood protection and control works (land drainage) activities.

Note that the results of some measures are based the annual satisfaction survey. This was undertaken to record customers' satisfaction with our services and facilities in the 2025/26 year.

What else happened in 2025/26?

This section details the projects that were completed in the 2025/26 year; this includes projects that were scheduled for 2025/26 in the Long Term Plan, or other projects or achievements completed that had been carried over from previous years.

What these activities cost and how they were paid for

This section includes the operating statement which shows how much it cost to operate the activity, and the funding impact statement for the group of activities. The funding impact statement also includes the budgeted capital expenditure for the activity and the actual amount spent, split into: what was spent on meeting additional demand, improved levels of service, or replacement of existing assets.

Our easy reference stamp

A lot more information on our activities can be found in the LTP; this annual report is a summary of our performance against what we said we would do in the LTP. This reference stamp placed throughout this report will let you know where you can find out more in the LTP which is available at each Council service centre, or library, or you can download an electronic copy from www.hauraki-dc.govt.nz.

Statement of Service Performance| Tauākī whai mahi ratongae

We provide the residents and ratepayers of our communities with a wide range of services. Some services are provided as it is a requirement to do so by law, others our community have chosen to have. For each of our services shown below, we have provided documents intended to explain those services and how we prepared our plans for 2024-34. These documents are provided in the following sections.

The services you can expect us to provide are:

Statement of compliance

The service performance information in this report is compliant with New Zealand generally accepted accounting practice (NZ GAAP).

Our Council Activities section of this document (from pages 20-97 for the Council Activities and the Funding Impact Statements) provides a detailed assessment of how well Council's activities performed during 2025/26.

Summary of our performance

Summary of our performance

Council has 63 service performance measures included in the 2024-34 Long Term Plan. During 2025/26, overall performance improved, with 56% of measures achieved compared with 48% in the previous year. While many statutory, regulatory and core service delivery targets were met, several measures were not achieved due to funding constraints, increasing service demands, weather-related impacts, technical compliance requirements and operational resourcing challenges.

Strong performance was achieved across a number of activity areas, particularly governance and leadership, wastewater regulatory compliance, stormwater consent compliance, animal control registration, waste collection services and road safety. Several measures were close to target, demonstrating continued improvement despite ongoing pressures across Council services.

✓	✗	Ø	✱
56%	27%	5%	13%
Achieved	Not achieved	Not applicable	Not yet measured

Key achievements

Some of the key achievements during the year included:

- 100% of Council agendas were published within statutory timeframes.
- No fatalities or serious crashes were attributed to Council-controlled road conditions.
- Road pothole response times, resealing programmes and road smoothness standards met their performance targets.
- Wastewater and stormwater activities maintained full consent compliance throughout the year.
- Dog registration rates remained high, with 99% of known dogs registered.
- Kerbside collection services continued to perform well, with very low complaint levels

Service targets not achieved

Several performance measures were not achieved during the year. The most significant challenges occurred in transport, water supply, community protection and regulatory services.

In transport, footpath maintenance targets were affected by insufficient funding for remedial works, while a small number of customer requests were not responded to within required timeframes. Weather-related events also impacted road access restoration targets.

Water supply remained a demanding area, with drinking water compliance, unplanned interruptions and customer complaint measures falling below target. These results reflected technical compliance issues, large weather event impacts and the ongoing challenges of maintaining ageing infrastructure.

Some regulatory and community protection measures were also not achieved, including resource consent processing, food premises verifications, noise complaint response times and dog attack response times. These were primarily influenced by specialist resourcing constraints, workflow pressures and the geographic nature of service delivery.

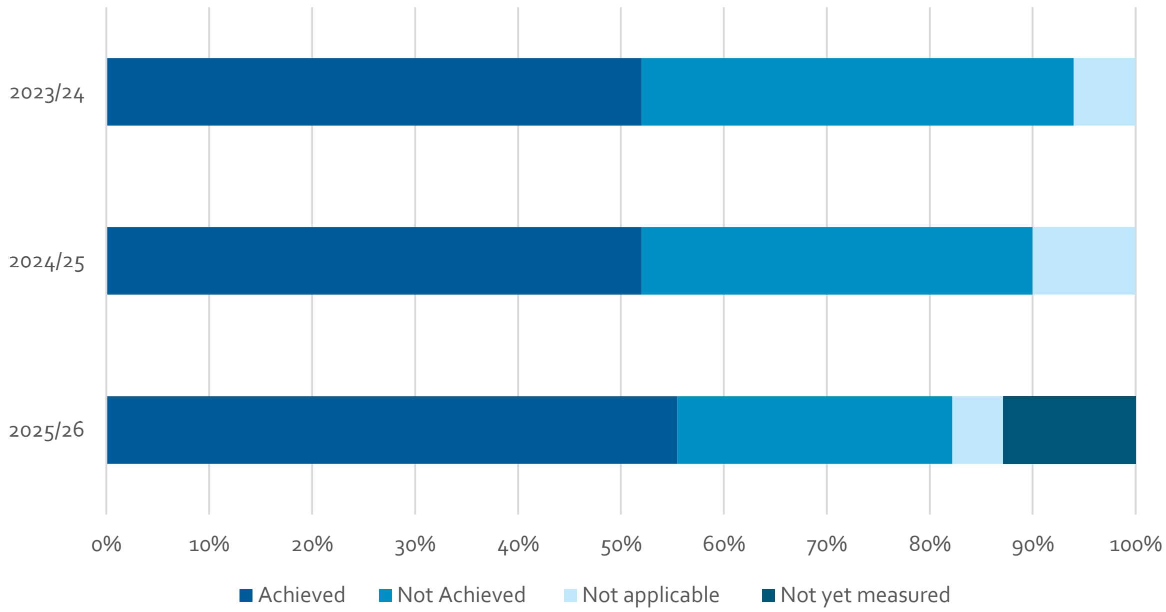
Council is using these results to identify improvement opportunities and inform future service delivery priorities. Key areas of focus for 2026/27 include improving response and workflow management systems, progressing footpath renewals, strengthening consent processing capacity, enhancing customer responsiveness and continuing waste minimisation initiatives. The overall improvement in performance achieved during 2025/26 provides a positive foundation for continued improvement in the years ahead.

Performance results

For detailed non-financial performance results, refer to the *Meeting our Service Targets* tables that follow.

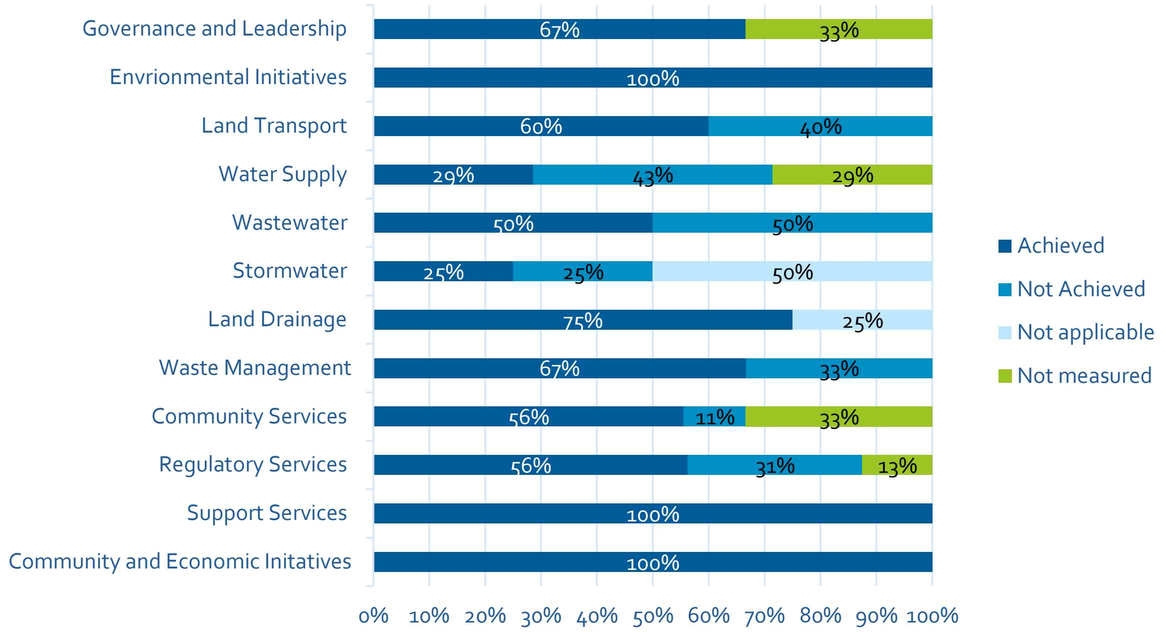
Overall service performance by year

The following graphs summarise our overall performance by year and by activity. Further explanation is provided in the Groups of Activities sections.



For more detail on each activity that we provide, refer to the 2024-2034 Long Term Plan document available on our website www.hauraki-dc.govt.nz

Overall service performance by activity



Overall service performance by activity group

Activity group	Achieved	Not Achieved	Not applicable	Not measured
Governance and Leadership	67%			33%
Environmental Initiatives	100%			
Land Transport	60%	40%		
Water Supply	29%	43%		29%
Wastewater	50%	50%		
Stormwater	25%	25%	50%	
Land Drainage	75%		25%	
Waste Management	67%	33%		
Community Services	56%	11%		33%
Regulatory Services	56%	31%		13%
Support Services	100%			
Community and Economic Initiatives	100%			

Highlights

Governance and Leadership Kāwangatanga me te rangatiratanga

- Democracy | Te Manapori
- Iwi liaison | Kaitakawaenga Iwi
- Policy development | Whanaketanga kaupapa here

Governance and Leadership | Kāwangatanga me te rangatiratanga

Overview | Tiro whānui

Our governance and leadership group includes our local democratic system which represents the residents of our district, our relationships with Māori, and the development of policies and plans including those required by law and other voluntary local policies.

Page 148
Our Long-Term Plan

Community outcomes | Ngā huanga hapori

The governance and leadership group mainly contributes to the following community outcomes:

- Connected people | Tūhono
- Vibrant and safe communities | Te Oranga pai o te Hapori

Democracy | Te Manapori

Local government in New Zealand receives its mandate from the government through legislation. We provide democracy services to provide representative and accountable governance, provide local leadership, assess issues that affect the district and local communities and responses, and make informed decisions on local services and funding on behalf of our communities.

Iwi liaison | Kaitakawaenga Iwi

We provide iwi liaison services to fulfil the particular responsibilities the Council has to Hauraki Iwi and Māori in general, acknowledge the cultural and spiritual relationships that iwi and Māori have with ancestral lands, taonga and issues that are relevant and important to Māori. And to acknowledge and engage with the Kaitiaki (leadership) role that iwi have.

Policy development | Whanaketanga kaupapa here

This activity includes:

- development of policy relating to our strategic intentions, particularly under the Local Government Act 2002
- development of local bylaws and other regulatory policy
- development of policy and plans relating to resource management under the Resource Management Act 1991.

We provide policy development services to develop appropriate responses to community needs, ensure a consistent approach to decision-making and action across the Council, and sometimes the sub-region or Waikato region as a whole, meet our many statutory requirements, and provide accountability back to residents and ratepayers through reporting mechanisms.

Effects on the community

Our governance and leadership group of activities work towards achieving a consistent policy approach for the community through leadership, governance and advocacy.

The promotion of the district and advocacy roles that the Mayor and councillors undertake, including at a national and regional level, are often not evident as far as reporting goes, but it is fair to say that it is instrumental to their roles as elected members. This work ensures that the qualities the public agree are important for a person's happiness, quality of life and welfare, are addressed. The advocacy and decision-making undertaken by elected members helps to promote the district, and to provide the infrastructure and services that support its service delivery and economic growth.

Meeting our service targets

How we measure our performance	Result 2025/26▼	
	Key: Achieved, Not Achieved, Not Applicable	
What we said we would do:		
Measure: Agendas for meetings (other than extraordinary meetings) of the Council and its Committees are publicly available at least two clear working days prior to the meeting date. **Target:** 100%	**2025/26** Achieved	100% (45/45) agendas were available
	2024/25 Achieved	100% (32/32) agendas available at least two days prior to the meetings for the 2024/25.
Measure: All legislatively required policies, bylaws, plans and strategies are adopted within statutory timeframes. Target: 100%	**2025/26** Achieved	Achieved: There were five legislatively required documents adopted in 2025/26
	2024/25 Achieved	100% (5/5) There were five legislatively required documents adopted this year.
Measure: Percentage of customers satisfied with the Council's consultation and engagement regarding major policies and strategies. Target: ≥65%	**2025/26**	Not yet measured
	2024/25 Not Achieved	The 2025 customer satisfaction survey results showed that 42% of customers are satisfied with the Council's consultation and engagement regarding major policies and strategies

Land Transport | Te kawa o ngā waka whenua

Overview | Tiro whānui

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The land transport activity is responsible for the planning, provision, development, operation and maintenance of the district's land transportation network and facilities. It enables economic activity and growth by allowing for the efficient transport of goods and services, and by promoting access into and across the Hauraki network.

The activity includes the maintenance of our sealed and unsealed roads, bridges, streetlights, and road drainage. It includes the clearing of roads after weather events such as slips or flooding, providing and maintaining footpaths, road safety and some public transport coordination. It also includes street cleaning, vegetation control for improved visibility for users and mobility purposes, and noxious weed control on road sides.

Effects on the community

The land transport group focuses primarily on the provision of safe and reliable local roading networks for district communities, ensuring people (and those with limited transport options) are able to move freely around the district in an efficient manner and have appropriate links with national state highways. This in turn contributes to economic viability and social wellbeing for all people.

Community outcomes | Ngā huanga hapori

The land transport group mainly contributes to the following community outcomes

- Healthy environment | Te Mauri o te Taiao
- Connected people | Tūhono
- Vibrant and safe communities | Te Oranga pai o te Hapori
- Strong economy| Oranga Ōhanga

Meeting our service targets

How we measure our performance ▼	Result 2025/26▼	
	Key: Achieved / Not Achieved / Not Applicable	
What we said we would do: provide a safe transport network for users and the community.		
Measure: The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number.* **Target 1:** Reduce fatalities and serious injury crashes from the previous financial year. **Target 2:** Reduce fatalities and serious injury crashes attributable to council managed road conditions, to 0.	**2025/26** Achieved	Target 1: There were no fatalities and eight serious injury crashes. This is three less than the previous year.
	Achieved	Target 2: There were no fatalities or serious injuries crashes attributable to council managed road conditions.
	2024/25 Not Achieved	Target 1: There is no reduction from the previous year. There were eleven serious injury crashes and no fatalities in the Hauraki District, compared to 2023/24, there were seven serious injury crashes and one fatality.
	Achieved	Target 2: There were no fatalities or serious injuries because of Council managed road conditions.
What we said we would do: footpath assets to be fit for purpose.		
Measure: The percentage of footpaths within the district that fall within the level of service or service standard for the condition of footpaths that is set out in the Council's relevant documents (e.g. the annual plan, asset management plan, annual works programme or long term plan).* **Target:** 80% of trip hazards (>10mm displacement) on footpaths as identified in the triennial condition survey to be remedied over a three year period All other trip hazards identified to be isolated for safety within 2 days and remedied within a month.	**2025/26** Not Achieved	Target 1: 0% (0/313) of trip hazards (>10mm displacement) as identified in the triennial condition survey have been remedied in the year to date. Current NZTA funding has not allowed remedial works to be undertaken.
	Not Achieved	Target 2: 88% (37/49) of all other trip hazards identified to be isolated for safety within 2 days and 2% (1/49) remedied within a month.
	2024/25 Not Achieved	Target 1: 0% of trip hazards (>10mm displacement) as identified in the triennial condition survey were remedied in the current year. Due to the NZTA decrease in budget allocation. Hazards are first identified and made safe. Then put onto a program to be fixed once budget allows.

How we measure our performance ▼	Result 2025/26▼	
	Key: Achieved Not Achieved Not Applicable	
	Not Achieved	Target 2: 82% (37/45) of all other trip hazards identified were isolated for safety within 2 days, and 36% (16/45) were remedied within a month.
What we said we would do: provide a roading network that addresses safety and amenity issues		
Measure: All reported potholes are repaired on District roads within specified timeframes. **Target:** 85% within 5 days for Arterial and Collector roads and within 14 days for Access and Low Volume Roads.	**2025/26** Achieved	87% (106/122) completed within timeframes.
	2024/25 Not Achieved	81% (63/78) completed within timeframes. Resourcing contractor improvement.
Measure: The average quality of ride on a sealed local road network, measured by smooth travel exposure.* **Target:** ▪ 85% for urban low speed roads, ▪ 93% for rural high speed roads	**2025/26** Achieved	88% smooth travel exposure on urban low speed roads
	Achieved	98% smooth travel exposure on rural high-speed roads
	2024/25 Not Achieved	82% Smooth Travel Exposure on our urban low speed roads
	Achieved	97% Smooth Travel Exposure on our rural high-speed roads
What we said we would do: preserve the pavement life of sealed roads.		
Measure: The percentage of the sealed local road network that is resurfaced.* **Target:** 6% of the local road network resealed per year	**2025/26** Achieved	8.5% of the network was resealed in the 2025/26 season.
	2024/25 Achieved	6.5% of the local road network resealed.
Measure: The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the long term plan.* **Target:** 100% of maintenance related service requests are responded to within 10 working days	**2025/26** Not Achieved	98% (993/1,010) of customer service requests were responded to within 10 working days. These have failed as they had gone to a different team and were not reallocated prior to the 10 working days.
	2024/25 Not Achieved	97% (732/754) of customer service requests were responded to within 10 working days. The number of customer service requests include all individual requests, including multiple entries associated with a single fault. Delays were primarily due to resourcing

How we measure our performance ▼	Result 2025/26▼	
	Key: Achieved Not Achieved Not Applicable	
		constraints and requests being initially directed to the incorrect team.
What we said we would do: access to be provided to the network of local roads.		
Measure: Time for road access to be restored to communities following a 1 in 10 year climatic event. **Target**: 100% of Arterial and Collector roads open within 24 hours, all other roads within 72 hours.	**2025/26** Not Achieved	2 access roads were closed exceeding 72 hours as a result of a 1:10 year event
	2024/25 Not Applicable	No road closures because of a 1:10 year event.
* Mandatory performance measure under section 261B of the Local Government Act 2002.		

Water Supply
Te Waipuna

Water Supply | Te Waipuna

Overview | Tiro whānui

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Our Long Term Plan

The water supply activity provides domestic, commercial, industrial and agricultural water to our communities. We currently service our three main urban communities of Paeroa, Waihī and Ngātea, as well as six smaller communities, and the rural areas of Hauraki Plains, Kaimanawa and Ōhinemuri. Nearly 65% of the water treated by the Council is consumed by rural communities for agriculture.

There are four water treatment plants with approximately 592km of pipes supplying 7,579 residential properties and 1,023 non-residential properties (as at 2023).

Community outcomes | Ngā huanga hapori

The water supply group mainly contributes to the following community outcomes:

- Healthy environment | Te Mauri o te Taiao
- Connected people | Tūhono
- Vibrant and safe communities | Te Oranga pai o te Hapori

Effects on the community

The water supply group provides for the sustainable supply of safe, clean water as needed by the community to support a good quality of life and physical and mental wellbeing. The provision of a reliable water supply also supports local businesses to enable them to continue their operation - knowing water is available to them as they require it.

Meeting our service targets

How we measure our performance ▼	Result 2025/26▼ **Key:** Achieved / Not Achieved / Not Applicable
What we said we would do: provide water that is safe to drink.	

Measure: The extent to which the Council's drinking water supply complies with the Drinking Water Standards for New Zealand and the Drinking Water Quality Assurance Rules:

Bacterial Compliance Criteria.

Protozoal Compliance Criteria.

Target: 100% compliance for:

a) Bacteria

b) Protozoa

The Department of Internal Affairs (DIA) updated this mandatory performance measure after the Council had published the 2024-34 LTP, which sets our statement of service. The updated measure still covers the bacterial and protozoal compliance of water supplies but now is directly referenced to the relevant rules in the Drinking Water Quality Assurance Rules 2022. Our reporting is, therefore, against those rules.

2025/26

Not Achieved

Non achievement due to technical non-compliance: such as turbidity spikes, airline faults impacting backwash and data loss.

	Bacterial	Protozoa
Kerepēhi	✓	×
Waitakaruru	✓	✓
Paeroa	×	×
Waihi	✓	×

2024/25

Not Achieved

	Bacteria:	Protozoa
Kerepēhi	×	×
Waitakaruru	×	×
Paeroa	×	×
Waihi	×	×

Water supply experienced short term protozoal and bacterial compliance failures across treatment plants.

Compliance with Drinking Water Quality Assurance Rules (DWQAR)

1. Bacterial compliance
2. D.329 Microbiological Monitoring
3. Protozoal compliance

The result has been calculated in accordance with the methodology and calculations indicated in DIA supporting guidance for drinking water (which includes a link to the DWQAR and the aggregate compliance methodology). For the link refer to DIA Supporting guidance for drinking water - June 2025

Not yet measured.

	T3 Bacterial rules	Distribution zones D.329 Microbiological Monitoring Rule	T3 Protozoal rules
Kerepēhi/Waitakaruru			
Paeroa			
Waihī			

An external assessment of compliance was undertaken by 3 Waters Consulting Limited (3WC), as the independent external expert. Results from this assessment have not been received.

How we measure our performance ▼	Result 2025/26▼ Key: Achieved Not Achieved Not Applicable	
All met (100%) Almost met (95-99%) Partially met (1-94%), None met (0%).		
What we said we would do: losses from the water supply network to be minimised		
Measure: The percentage of real water loss from the Council's networked reticulation system[2] measured by real losses through leaks in the network and apparent losses through metering inaccuracies or water theft.* **Target**: 30%. Following sector guidance as outlined in the New Zealand Water Loss Guidelines (2nd Edition,2023) the Council has refined its calculation method to align with these guidelines.	**2025/26**	Not yet measured
	2024/25 Achieved	The percentages of real water lost from Council's networked reticulation system was 29%.
What we said we would do: provide a reliable water supply		
Measure: The number of unplanned interruptions to the water supply system per 1000 properties per year. **Target**: <10	**2025/26** Not Achieved	There were 25.75 unplanned interruptions to the water supply system per 1000 connections for the year. Total of 227 (8817 connections).
	2024/25 Not Achieved	There were 19.07 unplanned interruptions to the water supply system per 1000 properties in the first quarter. Total of 172 (8802 properties connected)
Measure: The average consumption of drinking water per day per resident within the Hauraki District, measured by litres consumed per person, per day.* **Target**: <250 litres per resident per day	**2025/26**	Not yet measured.
	2024/25 Achieved	The average consumption of drinking water was 170 litres per person per day in 2024/25
What we said we would do: customer service requests will be dealt with promptly and appropriately		

[2] Mandatory requirement includes a description of the methodology used to calculate this.

<table>
<tr><td rowspan="2">How we measure our performance ▼</td><td colspan="2">Result 2025/26▼</td></tr>
<tr><td colspan="2">Key: Achieved Not Achieved Not Applicable</td></tr>
<tr><td rowspan="2">Measure: Where the Council attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the following median response times are measured:*
Urgent Call-outs:
▪ Attendance (from the time that the Council receives notification to the time that service personnel reach the site)
▪ Resolution (from the time that the Council receives notification to the time that service personnel confirm resolution of the fault or interruption)
Non-Urgent Call-outs:
▪ Attendance
▪ Resolution
Target:
Urgent call-outs:
▪ Median attendance = 1 hour
▪ Median resolution = 3 hours
Non-urgent call-outs:
▪ Median attendance = 3 hours
▪ Median resolution = 72 hours</td><td>2025/26
Not Achieved</td><td>Urgent:
◦ Median attendance = 0 hours 14 minutes
◦ Median resolution = 3 hours 11 minutes

Non-Urgent:
◦ Median attendance = 2 hours 06 minutes
◦ Median resolution = 20 hours 37 minutes
A number of the call outs were during the two significant weather events in January and April, which meant time to respond to and resolve issues were delayed.</td></tr>
<tr><td>2024/25
Achieved</td><td>Urgent:
Median attendance = 0 hours 16 minutes
Median resolution = 2 hour 1minutes

Non-Urgent:
Median attendance = 2 hours 9 minutes
Median resolution = 21 hours 57 minutes</td></tr>
<tr><td colspan="3">What we said we would do: potable water will be supplied to consumers</td></tr>
<tr><td rowspan="2">Measure: The total number of complaints received by Council about any of the following:

▪ drinking water clarity;
▪ drinking water taste;
▪ drinking water odour;
▪ drinking water pressure or flow;
▪ continuity of supply;
and the Council's response to any of these issues, expressed per 1000 connections to the Council's networked reticulation system.*

Target: ≤ 22 complaints per 1000 connections.</td><td>2025/26
Not Achieved</td><td>Number of complaints 48.43 per 1000 connections in the year to date.

Total of 427.</td></tr>
<tr><td>2024/25
Not Achieved</td><td>38.14 complaints per 1000 connections r received about drinking water clarity, taste, odour, pressure or flow, and continuity of supply in 2024/25

Total of 344</td></tr>
<tr><td colspan="3">What we said we would do: water supplies to be operated in compliance with regulatory requirements</td></tr>
<tr><td></td><td>2025/26</td><td>There were no abatement notices, infringement notices, or enforcement orders and</td></tr>
</table>

How we measure our performance ▼	Result 2025/26▼	
	Key: Achieved Not Achieved Not Applicable	
Measure: Achieve a high level of compliance at all water treatment plants, as measured by the number of: ▪ abatement notices; and ▪ infringement notices; and ▪ enforcement orders; ▪ and prosecutions received by Council in relation those resource consents. **Target**: 0	Achieved	prosecutions received in 2025/26 in relation to resource consents.
	2024/25 Achieved	There were no abatement notices, infringement notices, or enforcement orders and prosecutions received in 2024/25 in relation to resource consents.
* Mandatory performance measure under section 261B of the Local Government Act 2002.		

Wastewater
Te wai ururua

- Collection
- Treatment
- Disposal

Wastewater | Te wai ururua

Overview | Tiro whānui

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Our Long
Term Plan

Our wastewater activity involves the collection, treatment and disposal of wastewater for seven urban townships in the district. At our treatment plants the wastewater is treated to clean it up before releasing it – mostly to waterways. We also make sure that trade wastes are appropriately collected and treated.

We provide this service to protect public health, to mitigate the risks of pollution and disease associated with wastewater and to protect the receiving environments from the effects of wastewater products and by-products. We operate seven wastewater schemes in the District, which services approximately 5,720 properties.

Community outcomes | Ngā huanga hapori

The wastewater group mainly contributes to the following community outcomes:

- Healthy environment | Te Mauri o te Taiao
- Connected people | Tūhono
- Vibrant and safe communities | Te Oranga pai o te Hapori

Effects on the community

The wastewater group ensures the collection, treatment and disposal of wastewater is done in a way that ensure a safe standard of living for our district residents. Our communities are kept healthy and free from disease and our environment is protected (especially our waterways) from pollution.

Meeting our service targets

How we measure our performance ▼	Result 2025/26 ▼ Key: Achieved / Not Achieved / Not Applicable	
What we said we would do: the risk of environmental and public health impacts to be mitigated.		
Measure: The number of dry weather wastewater overflows from the Council's wastewater system, expressed per 1000 wastewater connections to that wastewater system. * **Target:** <2 per 1000 connections.	**2025/26** Achieved	Number of dry weather sewerage overflows was 0.67 per 1000 wastewater connections in the second quarter. Total of 5.
	2024/25 Achieved	There were 1.24 dry weather overflows per 1000 wastewater connections in 2024/25. Total of 9.
What we said we would do: the community and the environment will be provided with protection.		
Measure: Compliance with the Council's resource consents for discharge from its wastewater system, as measured by the number of: ▪ abatement notices; and ▪ infringement notices; and ▪ enforcement orders; and ▪ prosecutions received by Council in relation to those resource consents.* **Target:** 0	**2025/26** Achieved	There were no abatement notices, infringement notices, or enforcement orders and prosecutions received in 2025/26 in relation to resource consents.
	2024/25 Achieved	There were no abatement notices, infringement notices, or enforcement orders and prosecutions received in 2024/25 in relation to resource consents.
What we said we would do: customer service requests to be dealt with promptly and appropriately.		
Measure: Where the Council attends to wastewater overflows[3] resulting from a blockage or other fault in the Council's wastewater system, the following median response times measured: * ▪ attendance time[4] ▪ resolution time[5] **Target:** Median attendance time = 1 hour	**2025/26** Not Achieved	Median Attendance time = 1 hour 33 minutes ◦ Median Resolution time = 4 hours 56 minutes.
	2024/25 Achieved	Median Attendance time = 0 hours 53 minutes. Median Resolution time = 3 hours 54 minutes.

[3] An overflow means sewage that escapes our wastewater system and enters the environment. It includes blockages and chokes.

[4] Attendance time: from the time that the territorial authority receives notification to the time that service personnel reach the site.

[5] Resolution time: from the time that the territorial authority receives notification to the time that service personnel confirm resolution of the blockage or other fault

How we measure our performance ▼	Result 2025/26▼	
	Key: Achieved Not Achieved Not Applicable	
Median resolution time = 12 hours.		
What we said we would do: a safe and reliable wastewater service.		
Measure: The total number of complaints received by Council about any of the following: ▪ wastewater odour; ▪ wastewater system faults; ▪ wastewater system blockages; and ▪ the Council's response to any of these issues, expressed per 1000 connections to Council's wastewater system.* **Target:** ≤12 per 1000 connections	**2025/26** Not Achieved	Number of complaints was 22.23 per 1000 wastewater connections (165 complaints in total). Several complaints were received during the two weather events relating to blockages and overflow.
	2024/25 Not Achieved	Total of 13.26 per 1000 connections (96 complaints) in 2024/25
* Mandatory performance measure under section 261B of the Local Government Act 2002.		

Stormwater
Wai āwhātanga

Collecting or channelling excess rainwater that runs off urban properties and roads.

Stormwater | Wai āwhātanga

Overview | Tiro whānui

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Our Long Term Plan

The stormwater activity involves collecting and disposing of excess rainfall runoff from urban areas using various drainage systems. These services are provided in Paeroa, Waihī, Ngātea, Tūrua, Kerepehī, Whiritoa, Mackaytown, Karangahake, Waikino and Kaiaua. Stormwater assets include open drains, piped network, manholes and pump stations which operate in combination to remove surface water runoff.

All stormwater systems eventually discharge into the Waihou or Piako Rivers, with the exception of the Kaiaua and Whiritoa systems which discharge directly to sea.

Effects on the community

The stormwater group helps ensure the safety of people's lives and property in times of rainfall, by ensuring runoff is efficiently and effectively dealt with, to assist in achieving social and commercial certainty and avoiding the risk of flooding.

Community outcomes | Ngā huanga hapori

The Stormwater activity mainly contributes to the following community outcomes:

- Healthy environment | Te Mauri o te Taiao
- Connected people | Tūhono
- Vibrant and safe communities | Te Oranga pai o te Hapori

Meeting our service targets

How we measure our performance ▼	Result 2025/26▼	
	Key: Achieved Not Achieved Not Applicable	
What we said we would do: provide stormwater systems to protect houses from flooding in urban areas.		
Measure: The number of flooding events that occur in the Hauraki District. For each flooding event, the number of habitable floors affected (expressed per 1000 properties connected to the Council's stormwater system).* **Target:** Number of habitable floors affected <2 per 1000 connections.	**2025/26** Not Applicable	There were no flooding events affecting habitable floor space.
	2024/25 Not Applicable	There were no flooding events affecting habitable floor space in 2024/25.
What we said we would do: provide a stormwater network that is reliable.		
Measure: The number of complaints received by Council about the performance of the stormwater system. Expressed per 1000 properties connected Council's stormwater system.* **Target:** <8/1,000 connections.	**2025/26** Not Achieved	Number of complaints was 15.8 per 1000 properties. An increase in complaints was received during the two weather events. (114 total).
	2024/25 Achieved	The number of complaints received about the performance of the stormwater system in 2024/25 was 6.84 per 1000 properties connected to the stormwater system. Total of 49.
What we said we would do: provide the community and the environment with protection.		
Measure: Compliance with the Council's resource consents for discharge from its stormwater system. Measured by the number of: ▪ abatement notices ▪ infringement notices ▪ enforcement orders ▪ prosecutions received by Council in relation those resource consents.* **Target:** 0	**2025/26** Achieved	There were no abatement notices, infringement notices, or enforcement orders and prosecutions received in 2025/26 in relation to stormwater discharge resource consents.
	2024/25 Achieved	There were no abatement notices, infringement notices, or enforcement orders and prosecutions received in 2024/25 in relation to stormwater discharge resource consents.

How we measure our performance ▼	Result 2025/26▼	
	Key: Achieved Not Achieved Not Applicable	
What we said we would do: customer service requests will be dealt with promptly and appropriately.		
Measure: The median response time to attend a flooding event (A flooding event means an overflow of stormwater from the Council's stormwater system that enters a habitable floor.), measured from the time that the Council receives notification to the time that service personnel reach the site.* **Target:** Median attendance time <2 hours.	**2025/26** Not Applicable	There were no flooding events .
	2024/25 Not Applicable	There were no flooding events to attend to.
* Mandatory performance measure under section 261B of the Local Government Act 2002.		

Land Drainage
Te rerenga whenua me te aukatinga ō ngā waipuke

Collecting water runoff from rural areas and redirecting it.

Land Drainage | Te rerenga whenua me te aukatinga ō ngā waipuke

Overview | Tiro whānui

Our land drainage activity involves collecting runoff from the rural catchment areas of the district and leading it to the primary flood protection assets which discharge it directly to river or sea outlets. Additional drainage assets include stopbanks, floodgates and pumps.

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Land drainage services are provided in four drainage districts – Western Plains, Eastern Plains, Paeroa Rural and Taramaire districts.

Flood protection is provided by the Waikato Regional Council's river schemes except in the northwest part of the District (Waitakaruru to Pūkorokoro / Miranda) where it is provided by the Hauraki District Council. Flood protection assets include stopbanks, floodgates and pump stations that provide direct protection from river and tidal flooding. .

Effects on the community

The provision of services within the land drainage group is positive and essential for those communities where the preservation and protection of the land's farming capacity is required. Both assets and stock require protection against high water tables, extreme weather events, high tides and river floods which is essential for land productivity and protecting the livelihood of those in affected areas.

Community outcomes | Ngā huanga hapori

The land drainage group mainly contributes to the following community outcomes:

Vibrant and safe communities | Te Oranga pai o te Hapori

Meeting our service targets

How we measure our performance ▼	Result 2025/26 ▼	
	Key: Achieved Not Achieved Not Applicable	
What we said we would do: quality land drainage and flood protection to be provided to all Drainage Districts.		
Measure: The major flood protection and control works that are maintained, repaired and renewed to the key standards defined in the Council's relevant planning documents (such as this plan, annual works program or long-term plan). **Target:** 100%.	**2025/26** Achieved	100% of floodgates and pump stations were maintained, repaired and/or renewed to their full-service potential in 2025/26
	2024/25 Achieved	100% of floodgates and pump stations were maintained, repaired and/or renewed to their full-service potential in 2024/25.
Measure: Number of rural properties still ponding after 3 days from a 10% AEP[6] event or less (impacting the pasture). **Target:** 0 rural properties ponding for more than three days following a 10% AEP event or less.	**2025/26** Achieved	0 rural properties ponding for more than three days following a 10% AEP event or less.
	2024/25 Not Applicable	There were no 10% AEP events or less impacting rural properties for 2024/25.
What we said we would do: reliable land drainage and flood protection networks.		
Measure: The number of failures of stopbanks and floodgates in a 2% AEP tidal surge event. **Target:** 0 failures in a 2% AEP tidal surge event.	**2025/26** Not Applicable	There were no 2% AEP tidal surge events in 2025/26.
	2024/25 Not Applicable	There were no 2% AEP tidal surge events in 2024/25.
What we said we would do: efficient response to drainage problems and emergencies.		
Measure: Where the Council responds to a service request regarding the Council's land drainage and flood protection systems, the following median response times measured for: ▪ **Urgent**[7] service requests and ▪ **Non-urgent**[8] service requests **Target:** Median response times: ▪ Urgent: 2 hour ▪ Non-urgent: 2 working days	**2025/26** Achieved	There were no urgent requests and non-urgent response was 2 hours 38 minutes.
	2024/25 Achieved	There were no urgent requests and non-urgent response was 19 hours 22 minutes.
* Mandatory performance measure under section 261B of the Local Government Act 2002.		

[6] Annual Exceedance Probability – the probability of a storm exceeding a certain intensity in any one year.
[7] Urgent requests are requests when emergency actions are required to protect people from injury and/or adverse health and safety consequences and assets from serious damage.
[8] Non urgent requests are all other service requests apart from urgent ones, where the response required are not that immediate e.g. normal maintenance or corrective action required.

Waste Management
Whakahaere ururua

- kerbside collection of refuse and recyclables
- waste minimisation promotion and education
- landfill aftercare
- litter bin, loose litter and illegal dumping collections
- refuse transfer stations at Paeroa and Waihī

Waste Management | Whakahaere ururua

Overview | Tiro whānui

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Our waste management services include:

- kerbside collection of refuse and recyclables
- waste minimisation promotion and education including promoting activities such as worm farming
- landfill aftercare
- litter bin, loose litter and illegal dumping collections
- refuse transfer stations at Paeroa and Waihī.

Effects on the community

The aim of the waste management group is to ensure the sanitary and safe collection and disposal of recycling and solid waste, to help protect the social and environmental wellbeing of our communities, and to implement recycling initiatives to ensure environmental sustainability. The provision of services within the waste management activity assists in enabling communities to function in a healthy, comfortable and safe environment, with appropriate mechanisms for solid waste disposal in an environmentally appropriate manner.

Community outcomes | Ngā huanga hapori

The waste management group mainly contributes to the following community outcomes:

- Healthy environment | Te Mauri o te Taiao
- Vibrant and safe communities | Te Oranga pai o te Hapori

Meeting our service targets

How we measure our performance ▼	Result 2024/25 ▼	
	Key: ✅ Achieved ❌ Not Achieved ⛔ Not Applicable	
What we said we would do: minimise the adverse effects of waste on the environment.		
Measure: The quantity of organic waste going to landfill is decreasing. **Target:** An overall reduction of 72% over the three years.	**2025/26** ❌ Not Achieved	For 2025/26, the result is 250.1 tonnes, which is 70.9 tonnes below the target. This represents a 22.1% reduction. While this is a positive result and demonstrates a continued reduction in organic waste being sent to landfill, further reductions will be required to achieve the overall 72% reduction target over the three-year period.
	2024/25 ❌ Not Achieved	The 2025 SWAP audit estimated a 42.2% increase in organic waste found in kerbside waste bins, rising from 1,402 MT to 1,921 MT. However, kerbside organic collections have also increased over the same period. This indicates that, while more organics are appearing in general waste bins, a larger quantity is also being captured through dedicated collection services, potentially reducing the volume of organics sent to landfill.
Measure: The total quantity of waste sent to landfill per person per annum is reducing. **Target:** a further 15% reduction.	**2025/26** ✅ Achieved	The result of 3,042.42 MT is 653.70 MT below the target, representing an overall reduction of 30% from the previous year indicating that waste volumes have reduced.
	2024/25 ✅ Achieved	The volume of household waste collected from the kerbside and transfer stations going to landfill was 10% less than 2023/24. (4,348.38MT in 2024/25)
What we said we would do: provide a reliable solid waste collection		
Measure: Number of justified[9] complaints that collection is not completed on the scheduled day. **Target:** ≤3 justified complaints (that collection was not completed) per 1000 customers per annum.	**2025/26** ✅ Achieved	0.39 complaints per 1000 customers received.
	2024/25 ✅ Achieved	0.2 complaints received for the 24/25 financial year

[9] Where there is a reasonable case for the complaint.

Community Services
Ratonga Hapori

- Community recreation | Ngā hapori rēhia
- Community facilities | Ngā wharenui o te hāpori

Community Services | Ratonga Hapori

Overview | Tiro whānui

Page 201 Our Long Term Plan

Our community services group involves the provision of recreation services and facilities intended to meet our district's recreational, sporting and educational expectations. We do this to help make our community a healthy, vibrant place to live and visit, and to ensure our public spaces reflect our local culture and heritage.

We provide a number of services such as libraries, parks, reserves, and facilities like public conveniences, cemeteries, elderly persons housing, halls and the Waihī events centre.

Effects on the community

The provision of services within the community services group of activities primarily focuses on improving the social and cultural wellbeing of the community. Recreational facilities, such as parks and reserves, have a positive impact in the community and relate to aspects of life that are important for a person's happiness, quality of life and welfare. Libraries also service the educational and cultural needs of the community, at a low cost to the user, making historical, cultural, educational and electronic resources accessible for all. Other facilities such as pensioner housing give people in the community the opportunity to have access to basic housing needs in an affordable way, creating a positive impact in the lives of those who utilise these facilities.

Community outcomes | Ngā huanga hapori

The community services group mainly contributes to the following community outcomes:

- Connected people | Tūhono
- Vibrant and safe communities | Te Oranga pai o te Hapori

Community recreation
Ngā hapori rēhia

- Libraries
- Swimming pools
- Waihi events centre
- Sports fields and reserves
- A district sports coordinator

Community Recreation | Ngā hapori rēhia

Overview | Tiro whānui

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Our Long Term Plan

Our community recreation services include libraries, halls, pools, sports and recreation reserves, playgrounds, walkways and the Waihī events centre.

Libraries

We provide public libraries in Ngātea, Paeroa and Waihī, which lend a variety of resources, deliver education programmes and provide free internet access. We also provide support to three community operated libraries at Kaiaua, Tūrua and Whiritoa.

Swimming pools

We operate three community pools in Ngātea, Paeroa and Waihī. These are open during the summer months with lifeguards at each pool.

Sports and recreation reserves

We provide six sportsgrounds across the district, that cater for organised sport, including rugby, touch, hockey, netball, soccer, tennis, athletics, lawn bowls, cricket, croquet, skateboarding and petanque.

We provide recreation reserves to create opportunities for impromptu active and passive recreation and to support social interactions and connections within our community. Our recreation reserves include playgrounds, furniture, walkways and other amenities.

We also have two jetties on the Waihou River available for community use.

Waihī event centre

The Waihī event centre provides for a range of indoor sports such as inline hockey, basketball, badminton, netball and martial arts. Other community use of the centre is encouraged. The centre is managed by Sport N Action.

Sports co-ordination

To support sports and participation council provides funding to Sport Waikato that provides a sports coordinator who facilitates sports in the district.

Meeting our service targets

How we measure our performance	Result 2025/26 ▼	
	Key: Achieved / Not Achieved / Not Applicable	
Libraries		
What we said we would do: modern and relevant library spaces to support community needs.		
Measure: Percentage of library users satisfied with library services. **Target:** ≥90% of customers satisfied	**2025/26**	Not yet measured.
	2024/25 Not Achieved	The 2025 customer satisfaction survey results showed that 88% of customers were satisfied with library services.

How we measure our performance	Result 2025/26 ▼ Key: Achieved Not Achieved Not Applicable	
Measure: The number of visitors (including members) to the libraries is stable or increasing. **Target:** Number of visitors increases 2% annually. The total gate count for 2023/24 is 92,335	**2025/26** Not Achieved	87,565 people have been through the electronic gates for the full financial year. Some of the non-achievement can be contributed to the relocation of the Ngātea Library and in particular the closure for four working days due to power affected by weather.
	2024/25 Not Achieved	In 2024/25, a total of 88,749 went through the electronic gates. To achieve a 2% increase over the previous figure of 92,335, the target was set at 94,181.7. The actual result reached 94% of this target
Swimming Pools		
What we said we would do: Council operated swimming pool facilities to be safe for users and staff.		
Measure: Daily safety and maintenance audits are carried out at each Council pool during the public swimming season **Target:** 100% of safety and maintenance audits completed during swimming season All identified safety and maintenance issues are actioned. 100% safety and maintenance issues addressed, investigated and actioned within: High risk addressed within 24 hours. Medium risk addressed within one week. Low risk addressed as soon as is practical.	**2025/26** Achieved	100% (387/387) of safety and maintenance audits were completed in 2025/26.
	2024/25 Achieved	100% (385/385) of safety and maintenance audits were completed during 2024/25 1. 1/1 high risk occurrences – addressed within 24 hours. 2. 9/9 medium risk occurrences – addressed within one week. 3. 18/18 low risk occurrences - addressed as soon as is practical.
Measure: Percentage of pool users satisfied with the operation of Council swimming pools. **Target:** ≥85% of customers satisfied.	**2025/26**	Not yet measured.
	2024/25 Not achieved	The 2025 annual satisfaction survey showed 83% of users were satisfied with the operation of Council swimming pools.
Sports fields and recreation reserves		
You can expect: sports fields and recreational reserves that meet the requirements of users.		
Measure: Percentage of reserve users satisfied with reserves services. **Target:** ≥90% of customers satisfied.	**2025/26**	Not yet measured.
	2024/25 Not achieved	The 2025 annual satisfaction survey showed 88% of users were satisfied with the services provided at district's sports fields, parks and reserves.
You can expect: safe playground facilities.		

How we measure our performance	Result 2025/26 ▼	
	Key: Achieved Not Achieved Not Applicable	
Measure: Playground facilities are regularly inspected to ensure they are safe, and compliant with national playground safety standards. **Target:** 100%	**2025/26** Achieved	100% of inspections were completed.
	2024/25 Achieved	100% (265/265) of safety and maintenance audits were completed during 2024/25

Community facilities Ngā wharenui o te hāpori

- Halls
- Elderly persons housing
- Public conveniences
- Cemeteries

Community Facilities | Ngā wharenui o te hāpori

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Our community facilities activity provides a range of facilities to meet public health needs (public toilets, cemeteries), social and cultural needs (public halls, housing for the elderly) and amenity needs (non-recreation reserves). Our halls sub-activity consists of three memorial halls (Paeroa, Ngātea and Waihī) which are owned and operated by the Council, and 11 community halls which are owned and managed by hall committees or incorporated societies (those being Kaihere, Kerepēhi, Karangahake, Netherton, Kaiaua, Mangatarata, Tūrua, Waikino and Waitakaruru halls). We own or manage 22 public conveniences, three cemetery sites (Waihī, Paeroa, and Miranda) and one ashes memorial wall site

We also own and administer 57 elderly persons housing units within nine individual complexes. In Waihī, Paeroa and Ngātea.

Meeting our service targets

How we measure our performance	Result 2025/26 ▼	
	Key: Achieved / Not Achieved / Not Applicable	
Halls		
What we said we would do: Council-managed halls to be clean and well maintained to meet the needs of the community.		
Measure: Number of justified complaints from hall users regarding the cleanliness and maintenance standard of the halls, **Target:** ≤3 complaints per 100 bookings per year.	**2025/26** Achieved	2.68 justified complaints per 100 bookings. 784 bookings, 21 justified complaints.
	2024/25 Achieved	1.88 complaints per 100 bookings in 2024/25. 796 bookings in total.
Elderly Persons Housing		
What we said we would do: pensioner units to be maintained to a comfortable and safe standard.		
Measure: Percentage of tenants satisfied with the comfort and safety of the unit. **Target:** ≥85%	**2025/26** Achieved	95% tenants satisfied with the comfort and safety of the units.
	2024/25 Achieved	95% of tenants were satisfied with the comfort and safety of the units.
Cemeteries		
You can expect: efficiently serviced and well maintained cemeteries.		
Measure: Number of justified complaints regarding grounds maintenance at all Council cemeteries.	**2025/26** Achieved	Three justified complaints have been received.

How we measure our performance	Result 2025/26 ▼	
	Key: Achieved Not Achieved Not Applicable	
Target: ≤10	2024/25 Achieved	One justified complaint was received.

Community and Economic Initiatives
Ngā whaioranga hāpori

- Economic project assistance
- Social project assistance
- Promotions (Whakatairanga)
- Donations and grants

Community and Economic Initiatives

Overview | Tiro whānui

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Our Long-Term Plan

Our community and economic initiatives group is focused on supporting people from the Hauraki District to thrive economically and socially. The ways we are planning to do this is outlined in the Manaaki Toiora strategy, particularly in the healthy people, business attraction and supporting local, and growing skills and the local workforce, priority areas.

The community and economic initiatives activity consists of:

- Economic project assistance;
- Social project assistance;
- Promotions (Whakatairanga); and
- Donations and grants.

Our activity also includes managing agreements with a number of different organisations that we fund, including our visitor information service providers, town promotion agencies, our Regional Tourism Organisation, Citizens Advice Bureau, Coromandel Heritage Trust, Life Education Trust, Age Concern Hauraki-Coromandel, Hauraki Plains Community Hub and Creative Waikato.

Effects on the community

The Community and Economic Initiatives group is primarily focused on encouraging economic and social growth for our District communities. This group celebrates and promotes the Hauraki District as a great environment to live, work and experience life, with opportunities for all. Besides strongly supporting economic development initiatives, the community development group provides an avenue for Council to support community initiatives focused on social well-being.

Community outcomes | Ngā huanga hapori

The community and economic initiatives group mainly contributes to the following community outcomes:

- Connected people | Tūhono
- Vibrant and safe communities | Te Oranga pai o te Hapori
- Strong economy| Oranga Ōhanga

Meeting our service targets

How we measure our performance	Result 2025/26▼	
	Key: Achieved Not Achieved Not Applicable	
What we said we would do: strong support of our business community.		
Measure: Support existing businesses through the growth of business promotional initiatives. **Target:** 8 promotional communications are distributed annually.	**2025/26** Achieved	13 business promotional communications were delivered during the year, supporting existing businesses through increased promotion, engagement, and visibility. A range of business promotional initiatives were also undertaken, including the Business Awards, Business Association After five events, and business workshops, providing opportunities for businesses to showcase their services, build networks, and strengthen their growth and development.
	2024/25 Achieved	There were thirteen events (industry networking, two Chat GPT workshops, leadership course, Business Awards, three BA5 attendances, four further events, three AI workshops, a business breakfast with Craigs Investment Partners and Business Connect) along with four specific promotional activities for Soda INC sessions.

Environmental Initiatives
Whakahaere ururua

- Zero carbon promise implementation
- Biodiversity strategy implementation
- Coast care programme
- Conservation and heritage fund
- Climate change adaptation plan implementation

Environmental Initiatives | Whakahaere ururua

Overview | Tiro whānui

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This activity includes:

- Zero carbon promise implementation;
- Biodiversity strategy implementation;
- Coast care programme;
- Conservation and heritage fund; and
- Climate change adaptation plan implementation.

Effects on the community

The Environmental Initiatives activity assists the Council in the improvement of local communities by acknowledging its role in environmental wellbeing and identifying environmental initiatives to improve this wellbeing.

Community outcomes | Ngā huanga hapori

The environmental initiatives activity mainly contributes to the following community outcomes:

- Healthy environment | Te Mauri o te Taiao
- Connected people | Tūhono
- Vibrant and safe communities | Te Oranga pai o te Hapori

Meeting our service targets

How we measure our performance	Result 2025/26 ▼	
	Key: Achieved Not Achieved Not Applicable	
You can expect: the Council to improve biodiversity in riparian areas owned or controlled by Council.		
Measure: Riparian planting on council owned or controlled land is undertaken. **Target:** 250m^2 per year.	**2025/26** Achieved	500m^2 of planting has been achieved in 2025/26.
	2024/25 Not Achieved	We are working on building relationships with a local indigenous plant nursery to source quality plants. Planting is intended to be undertaken in 2025/26.

Regulatory Services
Ratonga whakahaere

- Resource management implementation
- Building control
- Community protection
- Animal control

Regulatory Services | Ratonga whakahaere

Overview | Tiro whānui

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Our Long Term Plan

Within regulatory services, we are involved in a number of services from preparing regulations to promoting compliance.

We aim to ensure regulatory functions protect the community from a variety of risks and enhance and protect the natural and built environments. Our processes promote safely constructed buildings.

Our regulatory services are provided to:

- Ensure our communities are prepared to respond to and recover from emergency events;
- Meet our responsibilities under various legislation such as: The Building Act, Resource Management Act, Dog Control Act and Local Government Act;
- Promote the sustainable management of our natural and physical resources; and
- Promote public safety and minimise nuisances.

Resource management implementation | Te whakatinanatanga ō ngā māhere taiao

This includes regulating land use and development activities through implementation of resource management legislation and the district plan (i.e. resource consents). This ensures we promote the sustainable management of our environment by helping prevent, mitigate or remediate any adverse effects arising from land use and development.

Building control | Mana hanga

This includes administering and implementing the provisions of the Building Act 2004. We are accredited as the building consent authority and ensure all buildings are constructed and maintained to the appropriate standards. As well as regulating building work (building consents), we undertake building warrants of fitness monitoring, swimming pool fencing inspections, preparation of project information memorandums, and implementing earthquake prone, dangerous and insanitary building regulations.

Community protection | Tiaki hāpori

We provide services to ensure food and alcohol premises are suitably licenced and are maintaining appropriate processes to ensure compliance with the Food Act and the Sale and Supply of Alcohol Act 2012.

We also provide registration and inspection of hairdressers, and campgrounds. Community protection also includes noise and nuisance complaints to protect people from excessive and unreasonable noise.

Emergency management is also part of our community protection activity. It involves planning to reduce risks that could result in an emergency, responding and recovering from emergencies that do occur.

We provide emergency management services to:

- ensure our community are aware of natural risks and are prepared for these
- keep essential services known as lifelines operating in and after an emergency
- keep people safe during and after an emergency event
- put arrangements in place to recover after an emergency event.

Animal control | Mana kararehe

We deliver animal control services, which includes; dog registration, education, dog control and control of other animal nuisances, like wandering stock. We manage dog and other animal nuisance in order to maintain public safety. We also house dogs, when required, in our pound facility and re-home them where possible.

Effects on the community

The regulatory services group of activities assists the Council in the improvement of local communities through the regulation of building work, the control of social issues via bylaws, and the protection of lifestyles and the environment enjoyed by residents, making a safer District for all. Many mechanisms of the regulatory services group are mandatory or legislatively required, but the underlying theme is the protection and safety of our communities and an increase in social wellbeing.

Community outcomes | Ngā huanga hapori

The regulatory services group mainly contributes to the following community outcomes:

Healthy environment | Te Mauri o te Taiao

Vibrant and safe communities | Te Oranga pai o te Hapori

Meeting our service targets

Resource management implementation

How we measure our performance	Result 2025/26 ▼ Key: Achieved, Not achieved, Not Applicable	
What we said we would do: resource consents to be decided and issued within Resource Management Act 1991 timeframes.		
Measure: Notified resource consent decisions issued within statutory timeframes. **Target:** 100% of decisions issued within statutory timeframes.	**2025/26** Achieved	100% (3/3) of notified consents issued within statutory timeframes.
	2024/25 Not Applicable	No notified consent decisions issued.

How we measure our performance	Result 2025/26 ▼ Key: Achieved / Not achieved / Not Applicable	
Measure: Non-notified resource consent decisions are issued within statutory timeframes. **Target:** 100%	**2025/26** Not Achieved	83% (78/94) issued within legislative timeframes. This measure is not achieved due to serval factors such as application complexity and contractor availability.
	2024/25 Not Achieved	91% (82/90). Several resource consents were delayed due to resourcing constraints. A new Resource Consent Team Leader has been appointed and is now working closely with consultants to improve service levels.
Measure: Permitted boundary activity certificates are issued within statutory timeframes. **Target:** 100%	**2025/26** Achieved	100% (17/17) of permitted boundary certificates issued.
	2024/25 Achieved	100% (11/11) of permitted boundary activity certificates issued within statutory timeframe.
What we said we would do: a monitoring service which ensures compliance with consent conditions.		
Measure: Land use consents issued during the previous financial year are monitored within 12 months of being granted. **Target:** 90%	**2025/26** Achieved	100% (32/32) of consents granted in the previous financial year are monitored within the next 12 months.
	2024/25 Achieved	100% (85/85) of land use consents monitored were monitored within 12 months of being granted in 2024/25.
What we said we would do: Land Information Memoranda (LIM) to be issued within agreed timeframes.		
Measure: Non-urgent LIMs issued within 10 working days (statutory). **Target:** 100%.	**2025/26** Achieved	100% (343/343) of non-urgent LIMS were issued within 10 working days.
	2024/25 Achieved	100% (440/440) of non-urgent LIMs issued within 10 working days (statutory).
Measure: Urgent LIMs are issued within 3 working days. **Target:** 100%	**2025/26** Achieved	100% (80/80) of urgent LIMs were issued within three working days.
	2024/25 Not Achieved	99% (128/129) of urgent LIMs delivered within 3 working days.
What we said we would do: public satisfaction with the Council's administering of the resource consent services.		

How we measure our performance	Result 2025/26 ▼	
	Key: Achieved Not achieved Not Applicable	
Measure: Percentage of customers satisfied with the service they receive during the resource consent process. **Target:** ≥75%	**2025/26**	Not yet measured
	2024/25 Not Achieved	The 2025 satisfaction survey results showed that **60%** of residents are satisfied with the Council's resource consent services.

Building control

How we measure our performance	Result 2025/26 ▼	
	Key: Achieved Not achieved Not Applicable	
What we said we would do: building consent applications to be processed within the statutory timeframes of the Building Act 2004.		
Measure: Building consent applications are processed within 20 working day. **Target:** 100%	**2025/26** Not Achieved	98% (357/366) of building consent applications processed within 20 working days. The delays were mainly due to the complexity of some consent applications, resourcing being diverted during the IANZ audit, and limited availability of qualified staff to review consents while some Building Control Officers were undertaking training to gain higher-level qualifications. As a result, some consents required additional review and were delayed due to limited reviewing capacity.
	2024/25 Not Achieved	99% (232/235) of building consent applications were processed within 20 working days in 2024/25. A number of building consents were overdue due to resourcing. The team are actively working on managing workload and process improvements to address this. 3/235 consents were overdue by less than 9 days.
You can expect: that known privately owned swimming pools comply with the Building Act 2004[10].		
Measure: All registered private swimming pools fencing will be inspected during the year of their three yearly anniversary. **Target:** 100%	**2025/26** Achieved	100% of pool inspections completed.
	2024/25 Achieved	100% of pools were inspected in 2024/25.

How we measure our performance	Result 2025/26 ▼ Key: Achieved Not achieved Not Applicable	
What we said we would do: satisfactory service to our building consent customers.		
Measure: Percentage of customers satisfied with the service they receive during the building consent process. **Target:** ≥80%	**2025/26**	Not yet measured
	2024/25 Not Achieved	The 2025 satisfaction survey results showed that **58%** of residents are satisfied with the service they received during the building consent process.

Community protection

How we measure our performance	Result 2025/26 ▼ Key: Achieved Not Achieved Not Applicable	
What we said we would do: that the Council will carry out its role in public food safety by enforcing the Food Act 2014.		
Measure: All known food premises are monitored for compliance with relevant legislation. **Target:** 100%.	**2025/26** Not Achieved	84% (70/83) of verifications have been undertaken for the year. Non-achievement was mainly due to timing and availability issues, including verifications being deferred over the busy holiday period, business operators rescheduling appointments, premises not being ready or completed, and businesses changing ownership, moving premises, being sold, or going into voluntary suspension.
	2024/25 Not Achieved	96% (88/92) of food premises due to be monitored were completed.
What we said we would do: that the Council will carry out its role in public safety by implementing the Sale and Supply of Alcohol Act 2012.		
Measure: New and renewed On/Off and Club Liquor Licences are issued within three months of receiving the application, providing there are no objections and the application is complete. **Target:** 100%	**2025/26** Achieved	100% (12/12) On, Off and Club Licences were issued within the required timeframe.
	2024/25 Achieved	100% (16/16) of on/off/club Licences applications were issued within three months.
What we said we would do: excessive noise complaints will be responded to by the Council.		
Measure: All complaints regarding excessive noise are investigated within two hours of the complaint being received.	**2025/26** Not Achieved	94% (176/187) of noise complaints were investigated within two hours. Several complaints were not investigated within

How we measure our performance	Result 2025/26 ▼ Key: ✓ Achieved ✗ Not Achieved ⊖ Not Applicable	
Target: 100%.		two hours due to distance and calls not being put through correctly.
	2024/25 ✗ Not achieved	93% (150/161) of noise complaints were responded to within two hours in 2024/25. Several factors have affected response times, including requests made too early to attend, safety concerns associated with some incidents, and delays in calls being passed on to the attending officer. The teams are working collaboratively to review processes and ensure appropriate training is in place

Animal control

How we measure our performance	Result 2025/26 ▼ Key: ✓ Achieved ✗ Not Achieved ⊖ Not Applicable	
What we said we would do: that the Council will ensure compliance with the Dog Control Act 1996 and bylaw, and the Impounding Act 1955, to provide for public safety.		
Measure: Known dogs in the District are registered annually. **Target:** ≥97%	**2025/26** ✓ Achieved	99% (4171/4202) of known dogs registered.
	2024/25 ✓ Achieved	98% (4280/4334) of known dogs are registered.
Measure: Complaints about wandering stock on public roads are responded to within two hours. **Target:** 100%	**2025/26** ✓ Achieved	100% (23/23) of complaints about wandering stock on public roads were responded to within two hours in 2025/26.
	2024/25 ✓ Achieved	100% (31/31) of complaints about wandering stock on public roads were responded to within two hours in 2024/25.
Measure: Dog attack complaints are responded to within two hours. **Target:** 100%	**2025/26** ✗ Not Achieved	92% (59/64) of dog attack complaints were responded to within two hours. This measure was not achieved due to a range of factors that varied across the individual calls. The reasons for non-achievement were not consistent across all calls and included some requests being received by email after hours, travel time resulting in one response

How we measure our performance	Result 2025/26 ▼ Key: Achieved Not Achieved Not Applicable	
		being around 30 minutes longer than the target, and one instance of officer error.
	2024/25 Achieved	100% (72/72) of dog attack complaints were responded to within two hours in 2024/25.

Support Services
Ngā ratonga tautoko

- Forestry
- Property
- Subdivision
- Fleet Management
- Project Management
- Overheads

Support Services | Ngā ratonga tautoko

Overview | Tiro whānui

Our support services group includes the sub-activities of property, forestry, subdivision, fleet management, overheads and project operations (previously encompassing all council business units).

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Our Long Term Plan

Effects on the community

The Support Services activity assists the Council in the improvement of local communities by supporting the deliverables of Council and the activities contribute to the overall community wellbeing of the district.

Community outcomes | Ngā huanga hapori

The support services group mainly contributes to the following community outcomes:

- Healthy environment | Te Mauri o te Taiao
- Vibrant and safe communities | Te Oranga pai o te Hapori

Forestry

This sub-activity is part of our broader property function. Hauraki District Council owns three main forestry blocks, these are located at the Council quarry, Gobles Road, and Mangawara, totalling 109 hectares. The Council is involved with Forestry in an effort to maintain or improve the wellbeing of the district. We have forestry to provide investment returns for Council and to offset Council's greenhouse gas emissions.

Property

Our property function includes managing a range of corporate buildings such as council libraries, area offices, depots, dog pounds and property that supports a range of our activities. Wastewater, water supply and land drainage buildings are not included in the property function (these are covered in those activities), except for the land. These are required for the operation of the Council's business.

Subdivision

This sub-activity involves the purchase and development of land and the provision of infrastructure to ensure that our communities can purchase lots for homes and other activities.

Fleet management

This activity manages the Council's fleet of vehicles and construction and maintenance plant and equipment. The activity oversees the procurement and subsequent maintenance of the fleet and enables us to effectively carry out council activities and business to community.

Project management

Projects and operations comprises of three operational teams providing project management, engineering services, and operational service and maintenance (Works) to both internal and external customers. The project management function supports all areas of council and the community by providing quality operational support of local infrastructure, managing and performing tasks, and maintaining facilities.

Overheads

Council operates a number of support areas, otherwise known as overheads, which assist all its activities to deliver on their objectives where it is not cost efficient or practicable for each activity to have its own dedicated team. Examples include finance, HR, IT and the like. These overheads are fully re-charged out across the activities of council (using a cascade / waterfall method) across the rest of the organisation.

Meeting our service targets

<table>
<tr><td rowspan="2">How we measure our performance</td><td colspan="2">Result 2025/26 ▼</td></tr>
<tr><td colspan="2">Key: Achieved Not Achieved Not Applicable</td></tr>
<tr><td colspan="3">What we said we would do: the online services council provides are reliable.</td></tr>
<tr><td rowspan="2">Measure: Council's website is available at all times.

Target: ≥99%</td><td>2025/26
Achieved</td><td>Council's website was available for internal and external customers 100% of the time in 2025/26</td></tr>
<tr><td>2024/25
Achieved</td><td>Council's website was available for internal and external customers 100% of the time in 2024/25</td></tr>
</table>

Our service providers

We are required under the Local Government Act 2002 to include information in our annual report on Council-Controlled Organisations (CCOs) in which we are a shareholder. In accordance with Schedule 10, clause 28 of the Local Government Act 2002, the following section includes:

- identification of the CCOs relevant to the Hauraki District Council
- a report on the extent to which our significant policies and objectives in regard to ownership and control of the organisation (as set out in the relevant long term plan or annual plan) have been implemented or attained in the year to which the report relates
- a comparison between the nature and scope of the activities intended to be provided by the organisation in 2025/26 and the nature and scope of the activities actually provided by the organisation in that year
- a comparison between actual performance and the key performance targets as detailed in the Long-Term Plan, by which performance is to be assessed.

We are a shareholder in three CCOs being the Waikato Local Authority Shared Services Limited (known as Co-Lab), New Zealand Local Government Funding Agency Limited (LGFA) and Waikato Waters Ltd (WWL).

We also have an interest in three council organisations that are currently exempt from the full reporting requirements of a CCO. These are therefore not included in this annual report. These organisations are Destination Coromandel Trust, Hauraki Rail Trail Charitable Trust and Martha Trust. We are also a shareholder of a fourth organisation, Civic Financial Services Limited, which is exempt from being a CCO under the Local Government Act, 2002.

We have no significant policies or objectives about the ownership and control of Waikato Local Authority Shared Services Ltd or New Zealand Local Government Funding Agency Ltd. Appointment of directors to these organisations is made in accordance with our Appointment of Remuneration and Directors Policy. This can be viewed on our website Policies - Hauraki District Council (hauraki-dc.govt.nz)

Co-Lab

In December 2005 the local authorities in the Waikato Region established Local Authority Shared Services Limited (WLASS) as a company and a Council-Controlled Organisation (CCO), for the purpose of working closely together on mutually beneficial joint projects to achieve better outcomes and cost savings for shareholders. Since December 2021 it is now trading as Co-Lab

Shareholders

Co-Lab is jointly owned by the 12 local authorities of the Waikato Region. Each local authority owns an equal number of shares in Co-LAB. The local authorities are: Hamilton City Council, Hauraki District Council, Matamata-Piako District Council, Otorohanga District Council, Rotorua Lakes Council, South Waikato District Council, Thames-Coromandel District Council, Tāupo District, Waikato District Council, Waikato Regional Council, Waipa District Council and Waitomo District Council.

Council Policies and Objectives relating to Co-Lab

The Council does not have any significant policies or objectives about ownership and control of Co-Lab. Council has an Appointment and Remuneration of Directors for Council Organisations Policy in place.

Objectives of Company

The objectives of Co-Lab are:

- Achieve effectiveness and efficiency gains
- Reduce duplication of effort and eliminate waste through repetition.
- Helping the Councils achieve an appropriate balance in risk and return.
- Promote and contribute to the development of best practice.

- Make it easier for communities to engage with Councils in the Waikato region on a consistent basis.
- Promote business transformation to improve communities' experiences.

Board and employees

The company has a Chief Executive, General Manager Service Delivery, Manager Project Delivery, Manager Communications, Change and Relationships, Manager Finance and an Executive Assistant,

The Co-Lab Board includes the following members:

- An independent Chair; and
- Shareholding Council representation, appointed by:
- Waikato Regional Council, Hamilton City Council, Central Waikato, East Waikato, South Waikato

Nature and scope of activities

The major initiatives operating under the Co-Lab umbrella are:

- Co-Lab Water Services (CWS)
- RATA
- Energy and Carbon Management
- Co-Lab Learning (CLL)
- Co-Lab Procurement Services
- Co-Lab Geospatial Services (CoGS)
- Waikato Regional Transport Model (WRTM)
- Regional Infrastructure Technical Specification.

Performance of Co-Lab in 2025/26

The performance targets as outlined in the 2025/26 Statement of Intent, and the results are not yet reported for 2025/26.

PERFORMANCE MEASURES

Strategic Goal	3-Year Objective	Annual KPI		
GOAL 1: Shareholding Councils understand we provide them value	We know the value we provide shareholders has improved by 15%, by 30 June 2027* *(baseline y/e 30 June 24).* **Based on the regional benefits of collaboration (not on individual councils' benefits from collaboration).*	Year-on-year increase in the value we provide to councils.	FY24-25: $11.4m in value we provide to councils as measured by our benefit analysis.	FY23-24: $12.5m in value we provide to councils as measured by our benefit analysis.
	By 30 June 2027, 80% of shareholders agree they get value from Co-Lab.	80%+ of council survey respondents believe those Co-Lab services they received meet or exceed their expectations (evidenced by an annual survey).	FY24-25: 88% of council survey respondents believe those Co-Lab services they received met or exceeded their expectations (evidenced by an annual survey) in FY25. The survey response rate was 41% (350 were invited to participate with 142 responses received).	FY23-24: 84% of council survey respondents believed those Co-Lab services they received met or exceeded their expectations (evidenced by an annual survey) in FY24. The survey response rate was 41% (310 were invited to participate with 128 responses received).
GOAL 2: Deliver value by growing the scale of our shared service function	24 new instances of Co-Lab shared services being utilised, by June 2027. *(baseline y/e 30 June 24)*	Year-on-year increase in the utilisation of services we provide to councils.	FY24-25: New onboardings: • 5 RATA Spaces and Places councils • 1 Smart Water – Watercare joined • 1 ECM – OtoDC joined • 1 Sampling & Analysis – Waikato Regional Airport joined • 1 Co-Lab Building Services – WBOP • 1 Professional Services Panel - WBOP	FY23-24: There were no new councils onboarded to shared services in FY23-24.
		Year-on-year increase in the number of services available to councils.	FY24-25: • Introduced RATA Spaces & Places. • Launched Co-Lab Building Services	FY23-24: There were no new shared services introduced inFY23-24.
	All shareholders take up at least one additional shared service.	Year-on-year increase in the utilisation of services we provide to councils.	FY24-25: Measured as above.	FY23-24: There were no new councils onboarded to shared services in FY23-24.
GOAL 3: Diverse, talented and motivated people work for us	Maintain staff engagement above 85%.	Maintain staff engagement above 85%.	FY24-25: The engagement score was 86%. The survey response rate was 45% (49 were invited to participate with 22 responses received).	FY23-24: The engagement score was 87%. The survey response rate was 65% (48 were invited to participate with 31 responses received).
	Staff turnover is less than 15%.	Staff turnover is less than 15%.	FY24-25: 10.5% staff turnover.	FY23-24: 18.2%
	Our vacancies are filled by suitable candidates within 3 months. *(baseline y/e 30 June 24)*	Vacancies are filled by suitable candidates within 3 months.	FY24-25: The 1 position advertised was vacant for 2 months.	FY23-24: The positions advertised vacant for the following periods: • Communications Manager –1.5 months • Contracts Administrator – 1 month • Procurement Advisor – 1 month • Business Support Specialist – 1 month • WRTM Programme Manager – 3 months • Quality Systems Lead (WBCG) – 4 months

New Zealand Local Government Funding Agency (LGFA)

The New Zealand Local Government Funding Agency Ltd (LGFA) specialises in financing the New Zealand local government sector, the primary purpose being to provide more efficient financing costs and diversified financing sources for New Zealand local authorities. LGFA was established to raise debt on behalf of local authorities on terms that are more favourable to them than if they raised the debt directly.

New Zealand Local Government Funding Agency Limited (LGFA) was enabled under the Local Government Borrowing Act 2011 and was incorporated on 1 December 2011. LGFA is a Council-Controlled Organisation (CCO) operating under the Local Government Act 2002.

Shareholders

The LGFA Board is responsible for the strategic direction and control of LGFA's activities. The LGFA Board of Directors comprises of five independent directors and one non-independent director appointed by the shareholders. Additionally, the Shareholder's Council comprises five to ten appointees from the Council Shareholders and the New Zealand Government.

Council Policies and Objectives relating to LGFA

The Council does not have any significant policies or objectives about ownership and control of LGFA. Council has an Appointment and Remuneration of Directors for Council Organisations Policy in place.

Objectives of Company

The primary objective of LGFA is to optimise the debt funding terms and conditions for its member councils. Among other things this includes:

- Governance, capability and business practice
- Optimising financing services for local government
- Environmental and social responsibility
- Effective management of loans
- Industry leadership and engagement

Nature and scope of activities

LGFA will raise debt funding either domestically and/or offshore in either NZ dollars or foreign currency and provide debt funding to New Zealand local authorities and CCOs and may undertake any other activities considered by the Board of LGFA to be reasonably related or incidentally to, or in connection with, that business.

Performance against primary objectives

The following gives a summary of actual performance against the primary objectives that were outlined in the 2024-27 Statement of Intent (SOI). This information is as reported in the LGFA 2025/26 Annual Report. For detailed information on the LGFA performance results, see its Annual Report, published on the LGFA website: www.lgfa.co.nz

Performance targets

The 2025/26 performance target results for LGFA are not yet reported.

Environmental and social responsibility

Objectives	How we measure our performance
Assist the local government sector in achieving their sustainability and climate change objectives.	LGFA is committed to assist borrowers financing of projects that promote environmental and social wellbeing in New Zealand and to encourage a reduction in greenhouse gas emissions amongst borrowers. Green, Social & Sustainability (GSS) loan and Climate Action Loan applications from councils are appraised by the LGFA Sustainability Committee, with approved loans monitored for ongoing compliance.
Improve sustainability outcomes within LGFA.	LGFA is committed to reducing our carbon emissions and formalised processes to measure our greenhouse gas (GHG) emissions, as well as management plans to reduce our company's emissions.

Effective management of loans

Objectives	How we measure our performance
Proactively monitor and review each Participating Borrower's financial position, including its financial headroom under LGFA policies.	LGFA reviews all participating councils and CCOs financial statements on an annual basis and the agendas and management reports on an ongoing basis for all councils on the LGFA borrower watch-list.
Analyse finances at the Council group level where appropriate and report to shareholders.	Participating borrowers are required to complete annual compliance certificates by the end of November each year.
Endeavour to meet each participating borrower annually, including meeting with elected officials as required, or if requested	Number of participating borrowers visited in a year
Ensure a smooth transition of water-related loans if the Local Water Done Well Reforms progresses over forecast period.	LGFA will be able to ensure the successful transition of existing council water-related loans to the Water CCOs (if requested by a council)

Governance, capability and business practice

Objectives	How we measure our performance
Demonstrate best practice corporate governance.	The Annual Report outlines our compliance with the eight core principles underpinning the NZX Corporate Governance Best Practice Code. The Shareholders' Council has requested a focus on succession planning for the Board.
Set and model high standards of ethical behaviour.	LGFA has adopted a formal Code of Ethics, incorporating its Conflicts of Interest and Code of Conduct policies, which sets out the standards and values that directors and employees are expected to follow.
Achieve the shareholder-agreed objectives and performance targets specified in this Statement of Intent.	LGFA reports performance against objectives quarterly to shareholders and in our Annual and Half Year Reports.
Ensure products and services offered to participating borrowers are delivered in a cost-effective manner.	LGFA prepares annual operating budgets and monitors progress against these monthly. Financial performance is reported quarterly to shareholders and in our Annual and Half Year Reports.
Be a good employer by providing safe working conditions, training and development and equal opportunities for staff	The Annual Report reports on our health and safety and wellbeing practices and policies, compliance with the Health and Safety at Work Act, diversity and inclusion and capability and development.

Industry leadership and engagement

Objectives	How we measure our performance
Take a proactive role to enhance the financial strength and depth of the local government debt market and work with key central government and local government stakeholders on sector and individual council issues.	Report on actions undertaken and progress made on sector issues.
Assist the local government sector with significant matters such as the Local Water Done Well Reforms and Future for Local Government	Identifying any legislative or Central Government policy changes that may impact LGFA and undertake formal or informal submissions.
Maintain productive relationships with central government representatives.	Assist the local government sector with understanding any legislative or Central Government policy changes that may impact LGFA.
Support councils and CCOs in the development of reporting disclosures of the impacts of sector activity on climate change.	Report back on the alignment of LGFA and councils climate and emissions reporting requirements
	Report back in how we are helping smaller council's understand future reporting requirements.

Waikato Waters Ltd

To be updated

Exempt Council Controlled Organisations (CCO)

Council has an interest in three council controlled organisations that are exempt from the full reporting requirements of a CCO. They are Martha Trust, Destination Hauraki Coromandel Trust and Hauraki Rail Trail Charitable Trust (the trusts)

The Local Government Act 2002 (LGA) section 7(3) provides for the exemption of a small organisation that is not a council controlled trading organisation from being a CCO and from the accountability requirements of the LGA. The trusts have been exempted from being a CCO by resolution of the Council. An exemption must be reviewed within three years after it is granted or after the first review not more than three years following the last review. Council may, at any time revoke an exemption. The exemptions for the trusts have been granted and reconfirmed by the Council. .

The exemptions were granted on the basis that it is not practical or efficient for full accountability requirements and performance monitoring to take place. Council does request that as a minimum all exempted CCOs provide an annual report of Trust activities and financial statements or statement of funds. By granting an exemption the Council has provided dispensation from any form of accountability and monitoring processes.

In accordance with section 7(3) of the LGA, the exemptions of the trusts as a CCO will again be reviewed in three years, or earlier if required.

Martha Trust

The Martha Trust (the Trust) was established in 2001 by a joint venture known as the Waihī Gold Company, settling the sum of $10 to create the trust fund. The main purpose of the Trust is to monitor and maintain in perpetuity the tailings storage areas and mine pit lake so that it can be used for recreational or leisure purposes by the general public following completion of mining and closure of the site. This exemption has been revisited and subsequently reconfirmed by the Council, most recently in May 2024.

Destination Hauraki Coromandel

Destination Hauraki Coromandel is a sub-regional tourism organisation, which is funded annually by Hauraki District Council and Thames-Coromandel District Council. Established in 2011 to promote tourism and travel in the 'The Coromandel'. Destination Hauraki Coromandel also supports, promotes and assists in activities and projects which will increase the opportunities for employment in tourism and visitor industries. Thames-Coromandel District Council and Hauraki District Council may appoint 50% or more of the directors of the Trust. This exemption has been revisited and subsequently reconfirmed by the Council, most recently in November 2023.

Hauraki Rail Trail

The Hauraki Rail Trail Charitable Trust is a charitable trust formed to manage the cycleway known as the Hauraki Rail Trail (HRT). The Hauraki, Thames-Coromandel and Matamata-Piako District Councils are settlors to the Trust Deed. The Councils have the right to appoint 50% or more of the directors of the company. This exemption has been revisited and subsequently reconfirmed by the Council, most recently in September 2023.

Related Documents

Liability and Investment Policy

Background

The Liability Management Policy addresses a number of key objectives, including those required to address legislative requirements. The Liability Management Policy outlines the Council's objectives for prudence, flexibility and risk in three principle areas; liquidity and funding risk, interest rate risk, and credit risk. The Policy details Council's approach to minimising the total cost of borrowing over the medium to longer term.

The Investment Policy sets the parameters which investment activity can occur with approved organisations for investments, and the type of approved investment vehicles. The mix of investments between current and non-current is determined according to Council's working capital needs. The purpose of the policy is to ensure that Council's investments are managed prudently, within prescribed risk levels and they are set to mature at the appropriate time to match cash flow requirements.

Overall Results

Appendix 1: Council Committees

Committees as at June 2026:

Audit Risk and Finance Committee

- Max Baxter (Chair, Independent Member)
- Mayor Toby Adams (Deputy Chair)
- Deputy Mayor Paul Milner
- Cr. Stephen Crooymans
- Cr. Cynthia Bates
- Cr. Anne Marie Spice
- Carole Daley (community member)

Council Management Committee

- Mayor Toby Adams (Chair)
- Deputy Mayor Paul Milner (Deputy Chair)
- Cr. Anne Marie Spicer
- Cr. Neil Gray

District Licensing Committee

- Deputy Mayor Paul Milner (Chair)
- Cr. Rino Wilkinson (co-Deputy Chairperson)
- Cr. Jo Tilsley (co-Deputy Chairperson)
- Five list members (to be appointed from the Council's 'list' maintained under section 192 of the Sale and Supply of Alcohol Act 2012)

Policy Planning and Emergency Management Committee

- Mayor Toby Adams (Deputy Chair)
- Cr. Anne Marie Spicer (Chair)
- Deputy Mayor Paul Milner
- Cr. Ray Broad
- Cr. Stephen Crooymans
- Cr. Des Tyler
- Cr. Austin Rattray
- Cr. Amanda Ryan
- Cr. Cynthia Bates

Land Drainage Committee

- Cr. Neil Gray (Chair)
- Cr. Stephen Crooymans (Deputy Chair)

Eleven members of the community that reside in and are elected to represent the following Drainage Areas:

Western Plains Drainage Area

- Brian Pirie
- Noel Challis
- Gavin Laurich
- Peter Paterson

Eastern Plains Drainage Area

- Roger Hunter
- Rodney Edwards
- Conall Buchannan
- Kevin Caddy

Paeroa Rural Drainage Area

- Craig Zydenbos
- Kevin Gillingham

Taramaire Drainage District

- John Gasson

Regulatory Hearings Committee

- Mayor Toby Adams
- Deputy Mayor Paul Milner (Chair)
- Cr. Austin Rattray (Deputy Chair)
- Cr. Anne Marie Spicer
- Cr. Stephen Crooymans
- Cr. Ray Broad

Appendix 2: Report of the Audit Office

AUDIT NEW ZEALAND
Mana Arotake Aotearoa

HAURAKI
DISTRICT COUNCIL

William Street, Paeroa 3600 • PO Box 17, Paeroa 3640
P 07 862 8609 or 0800 734 834 *(freecall within the District)*
E info@hauraki-dc.govt.nz • www.hauraki-dc.govgt.nz

FOR INFORMATION
NGĀ MŌHIOTANGA

To	Mayor and Councillors
Author	Liam Tansey **Transportation Manager**
Meeting date	Wednesday 9th September 2026
File reference	Document: M: 4068639 Appendix A: NZTA Endorsed Procurement Strategy
Subject	**Land Transport Activity Report (April to July 2026)**

1 TE WHAIKUPU | RECOMMENDATIONS

THAT Council

a) Receives the report titled Land Transport Activity Report, (document number M:4068639).

2 TE ARONGA | PURPOSE

The purpose of this report is to provide an overview of the Land Transport activities during April 2026 to July 2026.

3 TE WHAKARĀPOPOTANGA | SUMMARY

This report provides an overview of Hauraki District Council's land transport activities for the period April to July 2026, including operational performance, maintenance activities, regulatory changes, customer requests, weather event recovery and key risks.

The Transportation Team has continued to deliver core maintenance and operational activities across the district while responding to significant weather events and progressing key regulatory and strategic initiatives.

The transition to the **New Zealand Guide to Temporary Traffic Management (NZGTTM)** commenced in July 2026, replacing CoPTTM for new applications. Council is maintaining a minimum 5% audit rate to support compliance and improve the safety of road users and workers. During the quarter, 15 temporary traffic management audits were completed, with 11 sites requiring shutdown due to unacceptable practices.

Strategically, the Council has progressed its National Land Transport Programme funding submission, with the draft maintenance, operations and renewals bid submitted in August. Council's updated Procurement Strategy was also endorsed by NZTA and will support improved public value and alignment with Council's strategic transport objectives. Council is also preparing for an NZTA procedural audit scheduled for October 2026.

Road maintenance activity remained high, with Ventia completing **736 cyclic maintenance activities**, including 151 sealed and 79 unsealed pothole repairs and 152 catchpit cleans. A further **13,259 m² of pavement repairs** was completed as part of the final pavement repair programme before winter. Drainage maintenance included kerb and channel renewals, catchpit and culvert renewals, and clearing of surface water channels. Maintenance grading was also completed on 38 unsealed roads, with spot metalling undertaken on 11 roads.

The district experienced several significant weather-related impacts during the period, including Cyclone Vaianu and localised flooding in Waihi. While roads affected by Cyclone Vaianu were reopened within 24 hours, the Pukewera Road culvert was washed out and requires a significant replacement solution. Recovery works from the January 2026 weather event have also continued, with repairs completed on Crean, Franklin and Frankton Roads and further design work progressing on Woodlands Road.

Customer demand remains significant, with **501 transport-related customer service requests** received during the four-month period. From July, responsibility for urban vegetation within the road corridor transferred to the Transportation Team, resulting in more than 120 additional requests requiring prioritisation. Requests are being prioritised according to safety and network risk, including vegetation blocking roads or sight visibility, creating risks to pedestrians, interfering with powerlines, or presenting a risk of falling.

Key risks for the land transport network continue to include weather events, increasing numbers of sites requiring temporary traffic management due to road condition, rising material and labour costs, fuel price volatility, reduced funding for walking and cycling activities, the transition to NZGTTM, and the loss of NZTA emergency funding eligibility for drought events. These risks are being managed through targeted maintenance, prioritisation of renewals, resilience improvements, budget monitoring and continued engagement with NZTA and neighbouring councils.

Overall, the Transportation Team has maintained delivery of essential land transport services while responding to increasing operational pressures and changing funding and regulatory requirements. Continued prioritisation of maintenance, renewals, resilience and safety will be important to maintaining network performance and managing the increasing risks and costs associated with the district's transport assets.

4 WHAKAPAPA | STRATEGIC ALIGNMENT

4.1 New Zealand Guide to Temporary Traffic Management

In July Hauraki District Council has commenced receiving traffic management plans inline with NZGTTM. The purpose for the transition is in response to the deadline set by the New Zealand Transport Agency (NZTA) and to achieve better value for money for works on road networks, while improving the safety of our workers and road users.

The guide replaces the Code of Practice to Temporary Traffic Management (CoPTTM). We will not be accepting new COPTTM applications. All existing COPTTM applications pre-1 July 2026 will remain valid until their expiry dates.

4.2 **New Zealand Transport Agency (Waka Kotahi) update**

4.2.1 National Land Transport Programme update

Every 3 year NZTA approved organisations (AO's) can submit a proposal to NZTA to get funding from the National Land Transport Fund (NLTF). Our proposal's need to shape around the following works:

- The Government Policy statement on Land Transport (GPS)
- Regional Land Trasport Programme (RLTP)
- The Land Transport Management Act of 2003 (Legal rules)

The team have been completing the Activity management for land transport and ensuring our renewals are aligned with funding. Below is the timeline for the bid and on the 28th of August our draft bid for maintenance operations and renewals has been submitted.

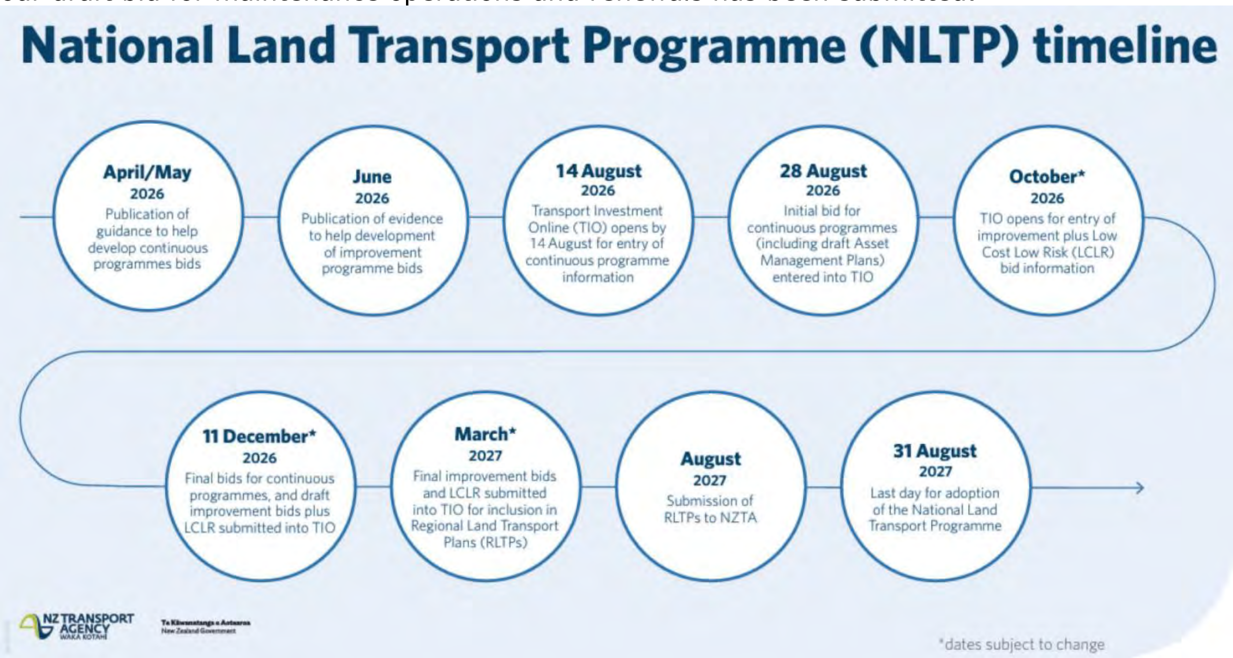


Figure 1 – NLTP programme timeline

4.2.2 Procurement Strategy

In June the updated Procurement Strategy (Appendix A) was sent to NZTA to be endorsed which it has been later in the month. The purpose of the procurement strategy is for Hauraki District Council's Transportation Procurement Strategy is a requirement of the Land Transport Management Act. This strategy signals Council's intentions for procurement of both subsidised and non-subsidised land transport activities.

Together with Council's Procurement Policy, this document, and the practices that it represents, ensures that both taxpayers and ratepayers obtain best Public Value in Council's transport activities. This Procurement Strategy is a summary of, and reflects a significant review of, Council's procurement approach. It aligns with the Te Ringa Maimoa procurement self-assessment.

The review has considered how Council works with neighbouring councils, Waka Kotahi NZ Transport Agency, and internally to achieve strategic objectives aligned with the One Network Road Classification (ONRC) and One Network Framework (ONF). A key change is taking a category management approach across Council service delivery.

It is a requirement to have this as a public facing document and will be displayed on the Hauraki District Council website.

4.2.3 Procedural Audits

NZTA have come out with the upcoming 12 months of Procedural and Technical Audits for Council. This year will we be having a procedural audit completed in October 2026. This audit is required to be completed in accordance with sub-section 95 (1) (j) (ii) (iii) of the Land Transport Management Act 2003. The intention of this audit is to review and assess the following:

- The NZTA claims
- Contract management
- Procurement processes
- Professional services

The team will compiling the required information for this audit to be completed.

4.2.4 NZTA Fuel Response

In May 2026, NZTA advised us what they are proposing is the fuel response moves to phase four of the National Fuel Response Plan 2026 and this would allow heavy vehicle operators to temporarily increase their payloads.

NZTA has been working with all road controlling authorities (RCAs) to undertake bridge screenings on 50MAX and High Productivity Motor vehicle road routes to ensure that access to these structures is controlled and damage can be mitigated if we move to Phase Four.

They have since completed the screening process and significant number of our structures have moved from 50MAX to 55MAX. This raises concerns for asset deterioration for our roads and structures. The transport Team will be working with NZTA on these concerns.

5 ĀHEITANGA RATONGA | SERVICE PERFORMANCE

5.1 **Financial Performance**

The financial performance of our maintenance and operations activities up to June 2026 for the current financial year will be reported on as part of the 2025/26 annual report.

5.2 **Non-Financial Performance (NFPT’s)**

The following NFPT’s were reported on in August but summary can be found below of the Land Transport NFPT’s against the targets set out in the Long Term Plan (LTP):

	Land Transport - Non-Financial Performance Targets 2025/26			
	Achieved	On Track	Not Achieved	Not on Track
		Not Yet Measured	Not Applicable	
No.	Our Level of Service	How we will measure our performance	Target for 2024/25	Staff Results for 2025/26
1	Customer can expect: A safe transport network provided for users and the community.	The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number.	Target 1: Reduce fatalities and serious injury crashes from the previous financial year. 1 fatality 7 serious injury crashes	Achieved: There were no fatalities and eight serious injury crashes. This is three less than the previous year.
1.1			Target 2: Achieved Reduce fatalities and serious injury crashes attributable to council managed road conditions, to 0. 1 fatality 7 serious injury crashes	Achieved: There were no fatailities or serious injuries crashes attributable to coucil managed road conditions.
2	Customer can expect: Footpath assets are fit for purpose.	The percentage of footpaths within the district that fall within the level of service or service standard for the condition of footpaths that is set out in the Council's relevant documents (e.g. the annual plan, asset management plan, annual works program or long term plan).*	80% of trip hazards (>10mm displacement) on footpaths as identified in the triennial condition survey to be remedied over a three year period.	Target 1: Not achieved: 0% (0/313) of trip hazards (>10mm displacement) as identified in the triennial condition survey have been remedied in the year to date. Current NZTA funding has not allowed remedial works to be underataken.
2.1			All other trip hazards identified to be isolated for safety within 2 days and remedied within a month.	Target 2: Not achieved: 88% (37/49) of all other trip hazards identified to be isolated for safety within 2 days and 2% (1/49) remedied within a month.
3	Customer can expect: A roading network that addresses safety and amenity issues.	All reported potholes are repaired on District roads within specified timeframes.	85% within 5 days for Arterial and Collector roads and within 14 days for Access and Low Volume Roads.	Achieved: 87% (106/122)
4	Customer can expect: The preservation of the pavement life of sealed roads.	The average quality of ride on a sealed local road network, measured by smooth travel exposure*.	85% for urban low speed roads,	Achieved: 88% smooth travel exposure on urban low speed roads
4.1			93% for rural high speed roads	Achieved: 98% Smooth Travel Exposure on rural high speed roads
5	Customer can expect: The preservation of the pavement life of sealed roads.	The percentage of the sealed local road network that is resurfaced.*	6% of the local road network resealed per year.	Achieved: 8.5% of the network was resealed in the 2025/26 season
6	Customer can expect: Customer service requests to be dealt with promptly and appropriately.	The percentage of customer service requests relating to roads and footpaths to which Council responds within the time frame specified in the long term plan.*	100% of maintenance related service requests are responded to within 10 working days.	Not achieved: 99% (998/1011) customer service requests were responded to within 10 working days. These have failed as they had gone to a different team and was not relallocated prior to the 10 workin days
7	Customer can expect: Access to be provided to the network of local roads.	Time for road access to be restored to communities following a 1 in 10 year climatic event.	100% of Arterial and Collector roads open within 24 hours, all other roads within 72 hours.	Not Achieved: 2 access road clsoed exceeding 72 hours as a reuslt of a 1:10 year event

Figure 2 – Land Transport NFPT Performance for 2025/26 FY year.

6 WHAKAHOU MAHI KŌRERO | ACTIVITY UPDATE

6.1 Customer Service

Over the last 4 months we have had a total of 501 customer service requests. April had a higher month several rainfall events occurring as with Cyclone Vaianu happening therefore increase CSR's. There is also less due to the dry Summer we are having.

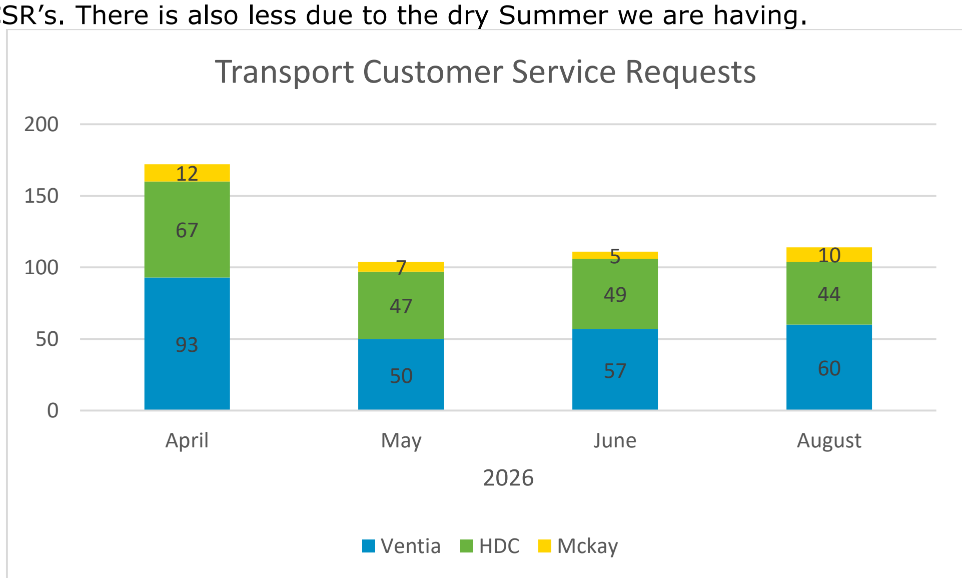


Figure 3 – Transport Service request for the last 4 months.

As of 1st Of July 2026 the Transport Team has taken over the responsibility of the urban vegetation in the roading corridor. Due to several factors there has been 120+ CSR's been moved over to the team to prioritise. This is current occurring and urban vegetation CSR's are being prioritised based on the following:

- Blocking/ in the road.
- Blocking sight visibility from intersections or driveways
- Tree is dead and risk to falling on persons.
- Blocking footpath.
- Will interfere with powerlines.

Over the coming months improvement actions will occur as the we continue this prioritisation.

6.2 Permitting

The following graph shows the number of Corridor Access Request (CAR's), High Productivity Motor Vehicles (HPMV's) permits and Overweight (OW) permits issued for the past 4 months:

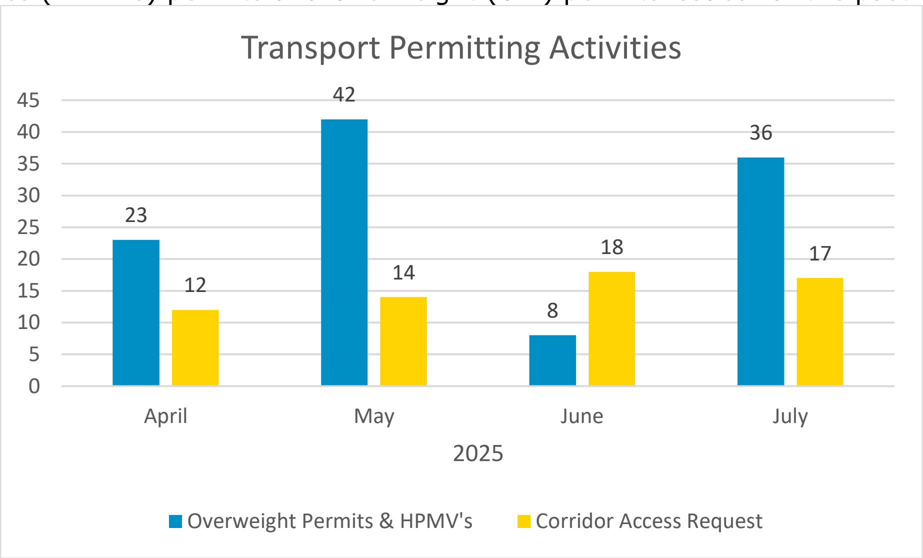


Figure 4 – Transport issued permits and corridor access requests.

6.3 Temporary Traffic Management (TTM) Audits

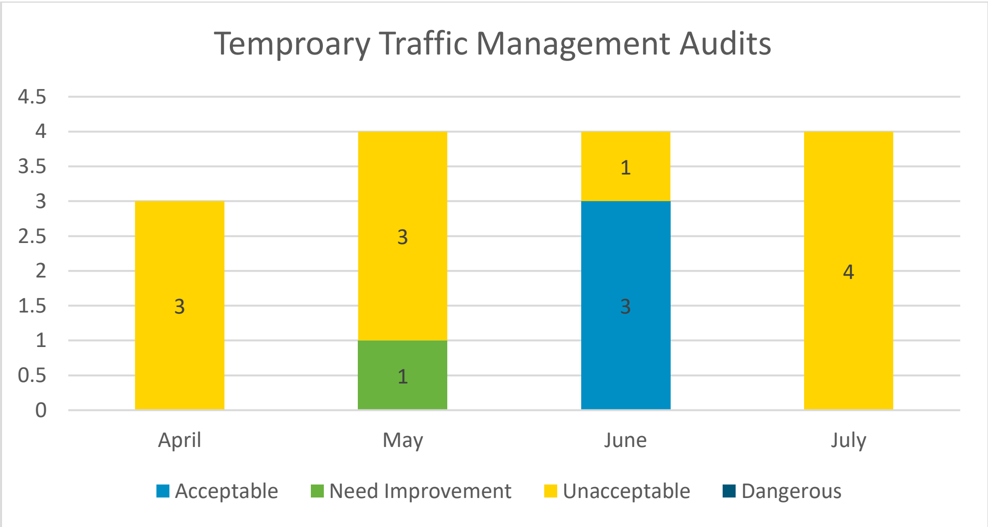


Figure 5 – TTM audits completed for the past 4 months.

15 audits were completed this quarter, with 11 sites being shut down due to being unacceptable. These unacceptable sites are results of several factors with these being:

- The works on site is not reflected in approved plans

- Works being conducted with no or expired plans.

The current requirement for the Code of Practice for Temporary Traffic Management (CoPTTM) is to complete 5% audits of works happening on the network, which we are achieving. But as of July 2026 NZGTTM does not specify the number of audits but HDC will continue with achieving a minimum of 5% of sites being audited.

6.4 **Road Maintenance**

6.4.1 Road Maintenance Contract

6.4.1.1 Cyclic Activities

Ventia have cyclic teams have been busy with completing 736 cyclic activities from April through to July. Coming into winter and having a relatively dry winter thus far potholes have been a large priority for Ventia with completing 151 sealed pothole repairs and 79 unsealed potholes. As with coming into winter Ventia completing 152 catchpit cleaning throughout each ward.

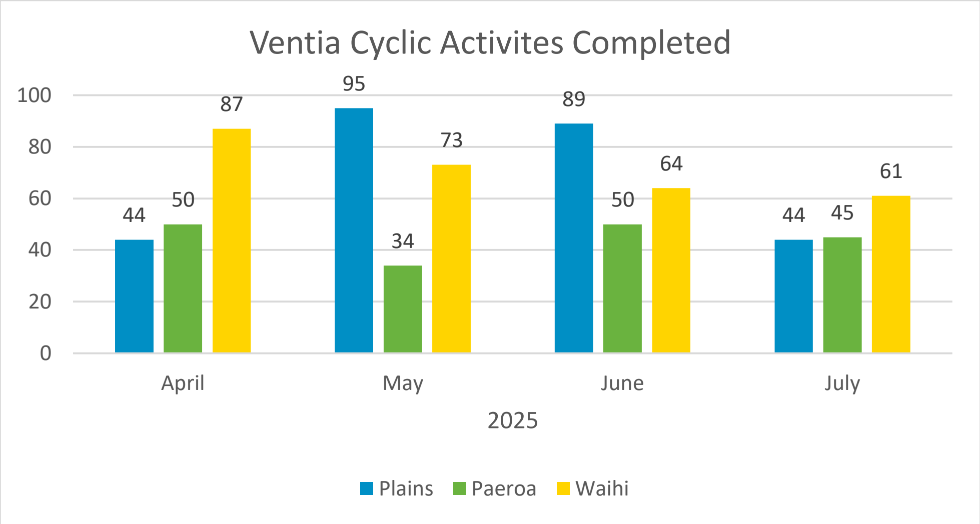


Figure 6 – Cyclic dispatches closed from April through to July 2026

6.4.1.2 Weather events & Recovery

In April cyclone Vaianu hit the shores of New Zealand as with Paeroa and Waihi. We had experience heavy rainfall and high winds resulting in multiple road closures throughout the district which had all been cleared within 24 hours.

Image 1 & 2 – Flooding & damage because of cyclone Vaianu.

In April a localised down poor in the Waihi area resulted in a culvert on Pukewera Road, Waihi to be washed out. This has resulted in the road to be closed, and no permeant access has been affected. The team have looked at the catchment that this area services and have deemed that a significant replacement is required to replace this culvert. We are reviewing the financial viability of this replacement and will be bring it to Council for decision.

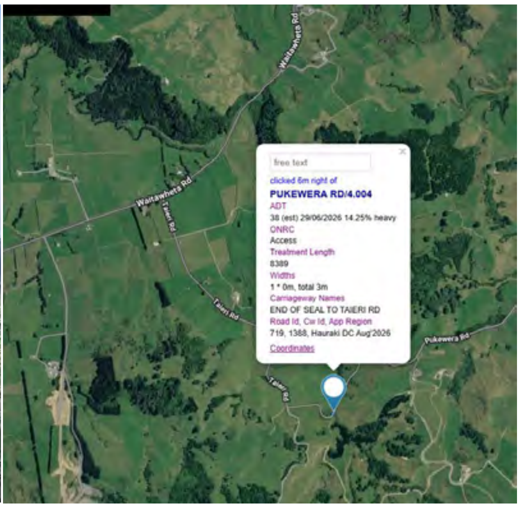


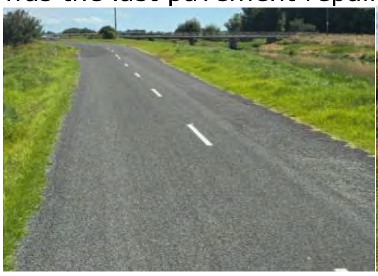
Image 3 & 4 – Pukewera road culvert washout & location

The team have been continuing from the recover of the 20th of January weather event through physical works and numerous geotechnical reports occurring on affected sites over the past 4 months. Some of the larger sites have been rectified being Crean, Franklin & Frankton roads being repaired (Image x,x & x). As with design works have been happening on Woodlands Road to repair the dropout that has happened and review of the drainage to prevent this from happening again.

Image 5, 6 & 7 – Frankton, Franklin & Crean Road – Washout repairs from 20th January storm event.

6.4.1.3 Sealed Pavement Maintenance

April Ventia completed 100% of the stabilisation repair programme in both the pre reseal and discretionary works. There was a total of 13,259 square metres of pavement repairs completed. This proved challenging with the difficult weather that was being experienced. This was the last pavement repair programme for the season as we headed into winter



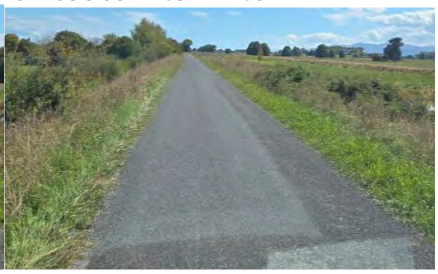


Image 8, 9 & 10 – Pavement repairs around the network

6.4.1.4 Drainage Maintenance

Ventia have been completing numerous drainage maintenance works, from 175m of kerb and channel renewals, 2 manhole repairs, catchpit and culvert renewal on River road and surface water channel clearing on 20 unsealed roads.


Image 11 & 12 – New surface water channel on Ngatitangata & Homunga Road, Waihi


Image 13 & 14 – Catchpit & culvert renewal along River Road, Karanghake.

6.4.1.5 Unsealed Pavement Maintenance

Maintenance grading occurred on 38 unsealed roads. The purpose of this grading is to re-establish appropriate road shape, improve the drainage performance, removing potholes and corrugations this is designed to improve driver comfort and the overall road safety on the corridors.

As with the maintenance grading roads required spot meatlling to occur where it is currently lacking in May & June there were 11 roads that had additional metal. With these being:

- Thorn Road
- Toft Road
- Fairview Road
- South Road
- Mangawara Road
- Deam Road
- Woodlands Road
- Torehape Road West
- Parakiwai Quarry Road
- Goble Road
- Pukewera Road



Image 15, 16 & 17: Spot metalling works.

6.4.1.6 Traffic Services Maintenance

Ventia had completed several traffic services works with this including 157m+ of sight rails, & guardrail repairs around the district.

6.4.2 Streetlight Maintenance Contract

The existing Streetlight maintenance contract with Mckay Ltd had come to it's final year on 30th June 2026. This was put to the market an Mckay were successful again and has continued into the new FY. With the new year and new budgets Mckay will be working towards addressing the current backlog over the coming months.

Mckay completed 64 jobs between April to July completing all priority maintenance jobs needing to be completed to ensure streetlight network is uninterrupted. We currently have 13 streetlights on our renewal program list which will be prioritised to repair within our available budgets.

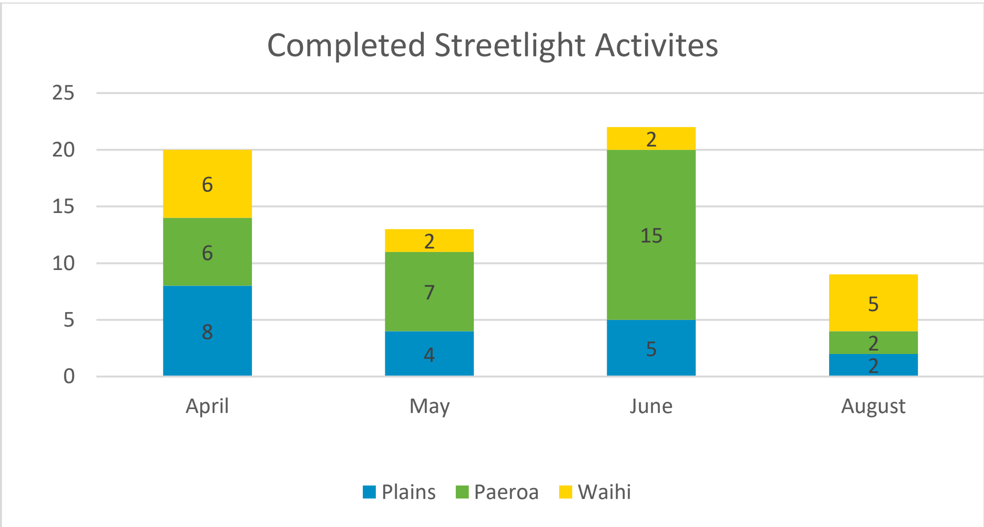


Figure 7 – Streetlight jobs completed from April through July.

We currently have 13 streetlights on our renewal program. This is set to be addressed in the coming months as the available budget allows.

7 NGĀ TŪRARU ME NGĀ TAKE NUI | KEY ISSUES AND RISKS

Risk	Implications	Mitigation
Weather Events	• Costs to repair sites damaged to weather events. • Increased gradual long-term implications on assets. I.e. Streetlighting.	• Continue to monitor damaged sites and progress solutions. • Resilience upgrades to priority roads. • Have projects ready as funding becomes available from NZTA.
Increasing number of sites needing long standing temporary traffic management as results of roading defects.	• More temporary speed limit of roads as a result of their condition • Unsafe driving conditions as a result of deteriorating assets • Risk to increasing driver accidents	• Temporary speed reductions on sections or roads until renewal • Maintenance interventions like through discretionary pavement repairs etc.
Increasing Costs	• Cost increases to materials and labour affecting maintenance, operations and renewal work.	• Regular budget monitoring.
Increasing Fuel Prices	• Cost increase in materials / fuels costs • Expecting large increase in cost fluctuations on maintenance contracts	• Continue to monitor costs. • Use NZTA CPI to value cost fluctuations
Footpath Maintenance Activities	• Budget cut due to significant reduction from NZTA in the Walking and Cycling activity • Increase in tripping hazard CSR’s • Public seeing trip hazards not being removed • Possible failing of NFPT’s	• Prioritise footpath renewals to target the most trip hazards • Work within available budget with regular monitoring of activities.
Streetlight Maintenance Contract renewal	• Increase in current rates	• Manage within available budget, with regular monitoring
New Zealand Guide to Temporary Traffic Management (NZGTTM)	• Unknown on what the extent of changes are and implications on Council	• Generating road map on how the transition will occur

	• Changes to TTM will affect contractor with potential skill shortage.	• Working with the Waikato Councils to have a consistent transition
Drought no longer a qualifying activity for emergency works	• No longer being able to get further funding from NZTA for a drought. This needs to be allowed within existing maintenance budgets	• Potential to turn roads into unsealed will reduce whole of life costs. • Increasing sealed pavement maintenance

8 WHAIKUPU | RECOMMENDATION

That the quarterly report is received

9 WHAKAPAI | APPROVAL

Prepared by	Transportation Team
Reviewed by	Liam Tansey **Transportation Manager**
Approved by	Adrian de Laborde **Group Manager Service Delivery**

APPENDIX A – NZTA ENDORSED PROCUREMENT STRATERGY

HAURAKI
DISTRICT COUNCIL

2026

Land Transport Procurement Strategy

our home, our future
tō tātou rohe kāinga, tō tatou ao tūroa

Contents

Executive Summary

Hauraki District Council's (Council) Transportation Procurement Strategy is a requirement of the Land Transport Management Act. This strategy signals Council's intentions for procurement of both subsidised and non-subsidised land transport activities.

Together with Council's Procurement Policy, this document, and the practices that it represents, ensures that both taxpayers and ratepayers obtain best Public Value in Council's transport activities.

This Procurement Strategy is a summary of, and reflects a significant review of, Council's procurement approach. It aligns with the Te Ringa Maimoa procurement self-assessment . The review has considered how Council works with neighbouring councils, Waka Kotahi NZ Transport Agency, and internally to achieve strategic objectives aligned with the One Network Road Classification (ONRC) and One Network Framework (ONF). A key change is taking a category management approach across Council service delivery.

A new Urban Services SLA will be established initially with the in-house Works Team which will cover all amenity services and footpath maintenance in urban areas.

The network maintenance contract will focus on the pavement and transport assets maintenance and renewal where the contractor is incentivised to perform through the provision of renewals as additional work based on performance. The network maintenance contractor will be required to develop the Forward Works Programme (FWP) in conjunction with Council, formalising a collaborative approach to contracting. There is a significant bridge and structures FWP and this work will be bundled under a specific contract to streamline the delivery of this work package. Professional services will continue to be delivered as they currently are by in-house teams, Waikato Regional Asset Technical Accord (CoLab), and project specific packages.

Recommendations for Waka Kotahi

Hauraki District Council recommends that Waka Kotahi:

a) endorses this Transportation Procurement Strategy

b) approves the continued use of an in-house business unit to delivery minor and ancillary works in accordance with s25(5) of the LTMA.

c) approves the continued use of in-house professional services in accordance with s26 of the LTMA.

1. Policy context

1.1. Procurement objectives and outcomes

Hauraki District Council's Long Term Plan notes that the land transport activity contributes to one of its Community Outcomes "Vibrant and Safe Communities (Te Oranga pai o te Hapori". Council aims to provide ongoing safe, well-managed and maintained core infrastructure; be organized and prepared to deal with natural hazards; and provide an environment that encourages vibrant communities and an enhanced quality of life. Council's Long Term Plan is aligned to the One Network Framework (ONF) and One Network Road Classification (ONRC) which provides a structured approach to prioritizing the significance of individual road corridors and transport systems. This structure will be incorporated into contracts.

Council recognizes the importance of being a PCBU under the Health and Safety at Work Act 2015 and incorporates this requirement into contracts with suppliers. Council requires that any contractors and subcontractors must comply with all relevant health and safety legislation, regulations, WorkSafe Guidelines, Standards and Codes of Practice whilst working for Council. Council only enters into agreements with contractors who are pre-qualified with SHE Software NZ Ltd, and/or Tōtika.

All contracts incorporate the procedures as specified in the Council Health and Safety Guidelines for Contractors.

Council wish to support and promote local business and specifies local content in tender documents. This can be achieved several ways. Primarily through the provision of jobs for local residents, using local subcontractors, and using local material suppliers.

In linking to the 'Sustainable Hauraki' Community Outcome this Strategy will encourage the implementation of lowering carbon emissions practices in construction activities, as well as other environmental practices such as stormwater treatment requirements.

Procurement of contractors will include measures to encourage and ensure inclusion for the vulnerable youth of Hauraki District. A particular focus will be assisting with education-to-employment pathways (cadetships).

Council's land transport activity is its biggest area of expenditure. It promotes road safety and has an increased focus on improving how our residents with more limited transport options can get around, including children, the elderly, and the mobility impaired.

1.2. Compliance with other relevant policies

In addition to this Strategy, land transport procurement activities must also comply with relevant legislation and other Council policies, including Council's Procurement Policy.

1.2.1. Procurement Policy

Hauraki District Council adopted the Regional Waikato Procurement Policy in 2019 (updated 2022). In terms of the core principles of this policy, Hauraki District Council commits to:

1. Plan And Manage For Great Results
2. Be Fair To All Suppliers
3. Get The Right Supplier
4. Get The Best Deal For Everyone
5. Play By The Rules

Under the first principle the following with regards to Broader Outcomes are specifically mentioned:

> *"Identify what you need, including what Broader Outcomes should be achieved, and then plan how to get it."*

The Transportation Procurement Strategy should be read in accordance with Council's Procurement Policy.

2. Programme

2.1. Current procurement programme - summary

Council maintains a range of assets including 633 kilometres of roads (521 kilometres sealed, and 112 kilometres unsealed), 121 kilometres of footpaths, 149 bridges, streetlights and signs and stock underpasses, 1 set of traffic lights.

Table 1 Current service delivery model for Professional Services

Activity	Delivery Model	Competition Process	Contract Start	Contract End	Contract Term	Current supplier	Delivery risk assessment
Asset management RAMM Inspections Corridor Access Service Requests Project design Management of maintenance contracts	In-house	Direct engagement	N/A	N/A	N/A	Roading Services	Low
Traffic counting Asset data collections Asset Data management	Outsourced, term contract	Joint procurement, via co lab	N/A	N/A	N/A	Co-Lab	Low
Pavement, drainage & footpath renewals	In-House	Direct engagement	N/A	N/A	N/A	Engineering Services	Low
Resurfacing renewals	Outsourced, Contract specific	Open	June 2026	June 2029	3	Pinnacles Civil	Low
Major or complex capital works	Outsourced, contract specific	Open		N/A	N/A	N/A	Med
Bridge inspections	Outsourced, term contract	Joint procurement via Co-Lab	June 2022	June 2028	3 + 3	WSP	Low

Table 2 Current service delivery model for Physical works

Activity	Delivery Model	Competition Process	Contract Start	Contract End	Contract Term	Current supplier	Delivery risk assessment
MAINTENANCE WORKS							
Network Maintenance • Road Pavement maintenance • All council carparks & other pavements maintenance as required • Pavement marking (road and all council carparks & other pavements) • Minor Structures maintenance (includes above bridge deck structures and barriers) • Signs maintenance • Road marking • Traffic services • Minor safety (case by case and subject to performance) • Resilience	Outsourced, term contract	Open	July 2023	June 2030	5+2	Ventia	High

projects • Rural Vegetation control • Road drainage works (along road corridor) some aspects of rural drainage maint. • Pavement Renewals (subject to performance) • Related professional services – some asset data collection, RAMM inspections, reseal design Emergency work/ incident response							
Street Lighting	Outsourced, term contract	Open	July 2026	June 2031	3+1+1	McKay Ltd	Med
Amenity Maintenance ▪ Footpaths ▪ Emergency works Vegetation control	In-house	Direct engagement	N/A	N/A	Annual	Works Team	Med
Urban Services Contract (new) Amenity Maintenance: • Urban Vegetation control spraying and mowing • Urban Drainage works (cesspit/ sump, K&C cleaning excluding road corridor) • Emergency work • Street cleaning/ sweeping • Urban cesspit/ sump cleaning • Abandoned Vehicles Footpath maintenance	In-house – Works Team SLA	Maximum annual total expenditure in co-funded budgets will be as per s10.9 of the Waka Kotahi Procurement Manual (amendment 6).	N/A	N/A	N/A	Works Team	Low
CAPITAL AND RENEWAL WORKS							
Resurfacing renewals	Outsourced, ad-hoc	Open	July 2024	June 2027	2 + 1	Higgins	High
Pavement Renewals & Shape Corrections	Outsourced ad-hoc	Open	October 2025	March 2026	Annual	HEB	High
Footpath renewals	Outsourced, ad-hoc	Open	N/A	N/A	Per project	Various	Med
Bridge renewal	Outsourced, ad-hoc	Open	N/A	N/A	Per Project	Varies	High
Traffic lights	Outsourced, term contract	Closed	N/A	N/A	Annual	TSL	Med
Capital or Complex Works	Outsourced, term contract	Open	N/A	N/A	Per Project	Varies	High

PQM - Price Quality Method
CRM – Customer Request Management

2.2. Forward procurement programme – capital works

The 2024-34 LTP, Council's planned investment in land transport capital projects was forecasted to be 17.9 million to increase Levels of Service

The largest activities for HDC is sealed road resurfacing, pavement rehabilitation, drainage renewals and bridges and structural forward works programmes being 22.9 million from 2024/27.

3. Procurement environment

3.1. Analysing the supplier market

The location of Hauraki District, within two hours' travel time of Auckland, Hamilton, and Tauranga, allows Council the advantage of access to a large number of contractors and consultants, including many national companies providing services throughout New Zealand.

We also have framework in place to determine whether there are acceptable AoG, Regional or Syndicate contracts available. And HDC form part of the Waikato Lass /Colab group https://www.colabsolutions.govt.nz/ with a Professional service panel in place. As part of this procurement strategy opportunities to jointly procure some aspects of the services have been explored.

HDC make use of the GETS tender platform to approach the market

3.1.1. Local network maintenance contractors

The current network maintenance contractors for neighbouring councils are listed below:

- Council's current road network maintenance contractor is Ventia NZ and the first term of the contract is not due till 30 June 2028. With the possibility of a 2 year extension to June 2030.
- Matamata Piako District Council (MPDC) network maintenance contract with Fulton Hogan is up for renewal in June 2026. There will be a new maintenance contract.
- Ventia (Broadspectrum) is the road operations and maintenance contractor for Thames Coromandel District Council (TCDC). A four-year, four-month contract was awarded in March 2019 worth approximately $40 million, with two 2 year rights of renewal. This contract bundles roading, streetlights, vegetation control, traffic services and some asset renewals works such as road resurfacing works. Four tenders were received for this package of work, from Ventia (Broadspectrum), Fulton Hogan, HEB and Higgins. This contract is up for renewal in March 2027
- Hauraki District is located within the East Waikato IDC. Higgins have now been successful in getting the new IDC's contract set to start on the 1st of May 2026 for the East Waikato. The adjacent IDC contractors are Higgins (Bay of Plenty) and Fulton Hogan (West Waikato North).
- Ventia (Broadspectrum), Fulton Hogan, Higgins all hold significant network maintenance contracts in adjacent areas to Hauraki District. In addition, 4 others tendered for the MPDC network maintenance contract. The presence of at least five major current or prospective contractors suggests that a competitive market exists for road network maintenance services within the east Waikato region, but there are signs that contractors are struggling with resourcing in general.

3.1.2. Other physical works contractors

Council's incumbent street lighting contractor, McKay Ltd, also has the contracts for TCDC, and the East Waikato IDC (subcontracted to Ventia). There is little competition in this market in East Waikato.

Downer has bitumen plants in Hamilton and Tauranga. Fulton Hogan has a bitumen plant in Hamilton.

Council's Works Team in-house business unit also operates in the district and delivers some minor maintenance and capital works for Council. The Works Team has an important role in delivering emergency works alongside Council's external contractors, providing additional resources that are dedicated to emergency response in the district.

3.1.3. Professional services

There are two locally based providers of professional services within the Hauraki District. Pinnacles Civil is a medium civil engineering consultancy with an office in Waihi. It has recently lost the TCDC's roading professional services but hold several packages of works with MPDC and Western Bay of Plenty

WSP currently holds TCDC's roading professional services contract and holds 2 bridge inspection contracts in the Waikato region, via a contract with Co-Lab.

Almost all other major infrastructure professional services companies in New Zealand have offices within two hours' drive of Hauraki district.

3.2. Current procurement spend and supplier relationships

The Land Transport activity is currently delivered by both in-house and external resources. Table below summarises Council's subsidised spend by supplier.

Table 3 Expenditure by supplier in 2024/25

Supplier	Annual spend ($ thousand)
Roading Services	753
Co-Lab	210
Project Management Office	213
Engineering Services	206
Pinnacles Civil	185
Top Traffic Management	68
WSP	324
Consultants	218
RAMM	82
Ventia NZ Operations Ltd	7,793
McKay Electrical Ltd	347
Works Team	52
Electricity	171
Higgins (Reseals)	2,050
Other Capital Contracts	1,950

3.3. Procurement programmes of other approved organisations

TCDC currently has a physical works contract that bundles all network maintenance including street lighting. This contract commenced in March 2019 and has had 2 plus 2 year extensions granted. TCDC's professional services is outsourced to WSP. Their staff are co-located in Council offices so information can be shared more efficiently. TCDC has reported that this arrangement works well and there are no plans to change this approach in the short-term. Historically, there has been collaboration with TCDC to jointly procure the annual re-seal programme, however, this has been discontinued and now is being procured separately. While the model worked well with good outcomes, coordination around the timing of new contracts was a key factor in why this approach was discontinued.

Council has previously explored collaborative opportunities with MPDC and both councils have collaborated on several non-roading activities in the past. MPDC is at the end of a seven-year network maintenance contract that excludes the majority of capital works. The reseal, road marking, streetlight, and road rehabilitation activities are tendered separately because of their relatively large value to ensure market competitiveness. MPDC has expressed the possibility to collaborate with Council for these smaller contracts including the reseal, bridge maintenance, and streetlighting. In addition, it has an in-house professional services team which undertakes survey, design, and supervision activities.

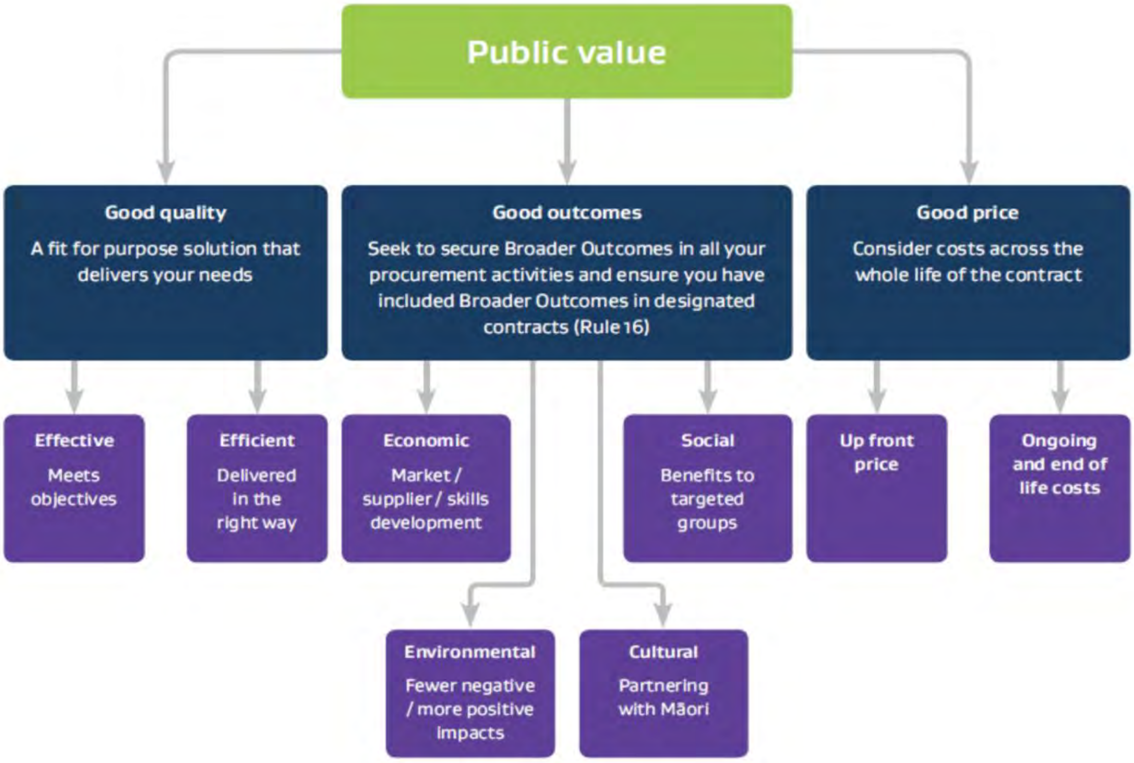
The procurement activities for TCDC and MPDC are not expected to impact on Council's procurement activities over the next three years, due to the staggered nature of the expiry dates for the major physical works contracts.

4. Proposed approach to delivering the work programme

4.1. Public Value

Hauraki District Council seeks to achieve Public Value through procurement as set out in the Procurement Policy

The principle of public value when procuring goods, services or works means the best possible outcome for the total cost of ownership (over the whole-of-life of the goods, services or works). Selecting the most appropriate procurement process that is proportionate to the value, risk and complexity of the procurement will help achieve public value.



Hauraki District Council will seek to achieve Public Value by embedding measures for efficiencies, and broader outcomes within the procurement lifecycle.

4.2. Health and Safety

Meeting minimum health and safety requirements will be included in physical works contracts as a pass/fail non-financial attribute.

An example of the minimum requirements to be demonstrated are as follows:

The Tenderer shall submit a summary of the processes to be used to assure the Principal that the requirements and intent of the Health and Safety at Work Act 2015 and its subsequent amendments will be met, and shall include:

- *Risk assessment and control methods to be used for routine maintenance operations;*
- *Organisational Health and Safety Policy and Management;*
- *Demonstrate how your organisation will comply with Hauraki District Council's 10 life-saving rules;*
- *Procedures that your organisation will use (implemented and maintained) to assure Hauraki District Council the requirements and intent of the Health and Safety at Work Act 2015 and its subsequent amendments are met;*
- *Provide with your Submission;*

- *A signed copy of your H&S Policy, and shall demonstrate how your H&S policy is a live document and does not just sit on the shelf;*
- *A summary of accidents and near misses you have incurred in the past twelve (12) months;*
- *An example of an H&S investigation you have undertaken.*
- *Contractor and sub-contractor Health and Safety Pre-qualification - The Contractor and intended subcontractors are required to be pre-qualified with the Local Authority Contractor Pre-Qualification Scheme (SHE) or HDC approved equivalent such as Titoka. The contractor must confirm they (and any sub-contractors) are pre-qualified or that this can be achieved prior to commencing contract physical works.*

4.3. Broader Outcomes

Contributing to broader outcomes will be included in key physical works contracts as a pass/fail non-financial attribute.

Tenderers are expected to demonstrate how their offer delivers on Council's broader outcomes targets relating to:

Social – increasing local skill and training opportunities
Economic – fostering a resilient, efficient, and productive local economy and encouraging suppliers who can develop our local home-grown talent and that of the road engineering industry, support local business, and upskill our local economy by building skills and capacity.
Environmental – waste reduction, carbon/emissions reduction
Cultural – quality employment outcomes through a focus on equal opportunities for a diverse and inclusive workforce

An example to questions to be answered by tenderers, with the above in mind, are as follows:

1. Social
    a. Articulate the tenderers ability and willingness to accommodate Hauraki District Council cadets, for work experience, when we have cadets; with this, please provide details of how this can be facilitated including the skill development and work experience opportunities that will be offered.
2. Economic
    a. Demonstrate how your business will support the development of employees who work on this contract through learning pathways such as apprenticeship, cadetship, and training programmes.
    b. Describe your approach, through this contract, to contribute to a sustainable supply market across the region (such as the use of local subcontractors and other businesses) and how this will provide supplier growth and development opportunities.

   c. Describe how you will contribute to local employment in the completion of the contract works.

3. Environmental

   a. Describe the procedures you will use to both manage environmental risks and promote environmental improvement.

   b. How do you address common environmental concerns in your business practice? Including for example (and where applicable) carbon emissions, waste reduction, plastic pollution, and water use.

4. Cultural

   a. Provide details of your approach to diversity and inclusion and provide examples that demonstrate how your organisation supports diversity and inclusion in your workplace.

Minimum Standard - to be considered further tenderers must provide responses to all of the above questions.

4.4. Efficiencies and sustainable competition

Council has obtained Waka Kotahi approval for in-house delivery of Professional Services under s26 of the Land Transport Management Act. This existing arrangement continues to be the most cost-effective solution.

More professional services planning aspects were incorporated into the new network maintenance contract, including the forward work programme development and inspections which will be undertaken in collaboration with Council. This will allow the contractor to better plan its work and to have responsibility for a broader part of the activity, noting that Council is ultimately responsible for the forward work programme approval.

The delivery of aspects of the programme (such as rehabilitation/reseal work) will be subject to the Contractors performance. Performance monitoring and management by Council inspectors and contract team will be a pivotal role in determining whether the additional rehabilitation work is awarded to the contractor.

An Urban Services Contract in collaboration with Stormwater Services and Community Services is setup as a Service Level Agreement (SLA) with the Works Team. The SLA incorporate non-subsidised urban transportation work, as well as footpath maintenance, footpath renewal, kerb and channel renewals. All subsidised urban improvement projects (such as footpath widening) under $100,000 in value will also be included in this contract.

Vegetation control in rural areas will continue to be in the network maintenance contract, to make better use of specialised equipment. In urban areas, this activity is bundled with the park maintenance contract.

The proposal is the network maintenance contract will include emergency response work, including clearing of vegetation and trees (debris) during storms, this includes provisional sums for Hazardous Tree Removal. Specialist tree services will continue to be excluded from the network maintenance contract. There is an opportunity to have a separate contract for urban tree work and potentially the noxious weed control programme that could be included with Council Community Services street tree contract or with neighbouring councils.

Pavement maintenance and road marking for all pavements on Council property will also be brought into the network maintenance contract. This is expected to increase the efficiency and improve the standards of this work. This will include accessways and carparks for Council parks, community facilities and housing for the elderly, both maintenance and renewals, to the required level of service.

Land drainage will remain separate and will continue to be delivered in-house by the Works Team business unit. Drainage work included in the network maintenance contract would be work specifically related to requirements to prevent pavement deterioration.

Minor structures maintenance is included under the network maintenance contract. Major bridge maintenance and renewal work is undertaken separately as required. The work requirements are defined as part of the separate professional services bridge inspection contract.

The in-house Works Team business unit provides additional emergency works response, as well as enabling greater coordination of the response.

4.5. Delivery models and supplier selection methods

Existing delivery models and supplier selection methods are presented in Section 2. The proposed delivery models and supplier selection methods for the physical works contracts are presented below. The proposed term of contract is also present below with the network maintenance contract as a 5+2 as the contract will incorporate some renewal work based on satisfactory performance. This contract term was endorsed by Waka Kotahi in 2020.

The network maintenance contract will incorporate collaborative partnering aspects with the establishment of a formal governance group, proactive relationship and contract management processes, proactive monitoring of performance, and more coordination of forward works programmes. This is to refine the delivery of renewal works so the projected capital expenditure is completed more effectively. This contract with the extension is not due to go to market until July 2029 with a renewal date of June 2030. The above model is proposed until the contract renewal is due, at which contract model and the scope of works will be reviewed.

Below will review the potential options of delivery models for professional services and physical works:

Table 4 Service delivery model review for Professional Services

Activity	Option	Delivery Model	Pros	Cons
Asset management	1 (Preferred)	In-house	- Investment decision made in-house - Understanding of Council needs & requirements - Network control	- N/A
	2	Outsourced; term Contract	- Less in house personnel staffing needs	- Lack of control on current and future investment - Removal of knowledge of assets to external suppliers
Data collection & management	1 (Preferred)	Outsourced term contract – Joint procurement	- Minor contracts, have greater value with joint procurement from other Waikato Councils	- N/A
Pavement, drainage & footpath	1 (Preferred)	In-house Support from external suppliers	- Direct input from asset management team. - More decisions made in-house	- potential lack of continuous work - reduction of project work to suppliers

			- Support from external parties ensure up to date practices are current	
	2	Outsourced, contract specific	- Supporting supplier market	- Less decisions made by Council staff
Resurfacing, major or complex Capital & Bridge inspections	1	In-house	- Decisions made in-house - Understanding of Council priorities.	- Lack of continuous work - Inability to attract specialist staff with little work - High risk to Council -
	2 (Preferred)	Outsourced, project specific	- High skilled staff and capacity to complete work. - Can be project specific - Competitive and true market rates - Work provided to maintain healthy supplier market	- Lack of understanding of Council priorities.

Table 5 Service delivery model review for physical maintenance works

Activity	Option	Delivery Model	Pros	Cons
Network maintenance	1	Outsourced; term contract Current 5 + 2	- 5-year assurance allows the contractor to invest - Contractors buy into the ownership of the network as their own and promote further long-term collaboration	- Shorter period for contractor investment in communities
	2 (Preferred)	Outsourced; term contract Proposed 5 + 3 + 2	- Longer assurance for contractors to establish in the contract and community - Greater contractors buy into the ownership of the network as their own and promote further long-term collaboration - Further incentive for performance -Larger contract provides further competitive pricing	- Longer contract means poor performance can lead to lack in change
Streetlight maintenance	1 (preferred)	Outsourced; term contract	- Specialist works - No on-cost from other contractors	- Further procurement & contract management costs
	2	Outsourced; part of network maintenance contract	- consolidation of contracts, reduction in contract management	- Specialist works are not similar to road maintenance. Would require sub-contractors and on cost will be charged.

Table 6 Service delivery model review for renewal and capital works

Activity	Option	Delivery Model	Pros	Cons
Resurfacing, Pavement & major shape correction renewals	1 (preferred)	Outsourced; term contract	- Regular competition for work in the district keeping contractor interest. - Strong & regular workflow for contractors to engage in - Updated market rates	- Lack of programme alignment with maintenance works.
	2	Outsourced; part of network maintenance contract	- Program efficiencies for pre reseal and other work physical programs	- Limits the available market to compete in tendering. Limited suppliers of bitumen. - Lack of regular competition on the network

4.5.1. Proposed delivery models and supplier selection methods

Table 7 Proposed service delivery model for Professional Services

Activity	Delivery Model	Competition Process	Supplier selection	Next Tender	Contract Term	Current supplier	Delivery risk assessment
Asset management RAMM Inspections Corridor Access	In-house	Direct engagement	N/A	N/A	N/A	Roading Services	Low

Service Requests Project design Management of maintenance contracts Project management							
Data Collection & management Traffic counting Asset data collections Asset Data management	Outsourced, term contract	Joint procurement, via co lab	N/A	N/A	N/A	Co-Lab	Low
Pavement, drainage & footpath renewals	In-House	Direct engagement	N/A	N/A	N/A	Engineering Services	Low
Resurfacing renewals	Outsourced, Contract specific	Open	PQM	October 2028	3	Pinnacles Civil	Low
Major or complex capital works	Outsourced, contract specific	Open	PQM	N/A	N/A	N/A	Med
Bridge inspections	Outsourced, term contract	Joint procurement via Co-Lab	N/A	January 2028	3 + 3	WSP	Low

Table 8 Proposed service delivery model for Physical works

Activity	Delivery Model	Competition Process	Supplier selection	Next Tender	Contract Term	Current supplier	Delivery risk assessment
MAINTENANCE WORKS							
Network Maintenance • Road Pavement maintenance • All council carparks & other pavements maintenance as required • Pavement marking (road and all council carparks & other pavements) • Minor Structures maintenance (includes above bridge deck structures and barriers) • Signs maintenance • Road marking • Traffic services • Minor safety (case by case and subject to performance) • Resilience projects • Rural Vegetation control • Road drainage works (along road corridor) some aspects of rural drainage maint. • Pavement Renewals (subject to performance) • Related professional services – some asset data collection, RAMM inspections, reseal design	Outsourced, term contract	Open	PQM	July 2029	5+3+2	Ventia	High

Emergency work/ incident response							
Street Lighting	Outsourced, term contract	Open	PQM	June 2030	3+1+1	McKay Ltd	Med
Amenity Maintenance ▪ Footpaths ▪ Emergency works Vegetation control	In-house	Direct engagement	N/A	N/A	Annual	Works Team	Med
Urban Services Contract (new) Amenity Maintenance: • Urban Vegetation control spraying and mowing • Urban Drainage works (cesspit/ sump, K&C cleaning excluding road corridor) • Emergency work • Street cleaning/ sweeping • Urban cesspit/ sump cleaning • Abandoned Vehicles Footpath maintenance	In-house – Works Team SLA	Maximum annual total expenditure in co-funded budgets will be as per s10.9 of the Waka Kotahi Procurement Manual (amendment 6).	N/A	N/A	N/A	Works Team	Low
CAPITAL AND RENEWAL WORKS							
Resurfacing renewals	Outsourced, ad-hoc	Open	PQM	April 2027	2 + 1	Higgins	High
Pavement renewals & Major shape corrections	Outsourced ad-hoc	Open	PQM	Annual	Annual	Varies	High
Footpath renewals	Outsourced, ad-hoc	Open	Lowest Price Conforming or PQM	Ad-hoc	Per project	Varies	Med
Bridge, structures & major culverts	Outsourced, ad-hoc	Open	PQM	Ad-hoc	Per Project	Varies	High
Traffic lights	Outsourced, term contract	Closed	Only one supplier (Specialist Service)	As needed	Annual	TSL	Med
Capital or Complex Works	Outsourced, term contract	Open	PQM	Ad-hoc	Per Project	Varies	High

4.6. Approach to Project Management

All capital projects are to be delivered through the Project Management Office (PMO). All project management processes are to be published and maintained in flowingly by the PMO.

Engineering Services are to be involved in all capital projects as technical custodian.

The roles of the PMO and Engineering Services in the management of capital projects are broadly defined as follows. PMO is responsible for overall project management and specifically for budget and programme control and reporting, as well as ensuring that Waka Kotahi project management requirements are met. Engineering Services is the technical custodian of all projects, including being involved in:

- Feasibility (business case) and Forward Work Planning – pre-project stage
- Definition of scope
- Design brief

- Attending all design meetings and responding to design queries.
- Design review and sign-off
- Design (case by case)
- Ensuring Waka Kotahi requirements are met including Safe System Audits, Peer review, NPV, etc.
- Certifying Payment Certificates
- Quality Assurance and sign-off
- As-Built and RAMM

The Works Team is to be involved in the design stage of all minor projects for inputs into Safety in Design (SID) workshops and constructability.

4.7. Approach to contract management

Council will manage the outsourced fixed-term operational contracts in-house via the Roading Services. This is currently working well and there are no plans to change this arrangement. Where required specialist input is provided by external consultants, such as Power Solutions for the street lighting contract.

5. Implementation

5.1. Procurement capability and capacity

Council has an is signatory to a regional-wide procurement policy, described in Section 1.2.1, and a previous land transport procurement strategy. The Roading Services, Engineering Services and Project Management Office teams all provide procurement capability and capacity. Sustainability, community wellbeing, and response to climate change are increasingly being incorporated into procurement policies and processes.

Procurement for annual contracts, professional services projects, and minor capital works is currently undertaken in-house. The approval process is based on the level of delegated authority and individual contract value. External procurement assistance is utilised for multi-year physical works contracts and major capital works projects. Contracts are managed internally by the Roading Services team or Transport Manager, with formal monthly contract meetings and minutes for all physical works contracts.

5.2. Internal procurement processes

Council makes use of standard Waka Kotahi documents and processes to keep tendering simple for both Council and prospective suppliers.

Early Contractor Involvement principles was adopted for the Network Maintenance Contract, by means of Expression of Interest and a briefing with interested Contractors.

5.3. Performance measurement and monitoring

Council has specific KPIs for the land transport activity, which are presented in its LTP and reported against annually in its Annual Plan. These include a mixture of mandatory performance measures under section 261B of the Local Government Act 2002 and measures set by Council. As part of the preparation for the 2024/34 LTP, these measures are currently being reviewed.

Council also reviews the overall delivery of its land transport activity on a regular basis through the service delivery review process set out in Section 17A of the Local Government Act. These reviews have a particular emphasis on the service delivery method and whether it is achieving value for money outcomes for Council. The last S17A review of the Transport Activity was completed in November 2020.

Waka Kotahi audits, including road infrastructure safety assessments, technical reviews, and financial audits, are also undertaken.

5.3.1. Monitoring and Reporting on Broader Outcomes

Compliance with Health and Safety requirements stipulated in Specifications, as well as measures offered by tenderers will be monitored monthly and reported on in the monthly contract meeting minutes.

Adherence to undertakings made in the tender submissions will be monitored monthly and reported on in the monthly contract meeting minutes.

The above reporting will be carried through and summarised in the quarterly Transport Activity Report to Council.

5.4. Communications and authorisation plan

This procurement strategy will be approved by the Group Manager – Service Delivery prior to going to the Waka Kotahi Senior Manager Procurement for endorsement. Once a final version has been approved, it will be presented to Council’s elected members for information and adoption of recommendations.

Council will then the strategy available to the market by adding it to the District Council website. Council will share a copy of its procurement strategy with the neighbouring approved organisations (TCDC and MPDC) and RATA. This procurement strategy will be reviewed in three years’ time.

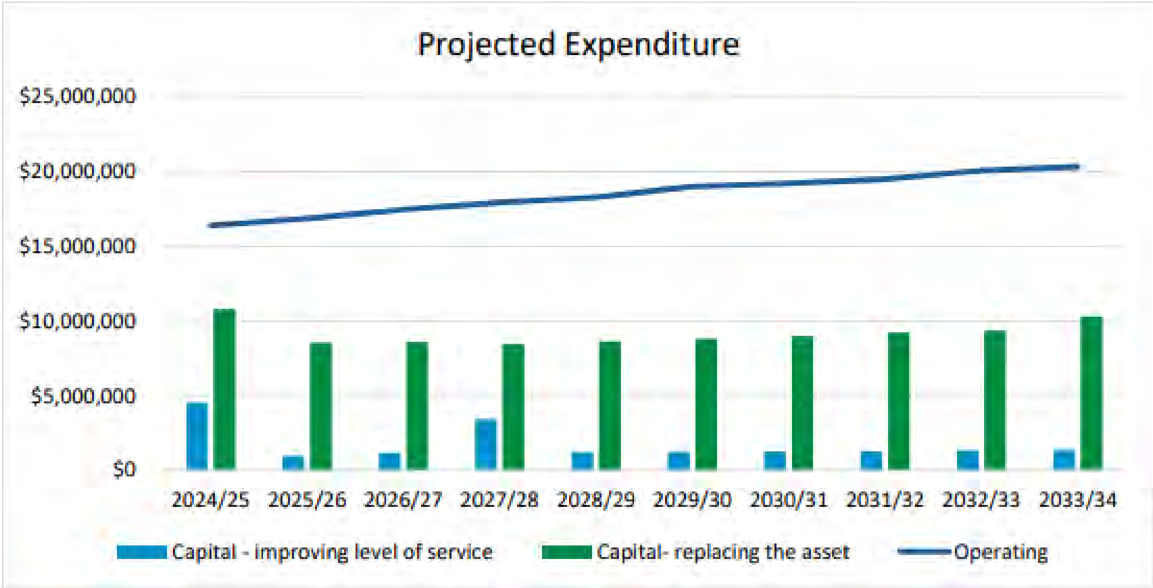
6. Document management and control

Title	Hauraki District Council Land Transport Procurement Strategy 2026
Sponsor	Service Delivery
Approved by:	Adrian de Laborde, Group Manager
Adoption date:	July 2026
Review by:	March 2029
File ref:	M: 4097631
Property of Hauraki District Council	

Appendix A Excerpt from 2024-34 Long Term Plan

These projects and financial projections are based on the previous LTP which is currently being updated.

Financial Projections



Where the (operating) money will come from | Nō hea te pūtea I ahau mai

Land Transport cost of service

Land transport	Annual plan 2023/24 $000	Forecast 2024/25 $000	Forecast 2025/26 $000	Forecast 2026/27 $000	Forecast 2027/28 $000	Forecast 2028/29 $000	Forecast 2029/30 $000	Forecast 2030/31 $000	Forecast 2031/32 $000	Forecast 2032/33 $000	Forecast 2033/34 $000
EXPENDITURE											
Amenity	169	169	208	176	218	184	227	192	236	200	246
Carriageways and bridges	5,851	7,013	7,153	7,317	7,485	7,650	7,810	7,966	8,125	8,287	8,445
Footpath Maintenance	93	122	124	127	130	133	136	138	141	144	147
Lighting	318	215	247	253	259	259	259	259	259	259	259
Network Management	1,527	1,597	1,629	1,666	1,704	1,742	1,778	1,814	1,850	1,887	1,922
Other	990	1,192	1,214	1,238	1,269	1,290	1,314	1,344	1,364	1,388	1,418
Depreciation/assets written off	4,590	5,482	5,559	5,914	6,036	6,160	6,589	6,625	6,662	7,081	7,119
Interest	491	604	725	776	837	873	889	878	855	828	781
	14,029	**16,393**	**16,860**	**17,468**	**17,939**	**18,289**	**19,001**	**19,215**	**19,491**	**20,073**	**20,336**
REVENUE											
Fees, charges and other income	252	179	184	207	308	301	324	313	258	257	239
External subsidies	7,106	12,584	11,038	11,198	11,240	11,481	11,719	11,949	12,235	12,428	13,124
Targeted rates	6,606	7,698	8,433	9,196	9,836	10,576	11,355	11,693	11,963	12,344	12,640
General rates	0	0	0	0	0	0	0	0	0	0	0
	13,963	**20,461**	**19,655**	**20,602**	**21,384**	**22,358**	**23,398**	**23,954**	**24,455**	**25,029**	**26,003**
OPERATING SURPLUS/(DEFICIT)	**(66)**	**4,068**	**2,795**	**3,134**	**3,445**	**4,069**	**4,397**	**4,739**	**4,964**	**4,956**	**5,667**

HAURAKI
DISTRICT COUNCIL

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- Ngatea: 84 Orchard West Road
- Waihi: 40 Rosemont Road

Matters to be taken with the Public Excluded

confidential pages 181 to 218 have been removed